

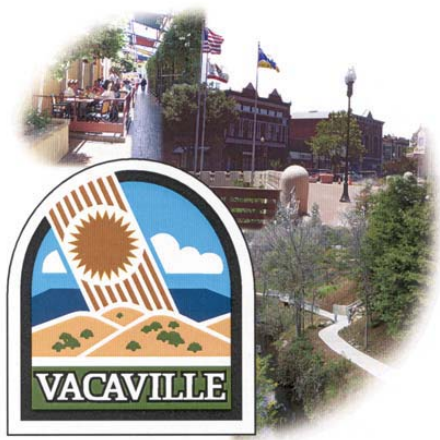
The City of
Vacaville



Established 1850

***OPERATING BUDGET
AND
CAPITAL IMPROVEMENT
PROGRAM
FY 2009/2010***

Adopted June 23, 2009



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City of Vacaville, California

Fiscal Year 2009-10

Operating Budget &
Capital Improvement Program

LEN AUGUSTINE, Mayor
CURTIS HUNT, Vice Mayor
PAULINE CLANCY, Councilmember
DILENNA HARRIS, Councilmember
RON ROWLETT, Councilmember

Garland Porter, City Treasurer
Michelle Thornbrugh, City Clerk

Laura Kuhn, City Manager
Gerald Hobrecht, City Attorney
Ken Campo, Interim Assistant City Manager/Director of Finance
Dawn Villarreal, Director of Human Resources
Maureen Carson, Interim Director of Community Development
Rod Moresco, Director of Public Works
Dave Tompkins, Director of Utilities
Cyndi Johnston, Director of Housing and Redevelopment
Richard Word, Police Chief
Brian Preciado, Fire Chief
Kerry Walker, Director of Community Services



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RESOLUTION NO. 2009-72

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE
ADOPTING THE CITY OF VACAVILLE
OPERATING BUDGET FOR FISCAL YEAR 2009/10**

WHEREAS, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville with net appropriations (excluding operations of the Redevelopment Agency) in the amount of \$130,430,590 for Fiscal Year 2009/10; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Vacaville that the Operating Budget in the amount of \$130,430,590 for Fiscal Year 2009/10 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville.

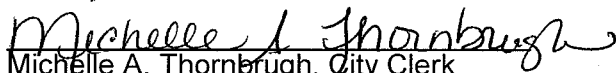
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and Redevelopment Agency of the City of Vacaville, held on the 23rd day of June 2009, by the following vote:

AYES: Council members Clancy, Harris, Rowlett, Vice-Mayor Hunt,
and Mayor Augustine

NOES: None

ABSENT: None

ATTEST:


Michelle A. Thornbrugh, City Clerk

RESOLUTION NO. RD-2009- 3

**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE
ADOPTING THE VACAVILLE REDEVELOPMENT AGENCY OPERATING BUDGET FOR
FISCAL YEAR 2009/10**

WHEREAS, the Executive Director has submitted to the Redevelopment Agency an Operating Budget for the Vacaville Redevelopment Agency with net appropriations in the amount of \$35,575,909 for Fiscal Year 2009/10; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the Vacaville Redevelopment Agency.

NOW, THEREFORE, BE IT RESOLVED, by the Vacaville Redevelopment Agency that the Operating Budget of \$35,575,909 for Fiscal Year 2009/10 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the Vacaville Redevelopment Agency.

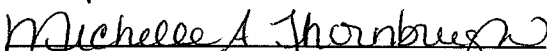
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and Redevelopment Agency of the City of Vacaville, held on the 23rd day of June 2009, by the following vote:

AYES: Agency members Clancy, Harris, Rowlett, Vice-Chairman Harris,
and Chairman Augustine

NOES: None

ABSENT: None

ATTEST:


Michelle A. Thornbrugh, Recording Secretary

RESOLUTION NO. RD-2009-4

**RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF VACAVILLE
ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET AND THE
CAPITAL IMPROVEMENT PROGRAM GENERAL PLAN CONSISTENCY
AND ENVIRONMENTAL CONSIDERATIONS REPORT
FOR FISCAL YEAR 2009/10**

WHEREAS, the Executive Director of the Redevelopment Agency of the City of Vacaville has submitted to the Redevelopment Agency of said City a final Redevelopment Agency Capital Improvement Program Budget for Fiscal Year 2009/10 in the amount of \$7,320,000; and

WHEREAS, the approval and adoption of the said Redevelopment Agency Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

WHEREAS, based upon the recommendation of the Planning Commission of the City of Vacaville at their June 2, 2009, meeting, the City Council/Redevelopment Agency has determined that the 2009/10 Capital Improvement Program is consistent with the Vacaville General Plan.

NOW, THEREFORE, BE IT RESOLVED by the Redevelopment Agency of the City of Vacaville that the final Redevelopment Agency Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2009/10 in the sum of \$7,320,000, is approved and ratified in all particulars, and is adopted as the official Redevelopment Agency Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2009/10.

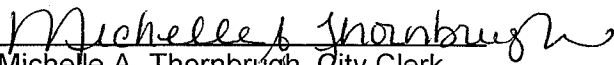
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a joint meeting of the City Council and the Redevelopment Agency of the City of Vacaville, held on the 23rd day of June 2009, by the following vote:

AYES: Redevelopment Agency members Clancy, Harris, Rowlett, Vice-Chairman Hunt, and Chairman Augustine

NOES: None

ABSENT: None

ATTEST:


Michelle A. Thornbrugh, City Clerk

RESOLUTION NO. 2009-74

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE
ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET
AND THE CAPITAL IMPROVEMENT PROGRAM GENERAL PLAN CONSISTENCY
AND ENVIRONMENTAL CONSIDERATIONS REPORT
FOR FISCAL YEAR 2009/10**

WHEREAS, the City Manager of the City of Vacaville has submitted to the City Council of said City a final Capital Improvement Program Budget for Fiscal Year 2009/10 in the amount of \$16,911,094; and

WHEREAS, the approval and adoption of the said Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

WHEREAS, based upon the recommendation of the Planning Commission of the City of Vacaville at their June 2, 2009, meeting, the City Council has determined that the 2009/10 Capital Improvement Program is consistent with the Vacaville General Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vacaville that the final Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2009/10 in the sum of \$16,911,094, is approved and ratified in all particulars, and is adopted as the official Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2009/10.


I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Vacaville, held on the 23rd day of June 2009, by the following vote:

AYES: Council members Clancy, Harris, Rowlett, Vice-Mayor Hunt,
and Mayor Augustine

NOES: None

ABSENT: None

ATTEST:


Michelle A. Thornbrugh, City Clerk

RESOLUTION NO. 2009-68

**RESOLUTION ADOPTING AN APPROPRIATION SPENDING LIMIT FOR 2009/2010
IN COMPLIANCE WITH ARTICLE XIII B OF THE STATE CONSTITUTION**

BE IT RESOLVED that the City Council of the City of Vacaville does hereby adopt the following Appropriation Spending Limit for 2009/2010 in compliance with Proposition 4, now Article XIII B of the State Constitution as modified by Proposition 111 and SB88.

Appropriation Limit 2008/2009	\$163,916,493
For 2009/2010: Additions due to increases in population of 1.24% (based on City growth rate) and inflation of 0.62% (based on growth in California per capita income) cumulates to 1.8677%	<u>3,061,468</u>
Appropriation Limit for 2009/2010	<u>\$166,977,961</u>

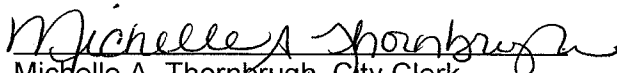
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Vacaville, held on the 23rd day of June, 2009, by the following vote:

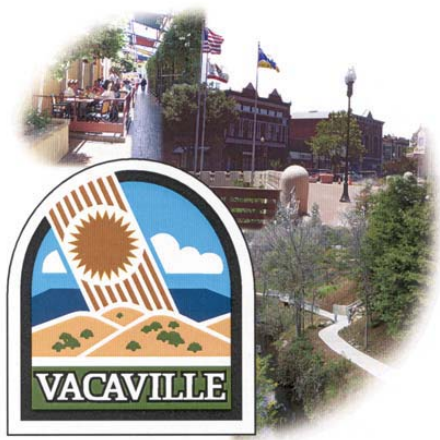
AYES: Council members, Clancy, Harris, Rowlett, Vice-Mayor Hunt, and Mayor Augustine

NOES: None

ABSENT: None

ATTEST:


Michelle A. Thornbrugh, City Clerk



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**City of Vacaville
Fiscal Year 2009-2010 Budget
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BUDGET MESSAGE



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July 1, 2009

MEMO TO: Honorable Mayor and City Council Members
FROM: Laura C. Kuhn, Interim City Manager
SUBJECT: **CITY OF VACAVILLE AND VACAVILLE REDEVELOPMENT AGENCY
OPERATING BUDGETS FOR FISCAL YEAR 2009/10**

OVERVIEW

Attached are the Operating and Capital Improvement Program (CIP) budgets for the City of Vacaville and the Vacaville Redevelopment Agency for Fiscal Year 2009/2010 as adopted by the City Council/Agency Board on June 23, 2009. In FY07/08, we returned to a two-year budget process; however, in view of the uncertainty of the economic times, a one year budget was presented. This memo includes a review of budget reduction measures implemented in FY08/09 as well as those in FY09/10 along with a discussion of the threat to revenue sources. The discussion will initially focus on the City's General Fund budget, and then move to a discussion of the Redevelopment and CIP budgets.

The FY09/10 budget as adopted, is to be viewed as provisional as the outcome of the State budget process and other revenue impacts may likely require future amendments. The Council and Agency Board will be reviewing the budget quarterly so that necessary adjustments can be made.

GENERAL FUND

The projected General Fund ending balance for FY 08/09 is approximately \$8.3 million, representing a reserve fund of 13%. The year began with 19 frozen positions. An additional 13 positions which became vacant during the year were also frozen, resulting in a savings of over \$2.5 million. Reductions to services and supplies budgets in the amount of \$500,000 were also made, and the transfer of \$750,000 in Gas Tax funds was authorized to fund Street Maintenance operations. Even with these savings, we will use \$1.77 million of General Fund reserves during FY 08/09.

We are anticipating further declines in the economy in FY 09/10 with little change in FY 10/11. In these unprecedented economic times, the focus is on balancing revenues and expenditures rather than reaching a targeted reserve level, though a reasonable reserve is necessary to maintain our core services in the face of continued uncertainty. Actions to offset the impacts of reduced revenues include salary and budget savings resulting from the negotiated agreements with the bargaining units as well as further reductions to the services and supplies budgets. With these measures, revenues are expected to exceed expenditures by a small amount in FY09/10. At this time, the reserve level is projected to again be 13% at the end of the fiscal year and drop to 10% by the end of FY 10/11. The budget status will be tracked closely and quarterly updates to the Council are planned in order to expediently address trends.

Our two largest sources of revenue are property tax and sales tax, accounting for over 50% of General Fund revenue. Property tax revenue in the current year dropped 1.26% over the prior year and is projected to decrease another 3% in FY 09/10. Based on

current projections, sales tax revenue is expected to be 5.5% less than in FY 07/08, followed by a 2.8% decrease next year. Overall, General Fund revenues are expected to remain static due to revenue enhancements and the less volatile nature of other revenues, such as franchise fees.

While the projections are conservative, serious threats to these revenue sources exist. With the failure of the recent slate of ballot propositions, State takeaways of local revenue have been proposed. A draft proposal to borrow 8% of local property tax under Proposition 1A would result in a reduction of \$1,851,935 in General Fund revenue. Further reductions are proposed to the allocated gas tax funds in the amount of up to \$1,591,507. Though not a General Fund revenue source, \$750,000 of this amount is proposed to fund Street Maintenance operations, which offsets General Fund costs. In addition, the Proposition 42 Local Street and Road Improvements funding in the amount of \$916,606 is threatened. The City's consultant has suggested further reductions of \$688,000 in the FY09/10 sales tax which would result in a projected 7.6% decrease over the prior year. Citizens Option for Public Safety (COPS), Booking Fee and other local public safety programs are currently being funded by the new 0.15 percent increase in the Vehicle License Fee adopted as part of the February Budget. The Legislative Analyst's Office (LAO) has proposed taking one half of these revenues.

Under the cloud of these threats, the budget must be viewed as a snapshot in time based on the best information we have and the assumptions we have made. A reasoned approach to the likely revenue reductions is in order so as to avoid reacting too hastily while still proactively preparing for such impacts. The budget will be closely monitored and regular reports will be brought to the Council on the status and recommended adjustments. The departments will begin immediately to develop contingency plans to mitigate revenue losses. With the level of budget cuts we've already made, further reductions will be difficult, but may be essential. As a comparison, the concessions recently negotiated with the various bargaining units resulted in a nearly \$4.5 million savings to the General Fund. The potential reductions outlined above could total over \$3.2 million.

We are continuing to apply for stimulus funds; however, the majority of such funds would have little or no impact on the General Fund. Should the City be successful in obtaining COPS and/or Justice Assistance Grant (JAG) funding for staff, there would be no additional savings to the General Fund though the additional staffing would offset frozen positions.

BUDGET MITIGATION MEASURES

Due to the economic conditions noted above, we are evaluating both the charges for our fee-based programs and services, as well as reducing operational expenses wherever possible without causing a major disruption in core services.

The authorized CPI for fee increases is less than 1%. A number of fees will be proposed for increases beyond the CPI. Fee increases in emergency medical services are necessary to keep pace with the cost of providing the service. A fee increase for all paid parking violations is necessary to offset the increase in the State surcharge. This will not generate any additional revenue for the City. Increases for facilities rentals will also be necessary to begin closing the gap between our fees, which are 48% lower on average, and those in neighboring cities.

As for the spending component of the budget equation, the following actions and budget reduction measures have been incorporated into the FY 09/10 General Fund budget:

- The continued freeze of 32 vacant positions with a projected savings of approximately \$2.6 million
- The implementation of furloughs and other bargaining unit concessions for an additional savings of nearly \$4.5 million
- Services and Supplies budget reduction of 2.5%.
- Use of \$750,000 in Gas Tax funding for street maintenance operations
- Use of fund balance for as-needed replacements
- Continued suspension of funding for General Fund Capital Improvement Projects
- Overtime levels will continue to be monitored
- Further vacancies to be evaluated on a case-by-case basis for filling

Further actions to increase operational cost-effectiveness in the upcoming fiscal year will include the following:

- Review of public counter hours and usage for potential reduction to reallocate staffing resources.
- Back to basics review of programs and services to focus resources on core services.
- Further reorganization measures will be evaluated for increased cost effectiveness.
- Public outreach and enforcement efforts towards compliance with animal licensing regulations.
- Operational audits for next year to include cell phone and vehicle usage

UTILITIES

Further evaluation of water and sewer rates will be necessary in light of state and federally mandated water and wastewater quality improvement projects and ongoing operations. Revenues under the current rate structure are insufficient to offset the costs related to the more stringent treatment levels required.

HOUSING AND REDEVELOPMENT

In appealing a court ruling, efforts are underway by the State to shift property tax from Redevelopment over the next three years. This would be a \$1.9M per year impact to Vacaville. Any takeaways of redevelopment funds would seriously impair our ability to initiate new renovation projects, affordable housing, and economic development projects.

CAPITAL IMPROVEMENT PROGRAM

As mentioned, funding for the General Fund Capital Improvement Program (CIP) has again been suspended for FY 09/10. Projects approved and funded previously that have not yet been completed will continue.

With the downturn in the local economy, residential development projects have been severely curtailed and few building permit applications are being submitted. The continued slowdown in collection of development impact fee (DIF) revenue has necessitated that existing funding be allocated to those projects with the highest priority. For FY 2009/10, those priority DIF projects include:

- Davis Street Widening project (design and construction)
- Intersection level of service improvements related to growth

The City's utility operations have numerous ongoing projects relating to the systematic replacement and upgrade of facilities. For sewer operations, the funding priorities continue to be the Easterly Expansion project and the Easterly Tertiary Treatment project. For water operations, funds are being accumulated for the development of a 2 MG water reservoir in the N. Orchard Avenue area and equipping Well #17.

The capital project funding priorities for the Redevelopment Agency include:

- Development of new facilities to house the Department of Housing and Redevelopment and community-based non-profit organizations
Affordable housing development assistance

BUDGET WRAP-UP

Given the unprecedented nature of these economic times, the continued uncertainty, and the real potential for further State takeaways, close tracking and monitoring of the budget is more critical than ever. The City Manager's Office and the Department Heads will work together to plan for contingencies and make operational adjustments as necessary. Reports to the Council will be made regularly. With the direction of the Council and the continued dedication of all City staff to maintaining excellence in providing our core services as we are forced to operate with fewer people and reduced resources, we will be able to weather this storm and meet the expectations of our residents.

I'd like to thank the following for their assistance in the preparation of this budget: Interim Assistant City Manager/Finance Director Ken Campo, Assistant to the City Manager Connie Donovan, and Budget Analyst Roxann Beck-Foley. Thanks also go to all departments and bargaining units for their contributions to this process.

BUDGET SUMMARY

BUDGET GUIDE

ABOUT THE CITY'S BUDGET

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2009 and ends on June 30, 2010.

The City keeps track of its finances in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds segregate transactions related to certain government functions or activities. The budget is prepared by fund, and summarized into an operating budget and a capital improvement program (CIP) budget for the City and for the Redevelopment Agency.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The General Fund is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales tax.

The City sets aside a portion of its General Fund as an emergency reserve. Such a reserve is a prudent financial strategy because it provides options for the City to meet unexpected changes in its financial picture while continuing to provide fundamental municipal services. Examples of such changes might include a downturn in the local economy, state-imposed reductions in city revenues, unanticipated cost increases, catastrophic losses or natural disasters. The City Council has established a goal of maintaining an emergency reserve equal to 15% of General Fund annual expenditures. However, due to the economic climate, the reserve level has been reduced. Therefore, the City Council will review the revenues and expenditures on a more frequent basis and provide direction to the City Manager.

BUDGET DEVELOPMENT

The City Manager is responsible for development of a proposed budget for consideration by the City Council. The budget development process begins in January with a midyear update of the current year's budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming fiscal year.

Establishing the base budget involves taking the final budget from the previous year, reducing it for any one-time expenditures, and adjusting for contractual obligations in accordance with established labor agreements and other long-term contracts. Adjustments are also made for other anticipated increases in specified line items that affect multiple departments, e.g. fuel costs. All programs funded through charges back to user operations (i.e., internal service funds, such as the central garage) are reviewed in order to establish rates for the coming fiscal year.

The base budget is then provided to each department. Departments review their base budget and prepare augmentation requests to fund current service levels and proposed goals consistent with the Council's adopted Strategic Plan for the coming year. Departmental budgets are submitted to the City Manager's Office for review.

Once the proposed budget is developed, it is presented to the City Council and copies are made available for public review at multiple locations and via the City's website. A public hearing is held to solicit input on the proposed budget.

BUDGET CALENDAR

FY 09-10 OPERATING BUDGET

- | | |
|-----------------|---|
| February | <ul style="list-style-type: none">• Mid-Year budget review• Personnel allocations due from departments |
| March | <ul style="list-style-type: none">• Update General Fund forecast and review• Develop budget worksheets and issued to departments |
| April | <ul style="list-style-type: none">• Budget submittals due from departments• Budget meetings with departments |
| May | <ul style="list-style-type: none">• Budget team and City Manager review issues• Updates to budget forecast• Prepare draft budget• Departments review budget• Proposed budget delivered to City Council• Budget Study Session with City Council |

June

- Budget Study Session with City Council
- Final revisions
- Public hearing(s) and adoption of budget

BUDGET CONTROL

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine tune the line items within it. Various levels of budgetary control have been established to maintain the budget's integrity. The City Manager has the authority to make transfers between accounts usually based on recommendations from the various departments. Whether a transfer is within a fund or between funds, that authority must be exercised taking into consideration funding source compatibility. Where an appropriation requires an increase that cannot be supported by a transfer, City Council authorization is required.

BUDGET TERMINOLOGY

Some key terms include:

Augmentation: additional funding for a cost increase in an existing program or service; for the provision of a new or expanded program or service; or for one-time costs such as equipment.

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures.

Budget Adjustment: A revision to a budget appropriation. City staff, under the director of the City Manager, has the authority to move budget within or between department programs. Increases to the budget must be approved by the City Council.

Capital Improvement Program (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of one or more years.

Cost Allocation Plan: The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that the organization will use to allocate costs to various programs, grants, contracts and agreements.

Cost Distributions: Payments made to the General Fund by other funds for the cost of providing administrative and support services, based on an established cost allocation plan.

Enterprise Fund: A governmental accounting fund in which services provided are financed and operated similarly to those of a private business. The rate or fee schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures and obligations. Examples include the Water, Sewer, and Transit Funds.

Encumbrance: The commitment of appropriated funds to purchase goods or services. Funds are typically encumbered through use of a purchase order.

Expenditure Category: A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Vacaville are salaries and benefits (includes full-time, part-time, overtime, benefits, and contributions toward internal service funds for workers compensation and retiree health care and leave payouts); services and supplies; major one-time expenditures, and indirect costs (overhead costs such as electricity and telephone, central garage charges, and insurances).

Fund: Separate, self-balancing sets of accounts that record all financial transactions for specified activities, revenue sources, or government functions. The commonly used funds in public accounting are: general fund, special revenue funds, enterprise funds, internal service funds, debt service funds, capital project funds, special assessment funds, and trust and agency funds.

Fund Balance: The excess of assets over liabilities and encumbrances at the end of the fiscal year; available funds.

Operating Budget: The portion of the budget pertaining to the operations that provide government services. It does not include Capital Improvement Program expenditures.

Performance Measurement: The process of regular and continuous data collection on important aspects of City services, in order to evaluate the effectiveness and efficiency of those services over time.

Prior Year Carryover: Departments with General Fund operations are able to request that all or a portion of budget remaining unexpended at year-end be carried over into the next fiscal year. The savings may then be used for one-time expenditures approved by the City Manager. This mechanism promotes prudent use of General Fund resources.

Reserve: An account used to indicate a portion of fund balance that is restricted or set-aside for a specific purpose, and is therefore not available for general appropriation.

Source of Funds: The type of revenues used to pay for the expenditures of each department. Some department budgets include revenues from one or more sources which legally may only be used for specified purposes. General Fund revenues are identified in the budget as “functional” (related to or derived from a department program, e.g. charges for services) or “discretionary” (funds from general sources such as property tax or sales tax, available for any purpose authorized by the City Council).

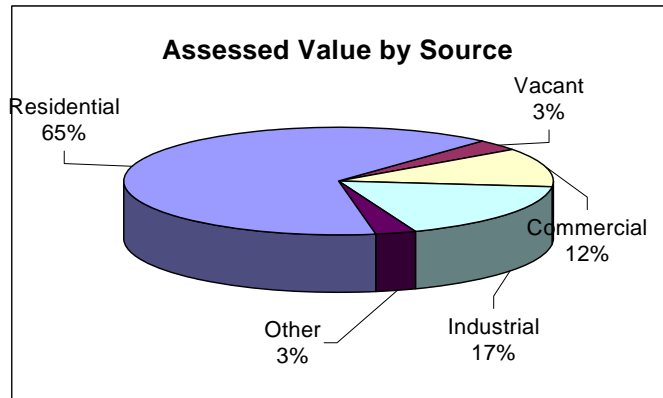


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DESCRIPTION OF GENERAL FUND REVENUE SOURCES

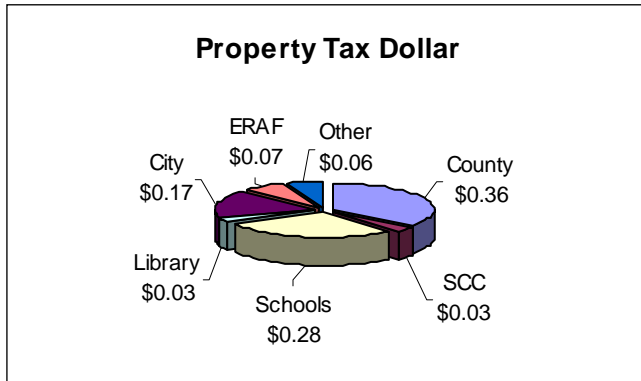
Property Tax

The State Constitution (Proposition 13) sets the base property tax rate at 1% of assessed value. The City currently receives only about 17 cents (\$0.1745) of every property tax dollar generated in Vacaville, with the majority of property tax revenue going to the State (schools) and County. Homes, businesses, and other taxable real and personal property are subject to this 1% property tax rate. Growth in assessed value is limited to 2% or CPI, whichever is lower. However, when property ownership is transferred, or when property is newly constructed, it is re-appraised at its current full market value. The gross assessed value of property in the City (including redevelopment project areas) stands at \$10.6 billion for the 2008/09 tax year; an increase of \$200 million, or 1.9% over the prior year. This growth is primarily influenced by continuing commercial and industrial development within the City's redevelopment project areas, which increased by \$373 million, or 13.85% over the previous year. The growth in commercial development, however, has been offset by declining residential values – both from reduced home prices and home value reductions initiated by the Solano County Assessor. Residential values declined by \$195 million, or -3.04% from 2007/08 values.



The City used to receive about 24 cents of every property tax dollar. However, starting in 1992/93 the Legislature shifted \$3.5 billion of property tax revenue statewide away from cities, counties and

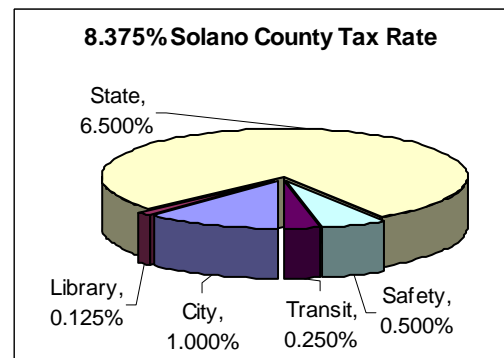
special districts to help meet the State's funding obligation to schools. This is referred to as the ERAF shift (Educational Revenue Augmentation Fund), and it reduced the City's share of the property tax dollar to about 17 cents. Vacaville now loses some \$3.8 million annually to the ERAF shift, which represents a 22% loss of property tax revenue. In fiscal year 2004/05, the majority of vehicle license fee ("VLF") revenue was converted to a like amount of property tax revenue; and now grows or declines at the same rate as "normal" property tax. For Vacaville, this shift means an



additional \$7.9 million of property tax revenue in 2009/10. (See discussion below under Intergovernmental revenue.) Adding the VLF supplemental tax to the \$12 million of normal property tax means property tax, at \$19.9 million in 2009/10, is once again the largest single ongoing funding source for general municipal operations. Property tax now comprises 31% of all General Fund revenues.

