

The City of
Vacaville



Established 1850

***OPERATING BUDGET
AND
CAPITAL IMPROVEMENT
PROGRAM
FY 2011/2012***

Adopted June 28, 2011



City of Vacaville, California

Fiscal Year 2011-12

Operating Budget &
Capital Improvement Program

STEVE HARDY, Mayor
RON ROWLETT, Vice Mayor
DILENNA HARRIS, Councilmember
CURTIS HUNT, Councilmember
MITCH MASHBURN, Councilmember

Andrew Suikhonen, City Treasurer
Michelle Thornbrugh, City Clerk

Laura Kuhn, City Manager
Gerald Hobrecht, City Attorney
Ken Campo, Assistant City Manager/Director of Finance
Dawn Villarreal, Director of Human Resources
Maureen Carson, Director of Community Development
Rod Moresco, Director of Public Works, Acting Director of Utilities
Cyndi Johnston, Director of Housing and Redevelopment
Richard Word, Police Chief
Brian Preciado, Fire Chief
Kerry Walker, Director of Community Services



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RESOLUTION NO. 2011-76

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE
ADOPTING THE CITY OF VACAVILLE
OPERATING BUDGET FOR FISCAL YEAR 2011/12**

WHEREAS, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville with net appropriations (excluding operations of the Redevelopment Agency of the City of Vacaville) in the amount of \$126,653,634 for Fiscal Year 2011/12; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Vacaville that the Operating Budget in the amount of \$126,653,634 for Fiscal Year 2011/12 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville.

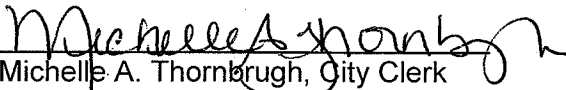
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and Redevelopment Agency of the City of Vacaville, held on the 28th day of June 2011, by the following vote:

AYES: Council members, Harris, Mashburn, Vice-Mayor Rowlett and Mayor Hardy

NOES: None

ABSENT: Councilmember Hunt

ATTEST:

By: 
Michelle A. Thornbrugh, City Clerk



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RESOLUTION NO. RD 2011-12

**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE
ADOPTING THE REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE
OPERATING BUDGET FOR FISCAL YEAR 2011/12**

WHEREAS, the Executive Director has submitted to the Redevelopment Agency of the City of Vacaville an Operating Budget for the Redevelopment Agency of the City of Vacaville with net appropriations in the amount of \$36,752,635 for Fiscal Year 2011/12; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the Redevelopment Agency of the City of Vacaville.

NOW, THEREFORE, BE IT RESOLVED, by the Redevelopment Agency of the City of Vacaville that the Operating Budget of \$36,752,635 for Fiscal Year 2011/12 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the Redevelopment Agency of the City of Vacaville.

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and Redevelopment Agency of the City of Vacaville, held on the 28th day of June 2011, by the following vote:


AYES: Agency members, Harris, Mashburn, Vice-Chair Rowlett and Chair Hardy

NOES: None

ABSENT: Agency member Hunt

ATTEST:

By:


Michelle A. Thornbrugh, Recording Secretary



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RESOLUTION NO. 2011-77

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE
ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET
AND THE CAPITAL IMPROVEMENT PROGRAM GENERAL PLAN CONSISTENCY
AND ENVIRONMENTAL CONSIDERATIONS REPORT
FOR FISCAL YEAR 2011/12**

WHEREAS, the City Manager of the City of Vacaville has submitted to the City Council of said City a final Capital Improvement Program Budget for Fiscal Year 2011/12 in the amount of \$14,982,686; and

WHEREAS, the approval and adoption of the said Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

WHEREAS, based upon the recommendation of the Planning Commission of the City of Vacaville at their May 7, 2011, meeting, the City Council has determined that the 2011/12 Capital Improvement Program is consistent with the Vacaville General Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vacaville that the final Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2011/12 in the sum of \$14,982,686, is approved and ratified in all particulars, and is adopted as the official Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2011/12.

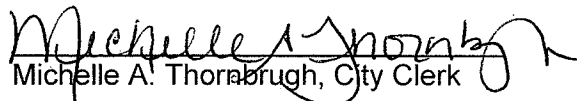
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Vacaville, held on the 28th day of June 2011, by the following vote:

AYES: Council members, Harris, Mashburn, Vice-Mayor Rowlett and Mayor Hardy

NOES: None

ABSENT: Councilmember Hunt

ATTEST: .

By: 
Michelle A. Thornbrugh, City Clerk



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RESOLUTION NO. RD 2011-13

**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE
ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET AND THE
CAPITAL IMPROVEMENT PROGRAM GENERAL PLAN CONSISTENCY
AND ENVIRONMENTAL CONSIDERATIONS REPORT
FOR FISCAL YEAR 2011/12**

WHEREAS, the Executive Director of the Redevelopment Agency of the City of Vacaville has submitted to the Redevelopment Agency of said City a final Redevelopment Agency Capital Improvement Program Budget for Fiscal Year 2011/12 in the amount of \$800,000; and

WHEREAS, the approval and adoption of the said Redevelopment Agency Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

WHEREAS, based upon the recommendation of the Planning Commission of the City of Vacaville at their May 17, 2011, meeting, the City Council/Redevelopment Agency has determined that the 2011/12 Capital Improvement Program is consistent with the Vacaville General Plan.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Vacaville that the final Redevelopment Agency Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2011/12 in the sum of \$800,000, is approved and ratified in all particulars, and is adopted as the official Redevelopment Agency Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2011/12.

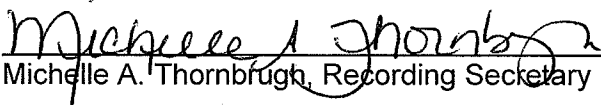
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and the Redevelopment Agency of the City of Vacaville, held on the 28th day of June 2011, by the following vote:

AYES: Agency members, Harris, Mashburn, Vice-Chair Rowlett and Chair Hardy

NOES: None

ABSENT: Agency member Hunt

ATTEST:

By: 
Michelle A. Thornbrugh, Recording Secretary



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**City of Vacaville
Fiscal Year 2011-2012 Budget
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BUDGET MESSAGE



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June 28, 2011

TO: Honorable Mayor and City Council Members
Honorable Chairman and Redevelopment Agency Members

FROM: Laura C. Kuhn, City Manager/Executive Director

SUBJECT: CITY OF VACAVILLE AND REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR FISCAL YEAR 2011/12.

OVERVIEW

Attached are the proposed Operating and Capital Improvement Program (CIP) budgets for the City of Vacaville and the Vacaville Redevelopment Agency for Fiscal Year 2011/2012. The City Operating Budget for FY2011/12 totals \$126,653,634 of which \$60,788,748 is the General Fund portion. The proposed FY2011/12 operating budget for the Redevelopment Agency is \$36,752,635 and the Capital Improvement Program budget totals \$15,782,686.

The FY2011/12 budget, as presented, is to be viewed as “provisional” in that the outcome of the State budget process and/or other impacts to major revenue sources may require future amendments. The newly appointed Council budget subcommittees will be working over the first quarter of the fiscal year to develop recommendations to address shortfalls and develop a plan to meet the City’s Reserve Policy.

GENERAL FUND

The City’s General Fund reserve is projected to be \$4.3 million, or 7%, at the end of the 2010/11 fiscal year. The City continued to take steps to reduce costs during the 2010/11 fiscal year, whereby additional savings were achieved through freezing positions (\$968,512), department spending reductions (\$413,000), additional employee concessions (\$422,000), and by transferring \$1,500,000 in gas tax funds to pay for street maintenance operations.

Property taxes in FY 2010/11 were 1.1% (\$212,000) lower than budgeted for the year, primarily due to a (one-time) countywide negative adjustment of \$213,000 relating to a large industrial property located in Fairfield. Sales tax revenues, however, came in 5.5% (\$760,000) higher than budgeted in FY 2010/11. A portion of the sales tax increase (\$260,000) was attributable to the “triple-flip” adjustment relating to a past state budget action, but the remainder of the sales tax increase can be attributed to positive retail activity within the community.

For FY2011/12, overall General Fund revenue is projected to be relatively flat; a 1.2% increase over FY 2010/11. These projected revenues were based on actual FY 2010/11 revenues, adjusted for known or expected economic factors. After accounting for the negative countywide adjustment of \$213,000, property tax revenue for FY 2011/12 is projected to be the same as was received in FY 2010/11; and at \$10.3 million, is roughly the same amount the City collected in FY 2006/07. Furthermore, due to the resetting of

property values resulting from sales and foreclosures, we project it will take four to five years for property tax values (and revenues) to return to pre-recession levels. As a cautionary note, the County Tax Assessor's Office has yet to publish their assessed value roll for the coming year, so further adjustments to this significant revenue source may be needed.

According to the State Board of Equalization, California taxable sales increased an estimated 8.5% in the first quarter of 2011 over the same period in 2010. Based on this statewide growth projection, and actual sales tax realized thus far in FY 2010/11, we are projecting a conservative increase of 1.75% in sales tax revenue for FY 2011/12, for a total of \$14.9 million.

Overall, revenue from department fees has declined by more than \$900,000 over the last two years. While small increases have been realized in some areas, such as Police, Fire and Recreation charges, these have been offset by dramatic declines in Emergency Medical Services (EMS, or ambulance transport) revenues. This decline has been particularly problematic and represents a major component of the General Fund revenue shortfall in recent years. From a high of \$3.6 million in FY 2008/09 to a projected \$2.6 million in FY 2010/11, we've seen a drop of \$1 million in just two years. This reduction is primarily the result of declining reimbursement rates by Medicare and Medi-Cal, decreased call/transport volumes, and a reduced collection rate – all of which can be attributable to the economic recession. A further decrease in transport revenue of \$200,000 is projected for FY2011/12, which will be partially offset by modest increases in other fees. Revenue from all department fees and charges (\$7 million) are projected to be \$46,000, or 0.73%, less than collected in FY2010/11.

It has been the policy of the City in the past to annually apply a cost-of-living adjustment to department user fees and charges. The annual adjustment has been based on the San Francisco Bay Area region Consumer Price Index (CPI). In July, staff will be proposing a similar adjustment and, if approved, City user fees and charges would receive a 3.5% CPI adjustment. The last of three previously approved increases related to the rental of City facilities goes into effect on July 1st. No other increases to General Fund services and program fees will be proposed.

As noted above, expenditures have been closely scrutinized, resulting in budget reductions across all City departments. Our most significant expenditure reductions continue to come from frozen or eliminated staff positions. There are a total of 525 full-time positions included in the proposed budget; which is 91 fewer full-time positions than our peak staffing in FY 2007/08. These reductions are carried forward in FY 2011/12. In addition, savings consistent with prior bargaining group concessions and recent contractual savings have been incorporated in the proposed budget as well. Further savings are expected from a number of recently announced retirements in the Police Department. The retirements will result in recurring savings for future fiscal years, with the amount of savings dependent upon the ultimate staffing plan currently being developed by the Police Department.

This proposed budget continues to rely on \$850,000 of Gas Tax funds to offset street maintenance expenses. Along with these measures, the proposed budget anticipates the use of \$857,000 in reserve funds. The General Fund Reserve at the end of FY 2011/12 is projected to be \$3.5 million, or 6%.

Serious threats to the City's revenues remain, such as:

- The economic climate in general affects sales tax revenue, development, and growth
- A continuation of the State budget crisis with the potential for further raids of local government funding
- Reductions in Medicare/Medi-Cal affecting Emergency Medical Services revenue
- Declining assessed property values
- Court Rulings regarding RDA statutory pass-through payments
- State manipulation of gas tax revenues under the Highway Users Tax Account allocated to local government

The City Council has appointed two budget subcommittees to evaluate the gap in spending versus revenues for the coming Fiscal Year as well as to establish a recovery plan that will build our needed reserve. The continued tapping of Gas Tax funds will be reviewed by one of the Council budget subcommittees.

Again, given all the uncertainties, the budget must be viewed as provisional. It will be closely monitored and quarterly status reports will be brought to the Council by the City Manager along with reports and recommendations from the Council budget subcommittees.

UTILITIES

Following the prescribed Proposition 218 process, in May 2010 the Council approved a sewer operations and maintenance rate increase plan that included an increase of 11.1% in the first year, followed by 15% increases for the next three years, and an increase of 7.5% in the fifth year needed to fund Tertiary Project upgrades required by the State. This rate increase has not been challenged and the City is proceeding to implement the construction of the Tertiary process upgrades to the plant that are projected to cost \$150 million. The first phase of the project was approved this year and is just breaking ground. The City received approval of a State Revolving Loan for this project, which will assist in reducing costs for the debt service for the project.

Utilities funding is a key issue as water conservation and lack of new development have had a negative impact on the water fund portion of Utilities revenues. Staff is watching this issue and will be reporting to the Council over the next year to determine the best course of action.

HOUSING AND REDEVELOPMENT

The governor's budget proposal included the elimination of Redevelopment. There have since been various legislative and budget proposals affecting Redevelopment funding and the actions taken by the City to ensure that redevelopment funded projects and activities would be completed and that Agency assets would be protected from further State "takes." The future of Redevelopment remains uncertain as the State budget has not been finalized. While the Redevelopment Agency budget does not include any augmentations, new programs or activities, it is based on the assumption that Redevelopment will continue funding department staffing and services, as well as other City Departments, including City Manager Office, Community Development, Police and Community Services.

The Department of Housing and Redevelopment will continue to provide programs and activities to address the current economic situation, including foreclosure counseling and

vacant building code enforcement. Projects to be continued, assuming sufficient funding, include the implementation of the Nut Tree project and the Opportunity House expansion.

CAPITAL IMPROVEMENT PROGRAM

Funding for the General Fund Capital Improvement Program (CIP) has again been suspended for FY 11/12. Previously approved and funded projects that have not yet been completed will carry forward.

The proposed (non-General Fund) CIP budget is \$15,782, 686 for thirty-one priority projects, twenty-nine of which are current projects receiving supplemental funding. The two new projects are the Browns Valley Parkway widening project from Vaca Valley Parkway to Allison Drive, and the Jepson Parkway project to widen Leisure Town Road from Commerce Place to Vanden Road. Supplemental funding for current projects includes the Easterly Wastewater Treatment Plant Tertiary Project, the Browns Valley Parkway sewer project, and the North Orchard Reservoir. These projects are funded with various development impact fees.

The capital project funding priorities for the Redevelopment Agency include:

- Parks Master Planning and Studies
- Ulatis Drive Sewer (Nut Tree Road to Leisure Town Road)

CONCLUSION

The last two budget cycles have been particularly challenging and the projections for the coming year continue to show stress on the City's funding sources. The economy has not recovered to the point where the City can receive any relief from cutting or employee concessions. Further adjustments to the budget will be needed to ensure we maintain services and ensure our reserve is healthy enough for any future financial problems.

I'd like to thank Assistant City Manager/Finance Information Technology Director Ken Campo and Assistant to the City Manager Connie Donovan for their assistance in the preparation of this budget. Also, thanks also go to all departments and every City employee for their contributions to this process.

BUDGET SUMMARY

BUDGET GUIDE

ABOUT THE CITY'S BUDGET

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2011 and ends on June 30, 2012.

The City keeps track of its finances in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds segregate transactions related to certain government functions or activities. The budget is prepared by fund, and summarized into an operating budget and a capital improvement program (CIP) budget for the City and for the Redevelopment Agency.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The General Fund is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales tax.

The City sets aside a portion of its General Fund as an emergency reserve. Such a reserve is a prudent financial strategy because it provides options for the City to meet unexpected changes in its financial picture while continuing to provide fundamental municipal services. Examples of such changes might include a downturn in the local economy, state-imposed reductions in city revenues, unanticipated cost increases, catastrophic losses or natural disasters. The City Council had established a goal of maintaining an emergency reserve equal to 15% of General Fund annual expenditures. However, due to the economic climate, the reserve level has been reduced. Therefore, the City Council will review the revenues and expenditures on a more frequent basis and provide direction to the City Manager.

BUDGET DEVELOPMENT

The City Manager is responsible for development of a proposed budget for consideration by the City Council. The budget development process begins in January with a midyear update of the current year's budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming fiscal year.

Establishing the base budget involves taking the final budget from the previous year, reducing it for any one-time expenditures, and adjusting for contractual obligations in accordance with established labor agreements and other long-term contracts. Adjustments are also made for other anticipated increases in specified line items that affect multiple departments, e.g. fuel costs. All programs funded through charges back to user operations (i.e., internal service funds, such as the central garage) are reviewed in order to establish rates for the coming fiscal year.

The base budget is then provided to each department. Departments review their base budget and prepare augmentation requests to fund current service levels and proposed goals consistent with the Council's adopted Strategic Plan for the coming year. Departmental budgets are submitted to the City Manager's Office for review.

Once the proposed budget is developed, it is presented to the City Council and copies are made available for public review at multiple locations and via the City's website. A public hearing is held to solicit input on the proposed budget.

BUDGET CALENDAR

FY 11 -12 OPERATING BUDGET

Month	Action
January	Mid-Year budget review
	Personnel allocations due from departments
February	Update General Fund forecast and review
	Develop budget worksheets
March	Budget worksheets issued to departments
	Public budget study session with City Council
April	Budget submittals due from departments
	Budget meetings with departments
May	Budget team and City Manager review issues
	Updates to budget forecast

	Prepare draft budget
	Public budget discussion with City Council
June	2 public budget study sessions with City Council
	Final revisions
	Public hearing(s) and adoption of budget

BUDGET CONTROL

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine tune the line items within it. Various levels of budgetary control have been established to maintain the budget's integrity. The City Manager has the authority to make transfers between accounts usually based on recommendations from the various departments. Whether a transfer is within a fund or between funds, that authority must be exercised taking into consideration funding source compatibility. Where an appropriation requires an increase that cannot be supported by a transfer, City Council authorization is required.

BUDGET TERMINOLOGY

Some key terms include:

Augmentation: additional funding for a cost increase in an existing program or service; for the provision of a new or expanded program or service; or for one-time costs such as equipment.

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures.

Budget Adjustment: A revision to a budget appropriation. City staff, under the direction of the City Manager, has the authority to move budget within or between department programs. Increases to the budget must be approved by the City Council.

Capital Improvement Program (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of one or more years.

Cost Allocation Plan: The purpose of the cost allocation plan is to summarize, in writing, the methods and procedures that the organization will use to allocate costs to various programs, grants, contracts and agreements.

Cost Distributions: Payments made to the General Fund by other funds for the cost of providing administrative and support services, based on an established cost allocation plan.

Enterprise Fund: A governmental accounting fund in which services provided are financed and operated similarly to those of a private business. The rate or fee schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures and obligations. Examples include the Water, Sewer, Community Development, and Transit Funds.

Encumbrance: The commitment of appropriated funds to purchase goods or services. Funds are typically encumbered through use of a purchase order.

Expenditure Category: A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Vacaville are salaries and benefits (includes full-time, part-time, overtime, benefits, and contributions toward internal service funds for workers compensation and retiree health care and leave payouts); services and supplies; major one-time expenditures, and indirect costs (overhead costs such as electricity and telephone, central garage charges, and insurances).

Fund: Separate, self-balancing sets of accounts that record all financial transactions for specified activities, revenue sources, or government functions. The commonly used funds in public accounting are: general fund, special revenue funds, enterprise funds, internal service funds, debt service funds, capital project funds, special assessment funds, and trust and agency funds.

Fund Balance: The excess of assets over liabilities and encumbrances at the end of the fiscal year; available funds.

Operating Budget: The portion of the budget pertaining to the operations that provide government services. It does not include Capital Improvement Program expenditures.

Performance Measurement: The process of regular and continuous data collection on important aspects of City services, in order to evaluate the effectiveness and efficiency of those services over time.

Prior Year Carryover: Departments with General Fund operations are able to request that all or a portion of budget remaining unexpended at year-end be carried over into the next fiscal year. The savings may then be used for one-time expenditures approved by the City Manager. This mechanism promotes prudent use of General Fund resources.

Reserve: An account used to indicate a portion of fund balance that is restricted or set-aside for a specific purpose, and is therefore not available for general appropriation.

Source of Funds: The type of revenues used to pay for the expenditures of each department. Some department budgets include revenues from one or more sources which legally may only be used for specified purposes. General Fund revenues are identified in the budget as “functional” (related to or derived from a department program, e.g. charges for services) or “discretionary” (funds from general sources such as property tax or sales tax, available for any purpose authorized by the City Council).



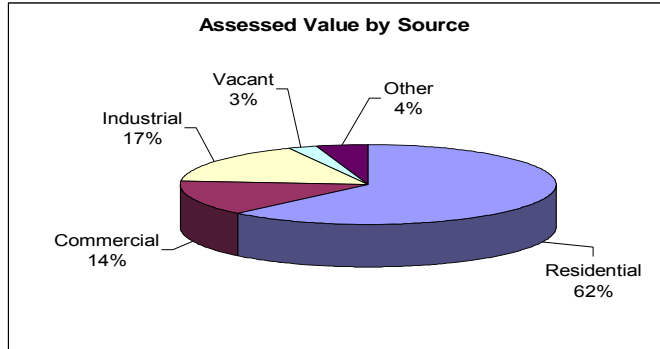
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DESCRIPTION OF GENERAL FUND REVENUE SOURCES

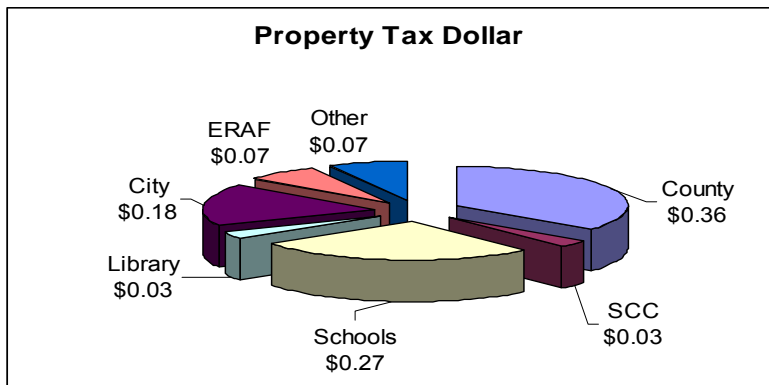
TAXES

Property Tax

The State Constitution (Proposition 13) sets the base property tax rate at 1% of assessed value. The City currently receives only about 17 cents (\$0.1745) of every property tax dollar generated in Vacaville, with the majority of property tax revenue going to the State (schools) and County. Homes, businesses, and other taxable real and personal property are subject to this 1% property tax rate. Growth in assessed value is limited to 2% or CPI, whichever is lower. However, when property ownership is transferred, or when property is newly constructed, it is re-appraised at its current full market value. The gross assessed value of property in the City (including redevelopment project areas) stands at \$9.6 billion for the 2010/11 tax year; a decrease of \$348 million, or 3.5% less than the prior year. This decline is primarily influenced by declining residential and industrial property values within the City, which dropped by \$127 million and \$138 million, respectively, from the previous year. Property values in Vacaville are expected to stabilize in 2010/11.



The City used to receive about 24 cents of every property tax dollar. However, starting in 1992/93 the Legislature shifted \$3.5 billion of property tax revenue statewide away from cities, counties and special districts to help meet the State's funding obligation to schools.

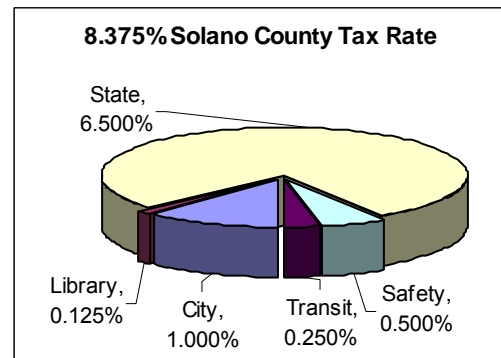


This is referred to as the ERAF shift (Educational Revenue Augmentation Fund), and it reduced the City's share of the property tax dollar to about 17 cents. Vacaville now loses some \$4 million annually to the ERAF shift, which represents a 28% loss of property tax revenue. In fiscal year 2004/05, the majority of vehicle license fee ("VLF") revenue was

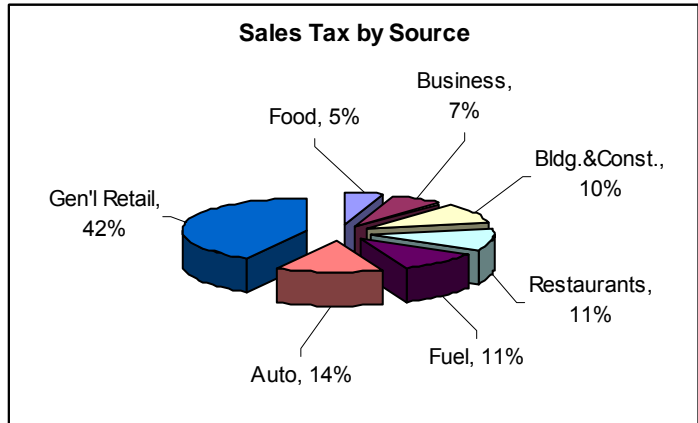
converted to a like amount of property tax revenue; and now grows or declines at the same rate as "normal" property tax. For Vacaville, this shift means an additional \$7.6 million of property tax revenue in 2011/12. (See discussion below under Intergovernmental revenue.) Adding the VLF supplemental tax to the \$10.3 million of normal property tax means that property tax revenue, at \$18.4 million in 2011/12, is once again the largest single ongoing funding source for general municipal operations. Property tax now comprises 31% of all General Fund revenues.

Sales and Use Tax

The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits. The City also receives a pro-rata share of use taxes which are "pooled" at the state and county level. The total tax rate in Solano County is 8.375%, of which the State rate is 6.50%, the local rate is 1.00%, the Prop. 172 public safety sales tax rate is 0.50%, the Transportation Development Act rate is 0.25%, and the Solano County Library rate is 0.125%.



The sales and use tax is the General Fund's second largest revenue source at \$14.9 million for 2011/12 and comprises 25% of total General Fund revenues. Sales tax has grown substantially over the past decade, but has declined significantly during the current economic recession. The budget assumes sales tax revenue will increase 1.75% in 2011/12. This puts the projected amount at \$1.2 million below the amount collected in 2006/07, which was high-water mark in terms of sales tax collection. Not surprisingly, new auto sales, along with building and construction related sales, lead the decline in sales tax revenue.

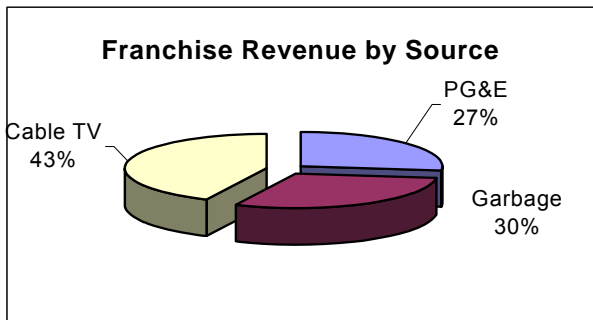


Beginning in 2004/05, 25% of the cities' sales tax revenue was diverted to the State to help pay off the State's deficit financing bonds. The City receives a like amount of property tax from the County ERAF fund as reimbursement for the loss in sales tax revenue. This swap, otherwise known as the "triple-flip," will continue until the State deficit bonds are fully retired.

Franchise Payments

The City has awarded franchise agreements to private companies for the right to do business in the City using public rights-of-way. Franchise payments are estimated to generate \$2.5 million in 2011/12 or 4.2% of General Fund revenues.

- Electric - PG&E pays 0.5% of gross receipts on utility income for use of public right-way for electric lines; \$484,000 is projected for 2011/12. PG&E sets utility rates subject to State PUC approval.



- Natural Gas - PG&E pays 1 % of gross receipts on utility income for use of public right-of-way for natural gas pipelines; \$199,000 is projected for 2011/12. PG&E sets utility rates subject to State PUC approval.

- Garbage - Vacaville Sanitary Service pays 5% of gross income on residential and commercial

garbage pick-up accounts in Vacaville; \$665,000 for 2011/12. The collection rates are reviewed biannually under the franchise agreement. By ordinance, the City Council approves the rates for all refuse collection services.

- Telecommunications/Cable TV – The local service providers pay a federally regulated 5% of gross receipts for services provided to residents of Vacaville; \$1.1 million projected for 2011/12. Rates are set by the company within FCC guidelines, which give only a limited oversight role to the City.

