

# BUDGET SUMMARY



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## ➤ **BUDGET GUIDE**

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2018 and ends on June 30, 2019.

### ○ **Budget Development**

The City Manager is responsible for the development of a proposed budget for consideration by the City Council. The budget development process begins in January with a midyear update of the current year's budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming fiscal year.

Establishing the base budget involves taking the final budget from the previous year, reducing it for any one-time expenditures, and adjusting for contractual obligations in accordance with established labor agreements and other long-term contracts. Adjustments are also made for other anticipated increases in specified line items that affect multiple departments, e.g., fuel costs. All programs funded through charges back to user operations (i.e., internal service funds, such as the central garage) are reviewed in order to establish rates for the coming fiscal year.

The base budget is then provided to each department. Departments review their base budget and prepare augmentation requests to fund current service levels and proposed goals consistent with the Council's adopted Strategic Plan for the coming year. Departmental budgets are submitted to the City Manager's Office for review.

Once the proposed budget is developed, it is presented to the City Council and copies are made available for public review at multiple locations and via the City's website. Two public budget study sessions are held with the City Council to review the budget and solicit public input. A public hearing is held to adopt the proposed budget.

### ○ **Budget Control**

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine tune the line items that comprise it. Various levels of budgetary control have been established to maintain the budget's integrity. The City Manager has the authority to make transfers between accounts, usually based on

recommendations from the various departments. Whether a transfer is within a fund or between funds, that authority must be exercised taking into consideration funding source compatibility. Other levels of authority are spelled out in the City's Purchasing Policies and Procedures. Where an appropriation requires an increase that cannot be supported by a transfer, City Council authorization is required.

### **BUDGET CALENDAR FY 18/19**

<b>Month</b>	<b>Action</b>
January	Mid-Year budget review
	Personnel allocations due from departments
	Update General Fund forecast and review
February	Update Internal Service Fund budgets and rates
	Develop budget worksheets
March	Budget worksheets issued to departments
April	Budget submittals due from departments
	Budget meetings conducted with departments to review submittals
May	Budget team and City Manager review issues
	Update General Fund forecast
	Prepare draft budget
	Conduct one public budget study session with City Council
June	Conduct one public budget study session with City Council
	Make final budget revisions
	Hold public hearing(s) and adopt budget



- **Budget Terminology**

Some key terms include:

**Augmentation:** additional funding for a cost increase in an existing program or service; for the provision of a new or expanded program or service; or for one-time costs, such as equipment.

**Appropriation:** An authorization made by the City Council which permits the City to incur obligations and to make expenditures.

**Budget Adjustment:** A revision to a budget appropriation. City staff, under the direction of the City Manager, has the authority to move budget within or between department programs. Increases to the budget must be approved by the City Council.

**Capital Improvement Program (CIP):** A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of one or more years.

**Cost Allocation Plan:** The purpose of the cost allocation plan is to summarize, in writing, the methods and procedures that the organization will use to allocate costs to various programs, grants, contracts, and agreements.

**Cost Distributions:** Payments made to the General Fund by other funds for the cost of providing administrative and support services, based on an established cost allocation plan. Cost Distributions are also termed Internal Cost Allocations.

**Enterprise Fund:** A governmental accounting fund in which services provided are financed and operated similarly to those of a private business. The rate or fee schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures and obligations. Examples include the Water, Sewer, Community Development, and Transit Funds.

**Encumbrance:** The commitment of appropriated funds to purchase goods or services. Funds are typically encumbered through the use of a purchase order.

**Expenditure Category:** A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Vacaville are salaries and benefits (includes full-time, part-time, overtime, benefits, and contributions toward internal service funds for workers compensation and retiree health care and leave payouts); services and supplies; major one-time expenditures, and indirect costs (overhead costs such as electricity and telephone, central garage charges, and insurances).

**Fund:** Separate, self-balancing sets of accounts that record all financial transactions for specified activities, revenue sources, or government functions. The

commonly used funds in public accounting are: general fund, special revenue funds, enterprise funds, internal service funds, debt service funds, capital project funds, special assessment funds, and trust and agency funds.

**Modified Accrual Basis:** Revenues are recorded as the amount becomes measurable and available. Expenditures are recorded when the liability is incurred.

**Operating budget:** The portion of the budget pertaining to the operations that provide government services. It does not include Capital Improvement Program expenditures.

**Performance Measurement:** The process of regular and continuous data collection on important aspects of City services, in order to evaluate the effectiveness and efficiency of those services over time.