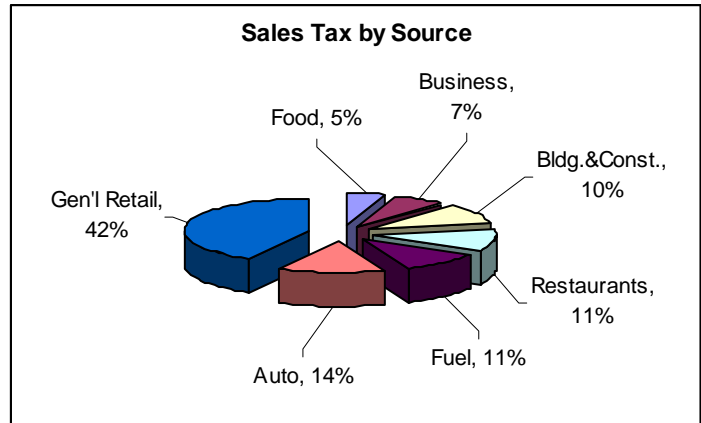
Sales and Use Tax

The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits. The City also receives a pro-rata share of use taxes which are "pooled" at the State and county level. The total tax rate in Solano County is 8.375%, of which the State rate is 6.50%, the local rate is



1.00%, the Prop. 172 public safety sales tax rate is 0.50%, the Transportation Development Act rate is 0.25%, and the Solano County Library rate is 0.125%.

The sales and use tax is the General Fund's second largest revenue source at \$13.4 million for 2009/10 and comprises 21% of total General Fund revenues. Sales tax has grown substantially over the past decade, but has declined significantly during the current economic recession. The budget assumes sales tax revenue will decrease a further 3% in 2009/10. This puts the projected amount at \$2.7 million below the amount collected in 2006/07, which was high-water mark in terms of sales tax collection. Not surprisingly, new auto sales, along with building and construction related sales, lead the decline in sales tax revenue.

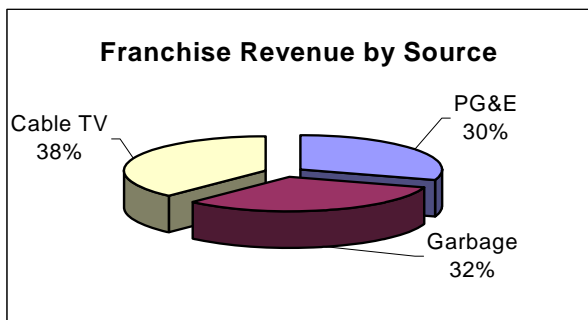


Beginning in 2004/05, 25% of the cities' sales tax revenue was diverted to the State to help pay off the State's deficit financing bonds. The city receives a like amount of property tax from the county ERAF fund as reimbursement for the loss in sales tax revenue. This swap, otherwise known as the "triple-flip," will continue until the State deficit bonds are fully retired.

Franchise Payments

The City has awarded franchise agreements to private companies for the right to do business in the City using public rights-of-way. Franchise payments are estimated to generate \$2.4 million in 2009/10 or 4% of General Fund revenues.

- Electric - PG&E pays 0.5% of gross receipts on utility income for use of public right-way for electric lines; \$481,000 is projected for 2009/10. PG&E sets utility rates subject to State PUC approval.



- Natural Gas - PG&E pays 1 % of gross receipts on utility income for use of public right-of-way for natural gas pipelines; \$238,000 is projected for 2009/10. PG&E sets utility rates subject to State PUC approval.

garbage pick-up accounts in Vacaville; \$771,000 for 2009/10. The collection rates are reviewed biannually under the franchise agreement. By ordinance, the City Council approves the rates for all refuse collection services.

- Garbage - Vacaville Sanitary Service pays 5% of gross income on residential and commercial
- Cable TV – The local cable provider pays a federally regulated 5% of gross receipts for installation of cable lines; \$944,000 projected for 2009/10. Rates are set by the company within FCC guidelines, which give only a limited oversight role to the City.

Paramedic Tax

The citizens of Vacaville initially approved this ad-valorem tax in 1976. The rate is \$0.03 per \$100 of assessed valuation on property within the City limits, and is collected by the County along with property taxes. The proceeds are used to pay for emergency medical and ambulance services. The paramedic tax is expected to yield \$3.3 million in 2009/10 and comprises 5% of projected revenues.

All proceeds are used to support paramedic and ambulance services within the city and cover roughly 38% of the expected cost of providing essential EMS services.

Excise Taxes

- Measure I -- This tax was approved by voters in 1989 to pay for construction of the Ulatis Cultural Center and provide an additional source of funding for services such as street maintenance, library services, cultural events and recreation activities. The excise tax rate is applied as follows: \$4.83 per month for residential property – collected on the bi-monthly utility bill; 2% of hotel room rates – collected along with the City transient occupancy tax; and varying amounts (per employee) for commercial establishments within the City limits – collected along with the annual business license. The Measure I tax revenue is projected to generate \$2.3 million in 2009/10, or about 4% of General Fund revenues. This revenue source is required by ordinance to sunset upon retirement of the debt used to fund construction of the Ulatis Cultural Center, which is expected to occur in 2013.
- Measure G -- This tax was approved by voters in 2005 to replace longstanding fees imposed upon the City’s water and sewer operations. The tax is comprised of a 1% “property” tax on the assets of the utility funds and a 5% “franchise” tax on utility operating revenues. The Measure G excise tax is expected to generate \$4.5 million in 2009/10, or about 7% of General Fund revenues.

Other General Fund Taxes

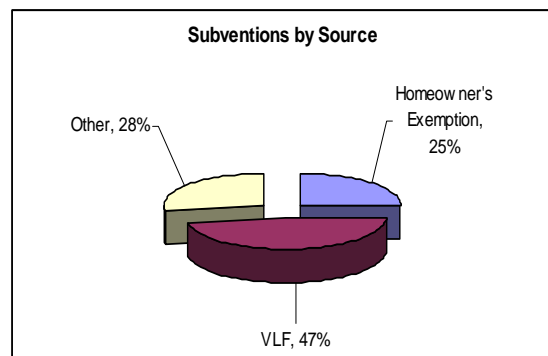
The City receives revenue from three lesser taxes, which together comprise about 3% of General Fund revenues:

- Transient Occupancy Tax-- Occupants of motel/hotel rooms pay 8% of rent for stays of 30 days or less. Revenue growth depends on the number of rooms, level of occupancy and average room rates. Revenue growth has been increasing over recent years due to the addition of several hotels along I-80. Growth in hotel room rates is expected to continue over the next year and revenues are estimated at just over \$1 million during the budget period.
- Real Property Transfer Tax - The sale/transfer of real property is subject to a tax of \$0.55 per \$500 of sales price less encumbrances. The City receives half of the tax and the County the other half. The transfer tax is expected to yield \$401,000 during the budget period. This is a relatively small but volatile revenue source as it is directly related to real estate transactions.
- Business License Tax - This is an annual tax on local businesses, based on a flat-fee schedule. Revenues have been growing at an annual average rate of 1.5% over the past several years. Business license taxes are projected at \$319,000 during the budget period. Vacaville’s business license tax is significantly lower than most California cities, generating only about one-third of the revenue for cities with similar sized budgets.

INTERGOVERNMENTAL

Intergovernmental revenues are funds received from State and federal sources, as well as other local agencies such as the county and school districts. The budget projection of \$837,000 for 2009/10 comprises around 1.5% of General Fund revenues, and consists of the following principal sources:

- Vehicle License Fee – This revenue source represents the City’s allocated share of state-wide vehicle registrations, apportioned throughout the County on a per capita basis (including the



State prison population). Prior to the 2004/05 budget year, this was one of the largest sources of General Fund revenue for the cities in California. However, due to the state-local budget compromise proposed by the Governor and approved by voters as Proposition 1A (see earlier property tax discussion) in 2004, vehicle license fees were significantly reduced. The loss in revenue to cities was permanently backfilled with an additional allocation of property tax revenue. The City's share of VLF revenue is projected at around \$391,000 for the budget period.

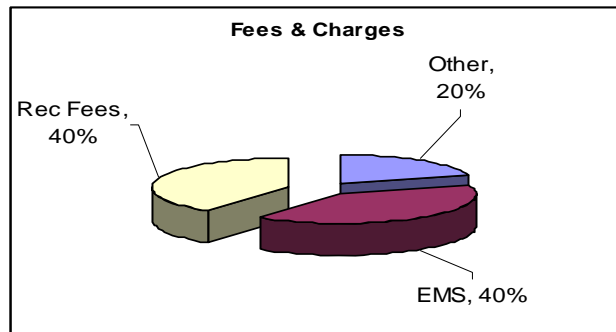
- Homeowner's Exemption – The State Constitution requires reimbursement of local revenue losses from the \$7,000 per home property tax exemption. The City expects to receive \$205,000 from this source during the budget period. Future growth is limited to increases in home ownership.
- Other - The city receives various amounts of reimbursements from the local school districts to offset costs associated school crossing guards and on-campus police services, as well as from the State in the form of mandated cost reimbursements. The city also receives minor amounts of grant revenue into the General Fund from the state and/or federal sources.

DEPARTMENTAL FEES AND CHARGES

Due to limitations on the City's ability to raise general fees and taxes, fee for service revenues represent a growing component of overall General Fund revenues. The projection of \$9.4 million for FY09/10 represents around 15% of overall General Fund revenues.

Principal sources of departmental fees and charges include:

- Recreation and Facility Fees: The City operates a variety of park, recreation and social service activities for youth, adults and seniors that are partially supported by user fees or rental charges. Overall, the Community Services Department recovers about 60% of its operating costs from user fees and Measure I support. Revenues are projected at \$3.8 million for the budget period.
- Emergency Medical Fees - These fees are charged for emergency medical services and are comprised primarily of charges for Basic Life Support (BLS) and Advanced Life Support (ALS) during ambulance transport. Because Vacaville residents pay the paramedic tax discussed previously, they are charged a lower rate for emergency medical services than non-residents. Transport fees are expected to generate \$3.8 million during the budget period and will cover about 43% of the expected cost of providing EMS services..
- Other Fees and Charges – Charges for other municipal services are expected to generate an additional \$1.8 million per year of revenue for the General Fund; principal among these are fire inspection fees (\$345,000), police charges and fees (\$200,000), and finance administration fees (\$490,000).



OTHER REVENUES

All other General Fund revenue sources are expected to yield \$3.3 million during the budget period, and account for 5% of revenues. Included in this amount are investment earnings projected at \$2.4 million. Also included are wireless site lease revenue, along with other miscellaneous revenues and reimbursements from other funds for General Fund support services.

OPERATING TRANSFERS

- Public Safety Districts - The City has established a number of Public Safety Districts which were formed pursuant to the Mello-Roos Community Facilities Act of 1982. The districts are overlaid on new residential development projects to help offset the cost of providing police, fire and emergency medical services. The special tax amounts range from around \$970 to \$1,570 per year per residential property, depending upon whether the residential unit is part of an infill development or major new subdivision. The source is expected to generate \$1.3 million in 2009/10.
- Traffic Safety Fines - Fines for moving traffic violations within the City are collected by the courts, remitted to the City and are deposited into a special revenue fund pursuant to state law. These funds are then transferred to the General Fund to support traffic enforcement activities carried out by the Police Department. The City expects to receive around \$372,000 in 2009/10.
- Redevelopment Agency- The Redevelopment Agency transfers money to the General Fund to offset the cost of public safety and maintenance services provided in conjunction with Creekwalk downtown promotion. The transfer for 2009/10 is projected to be \$200,000.



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**City of Vacaville
FY 2009-2010 Budget**

SCHEDULE OF GENERAL FUND REVENUE

<u>General Fund Revenue Account</u>	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Adopted	FY 2009/10 Proposed
<u>Taxes</u>				
Property tax	\$11,609,202	\$12,185,504	\$12,591,306	\$11,053,632
Property tax in lieu of VLF	6,845,332	7,970,311	8,249,272	7,870,928
RDA Pass-Through	360,720	649,927	823,930	997,601
Sales tax *	16,125,752	14,633,999	15,634,930	13,459,169
Franchise tax	2,193,155	2,247,743	2,364,722	2,433,112
Paramedic tax	2,821,705	3,164,705	3,629,038	3,292,103
Transient lodging tax	1,047,886	1,005,432	1,111,702	1,066,663
Excise tax	6,032,220	6,050,443	6,565,163	6,823,012
Real property transfer tax	439,829	301,246	412,032	401,246
Business license tax	318,936	306,192	341,652	318,562
Public safety sales tax	347,785	349,572	369,220	372,912
	48,142,522	48,865,074	52,092,968	48,088,939
<u>Intergovernmental</u>				
Motor vehicle in-lieu	595,293	416,945	459,987	390,837
State Reimbursements	121,740	18,596	0	0
Homeowners subvention	194,888	201,432	197,551	205,862
Other state & federal grants	113,039	152,432	186,783	106,623
School reimbursements	73,698	171,393	133,393	133,392
	1,098,658	960,798	977,713	836,714
<u>Departmental fees and charges</u>				
Recreation and facilities	3,222,230	3,344,057	3,660,798	3,715,118
Emergency medical fees	3,003,493	3,263,869	3,713,312	3,755,916
In lieu DIF	854,619	354,014	450,000	500,000
Police and Fire Fees	558,816	534,673	749,514	561,741
Other departments	462,375	1,246,740	611,269	861,237
	8,101,533	8,743,353	9,184,895	9,394,012
<u>Other revenues</u>				
Interest and rents	2,320,602	2,208,112	2,341,708	2,394,086
Cell tower leases	372,782	377,440	373,064	408,239
Miscellaneous	691,823	335,039	597,984	491,787
	3,385,207	2,920,591	3,312,756	3,294,112
Subtotal:	\$60,727,920	\$61,489,816	65,568,331	61,613,777
Transfers In	952,614	1,510,438	1,747,955	2,409,379
Total revenue:	\$61,680,534	\$63,000,255	\$67,316,286	64,023,157

* Includes property tax in lieu of sales tax (State triple flip)



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City of Vacaville

SCHEDULE OF SPECIAL OPERATING REVENUE

<u>Revenue Sources</u>	<u>FY 2006/07 Actual</u>	<u>FY 2007/08 Actual</u>	<u>FY 2008/09 Adopted</u>	<u>FY 2009/10 Proposed</u>
Special Revenue Funds				
Building Related Fund:				
Charges and fees	\$2,352,323	\$2,494,239	\$2,075,000	\$1,680,000
Interest Income	247,267	217,336	150,000	15,000
<i>Total Building-Related Funds</i>	<u>2,599,590</u>	<u>2,711,575</u>	<u>2,225,000</u>	<u>1,695,000</u>
Development Engineering	177,651	152,507	324,000	151,656
Gas Tax Funds	1,291,840	772,151	760,824	1,570,578
Traffic Safety fines, forfeits, and penalties	352,018	333,746	367,319	374,665
Lighting & Landscape Act Assessments	2,086,093	2,511,444	2,341,428	2,353,031
Community Facilities Districts	412,441	590,452	955,267	1,637,380
CDBG Program Revenue	513,210	601,497	568,728	567,694
Housing Programs:				
HUD programs	46,321	10,602	50,000	56,620
HCD Program	0	0	0	3,115,500
Solano County (excluding HAP revenue)	2,158,523	2,134,816	2,310,105	2,041,711
Section 8 Housing Assistance	9,974,962	9,172,120	11,065,617	8,565,135
<i>Total Housing Programs</i>	<u>12,179,806</u>	<u>11,317,538</u>	<u>13,425,722</u>	<u>13,778,966</u>
TOTAL SPECIAL REVENUE	<u>\$19,612,649</u>	<u>\$18,990,910</u>	<u>\$20,968,288</u>	<u>\$22,128,970</u>
Enterprise Funds				
Sewer Utility	18,822,730	19,456,447	19,727,570	20,121,617
Water Utility	11,372,419	15,811,125	13,962,471	15,080,481
Transit	4,447,796	2,565,089	2,126,881	2,148,194
TOTAL ENTERPRISE FUNDS REVENUES	<u>\$34,642,945</u>	<u>\$37,832,661</u>	<u>\$35,816,922</u>	<u>\$37,350,292</u>
Redevelopment Agency (Combined)				
Property taxes	28,742,894	35,031,137	34,978,800	38,859,549
Interest and rent	2,673,162	2,264,854	248,136	331,008
Sale of property	345,543	0	0	0
Other	2,353,348	188,844	108,837	108,837
TOTAL REDEVELOPMENT AGENCY	<u>\$34,114,947</u>	<u>\$37,484,835</u>	<u>\$35,335,773</u>	<u>\$39,299,394</u>



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City of Vacaville
FY 2009-2010 Budget

SUMMARY OF EXPENDITURES BY DEPARTMENT

Department/Function	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Adopted Budget	FY 2009/10 Proposed Budget
City Council/Treasure	\$76,943	\$97,154	\$97,851	\$99,758
City Attorney	855,609	931,136	951,798	939,766
City Manager's Office/Finance/Human Resources				
City Manager's Office/City Clerk	1,093,384	1,177,089	1,279,545	1,329,926
Information Technology/Telecommunications	1,794,301	1,814,395	1,857,366	1,581,372
Finance	2,438,705	2,560,824	2,779,234	2,729,557
Human Resources/Risk Management	1,341,044	1,321,501	1,341,412	1,099,630
Subtotal, City Administration	6,667,434	6,873,809	7,257,557	6,740,485
Housing & Redevelopment Dept				
Housing Services	14,286,767	12,351,440	14,888,970	18,188,144
Redevelopment Agency	27,058,311	30,268,961	28,110,394	35,575,909
Subtotal, Housing & Redev	41,345,078	42,620,401	42,999,364	53,764,053
Community Development Department	3,624,629	3,432,339	4,157,211	2,734,009
Police Department	24,932,995	26,704,467	27,964,808	27,605,605
Fire Department	15,827,852	17,729,797	17,989,347	17,494,580
Public Works Department				
Public Works	5,588,994	6,645,938	6,508,911	6,904,699
Parks Division	2,225,233	2,473,007	2,540,633	2,415,491
Park Maintenance Districts	2,269,983	2,382,927	3,162,928	3,587,232
Engineering Services	1,616,881	2,022,157	3,532,048	3,325,913
Development Engineering	458,061	372,242	254,122	238,630
Transit	2,500,953	2,565,089	2,126,881	2,148,194
Subtotal, Public Works	14,660,105	16,461,360	18,125,523	18,620,159
Utilities				
Sewer Utility Systems	19,758,507	20,325,499	20,254,212	19,896,461
Water Utility Systems	13,117,532	13,333,545	14,392,314	14,782,688
Subtotal, Utilities	32,876,039	33,659,044	34,646,526	34,679,149
Community Services Department	5,983,483	6,207,827	6,619,691	6,093,115
Non-Departmental	1,628,255	2,056,646	2,441,270	2,267,945
Gross Operating Budget	148,478,422	156,773,980	163,250,946	171,038,624
Internal Cost Allocation	(\$4,452,463)	(\$4,675,325)	(\$4,918,917)	(\$5,032,126)
CITY GRAND TOTAL	\$144,025,959	\$152,098,655	\$158,332,031	\$166,006,499



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City of Vacaville
FY 2009-2010 Budget

SUMMARY OF EXPENDITURES BY FUND

Department/Function	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Adopted Budget	FY 2009/10 Proposed Budget
GENERAL FUND:				
City Council/Treasurer	\$76,943	\$97,154	\$97,851	\$99,758
City Attorney	855,609	931,136	951,798	939,766
City Manager's Office/Administration <i>(includes I.T.)</i>	2,887,685	2,991,484	3,136,910	2,911,297
Human Resources	1,341,044	1,321,501	1,341,412	1,099,630
Finance	2,438,705	2,560,824	2,779,234	2,729,557
Dept. of Housing & Redevelopment	445,931	353,083	369,276	386,717
Police Department	24,932,995	26,704,467	27,964,808	27,605,604
Fire Department	15,827,852	17,729,797	17,989,347	17,494,580
Public Works Department				
General	4,297,154	5,858,167	5,748,087	5,334,122
Park Maintenance & Custodial	2,225,233	2,473,007	2,540,634	2,415,491
Community Services Department	5,983,483	6,207,827	6,619,691	6,093,114
Non-Departmental	1,628,255	2,056,646	2,441,270	2,267,945
Subtotal General Fund	\$62,940,889	\$69,285,093	\$71,980,318	\$69,377,581
Internal Cost Allocation	(\$4,452,463)	(\$4,675,325)	(\$4,918,917)	(\$5,032,126)
TOTAL GENERAL FUND	\$58,488,426	\$64,609,768	\$67,061,402	\$64,345,457
SPECIAL REVENUE FUNDS:				
Housing Svcs (non General Fund)	\$13,840,836	\$11,998,357	\$14,519,694	\$17,801,426
Public Works, Gas Tax	1,291,840	787,771	760,824	1,570,578
Park Maintenance Districts	2,269,983	2,382,927	3,162,928	3,587,232
Engineering Services & TSM	1,616,881	2,022,157	3,532,048	3,325,913
Development Engineering	458,061	372,242	254,123	238,631
Building Related (Comm Development)	3,624,629	3,432,339	4,157,211	2,734,009
Total Special Revenue Funds	\$23,102,230	\$20,995,793	\$26,386,828	\$29,257,789
ENTERPRISE FUNDS:				
Sewer Utility Systems	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461
Water Utility Systems	13,117,532	13,333,545	14,392,314	14,782,688
Transit	2,500,953	2,565,089	2,126,881	2,148,194
Total Enterprise Funds	\$35,376,992	\$36,224,133	\$36,773,407	\$36,827,343
TOTAL CITY OPERATING	\$116,967,648	\$121,829,694	\$130,221,637	\$130,430,590
REDEVELOPMENT AGENCY:				
Combined Housing Set Aside	\$2,338,331	\$2,732,598	\$6,592,358	\$5,975,891
Community Redevelopment Area	8,262,811	7,670,909	5,287,233	5,181,486
I-505/80 Redevelopment Area	16,457,169	19,865,454	16,230,803	24,418,532
TOTAL REDEVELOPMENT	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
CITY GRAND TOTAL	\$144,025,959	\$152,098,655	\$158,332,031	\$166,006,499



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**City of Vacaville
FY 2009-2010 Budget**

**SOURCES AND USES:
GENERAL FUND OPERATIONS**

	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Adopted Budget	FY 2009/10 Proposed Budget
SOURCES OF FUNDS:				
General Fund Operating Revenue:	\$59,477,880	\$61,489,816	65,568,331	61,613,777
Operating Transfers In:				
Traffic Safety Fines and Forfeitures	352,018	354,075	369,839	372,000
Workers' Compensation Fund	0	500,000	500,000	500,000
Community Facilities Districts	400,636	456,363	555,266	1,337,380
Redevelopment Agency	200,000	200,000	322,850	200,000
Subtotal, Transfers In:	952,654	1,510,438	1,747,955	2,409,379
Use of One-Time Revenues/Transfers:	1,250,000	0	0	0
Use of (addition to) Fund Balance:	532,106	4,714,545	1,341,860	1,927,630
Total Sources, General Fund:	\$62,212,640	\$67,714,799	\$68,658,147	\$65,950,786

USES OF FUNDS:

General Fund Operating Expenditures (net of internal cost allocations)	\$59,418,814	\$64,697,643	\$67,061,402	\$64,345,456
Operating Transfers Out:				
General Fund support to Community Devlpt.	20,000	20,000	20,000	20,000
General Fund support to Engineering Services	40,000	40,000	40,000	40,000
General Fund support to Park Maintenance Dist.	448,683	459,900	471,398	441,983
General Fund Sewer in-lieu fee	0	171,884	0	0
General Fund Water in-lieu fee	0	82,703	0	0
Collapsing Transfers:				
General Fund to Vehicle Replacement	300,000	35,000	0	0
General Fund to Technology Projects	588,946	150,000	0	0
General Fund to CIP	285,000	600,000	(38,000)	0
General Fund to Admin Reserve	0	339,877	0	0
Subtotal, Transfers Out:	1,682,629	1,899,364	493,398	501,983
Measure I Debt Service	1,111,198	1,117,793	1,103,347	1,103,347
Total Uses, General Fund:	\$62,212,640	\$67,714,799	\$68,658,147	\$65,950,786

USES BY CATEGORY:

Salaries and Benefits	\$48,311,518	\$53,699,532	\$56,779,860	\$55,688,296
Overtime plus Offsets	\$2,433,719	\$2,515,651	\$1,572,973	\$1,118,959
Services and Supplies	7,065,812	6,959,241	7,438,307	\$7,013,070
Indirect Costs	8,093,995	8,073,536	6,596,672	6,318,311
One-time Costs	222,815	614,178	447,960	171,710
Technology Costs	537,245	527,987	741,293	672,566
Internal Cost Allocation	(4,452,463)	(4,675,325)	(4,918,917)	(5,032,126)
Total Uses by Category, General Fund:	\$62,212,640	\$67,714,799	\$68,658,147	\$65,950,786



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REVISED GENERAL FUND BUDGET FORECAST

	<u>Actual</u> <u>2006/07</u>	<u>Actual</u> <u>2007/08</u>	<u>Projected</u> <u>2008/09</u>	<u>Projected</u> <u>2009/10</u>	<u>Projected</u> <u>2010/11</u>	<u>Projected</u> <u>2011/12</u>
Operating revenue	\$ 61,227,880	\$ 62,668,692	\$ 61,604,911	\$ 61,613,778	\$ 62,571,103	\$ 64,975,279
Operating expenditures	(60,681,128)	(65,315,436)	(66,138,289)	(65,381,689)	(67,108,608)	(68,027,670)
Net operating	546,752	(2,646,744)	(4,533,378)	(3,767,911)	(4,537,505)	(3,052,391)
Transfers-In	952,654	1,510,438	2,358,620	2,409,379	2,409,379	2,409,379
Transfers-Out	(508,653)	(614,364)	(343,398)	(351,983)	(351,983)	(351,983)
Net transfers in(out)	444,001	896,074	2,015,222	2,057,396	2,057,396	2,057,396
One-time expenditures (CIP, Tech, & Equip)	(950,900)	(785,000)	0	0	0	0
One-time revenues & adjustments	500,000	0	750,000	1,775,000	750,000	750,000
Increase (decrease) for the year	539,853	(2,535,670)	(1,768,155)	64,486	(1,730,109)	(244,995)
Beginning emergency reserve	12,055,838	12,595,691	10,060,021	8,291,866	8,356,351	6,626,242
Ending emergency reserve	\$ 12,595,691	\$ 10,060,021	\$ 8,291,866	\$ 8,356,351	\$ 6,626,242	\$ 6,381,247
Balance as % of operating expenditures	21%	15%	13%	13%	10%	9%