Paramedic Tax

The citizens of Vacaville initially approved this ad-valorem tax in 1976. The rate is \$0.03 per \$100 of assessed valuation on property within the City limits, and is collected by the County along with property taxes. The proceeds are used to pay for emergency medical and ambulance services. The paramedic tax is expected to yield \$3.0 million in 2011/12 and comprises 5% of projected revenues. All proceeds are used to support paramedic and ambulance services within the city and cover roughly 44% of the expected cost of providing essential EMS services.

Excise Taxes

- Measure I -- This tax was approved by voters in 1989 to pay for construction of the Ulatis Cultural Center and provide an additional source of funding for services such as street maintenance, library services, cultural events and recreation activities. The excise tax rate is applied as follows: \$4.83 per month for residential property – collected on the bi-monthly utility bill; 2% of hotel room rates – collected along with the City transient occupancy tax; and varying amounts (per employee) for commercial establishments within the City limits – collected along with the annual business license. The Measure I tax revenue is projected to generate \$2.3 million in 2011/12, or about 4% of General Fund revenues. This revenue source is required by ordinance to sunset upon retirement of the debt used to fund construction of the Ulatis Cultural Center, which is expected to occur in 2013.
- Measure G -- This tax was approved by voters in 2005 to replace longstanding fees imposed upon the City's water and sewer operations. The tax is comprised of a 1% "property" tax on the assets of the utility funds and a 5% "franchise" tax on utility operating revenues. The Measure G excise tax is expected to generate \$4.5 million in 2011/12, or about 7.7% of General Fund revenues.

Other General Fund Taxes

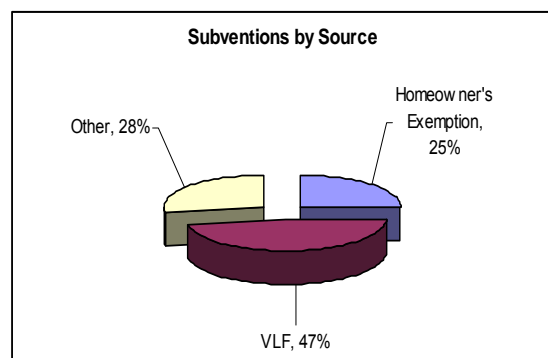
The City receives revenue from three lesser taxes, which together comprise about 2.6% of General Fund revenues:

- Transient Occupancy Tax-- Occupants of motel/hotel rooms pay 8% of rent for stays of 30 days or less. Revenue growth depends on the number of rooms, level of occupancy and average room rates. Revenue growth has been increasing over recent years due to the addition of several hotels along I-80. Growth in hotel room rates is expected to continue over the next year and revenues are estimated at just under \$1 million during the budget period.
- Real Property Transfer Tax - The sale/transfer of real property is subject to a tax of \$0.55 per \$500 of sales price less encumbrances. The City receives half of the tax and the County the other half. The transfer tax is expected to yield \$250,000 during the budget period. This is a relatively small but volatile revenue source as it is directly related to real estate transactions.
- Business License Tax - This is an annual tax on local businesses, based on a flat-fee schedule. BL revenues have dropped for several years, but seem to have stabilized and are expected to increase by 1/2% in FY11/12 to around \$297,000. Vacaville's business license tax is significantly lower than most California cities, generating only about one-third of the revenue for cities with similar sized budgets.

INTERGOVERNMENTAL

Intergovernmental revenues are funds received from State and federal sources, as well as other local agencies such as the County and school districts. The budget projection of \$673,000 for 2011/12 comprises around 1% of General Fund revenues, and consists of the following principal sources:

- Vehicle License Fee (VLF) – This revenue source represents the City's allocated share of statewide vehicle registrations, apportioned throughout the County on a per capita basis (including the State prison population). Prior to the 2004/05 budget year, this was one of the largest sources of General Fund revenue for the cities in California. However, due to the state-local budget



compromise proposed by the Governor and approved by voters as Proposition 1A (see earlier property tax discussion) in 2004, vehicle license fees were significantly reduced. The loss in revenue to cities was permanently backfilled with an additional allocation of property tax revenue. The City's share of VLF revenue is projected at around \$305,000 for the budget period.

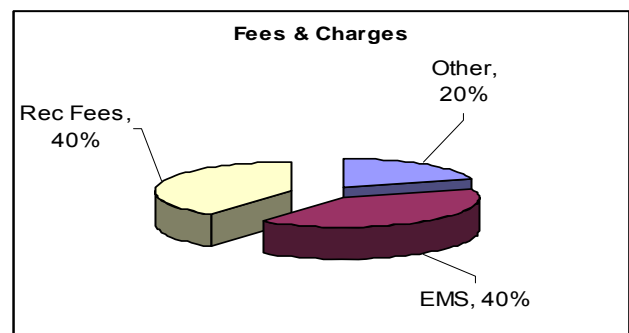
- Homeowner's Exemption – The State Constitution requires reimbursement of local revenue losses from the \$7,000 per home property tax exemption. The City expects to receive \$216,000 from this source during the budget period. Future growth is limited to increases in home ownership.
- Other - The City receives various amounts of reimbursements from the local school districts to offset costs associated school crossing guards and on-campus police services, as well as from the State in the form of mandated cost reimbursements. The City also receives minor amounts of grant revenue into the General Fund from the State and/or federal sources.

DEPARTMENTAL FEES AND CHARGES

Due to limitations on the City's ability to raise general fees and taxes, fee for service revenues represent a growing component of overall General Fund revenues. The projection of \$7.0 million for FY11/12 represents around 12% of overall General Fund revenues.

Principal sources of departmental fees and charges include:

- Recreation and Facility Fees: The City operates a variety of park, recreation and social service activities for youth, adults and seniors that are partially supported by user fees or rental charges. Overall, the Community Services Department recovers about 66% of its operating costs from user fees and Measure I support. Revenues are projected at \$3.4 million for the budget period.
- Emergency Medical Fees - These fees are charged for emergency medical services and are comprised primarily of charges for Basic Life Support (BLS) and Advanced Life Support (ALS) during ambulance transport. Because Vacaville residents pay the paramedic tax discussed previously, they are charged a lower rate for emergency medical services than non-residents. Transport fees are expected to generate \$2.5 million during the budget period and will cover about 37% of the expected cost of providing EMS services.
- Other Fees and Charges – Charges for other municipal services are expected to generate an additional \$1.1 million per year of revenue for the General Fund; principal among these are fire inspection fees (\$250,000), police charges and fees (\$204,000), and finance administration fees (\$275,000).



OTHER REVENUES

All other General Fund revenue sources are expected to yield \$1.4 million during the budget period, and account for 2.7% of revenues. Included in this amount are investment earnings projected at \$600,000. Also included are wireless site lease revenue, along with other miscellaneous revenues and reimbursements from other funds for General Fund support services.

OPERATING TRANSFERS

The General Fund receives money from a number of other City funds to offset the cost of providing services:

- Public Safety Districts - The City has established a number of Public Safety Districts which were formed pursuant to the Mello-Roos Community Facilities Act of 1982. The districts are overlaid on new residential development projects to help offset the cost of providing police, fire and emergency medical services. The special tax amounts range from around \$970 to \$1,570 per year per residential property, depending upon whether the residential unit is part of an infill development or major new subdivision. The source is expected to generate \$1.9 million in 2011/12.
- Traffic Safety Fines - Fines for moving traffic violations within the City are collected by the courts, remitted to the City and are deposited into a special revenue fund pursuant to State law. These funds are then transferred to the General Fund to support traffic enforcement activities carried out by the Police Department. The City expects to receive around \$382,000 in 2011/12
- Redevelopment Agency- The Redevelopment Agency transfers money to the General Fund to offset the cost of public safety and maintenance services provided in conjunction with Creekwalk downtown promotion. The transfer for 2010/11 is projected to be \$200,000.



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**City of Vacaville
FY 2011-2012 Budget**

SCHEDULE OF GENERAL FUND REVENUE

<u>General Fund Revenue Account</u>	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Projected Budget	FY 2011/12 Proposed Budget
<u>Taxes</u>				
Property tax	\$ 11,289,987	\$ 10,079,055	\$ 10,088,204	\$ 10,301,204
Property tax in lieu of VLF	8,198,883	7,866,557	7,612,217	7,627,441
RDA Pass-Through	746,193	744,540	700,000	500,000
Sales tax *	13,768,225	13,502,020	14,661,821	14,918,729
Franchise tax	2,352,140	2,382,717	2,428,330	2,493,281
Paramedic tax	3,186,897	3,017,492	3,016,797	3,046,965
Transient lodging tax	929,807	928,306	978,491	983,383
Excise tax	6,268,022	6,452,056	6,633,429	6,869,420
Real property transfer tax	259,400	239,560	250,000	250,000
Business license tax	297,754	281,211	295,272	296,748
Public safety sales tax	308,551	284,851	311,201	318,981
	<u>47,605,859</u>	<u>45,778,364</u>	<u>46,975,762</u>	<u>47,606,152</u>
<u>Intergovernmental</u>				
Motor vehicle in-lieu	282,716	290,083	302,180	305,202
State Reimbursements	24,728	13,864	54,164	50,000
Homeowners subvention	201,825	214,556	214,401	216,545
Other state & federal grants	64,164	10,297	29,441	12,000
School reimbursements	133,767	72,608	89,516	89,516
	<u>707,200</u>	<u>601,408</u>	<u>689,702</u>	<u>673,263</u>
<u>Departmental fees and charges</u>				
Recreation and facilities	3,214,158	3,316,506	3,385,278	3,404,190
Emergency medical fees	3,635,066	3,101,466	2,657,957	2,475,000
In lieu DIF	317,716	336,302	200,000	275,000
Police and Fire Fees	439,537	473,724	420,376	454,000
Other departments	355,442	417,698	384,026	387,866
	<u>7,961,919</u>	<u>7,645,696</u>	<u>7,047,637</u>	<u>6,996,056</u>
<u>Other revenues</u>				
Interest and rents	1,085,145	982,544	600,000	600,000
Cell tower leases	630,658	428,347	445,481	454,390
Miscellaneous	335,791	350,685	362,981	343,449
	<u>2,051,594</u>	<u>1,761,576</u>	<u>1,408,462</u>	<u>1,397,839</u>
Subtotal:	<u>58,326,572</u>	<u>55,787,044</u>	<u>56,121,563</u>	<u>56,673,310</u>
Transfers In	2,604,365	2,530,396	2,423,054	2,572,237
Total revenue:	<u>\$ 60,930,937</u>	<u>\$ 58,317,441</u>	<u>\$ 58,544,617</u>	<u>\$ 59,245,547</u>

* Includes property tax in lieu of sales tax (State triple flip)



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City of Vacaville
FY 2011-2012 Budget

SCHEDULE OF SPECIAL OPERATING REVENUE

<u>Revenue Sources</u>	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Adopted Budget	FY 2011/12 Proposed Budget
Special Revenue Funds				
Building Related Fund:				
Charges and fees	\$ 2,147,355	\$ 1,412,510	\$ 1,067,100	\$ 1,129,500
Interest Income	70,515	30,081	25,000	20,000
<i>Total Building-Related Funds</i>	2,217,870	1,442,591	1,092,100	1,149,500
Development Engineering	320,627	219,013	151,656	175,000
Gas Tax Funds	1,449,889	1,491,921	1,442,729	1,546,844
Traffic Safety fines, forfeits, and penalties	350,818	369,522	359,159	382,547
Lighting & Landscape Assessments	2,389,444	2,374,195	2,511,540	2,458,234
Community Facilities Districts	1,267,364	1,454,248	1,494,248	1,989,691
CDBG Program Revenue	560,662	678,205	727,369	780,149
Housing Programs:				
HOME	-	-	-	820,000
HUD programs	45,726	46,457	46,189	26,570
HCD Program	-	794,068	3,003,598	233,000
Solano County	2,345,154	2,334,125	2,290,674	2,917,212
Section 8 Housing Assistance	10,490,617	9,768,034	9,167,163	10,730,023
<i>Total Housing Programs</i>	12,881,497	12,942,684	14,507,624	14,726,805
TOTAL SPECIAL REVENUE	\$ 21,438,171	\$ 20,972,379	\$ 22,286,425	\$ 23,208,770
Enterprise Funds				
Sewer Utility	\$ 18,188,105	\$ 19,654,004	\$ 22,849,000	\$ 25,921,000
Water Utility	12,464,456	13,339,915	15,502,925	15,126,571
Transit	2,024,459	2,047,204	2,408,913	2,242,704
TOTAL ENTERPRISE FUNDS	\$ 32,677,020	\$ 35,041,123	\$ 40,760,838	\$ 43,290,275
Redevelopment Agency (Combined)				
Property taxes	\$ 37,083,475	\$ 37,108,230	\$ 37,292,000	\$ 37,292,000
Interest and rent	1,230,371	927,151	331,008	331,008
Sale of property	2,981,887	-	-	-
Other	1,310,463	116,747	108,837	33,500
TOTAL REDEVELOPMENT AGENCY	\$ 42,606,196	\$ 38,152,128	\$ 37,731,845	\$ 37,656,508



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**City of Vacaville
FY 2011-2012 Budget**

SUMMARY OF EXPENDITURES BY DEPARTMENT

Department/Function	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12
	Actual	Actual	Adopted Budget	Proposed Budget
City Council/Treasurer	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299
City Attorney	930,403	917,155	939,836	895,688
City Manager's Office/Finance/Human Resources				
City Manager's Office/City Clerk	1,102,958	1,217,833	1,005,376	958,358
Information Technology/Telecommunications	1,659,172	1,273,863	1,094,483	1,028,553
Finance	2,665,708	2,459,479	2,394,981	2,569,731
Human Resources/Risk Management	1,097,105	949,500	959,125	946,654
Subtotal, City Administration	6,524,943	5,900,675	5,453,965	5,503,296
Housing & Redevelopment Dept				
Housing Services	12,915,117	14,369,811	16,350,719	16,529,857
Redevelopment Agency	38,360,077	35,575,909	45,905,349	36,752,635
Subtotal, Housing & Redev	51,275,194	49,945,720	62,256,068	53,282,492
Community Development Department	3,197,253	2,446,809	2,713,949	2,952,398
Police Department	27,895,595	27,276,108	27,260,831	26,373,605
Fire Department	17,998,740	17,159,725	16,142,809	16,265,926
Public Works Department				
Public Works	5,943,913	6,323,982	5,416,373	5,304,570
Parks Division	2,188,437	2,113,706	2,141,892	2,134,557
Park Maintenance Districts	2,737,814	3,297,290	3,153,492	3,416,038
Engineering Services	1,710,054	1,997,822	3,283,633	3,305,871
Development Engineering	239,283	173,294	219,468	188,554
Transit	2,024,458	2,047,204	2,482,035	2,242,704
Subtotal, Public Works	14,843,959	15,953,298	16,696,893	16,592,294
Utilities				
Sewer Utility Systems	21,340,108	20,310,918	22,590,066	21,642,610
Water Utility Systems	12,981,517	13,922,040	15,516,341	15,216,705
Subtotal, Utilities	34,321,625	34,232,958	38,106,407	36,859,315
Community Services Department	5,993,339	5,573,144	5,545,442	5,519,426
Non-Departmental	2,268,808	2,009,062	2,332,969	2,255,884
Gross Operating Budget	165,348,691	161,510,820	177,549,525	166,588,623
Internal Cost Allocation	(4,889,410)	(5,032,126)	(4,998,846)	(4,885,520)
CITY GRAND TOTAL	\$ 160,459,281	\$ 156,478,695	\$ 172,550,679	\$ 161,703,103



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**City of Vacaville
FY 2011-2012 Budget**

SUMMARY OF EXPENDITURES BY FUND

Department/Function	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12
	Actual	Actual	Adopted Budget	Proposed Budget
GENERAL FUND:				
City Council/Treasurer	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299
City Attorney	930,403	917,155	939,836	895,688
City Manager's Office/Administration	1,102,958	1,217,832	1,005,376	958,358
Human Resources	1,097,105	949,500	959,125	946,654
Finance and Information Technology	4,327,630	3,733,342	3,489,464	3,598,284
Dept. of Housing & Redevelopment	430,711	371,274	431,703	426,695
Police Department	27,895,595	27,276,107	27,260,831	26,373,605
Fire Department	17,998,740	17,159,725	16,142,809	16,265,926
Public Works Department				
General	5,244,024	4,057,061	3,973,644	4,507,726
Park Maintenance	2,188,437	2,113,706	2,141,892	2,134,557
Community Services Department	5,993,339	5,573,143	5,545,442	5,519,426
Non-Departmental	2,268,808	2,080,681	2,332,969	2,255,884
Subtotal General Fund	69,576,582	65,545,692	64,323,447	63,971,102
Transfers	1,735,415	1,615,915	1,610,330	1,703,166
Internal Cost Allocation	(4,889,410)	(5,032,126)	(4,998,846)	(4,885,520)
TOTAL GENERAL FUND	\$ 66,422,587	\$ 62,129,481	\$ 60,934,931	\$ 60,788,748
SPECIAL REVENUE FUNDS:				
Housing Svcs (non General Fund)	\$ 12,591,800	\$ 13,998,537	\$ 15,919,016	\$ 16,103,162
Public Works, Gas Tax	1,449,889	1,491,921	1,442,729	796,844
Park Maintenance Districts	2,737,814	3,297,290	3,153,492	3,416,038
Engineering Services & TSM	1,710,054	1,997,822	3,283,633	3,305,871
Development Engineering	239,283	173,295	219,468	188,554
Building Related (Comm Development)	3,197,253	2,446,809	2,713,949	2,952,398
Total Special Revenue Funds	\$ 21,926,093	\$ 23,405,674	\$ 26,732,287	\$ 26,762,867
ENTERPRISE FUNDS:				
Sewer Utility Systems	\$ 21,340,108	\$ 20,310,918	\$ 22,590,066	\$ 21,642,610
Water Utility Systems	12,981,517	13,922,040	15,516,341	15,216,705
Transit	2,024,458	2,047,204	2,482,035	2,242,704
Total Enterprise Funds	36,346,083	36,280,162	40,588,442	39,102,019
TOTAL CITY OPERATING	\$ 124,694,763	\$ 121,815,317	\$ 128,255,660	\$ 126,653,634
REDEVELOPMENT AGENCY:				
Combined Housing Set Aside	\$ 5,284,823	\$ 7,819,428	\$ 10,801,699	\$ 7,491,483
Community Redevelopment Area	6,315,249	9,526,893	8,217,874	6,303,592
I-505/80 Redevelopment Area	26,760,005	22,991,008	26,885,776	22,957,560
TOTAL REDEVELOPMENT	38,360,077	40,337,329	45,905,349	36,752,635
CITY GRAND TOTAL	\$ 163,054,840	\$ 162,152,646	\$ 174,161,009	\$ 163,406,269



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**City of Vacaville
FY 2011-2012 Budget**

**SOURCES AND USES:
GENERAL FUND OPERATIONS**

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Adopted Budget	FY 2011/12 Proposed Budget
SOURCES OF FUNDS:				
General Fund Operating Revenue:	\$ 59,646,063	\$ 58,010,087	\$ 58,281,029	\$ 57,192,153
Operating Transfers In:				
Traffic Safety Fines and Forfeitures	341,853	372,000	359,159	382,547
Workers' Compensation Fund	500,000	500,000	-	-
Community Facilities Districts	1,297,814	1,337,380	1,494,248	1,944,294
Redevelopment Agency	214,698	200,000	200,000	200,000
Subtotal, Transfers In:	2,354,365	2,409,379	2,053,399	2,053,399
Use of One-Time Revenues/Transfers:	750,000	1,775,000	750,000	856,598
Use of (addition to) Fund Balance:	3,672,158	(64,486)	490,317	686,598
Total Sources, General Fund:	\$ 66,422,586	\$ 62,129,980	\$ 61,574,745	\$ 60,788,748

USES OF FUNDS:

General Fund Operating Expenditures (net of internal cost allocations)	\$ 64,687,171	\$ 60,509,066	\$ 59,964,415	\$ 59,085,582
Operating Transfers Out:				
General Fund support to Community Devl.	60,000	30,000	30,000	30,000
General Fund support to Engineering Services	40,000	30,000	30,000	30,000
General Fund support to Park Maintenance Dist.	471,400	441,983	441,983	441,983
General Fund support Public Art	5,000	5,000	5,000	5,000
Collapsing Transfers:				
General Fund to Vehicle Replacement	-	-	-	-
General Fund to Technology Projects	-	-	-	-
General Fund to CIP	46,443	-	-	-
Subtotal, Transfers Out:	622,843	506,983	506,983	506,983
Measure I Debt Service	1,112,572	1,113,931	1,103,347	1,196,183
Total Uses, General Fund:	\$ 66,422,586	\$ 62,129,980	\$ 61,574,745	\$ 60,788,748

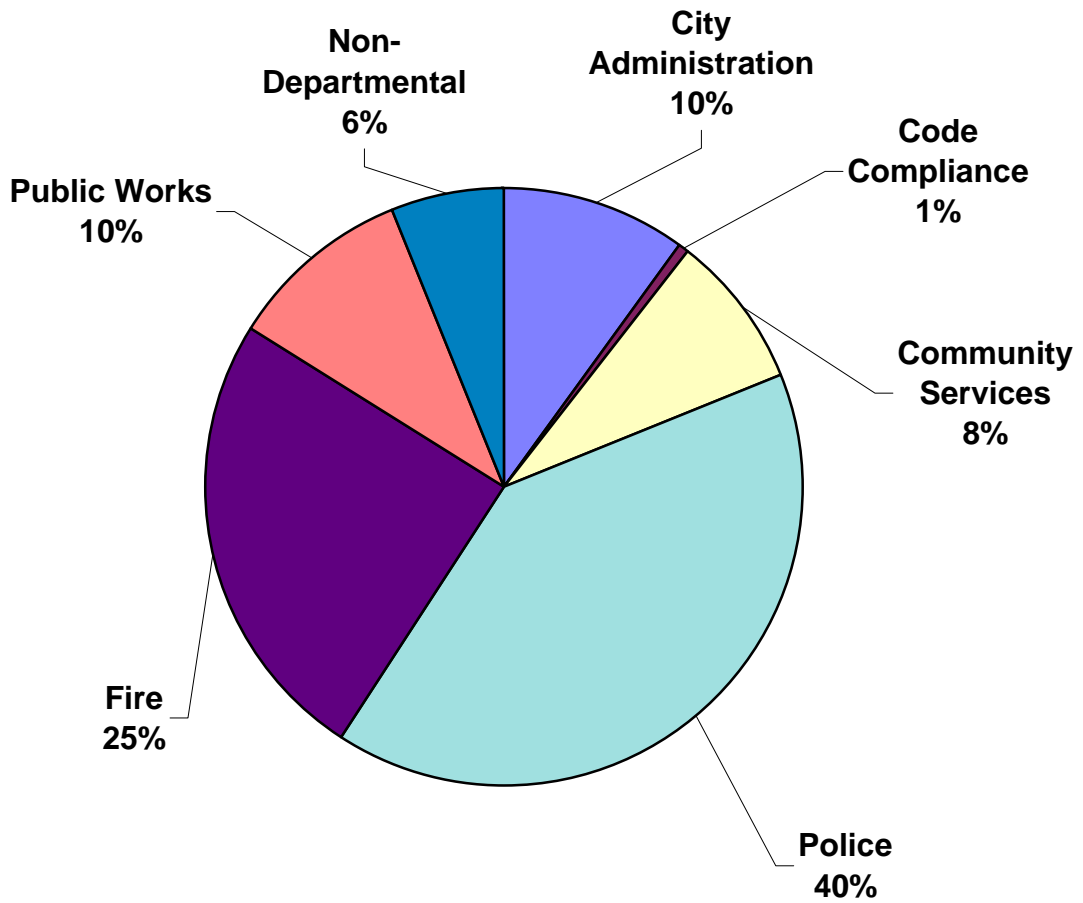
USES BY CATEGORY:

Salaries and Benefits	\$ 55,443,894	\$ 53,195,262	\$ 51,008,253	\$ 50,047,374
Overtime plus Offsets	1,489,505	1,203,275	1,149,626	1,110,528
Services and Supplies	6,543,732	5,574,132	6,710,890	6,706,449
Indirect Costs	6,935,404	6,330,538	6,591,276	6,820,459
One-time Costs	176,950	186,333	265,516	150,277
Technology Costs	722,512	672,566	848,030	839,181
Internal Cost Allocation	(4,889,410)	(5,032,126)	(4,998,846)	(4,885,520)
Total Uses by Category, General Fund:	\$ 66,422,586	\$ 62,129,980	\$ 61,574,745	\$ 60,788,748



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FY11/12 GENERAL FUND BUDGET
\$60,788,748
PERCENTAGE BY DEPARTMENT





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REVISED GENERAL FUND BUDGET FORECAST

	<u>Actual 2009/10</u>	<u>Projected 2010/11</u>	<u>Projected 2011/12</u>	<u>Projected 2012/13</u>	<u>Projected 2013/14</u>	<u>Projected 2014/15</u>	<u>Projected 2015/16</u>
Operating revenue	\$ 56,020,350	\$ 56,121,562	\$ 56,502,453	\$ 57,785,681	\$ 59,894,489	\$ 59,127,100	\$ 60,779,721
Operating expenditures	(62,407,431)	(60,010,230)	(60,281,762)	(61,047,064)	(62,350,714)	(62,488,846)	(63,854,574)
Net operating	(6,387,081)	(3,888,668)	(3,779,309)	(3,261,383)	(2,456,225)	(3,361,746)	(3,074,853)
Transfers-In	2,530,396	2,423,054	2,572,237	2,576,167	2,679,520	2,787,887	2,901,515
Transfers-Out	(501,984)	(506,984)	(506,984)	(506,984)	(506,984)	(506,984)	(506,984)
Net transfers in(out)	2,028,412	1,916,070	2,065,253	2,069,183	2,172,536	2,280,903	2,394,531
One-time expenditures (CIP, Tech, & Equip)	0	0	0	0	0	0	0
One-time revenues & adjustments	2,775,000	1,500,000	857,455	750,000	750,000	750,000	750,000
General Fund Setaside Funds							
Increase (decrease) for the year	(1,583,669)	(472,598)	(857,455)	(442,200)	466,311	(330,843)	69,678
Beginning emergency reserve	6,387,863	4,804,193	4,331,595	3,474,140	3,031,940	3,498,251	3,167,408
Ending emergency reserve	<u>\$ 4,804,193</u>	<u>\$ 4,331,595</u>	<u>\$ 3,474,140</u>	<u>\$ 3,031,940</u>	<u>\$ 3,498,251</u>	<u>\$ 3,167,408</u>	<u>\$ 3,237,086</u>
Balance as % of operating expenditures	<u>8%</u>	<u>7%</u>	<u>6%</u>	<u>5%</u>	<u>6%</u>	<u>5%</u>	<u>5%</u>



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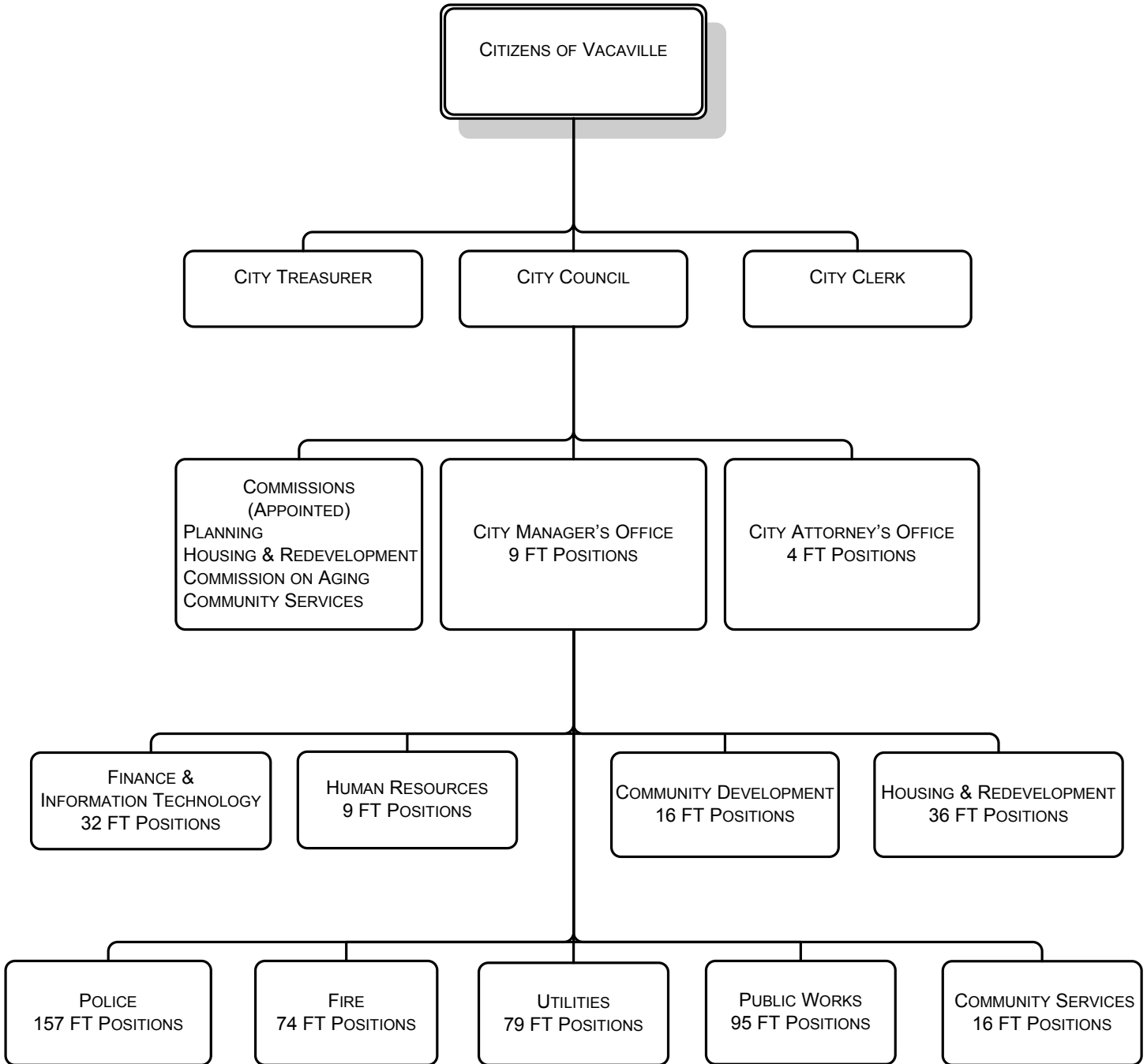
City of Vacaville
 FY 2011-2012 Budget

MEASURE I EXCISE TAX

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Adopted Budget	FY 2011/12 Proposed Budget
SOURCES OF FUNDS:				
Excise Tax Revenue (net)	\$ 2,168,872	\$ 2,370,765	\$ 2,234,372	\$ 2,303,431
Total Sources:	\$ 2,168,872	\$ 2,370,765	\$ 2,234,372	\$ 2,303,431
USES OF FUNDS:				
Debt Service	\$ 1,103,347	\$ 1,103,347	\$ 1,103,347	\$ 1,196,183
Library Subsidy	150,000	150,000	150,000	150,000
Vacaville Performing Arts Theater	327,464	334,014	323,738	279,181
Park Maintenance	327,464	334,014	323,738	279,181
Street Maintenance/Improvement	260,597	449,391	333,549	398,885
Total Uses:	\$ 2,168,872	\$ 2,370,765	\$ 2,234,372	\$ 2,303,431



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TOTAL FULL TIME POSITIONS 527

City of Vacaville
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time
CITY ATTORNEY'S OFFICE		
City Attorney	1	1
Deputy/Assistant City Attorney	2	2
Legal Secretary	1	1
Total	<u>4</u>	<u>4</u>
CITY MANAGER'S OFFICE		
City Manager	1	1
Assistant City Manager / Finance Director	1	1
Administrative Assistant /Deputy City Clerk	1	1
Assistant to the City Manager	1	1
Economic Development Manager	1	1
Public Information Officer	1	1
Secretary to City Manager/ City Clerk	1	1
Sr. Program Coordinator (ADA)	1	1
Sr. Administrative Clerk	1	1
Total	<u>9</u>	<u>9</u>
FINANCE - INFORMATION TECHNOLOGY DEPARTMENT		
Director of Finance	0	1
Account Clerk I/II	11	12
Accountant I/II	3	2
Accounting Manager	1	1
Accounting Technician	2	0
Buyer I/II	1	1
Finance Supervisor	0	2
Financial Services Supervisor	1	1
Investment Officer	1	1
Senior Accountant	0	1
Water Service Rep I	1	0
Water Service Rep II	1	2
Water Service Coordinator	1	1
Information Technology Division:		
IT Division Manager	1	1
IT Technician	2	1
Network Administrator	1	1
Systems Administrator I	0	1
Systems Administrator II	2	2
Sr. Network Administrator	1	1
Total	<u>30</u>	<u>32</u>

	Proposed 2010/11 Budgeted Full-Time Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time Proposed 2011/12 Budgeted Full-Time
HUMAN RESOURCES DEPT (prev. Admin. Svcs)		
Director of Human Resources	1	1
Administrative Assistant	1	1
Human Resources Analyst I/II	2	2
Human Resources Manager	2	2
Human Resources Technician	3	3
Total	<hr/> 9	<hr/> 9
HOUSING & REDEVELOPMENT		
Director of Housing/Redevelopment	1	1
Administrative Clerk	1	1
Administrative Technician	2	2
Code Compliance Technician I/II	3	3
Housing/Redev Deputy Director	1	1
Housing/Redev Project Coordinator	4	4
Housing/Redev Program Administrator	1	1
Housing/Redev Manager	2	1
Housing/Redev Project Manager	0	1
Housing/Redev Specialist I/II	5	5
Housing/Redev Technician I/II	8	8
Secretary I/II	3	2
Project Specialist	1	1
Sr Code Compliance Tech	1	1
Sr Housing/Redev Specialist	4	4
Total	<hr/> 37	<hr/> 36
COMMUNITY DEVELOPMENT		
Director of Community Development	1	1
Administrative Assistant	0	1
Assistant/Associate Planner	2	3
Building Inspector	2	2
Building Services Coordinator	1	1
Chief Building Official	1	1
City Planner	1	1
Permit Technician	1	2
Planning Technician	1	0
Secretary I/II	1	1
Sr Building Inspector	1	1
Sr Planner	2	2
Total	<hr/> 13	<hr/> 16

	Proposed 2010/11 Budgeted Full-Time Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time Proposed 2011/12 Budgeted Full-Time	
POLICE DEPARTMENT			
Chief of Police	1	1	
Administrative Assistant	1	1	
Communications Supervisor	2	2	
Community Services Officer I/II/III	12	12	
Crime Analysis Assistant	1	1	
Crime Analyst	1	1	
Dispatcher/Lead Dispatcher	16	16	
Evidence Technician	2	2	
Family Support Worker	2	2	
Management Analyst I/II	1	1	
Master Social Worker	5	5	
Police Lieutenant	4	4	
Police Officer	85	82	Rosenstiel out
Police Records Assistant	5	5	
Police Records Supervisor	1	1	
Police Sergeant	13	13	
Police Special Services Supv	1	1	
Property/Evidence Supervisor	1	1	
Secretary I/II	2	2	
Sr Crime Analysis Assistant	1	1	
Sr Master Social Worker	1	1	
Lead Police Records Assistant	1	1	
Sr Program Coordinator	2	1	
Total	161	157	
FIRE DEPARTMENT			
Fire Chief	0	0	
Administrative Assistant	1	1	
Fire Battalion Chief	3	3	
Fire Captain	12	12	
Fire Division Chief	1	1	
Fire Engineer / Fire Engineer Paramedic	15	15	
Firefighter / Firefighter Paramedic	39	39	
Fire Plans Examiner/Inspector	1	0	
Fire Prevention Specialist	1	2	
Fire Safety Coordinator I/II	1	0	
Management Analyst I/II	0	0	
Sr. Admin Clerk	1	1	
Total	75	74	

	Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time	
COMMUNITY SERVICES			
Director of Community Services	1	1	
Administrative Technician	2	2	
Facilities Maintenance Coordinator	2	2	
Management Analyst I/II	1	1	
Recreation Coordinator	3	4	
Recreation Manager	1	1	
Recreation Supervisor	4	3	
Sr Administrative Clerk	2	2	
Total	<hr/> 16	<hr/> 16	
PUBLIC WORKS/CITY ENGINEER			
Director of Public Works/City Engineer	1	1	
Management Analyst I/II	1	1	
Secretary I/II	2	1	Amanda to Yard
Sr Administrative Assistant	1	1	
Sr Secretary	1	1	
<i>Subtotal:</i>	<hr/> 6	<hr/> 5	
PUBLIC WORKS - TRAFFIC ENGINEERING/TRAFFIC DIVISION			
Deputy Director - Transportation	1	1	
Engineering Aide/Engineering Tech I/II/III	0	1	Tsegai
Engineering Specialist I/II	1	0	
Jr/Asst/Assoc Engineer	1	1	
MWI/II Streets	1	0	
Sr Civil Engineer	1	1	
Traffic Signal Technician II	1	1	
Traffic Signal Technician I	1	1	
<i>Subtotal:</i>	<hr/> 7	<hr/> 6	
PUBLIC WORKS - ENGINEERING			
Assistant Director of PW Engineering Svcs	1	1	
Environmental Project Mgr	1	1	
Contract Compliance Specialist II	1	1	
Engineering Aide/Engineering Tech I/II/III	2	1	Tsegai to TE
Engineering Specialist I/II	2	2	
Sr. Engineering Designer	1	1	
Jr./Assistant/Associate Engineer	4	4	
Management Analyst I/II	1	1	
PW Construction Inspector I/II	3	3	
Sr Civil Engineer	2	2	
<i>Subtotal:</i>	<hr/> 18	<hr/> 17	

	Proposed 2010/11 Budgeted Full-Time Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time Proposed 2011/12 Budgeted Full-Time	
PUBLIC WORKS - MAINTENANCE			
Administrative Technician I	1	1	
Assistant Engineer	2	2	
Associate Engineer	1	1	
Deputy Director of Public Works (<i>formerly Asst Dir</i>)	1	1	
Engineering Specialist I	0	1	Dave J.
Equipment Mechanic I/II	5	5	
Fleet/Facility Manager	0	0	
Maintenance Worker I/II (Utilities)	11	10	
Maintenance Worker I/II (Facilities)	3	2	
Maintenance Worker I/II (Parks)	13	14	
Maintenance Worker I/II (Streets)	7	7	
Management Analyst I	0	0	
MW Lead (Facilities)	1	1	
MW Lead (Parks)	5	4	
MW Lead (Streets)	3	3	
MW Lead (Utilities)	4	4	
Park Manager (<i>formerly Park Maintenance Supt</i>)	1	1	
PW Maintenance Superintendent	0	0	
PW Supervisor - Parks	1	1	
PW Supervisor-Equipment Maintenance	1	1	
PW Supervisor-Facility Maintenance	1	1	
PW Supervisor-Field Utilities	1	1	
PW Supervisor-Street Maintenance	1	1	
Secretary I/II	2	3	Amanda
Storekeeper	1	1	
Transit Manager	1	1	
<i>Subtotal:</i>	<hr style="width: 100%; border: 0.5px solid black;"/> 67	<hr style="width: 100%; border: 0.5px solid black;"/> 67	
Total Public Works	98	95	

	Proposed 2010/11 Budgeted Full-Time Proposed 2010/11 Budgeted Full-Time	Proposed 2011/12 Budgeted Full-Time Proposed 2011/12 Budgeted Full-Time	
UTILITIES			
Assistant Director of Utilities	1	1	
Assistant Utility Plant Supervisor	1	1	
Cross Connections Inspector/Specialist	1	1	
Director of Utilities (<i>formerly Asst Dir</i>)	1	1	
Engineering Specialist	1	1	
Environmental Compliance Inspector	3	3	
Jr./Assistant/Associate Engineer	4	4	
GIS Technician	1	0	
Lab Analyst I/II	5	7	
Lab Supervisor	1	1	
Management Analyst I/II	2	2	
Program Coordinator I	0	1	Albert
Secretary I/II	2	2	
Storekeeper	1	1	
Sr Secretary	1	1	
Sr Civil Engineer	1	1	
Sr Lab Analyst	2	2	
Sr Utility Plant Control Systems Tech	2	2	
Sr Utility Plant Mechanic	3	3	
Sr Wastewater Plant Operator	6	6	
Sr Water Plant Operator	1	1	
Utilities Administrative Manager (<i>formerly Utilities Analyst</i>)	1	1	
Utility Maintenance Supervisor	2	2	
Utility Operations Manager	1	1	
Utility Plant Supervisor	2	2	
Utility Plant Control Systems Tech I/II	3	4	
Utility Plant Electrician I/II	3	3	
Utility Plant Mechanic I/II	5	5	
Utility Plant Worker	2	2	
Wastewater Plant Operator II/III	8	8	
Water Plant Operator II/III	5	5	
Water Quality Coordinator	1	1	
Water Quality Manager	1	1	
Water Quality Permit Admin	1	1	
Water Quality Supervisor	1	1	
<i>Subtotal:</i>	<hr/> 76	<hr/> 79	
CITY TOTAL	<hr/> 528	<hr/> 527	



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OPERATING BUDGETS



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CITY COUNCIL AND TREASURER

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies, and budget that guide the current operations and future direction of the City. The City Council also serves as the governing body of the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.

BUDGET HIGHLIGHTS

The FY 11-12 budget includes a monthly salary of \$829 for councilmembers and \$70 for the City Treasurer, plus allowances for mileage. A small amount for training, travel and supplies is also included in the budget.



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City of Vacaville
 FY 2011-2012 Budget

CITY COUNCIL & CITY TREASURER

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 90,831	\$ 91,775	\$ 93,755	\$ 81,627
Services and Supplies	8,001	4,391	6,601	6,672
Indirect Costs	-	-	-	-
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	98,832	96,166	100,356	88,299
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299
Source of Funding:				
General Fund - Discretionary Revenue	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299
Total Sources of Funding	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299
Functional Distribution:				
City Council	\$ 95,043	\$ 92,718	\$ 97,048	\$ 84,994
City Treasurer	3,789	3,448	3,308	3,305
Total Distribution	\$ 98,832	\$ 96,166	\$ 100,356	\$ 88,299



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CITY ATTORNEY'S OFFICE

The City Attorney's Office and its staff provide legal representation and services to the Vacaville City Council, City agencies, departments, and commissions.

The Office provides a wide variety of legal services to its City clients, such as representing the City and agencies in litigation and administrative hearings; preparing ordinances, resolutions, and other legal documents; reviewing and preparing ordinances, resolutions and contracts; researching and preparing legal opinions on matters affecting the City and its agencies; and, advising City clients on various legal matters.

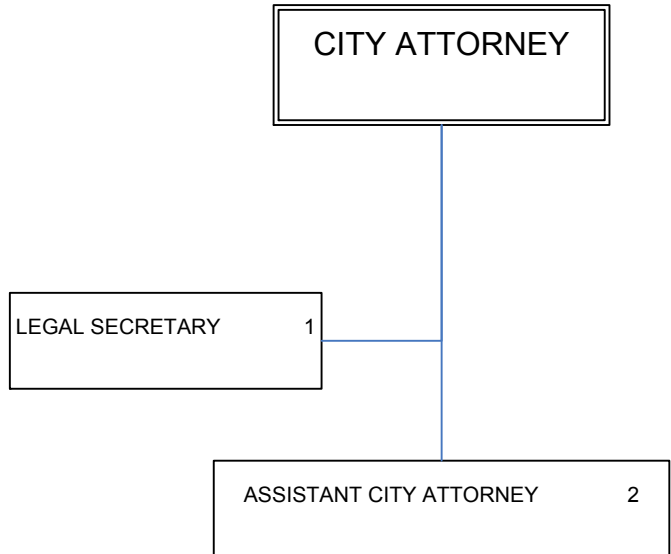
The Office also serves as legal counsel to the Solano Animal Control Authority and the Vacaville/Dixon Greenbelt Authority. Although the Office provides information to the public on legal matters involving the City and its agencies, the Office does not provide legal advice or services to the public.

The City Attorney is appointed by the City Council. The staffing level of the Office has not changed since 1995. The staff includes one City Attorney, two Assistant City Attorneys, and one Legal Secretary.

BUDGET HIGHLIGHTS

The FY 11-12 proposed budget for the City Attorney's Office reflects continuation of existing staffing. Also included is the continuation of the contract with a Third Party Administrator for General Liability, which was implemented in FY fiscal year 08-09.

CITY ATTORNEY'S OFFICE



TOTAL FULLTIME POSITIONS 4

City of Vacaville
 FY 2011-2012 Budget

CITY ATTORNEY'S OFFICE

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 868,396	\$ 863,539	\$ 864,699	\$ 823,916
Services and Supplies	32,869	27,723	44,639	40,124
Indirect Costs	24,270	21,868	25,942	25,955
One-time Costs	-	-	-	-
Technology Costs	4,868	4,025	4,556	5,693
Total Operating Expenditures	930,403	917,155	939,836	895,688
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 930,403	\$ 917,155	\$ 939,836	\$ 895,688
Source of Funding:				
General Fund - Discretionary Revenue	\$ 930,403	\$ 917,155	\$ 939,836	\$ 895,688
Total Sources of Funding	\$ 930,403	\$ 917,155	\$ 939,836	\$ 895,688
Functional Distribution:				
City Attorney	\$ 930,403	\$ 917,155	\$ 939,836	\$ 895,688
Total Distribution	\$ 930,403	\$ 917,155	\$ 939,836	\$ 895,688



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CITY MANAGER'S OFFICE

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, and public information, budget development and administration as well as the Americans with Disabilities Act (ADA) Title II compliance and the City's information technology (IT) functions. The department also responds to all calls to the City's general information phone lines. Overall, the City Manager's Office oversees the operations of the City in a manner consistent with the City's core values of accountability, responsiveness, innovation and inclusiveness. Coordination of all city functions is necessary to maintain a high quality of life for our community. A reflection of the City's efforts was proven when Vacaville was named one of the Top 100 Places to Live in 2010 by Relocate America for the second year in a row.

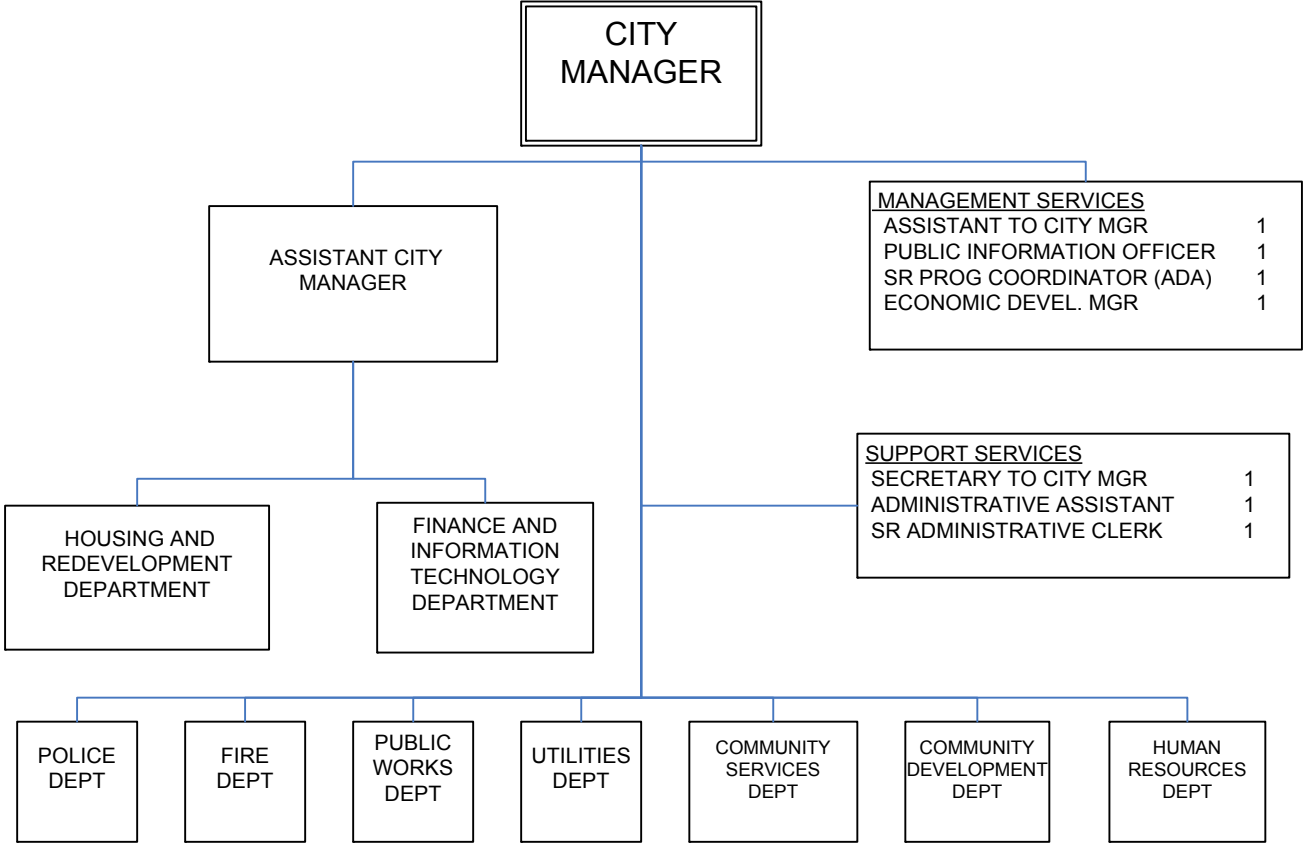
The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

BUDGET HIGHLIGHTS

The proposed FY11/12 budget for the City Manager's Office (CMO) includes the continuation of prior suspended positions. The ADA Advisory Committee gives recommendations on the use of the required \$50,000 annual contribution of funds for barrier removal. The contribution is typically made from gas tax funds, but this fiscal year the funding will be through the New Freedom grant funds.

As in FY10/11 there is again no General Fund CIP budget proposed.

CITY MANAGER'S OFFICE



TOTAL FULLTIME POSITIONS 9

**City of Vacaville
FY 2011-2012 Budget**

CITY MANAGER'S OFFICE

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 968,327	\$ 1,120,847	\$ 883,980	\$ 834,647
Overtime	1,363	1,296	2,993	2,993
Services and Supplies	68,401	38,066	58,118	53,183
Indirect Costs	47,525	42,275	52,444	53,073
One-time Costs	-	-	-	-
Technology Costs	17,341	15,348	7,841	14,462
Total Operating Expenditures	1,102,958	1,217,832	1,005,376	958,358
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 1,102,958	\$ 1,217,832	\$ 1,005,376	\$ 958,358

Source of Funding:

General Fund - Discretionary Revenue	\$ 1,102,958	\$ 1,217,832	\$ 1,005,376	\$ 958,358
Total Sources of Funding	\$ 1,102,958	\$ 1,217,832	\$ 1,005,376	\$ 958,358

Functional Distribution:

City Manager/City Clerk	\$ 815,335	\$ 788,655	\$ 740,363	\$ 800,525
Public Information Officer	192,061	167,084	171,989	157,833
Accessibility Programs (ADA Title II)	80,075	91,323	93,024	-
Geographic Information Systems (GIS)	15,487	170,771	-	-
Total Distribution	\$ 1,102,958	\$ 1,217,832	\$ 1,005,376	\$ 958,358

Note: IT was previously in the City Manager's Office, but has been moved to the Finance and Information Technology Department.



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FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Finance Division is responsible for the following activities: financial accounting and reporting systems; employee payroll; accounts payable and accounts receivable; water meter reading, utility billing and collection; cashiering; business license administration; cash and investment portfolio management; and ongoing administration of the City's long-term debt transactions and community facilities districts. The department has received state and national awards for excellence in financial reporting for the past 18 years.

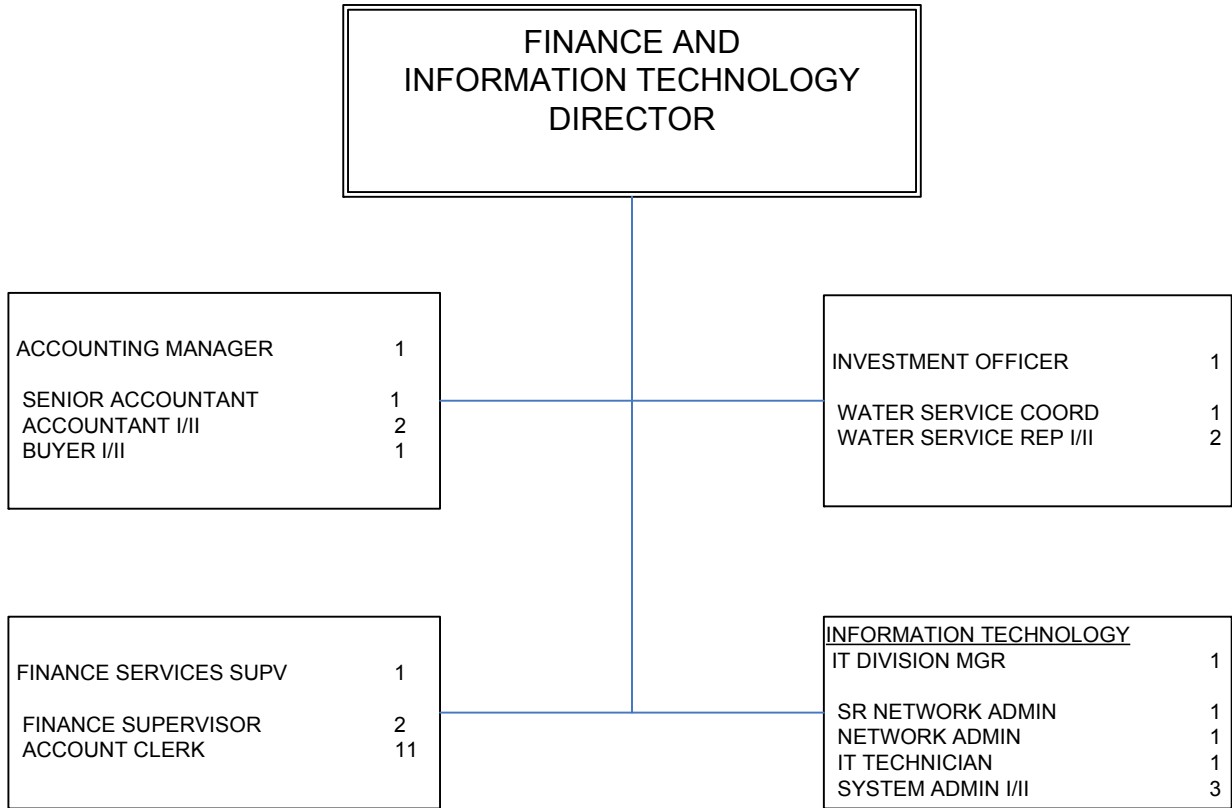
The Information Technology (IT) Division provides daily technical support of all hardware and software, implements IT projects, and provides long range planning and improvements to related computer network and telephone infrastructure. The primary goal of the IT Division is to promote efficiency and enhance productivity throughout the organization through the use of technology. For its efforts over the past several years, the IT Division has received the Quality Information Technology Practices Award and the Award for Achievement Information Practices from the Municipal Information Systems Association of California.

BUDGET HIGHLIGHTS

Major operating goals for the budget period include:

- Complete initial setup and initiate payroll and accounting services for Solano County Transit ("Sol Trans") pursuant to the recently negotiated contract for such services. Sol Trans is a Joint Powers Authority between the cities of Benicia and Vallejo organized for the purpose of providing consolidated bus transit services to the two communities.
- Implementing HR Web to allow employees to electronically update payroll related information and to submit timesheets electronically
- Continue to assist with implementation of the water meter radio-read program
- Complete Information Technology Strategic Plan
- Upgrade Email system from Exchange 2003 to Exchange 2010 and Help desk software
- Implement an Email archival system to comply with state and federal laws and regulations
- Develop a Request for Information (RFI) to replace the aging phone system and upgrade eight satellite locations to voice over internet protocol (VoIP) technology.
- Continue with our Energy Efficiency and Savings Program aimed at reducing the overall amount of technology hardware; this strategy includes the virtualization of servers and removal of standalone printers.