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**City of Vacaville
FY 2009-2010 Budget**

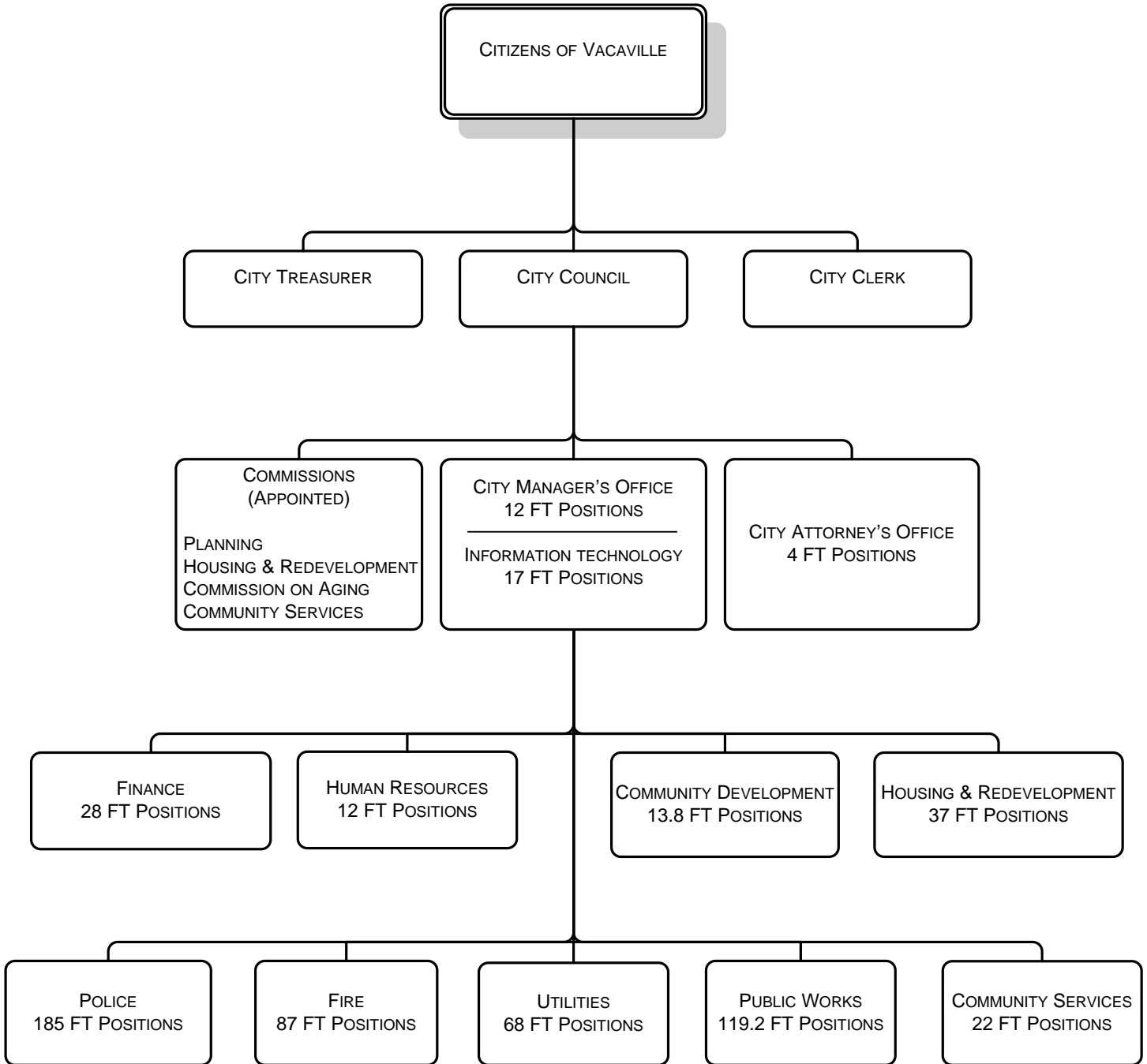
MEASURE I EXCISE TAX

	FY 2006/07 Actual	FY 2007/08 Actual	FY 2008/09 Adopted Budget	FY 2009/10 Proposed Budget
SOURCES OF FUNDS:				
Excise Tax Revenue (net)	\$2,277,273	\$2,234,024	\$2,549,383	2,370,765
Total Sources:	\$2,277,273	\$2,234,024	\$2,549,383	\$2,370,765

USES OF FUNDS:				
Debt Service	\$1,103,347	\$1,103,347	\$1,103,347	\$1,103,347
Library Subsidy	150,000	150,000	150,000	150,000
Vacaville Performing Arts Theater	298,645	321,043	334,330	334,014
Park Maintenance	298,645	321,043	334,330	334,014
Street Maintenance/Improvement	426,636	338,590	627,376	449,391
Total Uses:	\$2,277,273	\$2,234,024	\$2,549,383	\$2,370,765



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TOTAL FULL TIME POSITIONS 605

City of Vacaville
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
CITY ATTORNEY'S OFFICE		
City Attorney	1	1
Deputy/Assistant City Attorney	2	2
Legal Secretary	1	1
Total	4	4

CITY MANAGER'S OFFICE		
City Manager	1	1
Assistant City Manager	1	1
Administrative Assistant /Deputy City Clerk	1	1
Administrative Clerk	1	1
Assistant to the City Manager	1	1
Budget Analyst II	1	1
Economic Development Manager	1	1
Program Coordinator I/II*	1	1
Public Information Officer	1	1
Secretary I/II	1	1
Secretary to City Manager/ City Clerk	1	1
Sr. Program Coordinator (ADA)	1	1
Information Technology Division:		
IT Analyst	2	2
IT Applications/Operations Manager	1	1
IT Division Manager	1	1
IT Project Manager	2	2
IT Technician *	6	6
Network Administrator	1	1
Systems Administrator II	2	2
Sr. Network Administrator	1	1
Sr Administrative Clerk	1	1
Total	29	29

* In FY 09/10, the following positions are frozen:
 IT Technician - 4 positions
 Program Coord I/II - 1 position

FINANCE DEPARTMENT		
Director of Finance	1	1
Account Clerk I/II *	14	14
Accountant I/II	3	3
Accounting Manager	1	1
Accounting Supervisor	1	1
Accounting Technician	2	2
Buyer I/II	1	1
Financial Services Supervisor	1	1
Investment Officer	1	1
Water Service Rep I/II	1	1
Water Service Wkr II	1	1
Water Service Coordinator	1	1
Total	28	28

* In FY 09/10, the following positions are frozen:
 Account Clerk I/II - 1 position

	Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
HUMAN RESOURCES DEPT		
Director of Human Resources	1	1
Human Resources Analyst I/II	3	3
Human Resources Manager	1	1
Human Resources Technician	3	3
Administrative Assistant	1	1
Management Analyst I/II *	1	1
Sr Secretary *	1	1
Supervising Human Resources Analyst	1	1
Total	12	12

* In FY 09/10, the following positions are frozen:

Sr. Secretary I - 1 position

Management Analyst I/II - 1 position

HOUSING & REDEVELOPMENT		
Director of Housing/Redevelopment	1	1
Administrative Clerk	1	1
Administrative Technician	2	2
Code Compliance Technician I/II	3	3
Housing/Redev Deputy Director	1	1
Housing/Redev Project Coordinator	5	5
Housing/Redev Program Administrator	2	1
Housing/Redev Manager	1	2
Housing/Redev Specialist I/II	5	5
Housing/Redev Technician I/II	8	8
Secretary I/II	3	3
Sr Code Compliance Tech	1	1
Sr Housing/Redev Specialist	4	4
Total	37	37

COMMUNITY DEVELOPMENT		
Administrative Assistant	1	1
Assistant Director of Community Dev *	2	0
Assistant/Associate Planner *	4	3
Building Inspector *	3	2
Building Plans Examiner *	1	0
Building Services Coordinator	1	1
Chief Building Official	1	1
City Planner	2	2
Compliance Specialist/Inspector *	1	0
Director of Community Development *	1	0
Director of Community Development-Interim	0	1
Engineering Technician *	1	0
Permit Technician	2	0
Planning Technician	1	0.8
Secretary I/II *	1.8	0
Sr Building Inspector	1	1
Sr Building Plans Examiner	1	0
Sr Planner *	3	1
Total	27.8	13.8

The positions listed below are not included in the total positions shown above.

* In FY 09/10, the following positions are frozen:

Assistant Director

Assistant Planner

Building Inspector

Building Plans Examiner

Compliance Specialist/Inspector

Director position filled as interim with City Planner

Engineering Tech

Sr Planner - 2 positions

Secretary I/II - 2 positions

Permit Tech - 2 positions

Frozen positions listed above are included in the total positions shown.

Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
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POLICE DEPARTMENT

Chief of Police	1	1
Administrative Assistant	1	1
Administrative Clerk *	1	1
Communications Supervisor	2	2
Community Services Officer I/II/III *	15	15
Crime Analysis Assistant	1	1
Crime Analyst	1	1
Dispatcher/Lead Dispatcher *	19	19
Evidence Technician	2	2
Family Support Worker	3	3
Management Analyst I/II	2	2
Master Social Worker	6	6
Police Lieutenant	5	5
Police Officer *	94	94
Police Records Assistant *	6	6
Police Sergeant *	16	16
Police Special Services Supv	1	1
Property/Evidence Supervisor	1	1
Records Supervisor	1	1
Secretary I/II	2	2
Sr Crime Analysis Assistant	1	1
Sr Master Social Worker	1	1
Lead Police Records Assistant *	2	2
Sr Program Coordinator	1	1
Total	185	185

* In FY 09/10, the following positions are frozen:

- Admin Clerk - 1 position
- CSO - 1 position
- Police Officer - 4 positions
- Police Records Asst I/II - 1 position
- Public Safety Dispatcher - 2 position
- Lead Police Records Assistant - 1 position
- Police Sergeant - 2 positions

Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
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FIRE DEPARTMENT

Fire Chief	1	1
Administrative Assistant	1	1
Assistant Fire Marshal *	1	1
Fire Battalion Chief	3	3
Fire Captain	13	13
Fire Division Chief	2	2
Fire Engineer / Fire Engineer Paramedic	18	18
Firefighter / Firefighter Paramedic	42	42
Fire Plans Examiner/Inspector	1	1
Fire Prevention Specialist *	2	2
Fire Safety Coordinator I/II	1	1
Management Analyst I/II	1	1
Sr. Admin Clerk	1	1
Total	87	87

* In FY 09/10, the following positions are frozen:
 Fire Prevention Specialist - 1 position
 Assistant Fire Marshal - 1 position

COMMUNITY SERVICES

Director of Community Services	1	1
Administrative Assistant *	1	1
Administrative Technician	2	2
Facilities Maintenance Coordinator	3	3
Management Analyst I/II	1	1
Recreation Coordinator *	6	6
Recreation Manager	1	1
Recreation Supervisor *	4	4
Sr Administrative Clerk *	3	3
Total	22	22

* In FY 09/10, the following positions are frozen:
 Admin Assistant - 1 position
 Recreation Coordinator - 2 positions
 Recreation Supervisor - 1 position
 Sr. Admin Clerk - 1 position

Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
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PUBLIC WORKS/CITY ENGINEER

Director of Public Works/City Engineer	1	1
Engineering Specialist	1	1
Management Analyst I/II	1	1
Planning Technician	0.2	0.2
Secretary I/II	1	1
Sr Admin Asst	1	1
Sr Civil Engineer	1	1
<i>Subtotal:</i>	<u>6.2</u>	<u>6.2</u>

PUBLIC WORKS - TRAFFIC ENGINEERING/TRAFFIC DIVISION

Deputy Director - Transportation	1	1
Engineering Tech I *	1	1
Jr/Asst/Assoc Engineer	1	1
Program Coordinator I/II	1	1
Secretary I/II	1	1
Sr Civil Engineer	2	2
Transit Manager (<i>formerly Mgmt Analyst II</i>)	1	1
<i>Subtotal:</i>	<u>8</u>	<u>8</u>

* In FY 09/10, the following positions are frozen:
Eng Tech I/II - 1 position

PUBLIC WORKS - MAINTENANCE

Administrative Technician I	1	1
Administrative Technician II *	1	1
Deputy Director of Public Works (<i>formerly Asst Dir</i>)	1	1
Equipment Mechanic I/II	6	6
Fleet/Facility Manager	1	1
Maintenance Worker I/II (Utilities)	12	12
Maintenance Worker I/II (Facilities) *	5	5
Maintenance Worker I/II (Parks)	17	17
Maintenance Worker I/II (Streets)	8	8
Management Analyst I/II	1	1
MW Lead (Facilities)	1	1
MW Lead (Parks)	6	6
MW Lead (Streets)	3	3
MW Lead (Utilities)	4	4
Park Maintenance Superintendent	1	1
Program Coordinator I/II *	0	0
PW Maintenance Superintendent	1	1
PW Supervisor - Parks *	2	2
PW Supervisor-Equipment Maintenance	1	1
PW Supervisor-Facility Maintenance	1	1
PW Supervisor-Field Utilities	2	2
PW Supervisor-Street Maintenance	1	1
Secretary I/II	2	2
Sr Civil Engineer	0	0
Sr Traffic Signal Technician	1	1
Storekeeper	1	1
Traffic Signal Technician	1	1
<i>Subtotal:</i>	<u>81</u>	<u>81</u>

* In FY 09/10, the following positions are frozen:
Admin Tech II - 1 position
Maintenance Worker I/II - 1 position
Program Coordinator I/II - 1 position
PW Supervisor - Parks - 1 position
Management Analyst II - 1 position

Frozen positions listed above are included in the total positions shown.

	Adopted 2008/09 Budgeted Full-Time	Proposed 2009/10 Budgeted Full-Time
PUBLIC WORKS - ENGINEERING		
Assistant Director of PW Engineering Svcs	1	1
Environmental Project Mgr	1	1
Contract Compliance Specialist	1	1
Engineering Aide/Engineering Tech I/II/III	2	2
Sr. Engineering Designer	1	1
Jr./Assistant/Associate Engineer	7	7
Management Analyst I/II	2	2
PW Construction Inspector I/II	6	6
Sr Civil Engineer	2	2
Sr Secretary	1	1
<i>Subtotal:</i>	<u>24</u>	<u>24</u>
Public Works Total	<u>119.2</u>	<u>119.2</u>

* In FY 09/10, the following positions are frozen:
Sr. Engineering Designer - 1 position

UTILITIES		
Cross Connections Inspector/Specialist	1	1
Director of Utilities (<i>formerly Asst Dir</i>)	1	1
Engineering Specialist	1	1
Environmental Compliance Inspector	2	2
Jr./Assistant/Associate Engineer	3	3
Lab Analyst I/II	5	5
Lab Supervisor	1	1
Management Analyst I/II	1	1
Secretary I/II	2	2
Storekeeper	1	1
Sr Secretary	1	1
Sr Civil Engineer	1	1
Sr Lab Analyst	1	1
Sr Utility Plant Control Systems Tech	2	2
Sr Utility Plant Mechanic	3	3
Sr Wastewater Plant Operator	6	6
Sr Water Plant Operator	1	1
Utilities Administrative Manager (<i>formerly Utilities Analyst</i>)	1	1
Utility Maintenance Supervisor	2	2
Utility Operations Manager	1	1
Utility Plant Supervisor	2	2
Utility Plant Control Systems Tech I/II	3	3
Utility Plant Electrician I/II	3	3
Utility Plant Mechanic I/II	5	5
Utility Plant Worker	1	1
Wastewater Plant Operator II/III	8	8
Water Plant Operator II/III	5	5
Water Quality Coordinator	1	1
Water Quality Manager	1	1
Water Quality Permit Admin	1	1
Water Quality Supervisor	1	1
Total	<u>68</u>	<u>68</u>

CITY TOTAL	<u><u>619</u></u>	<u><u>605</u></u>
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OPERATING BUDGETS



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CITY COUNCIL AND TREASURER

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies, and budget that guide the current operations and future direction of the City. The City Council also serves as the governing body of the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.

BUDGET HIGHLIGHTS

The FY 09-10 budget includes a monthly salary of \$829 for councilmembers and \$70 for the City Treasurer, plus allowances for mileage. A small amount for training, travel and supplies is also included in the budget.



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**City of Vacaville
FY 2009-2010 Budget**

CITY COUNCIL & CITY TREASURER

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$67,040	\$88,435	\$89,482	\$93,157
Services and Supplies	9,903	8,719	8,369	6,601
Indirect Costs	0	0	0	0
One-time Costs	0	0	0	0
Technology Costs	0	0	0	0
Total Operating Expenditures	\$76,943	\$97,154	\$97,851	\$99,758
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$76,943	\$97,154	\$97,851	\$99,758
Source of Funding:				
General Fund - Discretionary Revenue	\$76,943	\$97,154	\$97,851	\$99,758
Total Sources of Funding	\$76,943	\$97,154	\$97,851	\$99,758
Functional Distribution:				
City Council	\$74,994	\$93,627	\$93,043	\$96,450
City Treasurer	1,949	3,527	4,809	3,308
Total Distribution	\$76,943	\$97,154	\$97,851	\$99,758



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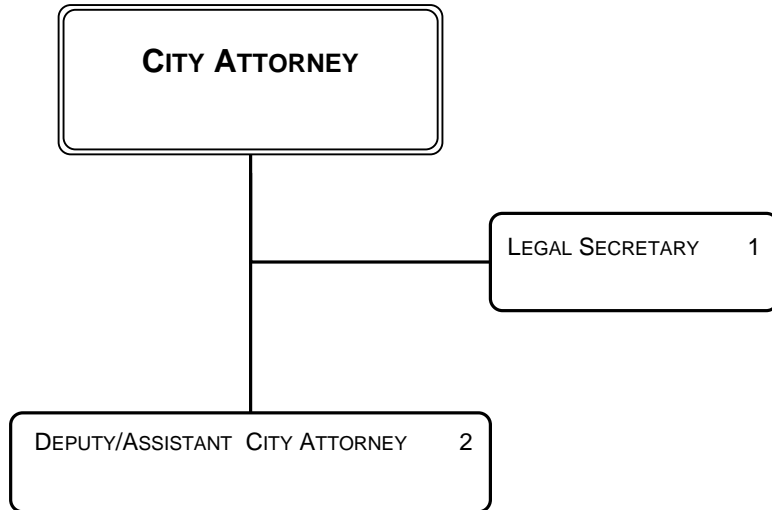
CITY ATTORNEY'S OFFICE

The City Attorney's Office reviews matters coming before the City Council for legal sufficiency; advises City staff and City Council on the legal issues faced by the organization; prepares or reviews ordinances, resolutions, contracts, and other legal documents; and provides for appropriate representation for the City in all legal proceedings. The City Attorney is appointed by the City Council.

BUDGET HIGHLIGHTS

The FY 09-10 proposed budget for the City Attorney's Office reflects continuation of existing staffing. Also included is the continuation of the contract with a Third Party Administrator for General Liability which was implemented last fiscal year.

CITY OF VACAVILLE
CITY ATTORNEY'S OFFICE



TOTAL FULL TIME POSITIONS
4

**City of Vacaville
FY 2009-2010 Budget**

CITY ATTORNEY'S OFFICE

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$796,368	\$871,520	\$877,377	\$869,994
Services and Supplies	31,334	32,569	47,339	44,639
Indirect Costs	22,627	23,774	22,214	21,108
One-time Costs	0	0	0	0
Technology Costs	5,280	3,272	4,868	4,025
Total Operating Expenditures	\$855,609	\$931,136	\$951,798	\$939,766
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$855,609	\$931,136	\$951,798	\$939,766
Source of Funding:				
General Fund - Discretionary Revenue	\$855,609	\$931,136	\$951,798	\$939,766
Total Sources of Funding	\$855,609	\$931,136	\$951,798	\$939,766
Functional Distribution:				
City Attorney	\$855,609	\$931,136	\$951,798	\$939,766
Total Distribution	\$855,609	\$931,136	\$951,798	\$939,766



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CITY MANAGER'S OFFICE

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, and public information, as well as the Americans with Disabilities Act (ADA) Title II compliance and the City's information technology (IT) functions. The IT Division provides daily technical support of all hardware and software, implements projects, and provides long range planning and improvements of related infrastructure.

The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

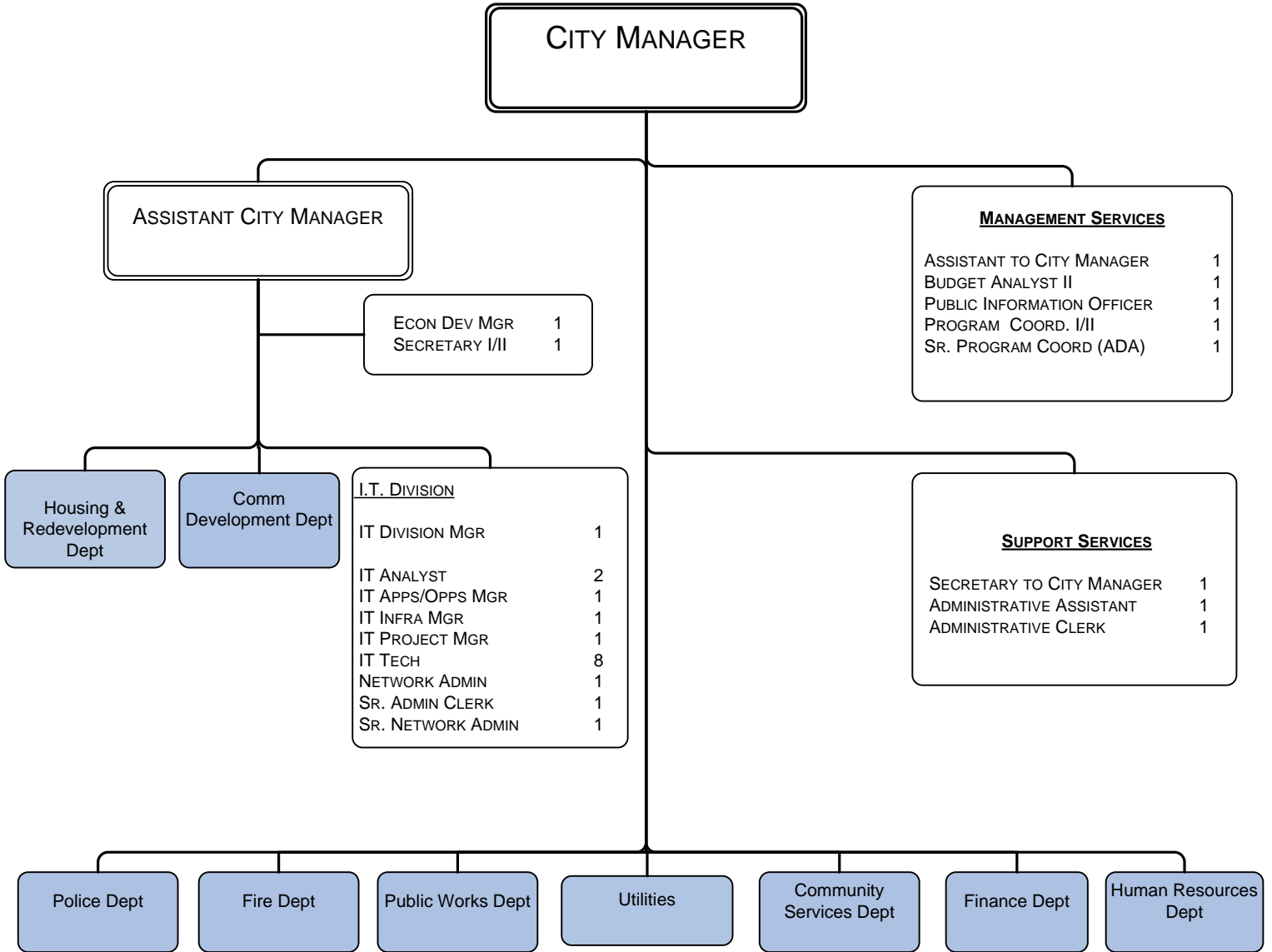
BUDGET HIGHLIGHTS

The proposed FY09/10 budget for the City Manager's Office includes the continued suspension of five General Fund positions. These are four IT Technicians and a Program Coordinator I/II position, each of which became vacant through resignations. The loss of the Technicians impacts the IT Division's ability to respond to department service calls. We will continue to monitor service levels in IT.

The budget has further reductions to services and supplies including those related to combining the Vacaville View newsletter with the Community Services Events Guide for savings in printing and postage costs. Overall, the budgets for the City Manager's Office, Public Information Office, and ADA have been reduced an additional 2% (\$25,000) beyond the previously implemented reductions. The ADA operating budget is supplemented by Gas Tax and Redevelopment funds for projects to improve accessibility in the rights of way and public facilities. The ADA Advisory Committee will be making their project recommendations for the coming fiscal year.

As in FY08/09, there is again no General Fund CIP budget proposed.