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT



TOTAL FULLTIME POSITIONS 31

**City of Vacaville
FY 2011-2012 Budget**

**FINANCE AND INFORMATION
TECHNOLOGY DEPARTMENT**

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,817,172	\$ 3,223,289	\$ 2,839,632	\$ 2,978,644
Overtime	29,453	11,358	32,796	32,796
Services and Supplies	541,316	487,487	549,800	554,262
Indirect Costs	626,193	640,266	688,506	699,880
Offset for Telecom Charges to Other I	(776,653)	(711,068)	(668,808)	(732,264)
One-time Costs	-	-	-	-
Technology Costs	87,400	82,010	47,538	64,966
Total Operating Expenditures	4,324,880	3,733,342	3,489,464	3,598,284
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 4,324,880	\$ 3,733,342	\$ 3,489,464	\$ 3,598,284
Source of Funding:				
General Fund - Discretionary Revenue	\$ 2,467,600	\$ 3,532,965	\$ 3,276,374	\$ 3,418,284
General Fund - Functional Revenue	200,858	200,377	213,090	180,000
Total Sources of Funding	\$ 4,324,880	\$ 3,733,342	\$ 3,489,464	\$ 3,598,284
Functional Distribution:				
Finance Admin	\$ 459,011	\$ 352,894	\$ 287,137	\$ 405,875
General Accounting	973,196	878,038	854,073	815,845
Revenue and Collections	1,236,251	1,228,547	1,253,771	1,348,011
Information Technology	1,659,172	1,273,863	1,094,483	1,028,553
Total Distribution	\$ 2,668,458	\$ 3,733,342	\$ 3,489,464	\$ 3,598,284

Note: IT was previously in the City Manager's Office, but has been moved to the Finance and Information Technology Department. All prior year figures include IT.



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HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides recruitment, classification, salary and benefits administration, workers compensation, training and development, and employee relations services. The Department also provides benefit-related services to the Solano Transportation Authority which is a source of General Fund revenue.

Departmental Goals: The top departmental goals for Human Resources in 2011-2012 are as follows:

1. Complete negotiations with all bargaining units:
 - a. POA/PMA, VMO & AMG expire June 30, 2011 (currently in negotiations)
 - b. Dept Heads, Local 39 & VCEA expire December 30, 2011
 - c. VFA/FMG expire January 30, 2012

2. Complete Retirement Reopener with all bargaining units – Fall 2011

Impact of Major Factors: The HR Department has experienced a 28% budget reduction over the last five years, including the loss of three full-time positions and one part-time clerical position. For cost savings, the City ended its contract with IEDA (City's labor negotiator) two years ago, leaving all labor relations work in-house. With those reductions, there has been a significant increase in workload in the Department through their involvement in achieving the cost saving measures with all bargaining groups and implementing and administering those changes. There has also been an increase in employee relations work due to employees and supervisors facing challenging sensitive issues.

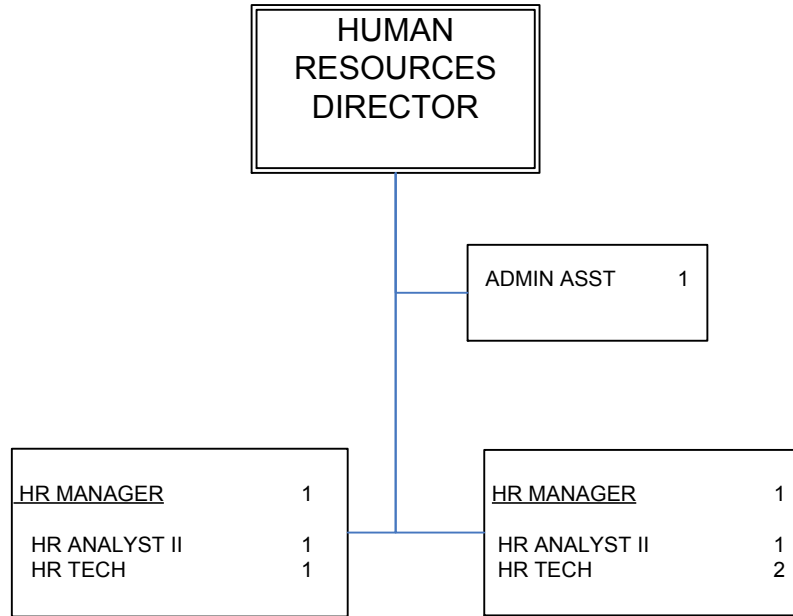
This workload level is expected to continue. The current staff has been able to absorb the majority of the work previously performed by the staff we have lost; however, the timeframe for delivery of services is getting longer. The two mandated furlough days a month add to the difficulty in getting the work done in a timely fashion, and the high workload is taking a toll on the staff.

In 2011, the Department will have negotiated with all bargaining units. These negotiations, while successful, result in agreements with one-year terms. These MOUs include a reopener on retirement. In the Fall of 2011, the City will reopen on retirement and meet with the groups to discuss two-tier pensions. It is anticipated these negotiations will continue to be challenging due to the financial forecast.

Revenue Generated: The Human Resources Department provides benefit related services to Solano Transportation Authority and generates \$6,500/year in revenue. The Department has also contracted with SolTrans and will generate another \$10,000/year in revenue beginning in 11/12 by providing Benefit Management services. This additional work is being done with existing staff.

Conclusion: The Human Resources Department is a service oriented department with a focus on providing excellent customer service and streamlining processes where appropriate and beneficial. The staff take great pride in their work and continue to do the best they can given the lack of resources and increased workload.

HUMAN RESOURCES DEPARTMENT



TOTAL FULLTIME POSITIONS 9

City of Vacaville
 FY 2011-2012 Budget

HUMAN RESOURCES DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 953,906	\$ 849,725	\$ 777,393	\$ 793,816
Overtime	-	-	205	205
Services and Supplies	62,713	39,338	117,483	82,286
Indirect Costs	59,193	42,808	48,357	48,538
One-time Costs	-	-	-	-
Technology Costs	21,293	17,629	15,687	21,809
Total Operating Expenditures	1,097,105	949,500	959,125	946,654
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 1,097,105	\$ 949,500	\$ 959,125	\$ 946,654
 Source of Funding:				
General Fund - Discretionary Revenue	\$ 1,089,505	\$ 943,000	\$ 951,062	\$ 938,591
General Fund - Functional Revenue	7,600	6,500	8,063	8,063
Total Sources of Funding	\$ 1,097,105	\$ 949,500	\$ 959,125	\$ 946,654
 Functional Distribution:				
Human Resources	\$ 1,097,105	\$ 949,500	\$ 959,125	\$ 946,654
Total Distribution	\$ 1,097,105	\$ 949,500	\$ 959,125	\$ 946,654



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DEPARTMENT OF HOUSING AND REDEVELOPMENT

The Department of Housing and Redevelopment (DHR) strives to sustain an excellent quality of life in our neighborhoods through comprehensive revitalization and code compliance; and to promote our community's vitality through affordable housing, job creation/retention and providing goods and services our residents desire. DHR assists low-moderate income families to purchase their first home, remain in existing housing, or secure decent, affordable rental housing. DHR operates the City's property, vehicle, and weeds code compliance programs, and serves as staff for the Redevelopment Agency of the City of Vacaville, facilitating in the rehabilitation of existing structures and promoting new development to improve blighted areas and increase sales and property taxes. DHR prides itself on its responsiveness and proactive approach to solving community wide and neighborhood based problems.

DHR was previously re-organized into four divisions to address the impact of mandatory furlough days, to maintain efficiency while responding to increased demands for service due to the economic downturn, and to meet the contractual obligations mandated by our funding sources. The four divisions are Housing Programs, Operations, Neighborhood Resources, and Projects (responsibilities and functions detailed in Budget Highlight Section, below).

The department utilizes various sources of federal, state, and local funding including both Redevelopment (two Redevelopment Areas and the combined Low Income Housing Fund) and General Fund.

PERFORMANCE MEASURES

DHR continues to meet or exceed Performance Measures established by external funding sources or internally:

- **Redevelopment:** Performance Measures are defined by State law and performance is evaluated by the State Department of Housing & Community Development (HCD) and State Board of Equalization, as well as through the Annual financial audit of the Agency. Reports submitted for review by the State include the HCD Annual Report, Redevelopment Implementation Plan Update, Statement of Indebtedness, and Annual Audit.
- **Grant Funds:** Performance Measures are typically established in the grant agreement between the City and funding source. Depending on the grant, DHR is required to submit monthly, quarterly and/or annual reports such as the Community Development Block Grant Consolidated Annual Performance Evaluation Report, the Department of Housing and Urban Development (HUD) Real Estate Assessment Center reporting, etc. Funding sources, such as the HUD and HCD also conduct on-site monitoring visits to assess performance and Performance Measures are also evaluated as part of the City's Single Audit process.
- **General Fund:** 68% of Code Compliance (Neighborhood Resources Division) is funded by the General Fund. Performance Measures for this activity are as follows:
 - 99% of all occupied property violations will be corrected without use of the Notice and Order process (City forced abatement).
 - 80% of all vacant property violations will be corrected without use of the Notice and Order process (City forced abatement).
 - 96% of all vehicle violations will be corrected without the vehicle being towed.

DEPARTMENT OF HOUSING AND REDEVELOPMENT

BUDGET HIGHLIGHTS

FY 2010-11 was a status quo budget for DHR as it did not include any augmentations, new programs, projects or activities. The department was able to restore eight Redevelopment funded programs that had been previously suspended due to the \$9.5 Million Redevelopment State Educational Revenue Augmentation Fund (SERAF) "take" in FY 2009-10. This two year legislation requires an additional \$1.9 Million to be paid May 10, 2011. A court case challenging the SERAF legislation was filed and lost, with an appeal filed and the court decision pending. In FY 2010-11, DHR secured \$16.4 Million in grant renewals, plus nearly \$900,000 in new funding for Foreclosure Counseling and Owner Occupant/First Time Homebuyer loans. Implementation of these grants began during FY 2010-11 and will continue through FY 2011-12. DHR intends to renew the contract with Vacaville Neighborhood Boys and Girls Club for operation of the two Neighborhood Centers, including the modular expansion at the Mariposa Center using the Community Development Block Grant (CDBG). In addition, CDBG funds have been allocated for minor rehabilitation/improvements on the Buck-Eldridge Social Service Complex.

On January 10, 2011, the governor announced his budget proposal, including the elimination of Redevelopment. The Agency and City took several steps to ensure redevelopment funded projects and activities would be completed and that public facilities assets owned by the Agency (on behalf of the City) were protected from the further state "take." Subsequent legislation drafted by the State Department of Finance, on behalf of the governor, proposed that actions taken by a redevelopment agency after January 1, 2011 would become null and void. As a result, some redevelopment activities and projects have been placed on hold, pending the outcome of the State budget. The proposed legislation has not been passed and numerous reform bills have since been proposed in both the Senate and Assembly, so at the time of the FY 2011-21 budget submittal it is unknown what will become of Redevelopment.

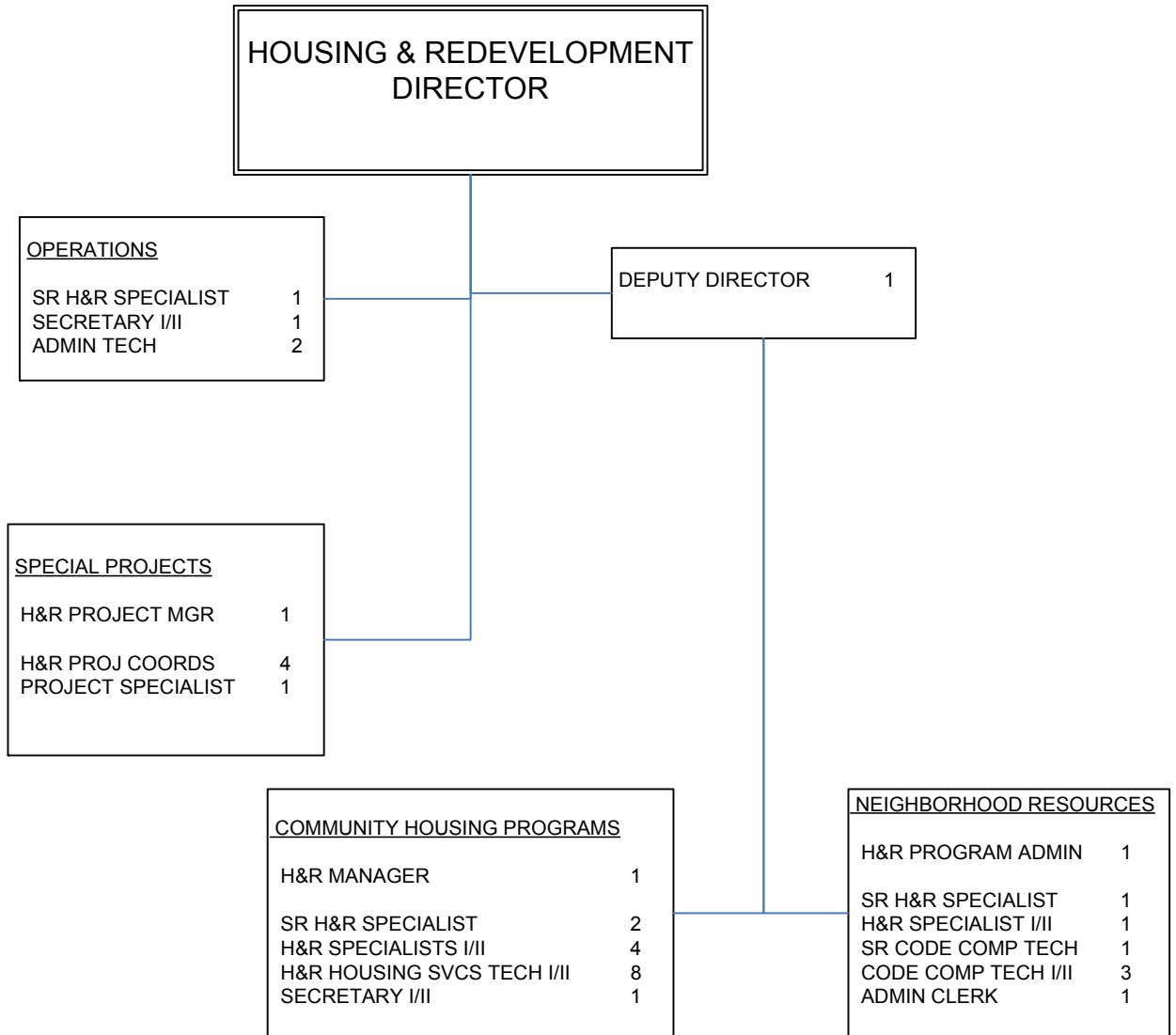
DHR's proposed **FY 2011-12** budget continues to be a status quo budget and does not include any augmentations, new programs, projects or activities. It reflects approximately \$18 million in funds that DHR has secured from various federal and state grant programs. The budget reflects a 16% reduction in federal Community Development block Grant funds, as well as 8% decrease in federal Section 8 Housing Voucher administrative moneys. The budget reflects an assumption that Redevelopment will continue funding DHR staffing and services, as well as other City departments including City Manager, Community Development, Police and Community Services.

DHR has not identified any new redevelopment projects, activities, or Capital Improvement Projects, pending State action. DHR will continue to provide activities to address the economic downturn; including foreclosure counseling and vacant building code enforcement. Specific activities to be provided by division include:

- Housing Programs provides the City's Housing Voucher (Section 8), Family Self-Sufficiency, Homeownership, Housing and Foreclosure Counseling, Self Help, First Time Homebuyer and Rehabilitation Loans programs. This division contracts with Solano County to administer the County's Housing Voucher (Section 8) and Family Self-Sufficiency programs, as well as the City of Dixon's First Time Homebuyer Loan program. This division is also very active in homeless activities, including developing the new transitional housing operations plan and homeless public education campaign.

- Operations is responsible for compliance monitoring and financial reporting to state and federal funding sources, tracking all department expenditures and revenues, including Redevelopment cash flows and department budget; coordinating all personnel, safety, and training related actions; and providing support for the Housing and Redevelopment Commission and the Council/Agency/Housing Authority.
- Neighborhood Resources provides Code Compliance services related to property, vehicles, and weed abatement; citywide graffiti abatement coordination; support to the Crime Free Housing Program; property management of Agency owned properties, and coordinates the Senior Home Improvement Program.
- Projects is responsible for identifying and implementing project activities in both redevelopment areas to meet the needs of the local economy such as new and ongoing public private development partnerships, develop and maintain affordable housing, and acts as liaison to various community groups within the City. Projects to be continued (subject to Redevelopment funding) include implementation of the Nut Tree project, Callen Street affordable housing development, Opportunity House expansion, Downtown Parking Study, etc.

HOUSING & REDEVELOPMENT DEPARTMENT



TOTAL FULLTIME POSITIONS 36

**City of Vacaville
FY 2011-2012 Budget**

**HOUSING, LOAN PROGRAMS, CDBG & CODE COMPLIANCE
DEPT OF HOUSING & REDEVELOPMENT**

Account Description	2008/09	2009/10	2010/11	2011/12
	Actual	Actual	Adopted Budget	Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,758,875	\$ 1,714,264	\$ 1,865,511	\$ 1,944,843
Overtime	2,529	3,084	-	-
Services and Supplies	10,751,924	11,558,797	11,312,475	12,401,534
Debt Service and Indirect Costs	374,398	289,341	271,815	271,815
One-time Costs	27,391	-	(726,444)	204,000
Technology Costs	-	17,116	124,665	24,665
Total Operating Expenditures	12,915,117	13,582,602	12,848,022	14,846,857
First-time Home Buyer	-	18,400	1,601,157	983,000
Rehabilitation	-	5,787	78,126	550,000
Other Agencies	-	763,022	1,902,441	150,000
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 12,915,117	\$ 14,369,811	\$ 16,429,746	\$ 16,529,857

Source of Funding:

General Fund - Discretionary Revenue	\$ 376,864	\$ 275,224	\$ 374,577	\$ 334,095
General Fund - Functional Revenue	53,847	96,050	57,126	92,600
Special Revenue - HUD Rental Assistance	9,642,384	9,273,456	9,167,163	9,852,547
Special Revenue - Solano County (1)	2,311,149	2,249,378	2,290,674	2,832,212
Special Revenue - Redevelopment LIHF	-	579,325	500,000	540,000
Special Revenue - NCP Loan Program	-	5,787	150,000	150,000
Special Revenue - CDBG	560,662	678,205	727,369	780,149
Special Revenue - HUD	72,281	46,457	46,189	26,570
Special Revenue - HCD	-	794,068	3,003,598	233,000
Special Revenue - HOME	-	-	-	820,000
Prior Year Carryovers/Repayments	5,324	371,861	34,023	-
Total Sources of Funding	\$ 13,022,511	\$ 14,369,811	\$ 16,350,719	\$ 16,529,857

Functional Distribution:

Code Compliance (General Fund)	\$ 430,711	\$ 371,274	\$ 431,703	\$ 426,695
CDBG Programs	565,986	678,205	705,080	780,149
Housing Assistance Programs	9,625,161	10,071,663	9,302,714	10,676,231
HOME Investment Partnership	35,992	-	-	820,000
Neighborhood Stabilization Program (NSP)	-	18,400	1,101,157	83,000
NSP County/other cities (2)	-	763,022	1,902,442	150,000
NCP Loan Program	-	-	-	150,000
Housing Counseling	36,289	47,405	46,413	26,570
Housing Loan Programs	17,223	5,787	78,126	-
RDA FTHB Loans	-	-	500,000	500,000
County Housing Assistance Program (1)	2,203,755	2,414,055	2,283,084	2,917,212
Total Distribution	\$ 12,915,117	\$ 14,369,811	\$ 16,350,719	\$ 16,529,857

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program. \$ -

(2) Solano County, Dixon, Benicia, Suisun City and Rio Vista by joint agreement will contract with City of Vacaville to administer the grant on their behalf.



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**City of Vacaville
FY 2011-2012 Budget**

VACAVILLE REDEVELOPMENT AGENCY

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Services Contract with City	\$ 4,257,258	\$ 3,143,870	\$ 3,867,917	\$ 3,893,537
Shared Revenues & Admin Fees	18,753,946	15,332,069	15,258,335	14,763,122
Program & Project Expenditures*	1,370,345	4,025,093	15,175,583	8,608,886
State Takeaway (ERAF)	-	9,501,124	1,954,265	-
Debt Service	11,149,810	5,518,257	6,723,510	7,177,705
Total Operating Expenditures	35,531,359	37,520,413	42,979,610	34,443,250
Internal Cost Allocation	2,828,718	2,816,916	2,925,739	2,309,385
Net Operating Expenditures	\$ 38,360,077	\$ 40,337,329	\$ 45,905,349	\$ 36,752,635
Source of Funding:				
Redevelopment Agency Revenue	\$ 38,360,077	\$ 40,337,329	\$ 45,905,349	\$ 36,752,635
Total Sources of Funding	\$ 38,360,077	\$ 40,337,329	\$ 45,905,349	\$ 36,752,635
Functional Distribution:				
Combined Housing Set Aside (20%)				
Services Contract with City	\$ 1,533,030	\$ 1,344,673	\$ 1,605,975	\$ 1,632,554
Shared Revenues & Admin Fees	319,301	364,861	324,877	362,678
Program & Project Expenditures*	725,856	1,492,740	6,131,277	2,802,285
State Takeaway (ERAF)	-	1,898,429	-	-
Debt Service	1,716,359	1,719,339	1,715,219	2,188,849
Cost Allocation	990,277	999,386	1,024,351	505,117
Subtotal	\$ 5,284,823	\$ 7,819,428	\$ 10,801,699	\$ 7,491,483
Vacaville Community Redev Area (Area 1, 80%)				
Services Contract with City	\$ 667,671	\$ 573,448	\$ 703,641	\$ 643,771
Shared Revenues & Admin Fees	1,720,102	1,604,114	1,615,920	1,523,046
Program & Project Expenditures*	322,215	2,156,922	2,450,723	275,000
State Takeaway (ERAF)	-	2,639,018	883,824	-
Debt Service	3,208,259	2,156,922	2,126,071	3,458,433
Cost Allocation	397,002	396,469	437,695	403,342
Subtotal	\$ 6,315,249	\$ 9,526,893	\$ 8,217,874	\$ 6,303,592
I-505/80 Redevelopment Area (Area 2, 80%)				
Services Contract with City	\$ 2,056,557	\$ 1,225,749	\$ 1,558,301	\$ 1,617,212
Shared Revenues & Admin Fees	16,714,543	13,363,094	13,317,538	12,877,398
Program & Project Expenditures*	322,274	375,431	6,593,583	5,531,601
State Takeaway (ERAF)	-	4,963,677	1,070,441	-
Debt Service	6,225,192	1,641,996	2,882,220	1,530,423
Cost Allocation	1,441,439	1,421,061	1,463,693	1,400,926
Subtotal	\$ 26,760,005	\$ 22,991,008	\$ 26,885,776	\$ 22,957,560
Total Distribution	\$ 38,360,077	\$ 40,337,329	\$ 45,905,349	\$ 36,752,635

Notes:

* RDA bond financed projects are not included above, but are shown only in the CIP budget.



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COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department provides coordinated planning and building permitting services for all private development within the City and is responsible for long-range planning and special projects. The Department also staffs and provides support to the Planning Commission and General Plan Update Steering Committee.

Building Division: The Building Division is responsible for all services related to construction on private property, including plan checking, permit issuance, and construction inspection. In addition to home and commercial tenant improvement projects, new single family and commercial construction is included. The Nut Tree, Denny's, Sonic, Southtown and North Village subdivisions, Buffalo Wild Wings, Del Taco, Red Robin and El Pollo Loco represent some of the larger projects during the past fiscal year.

Current Planning Division: The Current Planning Division's primary function is to coordinate the land use entitlement process. The approval of the Nut Tree policy plan and accompanying environmental/airport land use compatibility review was a major workplan project and accomplishment in the prior fiscal year. In the coming fiscal year major projects will include new residential subdivisions proposed in North Village, an amendment to the Basic Policy Plan and several small subdivisions. Other responsibilities include home occupation permit issuance and administering the zoning code and policy plans. In consideration of current staffing constraints, zoning code enforcement is prioritized to focus solely on public health and safety related situations.

Advanced Planning Division: The Advanced Planning Division was re-established in 2011 with staff diverted from Current Planning to focus on several high priority projects. The three professional planners are responsible for the department's workplan priorities identified in the City's Strategic Plan. As identified in the Strategic Plan, current priorities in this division are the General Plan Update, Brighton Landing and Vanden Meadows. The Division is also assigned to represent the City's interests in the review and preparation of plans by outside agencies, such as the Regional Housing Needs Allocation process, the Greenbelt Authorities, State Prisons, Nut Tree Airport, Local Agency Formation Commission, Solano Airport Land Use Commission, and Solano County. The Division is also responsible for the implementation and ongoing maintenance/ revision of projects such as the Housing Element, Planned Growth Ordinance, Comprehensive Annexation Plan/Municipal Services Review and the City's land use database.

BUDGET HIGHLIGHTS

The department is primarily self-funded through an enterprise fund, with service fees and permit charges being the primary revenue sources. The department also is responsible for many programs which require outside funding from Redevelopment and the General Fund.

Expenditures: In FY 10-11, two limited term positions (Secretary and Assistant Planner) were added to the Department to accommodate major workplan projects. In fiscal year 2011/2012, additional developer-related sources and the General Plan Update project are directly providing funding for the equivalent of 1.5 permanent positions. An additional Permit Technician position is proposed for FY 11-12. Budgeted expenditures for FY 11-12 are \$2.688 million. This is a decrease from budgeted expenditures for FY 10-11 in part due to project and developer funding of designated staff and compares to budgeted expenditures of \$4.157 million for FY 08-09.

Revenues: While fees are now set a full cost-recovery level compared to three years ago, the department is not experiencing an overall increase in revenue due to slow economic recovery and its impact on the construction industry. Therefore revenues for FY 11-12 are conservatively estimated at \$2.079 million. For comparison, \$4.157 million in revenues were projected for the FY 08-09 budget. The projected revenue includes \$900,000 from Redevelopment and \$30,000 from the General Fund with the remaining \$1.149 million from services fees and permits. The department strives to maintain a reserve of at least \$1 million in the enterprise fund. It is projected in the coming year that it will be necessary to use \$831 million in reserve funding in order to balance the budget. The reserve is projected to dip below \$1 million by the end of FY 11-12. The Department's permitting software system is outdated and it is necessary to plan for its replacement as funding allows.

COMMUNITY DEVELOPMENT DEPARTMENT

**DIRECTOR OF COMMUNITY
DEVELOPMENT**

ADMINISTRATIVE ASSISTANT 1

CURRENT PLANNING DIVISION

SENIOR PLANNER	1
ASST PLANNER	2
SECRETARY I	0.6

ADVANCED PLANNING DIVISION

CITY PLANNER	1
SENIOR PLANNER	1
ASSISTANT PLANNER	1

BUILDING DIVISION

CHIEF BUILDING OFFICIAL	1
BUILDING INSPECTOR	2
BUILDING SERVICES COORD	1
PERMIT TECHNICIAN	2
SR BUILDING INSPECTOR	1
SECRETARY I/II	0.4

TOTAL FULLTIME POSITIONS 16



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City of Vacaville
 FY 2011-2012 Budget

COMMUNITY DEVELOPMENT DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 2,368,183	\$ 1,737,028	\$ 1,913,405	\$ 2,016,383
Overtime	2,698	1,651	22,245	17,000
Services and Supplies	161,172	94,679	165,366	245,746
Indirect Costs	108,455	104,616	142,513	156,772
One-time Costs	-	-	-	-
Technology Costs	30,595	25,831	20,260	34,618
Total Operating Expenditures	2,671,103	1,963,805	2,263,789	2,470,519
Internal Cost Allocation	526,150	483,004	450,160	481,879
Net Operating Expenditures	\$ 3,197,253	\$ 2,446,809	\$ 2,713,949	\$ 2,952,398
Source of Funding:				
Building Related Fund Revenue	\$ 1,950,076	\$ 1,843,903	\$ 1,092,100	\$ 1,149,500
Developer Contributions				84,832
General Plan Update				129,807
Transfer In - General Fund	20,000	30,000	30,000	30,000
Transfer In - Redevel. Agency	900,000	900,000	900,000	900,000
Bldg- Related Fund Bal.	327,177	(327,094)	691,849	658,259
Total Sources of Funding	\$ 3,197,253	\$ 2,446,809	\$ 2,713,949	\$ 2,952,398
Functional Distribution:				
Administration	\$ 907,205	\$ 737,229	\$ 780,303	\$ 736,356
Current Planning Division	847,686	899,066	970,846	600,599
Building Division	1,442,363	810,515	962,800	1,103,801
Advanced Planning	-	-	-	469,512
Planning Commission	-	-	-	42,130
Total Distribution	\$ 3,197,253	\$ 2,446,809	\$ 2,713,949	\$ 2,952,398



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POLICE DEPARTMENT

The Police Department combines a full range of police services with innovative and highly successful programs to produce a comprehensive response to crime and crime prevention in Vacaville. The Police Department is committed to providing outstanding public safety services that have contributed to Vacaville being one of the safest cities of its size in California.