CITY OF VACAVILLE
CITY MANAGER'S OFFICE



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
29

**City of Vacaville
FY 2009-2010 Budget**

CITY MANAGER'S OFFICE

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	2,646,124	\$2,800,328	\$2,850,825	\$2,696,816
Overtime	23,478	26,586	28,148	30,092
Services and Supplies	185,599	290,570	319,849	256,305
Offset for Telecom Charges to Other Depts	(618,242)	(732,840)	(655,694)	(668,809)
Indirect Costs	585,545	541,779	530,842	538,026
One-time Costs	0	42,487	0	0
Technology Costs	65,181	22,574	62,941	58,867
Total Operating Expenditures	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Source of Funding:				
General Fund - Discretionary Revenue	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Total Sources of Funding	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Functional Distribution:				
City Manager/City Clerk	\$864,376	\$893,313	\$902,738	\$853,629
Public Information Officer	170,706	206,650	259,928	174,159
Accessibility Programs (ADA Title II)	58,302	77,126	116,879	94,636
Geographic Information Systems (GIS)	0	0	0	207,502
Information Technology & Telecomm	1,794,301	1,814,395	1,857,366	1,581,372
Total Distribution	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297



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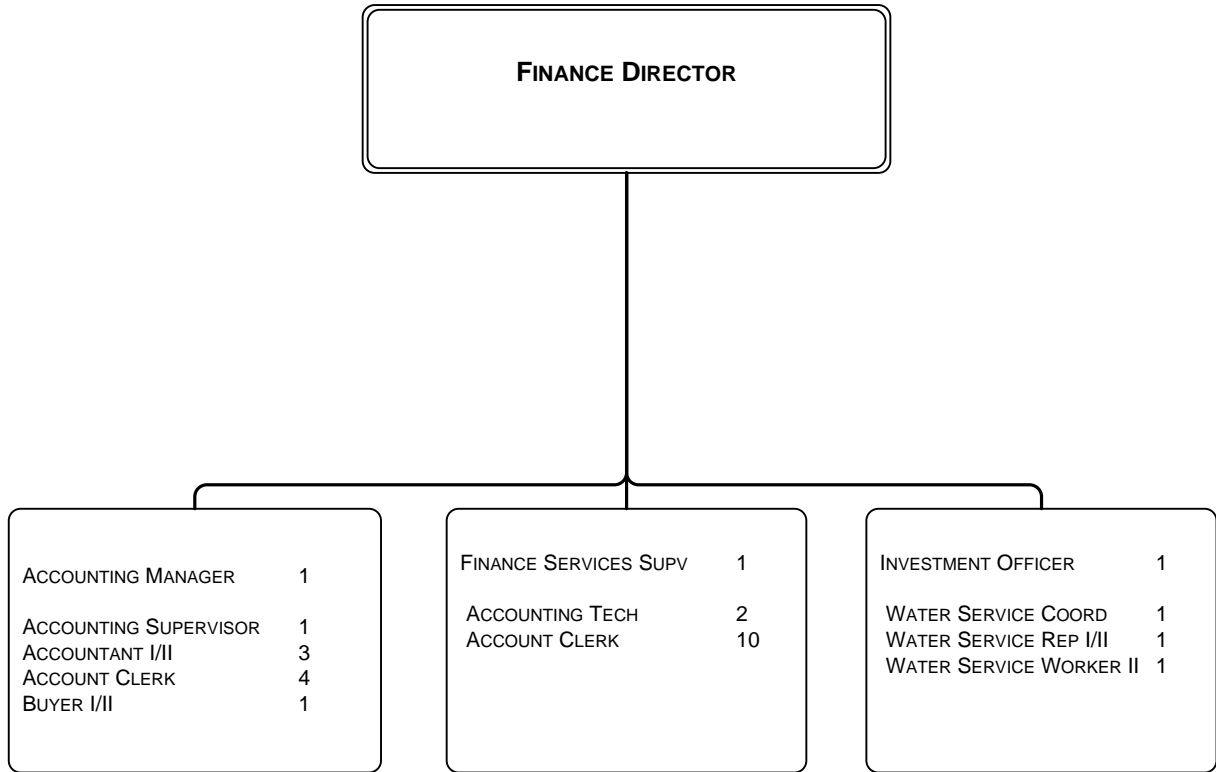
FINANCE DEPARTMENT

The Finance Department is responsible for the following activities: financial accounting and reporting systems; employee payroll; accounts payable and accounts receivable; meter reading, utility billing and collection; cash and investment portfolio management; and ongoing administration of the City's long-term debt transactions and community facilities districts. The department has received state and national awards for excellence in financial reporting for the past 17 years.

BUDGET HIGHLIGHTS

Major operating goals for budget period include implementing HR Web to allow employees to update their information in the Eden system as well as to submit timesheets electronically, saving staff time for data input. The Department will continue implementation of the water meter radio-read program as well as updating the City's purchasing policies and procedures.

FINANCE
DEPARTMENT



TOTAL FULL TIME POSITIONS
28

Frozen positions, as shown in the summary of positions, are included above.

**City of Vacaville
FY 2009-2010 Budget**

FINANCE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,941,422	\$2,051,176	\$2,272,590	\$2,241,249
Overtime	6,042	4,993	4,334	4,486
Services and Supplies	371,024	374,418	379,333	366,253
Indirect Costs	77,978	84,222	81,178	79,078
One-time Costs	0	0	0	0
Technology Costs	42,239	46,015	41,800	38,491
Total Operating Expenditures	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Source of Funding:				
General Fund - Discretionary Revenue	\$2,131,173	\$2,318,691	\$2,433,341	\$2,238,887
General Fund - Functional Revenue	307,532	242,133	345,893	490,670
Total Sources of Funding	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Functional Distribution:				
Finance Admin	\$432,366	\$462,524	\$452,337	\$446,323
General Accounting	881,531	930,261	1,021,371	1,001,295
Revenue and Collections	1,124,808	1,168,039	1,305,526	1,281,939
Total Distribution	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557



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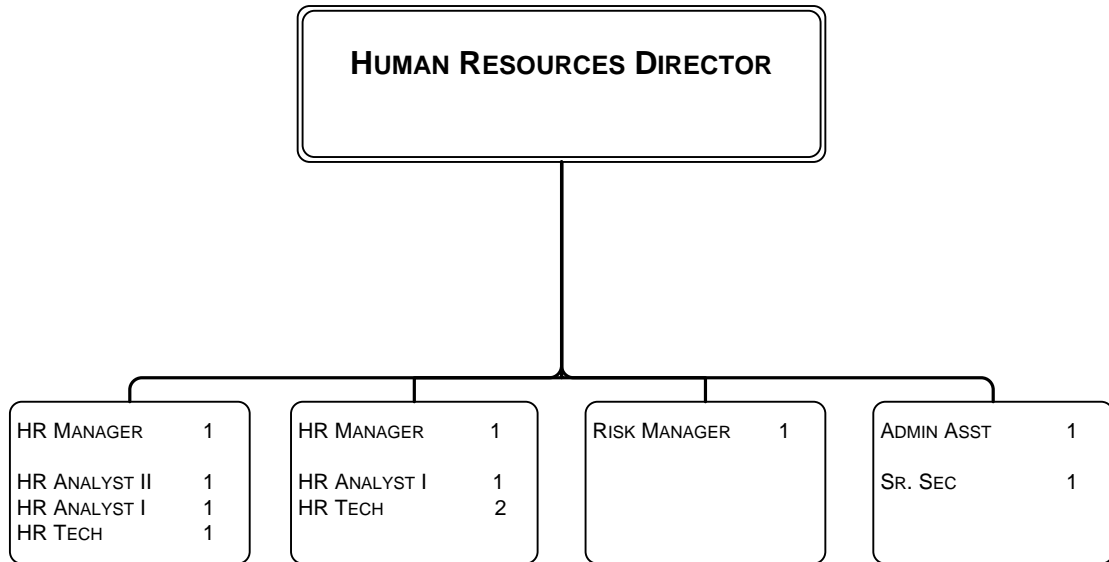
HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides recruitment, classification, salary and benefits administration, workers compensation, training and development, and employee relations services.

BUDGET HIGHLIGHTS

The Management Analyst I/II (risk management) and Senior Secretary positions will again be held vacant this fiscal year. The duties of these positions have been absorbed by other staff through a department reorganization and improved efficiencies. In FY09/10, preparation for negotiations will begin as the contracts with several bargaining units will be expiring in the first half of the following year and the health reopener is scheduled for July 2010. Human Resources continues to enhance the citywide safety program and is assisting all departments in the implementation of their Succession and Leadership Plans. The Department has created performance measures for all functional areas and will begin tracking related data in FY09/10.

HUMAN RESOURCES
DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
12

City of Vacaville
 FY 2009-2010 Budget

HUMAN RESOURCES DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,085,524	\$1,128,336	\$1,139,330	\$909,683
Overtime	73	732	191	198
Services and Supplies	206,300	133,132	138,440	131,483
Indirect Costs	43,049	46,007	42,158	40,637
One-time Costs	0	0	0	0
Technology Costs	6,098	13,293	21,293	17,629
Total Operating Expenditures	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Source of Funding:				
General Fund - Discretionary Revenue	\$1,333,644	\$1,314,101	\$1,334,714	\$1,090,128
General Fund - Functional Revenue	7,400	7,400	6,698	9,502
Total Sources of Funding	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Functional Distribution:				
Human Resources	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Total Distribution	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630



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DEPARTMENT OF HOUSING AND REDEVELOPMENT

The Department of Housing and Redevelopment (DHR) is responsible for implementing housing, revitalization, and neighborhood services for the City. DHR operates the Section 8 rent subsidy programs for both the City and Solano County; and administering federal Community Development Block Grant (CDBG) funds to benefit lower income households and neighborhoods. In addition, DHR functions as a community revitalization lender for housing occupied by low income renter or owner households and coordinates revitalization efforts in downtown Vacaville and other Redevelopment project areas. DHR also operates the Code Compliance program and serves as staff for the Vacaville Redevelopment Agency (RDA). Vacaville has two Redevelopment Areas, formed in 1982: Vacaville Community Redevelopment Area (Area I) and I-505/80 Redevelopment Area (Area II). A combined Low Income Housing Fund (LIHF) is funded by a 20% set-aside of redevelopment tax increment revenue.

PERFORMANCE MEASURES

DHR ensures that redevelopment funds are spent on eligible activities and in compliance with agreements, including the set-aside for affordable housing. Performance measures for other programs are based on the funding source requirements, such as CDBG Consolidated Annual Performance Evaluation, Housing Counselor re-certification and the continued “high” performance rating of Section 8 Management Assessment Program (SEMAP). Code Compliance is the only General Fund supported workgroup within DHR.

See Performance Measures chart following this narrative.

BUDGET HIGHLIGHTS

The Department of Housing and Redevelopment (DHR) is responsible for implementing housing and revitalization services for the City utilizing various sources of federal, state, local, and private funding. DHR operates the Section 8 rent subsidy program for the City and (via a contract for services) for the County of Solano. The City administers the federal Community Development Block Grant (CDBG) program to benefit lower income households and neighborhoods and also the First Time Home Buyers loan program for the City of Dixon via a contract for services. In addition, DHR functions as a community revitalization lender for housing occupied by low-income renter or owner households on a citywide basis and coordinates revitalization efforts on behalf of the two Redevelopment areas in the City (Vacaville Community Redevelopment -- Area 1 and I-505/80 Redevelopment -- Area 2.) DHR also operates the City’s Code Compliance program (property, vehicles, and weeds) and provides housing counseling services and emergency resources programs.

Foreclosures have impacted Vacaville in a variety of ways. DHR has developed a Foreclosure Strategy to provide services that help Vacaville residents preserve homeownership (through Housing Counseling) and when that isn’t feasible, conduct code compliance activities to ensure the vacant home does not become a nuisance and contribute to neighborhood blight.

The Housing Counseling Center received, for a 2nd year, a \$50,000 private grant to continue providing a comprehensive, proactive approach to prevent foreclosures in Vacaville. The U.S. Department of Housing and Urban Development (HUD) has reacted to the nationwide housing crisis, in part, by allocating funds for a Neighborhood Stabilization Program (NSP), which is designed to assist cities/counties in maintaining neighborhoods suffering from high numbers of foreclosed homes. The City is eligible to apply for \$1,101,157 in funding, which may be used for down payment loans to first time homebuyers to purchase foreclosed homes currently owned by lending institutions. When funded, the City will earn up to \$55,058 to administer the Vacaville program. There are also plans for the City of Vacaville to administer the NSP on behalf Solano County and the cities of Dixon, Benicia and Suisun City. In doing so, DHR would be eligible to earn up to an additional \$56,843.

DHR will continue revitalization activities in targeted areas utilizing the "Neighborhood Team" (N-Team) approach, including affordable housing applicant screening and problem tenant identification, the Crime Free Multi-Family Program, and multi-disciplinary inspections, and graffiti abatement coordination. DHR intends to renew with Vacaville Neighborhood Boys and Girls Club for operation of the two Neighborhood Centers located in the Trower and Mariposa CDBG target areas.

The Projects Division will continue to work on projects in support of the Council's 2009-2011 Strategic Plan and includes the development of the Nut Tree Conference Center/Hotel, comprehensive Gateway and Way Finding Plans, Downtown parking (including parking structure feasibility), and revitalization of historic East Main Street and Bush Street areas in the Opportunity Hill target area. Staff will continue to work with local non-profit housing corporations and local developers to eliminate blight through the creation of new affordable housing units, including expanded efforts to acquire, renovate and/or manage rental housing that is creating public safety concerns.

The budget reflects the projected economic stimulus funding from CDBG to continue providing the additional staff support necessary to handle the legal process, tracking of notices and billings of the Public Nuisance Ordinance related to foreclosures. This offsets the General Fund 10% target plan reduction of \$25,308.

The expenditures for Section 8 Housing, CDBG and Housing Counseling have been reduced/increased based on the projected revenue for awards and administrative fees earned.

Several Redevelopment funding augmentations have been requested related to IT needs:

Code Enforcement Software Conversion – Software is a web-based application. No application or conversion fee will be incurred. Annual cost of \$6,648 to be paid monthly. Current software web-based program with wireless expense is a total annual cost of \$6,000. Minimum increase to be offset by a reduction in supplies.

Housing Pro Upgrade – An upgrade to the current HAPPY software system. The existing version will become obsolete within 2 years. Cost estimate is \$23,860 and included in Housing expenditures offset by administrative fees earned.

Waiting List Applications Online – A software application that will allow applicants to directly apply online for Section 8 assistance without having to come to the VHA office. One time set up charge of \$349 plus \$750 per year and included in Housing expenditures offset by administrative fees earned.

**City of Vacaville
FY 2009-2010 Budget**

CODE COMPLIANCE

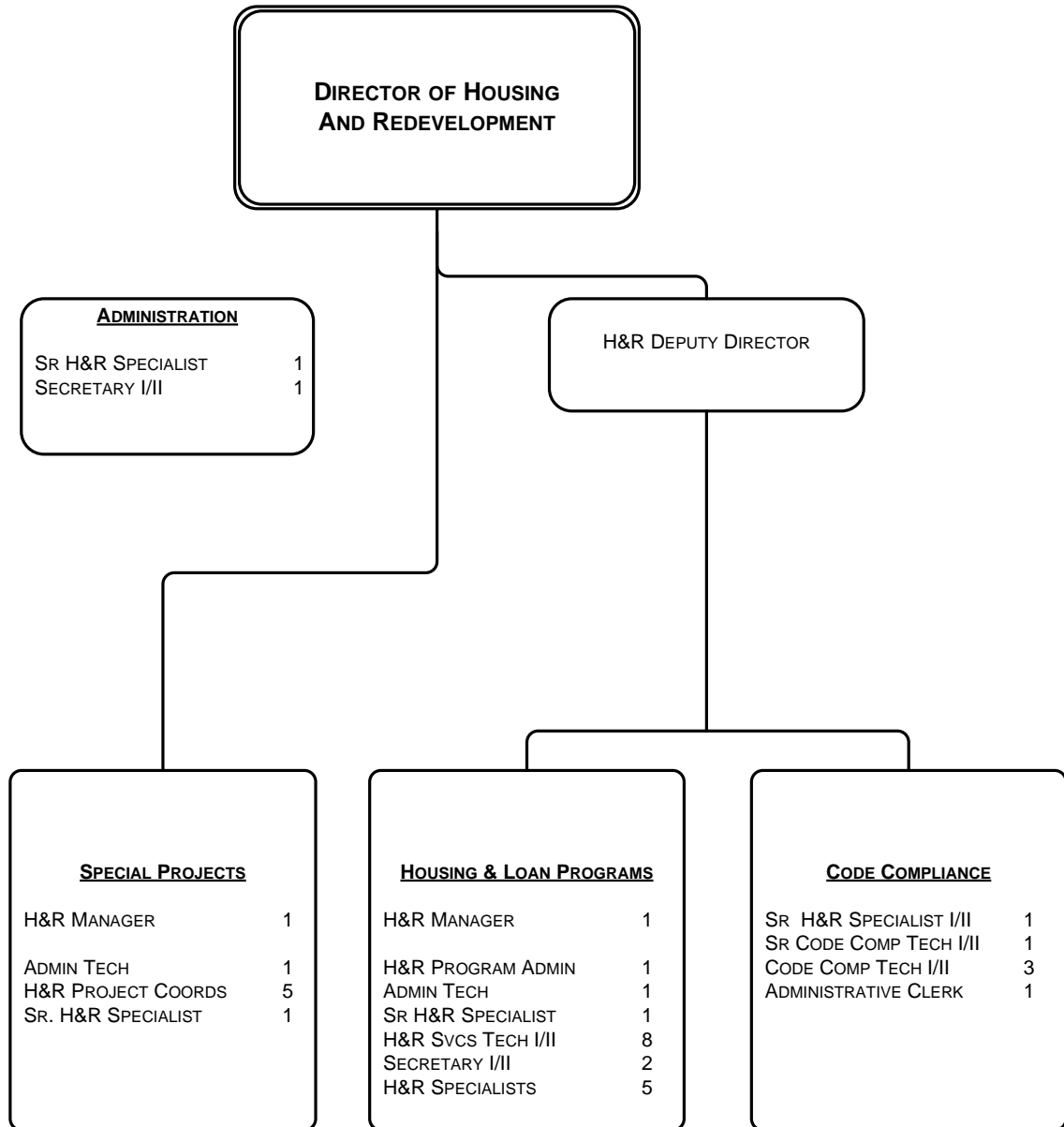
Program: The Code Compliance Division enforces the City's Public Nuisance Ordinance (abandoned/vacant/foreclosed buildings, accumulations, unmaintained property, etc.) and Graffiti Ordinance, and enforces laws related to abandoned vehicles and weed abatement on vacant parcels.

Objectives: To administer a fair and unbiased enforcement program.
To improve the overall appearance of the city.
To work with residents, neighborhood groups, public service agencies and other city departments to facilitate voluntary compliance.

PERFORMANCE MEASURES		2007/08 Actual	2008/09 Goal	2009/10 Goal
Volume:	Total number of property cases resolved	2,044	2,310	
	Total number of vacant property cases resolved	N/A*	120	150
	Total number of vehicle cases resolved	1,778	1,725	1,725
Efficiency:	Property cases resolved within 30 days	97%	100%	100%
	Vacant property cases resolved within 45 days	N/A*	100%	100%
	Vehicle cases resolved within 7 days	97%	100%	100%

*Vacant property cases included in above, but separated for 2008/09 and 2009/10.

CITY OF VACAVILLE
DEPARTMENT OF HOUSING & REDEVELOPMENT



TOTAL FULL TIME POSITIONS
37



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**City of Vacaville
FY 2009-2010 Budget**

**HOUSING, LOAN PROGRAMS, CDBG & CODE COMPLIANCE
DEPT OF HOUSING & REDEVELOPMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	1,594,553	1,718,972	\$1,974,786	\$1,950,730
Overtime	9,155	5,367	0	0
Services and Supplies	12,173,923	10,309,027	12,604,763	11,541,730
Debt Service and Indirect Costs	502,770	301,959	299,422	408,068
One-time Costs	4,300	16,117	10,000	5,000
Technology Costs	2,066	0	0	17,116
Total Operating Expenditures	\$14,286,767	\$12,351,440	\$14,888,970	\$13,922,644
Shared Equity-First-time Home Buyer	0	0	0	1,000,000
Neighborhood Conservation Program	0	0	0	150,000
Neighborhood Stabilization Program-Vacaville	0	0	0	1,156,215
Neighborhood Stabilization Program-Other Agencies(2)	0	0	0	1,959,285
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144
Source of Funding:				
General Fund - Discretionary Revenue	\$385,931	\$294,063	\$288,898	\$272,697
General Fund - Functional Revenue	60,000	59,020	80,378	114,021
Special Revenue - HUD Rental Assistance	9,955,530	9,172,120	11,065,617	10,473,468
Special Revenue - Solano County (1)	2,127,087	2,134,816	2,310,105	2,338,533
Special Revenue - Redevelopment LIHF	0	0	0	1,000,000
Special Revenue - NCP Loan Program	0	0	525,000	150,000
Special Revenue - CDBG	513,210	601,497	568,728	567,694
Special Revenue - HUD	1,258,320	10,602	0	17,648
Special Revenue - HCD	0	0	0	3,115,500
Prior Year Carryovers/Repayments	(13,312)	79,322	50,244	138,583
Total Sources of Funding	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144
Functional Distribution:				
Code Compliance (General Fund)	\$445,931	\$353,083	\$369,276	\$386,718
CDBG Programs	499,898	680,819	618,973	706,277
Housing Assistance Programs	9,663,517	9,152,979	10,838,590	10,248,383
HOME Investment Partnership	1,220,000	0	0	0
Neighborhood Stabilization Program (NSP)	0	0	0	1,156,215
NSP County/other cities (2)	0	0	0	1,959,285
Youthbuild	5,120	0	0	0
Housing Counseling	33,200	10,602	0	17,648
Housing Loan Programs	292,013	19,141	752,027	225,085
FTHB Loans	0	0	0	1,150,000
County Housing Assistance Program (1)	2,127,087	2,134,816	2,310,105	2,338,533
Total Distribution	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program.

(2) Solano County, Dixon, Benicia, Suisun City and Rio Vista by joint agreement will contract with City of Vacaville to administer the grant on their behalf.



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City of Vacaville
FY 2009-2010 Budget

VACAVILLE REDEVELOPMENT AGENCY

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Services Contract with City	\$2,561,891	\$2,477,221	\$3,442,031	\$3,536,088
Shared Revenues & Admin Fees	11,982,914	15,402,625	11,516,740	17,623,170
Program & Project Expenditures*	4,587,239	6,285,624	6,167,955	7,900,888
State Takeaway (ERAF)	0	0	0	0
Debt Service	7,926,267	6,103,491	6,983,668	6,515,763
Total Operating Expenditures	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Source of Funding:				
Redevelopment Agency Revenue	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Total Sources of Funding	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Functional Distribution:				
Combined Housing Set Aside (20%)				
Services Contract with City	\$1,151,177	\$1,412,651	\$1,722,887	\$1,541,045
Shared Revenues & Admin Fees	574,335	672,855	633,897	620,475
Program & Project Expenditures*	-533,290	251,862	2,517,396	2,094,236
Debt Service	1,146,109	395,230	1,718,178	1,720,135
Subtotal	\$2,338,331	\$2,732,598	\$6,592,358	\$5,975,891
Vacaville Community Redev Area (Area 1, 80%)				
Services Contract with City	\$667,728	\$510,862	\$493,852	\$352,162
Shared Revenues & Admin Fees	2,248,456	3,094,684	2,031,945	2,110,874
Program & Project Expenditures*	380,628	577,299	520,921	552,494
State Takeaway (ERAF)	0	0	0	0
Debt Service	4,965,999	3,488,064	2,240,515	2,165,956
Subtotal	\$8,262,811	\$7,670,909	\$5,287,233	\$5,181,486
I-505/80 Redevelopment Area (Area 2, 80%)				
Services Contract with City	\$742,986	\$553,708	\$1,225,292	\$1,642,881
Shared Revenues & Admin Fees	9,160,123	11,635,086	8,850,898	14,891,821
Program & Project Expenditures*	4,739,901	5,456,463	3,129,638	5,254,158
State Takeaway (ERAF)	0	0	0	0
Debt Service	1,814,159	2,220,197	3,024,975	2,629,672
Subtotal	\$16,457,169	\$19,865,454	\$16,230,803	\$24,418,532
Total Distribution	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909

Notes:

* RDA contributions to capital projects are shown only on the CIP budget.



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COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department coordinates all private development in the City. It provides long-range and current planning, zoning administration, building inspection and permit services and is also responsible for other special projects. Community Development serves as staff to the Planning Commission. The department is primarily funded by service fees and permit charges with supplemental funding through Redevelopment and the General Fund.

BUDGET HIGHLIGHTS

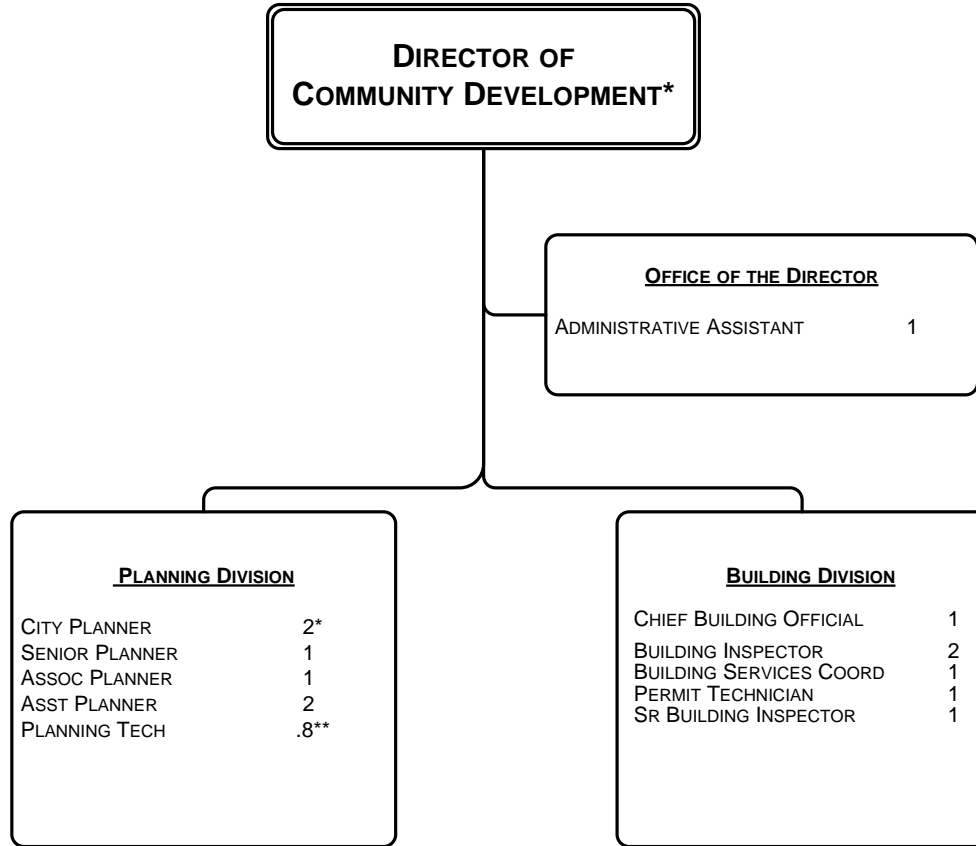
During the past fiscal year, the Department has been working on processing entitlements or building permits for projects including the Southtown and North Village subdivisions, Lawrence Drive Apartments, Quinn Road Apartments, El Pollo Loco, North Village Apartments the Nut Tree, Kaiser and the State Insurance Compensation Fund project. The department also provided staffing for special projects including the Solano County General Plan Update, the pending prison expansions, the Regional Housing Needs Allocation process, the Housing Element Update, Habitat Conservation Plan and the Land Use Database.

During FY 08-09, the Department was directly impacted by the worsening recession and the downturn in construction activity. To address the budget shortfall that resulted from lower than projected service fees and permit charges, the Department eliminated all part-time staff and implemented layoffs which affected six full-time employees effective in March 2009. In April 2009, the Director retired and the vacancy was filled from within the department with an interim appointment, resulting in additional salary savings. The full-time staffing has been reduced by 36-percent to 13.8 funded positions. In response to the staffing changes, the Advanced Planning and Current Planning Divisions have been combined into one division.

Budgeted expenditures for FY 09-10 are \$2.734 million compared to \$4.157 million in the FY 08-09 adopted budget. Along with the decreased staffing, additional cost savings measures to services and supplies include: reduction of three cars in the department fleet, reduced need for computers and software, and elimination of all overtime except as required for evening meetings and weekend building inspection call-backs.

Estimated revenues for FY 09-10 have been decreased from the previous fiscal year. Though fees are now set at the full cost-recovery level, the department is not experiencing an overall increase in revenue due to the slowdown in the construction industry. Estimated revenues are \$2.615 million, which is comprised of \$1.695 million in service and permit fees, \$900,000 from RDA and \$20,000 from the General Fund. Because fee revenue can vary dramatically year to year, as experienced over the past fiscal year, the department attempts to maintain a reserve of \$1 million in the enterprise fund. However, because it was necessary to rely on the reserve to meet expenditures during FY 07-08 and FY 08-09, the reserve is projected to be at \$620,000 at the beginning of FY 09-10 and decrease to \$500,990, or 19% of projected revenues, by the end. Staff will monitor expenditures and revenues closely throughout the year.

CITY OF VACAVILLE
COMMUNITY DEVELOPMENT DEPARTMENT



*Director position vacant; filled as interim with City Planner position.

**Planning Technician position shared with Public Works.

TOTAL FULL TIME POSITIONS
13.8

City of Vacaville
 FY 2009-2010 Budget

COMMUNITY DEVELOPMENT DEPT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$2,497,889	\$2,549,739	\$2,968,490	\$1,884,224
Overtime	36,239	15,148	57,232	27,877
Services and Supplies	436,652	219,795	465,690	199,706
Indirect Costs	111,754	107,675	104,054	113,367
One-time Costs	0	0	0	0
Technology Costs	42,877	36,845	35,595	25,831
Total Operating Expenditures	\$3,125,411	\$2,929,202	\$3,631,061	\$2,251,005
Internal Cost Allocation	499,218	503,137	526,150	483,004
Net Operating Expenditures	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009

Source of Funding:

Building Related Fund Revenue	2,421,939	\$2,710,653	\$3,265,190	\$1,695,000
Transfer In - General Fund	20,000	20,000	20,000	20,000
Transfer In - Redevelopment Agency	431,612	900,000	900,000	900,000
Other - Building Related Fund Balance	751,078	(198,314)	(27,979)	119,009
Total Sources of Funding	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009

Functional Distribution:

Administration	\$1,137,248	\$958,811	\$1,233,207	\$752,250
Planning Division	1,082,082	1,146,499	1,442,036	1,052,963
Building Division	1,405,301	1,327,029	1,481,968	928,797
Total Distribution	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009



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POLICE DEPARTMENT

The Police Department combines a full range of police services with innovative and highly successful social impact programs to produce a comprehensive response to crime and crime prevention in Vacaville. The Police Department is committed to providing outstanding public safety services that have contributed to Vacaville being one of the safest cities of its size in California.

The Department is divided into four divisions each serving the public's needs. The Family Services Division includes the Family Investigative Response Services Team and Family Resource Center and Youth Services, as well as the Office of Professional Standards. The Administrative Services Division is comprised of the Communications Center, Records, Property and Evidence, Training, Human Resources and the Volunteer Crossing Guard Program. The Investigations Division includes the Investigative Services Section, Crime Suppression Team, Narcotics Enforcement Team, Crime Analysis and Crime Prevention. The largest division, Field Services, consists of Patrol, Traffic and the Canine units.

PERFORMANCE MEASURES

The department's performance in achieving its established goals in responding to 151,794 calls for service is summarized below for calendar year 2008.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Average Response Time, in minutes, for Priority One calls</i>	6:00	6:12
<i>Average Response Time, in minutes, for Priority Two calls</i>	15:00	12:56
<i>Violent Crime Clearance Rate</i>	70%	60.2%
<i>Property Crime Clearance Rate</i>	25%	25.8%

BUDGET HIGHLIGHTS

The Police Department will begin FY09/10 with 11 frozen positions including 4 police officers and 2 sergeants as well as a dispatcher, a community services officer, and several clerical/support positions. An additional dispatcher position is currently unfilled. Applications for stimulus funding for officer and dispatcher positions have been submitted.

The Department's goals for FY09/10 include partnering with Fairfield to achieve interoperability between the public safety radio systems, to begin accepting cellular 911 calls directly into the Communications Center by September 2009, and to reduce

criminal activity among juveniles through the deployment of the Vacaville Multidisciplinary Team and the Vacaville Police/Probation Team.

The Department will continue its proactive approach to maintaining the safety of the community through the gang enforcement activities of the Crime Supression Team, including smaller, more frequent criminal apprehension sweeps supplemented by the focus on intervention efforts, the use of video surveillance, and the Crime Free Multi-Family Housing program, which has reduced calls for service an average of 20% in fully certified apartments and mobilehome parks. These efforts could be hampered by the potential release of prison inmates by the State prior to the completion of their sentences. In addition, the economic impacts of unemployment and foreclosure have a potential impact on crime, particularly property crime.

The proposed budget includes absorbing contractual lease increases and licensing costs as well as annual preventive maintenance for the Police building. Overtime expenditures have been reduced nearly 22% through April as compared to the same period last year. Efforts to further reduce overtime will continue in the coming year.

CITY OF VACAVILLE
POLICE DEPARTMENT

CHIEF OF POLICE

OFFICE OF THE CHIEF

ADMINISTRATIVE ASSISTANT	1
SECRETARY II	1
ADMINISTRATIVE CLERK	1
MANAGEMENT ANALYST II	1
COMMUNITY SERVICE OFFICER	2

FAMILY SERVICES DIVISION

POLICE LIEUTENANT	1
SECRETARY I/II	1
COMMUNITY SERVICE OFFICER	2
FAMILY SUPPORT WORKER	3
MASTER SOCIAL WORKER	6
POLICE OFFICER	10
POLICE SERGEANT	4
SR. MASTER SOCIAL WORKER	1
SR. PROGRAM COORDINATOR	1

ADMINISTRATIVE SERVICES

POLICE LIEUTENANT	1
COMMUNICATIONS SUPERVISOR	2
COMMUNITY SERVICE OFFICER	2
DISPATCHER	15
EVIDENCE TECHNICIAN	2
LEAD DISPATCHER	4
MANAGEMENT ANALYST II	1
POLICE SERGEANT	1
PROPERTY/EVIDENCE SUPERVISOR	1
RECORDS ASSISTANT	6
RECORDS SUPERVISOR	1
POLICE SPEC SVCS SUPV	1
SR RECORDS ASSISTANT	2

INVESTIGATIONS DIVISION

POLICE LIEUTENANT	1
POLICE OFFICER	18
POLICE SERGEANT	4
COMMUNITY SERVICE OFFICER	2
CRIME ANALYST	1
SR CRIME ANALYST ASST.	1
CRIME ANALYST ASST.	1

FIELD SERVICES DIVISION

POLICE LIEUTENANT	2
COMMUNITY SERVICE OFFICER	7
POLICE OFFICER	66
POLICE SERGEANT	7

Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
185



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**City of Vacaville
FY 2009-2010 Budget**

POLICE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$20,815,620	\$22,992,675	\$24,603,288	\$24,486,035
Overtime plus Offset*	1,145,380	1,154,391	614,327	515,801
Services and Supplies	1,370,118	1,161,524	1,189,645	1,182,106
Indirect Costs	1,292,954	1,136,152	1,207,155	1,079,579
One-time Costs	88,483	8,652	0	0
Technology Costs	220,440	251,073	350,392	342,083
Total Operating Expenditures	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

Source of Funding:

General Fund - Discretionary Revenue	\$23,630,229	\$25,298,714	\$26,465,823	\$26,147,384
Gen Fund - Public Safety Sales Tax	347,785	349,572	401,164	372,912
Gen Fund - School District Reimbursements	73,698	171,393	161,000	133,393
Gen Fund - Other Reimbursements	91,412	131,728	58,793	38,006
Gen Fund - Alarm Fees & Charges	180,517	171,721	159,460	115,950
Gen Fund - Other Functional Revenue	182,336	172,593	276,249	348,295
Special Revenue - Traffic Safety Fines	352,018	333,746	367,319	374,665
Transfer In - Redevelopment	75,000	75,000	75,000	75,000
Total Sources of Funding	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

Functional Distribution:

Office of Chief	\$3,413,257	\$3,059,775	\$2,662,903	\$3,021,199
Field Services	11,541,129	11,567,994	12,884,541	12,614,325
Investigations Division	3,367,067	4,367,827	4,410,248	4,245,959
Administrative Svcs/Dispatch Division	3,339,943	3,388,227	3,676,827	3,349,717
Family Services Division	3,075,368	4,098,528	4,100,973	4,136,217
School Crossing Guards	171,555	199,092	202,536	209,500
Creekwalk	24,676	23,024	26,781	28,688
Total Distribution	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

*Net of concessions for FY 09/10.

Note:

Police grant programs are budgeted separately (both revenues and expenditures) when approved by the granting authority.



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FIRE DEPARTMENT

The Vacaville Fire Department provides fire suppression, rescue, hazardous materials, and non-fire emergency response services for the City of Vacaville. In addition, the Fire Department provides emergency medical services (EMS) for the City and surrounding area, including advanced and basic life support (ALS and BLS) transport service. The department also provides code enforcement, fire prevention and life safety public education, and fire investigation services for the City.

PERFORMANCE MEASURES

The adopted performance measures for the Fire Department and the most recent data (calendar year 2008) are shown below. Beginning in 2004, emergency response time standards were modified to be based on the response time achieved for 90% of calls, including dispatch time. Response times are for critical calls within City limits.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Response time in which an appropriately staffed ambulance or engine will arrive on the scene of critical calls (in minutes)</i>	7:00	7:31
<i>Percentage of priority occupancies inspected annually:</i>	100%	75%
<i>Percentage of other commercial occupancies inspected annually:</i>	25%	10%

Non-priority commercial occupancies are scheduled for inspection once every four years (hence 25% per year). The Department is striving to meet the annual performance goal in 2009, however, the ability to do so may be impacted by the frozen Assistant Fire Marshal position and Fire Safety Specialist positions.

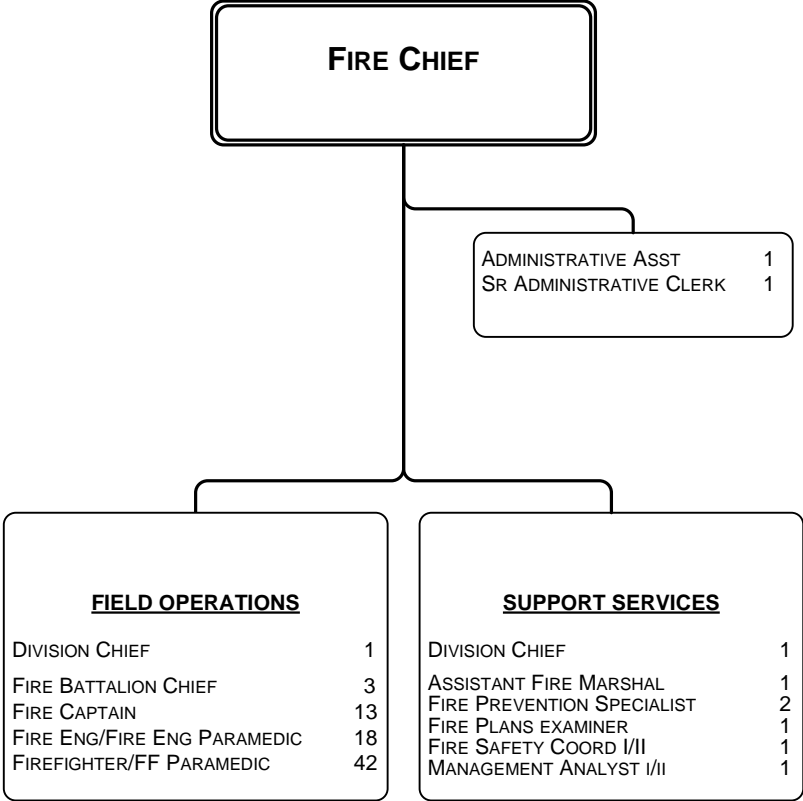
BUDGET HIGHLIGHTS

The main focus for the coming fiscal year is to maintain efficient levels of emergency response and fire prevention services in the face of continuing growth and calls for emergency service. The continuing vacancies in the Fire Prevention Bureau (Assistant Fire Marshal and a Fire Prevention Specialist) will require prioritization of the Fire Prevention services. The Firefighter/Paramedic positions are fully staffed, contributing to a decrease in overtime costs to backfill vacancies and other absences. With the recent bargaining unit agreements related to staffing, reorganization measures will be taken to offset potential impacts to overtime.

During the upcoming fiscal year, the department will conduct a needs assessment related to the potential purchase of ambulances in FY10/11. Reimbursements for the deployment of equipment for strike team activity during FY08/09 will be used to fund mechanical replacements or upgrades of HVAC equipment in Station 72 and the tiller truck, and the upgrade of FireView software. In addition, a portion of these funds are expected to be reserved to offset call-back costs related to red flag warning days.

The budget includes proposed emergency medical services fee increases calculated to offset rising operational costs as well as to bring Vacaville fees in line with those of surrounding areas. In addition, the cost of medical supplies that have not been included in direct fees or overhead are being added to the fee schedule. Additional revenue related to the fee increases may not be realized in the coming year due to a potential decrease in the number of medically insured residents related to the economic downturn.

CITY OF VACAVILLE
FIRE DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
87



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**City of Vacaville
FY 2009-2010 Budget**

FIRE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$12,983,048	\$14,543,794	\$15,416,417	\$15,543,375
Overtime plus Offset*	1,144,083	1,211,618	805,345	443,532
Services and Supplies	682,382	720,323	618,348	521,108
Indirect Costs	883,017	1,128,781	986,930	911,404
One-time Costs	97,043	81,746	75,000	0
Technology Costs	38,279	43,534	87,307	75,160
Total Operating Expenditures	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Source of Funding:				
General Fund - Discretionary Revenue	\$9,266,007	\$10,383,698	\$9,930,033	\$8,465,471
General Fund - Functional Revenue	324,206	327,073	449,667	343,710
Special Revenue - CFDs	412,441	590,452	955,267	1,637,380
EMS Revenue (taxes and chgs for svc)	5,825,198	6,428,574	6,654,380	7,048,019
Total Sources of Funding	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Functional Distribution:				
Administration	\$637,279	\$659,339	\$638,699	\$606,410
Dispatch (20% of total dispatch)	384,552	399,675	453,830	459,352
Fire Prevention/Public Education	578,041	635,663	814,205	454,705
Fire Operations	6,909,218	7,589,762	7,397,178	7,263,953
Emergency Medical Services	7,318,762	8,445,358	8,685,435	8,710,160
Total Distribution	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580

*Net of concessions for FY 09/10.



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COMMUNITY SERVICES DEPARTMENT

The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, and operates the City's community centers, performing arts theater, senior center, and other community facilities. For budget purposes, the activities of the Community Services Department are grouped into three categories with different goals for fee revenues.

The highest cost recovery comes from **Programs**, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover their direct costs (e.g. staffing, supplies, and utilities), and to contribute toward departmental costs.

Next comes the **Facilities** category (buildings used for events, programs, and private rentals, including the Vacaville Performing Arts Theater, Ulatis Community Center, and Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues. These revenues will "sunset" in 2013.

The third category, **Social Services**, includes programs and activities for seniors and at-risk youth, and receives a majority of its funding from General Fund discretionary revenues.

BUDGET HIGHLIGHTS

The Community Services Department is taking a proactive approach to the budget and programming during these difficult economic times. With five full-time positions frozen, the Department has reorganized to benefit from economies of scale. Staffing at the part-time level has been analyzed and streamlined resulting in cost savings at Ulatis Community Center and registration counters.

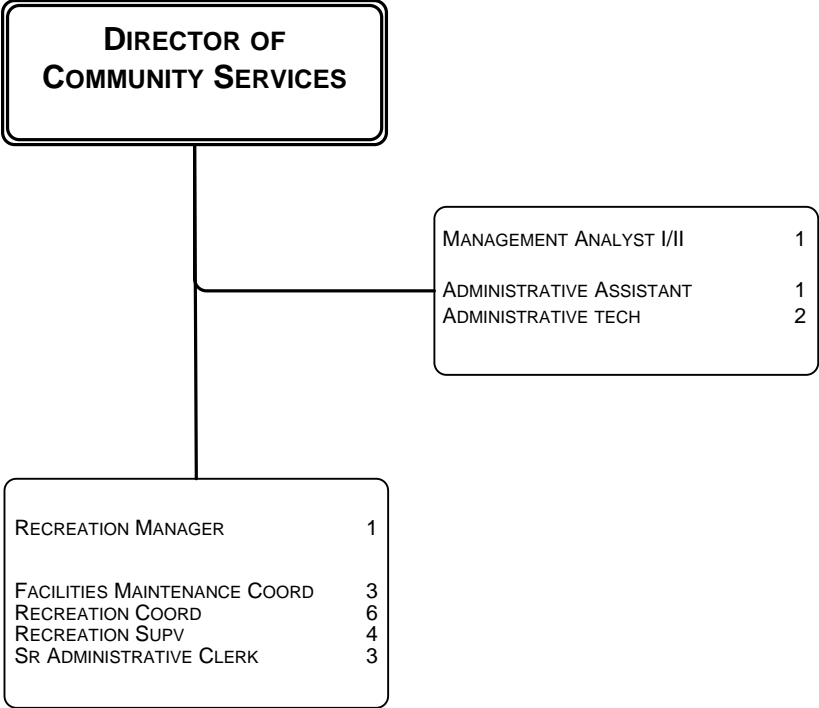
In FY 09/10, new programs are planned in Aquatics and Teens as well as offering educational resources for those affected by the economic crisis and the stress that accompanies it. The Department will also be promoting the PAL programs by partnering with the Police Department with the goals of increasing police officer volunteer hours by 15%, increasing fundraising support by 10%, and applying for grants to add at least four (4) new enrichment programs. With a focus on juvenile fitness and nutrition, programs will be developed to promote healthy alternatives and to increase physical activity among youngsters. The feasibility of a self-sufficient (i.e., revenue neutral) community garden will also be explored as a means of providing recreational/educational opportunities, productive landscapes for the City, and collaboration opportunities with outside organizations.

The Department is utilizing technology to offer on-line classes in an effort to meet the needs of busy participants. The Department is also developing e-marketing strategies to cost effectively and efficiently promote programs and facilities to increase revenue. On-

line surveys are providing participants the opportunity to evaluate programs and activities in the comfort of their own homes and at their convenience, which in turn provides staff valuable detailed information.

By the end of FY09-10, all program areas and facilities will have established performance measures, including program objectives, general fund subsidy levels, staffing ratios, participant evaluations, and future goals.

CITY OF VACAVILLE
COMMUNITY SERVICES DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
22



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City of Vacaville
FY 2009-2010 Budget

COMMUNITY SERVICES DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$3,584,248	\$3,841,318	\$4,094,316	\$3,682,863
Overtime	18,134	12,497	14,447	14,953
Services and Supplies	1,839,137	1,799,205	1,933,140	1,821,389
Indirect Costs	477,408	512,777	513,592	517,822
One-time Costs	3,837	0	0	0
Technology Costs	60,719	42,030	64,196	56,087
Total Operating Expenditures	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Internal Cost Allocation	\$0	\$0	\$0	\$0
Net Operating Expenditures	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Source of Funding:				
General Fund - Discretionary Revenue	\$2,219,746	\$2,453,071	\$2,295,426	\$1,843,983
General Fund - Functional Revenue	3,663,737	3,754,756	4,224,265	4,149,132
Transfer In - Redevelopment	100,000		100,000	100,000
Total Sources of Funding	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Functional Distribution:				
Community Services Administration	\$1,213,930	\$1,433,462	\$1,330,322	\$1,320,111
Programs:				
Adult Sports	260,850	223,592	248,237	203,366
Park Planning	0	0	129,479	0
Cultural Arts	59,050	50,922	67,122	83,255
Aquatics	253,509	294,124	327,944	290,963
Concessions*	102,859	122,955	88,953	41,967
Tournaments**	39,726	12,295	40,589	0
Gymnastics	257,547	227,826	266,509	194,584
Youth Sports	216,879	226,431	249,956	243,696
Nature & Environ Educ	49,874	82,110	90,844	72,675
Preschool	163,843	191,043	211,809	226,159
TGIFun	784,719	695,955	864,362	876,170
Special Events & Creekwalk	162,804	173,744	176,730	169,089
Facilities and Teens:				
Three Oaks Community Ctr	424,960	417,174	452,034	459,735
Ulatis Community Ctr	236,822	221,838	260,484	242,523
Performing Arts Theater	843,872	879,819	828,956	778,986
Sports Center	90,532	93,668	97,002	95,109
Teens	146,951	169,434	174,014	162,674
Social Services:				
Senior Center/Programs	474,167	502,865	531,302	489,720
Police Activities League	200,589	188,570	183,045	142,333
Total Distribution	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115

* Previously included in Sports Center budget

** New in FY 06/07

Note: in FY 06/07, expenditures for electricity, garbage service, and other items were moved from Aquatics to Three Oaks to more accurately reflect usage. Further reallocations were similarly made for other facilities.



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PUBLIC WORKS DEPARTMENT

The Department of Public Works (“DPW”) will continue to ensure that Vacaville is a community known as a "great place to live." The DPW provides a wide range of services that directly affect the quality of life that Vacaville residents enjoy. The Traffic Engineering/Transit Division is responsible for signal design, traffic model development, and management of the transit program. The Maintenance Division maintains streets, sidewalks, traffic signals and signs, street lights, City buildings and grounds, the water distribution and sewer collection systems, storm drain and creek systems, City parks, setback landscape areas, medians, and open space, as well as trees in the public right-of-way. This division is also responsible for the central stores function, fleet procurement and maintenance, custodial service (by contract) for City facilities, and solid waste programs. The Engineering Services Division, described on a separate page, is responsible for all Capital Improvement Program (CIP) projects.

PERFORMANCE MEASURES

Performance measures in the area of park maintenance were adopted in 1998. Current performance levels (calendar year 2008) for tasks associated with the Mode 2 standard of park maintenance are shown below.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of parks maintained at a “Mode 2” level of service:</i>		
<i>Mow weekly during growing season</i>	95%	92%
<i>Aerate turf at twice-yearly rate</i>	95%	98%
<i>Fertilize turf at twice-yearly rate</i>	95%	98%
<i>Prune trees and shrubs at Mode 2 level</i>	95%	60%
<i>Vandalism/safety repairs within two working days</i>	95%	99%

Performance measures and goals for the street maintenance related functions were adopted in 1999. Results for calendar year 2008 are shown below.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of roadways maintained to rideability index of “good” to “excellent”</i>	95%	95%
<i>Percentage of potholes repaired within 5 working days of report</i>	100%	89%
<i>Miles of streets prepared for resurfacing</i>	25-30 miles	146%
<i>Residential streets slurry sealed on a five year cycle</i>	38.2 miles	100%
<i>Miles of arterials/collectors overlaid annually (2-3 miles)</i>	1.52	2.76
<i>Percentage of missing street signs replaced within five working days of report</i>	100%	97%
<i>Percentage of hazard complaint calls responded to with corrective action within 24 hours of report</i>	100%	100%

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of streetlight outages repaired within 5 working days of report (City owned lights only)</i>	100%	90%
<i>Public R.O.W. weed abatement requests completed within two weeks of report</i>	100%	98%
<i>Percentage of school crosswalks repainted annually</i>	100%	100%
<i>Percentage of requests for sidewalk repair responded to with temporary repair within 10 working days of report</i>	100%	100%
<i>Amount of sidewalk repair performed annually (in square feet)</i>	38,000	15,716
<i>Amount of curb and gutter repaired annually (in linear feet)</i>	3,000	1,041
<i>Miles of major creek channel flows checked annually and cleared of major obstructions</i>	24.01	24.01
<i>Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles</i>	100%	100%

BUDGET HIGHLIGHTS

The Public Works Maintenance Division is continuing its effort to meet the needs, goals, and expectations of the Department and the City. These efforts have been hampered by ongoing reductions and freezes in services and supplies. The reductions caused by the current recession have eroded the Division's ability to meet all of its performance measure goals. The current loss of \$775,000 of Gas Tax to replace General Fund contributions to Street Maintenance operations will cause a drop in our Pavement Condition Index (PCI), particularly if it continues for any length of time. The cost to maintain roads with higher PCI is less expensive than reconstructing roads in poor condition. These challenges present a hurdle that the Division is rising to meet.

In addition to the ongoing suspension of a Park Maintenance Worker position and reductions in part-time staffing for Streets and Parks, three additional positions in the Division remain frozen.

Creek Maintenance costs are running higher than budgeted due to the continuing focus on clearing channels and maintaining their ability to carry flood flows. Streets and concrete crews have assisted in the creek maintenance efforts. We are also experiencing a shortage of inmates for our Inmate Crew due to prison transitions.

The FY 2009/2010 budget will include:

- The Maintenance Division is proposing reductions in specific performance measures based upon available funding, resources and Council priorities.