The Department is divided into four divisions each serving the public's needs. The Family Services Division includes the Family Investigative Response Services Team and Family Resource Center and Youth Services, as well as the Office of Professional Standards. The Administrative Services Division is comprised of the Communications Center, Records, Property and Evidence, Training, Human Resources and the Volunteer Crossing Guard Program. The Investigations Division includes the Investigative Services Section, Crime Suppression Team, Narcotics Enforcement Team, Crime Analysis and Crime Prevention. The largest division, Field Services, consists of Patrol, Traffic and the Canine units.

PERFORMANCE MEASURES

The Department's performance in achieving its established goals in responding to 140,745 calls for service is summarized below for calendar year 2010:

<u>MEASURE</u>	<u>GOAL</u>	<u>CURRENT</u>
Average Response Time in minutes, Priority one calls	6:01	6:48
Average Response Time in minutes, Priority two calls	15:00	14:16
Violent Crime Clearance Rate	70%	81.5%
Property Crime Clearance Rate	25%	21.6%

*clearance rates are based on a cumulative total

The Police Department experienced an overall decrease in Part 1 crimes of 9.9% in 2010. However, the crime of rape increased by 80%, aggravated assaults increased by 6.2% (the second consecutive year that aggravated assaults have shown an increase), and auto theft increased by nearly 11%. Potential influences to these increases are economic hardships and a higher unemployment rate.

Our clearance rate dropped from 743 crimes cleared in 2009 to 630 cleared in 2010, representing a 15 percent reduction. This may be attributed to reduced staffing levels.

BUDGET HIGHLIGHTS

The Vacaville Police Department's Strategic Focus and Key Issues and Goals for Fiscal Year 2011/2012 are:

1. Minimize the influence of gangs, juvenile crime and juvenile recidivism
2. Reduce Part I crimes (Robbery, Aggravated Assault, Rape, Homicide, Burglary, Auto theft, Larceny and Arson).
3. Maximize efficiency through the optimum deployment of staff resources and existing technology.
4. Maintain organizational high standards and crime-fighting reputation.

The Vacaville Police Department's goals for FY11/12 include:

- Video Surveillance System
The Department will explore the feasibility of expanding our video camera capacity to other areas of the City, including those public areas where we have experienced violent crime.
- Gang Intervention and Suppression
The Department, primarily through our Youth Services Section staff, will continue to intervene and provide services and appropriate referrals to those youth at high-risk for gang involvement.
- Inter-agency Radio Interoperability
The Goal of The Solano Emergency Communications Authority (SECA) in conjunction with the Police and Fire Department is to complete an interim radio interoperability solution for first –responder agencies in Solano County. This would allow for 2 channels to be shared by all participating agencies.
- Comprehensive Approach to Abate Graffiti
The Police Department, in collaboration with Department of Housing & Redevelopment and Public Works, will continue to take crime reports, utilize volunteers to report and photograph graffiti and seek prosecution of those perpetrators.
- Gang Activity Gang-related crime remains a constant concern and focus for the Department. In a proactive response to this issue, members of the Crime Suppression Team (CST) work closely with County Probation and State Parole to conduct regular probation and parole searches on known gang members. CST members also conduct public presentations to keep our citizens informed of contemporary gang trends and identifiers.

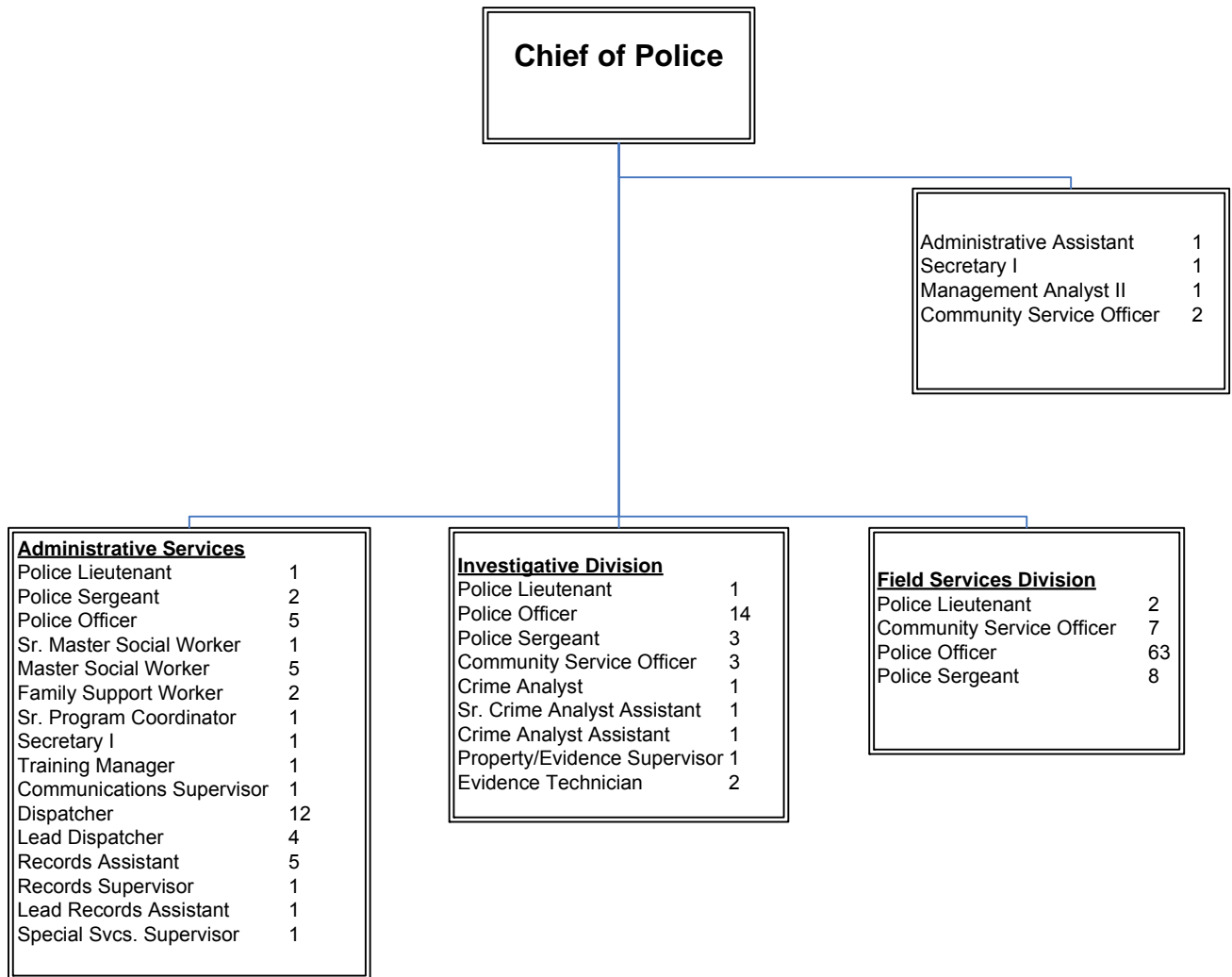
POTENTIAL IMPACTS

Unemployment and foreclosures continue to remain high throughout the State. Our local economy has been greatly impacted. All of these factors have a potential impact on crime, particularly property crime. The integrity and viability of our Department's proactive enforcement and intervention programs are largely dependent on the Department's ability to maintain healthy staffing levels.

Since 2007/2008, positions have been frozen due to the economic downturn. To date, the Police Department has 28 full time frozen positions, including 16 frozen sworn positions. We have also lost 7 of our part time employees. While our average response time on Priority 2 calls decreased by approximately 15%, our Priority 1 call response increased by 13% to 6 minutes 48 seconds. Although calls for service decreased slightly, 911 calls increased by more than 31%, from 17,806 to 23,352. Adequate staffing is essential as State guidelines mandate all 911 calls are answered within 10 seconds. With only 6 lines, the calls need to be processed to ensure no other emergency callers receive a busy signal. Any future freezes or layoffs will potentially impact our ability to keep Vacaville one of the safest cities of its size in California.

The Police Department has made a concerted effort to combine job functions, flex staffing, and utilize officers in specialized units to assist in patrol whenever possible and permissible, without compromising customer service or public safety. These efforts will continue in FY11/12.

POLICE DEPARTMENT



TOTAL FULLTIME POSITIONS 157



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**City of Vacaville
FY 2011-2012 Budget**

POLICE DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 24,405,582	\$ 24,132,391	\$ 23,837,285	\$ 23,040,784
Overtime plus Offset*	853,496	793,773	533,854	533,854
Services and Supplies	1,140,719	947,274	1,199,458	1,151,347
Indirect Costs	1,137,619	1,060,586	1,215,502	1,217,329
One-time Costs	7,787	-	-	-
Technology Costs	350,392	342,083	474,732	430,291
Total Operating Expenditures	27,895,595	27,276,108	27,260,831	26,373,605
Net Operating Expenditures	\$ 27,895,595	\$ 27,276,108	\$ 27,260,831	\$ 26,373,605
Source of Funding:				
General Fund - Discretionary Revenue	\$ 25,994,850	\$ 25,330,663	\$ 25,337,649	\$ 24,147,215
Gen Fund - Public Safety Sales Tax	308,551	284,851	303,383	318,981
Gen Fund - School District Reimburs.	133,767	133,767	89,516	89,516
Gen Fund - Other Reimbursements	53,707	15,938	15,000	10,000
Gen Fund - Alarm Fees & Charges	160,738	154,191	144,000	169,000
Gen Fund - Other Functional Revenue	184,482	185,052	190,000	186,501
Special Revenue - CFDs	633,682	727,124	747,124	994,846
Special Revenue - Traffic Safety Fines	350,818	369,522	359,159	382,547
Transfer In - Redevelopment	75,000	75,000	75,000	75,000
Total Sources of Funding	\$ 27,895,595	\$ 27,276,108	\$ 27,260,831	\$ 26,373,605
Functional Distribution:				
Office of Chief	\$ 3,039,031	\$ 2,789,099	\$ 3,324,221	\$ 3,209,291
Field Services	12,701,525	12,981,363	13,051,305	12,772,593
Investigations Division	4,486,199	4,356,181	4,032,712	3,991,167
Administrative Svcs/Dispatch Division	3,304,484	3,070,035	2,754,983	2,629,486
Family Services Division	4,144,251	3,863,482	3,873,674	3,552,784
School Crossing Guards	197,594	194,878	194,244	188,593
Creekwalk	22,511	21,070	29,692	29,691
Total Distribution	\$ 27,895,594	\$ 27,276,108	\$ 27,260,831	\$ 26,373,605

*Net of concessions for FY 09/10.

Note:

Police grant programs are budgeted separately (both revenues and expenditures) when approved by the granting authority.



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FIRE DEPARTMENT

The Vacaville Fire Department (VFD) provides fire suppression, emergency medical services (EMS) for the City and surrounding areas, including advanced and basic life support (ALS and BLS) transport service. The Department also provides rescue, hazardous materials response, non-fire emergency response services, code enforcement, fire and life safety public education, construction plan review, construction inspection, and fire investigation services.

PERFORMANCE MEASURES:

The Department's current emergency response performance measure was adopted by the City Council on September 9, 2003 and states: *"The first due unit shall arrive on scene of critical emergencies within 7 minutes of the call receipt, 90 percent of the time."* A chart depicting performance measurements for calendar year 2009 is attached.

Throughout the City, the goal for "Response time in which an appropriately staffed ambulance or engine will arrive on the scene of critical calls" (including dispatch time) was recorded as follows:

Response Time Goal: 7:00	2010 – 7:21	2009 – 7:44	2008 - 7:25
---------------------------------	--------------------	--------------------	--------------------

The Department's current fire and life safety inspection performance measure states: "100% of all priority occupancies will be inspected annually and 25% of all other commercial occupancies will be inspected annually."

High Priority Occupancy Goal: 100%	2010 – 98.5%	2009 – 76%
Non - Priority Occupancy Goal: 25%	2010 – 8%	2009 – 16.3%

BUDGET HIGHLIGHTS

The Department's main focus and challenge for the coming fiscal year is to maintain efficient levels of emergency response and fire prevention services in the face of decreasing revenues and staffing vacancies. Over the last three years, 13 positions have been frozen including the Support Services Division Chief, Assistant Fire Marshal, Fire Plans Examiner/Inspector, and a Fire Coordinator resulting in the need to prioritize our Fire Prevention services based on our personnel reductions. Meeting the Department's inspections goals will be quite difficult. Additional vacancies include a Management Analyst, one part-time clerk, two part-time couriers, and six firefighters.

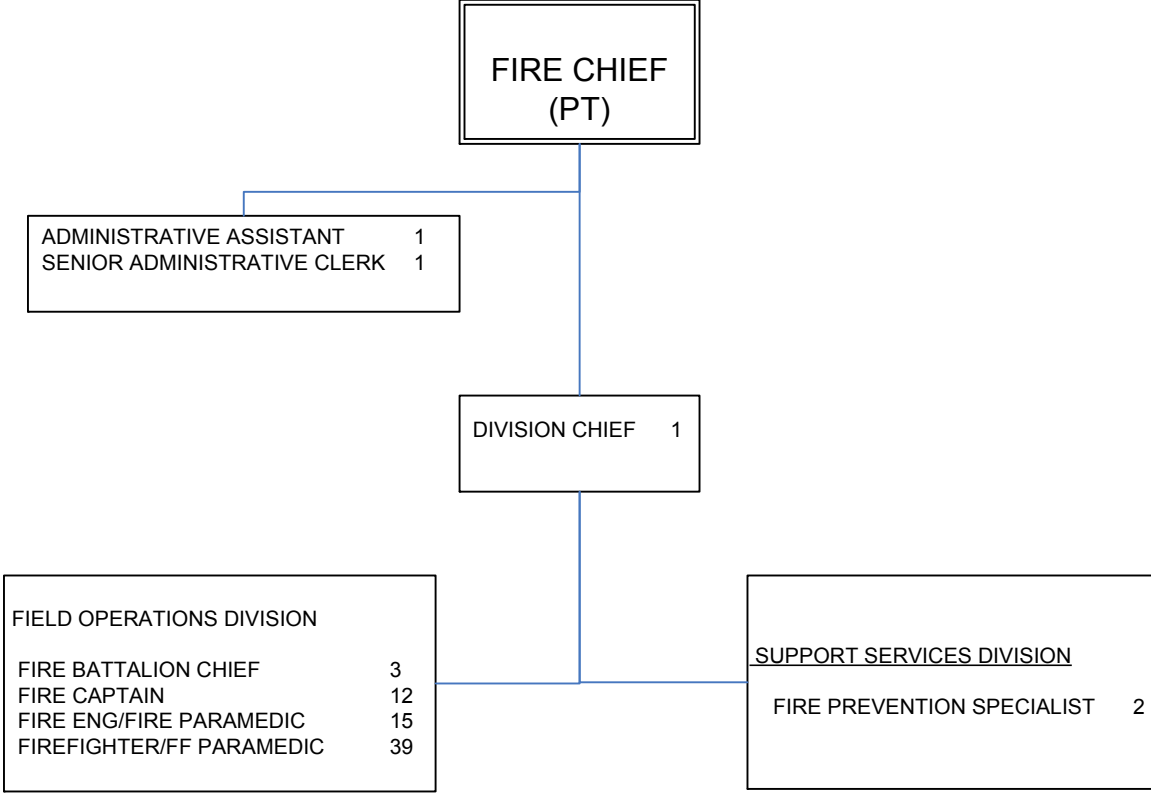
Emergency call volume decreased by 5.7%; the total number of fire and EMS incidents decreased from 8853 in 2009 to 7880 in 2010. The impact of the closure of Medic73 was lessened by this decrease in call volume; however, meeting the demands of an increase in calls for service may be difficult with the closure.

Ongoing expenses related to Fire Department business are increasing at rates higher than the standard CPI. For instance, it takes fuel to run the vehicles, drugs for ALS patient care, EMS supplies and Nomex to make firefighters' turnout gear. All of these products have incurred major price increases within their industries in excess of the standardized CPI.

The FY11/12 budget includes one-half year of the semi-annual lease payments for the approved lease purchases of two ambulances and a Type 1 fire engine. These purchases were made through internal fund borrowing.

Fire Prevention revenues listed are projected to decrease in FY 2011-12 due to downward trends in the business and construction economy. Ambulance revenues are also projected to decrease related, in part, to reduced transports with the opening of the Kaiser Vacaville facility.

FIRE DEPARTMENT



TOTAL FULLTIME POSITIONS 74



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**City of Vacaville
FY 2011-2012 Budget**

FIRE DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 15,667,169	\$ 15,347,448	\$ 14,229,859	\$ 14,263,746
Overtime plus Offset*	545,198	533,196	459,056	459,056
Services and Supplies	512,048	473,685	476,352	555,312
Indirect Costs	1,145,339	730,235	822,254	883,567
One-time Costs	60,460	-	-	-
Technology Costs	68,526	75,160	155,288	104,245
Total Operating Expenditures	17,998,740	17,159,725	16,142,809	16,265,926
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 17,998,740	\$ 17,159,725	\$ 16,142,809	\$ 16,265,926
Source of Funding:				
General Fund - Discretionary Revenue	\$ 10,306,113	\$ 9,987,705	\$ 8,314,014	\$ 9,499,116
General Fund - Functional Revenue	236,967	279,176	265,421	250,000
Special Revenue - CFDs	633,697	773,886	727,122	994,846
EMS Revenue (taxes and chgs for svc)	6,821,963	6,118,958	6,836,252	5,521,965
Total Sources of Funding	\$ 17,998,740	\$ 17,159,725	\$ 16,142,809	\$ 16,265,926
Functional Distribution:				
Administration	\$ 647,378	\$ 571,967	\$ 617,745	\$ 393,724
Dispatch (20% of total dispatch)	433,392	422,755	413,834	402,522
Fire Prevention/Public Education	537,620	407,595	365,507	275,229
Fire Operations	7,162,344	7,016,752	6,290,583	8,351,157
Emergency Medical Services	9,218,008	8,740,656	8,455,140	6,843,294
Total Distribution	\$ 17,998,740	\$ 17,159,725	\$ 16,142,809	\$ 16,265,926

*Offset is in actual, not adopted or projected budgets.



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COMMUNITY SERVICES DEPARTMENT

The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, and operates the City's community centers, performing arts theatre, senior center, and other community facilities. For budget purposes, the activities of the Community Services Department are grouped into three categories with different goals for cost recovery.

The highest cost recovery comes from **Programs**, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover their direct costs (e.g. staffing, supplies, and utilities), and to contribute toward the departmental and citywide overhead costs.

Next comes the **Facilities** category (buildings used for events, programs, and private rentals, including the Vacaville Performing Arts Theater, Ulatis Community Center, Three Oaks Community Center, McBride Center and Georgie Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues. These revenues will "sunset" in 2013.

The third category, **Social Services**, includes programs and activities for seniors, income eligible and at-risk youth, and receives a majority of its funding from General Fund discretionary revenues.

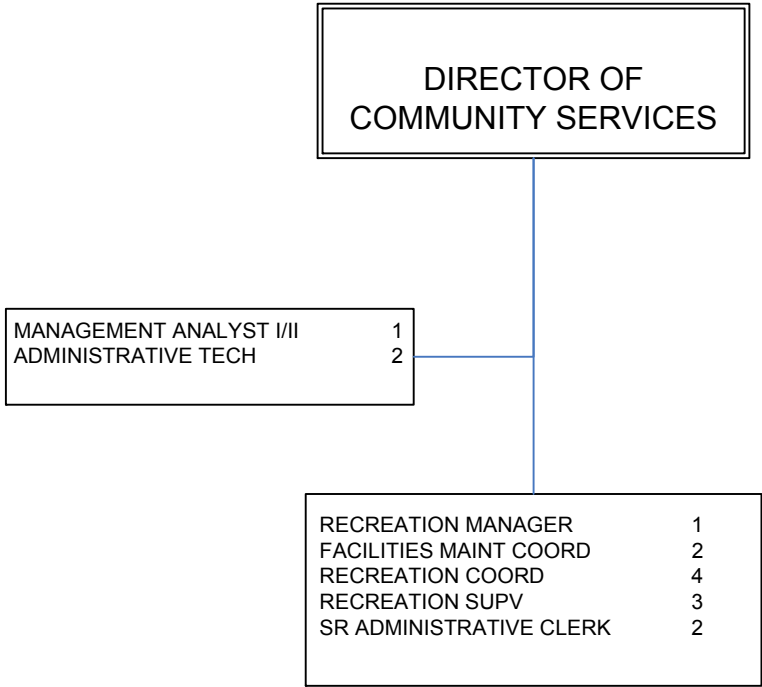
BUDGET HIGHLIGHTS

In FY 11-12, the Community Services Department plans to continue creating new programs that will generate additional General Fund revenue while fostering human development, increasing cultural unity, and increasing health and wellness in Vacaville. These include 25 new Special Interest Classes, expanded birthday party options, a growing team component within the gymnastics program, non-traditional youth sports, and additional health and wellness options. A new marquee at the Ulatis Cultural Center will provide a marketing opportunity as well as potential advertising revenue.

Golden Gloves has made an initial five-year commitment to utilize Georgie Duke Sports Center for the Northern California District Championships and will schedule the California State Championships in Vacaville on a two or three year rotation. The Community Services Department will host its first bridal faire at Ulatis Community Center in FY 11-12.

The Community Services Department will continue pursuing grants to offset expenses and has again been awarded a \$5,000 grant from Kaiser Permanente that will allow the Senior Yoga Therapy class to continue in FY 11-12. The Police Activities League has been awarded a \$30,000 grant to continue and expand the mentoring program, and OnStage Vacaville has committed to a donation of \$20,000 toward a season of shows at the Vacaville Performing Arts Theatre.

COMMUNITY SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 16

**City of Vacaville
FY 2011-2012 Budget**

COMMUNITY SERVICES DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,650,775	\$ 3,410,181	\$ 3,311,130	\$ 3,269,853
Overtime	6,335	3,582	6,979	6,729
Services and Supplies	1,768,060	1,641,135	1,638,552	1,626,907
Indirect Costs	498,856	462,158	530,698	541,238
One-time Costs	5,116	-	-	-
Technology Costs	64,196	56,087	58,083	74,699
Total Operating Expenditures	5,993,339	5,573,144	5,545,442	5,519,426
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 5,993,339	\$ 5,573,144	\$ 5,545,442	\$ 5,519,426
Source of Funding:				
General Fund - Discretionary Revenue	\$ 2,781,441	\$ 2,257,242	\$ 5,445,442	\$ 2,115,236
General Fund - Functional Revenue	3,097,200	3,215,902	3,210,653	3,304,190
Transfer In - Redevelopment	114,698	100,000	100,000	100,000
Total Sources of Funding	\$ 5,993,339	\$ 5,573,144	\$ 5,545,442	\$ 5,519,426
Functional Distribution:				
Community Services Administration	\$ 1,350,462	\$ 1,257,006	\$ 1,244,600	\$ 1,321,775
Programs:				
Adult Sports	221,909	238,117	232,092	251,564
Cultural Arts	74,267	57,547	68,860	55,639
Aquatics	278,619	263,422	292,507	287,974
Concessions	48,141	72,703	45,854	65,269
Tournaments	10,917	1,599	-	-
Gymnastics	190,832	208,653	193,397	252,986
Youth Sports	220,887	201,877	243,752	271,563
Nature & Environ Educ	74,793	30,133	-	-
Preschool	217,656	239,773	269,686	252,383
TGIFun	641,559	562,157	688,946	592,321
Special Events & Creekwalk	165,845	144,919	136,430	105,903
Special Interest	-	565	62,746	69,783
Facilities and Teens:				
Three Oaks Community Ctr	422,052	413,707	203,031	195,319
Ulatis Community Ctr	251,064	221,266	208,429	209,609
Performing Arts Theater	903,594	805,656	622,578	608,844
Sports Center	91,480	98,608	102,206	109,668
Teens	154,742	132,497	145,561	89,150
Graham Aquatic Center	-	251	245,572	247,273
Social Services:				
Senior Center	531,286	504,320	216,458	207,207
Senior Programs	-	3,335	179,295	198,184
Police Activities League	143,234	115,033	143,442	127,012
Total Distribution	\$ 5,993,339	\$ 5,573,144	\$ 5,545,442	\$ 5,519,426

Note: in FY10/11, facility and program budgets have been placed in separate accounts for the Senior Center and the Graham Aquatic Center.



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PUBLIC WORKS DEPARTMENT

The Department of Public Works is continuing to do its best to ensure that Vacaville is a community known as a "great place to live." The Department of Public Works provides a wide range of services that directly affect the quality of life that Vacaville residents enjoy. To reinforce the City's effort to provide a good place for residents to live and businesses to grow, the Department commits to maintain and improve the City's infrastructure, while serving the on-going needs of its customers.

The Department includes three divisions: Traffic Engineering, Maintenance/Transit, and Engineering Services Division. These divisions develop and maintain the infrastructure of the city, including parks, streets, water transmission and distribution systems, sewer and storm drainage collection systems, and traffic signals and signs. Engineering Services is responsible for all Capital Improvement Program (CIP) projects.

PERFORMANCE MEASURES

The Public Works Maintenance Division is continuing its effort to meet the needs, goals, and expectations of the Department and the City. These efforts have been hampered by ongoing reductions and freezes in staffing and services and supplies which have eroded the Division's ability to meet all of its performance measure goals.

Performance measures in the area of park maintenance were adopted in 1998. Current performance levels (calendar year 2010) for tasks associated with the Mode 2 standard of park maintenance are shown below.

Measure	Goal	Current
Percentage of parks maintained at a "Mode 2" level of service		
Mow weekly during growing season	95%	91%
Aerate turf at twice-yearly rate	95%	81%
Fertilize turf at twice-yearly rate	95%	88%
Prune tree and shrubs at Mode 2 level	95%	64%
Vandalism/Safety repairs within two working days	95%	96%

Performance measures and goals for the street maintenance related functions were adopted in 1999. Results for calendar year 2010 are shown below.