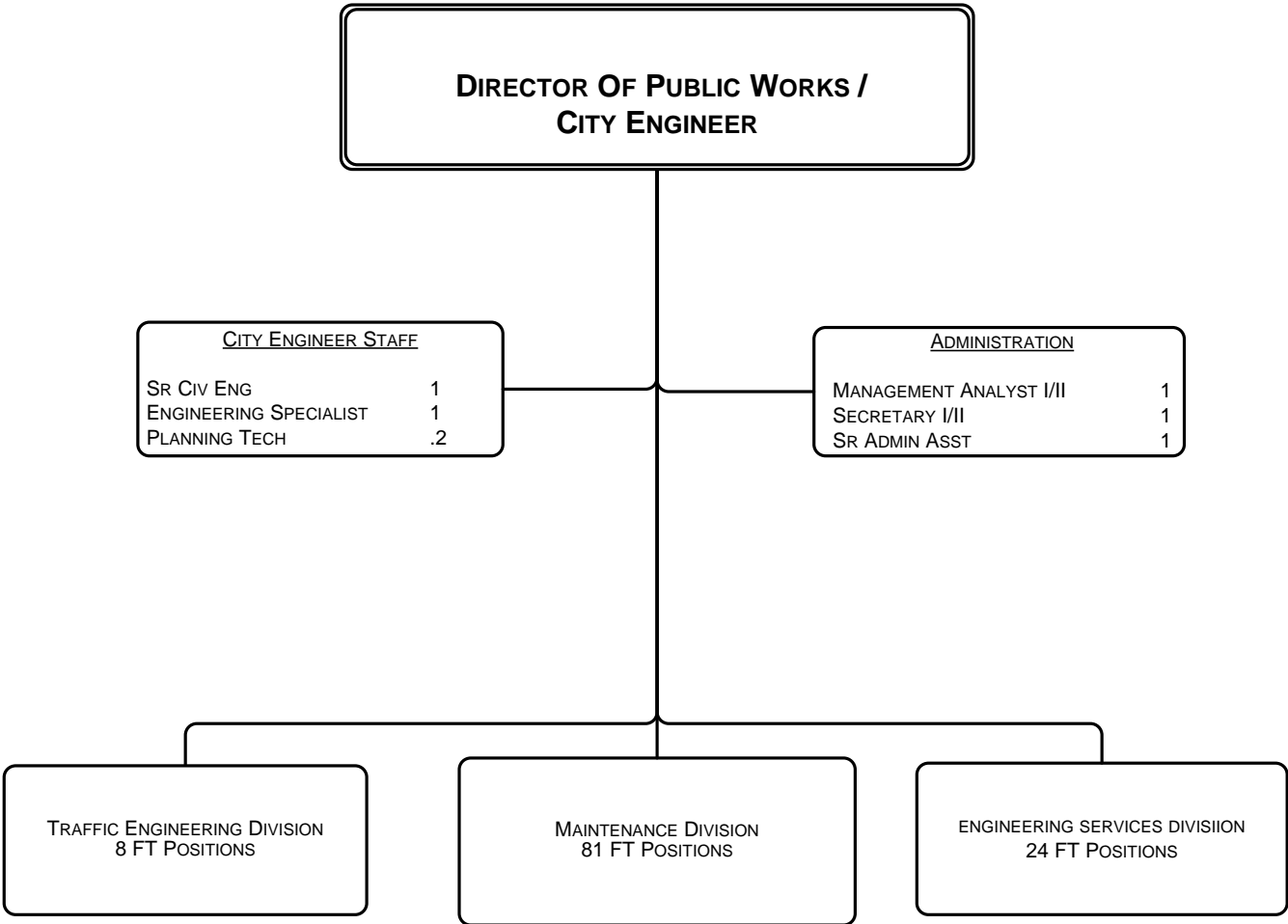
- The Division is currently working with the new California Air Resources Control Board (CARB) laws that will restrict diesel emissions that will result in costly vehicle replacements and/or modifications. These mandated vehicle replacements and modifications will need to be met to avoid costly fines by the Air Resources Board. Staff is on-track to achieve a 60% replacement/modification of our diesel fleet by the end of this year. This will have to be followed by the replacement/modification of the remaining 40% in the next two years. These remaining vehicles include many of the most expensive of the Public Works vehicles and will need continued funding to meet the mandated deadlines.

- The Division is re-evaluating both fees and costs of doing business for utility and sidewalk repairs. Staff is proceeding with a proposed increase to the fee for utility and outside agencies to recover City costs for these services. These fees have not yet been passed on to the residential property owners. Staff will be looking at the impacts to property owners and educating them on options for getting work performed.



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CITY OF VACAVILLE
PUBLIC WORKS DEPARTMENT

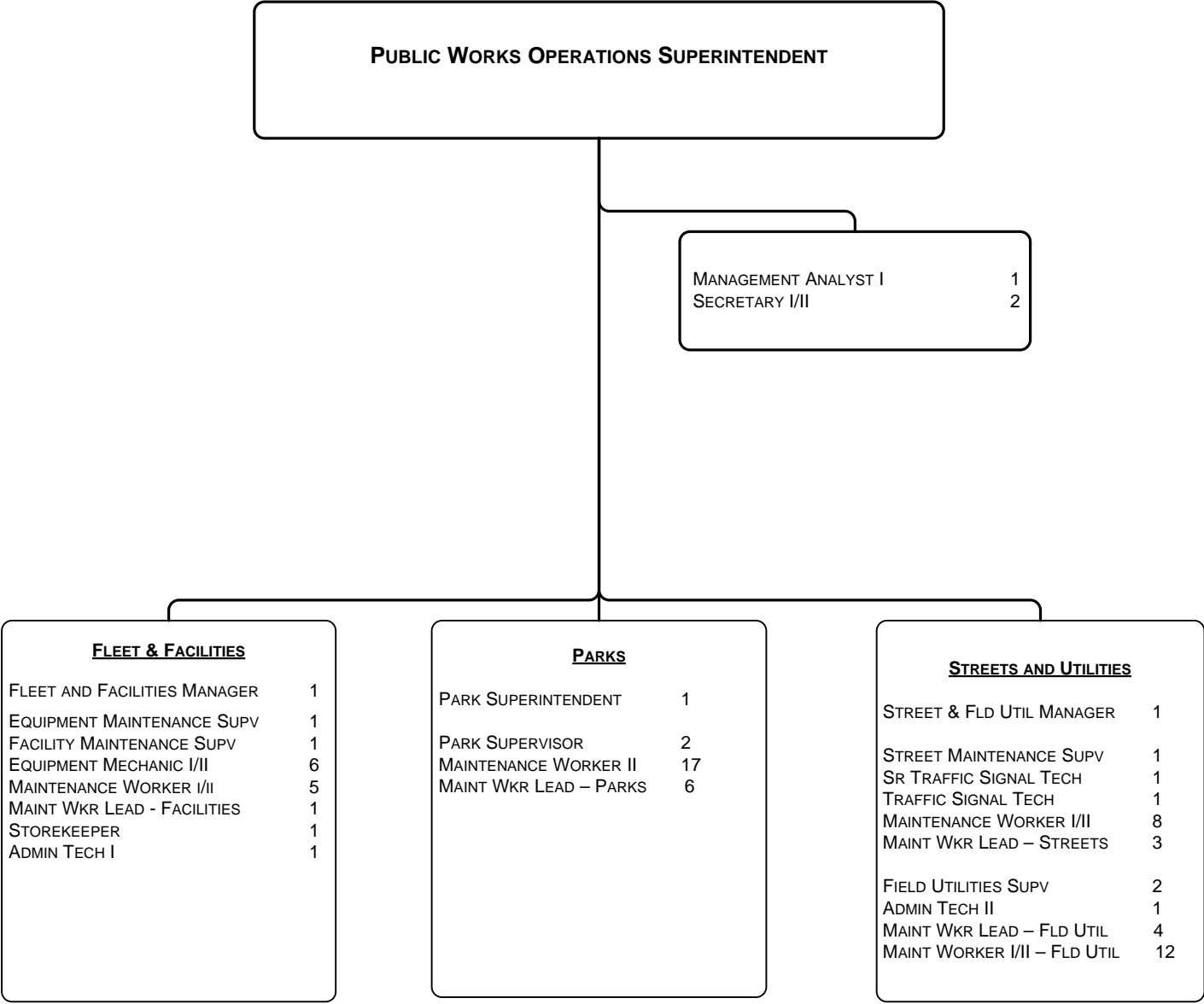


TOTAL FULL TIME POSITIONS
119.2



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CITY OF VACAVILLE
PUBLIC WORKS DEPARTMENT
MAINTENANCE



TOTAL FULL TIME POSITIONS
81

Frozen positions, as shown in the summary of positions, are included above.



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**City of Vacaville
FY 2009-2010 Budget**

PUBLIC WORKS DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$2,905,970	\$3,824,187	\$3,913,916	\$3,388,530
Overtime	31,306	39,287	73,359	75,927
Services and Supplies	1,496,589	1,252,269	1,352,405	1,308,850
Indirect Costs	1,073,280	1,027,709	1,014,030	1,303,855
One-time Costs	0	456,781	75,000	0
Technology Costs	81,849	45,705	80,201	52,538
Total Operating Expenditures	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Source of Funding:				
General Fund - Discretionary Revenue	\$4,260,937	\$5,814,186	\$5,670,675	\$4,464,495
General Fund - Functional Revenue	36,217	43,981	77,412	94,626
Special Revenue - Gas Tax	1,291,840	787,771	760,824	1,570,578
Total Sources of Funding	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Functional Distribution:				
Administration	\$665,377	\$689,502	\$481,144	\$390,714
Traffic Engineering	697,505	801,923	892,794	828,419
Street Maintenance	1,592,399	2,591,711	2,343,862	2,321,814
Traffic Safety	589,124	549,885	599,632	580,866
Concrete Maintenance	227,270	192,786	278,349	263,909
Storm Drainage	385,134	249,653	274,875	273,027
Public Buildings	751,972	822,643	859,222	781,900
Solid Waste Programs	199,963	257,374	231,662	157,858
Central Stores	156,179	166,275	178,856	171,890
Custodial Maintenance	324,072	324,186	368,515	359,302
Total Distribution	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699



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**City of Vacaville
FY 2009-2010 Budget**

**PARKS MAINTENANCE DIVISION
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,352,032	\$1,437,777	\$1,511,326	\$1,448,173
Overtime	65,223	65,547	32,822	33,970
Services and Supplies	421,363	586,628	565,707	552,487
Indirect Costs	366,537	375,116	430,778	380,861
One-time Costs	20,079	7,940	0	0
Technology Costs	0	0	0	0
Total Operating Expenditures	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Source of Funding:				
General Fund - Discretionary Revenue	\$1,762,928	\$2,022,207	\$2,096,485	\$1,870,131
General Fund - Functional Revenue	437,305	425,800	419,148	520,360
Transfer In - Redevelopment	25,000	25,000	25,000	25,000
Total Sources of Funding	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Functional Distribution:				
Parks Administration	\$369,235	\$384,821	\$497,095	\$366,163
Parks and Grounds, North	773,728	995,485	898,624	884,830
Parks and Grounds, South	545,456	558,368	579,891	608,407
Keating Park	158,068	198,291	158,705	150,222
Ballfield Marking	17,395	25,907	28,565	28,743
Creekwalk/Town Square	71,648	64,476	87,155	87,963
Open Space/Weed Abatement	63,485	31,583	41,560	41,555
Pena Adobe/Lagoon Valley	124,581	109,106	70,283	70,431
Tree Maintenance	26,772	38,840	46,800	44,629
Al Patch Park	74,865	66,130	131,955	132,548
Total Distribution	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491



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**City of Vacaville
FY 2009-2011 Budget**

**LIGHTING & LANDSCAPING DISTRICTS
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	962,865	995,012	1,350,409	1,422,227
Overtime	18,635	18,421	0	0
Services and Supplies	479,199	466,823	1,155,398	1,077,411
Indirect Costs	332,805	401,395	37,362	135,038
Contribs to Cap. Improv. Fund	353,852	372,518	434,341	817,362
Contribs to Reserve	0	0	50,227	0
Total Operating Expenditures	\$2,147,356	2,254,169	\$3,027,737	\$3,452,039
Internal Cost Allocation	122,625	128,759	135,191	135,194
Net Operating Expenditures	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

Source of Funding:

General Fund - Discretionary Revenue	\$448,683	\$459,900	\$471,398	\$441,983
Special Revenues - L&L Assessments	2,086,093	2,511,444	2,341,428	2,353,031
Special Rev - Use of Reserve Funds	(264,793)	(588,416)	350,102	792,218
Total Sources of Funding	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

Functional Distribution:

Patwin Park	\$44,983	\$47,499	\$61,925	\$61,945
Vaca Valley Industrial Pk SBL	66,418	47,010	41,849	39,215
Vaca Valley Business Pk SBL	28,872	24,070	28,311	5,039
Nelson Park	34,269	42,845	69,526	49,984
Willows/Gramercy Park	35,248	32,279	39,464	42,847
Alamo Creek Park	93,696	90,336	98,597	102,336
Fairmont Beelard Park	46,319	41,680	53,630	52,179
Padan Park	63,075	59,998	70,205	80,604
Cambridge Park	44,901	40,640	49,392	56,618
Trower Park	37,600	38,793	47,538	45,183
North Orchard Park	52,211	55,491	78,759	74,724
Andrews Park	81,759	73,714	85,235	91,012
Ridgeview Zone (SBL/Park)	170,333	137,613	187,117	225,985
Browns Valley Zone (SBL/Park)	155,411	146,939	180,470	187,285
Gentry Meadowlands SBL	30,251	36,649	39,653	44,531
Country Village SBL	21,164	14,111	25,975	27,627
Prairie Rose SBL	24,046	27,078	31,231	32,231
Stonegate SBL	74,876	82,254	84,623	78,930
Regency Zone (SBL/Cooper Park)	125,614	93,283	119,159	134,337
Hawkins (Valley Oak) Park	22,905	61,474	71,141	100,116
Gentry Meadowlands Park	83,748	68,839	127,402	130,714
Orange Tree Business Park SBL	70,484	58,067	77,892	75,702
Stonegate/Regency DB	2,204	11,354	10,907	19,742
Vaca Valley Business Drainage	1,730	432	1,321	1,320
Vaca Valley Industrial Drainage	3,880	19,860	9,504	9,502
Auto Mall SBL	5,688	2,890	9,049	21,049
Interchange BP SBL	12,344	6,697	12,126	24,126
Royal Cathay SBL	6,075	13,376	9,053	11,053

Account Description	2006/07	2007/08	2008/09	2009/10
	Actual	Actual	Adopted Budget	Proposed Budget
Community Ctr SBL	639	17,871	21,736	29,736
Community Center NP	26,488	27,048	42,108	36,495
Southwood Park	64,760	44,891	49,846	50,748
Stonegate Park	57,137	60,525	86,959	122,913
Country Village/Prairie Rose DB	8,979	10,740	35,148	43,804
Downtown Landscaping	71,211	56,190	84,974	114,761
Spring Lane SBL	1,962	1,632	2,283	3,014
Burton Estates SBL	3,867	1,394	3,710	8,709
Vacaville Business Park SBL	20,697	20,316	28,081	35,078
Arlington Community Park	106,763	106,814	111,972	121,790
Fairmont Beelard SBL	8,375	6,973	7,740	10,240
Pheasant Country Park	81,762	49,389	59,953	60,642
Southwood SBL	1,275	1,908	2,082	2,886
Vacaville Bus Park Drn	3,342	25,401	26,740	34,740
Interchange Bus Park DB	737	2,472	7,720	4,180
Cambridge SBL	7,605	4,934	10,256	18,253
Allison/Ulatis Median SBL	46,111	38,234	63,210	122,883
Auto Mall LT	557	6,763	1,902	1,902
Interchange LT	4,413	4,443	4,560	4,560
Vacaville Bus Park LT	2,355	22,625	7,964	14,964
Royal Cathay LT	1,143	2,674	1,543	1,543
Cannon Station SBL	28,687	41,363	40,070	50,071
Cannon Station Park	72,981	67,568	108,223	173,201
Nelson SBL	2,998	3,495	3,192	3,492
Theatre Landscaping (Basic SBL)	4,137	4206	6,386	8,886
Allison/Ulatis LT	18,677	18,098	21,175	17,815
Vaca Valley Bus. Pk II SBL	0	0	0	0
Vaca Valley Bus. Pk DB	2,137	2,169	39,076	39,076
Vaca Valley Bus. Pk LT	4,455	7,801	3,306	3,307
Petco/I80 SBL	1,400	1,200	6,394	1,394
Crestgate Cove SBL	13,326	16,224	19,500	22,500
Cooper Buffer SBL	13,644	17,360	21,333	18,817
Normandy Meadows NP	8,461	8,376	12,754	18,299
Granada Lane SBL	3,150	2,482	2,224	2,224
Orange Drive MN	1,917	1,828	2,105	2,605
Orange Drive LT	4,835	7,089	4,530	4,530
Countrywood SBL	26,987	40,851	22,392	22,392
Skyview SBL	29,100	20,424	16,851	24,820
Laurel Woods SBL	20,464	15,974	18,409	19,386
Laurel Woods DB	133	5,088	6,009	13,007
North Village SBL	5,534	21,634	95,991	60,186
North Village OS	0	677	0	0
Vaca Valley Bus Pk II-LT	0	4,330	8,010	8,509
Middle Horse Creek DR	0	7,275	8,098	15,100
Costco LT	2,436	2,349	4,066	5,166
Costco SBL	6,634	6,727	7,169	13,030
Hampton Park LT	1,463	1,416	1,298	1,298
Quinn Rd LT	519	2,866	2,410	1,410
North Village DB	133	731	15,068	19,051
North Village LT	7,712	8,081	13,533	13,533
Alamo Place LT	3,830	15,740	4,982	6,582
Alamo Place DR	0	11,727	11,570	15,570
Majestic Oak SBL	424	6,730	14,869	12,468
Majestic Oak LT	708	1,551	2,267	1,267
Majestic Oak DR	1,730	5,499	9,033	14,033

Account Description	2006/07	2007/08	2008/09	2009/10
	Actual	Actual	Adopted Budget	Proposed Budget
Villages on Vine SBL	2,658	11,730	15,166	21,383
Villages on Vine LT	2,066	9,689	4,108	4,108
Villagio SBL	5,808	9,359	18,462	1,090
Villagio LT	626	1,592	890	176
Nob Hill LT	0	10	76	18,134
Portofino SBL	556	12,637	12,115	0
Nob Hill OS	0	702	712	11,982
Amber Ridge SBL	595	9,942	10,381	5,727
Portofino LT	250	2,843	5,552	22,004
Maplewood SBL	1,416	7,691	14,305	7,169
Maplewood LT	186	224	5,669	8,788
Maplewood DR	210	291	7,788	0
Meadowood SBL	444	5,402	3,000	7,905
Meadowood LT	317	286	8,706	0
Southtown SBL	1,838	12,303	10,000	21,687
Southtown LT	371	609	21,687	0
Southtown NP	743	16,556	38,446	28,241
Cheyenne SBL	1,860	1,995	0	13,065
Cheyenne LT	382	605	10,243	13,000
Ventana SBL	762	4,255	6,065	1,049
Southtown DB	0	1,734	18,897	10,000
Cheyenne OS	0	3,571	3,000	8,888
Cheyenne DB	0	403	8,630	9,630
Vine Meadows LT	0	77	0	0
Vine Meadows DR	0	96	0	0
Sterling Chateau #2	0	45	749	647
Sterling Chateau #3	0	26	447	5,500
Stratton Estates OS	0	672	4,000	0
Ivywood OS	0	145	0	1,012
*** Nut Tree Project SBL	0	0	0	53,451
*** Nut Tree Project LT	0	0	0	9,794
Total Distribution	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

NOTE: Final figures for L&L Districts will come from the annual levy reports approved by City Council.

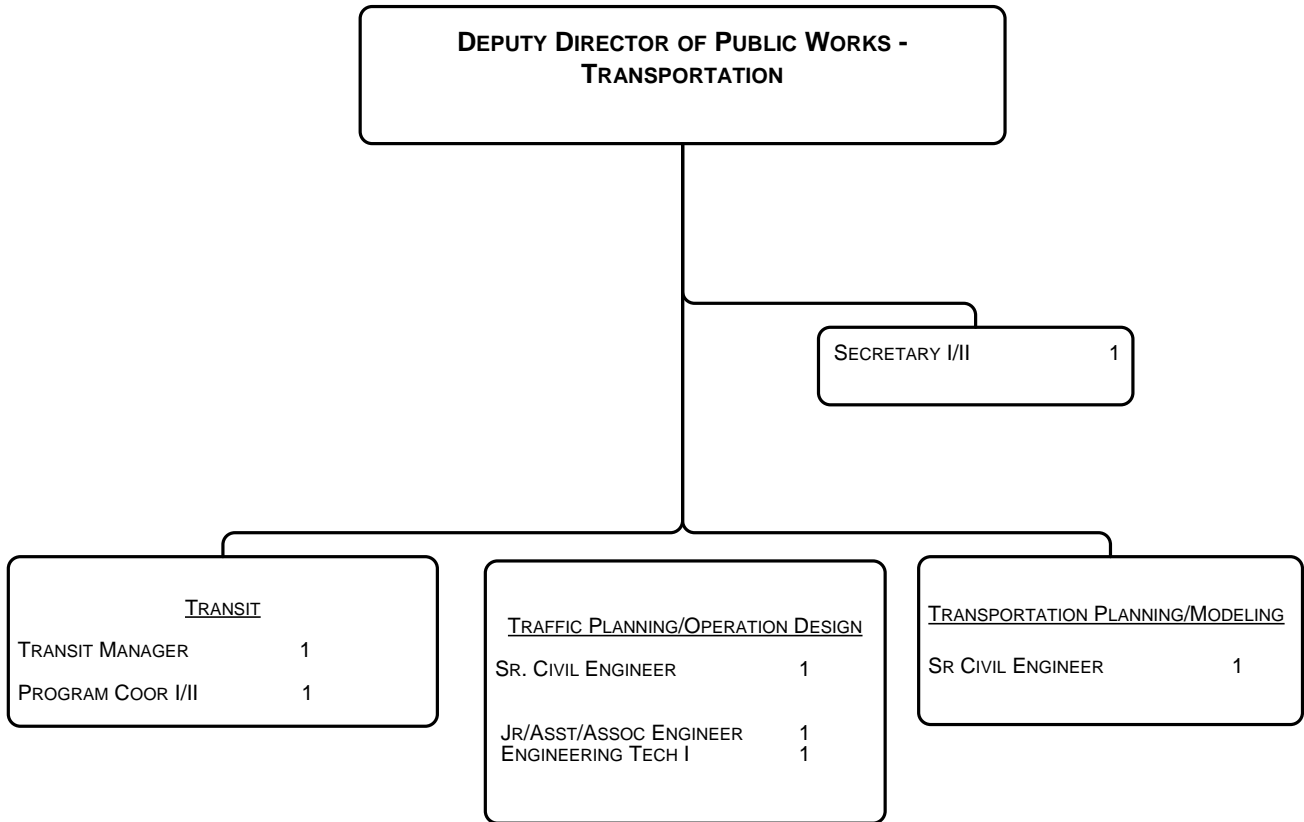
**Reserve is not entered as budget because it is already in fund balance.

***New in FY 08/09



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CITY OF VACAVILLE
TRAFFIC ENGINEERING/TRANSIT DIVISION



TOTAL FULL TIME POSITIONS
8



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**City of Vacaville
FY 2009-2010 Budget**

**TRANSIT OPERATIONS
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$154,352	\$171,323	\$259,118	\$280,396
Overtime	131	0	0	0
Services and Supplies	1,759,174	1,739,572	1,559,757	1,556,427
Indirect Costs	529,933	597,355	249,048	244,089
One-time Costs	0	0	0	0
Technology Costs	6,749	3,458	3,435	9,816
Total Operating Expenditures	\$2,450,339	\$2,511,708	\$2,071,358	\$2,090,728
Internal Cost Allocation	50,614	53,381	55,523	57,466
Net Operating Expenditures	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194
Source of Funding:				
Transportation Development Act (TDA)	\$2,194,350	\$1,259,203	\$871,895	\$853,681
Federal Transit Administration (FTA)	0	960,598	933,460	953,000
Fairbox revenue	292,480	326,065	306,510	321,513
Advertising revenue	14,123	19,223	15,016	20,000
Total Sources of Funding	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194
Functional Distribution:				
Fixed Route - City Coach/SRTP	\$1,693,274	\$1,768,616	\$1,527,685	\$1,506,158
Fixed Route City Link (Fairfield)	140,307	146,466	0	0
Special Services -Taxi and Paratransit	497,261	533,879	599,196	642,036
Fixed Route - Ferry (Vallejo)	0	0	0	0
Solano Bart Express (Fairfield)	170,111	116,128	0	0
Total Distribution	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194



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Engineering Services Division

The Engineering Services Division of the Public Works Department provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, inspects public right-of-way construction for private developments, and runs the Transportation System Management (TSM) program for Vacaville. In addition, the Division is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, and filing of construction plans for projects within the public right-of-way. The Engineering Services Division is comprised of three sections: Administrative Support, Design, and Construction Administration.

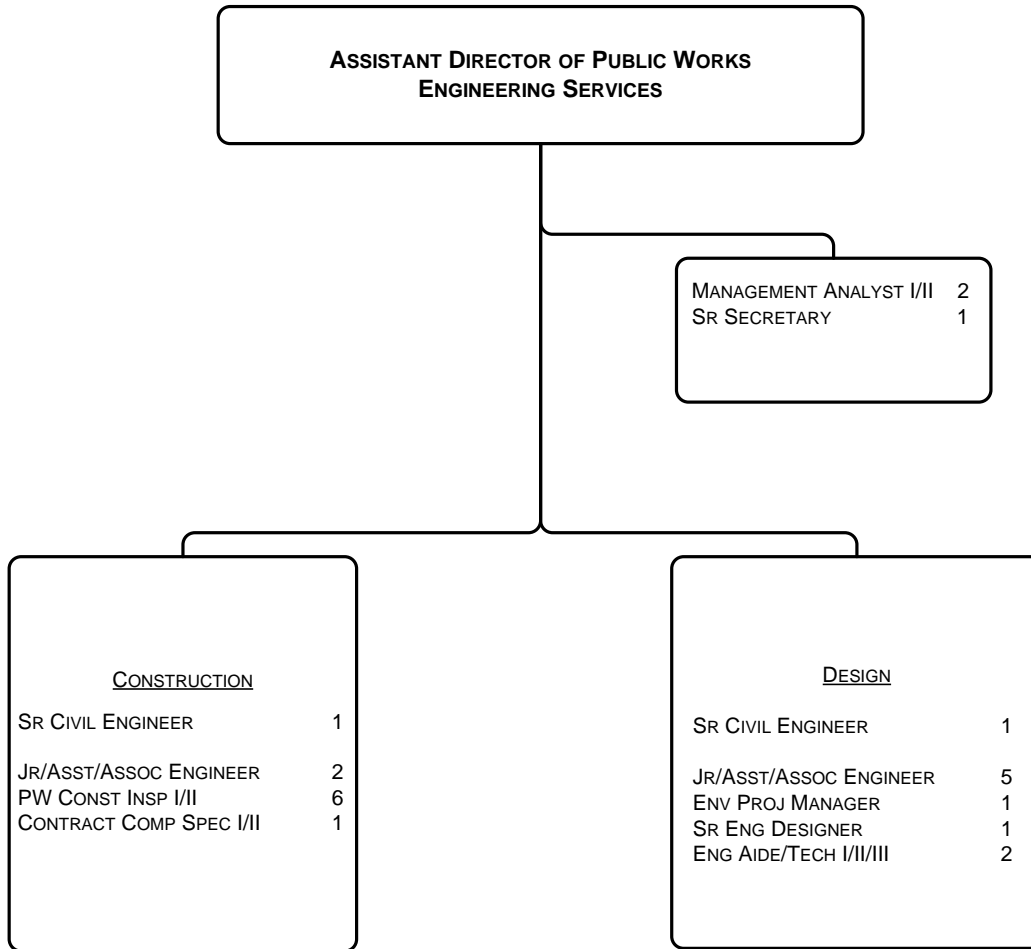
BUDGET HIGHLIGHTS

There is no increase requested for the Public Works Engineering Division. Redistribution of funds among the object codes is attached.