Measure	Goal	Current
Percentage of roadways maintained to rideability index of "good" to "excellent"	95%	72.6%
Percentage of potholes repaired within 5 working days of report	100%	94%
Miles of streets prepared for resurfacing	25-30 miles	17.6%
Residential streets slurry sealed on a five year cycle	34.5	0%
Miles of arterials/collectors overlaid annually (2-3 miles)	1.7	100%
Percentage of missing street sign replaced within five working days of report	100%	98%
Percentage of hazard complaint calls responded to with corrective action within 24 hours of report	100%	100%

Measure	Goal	Current
Percentage of streetlight outages repaired within 5 working days of report (City owned lights only)	100%	38%
Public R.O.W weed abatement requests completed within two weeks of report	100%	80%
Percentage of school crosswalks repainted annually	100%	100%
Percentage of requests for sidewalk repair responded to with temporary repair within 10 working days of report	100%	95%
Amount of sidewalk repair performed annually (in square feet)	38,000	12,531
Amount of curb and gutter repaired annually (in linear feet)	3,000	878
Miles of major creek channel flows checked annually and cleared of major obstructions	24.01	100%
Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles	100%	92%

BUDGET HIGHLIGHTS

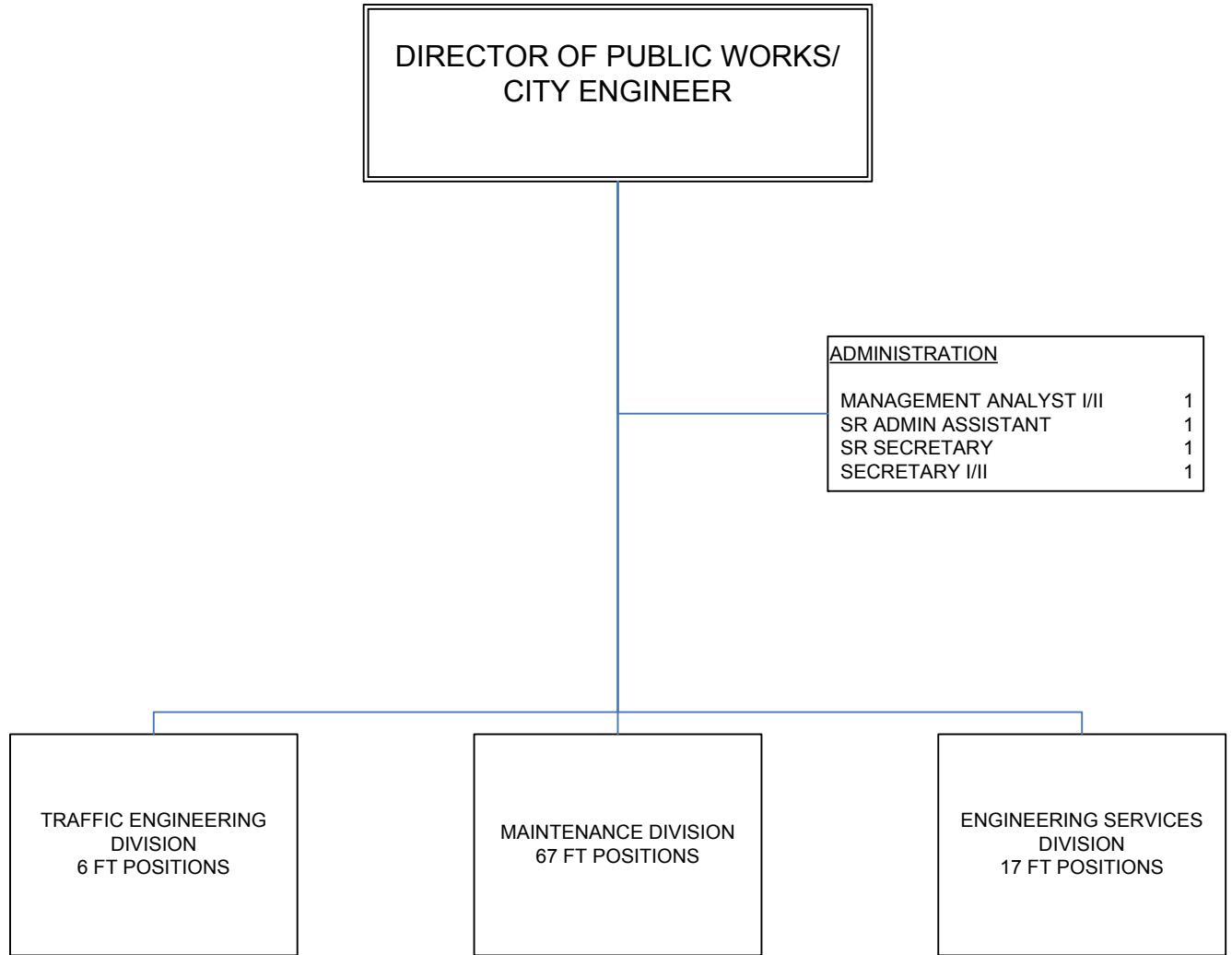
The Department of Public Works has implemented and experienced many changes and reductions in the past two years that will remain in place for the coming year. Since FY08/09, the Department has lost 27 full-time positions, including 11 maintenance workers, primarily through planned and early retirements. In order to maintain the highest service levels possible with these losses and additional required budget reductions, it has been necessary to reorganize staff assignments across sections and divisions. Three vacant supervisor positions in our Maintenance Operations have been temporarily filled by an Associate Civil Engineer and two Assistant Civil Engineers from the Public Works Engineering section. Even with these reassignments, it is apparent by the performance measures shown above that the Department can no longer maintain previous performance levels.

In addition to staffing and services and supplies reductions, the annual shifting of \$750k of gas tax revenues over the last three years to fund street maintenance operations, and an additional \$750K of gas tax balance that had been set aside to fund upcoming resurfacing projects, and the approximate \$1.75M that was shifted during the period of 2001 to 2004, has greatly impacted the pavement condition of our roadway system. This gas tax funding was historically dedicated to street resurfacing, and its continued loss will further erode our Pavement Condition Index (PCI). In calendar year 2008, our percentage of roadways maintained to rideability index of "good" to excellent" was 95% while in calendar year 2010 it had dropped to 72.6%, as reported by the Metropolitan Transportation Commission (MTC). It will be more costly to re-attain that previous level than to have properly maintained it. These challenges present a hurdle that the Division is attempting to meet.

The FY 2011/2012 budget will include:

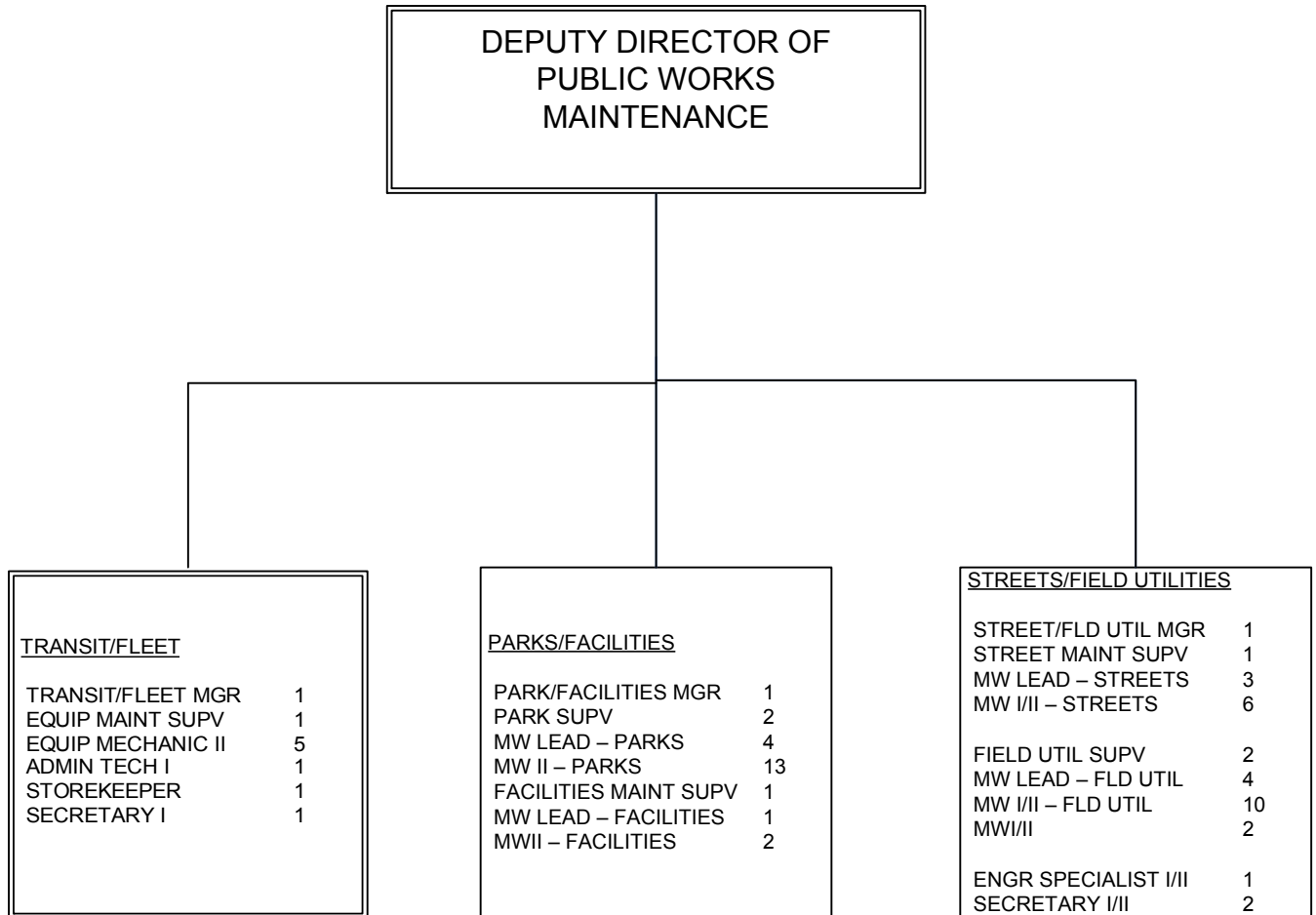
- The Division will be proposing reductions in specific performance measures for Streets and Parks Maintenance based upon available funding, resources and Council priorities.
- Included in the budget are the continued payments for the lease purchase of a loader and asphalt grinder for utility and street repairs. Funds will come primarily from utilities/general fund and Gas Tax revenues
- The Division has been working with the updated California Air Resources Control Board (CARB) laws that restrict diesel emissions that result in costly vehicle replacements and/or modifications. These mandated vehicle replacements and modifications need to be met to avoid costly fines by the Air Resources Board. Staff is on-track to achieve a 100% replacement/modification of our diesel fleet by the end of 2011.

PUBLIC WORKS DEPARTMENT



TOTAL FULLTIME POSITIONS 95

**PUBLIC WORKS
DEPARTMENT**
Maintenance Division



TOTAL FULLTIME POSITIONS 67



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**City of Vacaville
FY 2011-2012 Budget**

PUBLIC WORKS DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,339,149	\$ 3,191,349	\$ 3,011,274	\$ 2,836,754
Overtime	21,337	23,287	78,584	65,040
Services and Supplies	1,091,575	1,742,802	1,262,113	1,293,532
Indirect Costs	1,175,169	538,617	1,011,747	1,026,509
One-time Costs	236,482	390	-	-
Technology Costs	80,201	52,538	52,655	82,735
Total Operating Expenditures	5,943,913	5,548,982	5,416,373	5,304,570
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 5,943,913	\$ 5,548,982	\$ 5,416,373	\$ 5,304,570

Source of Funding:

General Fund - Discretionary Rev	\$ 5,213,157	\$ 4,023,071	\$ 3,943,689	\$ 3,726,799
General Fund - Functional Rev	30,867	33,990	29,955	30,927
Special Revenue - Gas Tax	1,449,889	1,491,921	1,442,729	1,546,844
Total Sources of Funding	\$ 6,693,913	\$ 5,548,982	\$ 5,416,373	\$ 5,304,570

Functional Distribution:

Administration	\$ 463,245	\$ 371,180	\$ 320,759	\$ 344,201
Traffic Engineering	760,846	643,589	519,463	788,579
Street Maintenance	2,994,114	2,140,461	2,140,274	2,130,294
Traffic Safety	597,651	586,987	524,174	243,108
Concrete Maintenance	229,778	267,376	266,046	260,510
Storm Drainage	213,241	222,572	278,712	280,142
Public Buildings	757,562	688,536	720,560	614,034
Solid Waste Programs	168,666	140,380	128,308	123,048
Central Stores	175,836	165,321	158,775	157,759
Custodial Maintenance	332,974	322,580	359,302	362,895
Total Distribution	\$ 6,693,913	\$ 5,548,982	\$ 5,416,373	\$ 5,304,570



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City of Vacaville
FY 2011-2012 Budget

PARKS MAINTENANCE DIVISION
PUBLIC WORKS DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,347,988	\$ 1,206,582	\$ 1,148,217	\$ 1,124,808
Overtime	41,340	20,785	35,159	9,857
Services and Supplies	380,169	407,998	534,183	570,822
Indirect Costs	418,940	416,621	424,333	429,070
One-time Costs	-	61,720	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	2,188,436	2,113,706	2,141,892	2,134,557
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 2,188,437	\$ 2,113,706	\$ 2,141,892	\$ 2,134,557
Source of Funding:				
General Fund - Discretionary Rev	\$ 1,725,955	\$ 1,623,356	\$ 1,644,956	\$ 1,602,432
General Fund - Functional Rev	437,482	465,350	471,936	507,125
Transfer In - Redevelopment	25,000	25,000	25,000	25,000
Total Sources of Funding	\$ 2,188,437	\$ 2,113,706	\$ 2,141,892	\$ 2,134,557
Functional Distribution:				
Parks Administration	\$ 352,731	\$ 300,842	\$ 287,878	\$ 301,261
Parks and Grounds, North	756,289	802,274	690,467	657,224
Parks and Grounds, South	533,291	514,117	418,867	445,826
Keating Park	173,352	176,863	150,800	152,500
Ballfield Marking	25,575	14,512	28,287	27,342
Creekwalk/Town Square	74,203	62,074	86,245	83,373
Open Space/Weed Abatement	18,412	17,549	41,659	41,845
Pena Adobe/Lagoon Valley	125,238	102,614	169,086	162,059
Tree Maintenance	46,091	27,216	42,667	43,152
Al Patch Park	83,254	95,645	225,936	219,975
Total Distribution	\$ 2,188,437	\$ 2,113,706	\$ 2,141,892	\$ 2,134,557



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City of Vacaville
 FY 2011-2012 Budget

LIGHTING & LANDSCAPING DISTRICTS
 PUBLIC WORKS DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,117,683	\$ 1,288,220	\$ 1,419,860	\$ 1,398,610
Overtime	15,415	19,374	-	-
Services and Supplies	658,675	523,414	883,072	910,927
Indirect Costs	376,510	513,725	189,885	186,057
Contribs to Cap. Improv. Fund	434,341	817,362	530,754	793,790
Contribs to Reserve	-	-	-	-
Total Operating Expenditures	2,602,624	3,162,096	3,023,571	3,289,384
Internal Cost Allocation	135,191	135,194	129,921	126,654
Net Operating Expenditures	\$ 2,737,814	\$ 3,297,290	\$ 3,153,492	\$ 3,416,038

Source of Funding:

General Fund - Discretionary Rev	\$ 471,398	\$ 441,983	\$ 441,983	\$ 441,983
Special Revenues - L&L Assessments	2,389,444	2,816,178	2,511,540	2,458,234
Special Rev - Use of Reserve Funds	(123,028)	39,129	199,969	515,821
Total Sources of Funding	\$ 2,737,814	\$ 3,297,290	\$ 3,153,492	\$ 3,416,038

Functional Distribution:

Patwin Park	\$ 63,187	\$ 70,931	\$ 56,415	\$ 55,779
Vaca Valley Industrial Pk SBL	31,052	29,861	39,215	36,214
Vaca Valley Business Pk SBL	17,812	(10,148)	5,039	18,539
Nelson Park	72,160	52,024	52,183	52,008
Willows/Gramercy Park	33,798	34,610	42,798	42,557
Alamo Creek Park	103,172	92,625	91,095	102,034
Fairmont Beelard Park	59,229	65,469	49,214	48,892
Padan Park	82,120	82,319	74,332	63,095
Cambridge Park	50,273	55,965	49,306	53,641
Trower Park	42,771	50,331	47,363	46,920
North Orchard Park	68,019	81,097	76,092	64,119
Andrews Park	97,919	83,794	89,746	88,653
Ridgeview Zone (SBL/Park)	179,720	207,922	181,503	215,399
Browns Valley Zone (SBL/Park)	178,832	175,793	177,120	218,803
Gentry Meadowlands SBL	40,625	39,374	40,056	40,658
Country Village SBL	15,013	22,349	23,385	22,575
Prairie Rose SBL	32,590	32,552	32,461	33,948
Stonegate SBL	75,641	75,370	85,230	78,599
Regency Zone (SBL/Cooper Park)	111,513	143,233	125,268	125,295
Hawkins (Valley Oak) Park	53,663	93,303	53,838	79,409
Gentry Meadowlands Park	99,955	119,451	93,426	148,370
Orange Tree Business Park SBL	69,324	47,409	88,516	100,442
Stonegate/Regency DB	4,647	14,017	12,742	11,342
Vaca Valley Business Drainage	17,102	879	1,373	1,393

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Vaca Valley Industrial Drainage	7,250	(196)	14,879	9,480
Functional Distribution:				
Auto Mall SBL	\$ 2,355	\$ 14,574	\$ 4,549	\$ 22,121
Interchange BP SBL	11,527	20,869	7,426	24,126
Royal Cathay SBL	7,950	6,940	7,053	13,053
Community Ctr SBL	25,990	25,689	17,136	22,736
Community Center NP	35,605	29,558	31,302	33,175
Southwood Park	49,308	57,620	50,687	49,971
Stonegate Park	70,825	110,059	75,586	101,901
Country Village/Prairie Rose DB	17,580	34,403	21,404	44,860
Downtown Landscaping	64,663	96,234	77,702	98,835
Spring Lane SBL	2,404	2,598	2,301	2,537
Burton Estates SBL	2,196	7,196	3,856	4,914
Vacaville Business Park SBL	12,960	28,166	20,165	30,168
Arlington Community Park	102,194	120,402	115,907	119,564
Fairmont Beelard SBL	6,062	8,686	7,971	9,191
Pheasant Country Park	59,371	61,230	57,811	58,451
Southwood SBL	1,059	2,314	2,163	2,796
Vacaville Bus Park Drn	2,253	12,254	53,856	31,961
Interchange Bus Park DB	11,922	358	7,346	4,822
Cambridge SBL	14,316	18,291	10,661	10,823
Allison/Ulatis Median SBL	38,881	96,255	32,883	123,499
Auto Mall LT	805	1,163	2,668	1,407
Interchange LT	4,535	4,947	4,740	4,812
Vacaville Bus Park LT	2,640	10,110	13,047	(856)
Royal Cathay LT	1,251	1,604	2,704	1,328
Cannon Station SBL	30,349	37,185	41,658	52,291
Cannon Station Park	86,167	159,952	95,362	126,596
Nelson SBL	4,388	2,675	3,288	4,338
Theatre Landscaping (Basic SBL)	4,721	6,986	6,566	8,621
Allison/Ulatis LT	18,144	18,808	18,522	18,803
Vaca Valley Bus. Pk II SBL	-	-	-	-
Vaca Valley Bus. Pk DB	27,569	31,330	90,623	41,238
Vaca Valley Bus. Pk LT	7,005	8,677	3,438	3,492
Petco/I80 SBL	6,133	1,133	2,971	1,458
Crestgate Cove SBL	11,506	22,095	20,085	15,050
Cooper Buffer SBL	19,863	18,017	19,383	19,677
Normandy Meadows NP	8,490	15,895	10,609	14,789
Granada Lane SBL	2,191	3,378	2,312	2,347
Orange Drive MN	1,610	2,021	2,174	2,796
Orange Drive LT	2,799	4,694	4,713	4,759
Countrywood SBL	23,820	30,601	20,064	23,418
Skyview SBL	18,101	25,909	17,325	17,588
Laurel Woods SBL	19,465	28,796	14,820	15,417
Laurel Woods DB	574	7,615	10,436	5,212
North Village SBL	88,312	56,026	50,268	67,278
North Village OS	-	-	-	-
Vaca Valley Bus Pk II-LT	6,414	7,780	9,911	6,342

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Functional Distribution:				
Middle Horse Creek DR	\$ 2,481	\$ 11,268	\$ 7,100	\$ 15,934
Costco LT	2,856	4,789	3,707	6,263
Costco SBL	5,790	2,204	5,741	10,851
Hampton Park LT	1,413	12,428	1,349	1,370
Quinn Rd LT	2,340	1,716	1,666	1,411
North Village DB	6,582	9,860	19,051	16,138
North Village LT	9,649	31,875	28,286	18,412
Alamo Place LT	2,355	7,788	7,102	13,208
Alamo Place DR	5,649	7,585	15,098	8,819
Majestic Oak SBL	7,403	9,051	6,591	14,209
Majestic Oak LT	1,415	1,878	1,317	1,837
Majestic Oak DR	3,123	8,152	11,230	8,109
Villages on Vine SBL	9,729	16,285	10,910	24,522
Villages on Vine LT	2,366	3,812	5,840	6,124
Villagio LT	336	1,725	953	968
Nob Hill LT	5	106	348	-
Villagio SBL	9,569	13,685	16,688	22,942
Portofino SBL	1,231	-	-	7,567
Amber Ridge SBL	5,526	11,989	6,441	10,060
Portofino LT	3,056	4,310	7,991	2,933
Maplewood SBL	9,538	13,201	10,558	21,525
Maplewood LT	3,249	3,814	9,229	3,343
Maplewood DR	4,324	4,410	9,309	4,419
Meadowood SBL	3,000	-	-	5,560
Meadowood LT	5,819	3,602	12,539	1,882
Southtown SBL	10,000	-	-	4,200
Southtown LT	5,405	24,196	59,902	31,144
Southtown NP	4,445	10,000	-	-
Cheyenne SBL	4,687	8,566	-	-
Cheyenne LT	1,693	18,876	27,983	17,240
Ventana SBL	2,527	13,763	2,447	10,304
Southtown DB	15,602	761	29,585	4,252
Cheyenne OS	937	10,054	26,630	6,732
Cheyenne DB	5,136	3,568	10,973	3,536
Vine Meadows LT	-	-	-	-
Vine Meadows DR	-	-	-	-
Sterling Chateau #2	149	364	2,302	294
Sterling Chateau #3	30	239	1,365	420
Stratton Estates OS	1,040	5,215	1,300	1,320
Ivywood OS	-	-	-	-
Nob Hill OS	604	545	740	752
*** Nut Tree Project SBL	32,035	85,918	86,392	64,356
*** Nut Tree Project LT	1,060	8,105	11,141	9,279
## Aldridge Road SBL	-	160	15,641	7,934
Total Distribution	\$ 2,737,814	\$ 3,297,290	\$ 3,153,492	\$ 3,416,038

NOTE: Final figures for L&L Districts will come from the annual levy reports approved by City Council.

**Reserve is not entered as budget because it is already in fund balance.

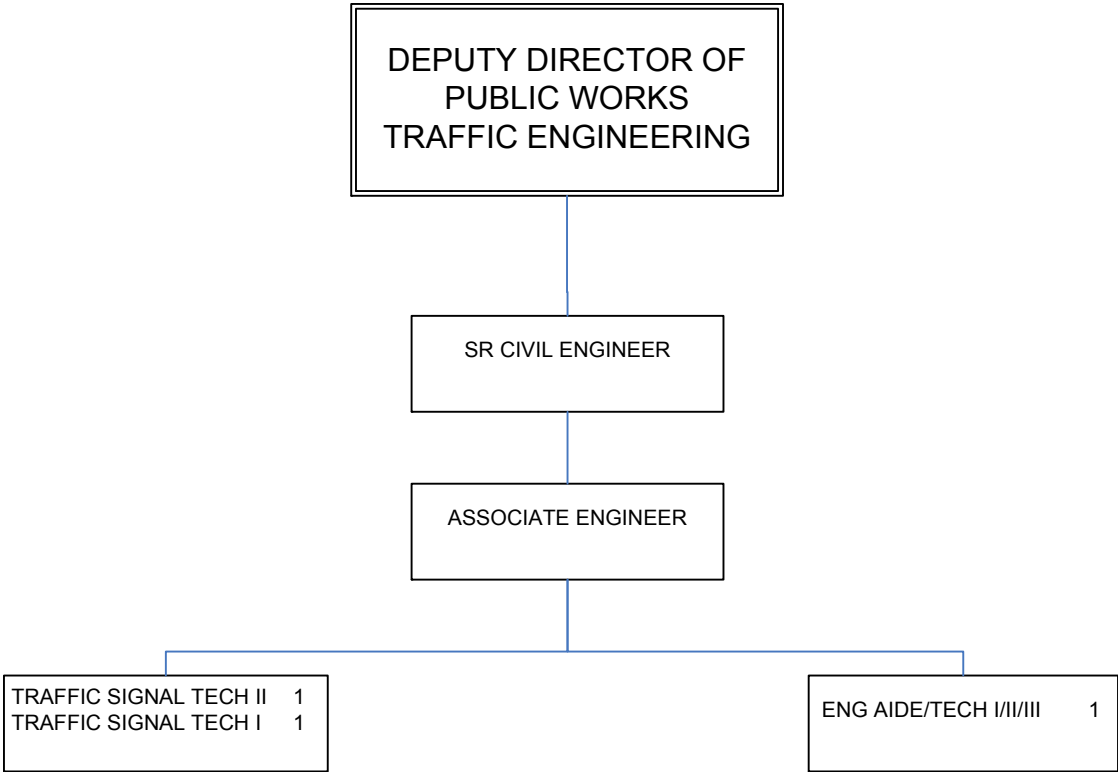
***New in FY 08/09

New in 10/11



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PUBLIC WORKS
DEPARTMENT
Traffic Engineering



TOTAL FULLTIME POSITIONS 6



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**City of Vacaville
FY 2011-2012 Budget**

**TRANSIT OPERATIONS
PUBLIC WORKS DEPARTMENT**

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 198,251	\$ 238,940	\$ 242,953	\$ 249,275
Overtime	-	606	-	-
Services and Supplies	1,492,744	1,461,092	1,844,322	1,630,576
Indirect Costs	330,028	279,284	331,385	288,944
One-time Costs	-	-	-	-
Technology Costs	3,435	9,816	9,816	16,576
Total Operating Expenditures	2,024,458	1,989,738	2,428,476	2,185,371
Internal Cost Allocation	-	57,466	53,559	57,333
Net Operating Expenditures	\$ 2,024,458	\$ 2,047,204	\$ 2,482,035	\$ 2,242,704
Source of Funding:				
Transportation Development Act (TDA)	\$ 734,923	\$ 721,020	\$ 878,973	\$ 805,891
Federal Transit Administration (FTA)	943,060	933,460	972,999	969,300
Fairbox Revenue	319,286	353,837	325,356	335,416
Intercity Taxi Service	-	19,707	289,580	116,836
Advertising Revenue	27,190	19,180	15,127	15,261
Total Sources of Funding	\$ 2,024,459	\$ 2,047,204	\$ 2,482,035	\$ 2,242,704
Functional Distribution:				
Fixed Route - City Coach/SRTP	\$ 1,416,036	\$ 1,454,284	\$ 1,594,205	\$ 1,429,865
Special Services -Taxi/Paratransit	608,423	575,313	598,250	657,057
Intercity Taxi Service	-	17,607	289,580	155,782
Total Distribution	\$ 2,024,459	\$ 2,047,204	\$ 2,482,035	\$ 2,242,704



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**PUBLIC WORKS DEPARTMENT
ENGINEERING SERVICES DIVISION**

The Engineering Services Division of the Public Works Department provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, and inspects public right-of-way construction for private developments. In addition, the Division is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, and filing of construction plans for projects within the public right-of-way. The Engineering Services Division is comprised of three sections: Administrative Support, Design, and Construction Administration.

The Engineering Division continues the temporary reassignment of three Engineers to the Maintenance Division, as well as keeping positions vacant in the Construction Administration section. Despite significant staff reductions, the Engineering Services Division continues to maintain a design and construction workload consistent with higher staffing. Salary savings from these vacant staff positions are being used to reduce General Fund salary obligations for administrative and clerical staff in Public Works. There are no staffing changes anticipated in the 11/12 fiscal year.

PUBLIC WORKS
DEPARTMENT
Engineering Services



<u>DESIGN</u>	
SR CIVIL ENGINEER	1
JR/ASST/ASSOC ENG	4
ENV PROJ MANAGER	1
ENG AIDE/TECH I/II/III	1
SR. ENGINEERING DESIGNER	1

MGT ANALYST I	1
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<u>LAND DEV/CONSTRUCTION</u>	
SR CIVIL ENGINEER	1
ENGR SPECIALIST I/II	2
PW CONST INSPECTOR II	3
CONTRACT COMPL SPEC II	1

TOTAL FULLTIME POSITIONS 17

City of Vacaville
 FY 2011-2012 Budget

ENGINEERING SERVICES
 PUBLIC WORKS DEPARTMENT

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,089,827	\$ 1,399,368	\$ 2,617,081	\$ 2,592,414
Overtime	1,847	1,818	1,688	1,800
Services and Supplies	96,492	73,528	142,971	153,820
Indirect Costs	90,075	85,663	125,471	125,606
One-time Costs	-	-	-	-
Technology Costs	50,172	42,447	28,284	38,154
Total Operating Expenditures	1,328,413	1,602,824	2,915,495	2,911,794
Internal Cost Allocation	381,641	394,998	368,138	394,077
Net Operating Expenditures	\$ 1,710,054	\$ 1,997,822	\$ 3,283,633	\$ 3,305,871
Source of Funding:				
Transfer In - General Fund	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000
Transfer In - Redevelopment	20,000	20,000	20,000	20,000
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees (TSM)	146,747	181,903	260,324	211,614
Special Fund Revenue	1,483,307	1,745,919	2,953,309	3,024,257
Total Sources of Funding	\$ 1,710,054	\$ 1,997,822	\$ 3,283,633	\$ 3,305,871
Functional Distribution:				
Engineering & Inspection Services	\$ 1,563,307	\$ 1,815,919	\$ 3,023,309	\$ 3,094,257
Transportation Systems Mgt	146,747	181,903	260,324	211,614
Total Distribution	\$ 1,710,054	\$ 1,997,822	\$ 3,283,633	\$ 3,305,871



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**City of Vacaville
FY 2011-2012 Budget**

**DEVELOPMENT ENGINEERING
PUBLIC WORKS DEPARTMENT**

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2010/11 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 167,362	\$ 116,825	\$ 142,725	\$ 108,998
Overtime	-	-	3,214	3,214
Services and Supplies	36,187	22,055	38,361	39,320
Indirect Costs	6,126	4,992	7,551	7,661
One-time Costs	-	-	-	-
Technology Costs	3,954	2,871	2,871	2,871
Total Operating Expenditures	213,629	146,743	194,722	162,064
Internal Cost Allocation	25,654	26,552	24,746	26,490
Net Operating Expenditures	\$ 239,283	\$ 173,295	\$ 219,468	\$ 188,554

Source of Funding:

Development Related Fund Revenue	\$ 330,603	\$ 219,013	\$ 151,656	\$ 175,000
Other - Devel - Related Fund Balance	(91,320)	(45,718)	67,812	13,554
Total Sources of Funding	\$ 239,283	\$ 173,295	\$ 219,468	\$ 188,554

Functional Distribution:

Development Engineering	\$ 239,283	\$ 173,295	\$ 219,468	\$ 188,554
Total Distribution	\$ 239,283	\$ 173,295	\$ 219,468	\$ 188,554

Note: This division was moved from Community Development to Public Works.



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UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water and collects, treats, and environmentally disposes of wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities is regulated through permits issued by the California Department of Public Health and the State of California's Central Valley Regional Water Quality Control Board (Regional Board), respectively. These two agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

BUDGET HIGHLIGHTS

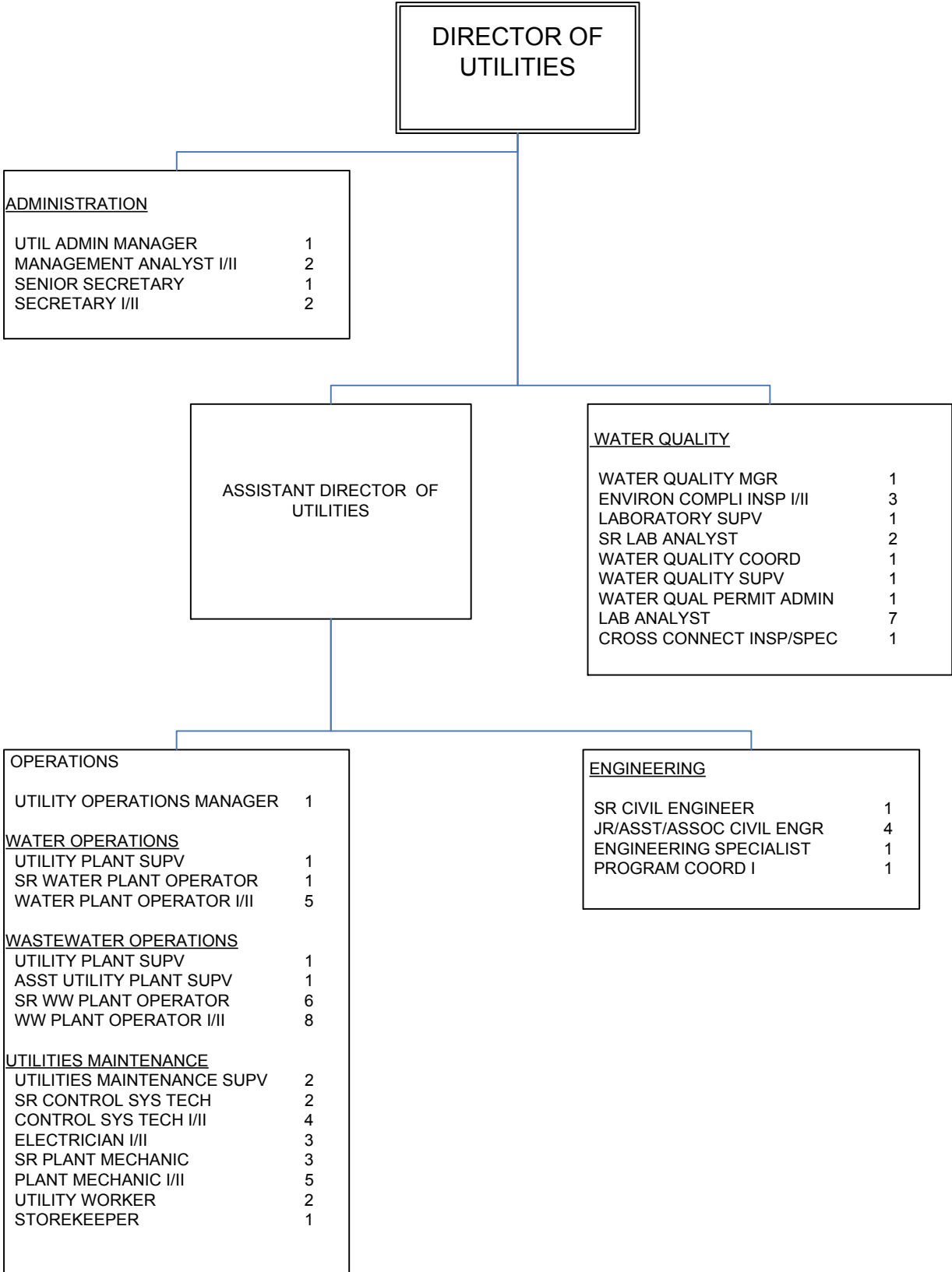
The largest impact to the Utilities Department wastewater budget continues to be the April 2008 permit for the Easterly Wastewater Treatment Plant. This permit added new treatment requirements which necessitate costly improvements to the Easterly Plant. The Regional Board also issued the City a Time Schedule Order which requires nitrate reduction facilities to be operating prior to April 2013 and tertiary level treatment and blending elimination facilities to be operating by April 2015.

To address the wastewater permit requirements and the Time Schedule Order, in May 2009 the City Council selected and authorized a project alternative (Tertiary Project) at a cost of \$150 million with approval to begin a loan application. The Utilities Department is continuing the application process at this time, and are also looking to acquire a line of credit to use until the loan is approved. March 1, 2011 marked the second of four 15% wastewater rate increases, with one additional 7.5% increase in 2013/14, needed to qualify for the financing and to provide the upfront costs of designing the plant improvements. Expenses have been reduced through bargaining unit concessions and through overtime reduction. Revenues are on the rise and our Wastewater Working Capital Balance is projected to be in a positive position by the close of 2011/12.

As for the Utilities Department water budget, March 1, 2011 marks the fifth year of an eight year adopted water rate increase (four years at 9.5% and four subsequent years at 3.5%). Due to two consecutive dry years, the economic downturn, and the overall utility rate increases, water demand has dropped significantly resulting in reduced revenues. Expenses are reduced through bargaining unit concessions and through the reduction in chemicals and electricity, a result of treating less water. We have adjusted our projections and are slowly making our way toward a positive annual cash balance. Spring of 2011 has been very wet and State water reductions have been relaxed. We believe our customers will begin using water in a less restrictive manner which will increase sales and revenue in 2011/2012.

The proposed FY2011/2012 operating budget for the Utilities Department contains no augmentations to equipment or supplies. However, wastewater revenue projections and expenditures within this budget incorporate the proposed wastewater rate increase and continued implementation of the Tertiary Project staffing plan and project transfers. The staffing plan includes the addition of one Control Systems Technician in this fiscal year. A vehicle will be purchased for this position using equipment replacement funds previously set aside. Two Laboratory Analyst I's have been hired for a limited term (April 18, 2011 to January 31, 2012) to assist in the completion of the Water Quality Study in support of the Tertiary Project. These two positions are partially funded through Water Quality project funding.

UTILITIES DEPARTMENT



TOTAL FULLTIME POSITIONS 79

**City of Vacaville
FY 2011-2012 Budget**

**WATER UTILITY
UTILITIES DEPARTMENT**

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 4,313,008	\$ 4,377,057	\$ 4,853,183	\$ 4,603,602
Overtime	128,738	145,120	143,165	154,230
Services and Supplies	3,115,356	4,648,457	5,011,157	4,797,447
Indirect Costs	1,385,052	1,199,710	1,141,008	1,132,007
One-time Costs	5,617	659	-	-
Technology Costs	9,033	6,272	4,134	7,346
Total Operating Expenditures	8,956,804	10,377,275	11,152,647	10,694,632
Transfer to Facility Replacement	1,410,343	770,264	1,514,000	1,610,000
Measure G	1,525,280	1,590,738	1,588,694	1,710,739
Internal Cost Allocation/Bad Debt Exp	1,089,090	1,183,763	1,261,000	1,201,334
Net Operating Expenditures	\$ 12,981,517	\$ 13,922,040	\$ 15,516,341	\$ 15,216,705
Source of Funding:				
Enterprise Fund Revenue	\$ 12,497,803	\$ 13,306,484	\$ 15,502,925	\$ 15,126,571
Use of (Contrib To) Fund Balance	483,714	615,556	13,416	90,134
Transfer in from Sewer Fund	-	-	-	-
Total Sources of Funding	\$ 12,981,517	\$ 13,922,040	\$ 15,516,341	\$ 15,216,705
Functional Distribution:				
Water Supply and Production	\$ 3,896,199	\$ 3,915,164	\$ 4,610,364	\$ 4,143,121
Transmission and Distribution	1,449,961	1,663,083	1,639,094	1,591,923
Customer Services: Field Service	396,198	378,959	390,108	398,360
NBR Treatment Plant	1,282,388	2,649,293	2,697,490	2,764,927
Utilities Maintenance	1,099,966	1,094,776	1,162,458	1,140,247
Water Conservation Program	73,808	19,894	40,000	40,000
Backflow Repair/Maint	200,315	183,476	206,130	213,734
Water Quality Laboratory	309,780	304,143	340,064	337,167
Equipment Repair and Maint	131,273	142,052	-	-
Engineering Services	28,119	26,436	66,939	65,153
Transfer to Facility Replacement	1,410,343	770,264	1,514,000	1,610,000
Cost Distributions/Bad Debt Exp	1,177,887	1,183,763	1,261,000	1,201,334
Excise Taxes (Measure G)	1,525,280	1,590,738	1,588,694	1,710,739
Total Distribution	\$ 12,981,517	\$ 13,922,040	\$ 15,516,341	\$ 15,216,705



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**City of Vacaville
FY 2011-2012 Budget**

**SEWER UTILITY
UTILITIES DEPARTMENT**

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 6,551,134	\$ 6,950,616	\$ 8,229,861	\$ 7,800,068
Overtime	504,357	400,712	431,373	255,665
Services and Supplies	3,027,576	3,007,488	2,677,447	3,346,769
Indirect Costs	2,512,934	2,367,320	2,092,655	2,075,009
One-time Costs	7,532	4,865	-	4,500
Technology Costs	81,310	56,444	57,741	82,965
Total Operating Expenditures	12,684,843	12,787,445	13,489,077	13,564,976
Transfer to Facility Replacement	4,706,599	3,381,547	3,667,000	3,667,000
Measure G	2,573,871	2,603,274	2,924,000	2,830,000
Internal Cost Allocation/Bad Debt	1,374,795	1,538,652	1,684,000	1,580,634
Net Operating Expenditures	\$ 21,340,108	\$ 20,310,918	\$ 21,764,077	\$ 21,642,610
Source of Funding:				
Enterprise Fund Revenue	\$ 18,229,201	\$ 19,612,823	\$ 22,849,000	\$ 25,921,000
Use of (Contrib To) Fund Balance	3,110,907	698,095	(1,084,923)	(4,278,390)
Total Sources of Funding	\$ 21,340,108	\$ 20,310,918	\$ 21,764,077	\$ 21,642,610
Functional Distribution:				
Easterly Treatment Plant	\$ 5,221,649	\$ 5,228,324	\$ 5,742,153	\$ 5,403,263
Industrial Treatment Plant	1,532	(473)	2,000	-
System Maintenance	1,564,937	1,577,446	1,656,611	1,620,347
System Administration	1,426,521	1,715,475	2,080,058	1,946,214
Utilities Maintenance	2,348,505	2,410,038	2,542,227	2,603,461
Water Quality Laboratory	760,164	715,082	1,140,781	933,555
Source Control	643,812	579,043	916,122	873,324
Sludge Disposal	17,084	-	58,000	-
Easterly Permitting	68,123	71,377	74,999	75,333
Cogeneration	-	593	1,707	1,750
Equipment Repair & Maintenance	442,269	450,566	-	-
Engineering Services	42,181	39,974	100,408	97,729
Transfer to Facility Replacement	4,706,599	3,381,547	3,667,000	3,667,000
Cost Distributions/Bad Debt/Debt Exp	1,522,862	1,538,652	1,684,000	1,590,634
Excise Taxes (Measure G)	2,573,871	2,603,274	2,924,000	2,830,000
Total Distribution	\$ 21,340,108	\$ 20,310,918	\$ 22,590,066	\$ 21,642,610



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NON-DEPARTMENTAL

The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and ABAG; animal shelter costs; utilities costs not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget includes debt a \$150,000 contribution to the library (allocated from Measure I revenues).

BUDGET HIGHLIGHTS

The proposed FY11/12 budget includes \$226,000 for the Motorola radio system contract and the maintenance of the Butcher Road tower site lease, and \$400,000 in County property tax administration fees. Also budgeted is \$675,000 for animal control and animal sheltering services, as well as \$200,000 for the City's share of capital improvements at the Animal Shelter.

General Fund equipment replacement had previously been funded at \$300,000 per year. This will be the fifth year that no transfer is made. Fund balance is being used for the lease payment for the five police cars purchased in FY10/11.



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**City of Vacaville
FY 2011-2012 Budget**

NON-DEPARTMENTAL

Account Description	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,624	\$ 743	\$ 15,000	\$ -
Services and Supplies	1,395,845	1,267,835	1,416,455	1,426,948
Indirect Costs	734,308	660,168	609,549	644,544
One-time Costs**	108,736	56,909	265,516	150,277
Technology Costs	28,295	23,407	26,449	34,115
Total Operating Expenditures	2,268,808	2,009,062	2,332,969	2,255,884
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 2,268,808	\$ 2,009,062	\$ 2,332,969	\$ 2,255,884
Source of Funding:				
General Fund - Discretionary Revenue	\$ 2,268,808	\$ 2,009,062	\$ 2,332,969	\$ 2,255,884
Total Sources of Funding	\$ 2,268,808	\$ 2,009,062	\$ 2,332,969	\$ 2,255,884
Functional Distribution:				
Non-Departmental - General	\$ 1,697,874	\$ 1,663,063	\$ 1,955,157	\$ 1,879,834
Radio System*	183,032	195,999	227,812	226,050
Library subsidy	150,000	150,000	150,000	150,000
Open Space Debt Payments	140,435	-	-	-
Total Distribution	\$ 2,171,341	\$ 2,009,062	\$ 2,332,969	\$ 2,255,884

Note:

*Radio system (maintenance and site lease costs) previously included in the IT Division Budget.



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INTERNAL SERVICE FUNDS



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**INTERNAL SERVICE FUNDS
GENERAL LIABILITY AND WORKERS' COMPENSATION SELF-INSURANCE PROGRAMS**

The City's various property and casualty insurance programs are consolidated into one Internal Service Fund. This fund includes the following insurance coverages:

- General and Automobile Liability;
- Automobile Physical Damage;
- All-Risk Major Property (excluding flood and earthquake);
- Boiler and Machinery, and
- Crime/Faithful Performance of Duty;

Most of the above insurance coverages are obtained through the City's participation as a member of the California Joint Powers Risk Management Authority (CJPRMA).

The City provides workers' compensation benefits to injured workers in accordance with the State of California Labor Code. The City is self-insured under a certificate of consent issued by the State of California Department of Industrial Relations. The City pays for the first \$350,000 of any one occurrence. The City obtains excess workers' compensation coverage through its participation in the Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority.

The costs incurred for these insurance programs are allocated to departments through internal service charges. Workers' comp charges are based on a percentage of salary. For FY 11-12, workers' comp charges range from 2% - 7% of salary, depending on job classification, averaging about 4% of payroll.

Data on reserve funding and estimated long-term liabilities are shown below:

	Estimated 6/30/2011	Estimated 6/30/2012
Long Term Claims Liability:		
Workers' Compensation	\$ 4,325,000	\$ 4,325,000
General Liability	1,373,000	1,373,000
Total Long Term Liabilities	<u>\$ 5,698,000</u>	<u>\$ 5,698,000</u>
Reserve Funding:		
Workers' Compensation	\$ 2,155,584	\$ 2,633,462
General Liability	1,063,316	1,440,430
Total Reserve Funding	<u>\$ 3,218,900</u>	<u>\$ 4,073,892</u>
Percent Funded:	56%	71%

Overall, long term liabilities have been declining over the past several years for both general liability and workers' compensation. The percent funded represents the amount of funding available to meet the reserve requirement.



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City of Vacaville
 FY 2011-2012 Budget

GENERAL LIABILITY SELF-INSURANCE
 INTERNAL SERVICE FUND

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 1,001,617	\$ 625,195	\$ 889,434	\$ 1,269,277
Internal Charges	1,119,402	1,008,392	1,408,392	1,393,506
Other Revenue	2,086	1,000,000	-	
Total Resources:	\$ 2,121,019	\$ 2,633,587	\$ 2,297,826	\$ 2,662,783
Uses:				
Pooled and Excess Insurance Costs	\$ 478,516	\$ 377,687	\$ 422,000	\$ 418,000
Claims Administration	268,520	266,342	312,510	\$ 277,284
Claims Losses	740,360	489,308	500,000	500,000
Total Uses:	\$ 1,487,396	\$ 1,133,337	\$ 1,234,510	\$ 1,195,284
Projected Ending Balance:	\$ 633,623	\$ 1,500,250	\$ 1,063,316	\$ 1,467,499



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**City of Vacaville
FY 2011-2012 Budget**

**WORKERS COMPENSATION
INTERNAL SERVICE FUND**

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 3,469,806	\$ 3,371,266	\$ 2,295,136	\$ 2,618,705
Internal Charges	2,541,632	2,472,058	2,005,356	2,067,155
Total Resources:	\$ 6,011,438	\$ 5,843,324	\$ 4,300,492	\$ 4,685,860
Uses:				
Pooled and Excess Insurance Costs	\$ 387,684	\$ 339,389	\$ 339,389	\$ 420,000
Claims Administration	446,592	450,399	505,519	482,624
Benefit Payments	829,635	805,776	1,300,000	1,150,000
Transfer to General Fund	500,000	1,500,000	-	-
Transfer to Retiree Benefits Fund	500,000	-	-	-
Offset	-	151,603	-	-
Total Uses:	\$ 2,663,911	\$ 3,247,167	\$ 2,144,908	\$ 2,052,624
Projected Ending Balance:	\$ 3,347,527	\$ 2,596,157	\$ 2,155,584	\$ 2,633,236



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**INTERNAL SERVICE FUNDS
RETIREE BENEFITS**

This fund is used to account for two types of expenses per existing labor agreements: (1) retiree medical insurance benefits, and (2) payment of accrued and vested leave balances to employees who are retiring or otherwise leaving City employment. Costs incurred for this program are allocated to departments through internal service charges, based on a percentage of payroll. Costs have been increasing steadily, due to significant increases in health care premiums and a growing retiree population. For FY 11/12, the internal service charge is 9% of salary costs.

With respect to retiree medical benefits, the City has an unfunded liability related to future benefits payable to existing retirees and employees. The liability can be reduced substantially by “pre-funding” the obligation to pay medical benefits the same as we do for retirement benefits. Beginning in FY 07/08 the internal charges for retiree medical benefits were increased by \$800,000 citywide, of which \$500,000 is from the General Fund. This set aside amount will have to increase in the future to fully implement the pre-funding plan. As in FY10/11, for FY 11/12, the General Fund setaside portion has been suspended. Employees and retirees also contribute a portion of the cost of medical benefits to this future obligation.



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**City of Vacaville
FY 2011-2012 Budget**

**RETIREE BENEFITS
INTERNAL SERVICE FUND**

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance	\$ 405,547	\$ 471,626	\$ 1,684,729	\$ 1,980,802
Transfer from Insurance Reserve	750,000	-	-	-
Internal Charges	3,265,839	3,854,239	2,263,903	2,463,499
OPEB - Employees/Retirees	2,527,761	1,352,941	1,352,941	1,352,941
OPEB - City	50,000	800,000	300,000	300,000
Total Resources:	\$ 6,999,147	\$ 6,478,806	\$ 5,601,573	\$ 6,097,242
Uses:				
Retiree Medical Premiums	\$ 2,477,213	\$ 2,690,189	\$ 2,820,771	\$ 3,199,582
Transfer to PERS OPEB Trust Fund	3,500,000	1,980,000	300,000	1,652,941
Payments for Accrued Leave Balances	550,308	1,458,900	500,000	500,000
Unemployment	-	-	-	125,000
Total Uses:	\$ 6,527,521	\$ 6,129,089	\$ 3,620,771	\$ 5,477,523
Projected Ending Balance:	\$ 471,626	\$ 349,717	\$ 1,980,802	\$ 619,719



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**INTERNAL SERVICE FUNDS
CENTRAL GARAGE AND FUEL STATION**

Central Garage services for City vehicles are provided through Public Works. Departments are charged for actual work performed on their vehicles, on a time and materials basis. Rates are routinely compared with an average of private auto repair services to ensure that the City's costs are at or below market. A fuel and compressed natural gas (CNG) station is also operated at the Central Garage. An upgrade to the CNG station is planned as a CIP project which will enable more efficient fueling of the Transit fleet.



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City of Vacaville
 FY 2011-2012 Budget

CENTRAL GARAGE & FUEL STATION
 INTERNAL SERVICE FUND

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ (106,597)	\$ (111,097)	\$ -	\$ -
Internal Service Charges, Garage	1,677,993	1,503,883	1,532,110	1,972,482
Internal Service Charges, Fuel/CNG/SID	996,033	916,780	1,118,739	1,080,286
Total Resources:	\$ 2,567,429	\$ 2,309,566	\$ 2,650,849	\$ 3,052,768
Uses:				
Salaries and Benefits	\$ 955,425	\$ 946,791	\$ 904,609	\$ 909,579
Sublet Costs - Garage	266,190	187,766	275,000	281,875
Vehicle Parts - Garage	356,104	295,345	367,200	367,200
Garage Supplies/Overhead	126,545	119,309	185,916	189,458
Fuel Station Supplies/Overhead	991,013	884,168	918,124	1,304,656
Total Uses:	\$ 2,695,277	\$ 2,433,379	\$ 2,650,849	\$ 3,052,768
Projected Ending Balance:	\$ (127,848)	\$ (123,813)	\$ -	\$ -



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**INTERNAL SERVICE FUNDS
VEHICLE AND EQUIPMENT REPLACEMENT FUND**

This internal service fund is used to replace existing vehicles, including police patrol cars, sedans, vans, and pickups, as well as other rolling stock such as tractors, trailer-mounted pumps and generators, and gators. Excluded are major fire apparatus, which are on a lease-purchase program. Balances are tracked by the contributing funding source. Additions to the fleet are budgeted in departmental operating budgets. In the past, the General Fund contributed \$300,000 per year to the fund. This transfer was suspended in FY07/08. No contribution will be made for vehicle purchases in FY11/12.

The FY10/11 budget included the use of General Fund balance in the Equipment Replacement fund for the purchase of two police patrol vehicles. A lease purchase of five vehicles was approved by the City Council in order to mitigate a backlog of needed replacements in the near future that would strain available resources. Fund balance will be used this year for the lease payments on those vehicles. In addition, Utilities fund balance will be used to purchase a vehicle for the previously approved additional Control Systems Tech position related to the tertiary project, and park maintenance district fund balance will be used to replace a mower.



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**City of Vacaville
FY 2011-2012 Budget**

**VEHICLE & EQUIPMENT REPLACEMENT
INTERNAL SERVICE FUND**

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 2,268,328	\$ 2,357,184	\$ 2,392,026	\$ 2,409,339
Operating Transfer from General Fund	-	-	-	-
Internal Service Charges, Water	83,101	55,400	51,854	22,500
Internal Service Charges, Sewer	111,942	111,942	114,181	80,500
Internal Service Charges, Engineering Services	-	-	-	-
Internal Service Charges, Building Related	-	-	-	-
Internal Service Charges, L&L Districts	97,605	97,562	147,278	144,193
Sales	-	19,360	-	-
Total Resources:	\$ 2,560,976	\$ 2,641,448	\$ 2,705,339	\$ 2,656,532
Uses:				
Vehicles, General Fund	\$ -	\$ -	\$ 82,000	\$ 44,324
Vehicles, Water	66,420	49,919	68,000	49,512
Vehicles, Sewer	66,815	184,971	34,000	67,024
Vehicles, Engineering Services	9,977	-	-	-
Vehicles, Building Related	58,545	-	-	-
Vehicles, L&L Districts	2,036	14,532	112,000	70,000
Total Uses:	\$ 203,793	\$ 249,422	\$ 296,000	\$ 230,860
Projected Ending Balance:	\$ 2,357,184	\$ 2,392,026	\$ 2,409,339	\$ 2,425,672

Note: Balances are tracked by individual fund.



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**INTERNAL SERVICE FUNDS
TECHNOLOGY REPLACEMENT FUND**

Information technology has become an essential and integral part of City operations and services. As its role has grown, so has the need to maintain the hardware and software that is critical to the organization-wide technology infrastructure. Based on the recommendation of the Information Technology Steering Committee (ITSC), an internal service fund for technology was established in FY 05/06. Included are servers and desktop computers (based on a 5 year lifespan), network devices, and software licensing for citywide applications. Through this replacement mechanism, the organization benefits from consistent availability of mission-critical technology, improved data security, increased staff efficiency, and greater accessibility to current versions of software applications. Costs are allocated to department operating budgets through internal service charges based on number of desktop computers and the applications that reside on each server.

The fund budget for FY 11/12 includes \$100,000 towards the replacement of the City's aging telephone system. The beginning fund balance for FY11/12 will be approximately \$410,000. The internal charges are calculated annually based on smoothing over five years; however, the expenditures are based on the purchase date and life of the devices and therefore vary from year to year.