The Engineering Division has made the following changes for an approximate expense reduction to the Division's engineering enterprise fund of \$280K (10% of the fund):

- Relocated Construction Section Associate Engineer to vacant supervisory position in Maintenance. Funding will be transferred directly or indirectly through Lighting and Landscaping Assessment District (L&L's). Savings of \$163K.
- Relocated Public Works Engineering Inspector to Traffic Engineering. Funding will be transferred to Development Impact Fees, Traffic CIP's, and Transit. Savings of \$117K.

CITY OF VACAVILLE
ENGINEERING SERVICES DIVISION



TOTAL FULL TIME POSITIONS
24

**City of Vacaville
FY 2009-2010 Budget**

**ENGINEERING SERVICES
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,000,923	\$1,064,193	\$2,844,196	\$2,641,077
Overtime	5,717	5,161	1,576	1,631
Services and Supplies	107,971	65,628	146,731	142,030
Indirect Costs	97,604	469,988	107,732	103,730
One-time Costs	9,117	537	0	0
Technology Costs	47,979	51,700	50,172	42,447
Total Operating Expenditures	\$1,269,311	\$1,657,207	\$3,150,407	\$2,930,915
Internal Cost Allocation	347,570	364,949	381,641	394,998
Net Operating Expenditures	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913

Source of Funding:

Transfer In - General Fund	\$40,000	\$40,000	\$40,000	\$40,000
Transfer In - Redevelopment	20,000	20,000	20,000	20,000
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees (TSM)	143,747	148,586	143,512	140,701
Special Fund Revenue	1,393,134	1,793,570	3,308,536	3,105,212
Total Sources of Funding	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913

Functional Distribution:

Engineering & Inspection Services	\$1,473,134	\$1,873,570	\$3,388,536	\$3,185,212
Transportation Systems Management	143,747	148,586	143,512	140,701
Total Distribution	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913



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City of Vacaville
 FY 2009-2010 Budget

DEVELOPMENT ENGINEERING
 PUBLIC WORKS DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$399,331	\$307,234	\$180,390	\$161,642
Overtime	3,531	47	3,000	3,105
Services and Supplies	14,846	31,262	35,125	38,361
Indirect Costs	5,389	5,074	6,000	6,100
One-time Costs	0	0	0	0
Technology Costs	11,601	4,093	3,954	2,871
Total Operating Expenditures	\$434,698	\$347,710	\$228,469	\$212,079
Internal Cost Allocation	23,364	24,532	25,654	26,552
Net Operating Expenditures	\$458,061	\$372,242	\$254,123	\$238,631
Source of Funding:				
Development Related Fund Revenue	177,651	152,507	324,000	151,565
Other - Development Related Fund Balance	280,410	219,735	(69,877)	87,066
Total Sources of Funding	\$458,061	\$372,242	\$254,123	\$238,631
Functional Distribution:				
Development Engineering	\$458,061	\$372,242	\$254,123	\$238,631
Total Distribution	\$458,061	\$372,242	\$254,123	\$238,631

Note: This division was moved from Community Development to Public Works.



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UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water and collects, treats, and environmentally disposes of wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities is regulated through permits issued by the California Department of Public Health and the State of California's Central Valley Regional Water Quality Control Board (Regional Board), respectively. These two agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

BUDGET HIGHLIGHTS

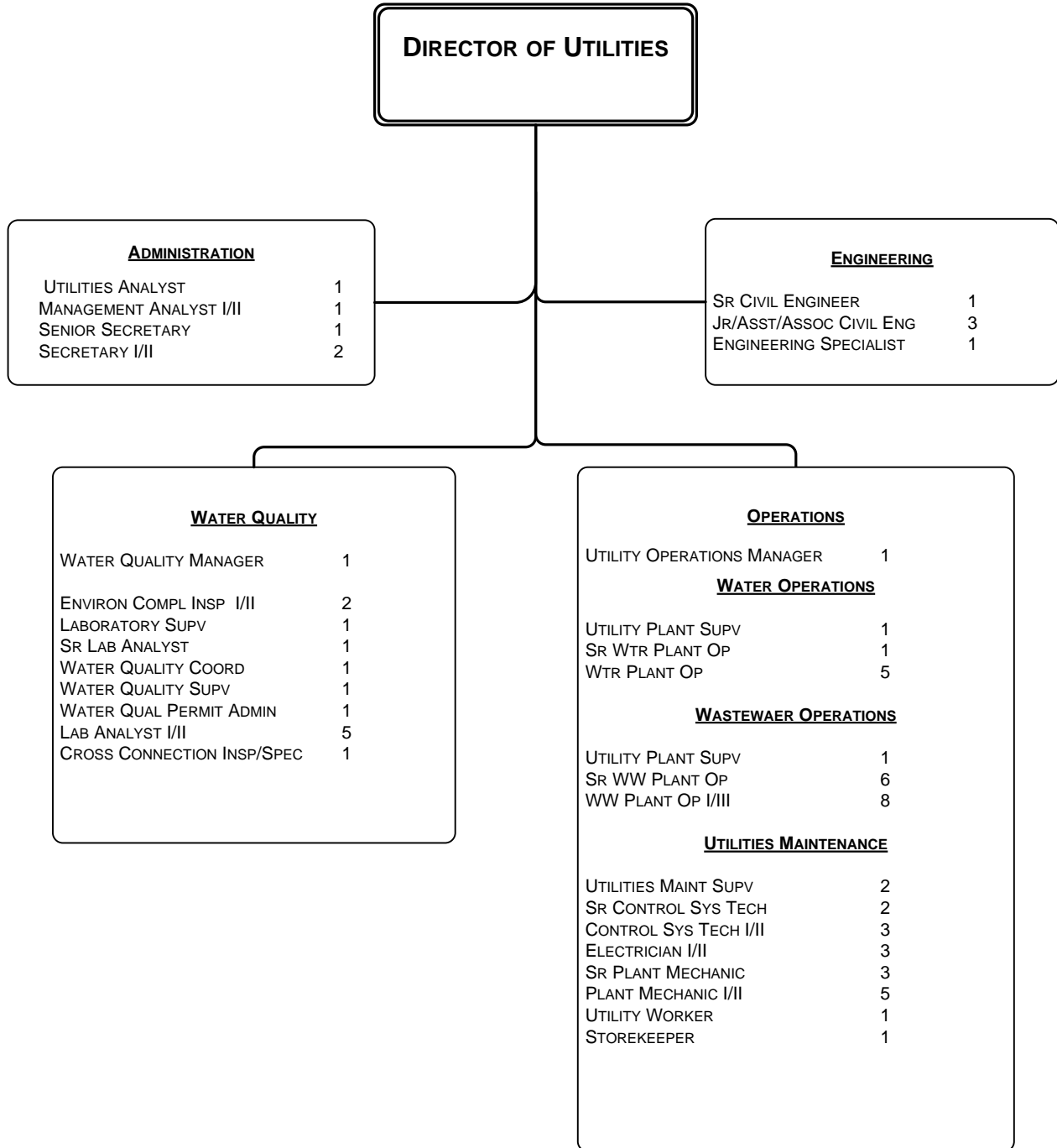
In 2007 the City completed the Easterly Wastewater Plant Renovation and Expansion Project which increased plant capacity from 10 MGD to 15 MGD. Based on the City's most optimistic growth database, plant capacity would last until 2027, eighteen years. In April 2008, the Regional Board adopted a new permit for the Easterly Wastewater Treatment Plant which added new treatment requirements which will necessitate costly improvements to the Easterly Plant. The Regional Board also issued the City a Time Schedule Order which requires nitrate reduction facilities to be operating prior to April 2013, and tertiary level treatment and blending elimination facilities to be operating by April 2015.

Since the completion of the Easterly Expansion project construction, ongoing projects to start-up or modify equipment and processes have been completed. With this, Plant shut-downs and related staff overtime has been nearly eliminated. Overtime was reduced by 38% in a one-year period, and the Department will continue to be vigilant in our pursuit of further reductions.

To address the wastewater permit requirements and the Time Schedule Order, the City has begun work on a Facility Plan, consultant selection, and loan application for the new treatment requirements (Tertiary Project). Pre-design is scheduled to begin in the spring of 2009 and carry through into the 2009/2010 fiscal year. The O&M portion of this project is not budgeted in this document; however, the Tertiary Project financing plan and any required rate increases or budget changes are currently being developed and will be brought before City Council later in 2009.

The proposed FY09/10 operating budget for the Utilities Department contains no equipment or supplies augmentations. Increases in electricity, natural gas, and chemicals are expected; however, these individual object code budgets were covered in part by the annual cost of living adjustment now included in our rate structure and by internal reallocation of budget. The purchase of new or upgraded equipment for the Water Quality laboratory is being deferred, as is the replacement of aging vehicles.

CITY OF VACAVILLE
UTILITIES

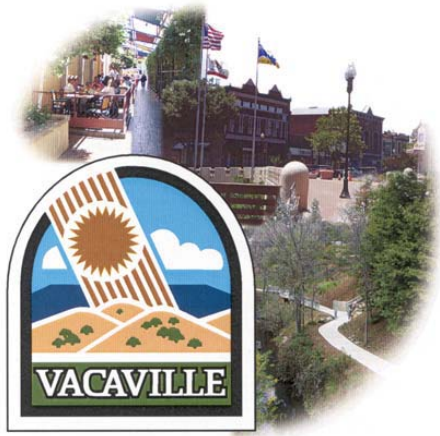


TOTAL FULL TIME POSITIONS
68

**City of Vacaville
FY 2009-2010 Budget**

**WATER UTILITY
UTILITIES DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$3,571,864	\$4,055,576	\$4,425,043	\$4,568,062
Overtime	124,572	121,828	107,993	125,131
Services and Supplies	6,133,322	5,525,428	6,282,227	6,101,384
Indirect Costs	1,318,670	1,375,867	847,134	1,146,833
One-time Costs	0	17,821	9,033	11,006
Technology Costs	7,333	11,398	16,800	6,272
Transfers to Capital Reserve	938,881	1,126,616	1,600,000	1,610,000
Total Operating Expenditures	\$12,094,642	\$12,234,534	\$13,288,230	\$13,568,688
Internal Cost Allocation/Bad Debt Expense	1,022,890	1,099,011	1,104,084	1,214,000
Net Operating Expenditures	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688
Source of Funding:				
Enterprise Fund Revenue	\$11,372,419	\$15,811,125	\$13,962,471	\$15,080,481
Use of (Contribution To) Fund Balance	1,745,113	(2,477,580)	429,843	(297,793)
Transfer in from Sewer Fund	0	0	0	0
Total Sources of Funding	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688
Functional Distribution:				
Water Supply and Production	\$4,074,506	\$3,982,822	\$4,367,134	\$4,447,041
Transmission and Distribution	1,382,730	1,448,280	1,557,196	1,612,201
Customer Services: Field Service	1,557,340	363,504	387,252	401,225
NBR Treatment Plant	2,224,717	2,173,534	2,314,000	2,395,000
Utilities Maintenance	954,777	987,311	978,000	1,031,778
Water Conservation Program	22,992	21,419	39,000	40,000
Backflow Repair/Maint	184,776	181,017	209,285	179,021
Water Quality Laboratory	297,954	325,051	319,000	338,485
Equipment Repair and Maint	127,903	174,798	0	0
Engineering Services	43,194	41,736	59,613	61,035
Facilities Replacement (Transfer)	(52,982)	1,126,614	1,600,000	1,610,000
Cost Distributions/Bad Debt Expense	1,022,890	1,099,011	1,104,090	1,214,000
Excise Taxes (Measure G)	1,276,735	1,408,448	1,457,744	1,452,903
Total Distribution	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688



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**City of Vacaville
FY 2009-2010 Budget**

**SEWER UTILITY
UTILITIES DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$5,286,078	\$5,817,869	\$6,666,104	\$6,807,816
Overtime	570,016	640,964	167,263	411,384
Services and Supplies	5,723,558	5,651,789	5,507,951	5,657,494
Indirect Costs	2,125,055	2,509,496	1,800,797	1,995,611
Transfer to Water Fund	0	0	0	0
One-time Costs	65,999	54,408	15,302	4,783
Technology Costs	12,046	33,960	65,999	56,444
Transfers to Capital Reserve	4,657,444	4,225,657	4,540,000	3,386,900
Total Operating Expenditures	\$18,440,196	18,934,143	18,763,416	18,320,432
Internal Cost Allocation/Bad Debt & Debt Expense	1,318,311	1,391,356	1,490,796	1,576,029
Net Operating Expenditures	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461
Source of Funding:				
Enterprise Fund Revenue	\$18,822,730	\$19,456,447	\$19,727,570	\$20,121,617
Use of (Contribution To) Fund Balance	935,777	869,052	526,642	(225,156)
Total Sources of Funding	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461
Functional Distribution:				
Easterly Treatment Plant	\$4,692,511	\$5,323,335	\$4,669,239	\$5,266,788
Industrial Treatment Plant	172,907	37,621	0	0
System Maintenance	1,213,750	1,430,073	1,580,213	1,496,544
System Administration	1,553,437	1,456,337	1,505,791	1,411,145
Utilities Maintenance	2,131,750	2,191,809	2,283,000	2,429,510
Water Quality Laboratory	746,639	752,153	798,752	798,437
Source Control	435,064	574,497	676,311	632,194
Sludge Disposal	0	0	56,000	56,000
Easterly Permitting	1,900	18,432	71,042	69,672
Cogeneration	220	0	1,649	1,707
Equipment Repair & Maintenance	457,362	453,654	0	0
Engineering Services	65,211	62,604	89,420	91,535
Facilities Replacement (Transfer)	4,657,444	4,225,657	4,540,000	3,386,900
Transfers out to Water Fund	0	0	0	0
Cost Distributions/Bad Debt & Debt Expense	1,318,311	1,391,356	1,490,796	1,576,029
Excise Taxes (Measure G)	2,312,000	2,407,971	2,492,000	2,680,000
Total Distribution	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461



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NON-DEPARTMENTAL

The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and ABAG; animal shelter costs; utilities costs not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget also includes debt service payments on open space acquisitions, and a \$150,000 contribution to the library (allocated from Measure I revenues).

BUDGET HIGHLIGHTS

The Non-Departmental budget includes funding for the costs of animal control and animal shelter services. The former was increased 5% over the previous fiscal year while the latter is projected to increase 10% based on the actual FY08/09 increase. Under the terms of the MOU, the City receives all fees for the licensing of animals within its jurisdiction.

The proposed budget further includes \$27,960 for the City's share of an interim director and annual maintenance costs for the Solano Emergency Communications Activities (SECA) countywide interoperability project, \$7,100 for the surveillance camera maintenance agreement, and \$11,400 for the costs associated with the use of the reverse 911 notification system. County property tax administration fees have increased to a projected \$318,329. In total, the FY09/10 budget has been reduced an additional 1% over the prior fiscal year.

General fund vehicle replacement costs remain budgeted at \$200,000 per year. Primarily used for patrol cars and maintenance vehicles, these costs, normally funded through a General Fund operating transfer, will again be from fund balance this fiscal year



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**City of Vacaville
FY 2009-2010 Budget**

NON-DEPARTMENTAL

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$15,006	\$7,071	\$15,070	\$15,597
Services and Supplies	981,500	1,329,304	1,505,968	1,303,307
Indirect Costs	604,082	643,211	593,977	607,674
One-time Costs**	10,507	16,569	297,960	317,960
Technology Costs	17,160	60,491	28,295	23,407
Total Operating Expenditures	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Source of Funding:

General Fund - Discretionary Revenue	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945
Total Sources of Funding	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Functional Distribution:

Non-Departmental - General	\$1,146,601	\$1,545,339	\$1,941,205	\$1,917,945
Radio System*	142,477	172,130	209,629	200,000
Library subsidy	150,000	150,000	150,000	150,000
Open Space Debt Payments	189,177	189,177	140,436	0
Total Distribution	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Note:

*Vehicle replacement contributions shown as operating transfer; see
"Sources and Uses: General Fund Operations"*

**Radio system (maintenance and site lease costs) previously included in the IT Division Budget.*

***Includes \$150,000 library subsidy beginning in FY 08/09.*



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INTERNAL SERVICE FUNDS



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INTERNAL SERVICE FUNDS

GENERAL LIABILITY AND WORKERS' COMPENSATION SELF-INSURANCE PROGRAMS

The City's various property and casualty insurance programs are consolidated into one Internal Service Fund. This fund includes the following insurance coverages:

- General and Automobile Liability;
- Automobile Physical Damage;
- All-Risk Major Property (excluding flood and earthquake);
- Boiler and Machinery, and
- Crime/Faithful Performance of Duty;

Most of the above insurance coverages are obtained through the City's participation as a member of the California Joint Powers Risk Management Authority (CJPRMA).

The City provides workers' compensation benefits to injured workers in accordance with the State of California Labor Code. The City is self-insured under a certificate of consent issued by the State of California Department of Industrial Relations. The City pays for the first \$350,000 of any one occurrence. The City obtains excess workers' compensation coverage through its participation in the Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority.

The costs incurred for these insurance programs are allocated to departments through internal service charges. Workers' comp charges are based on a percentage of salary. For FY 09-10, workers' comp charges range from 3% - 10% of salary, depending on job classification, averaging about 6.1% of payroll.

Data on reserve funding and estimated long-term liabilities are shown below:

	Estimated 6/30/09	Estimated 6/30/2010
Long Term Claims Liability:		
Workers' Compensation	\$ 4,817,000	\$ 4,817,000
General Liability	\$ 864,000	\$ 864,000
Total Long Term Liabilities	\$ 5,681,000	\$ 5,681,000
Reserve Funding:		
Workers' Compensation	\$ 2,914,730	\$ 2,528,248
General Liability	\$ 645,201	\$ 1,041,443
Total Reserve Funding	\$ 3,559,931	\$ 3,566,691
Percent Funded:	63%	63%

Overall, long term liabilities have been declining over the past several years for both general liability and workers' compensation. The percent funded represents the amount of funding available to meet the reserve requirement.



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**City of Vacaville
FY 2009-2010 Budget**

**GENERAL LIABILITY SELF-INSURANCE
INTERNAL SERVICE FUND**

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$2,305,161	\$2,385,609	\$1,001,617	\$757,513
Internal Charges	1,101,666	1,118,877	1,440,000	1,018,292
Other Revenue	0	0	0	1,000,000
Total Resources:	\$3,406,827	\$3,504,486	\$2,441,617	\$2,775,805
Uses:				
Pooled and Excess Insurance Costs	\$587,502	\$437,772	\$601,325	\$486,643
Transfer to Retiree Medical	0	500,000	500,000	0
Transfer to Restricted General Fund	0	800,000	0	0
Claims Administration	339,178	462,524	295,091	251,908
Claims Losses	94,538	302,572	400,000	993,000
Total Uses:	\$1,021,218	\$2,502,868	\$1,796,416	\$1,731,551
Projected Ending Balance:	\$2,385,609	\$1,001,617	\$645,201	\$1,044,254



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**City of Vacaville
FY 2009-2010 Budget**

**WORKERS COMPENSATION
INTERNAL SERVICE FUND**

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$3,007,265	\$3,603,699	\$3,252,086	\$3,021,563
Internal Charges	2,679,667	2,517,328	2,455,750	2,275,063
Total Resources:	\$5,686,932	\$6,121,027	\$5,707,836	\$5,296,626
Uses:				
Pooled and Excess Insurance Costs	\$353,400	\$575,388	\$406,587	\$374,061
Claims Administration	262,451	794,955	560,519	491,317
Benefit Payments	867,382	498,598	1,326,000	1,403,000
Transfer to General Fund	0	1,000,000	500,000	500,000
Transfer to Retiree Benefits Fund	600,000	0	0	0
Total Uses:	\$2,083,233	\$2,868,941	\$2,793,106	\$2,768,378
Projected Ending Balance:	\$3,603,699	\$3,252,086	\$2,914,730	\$2,528,248



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RETIREE BENEFITS

This fund is used to account for two types of expenses per existing labor agreements: (1) retiree medical insurance benefits, and (2) payment of accrued and vested leave balances to employees who are retiring or otherwise leaving City employment. Costs incurred for this program are allocated to departments through internal service charges, based on a percentage of payroll. Costs have been increasing steadily, due to significant increases in health care premiums and a growing retiree population. For FY 09/10, the internal service charge has been increased to 8% of salary costs.

With respect to retiree medical benefits, the City has an unfunded liability related to future benefits payable to existing retirees and employees. The liability can be reduced substantially by “pre-funding” the obligation to pay medical benefits the same as we do for retirement benefits. Beginning in FY 07/08 the internal charges for retiree medical benefits were increased by \$800,000 citywide, of which \$500,000 comes from the General Fund. This set aside amount will have to increase in the future to fully implement the pre-funding plan.



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**City of Vacaville
FY 2009-2010 Budget**

**RETIREE BENEFITS
INTERNAL SERVICE FUND**

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Resources:				
Projected Beginning Balance	\$1,109,907	\$1,551,748	\$405,548	\$895,934
Transfer from Insurance Reserve Funds	0	0	500,000	800,000
Internal Charges	2,983,327	1,333,367	4,004,529	4,717,199
Total Resources:	\$4,093,234	\$2,885,115	\$4,910,077	\$6,413,133
Uses:				
Retiree Medical Premiums	\$1,988,611	\$2,274,476	\$2,688,351	\$2,928,404
Retiree Medical Setaside	0	0	800,000	800,000
Payments for Accrued Leave Balances	552,875	205,091	525,792	1,000,000
Total Uses:	\$2,541,486	\$2,479,567	\$4,014,143	\$4,728,404
Projected Ending Balance:	\$1,551,748	\$405,548	\$895,934	\$1,684,729



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CENTRAL GARAGE AND FUEL STATION

Central Garage services for City vehicles are provided through Public Works. Departments are charged for actual work performed on their vehicles, on a time and materials basis. Rates are routinely compared with an average of private auto repair services to ensure that the City's costs are at or below market. A fuel and compressed natural gas (CNG) station is also operated at the Central Garage. An increase in the fuel station budget reflects a projected increase in the cost of fuel supplies.

Operations will be reviewed in the coming year for efficiencies and cost reductions to mitigate the deficit spending in the fund.



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City of Vacaville
 FY 2009-2010 Budget

CENTRAL GARAGE & FUEL STATION
 INTERNAL SERVICE FUND

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$58,669	\$49,782	(\$28,658)	(\$28,658)
Internal Service Charges, Garage	1,557,845	1,559,300	1,827,935	1,445,387
Internal Service Charges, Fuel/CNG Station/SID	946,756	1,188,700	989,598	1,054,769
Total Resources:	\$2,563,270	\$2,797,782	\$2,788,875	\$2,471,498
Uses:				
Salaries and Benefits	\$754,317	\$879,238	\$949,819	996,713
Sublet Costs - Garage	292,429	300,548	314,339	275,000
Vehicle Parts - Garage	369,455	350,716	356,075	360,000
Garage Supplies and Overhead	135,696	123,451	176,472	180,771
Fuel Station Supplies and Overhead	961,591	1,172,487	1,020,828	1,103,458
Total Uses:	\$2,513,488	\$2,826,440	\$2,817,533	\$2,915,942
Projected Ending Balance:	\$49,782	(\$28,658)	(\$28,658)	(\$444,444)



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

This internal service fund is used to replace existing vehicles, including police patrol cars, sedans, vans, and pickups, as well as other rolling stock such as tractors, trailer-mounted pumps and generators, and gators. Excluded are major fire apparatus, which are on a lease-purchase program. Balances are tracked by the contributing funding source. Additions to the fleet are budgeted in departmental operating budgets.



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**City of Vacaville
FY 2009-2010 Budget**

**VEHICLE & EQUIPMENT REPLACEMENT
INTERNAL SERVICE FUND**

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget **
Resources:				
Projected Beginning Balance (<i>working capital</i>)	\$2,281,477	\$2,430,975	\$2,268,328	\$2,238,476
Operating Transfer from General Fund	300,000	300,000	0	0
Internal Service Charges, Water	98,650	83,101	83,101	83,102
Internal Service Charges, Sewer	111,942	111,942	111,942	111,942
Internal Service Charges, Engineering Services	0	0	0	0
Internal Service Charges, Building Related	9,690	0	0	0
Internal Service Charges, L&L Districts	102,469	97,852	97,605	97,606
Total Resources:	\$2,904,228	\$3,023,870	\$2,560,976	\$2,531,126
Uses:				
Vehicles, General Fund	\$300,000	\$299,010	\$300,000	\$200,000
Vehicles, Water	85,122	147,374	0	0
Vehicles, Sewer	88,129	24,950	22,500	254,000
Vehicles, Engineering Services	0	77,317	0	0
Vehicles, Building Related	0	(1,215)	0	0
Vehicles, L&L Districts	0	208,105	0	0
Total Uses:	\$473,251	\$755,541	\$322,500	\$454,000
Projected Ending Balance:	\$2,430,975	\$2,268,328	\$2,238,476	\$2,077,126

** FY 09/10 equipment replacement to be determined.

Note: Balances are tracked by individual fund.



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TECHNOLOGY REPLACEMENT FUND

Information technology has become an essential and integral part of City operations and services. As its role has grown, so has the need to maintain the hardware and software that is critical to the organization-wide technology infrastructure. Based on the recommendation of the Information Technology Steering Committee (ITSC), an internal service fund for technology was established in FY 05/06. Included are servers and desktop computers (based on a 5 year lifespan), network devices, and software licensing for citywide applications. Through this replacement mechanism, the organization benefits from consistent availability of mission-critical technology, improved data security, increased staff efficiency, and greater accessibility to current versions of software applications. Costs are allocated to department operating budgets through internal service charges based on number of desktop computers and the applications that reside on each server.

The fund budget for FY 09/10 includes ten additional Toughbooks purchased under a grant to the Fire Department. The beginning fund balance for FY09/10 will be approximately \$430,000. The internal charges are calculated annually based on smoothing over five years; however, the expenditures are based on the purchase date and life of the devices and therefore vary from year to year.