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City of Vacaville
 FY 2011-2012 Budget

TECHNOLOGY REPLACEMENT
 INTERNAL SERVICE FUND

	2008/09 Actual	2009/10 Actual	2010/11 Adopted Budget	2011/12 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 181,190	\$ 251,263	\$ 421,483	\$ 409,923
Internal Service Charges	952,735	854,756	1,017,943	1,077,205
Total Resources:	\$ 1,133,925	\$ 1,106,019	\$ 1,439,426	\$ 1,487,128
Uses:				
Server Replacement	\$ 299,971	\$ 103,196	\$ 236,600	\$ 69,100
PC Replacement	146,078	110,917	179,554	215,860
Network Device Replacement	16,159	11,826	105,714	105,714
Software Licensing	371,256	404,281	462,635	514,710
Services & Non Capital Computer Eq	49,198	35,535	45,000	71,000
Phone Replacement	-	-	-	100,000
Total Uses:	\$ 882,662	\$ 665,755	\$ 1,029,503	\$ 1,076,384
Projected Ending Balance:	\$ 251,263	\$ 440,264	\$ 409,923	\$ 410,744



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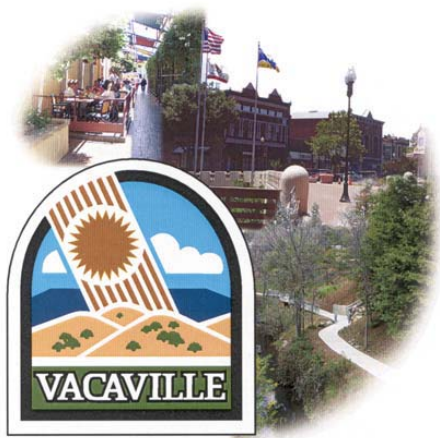
**City of Vacaville
FY 2011-2012 Budget**

EQUIPMENT CAPITAL LEASE OBLIGATIONS

FY Beg	Equipment	Funding Source	Term	Payments					
				2012	2013	2014	2015	2016	Thereafter
FY 05/06	2 - FD Engines	General Fund	10 yrs	\$ 83,949	\$ 83,949	\$ 83,949	\$ 83,949	\$ -	\$ -
FY 06/07	Ladder Truck	General Fund	10 yrs	117,503	117,503	117,503	117,503	117,503	117,503
	Brush Unit/Explr Equip	General Fund		28,286	28,286	28,286	28,286	28,286	28,286
	Backhoe	General Fund		15,324	15,324	15,324	15,324	15,324	15,324
	Water Truck	Sewer		8,480	8,480	8,480	8,480	8,480	8,480
FY 07/08	Brush Unit	Fire DIF	10 yrs	17,973	17,973	17,973	17,973	17,973	17,973
	Asphalt Grinder	Gas Tax		43,735	43,735	43,735	43,735	43,735	43,735
	Backhoe	Water Equip Rplcmnt		10,664	10,664	10,664	10,664	10,664	10,664
	Dump Truck	Water Equip Rplcmnt		11,144	11,144	11,144	11,144	11,144	11,144
	4-Yard Loader	Water & Sewer Equip Rplcmnt;							
		Gen Fund		25,163	25,163	25,163	25,163	25,163	25,163
	30-Ton Trailer	Water Equip Rplcmnt		3,235	3,235	3,235	3,235	3,235	3,235
	Annual Totals Through FY 07/08		<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 281,507</u>	<u>\$ 281,507</u>	
FY 08/09	Flusher Truck	Water & Sewer Equip Rplcmnt	10 yrs	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 48,624
	Asphalt Patch Truck	Gas Tax		23,949	23,949	23,949	23,949	23,949	47,898
	15" Brush Chipper	Gas Tax		5,020	5,020	5,020	5,020	5,020	10,040
	Utility Vacuum Sys Trailer	Water Major Rplcmnt & Repairs		3,925	3,925	3,925	3,925	3,925	7,850
		Annual Totals through FY 08/09			<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 338,713</u>
FY10/11	5 Police Cruisers	General Fund	4 yrs	\$ 44,324	\$ 44,324	\$ 44,324	\$ 44,324	\$ -	\$ -
		Annual Totals through FY 10/11		<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 338,713</u>	<u>\$ 395,919</u>
FY11/12	Fire Engine	General Fund		\$ 10,984	\$ 21,968	\$ 21,968	\$ 21,968	\$ 21,968	\$ 109,837
	2 Ambulances	General Fund		40,591	81,182	81,182	81,182	81,182	81,182
		Annual Totals through FY 11/12		<u>\$ 518,561</u>	<u>\$ 570,136</u>	<u>\$ 570,136</u>	<u>\$ 570,136</u>	<u>\$ 441,863</u>	<u>\$ 586,938</u>

EQUIPMENT CAPITAL LEASE OBLIGATION

FY Beg	Equipment	Funding Source	Term	Payments					
				2012	2013	2014	2015	2016	Thereafter
FY 05/06	2 - FD Engines	General Fund	10 yrs	\$ 83,949	\$ 83,949	\$ 83,949	\$ 83,949	\$ -	\$ -
FY 06/07	Ladder Truck	General Fund	10 yrs	117,503	117,503	117,503	117,503	117,503	117,503
	Brush Unit/Explr Equip	General Fund		28,286	28,286	28,286	28,286	28,286	28,286
	Backhoe	General Fund		15,324	15,324	15,324	15,324	15,324	15,324
	Water Truck	Sewer		8,480	8,480	8,480	8,480	8,480	8,480
FY 07/08	Brush Unit	Fire DIF	10 yrs	17,973	17,973	17,973	17,973	17,973	17,973
	Asphalt Grinder	Gas Tax		43,735	43,735	43,735	43,735	43,735	43,735
	Backhoe	Water Equip Rplcmnt		10,664	10,664	10,664	10,664	10,664	10,664
	Dump Truck	Water Equip Rplcmnt		11,144	11,144	11,144	11,144	11,144	11,144
	4-Yard Loader	Gen Fund		25,163	25,163	25,163	25,163	25,163	25,163
	30-Ton Trailer	Water Equip Rplcmnt		3,235	3,235	3,235	3,235	3,235	3,235
	Annual Totals Through FY 07/08			<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 111,914</u>	<u>\$ 281,507</u>
FY 08/09	Flusher Truck	Water & Sewer Equip Rplcmnt	10 yrs	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 48,624
	Asphalt Patch Truck	Gas Tax		23,949	23,949	23,949	23,949	23,949	47,898
	15" Brush Chipper	Gas Tax		5,020	5,020	5,020	5,020	5,020	10,040
	Utility Vacuum Sys Trailer	Water Major Rplcmnt & Repairs		3,925	3,925	3,925	3,925	3,925	7,850
	Annual Totals through FY 08/09			<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 169,120</u>	<u>\$ 395,919</u>
FY10/11	5 Police Cruisers	General Fund	4 yrs	\$ 44,324	\$ 44,324	\$ 44,324	\$ 44,324	\$ -	\$ -
	Annual Totals through FY 10/11			<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 169,120</u>	<u>\$ 395,919</u>
FY11/12	Fire Engine	General Fund		\$ 10,984	\$ 21,968	\$ 21,968	\$ 21,968	\$ 21,968	\$ 109,837
	2 Ambulances	General Fund		40,591	81,182	81,182	81,182	81,182	81,182
	Annual Totals through FY 11/12			<u>\$ 518,561</u>	<u>\$ 570,136</u>	<u>\$ 570,136</u>	<u>\$ 570,136</u>	<u>\$ 272,270</u>	<u>\$ 586,938</u>



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CAPITAL IMPROVEMENT PROGRAM

City of Vacaville
2011/2012 C.I.P. Budget, General Plan Consistency and CEQA Review

Category/Fund Name	Fund Number	Available Funding for FY 2011/2012	2011/2012 CIP Budget	Remaining Balance
Public Buildings and Grounds				
General Fund	11107	\$0	\$0	\$0
General Facilities	14163	423,925	0	423,925
Police Impact	14165	70,540	0	70,540
Fire Impact	14167	17,974	17,974	0
Total Public Buildings and Grounds		\$512,439	\$17,974	\$494,465
Streets, Bridges and Lighting				
Gas Tax Section 2105	14130	\$0	\$0	\$0
Gas Tax Section 2106	14131	0	0	0
Traffic Impact Fee	14168	1,822,555	1,715,000	107,555
Total Streets, Bridges and Lighting		\$1,822,555	\$1,715,000	\$107,555
Storm Drain System				
Open Space Preservation	14162	\$161,770	\$0	\$161,770
Drainage Detention Zone 1	14169	10,758	0	10,758
Drainage Detention Zone 2	14171	0	0	0
Drainage Conveyance	14173	40,931	40,931	0
Drainage Conveyance-Water Quality	14174	2,281	2,281	0
Total Storm Drain System		\$215,740	\$43,212	\$172,528
Parks and Recreation				
Park & Recreation DIF	14160	\$0	\$0	\$0
Total Parks and Recreation		\$0	\$0	\$0
Sewer Utility System				
Sewer Facilities Rehabilitation	15102	\$3,667,000	\$3,667,000	\$0
Sewer DIF Connection Fees	15111	5,718,560	5,698,000	20,560
Total Sewer Utility System		\$9,385,560	\$9,365,000	\$20,560
Water Utility System				
Water Facilities Rehabilitation	15202	\$1,315,000	\$1,315,000	\$0
Water Plant DIF	15211	1,641,228	1,621,500	19,728
Water Distribution DIF	15212	927,370	905,000	22,370
Total Water Utility System		\$3,883,598	\$3,841,500	\$42,098
Vacaville Redevelopment Agency				
I-505/80 Capital Improvements	24312	\$800,000	\$800,000	\$0
Total Vacaville Redevelopment Agency		\$800,000	\$800,000	\$0
Total CIP Budget for Fiscal Year 2011/2012		\$16,619,892	\$15,782,686	\$837,206

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Public Buildings and Grounds

	General Fund* 11107	General Facilities* 14163	Police Impact* 14165	Fire Impact 14167	Total
Fund Balance		\$942,221	\$86,540	(\$208,656)	\$820,105
Prior Budget Commitments		(\$518,296)	(\$16,000)	(\$32,676)	(\$566,972)
Other Budget Commitments		\$0			
Other Revenue				\$259,306	\$259,306
Available Funding for FY 2011/2012	\$0	\$423,925	\$70,540	\$17,974	\$512,439
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
1	Fire Department Brush Truck Description: This budget provides funding for the annual lease payment for the purchase of the Fire Department brush truck which provides brush fire protection to newly developing areas north of Browns Valley. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account # 810197) Contact: Brian Preciado, Fire Chief/Fire Marshall			\$17,974	\$17,974
Total Budget: Public Buildings and Grounds		\$0	\$0	\$0	\$17,974
Difference between estimated funding available and proposed budget		\$0	\$423,925	\$70,540	\$0

* No projects budgeted for this year.

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax* 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Total
Fund Balance				\$7,339,356	\$7,339,356
Prior Budget Commitments				(\$5,305,393)	(\$5,305,393)
Other Budget Commitments				(\$211,408)	(\$211,408)
Other Revenue					\$0
Available Funding for FY 2011/2012		\$0	\$0	\$1,822,555	\$1,822,555
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
2	Jepson Parkway: Commerce Place to Vanden Road Description: This budget provides partial funding for design and construction of several segments of Jepson Parkway between Vanden Road and Commerce Place. The project will generally consist of the following: widening and/or relocation of existing Leisure Town Road to a 4-lane divided arterial, relocation of overhead and/or underground utilities; median landscaping and a landscape buffer; Class 1 bike path, new traffic signal systems at Elmira Rd, Marshall Rd, Alamo Dr and Vanden Rd; and a bridge widening at Old Alamo Creek and New Alamo Creek. General Plan Consistency: Jepson Parkway (Leisure Town Road) implements a component of the transportation improvements listed in the City's General Plan. The project remains as a component of the baseline transportation assumptions for the General Plan update. Environmental Assessment Status: An EIR was prepared and certified by STA on 5/14/2009. Any additional CEQA documentation will be completed by STA as necessary. CIP Account: New Contact: Shawn Cunningham, Assistant Director of Public Works			\$700,000	\$700,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax*	Gas Tax*	Traffic	
		14130	14131	Impact Fee	Total
				14168	
Fund Balance				\$7,339,356	\$7,339,356
Prior Budget Commitments				(\$5,305,393)	(\$5,305,393)
Other Budget Commitments				(\$211,408)	(\$211,408)
Other Revenue					\$0
Available Funding for FY 2011/2012		\$0	\$0	\$1,822,555	\$1,822,555

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
3	Browns Valley Parkway Widening: Allison Drive to Vaca Valley Parkway Description: This budget provides partial funding for the widening of Browns Valley Parkway from Vaca Valley Parkway to south of Allison Drive from 2 lanes to 4 lanes with a raised median and protected turn pockets. The project will also include traffic signal modifications, relocation of utilities, acquisition of right-of-way, drainage improvements, street lighting and landscaping. General Plan Consistency: The widening of Browns Valley Parkway implements a component of the transportation improvements listed in the City's General Plan. The project remains as a component of the baseline transportation assumptions for the General Plan update. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. CIP Account: New Contact: Shawn Cunningham, Assistant Director of PW			\$550,000	\$550,000
4	Growth Audit Volume Counts Description: This budget provides supplemental funding to conduct traffic volume counts to support growth audit and traffic modeling related to growth. With this budget, the total project budget increases to \$170,091. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account #820226) Contact: Shawn Cunningham, Assistant Director of Public Works			\$30,000	\$30,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

	Gas Tax* 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Total
Fund Balance			\$7,339,356	\$7,339,356
Prior Budget Commitments			(\$5,305,393)	(\$5,305,393)
Other Budget Commitments			(\$211,408)	(\$211,408)
Other Revenue				\$0
Available Funding for FY 2011/2012	\$0	\$0	\$1,822,555	\$1,822,555

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
5	City Standard Drawings and Specs Update Description: This budget provides supplemental funding to complete the update of the City of Vacaville Standard Plans and Specifications. With this appropriation, the total project budget increases to \$204,832. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account #810138) Contact: Shawn Cunningham, Assistant Director of Public Works			\$10,000	\$10,000
6	Traffic Signals Description: This budget provides supplemental funding for the installation of traffic signals to accommodate increased traffic due to Citywide growth, at locations to be determined during the 11/12 fiscal year. This appropriation brings the total budget to \$503,124.31. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #820244) Contact: Jeff Knowles, Deputy Director/Transportation			\$175,000	\$175,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax*	Gas Tax*	Traffic	
		14130	14131	Impact Fee	Total
				14168	
Fund Balance				\$7,339,356	\$7,339,356
Prior Budget Commitments				(\$5,305,393)	(\$5,305,393)
Other Budget Commitments				(\$211,408)	(\$211,408)
Other Revenue					\$0
Available Funding for FY 2011/2012		\$0	\$0	\$1,822,555	\$1,822,555
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
7	Intersection LOS Mitigation (Various Locations) Description: This budget provides supplemental funding for the design and construction of traffic improvements at various intersections to accommodate increased traffic due to Citywide growth. Specific intersections to be identified during the 11/12 fiscal year. With this budget allocation, the total project budget increases to \$1,195,000. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when each individual project is more clearly defined. (CIP Account # 820259) Contact: Jeff Knowles, Deputy Director/Transportation			\$250,000	\$250,000
Total Budget: Streets, Bridges and Lighting		\$0	\$0	\$1,715,000	\$1,715,000
Difference between estimated funding available and proposed budget		\$0	\$0	\$107,555	\$107,555

* No projects budgeted for this year.

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Open Space Preservation and Detention Zones 1 and 2

	Open Space Preservation* 14162	Drainage Detention Zone 1 14169	Drainage Detention Zone 2* 14171	Total	
Fund Balance	\$163,770	\$385,654	(\$1,032,228)	(\$482,804)	
Prior Budget Commitments	(\$2,000)	(\$374,896)	(\$1,469,409)	(\$1,846,305)	
Other Budget Commitments					
Other Revenue			\$2,501,637	\$2,501,637	
Available Funding for FY 2011/2012	\$161,770	\$10,758	\$0	\$172,528	
Project					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
No projects budgeted for this year.					
Total Budget: Storm Drainage-Open Space Preservation and Detention Zones 1 and 2					
		\$0	\$0	\$0	\$0
Difference between estimated funding available and proposed budget					
		\$161,770	\$10,758	\$0	\$172,528

* No projects budgeted for this year.

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Conveyance

		Drainage Conveyance 14173	Drainage Conveyance - Water Quality 14174	Total
Fund Balance		\$439,736	\$145,006	\$584,742
Prior Budget Commitments		(\$398,805)	(\$142,725)	(\$541,530)
Other Budget Commitments				
Other Revenue				
Available Funding for FY 2011/2012		<u>\$40,931</u>	<u>\$2,281</u>	<u>\$43,212</u>
Project				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
8	Storm Drain System Studies Description: This budget provides supplemental funding to conduct storm drainage system studies as a result of new development. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. (CIP Account # 830015) Contact: Gary Cullen, Deputy Director of Public Works	\$40,931		\$40,931
9	NPDES Permit Description: This budget provides set aside funds for the City's Stormwater NPDES Permit. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account # 830024) Contact: Royce Cunningham, Asst. Director of Utilities		\$2,281	\$2,281
Total Budget: Storm Drainage-Conveyance		\$40,931	\$2,281	\$43,212
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

* No projects budgeted for this year.

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Parks and Recreation

	Park & Recreation DIF 14160
Fund Balance	(\$193,389)
Prior Budget Commitments	(\$157,029)
Other Budget Commitments	
Other Revenue	350,418
Available Funding for FY 2011/2012	<u>\$0</u>
Project	
No.	Budget
No projects budgeted for this year.	
Total Budget: Parks and Recreation	<u>\$0</u>
Difference between estimated funding available and proposed budget	<u>\$0</u>

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$27,828,505	\$27,828,505
Prior Budget Commitments			(\$22,109,945)	(\$22,109,945)
Other Budget Commitments				
Other Revenue		\$3,667,000		\$3,667,000
Available Funding for FY 2011/2012		<u>\$3,667,000</u>	<u>\$5,718,560</u>	<u>\$9,385,560</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
10	Easterly Expansion Project-15MGD (DIF 63A/B) Description: This budget provides supplemental funding for repayment of the State Revolving Fund loan used for the Easterly Wastewater Treatment Plant Expansion project. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: The actual "project" has been completed. The City Council adopted an Environmental Impact Report (EIR) for this project in 1997 (Planning File #97-085). CIP Fund#15140 (deposit to superfund) Contact: Royce Cunningham, Asst. Director of Utilities	\$2,367,000	\$2,472,000	\$4,839,000
11	Tertiary Project: Fund (DIF 23A/B) Description: This budget provides supplemental funds for the upgrade of the plant to tertiary treatment as required by the Regional Water Quality Control Board. This project will be funded 49.3% by sewer connection fee funds and 50.7% by sewer O&M funds. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. An EIR was prepared for the project and was adopted by the Planning Commission on April 20, 2010 in conjunction with the Use Permit for the project. CIP Fund#15141 (deposit to superfund) Contact: Royce Cunningham, Asst. Director of Utilities	\$500,000	\$1,000,000	\$1,500,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$27,828,505	\$27,828,505
Prior Budget Commitments		(\$22,109,945)	(\$22,109,945)
Other Budget Commitments			
Other Revenue	\$3,667,000		\$3,667,000
Available Funding for FY 2011/2012	<u>\$3,667,000</u>	<u>\$5,718,560</u>	<u>\$9,385,560</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
12	Wastewater System Studies Description: This budget provides supplemental funding to perform miscellaneous studies related to collection and treatment. This appropriation brings the total budget to \$1,018,036. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of CEQA guidelines. Should projects be identified, further review will be required. (CIP Account #850087) Contact: Royce Cunningham, Asst. Director of Utilities		\$78,000	\$78,000
13	Sewer Main Capacity Program Description: This budget provides supplemental funding for the design and construction of various Citywide sewer replacements and upgrades. This appropriation brings the total budget to \$2,312,357. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 850090) Contact: Royce Cunningham, Asst. Director of Utilities	\$348,000	\$348,000	\$696,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$27,828,505	\$27,828,505
Prior Budget Commitments			(\$22,109,945)	(\$22,109,945)
Other Budget Commitments				
Other Revenue		\$3,667,000		\$3,667,000
Available Funding for FY 2011/2012		<u>\$3,667,000</u>	<u>\$5,718,560</u>	<u>\$9,385,560</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
14	Infiltration Control Program Description: This budget provides supplemental funding to perform ongoing testing and reduction of storm water infiltration into the sewer system. This appropriation brings the total budget to \$5,150,742. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines. (CIP Account # 850088) Contact: Royce Cunningham, Asst. Director of Utilities	\$174,000	\$174,000	\$348,000
15	Sewer Facilities Rehab/Upgrade Improvements Description: This budget provides for miscellaneous regulatory and maintenance improvements at EWWTP and lift stations. This appropriation brings the total budget to \$2,874,993. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; further environmental review will occur when the project is more defined. (CIP Account # 850089) Contact: Royce Cunningham, Asst. Director of Utilities	\$278,000		\$278,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$27,828,505	\$27,828,505
Prior Budget Commitments		(\$22,109,945)	(\$22,109,945)
Other Budget Commitments			
Other Revenue	\$3,667,000		\$3,667,000
Available Funding for FY 2011/2012	<u>\$3,667,000</u>	<u>\$5,718,560</u>	<u>\$9,385,560</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
16	Browns Valley Pkwy Sewer: SPRR to Allison (DIF 16)/E. Monte Vista to Allison Drive (DIF 65) Description: This budget provides supplemental funding for two separate projects. The northern project upsizes an existing 18-inch sewer to 21 inches along Browns Valley Parkway between the former South Pacific Railroad and Allison Drive. The southern project replaces the East Monte Vista lift station with gravity sewer pipe along Browns Valley Parkway from East Monte Vista to Allison Drive. This appropriation brings the total budget to \$3,971,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: The northern project is a "project" under CEQA and a Mitigated Negative Declaration was adopted July 27, 2010. The southern projects is a "project" under CEQA that is exempt pursuant to Section 15282 (k) of the CEQA Guidelines. (Pipeline less than 1 mile in length.) (CIP Account # 850067) Contact: Royce Cunningham, Asst. Director of Utilities		\$361,000	\$361,000
17	Brown Street/E. Monte Vista Sewer: Callen to Lift Station (DIF 114A) Description: This budget provides supplemental funding to install a 10" to 12" sewer line northerly along Brown St from East Monte Vista to serve the Brown St. Lift Station. This appropriation brings the total budget to \$1,800,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA that is exempt pursuant to Section 15282 (k) of the CEQA Guidelines. (Pipeline less than 1 mile in length.) (CIP Account # 850084) Contact: Royce Cunningham, Asst. Director of Utilities		\$940,000	\$940,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$27,828,505	\$27,828,505
Prior Budget Commitments			(\$22,109,945)	(\$22,109,945)
Other Budget Commitments				
Other Revenue		\$3,667,000		\$3,667,000
Available Funding for FY 2011/2012		<u>\$3,667,000</u>	<u>\$5,718,560</u>	<u>\$9,385,560</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
18	Sewer Mapping-GIS (DIF 119A)		\$85,000	\$85,000
	<p>Description: This budget provides supplemental funding to plan and administer sewer system growth on a GIS platform. This appropriation brings the total budget to \$170,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required.</p> <p>(CIP Account # 850085) Contact: Royce Cunningham, Asst. Director of Utilities</p>			
19	Brown Street Lift Station (DIF 113)		\$240,000	\$240,000
	<p>Description: This budget provides supplemental funding for property acquisition, environmental clearance, design and construction of a new lift station and force main on Brown Street to replace the existing lift station. This appropriation brings the total budget to \$3,540,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more completely defined.</p> <p>(CIP Account # 850073) Contact: Royce Cunningham, Asst. Director of Utilities</p>			
Total Budget: Sewer Utility System		\$3,667,000	\$5,698,000	\$9,365,000
Difference between estimated funding available and proposed budget		\$0	\$20,560	\$20,560

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
20	Water System Study Description: This budget provides supplemental funding to update the water distribution computer model and prepare a Water Master Plan. This appropriation brings the total budget to \$1,356,451. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. Should projects be identified, further review will be required. (CIP Account # 860100) Contact: Royce Cunningham, Asst. Director of Utilities		\$103,000		\$103,000
21	Water System Mapping (GIS) (DIF 117 B/C) Description: This budget provides supplemental funding to plan and administer water system growth on a GIS platform. This appropriation brings the total budget to \$733,000. General Plan Consistency: This activity is consistent with the Public Facilities & Technology and Communications Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. (CIP Account # 860084) Contact: Royce Cunningham, Asst. Director of Utilities	\$85,000	\$85,000		\$170,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
22	Groundwater Monitoring & Modeling Description: This budget provides supplemental funding to implement SB 221/610 recommendations for expanded groundwater development. This appropriation brings the total budget to \$1,518,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account #860085) Contact: Royce Cunningham, Asst. Director of Utilities		\$300,000		\$300,000
23	Water Facilities & Rehab/Upgrade Improvements Description: This budget provides supplemental funding for rehabilitation and upgrades to maintain regulatory requirements and plant operations. This appropriation brings the total budget to \$2,217,331. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines. (CIP Account # 860049) Contact: Royce Cunningham, Asst. Director of Utilities	\$250,000			\$250,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
24	Water Main Capacity Program Description: This budget provides supplemental funding for the design and installation of upsized water mains to facilitate growth and to replace deteriorating mains. This appropriation brings the total budget to \$2,961,806. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 860101) Contact: Royce Cunningham, Asst. Director of Utilities	\$250,000		\$250,000	\$500,000
25	Monte Vista Water Line: Alamo Drive to Dobbins St. (DIF 48A) Description: This budget provides supplemental funding for the installation of a 24" water line in Monte Vista Ave. from Alamo Dr. to Dobbins St. This appropriation brings the total budget to \$1,250,000. General Plan Consistency: This activity is consistent with the Land Use and Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 860097) Contact: Royce Cunningham, Asst. Director of Utilities		\$332,500	\$250,000	\$582,500

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
26	Easterly Shop Expansion (DIF 117 E/F) Description: This budget provides supplemental funding for the Easterly Wastewater Treatment Plant Maintenance Shop Expansion, which will be included as part of the Tertiary Plant improvements project. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. An EIR was prepared for the project and was adopted by the Planning Commission on April 20, 2010 in conjunction with the Use Permit for the project. CIP Fund#15140 (deposit to superfund) Contact: Royce Cunningham, Asst. Director of Utilities	\$80,000		\$80,000	\$160,000
27	Well #18 Drilling (DIF 57A) Description: This budget provides supplemental funding needed to drill and test Well #18. This appropriation brings the total budget to \$900,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #860092) Contact: Royce Cunningham, Asst. Director of Utilities	\$300,000			\$300,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
28	North Orchard Reservoir-2MG (DIF 55A) Description: This budget provides supplemental funding for the design and construction of an upper zone water reservoir to serve the North Orchard area. This appropriation brings the total budget to \$2,545,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #860057) Contact: Royce Cunningham, Asst. Director of Utilities		\$370,000	\$325,000	\$695,000
29	NBR Plant Upgrade (DIF 116) Description: This budget provides supplemental funding for deferred and regulatory improvements of the North Bay Regional Water Treatment Plant. This appropriation brings total budget to \$5,642,918. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined. (CIP Account #860048) Contact: Royce Cunningham, Asst. Director of Utilities		\$431,000		\$431,000

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$17,311,427	\$9,598,716	\$26,910,143
Prior Budget Commitments			(\$15,670,199)	(\$8,671,346)	(\$24,341,545)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2011/2012		\$1,315,000	\$1,641,228	\$927,370	\$3,883,598
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
30	Water Meter Replacement Program	\$350,000			\$350,000
	<p>Description: This project provides supplemental funding to continue the replacement of older residential and non-residential direct read meters that are registering actual water consumption. This appropriation brings the total budget to \$3,000,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.</p> <p>(CIP Account #860075) Contact: Royce Cunningham, Asst. Director of Utilities</p>				
Total Budget: Water Utility System		\$1,315,000	\$1,621,500	\$905,000	\$3,841,500
Difference between estimated funding available and proposed budget		\$0	\$19,728	\$22,370	\$42,098

City of Vacaville
FY 2011-2012 CIP Budget, General Plan Consistency and CEQA Review
Vacaville Redevelopment Agency

		I 505-80 24312	Total
Fund Balance			
Prior Budget Commitments			
Budget Commitments			
Other Revenue		\$800,000	\$800,000
Available Funding for FY 2011/2012		\$800,000	\$800,000
Project			
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Total
31	Ulatis Drive Sewer: Nut Tree Road to Leisure Town Road	\$800,000	\$800,000
	Description: This budget provides supplemental funding to replace one or both of the existing parallel sewers on Cooper School Road, Christine Drive and Ulatis Drive, from Nut Tree Road to Leisure Town Road, including the single 30" trunk sewer crossing Ulatis Creek, to accommodate growth. This appropriation brings the total project budget to \$6,636,000.		
	General Plan Consistency: This activity is consistent with the Public Facilities element of the Vacaville General Plan.		
	Environmental Assessment Status: This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.		
	(CIP Account #850068)		
	Contact: Royce Cunningham, Asst. Director of Utilities		
Total Budget: Vacaville Redevelopment Agency		\$800,000	\$800,000
Difference between estimated funding available and proposed		\$0	\$0