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**City of Vacaville
FY 2009-2010 Budget**

**TECHNOLOGY REPLACEMENT
INTERNAL SERVICE FUND**

	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$363,342	\$396,885	\$421,483	\$421,483
Internal Service Charges	730,518	696,841	957,724	854,756
Total Resources:	\$1,093,860	\$1,093,726	\$1,379,207	\$1,276,239
Uses:				
Server Replacement	\$0	\$0	\$137,977	\$112,290
PC Replacement	71,604	149,897	241,076	187,941
Network Device Replacement	121,912	32,743	79,979	105,721
Software Licensing	320,501	383,922	439,987	388,702
Services & Non Capital Computer Equipment	182,958	105,681	58,705	60,102
Total Uses:	\$696,975	\$672,243	\$957,724	\$854,756
Projected Ending Balance:	\$396,885	\$421,483	\$421,483	\$421,483



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City of Vacaville
 FY 2009-2010 Budget

EQUIPMENT CAPITAL LEASE OBLIGATIONS

FY Beg	Equipment	Funding Source	Term	Payments				
				2009	2010	2011	2012	Thereafter
FY 05/06	2 - FD Engines	General Fund	10 yrs	83,949	83,949	83,949	83,949	167,898
FY 06/07	Ladder Truck	General Fund	10 yrs	117,503	117,503	117,503	117,503	352,509
	Brush Unit/Explr Equip	General Fund		28,286	28,286	28,286	28,286	84,858
	Backhoe	General Fund		15,324	15,324	15,324	15,324	45,972
	Water Truck	Sewer		8,480	8,480	8,480	8,480	25,440
FY 07/08	Brush Unit	Fire DIF	10 yrs	17,973	17,973	17,973	17,973	53,919
	Asphalt Grinder	Gas Tax		43,735	43,735	43,735	43,735	131,205
	Backhoe	Sewer Equip Rplcmnt		10,664	10,664	10,664	10,664	31,992
	Dump Truck	Water Equip Rplcmnt		11,144	11,144	11,144	11,144	33,432
	4-Yard Loader	Water & Sewer Equip Rplcmnt; Gen Fund		25,163	25,163	25,163	25,163	75,489
	30-Ton Trailer	Water Equip Rplcmnt		3,235	3,235	3,235	3,235	9,705
Annual Totals Through FY 07/08				\$ 365,456	\$ 365,456	\$ 365,456	\$ 365,456	\$ 1,012,419
FY 08/09	Flusher Truck	Water & Sewer Equip Rplcmnt	10 yrs	\$24,312	\$24,312	\$24,312	\$24,312	\$97,248
	Asphalt Patch Truck	Gas Tax		23,949	23,949	23,949	23,949	95,796
	15" Brush Chipper	Gas Tax		5,020	5,020	5,020	5,020	20,080
	Utility Vacuum Sys Trailer	Water Major Rplcmnt & Repairs		3,925	3,925	3,925	3,925	15,700
Annual Totals through FY 08/09				\$ 422,662	\$ 422,662	\$ 422,662	\$ 422,662	\$ 1,241,243



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CAPITAL IMPROVEMENT PROGRAM



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City of Vacaville
2009/2010 C.I.P. Budget, General Plan Consistency and CEQA Review

Category/Fund Name	Fund Number	Available Funding for FY 2009/2010	2009/2010 CIP Budget	Remaining Balance
Public Buildings and Grounds				
General Fund	11107	\$0	\$0	\$0
General Facilities	14163	0	0	0
Police Impact	14165	0	0	0
Fire Impact	14167	17,974	17,974	0
Total Public Buildings and Grounds		\$17,974	\$17,974	\$0
Streets, Bridges and Lighting				
Gas Tax Section 2105	14130	\$76,446	\$76,446	\$0
Gas Tax Section 2106	14131	0	0	0
Traffic Impact Fee	14168	1,695,216	1,602,000	93,216
Grants		207,236	207,236	0
Total Streets, Bridges and Lighting		\$1,978,898	\$1,885,682	\$93,216
Storm Drain System				
Open Space Preservation	14162	\$0	\$0	\$0
Drainage Detention Zone 1	14169	84,537	84,537	0
Drainage Detention Zone 2	14171	0	0	0
Drainage Conveyance	14173	29,392	29,392	0
Drainage Conveyance-Water Quality	14174	10,509	10,509	0
Total Storm Drain System		\$124,438	\$124,438	\$0
Parks and Recreation				
Park & Recreation DIF	14160	\$0	\$0	\$0
Total Parks and Recreation		\$0	\$0	\$0
Sewer Utility System				
Sewer Facilities Rehabilitation	15102	\$3,167,000	\$3,167,000	\$0
Sewer Major Replacement	15103	1,000,000	1,000,000	0
Sewer DIF Connection Fees	15111	4,685,159	4,624,000	61,159
Total Sewer Utility System		\$8,852,159	\$8,791,000	\$61,159
Water Utility System				
Water Facilities Rehabilitation	15202	\$1,465,000	\$1,465,000	\$0
Water Plant DIF	15211	3,481,626	3,297,000	184,626
Water Distribution DIF	15212	2,768,724	1,330,000	1,438,724
Total Water Utility System		\$7,715,350	\$6,092,000	\$1,623,350
Vacaville Redevelopment Agency				
Low Income Housing Fund	22801	\$5,947,600	\$5,947,600	\$0
Vacaville Community Capital Improvement	24302	497,200	497,200	0
I-505/80 Capital Improvements	24312	875,200	875,200	0
Total Vacaville Redevelopment Agency		\$7,320,000	\$7,320,000	\$0
Total CIP Budget for Fiscal Year 2009/2010		\$26,008,819	\$24,231,094	\$1,777,725

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Public Buildings and Grounds

		General Fund* 11107	General Facilities* 14163	Police Impact* 14165	Fire Impact 14167	Total
Fund Balance					(\$31,580)	(\$31,580)
Prior Budget Commitments					(\$32,675)	(\$32,675)
Other Budget Commitments						
Other Revenue					\$82,229	\$82,229
Available Funding for FY 2009/2010		\$0	\$0	\$0	\$17,974	\$17,974
Project		Budget	Budget	Budget	Budget	Total
1	Fire Department Brush Truck				\$17,974	\$17,974
	Description: This budget provides funding for the annual lease payment for the purchase of the Fire Department brush truck which provides brush fire protection to newly developing areas north of Browns Valley.					
	General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan.					
	Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required.					
	(CIP Account # 810197) Contact: Brian Preciado, Fire Chief/Fire Marshall					
Total Budget: Public Buildings and Grounds		\$0	\$0	\$0	\$17,974	\$17,974
Difference between estimated funding available and proposed budget		\$0	\$0	\$0	\$0	\$0

* No projects budgeted for this year.

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

	Gas Tax 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Grants	Total
Fund Balance			\$3,463,057		\$3,463,057
Prior Budget Commitments			(\$1,510,841)		(\$1,510,841)
Other Budget Commitments	(\$435,327)	(\$339,673)	(\$257,000)		(\$1,032,000)
Other Revenue	\$511,773	\$339,673		\$207,236	\$1,058,682
Available Funding for FY 2009/2010	\$76,446	\$0	\$1,695,216	\$207,236	\$1,978,898

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
2	Street Resurfacing and Rehabilitation Description: This budget provides funding for Maintenance preparation, design and construction for resurfacing various City streets with asphalt concrete and slurry seal. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines. (CIP Account # 820076) Contact: Gary Cullen, Deputy Director of Public Works	\$26,446				\$26,446
3	Street Resurfacing and Rehabilitation (Prop 42) Description: This budget provides funding through State Proposition 42 for Maintenance preparation, design and construction for resurfacing various City streets with asphalt concrete and slurry seal. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines. (CIP Account # 820242) Contact: Shawn Cunningham, Assistant Director of PW				\$207,236	\$207,236

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

	Gas Tax 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Grants	Total
Fund Balance			\$3,463,057		\$3,463,057
Prior Budget Commitments			(\$1,510,841)		(\$1,510,841)
Other Budget Commitments	(\$435,327)	(\$339,673)	(\$257,000)		(\$1,032,000)
Other Revenue	\$511,773	\$339,673		\$207,236	\$1,058,682
Available Funding for FY 2009/2010	\$76,446	\$0	\$1,695,216	\$207,236	\$1,978,898

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
4	Citywide Basemap & Benchmark Expansion Description: This budget provides funding for the purchase of software, equipment and consultant work to update benchmark monuments and for staff time to expand the City's survey documentation to accommodate future development. General Plan Consistency: This activity is consistent with the Transportation, Technology and Communication, & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account #820260) Contact: Shawn Cunningham, Assistant Director of PW			\$12,000		\$12,000
5	Davis Street Widening (Phase 3) Description: This budget provides supplemental funding for the completion of design and the construction to widen the west side of Davis Street to its ultimate width from Hickory Lane to Bella Vista Avenue. This will fully fund the project. With this appropriation, the total project budget increases to \$5,182,700. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA and a Mitigated Negative Declaration has been adopted for the project. (Notice of Determination filed with Solano County on September 5, 2007 - File No.06-151) (CIP Account #820239) Contact: Shawn Cunningham, Assistant Director of PW			\$800,000		\$800,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Grants	Total
Fund Balance				\$3,463,057		\$3,463,057
Prior Budget Commitments				(\$1,510,841)		(\$1,510,841)
Other Budget Commitments		(\$435,327)	(\$339,673)	(\$257,000)		(\$1,032,000)
Other Revenue		\$511,773	\$339,673		\$207,236	\$1,058,682
Available Funding for FY 2009/2010		\$76,446	\$0	\$1,695,216	\$207,236	\$1,978,898
<hr/>						
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
6	Vaca Valley/I-505 SB Interim Improvements Description: This budget provides partial funding for the environmental assessment, preliminary design, final design and construction of interim ramp and intersection improvements to the southbound interchange to accommodate Citywide growth and development. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. CIP Account: New Contact: Shawn Cunningham, Assistant Director of PW			\$240,000		\$240,000
7	Genentech Traffic Signal Reimbursement Description: This budget provides funding for the first of a two year reimbursement to Genetech for the construction of the Vaca Valley Parkway/New Horizons traffic signal. Per the development agreement, the City will pay a total of \$100,000 over the 09/10 and 10/11 Fiscal Years. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status The traffic signal is constructed. This activity is simply reimbursement and therefore not a "project" under CEQA; no environmental review is required. CIP Account: New Contact: Shawn Cunningham, Assistant Director of PW			\$50,000		\$50,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Grants	Total
Fund Balance				\$3,463,057		\$3,463,057
Prior Budget Commitments				(\$1,510,841)		(\$1,510,841)
Other Budget Commitments		(\$435,327)	(\$339,673)	(\$257,000)		(\$1,032,000)
Other Revenue		\$511,773	\$339,673		\$207,236	\$1,058,682
Available Funding for FY 2009/2010		\$76,446	\$0	\$1,695,216	\$207,236	\$1,978,898
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
8	Traffic Signals Description: This budget provides funding for the installation of traffic signals to accommodate increased traffic due to Citywide growth, at locations to be determined during the 09/10 fiscal year. This appropriation brings the total budget to \$228,000. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #820244) Contact: Jeff Knowles, Deputy Director/Transportation			\$200,000		\$200,000
9	Intersection Level of Service Improvements Description: This budget provides supplemental funding for the design and construction of traffic improvements at various intersections to accommodate increased traffic due to Citywide growth. Specific intersections to be identified during the 09/10 fiscal year. With this budget allocation, the total project budget increases to \$475,000. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 820259) Contact: Jeff Knowles, Deputy Director/Transportation			\$300,000		\$300,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax 14130	Gas Tax* 14131	Traffic Impact Fee 14168	Grants	Total
Fund Balance				\$3,463,057		\$3,463,057
Prior Budget Commitments				(\$1,510,841)		(\$1,510,841)
Other Budget Commitments		(\$435,327)	(\$339,673)	(\$257,000)		(\$1,032,000)
Other Revenue		\$511,773	\$339,673		\$207,236	\$1,058,682
Available Funding for FY 2009/2010		\$76,446	\$0	\$1,695,216	\$207,236	\$1,978,898
<hr/>						
Project						
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
10	ADA Right of Way Improvements	\$50,000				\$50,000
	Description: These are set aside funds for the removal of pedestrian barriers within the public right of way, such as the installation of curb ramps.					
	General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan.					
	Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.					
	(CIP Account # 820235)					
	Contact: Gary Cullen, Deputy Director of PW					
Total Budget: Streets, Bridges and Lighting		\$76,446	\$0	\$1,602,000	\$207,236	\$1,885,682
Difference between estimated funding available and proposed budget		\$0	\$0	\$93,216	\$0	\$93,216

* No projects budgeted for this year.

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Open Space Preservation and Detention Zones 1 and 2

		Open Space Preservation*	Drainage Detention Zone 1	Drainage Detention Zone 2*	Total
		14162	14169	14171	
Fund Balance			\$367,488		\$367,488
Prior Budget Commitments			(\$282,951)		(\$282,951)
Other Budget Commitments					
Other Revenue					
Available Funding for FY 2009/2010		\$0	\$84,537	\$0	\$84,537
Project		Budget	Budget	Budget	Total
11	North Horse Creek # 2 Detention Basin Set Aside		\$84,537		\$84,537
	<p>Description: This budget provides supplemental funding for the design and construction of the North Horse Creek Detention Basin #2. With this budget allocation, the total project budget increases to \$341,160.</p> <p>General Plan Consistency: This activity is consistent with the Safety, Land Use & Public Facilities Elements of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA and has an adopted Mitigated Negative Declaration (Notice of Determination No. 124-2006 was filed with County June 6, 2006).</p> <p>(CIP Account # 830025) Contact: Gary Cullen, Deputy Director of Public Works</p>				
Total Budget: Storm Drainage-Open Space Preservation and Detention Zones 1 and 2		\$0	\$84,537	\$0	\$84,537
Difference between estimated funding available and proposed budget		\$0	\$0	\$0	\$0

* No projects budgeted for this year.

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Conveyance

		Drainage Conveyance 14173	Drainage Conveyance - Water Quality 14174	Total
Fund Balance		\$589,865	\$148,570	\$738,435
Prior Budget Commitments		(\$560,473)	(\$138,061)	(\$698,534)
Other Budget Commitments				
Other Revenue				
Available Funding for FY 2009/2010		\$29,392	\$10,509	\$39,901
Project				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
12	Storm Drain System Studies Description: This project is to fund storm drainage system studies as a result of new development. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. (CIP Account # 830015) Contact: Gary Cullen, Deputy Director of Public Works	\$29,392		\$29,392
13	NPDES Permit Description: These are set aside funds for the City's Stormwater NPDES Permit. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account # 830024) Contact: Dave Tompkins, Utilities Director		\$10,509	\$10,509
Total Budget: Storm Drainage-Conveyance		\$29,392	\$10,509	\$39,901
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

* No projects budgeted for this year.

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Parks and Recreation

	Park & Recreation DIF 14160
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Fund Balance	
Prior Budget Commitments	
Other Budget Commitments	
Other Revenue	
Available Funding for FY 2009/2010	<u>\$0</u>

Project		Budget
No.	Project Name/Description/General Plan/Environmental Assessment	
No projects budgeted for this year.		
	Total Budget: Parks and Recreation	<u>\$0</u>
	Difference between estimated funding available and proposed budget	<u>\$0</u>

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$33,622,286	\$33,622,286
Prior Budget Commitments				(\$28,937,127)	(\$28,937,127)
Other Budget Commitments					
Other Revenue		\$3,167,000	\$1,000,000		\$4,167,000
Available Funding for FY 2009/2010		\$3,167,000	\$1,000,000	\$4,685,159	\$8,852,159
Project		Budget	Budget	Budget	Total
14	Easterly Expansion Project-15MGD (DIF 63) Description: This item transfers the Sewer Capital Connection & O&M annual funding allocation to the Easterly Wastewater Treatment Plant Expansion project. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. The City Council adopted an Environmental Impact Report (EIR) for this project in 1997 (Planning File #97-085). CIP Fund#15140 (deposit to superfund) Contact: Dave Tompkins, Utilities Director	\$2,367,000		\$2,640,000	\$5,007,000
15	Easterly Tertiary Project (DIF 23) Description: This budget provides funds for the upgrading of the plant to tertiary treatment as required by the Regional Board. This project will be funded 49% by connection fees and 51% by O&M (DIF 23). This appropriation brings the total project budget to \$8,914,000. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. An environmental assessment in support of an Environmental Impact Report is currently under way. (CIP Account # 850060) Contact: Dave Tompkins, Utilities Director		\$1,000,000	\$1,000,000	\$2,000,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$33,622,286	\$33,622,286
Prior Budget Commitments				(\$28,937,127)	(\$28,937,127)
Other Budget Commitments					
Other Revenue		\$3,167,000	\$1,000,000		\$4,167,000
Available Funding for FY 2009/2010		\$3,167,000	\$1,000,000	\$4,685,159	\$8,852,159
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
16	Wastewater System Studies (DIF 105) Description: This budget provides supplemental funding to perform miscellaneous studies related to collection and treatment. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of CEQA guidelines. Should projects be identified, further review will be required. (CIP Account #850033) Contact: Dave Tompkins, Utilities Director			\$62,000	\$62,000
17	Sewer Main Improvements (DIF 106) Description: This budget provides supplemental funding for the design and construction of various citywide sewer replacements and upgrades. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 850057) Contact: Dave Tompkins, Utilities Director	\$348,000		\$348,000	\$696,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$33,622,286	\$33,622,286
Prior Budget Commitments				(\$28,937,127)	(\$28,937,127)
Other Budget Commitments					
Other Revenue		\$3,167,000	\$1,000,000		\$4,167,000
Available Funding for FY 2009/2010		\$3,167,000	\$1,000,000	\$4,685,159	\$8,852,159
Project		Budget	Budget	Budget	Total
18	Infiltration Control Program (DIF 107)	\$174,000		\$174,000	\$348,000
	<p>Description: This budget provides supplemental funding to perform ongoing testing and reduction of storm water infiltration into the sewer system.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.</p> <p>(CIP Account # 850034) Contact: Dave Tompkins, Utilities Director</p>				
19	Nut Tree Sewer Main-SPRR to Putah South Canal (DIF 16)			\$400,000	\$400,000
	<p>Description: This budget provides supplemental funding to enlarge the City trunk sewer system by replacing an existing 18" line with a 24" line in the northeast sector. This will fully fund the project. This appropriation brings the total budget to \$2,200,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.</p> <p>(CIP Account # 850067) Contact: Dave Tompkins, Utilities Director</p>				

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$33,622,286	\$33,622,286
Prior Budget Commitments				(\$28,937,127)	(\$28,937,127)
Other Budget Commitments					
Other Revenue		\$3,167,000	\$1,000,000		\$4,167,000
Available Funding for FY 2009/2010		\$3,167,000	\$1,000,000	\$4,685,159	\$8,852,159
Project		Budget	Budget	Budget	Total
20	Sewer Facilities Rehab/Upgrade Improvements (DIF 100)	\$278,000			\$278,000
	Description: This budget provides ongoing funding for rehab and upgrades to the sewer system.				
	General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Element of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.				
	(CIP Account # 850046)				
	Contact: Dave Tompkins, Utilities Director				
Total Budget: Sewer Utility System		\$3,167,000	\$1,000,000	\$4,624,000	\$8,791,000
Difference between estimated funding available and proposed budget		\$0	\$0	\$61,159	\$61,159

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
21	Water System Study (DIF 110A) Description: This budget provides funding to update the water distribution computer model and prepare a Water Master Plan. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. Should projects be identified, further review will be required. (CIP Account # 860042) Contact: Dave Tompkins, Utilities Director		\$100,000		\$100,000
22	Water System Mapping (GIS) (DIF 110 B/C) Description: Provide funding to plan and administer water system growth on a GIS platform. (DIF 110B/C) General Plan Consistency: This activity is consistent with the Public Facilities & Technology and Communications Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. (CIP Account # 860084) Contact: Dave Tompkins, Utilities Director	\$85,000	\$85,000		\$170,000
23	Groundwater Monitoring & Modeling (DIF 110D) Description: Provides funding to implement SB 221/610 recommendations for expanded groundwater development. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account #860085) Contact: Dave Tompkins, Utilities Director		\$300,000		\$300,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
24	Water Facilities & Rehab/Upgrade Improvements (DIF 102C)	\$250,000			\$250,000
	Description: Continuing budget for rehabilitation and upgrades to maintain regulatory requirements and plant operations.				
	General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.				
	(CIP Account # 860049)				
	Contact: Dave Tompkins, Utilities Director				
25	Water Main Capacity Program (DIF 111A/B)	\$250,000		\$250,000	\$500,000
	Description: This budget provides supplemental funding for the design and installation of upsized water mains to facilitate growth and to replace deteriorating mains. Rehab from 15201.				
	General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.				
	(CIP Account # 860065)				
	Contact: Dave Tompkins, Utilities Director				

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project		Budget	Budget	Budget	Total
26	Well # 17 Drilling (DIF 33A)		\$150,000		\$150,000
	<p>Description: This budget provides supplemental funding needed to drill and test Well # 17. This appropriation brings the total budget to \$1,000,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.</p> <p>(CIP Account # 860051) Contact: Dave Tompkins, Utilities Director</p>				
27	Orchard Reservoir Pump Station (DIF 55A)	\$100,000			\$100,000
	<p>Description: This budget provides supplemental funding for the N. Orchard pump station. This appropriation brings the total project budget to \$300,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.</p> <p>(CIP Account # 860080) Contact: Dave Tompkins, Utilities Director</p>				

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
28	East Monte Vista Waterline: I-80 to Vaca Valley Parkway (DIF 53C)			\$200,000	\$200,000
	<p>Description: This budget provides supplemental funding for the design and construction of an 18" waterline in E. Monte Vista Ave. from Pine Tree Creek to Vaca Valley Parkway. This appropriation brings the total project budget to \$1,685,100.</p> <p>General Plan Consistency: This activity is consistent with the Land Use and Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.</p> <p>(CIP Account # 860089) Contact: Dave Tompkins, Utilities Director</p>				
29	Easterly Lab/Shop Expansion (DIF 110E/F)	\$80,000		\$80,000	\$160,000
	<p>Description: This budget is for fund accumulation to fund the expansion of the Easterly Wastewater Plant Laboratory and Shop. This appropriation brings the total budget to \$320,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>"project" under CEQA. An environmental assessment in support of an Environmental Impact Report is currently under way.</p> <p>(CIP Account #860091) Contact: Dave Tompkins, Utilities Director</p>				

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project		Budget	Budget	Budget	Total
30	Well Field Replacement (DIF 110G) Description: This budget provides long term funding for well replacements. This appropriation brings the total budget to \$400,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #860092) Contact: Dave Tompkins, Utilities Director	\$200,000			\$200,000
31	Well #17 Equipping (DIF 33B) Description: This budget provides partial supplemental funding for the equipping of Well #17. This appropriation brings total budget to \$2,300,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined. (CIP Account #860081) Contact: Dave Tompkins, Utilities Director		\$1,800,000		\$1,800,000
32	NBR Plant Upgrade (DIF 100/109) Description: This budget provides supplemental funding for deferred and regulatory improvements. This appropriation brings total budget to \$4,780,918. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined. (CIP Account #860048) Contact: Dave Tompkins, Utilities Director		\$862,000		\$862,000

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
33	Water Meter Replacement Program	\$500,000			\$500,000
	<p>Description: This project provides partial funding to continue the replacement of older residential and non-residential direct read meters that are registering actual water consumption.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.</p> <p>(CIP Account #860075) Contact: Dave Tompkins, Utilities Director</p>				
34	Vaca Valley Parkway Water Line: LTR to EMV (DIF 43C)			\$700,000	\$700,000
	<p>Description: This budget provides partial funding for the design and construction of an 18" waterline in Vaca Valley Parkway from Leisure Town Road to E. Monte Vista Ave.</p> <p>General Plan Consistency: This activity is consistent with the Land Use and Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined.</p> <p>CIP Account: New Contact: Dave Tompkins, Utilities Director</p>				

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$14,187,233	\$9,305,849	\$23,493,082
Prior Budget Commitments			(\$10,705,607)	(\$6,537,125)	(\$17,242,732)
Other Budget Commitments					
Other Revenue		\$1,465,000			\$1,465,000
Available Funding for FY 2009/2010		\$1,465,000	\$3,481,626	\$2,768,724	\$7,715,350
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
35	Leisure Town Road Water Line: Elmira to Sequoia (DIF 65A)			\$100,000	\$100,000
	Description: This budget provides partial funding for the design and construction of an 18" waterline in Leisure Town Road from Elmira Road to Sequoia Drive.				
	General Plan Consistency: This activity is consistent with the Land Use and Public Facilities Element of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined.				
	CIP Account: New				
	Contact: Dave Tompkins, Utilities Director				
Total Budget: Water Utility System		\$1,465,000	\$3,297,000	\$1,330,000	\$6,092,000
Difference between estimated funding available and proposed budget		\$0	\$184,626	\$1,438,724	\$1,623,350

City of Vacaville
FY 2009-2010 CIP Budget, General Plan Consistency and CEQA Review
Vacaville Redevelopment Agency

		LIHF 22801	VCRA 24302	I 505-80 24312	Total
Fund Balance					
Prior Budget Commitments					
Budget Commitments					
Other Revenue		\$5,947,600	\$497,200	\$875,200	\$7,320,000
Available Funding for FY 2009/2010		\$5,947,600	\$497,200	\$875,200	\$7,320,000
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
36	DHR, FIRST, Social Service Building Description: This is to provide supplemental funding for the development of 25,000 square foot building to house the Department of Housing and Redevelopment, PD's FIRST program and various social services agencies presently located at the Buck Eldridge Center. This appropriation brings the total project budget to \$5,620,000. General Plan Consistency: This project is consistent with the Land Use, Public Facilities & Housing Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #910036) Contact: Brenda Clyma, Housing & Redevelopment Manager-Projects	\$2,847,600	\$497,200	\$875,200	\$4,220,000
37	Affordable Housing Development Assistance Description: This is to provide supplemental funding for acquisition of properties and subsidies for affordable housing with private developers. This appropriation brings the total project budget to \$15,251,000. General Plan Consistency: This activity is consistent with the Land Use & Housing Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account #910014) Contact: Brenda Clyma, Housing & Redevelopment Manager-Projects	\$3,100,000			\$3,100,000
Total Budget: Vacaville Redevelopment Agency		\$5,947,600	\$497,200	\$875,200	\$7,320,000
Difference between estimated funding available and		\$0	\$0	\$0	\$0