**Prior Year Carryover:** Departments with General Fund operations are able to request that all or a portion of budget remaining unexpended at year-end be carried over into the next fiscal year. The savings may then be used for one-time expenditures approved by the City Manager. This mechanism promotes prudent use of General fund resources.

**Reserve:** An account used to indicate a portion of fund balance that is restricted or set-aside for a specific purpose, and is therefore not available for general appropriation.

**Source of Funds:** The types of revenues used to pay for the expenditures of each department. Some department budgets include revenues from one or more sources which legally may only be used for specified purposes. General Fund revenues are identified in the budget as “functional” (related to or derived from a department program, e.g., charges for services) or “discretionary” (funds from general sources such as property tax or sales tax, available for any purpose authorized by the City Council).

## FUND STRUCTURE AND ACCOUNTING BASIS

General Fund	Special Revenue Funds	Enterprise Funds	Internal Service Funds	Capital Improvement Program
<ul style="list-style-type: none"> <li>• General Operating</li> </ul>	<ul style="list-style-type: none"> <li>• Landscape Maintenance District Assessments</li> <li>• Community Development Block Grants (CDBG)</li> <li>• Housing Programs</li> <li>• Community Facilities Districts</li> <li>• Gas Tax</li> <li>• Community Development</li> </ul>	<ul style="list-style-type: none"> <li>• Water Utility</li> <li>• Sewer Utility</li> <li>• Transit</li> </ul>	<ul style="list-style-type: none"> <li>• General Liability and Workers Compensation</li> <li>• Central Garage and Fuel Station</li> <li>• Retiree and Other Benefits</li> <li>• Vehicle and Equipment Replacement</li> <li>• Technology Replacement</li> <li>• Printer/Copier Replacement</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Projects</li> </ul>

The **General Fund** is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales taxes. The City sets aside a portion of its General Fund as an emergency reserve. Such a reserve is a prudent financial strategy because it provides options for the City to meet unexpected changes in its financial picture while continuing to provide fundamental municipal services. Examples of such changes might include a downturn in the local economy, state-imposed reductions in City revenues, unanticipated cost increases, catastrophic losses or natural disasters. The City Council had established a goal of maintaining an emergency reserve equal to two months (16%) to three months (25%) of General Fund operating expenditures, with the target being 20% of General Fund annual expenditures. The City Council will review the revenues and expenditures on a frequent basis and provide direction to the City Manager.

**Special Revenue Funds** are established to account for the proceeds of specific revenue sources (other than special assessments, pension trusts, proprietary fund operations and revenues received for major capital projects) that are legally restricted for specific purposes.

The City of Vacaville has the following special revenue funds:

- Building Related Fund (Community Development
- Development Engineering
- Gas Tax Funds
- Traffic Safety fines, forfeits, and penalties
- Lighting & Landscape Assessments
- Community Facilities Districts
- Community Development Block Grant (CDBG)
- Housing Programs

**Enterprise Funds** are used to account for business-type activities similar to those found in the private sector. Business-type activities include services primarily funded through user charges. An enterprise fund establishes a separate accounting and financial reporting mechanism rather than commingling them with the revenues and expenditures of all other government activities.

The City of Vacaville has the following Enterprise Funds:

- Sewer Utility
- Water Utility
- Transit

The **Successor Agency to the Redevelopment Agency of the City of Vacaville** was established as a result of the 2012 dissolution of Redevelopment by the Governor. The Successor Agency is charged with paying the debts of the former Redevelopment Agency, disposing of its property, and winding down its activities. A Vacaville Oversight Board was in place, per law, to view and approve those activities. On July 1, 2018, the Oversight Board function will transfer to Solano County.

**Internal Service Funds** are used for operations serving other funds or departments within a government on a cost-reimbursement basis.

The City of Vacaville has the following Internal Service Funds:

- General Liability and Workers Compensation Self-Insurance Funds
- Retiree Benefits
- Central Garage & Fuel Station
- Vehicle & Equipment Replacement
- Technology Replacement
- Printer/Copier replacement
- Capital Lease Obligations

**Capital Project Funds** are established to account for financial resources to be utilized for acquisition, construction and improvement of general fixed assets (other than those financed by Proprietary Funds).

The City of Vacaville has the following Capital Project Fund categories:

- Public Buildings and Grounds
- Streets, Bridges and Lighting
- Storm Drain system
- Parks and Recreation
- Sewer Utility System
- Water Utility System

## BUDGETARY BASIS

The budget is prepared in accordance with Generally Accepted Accounting Principles. All governmental funds are accounted for on a spending or “current financial resources” measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

There are three main budget categories: operating budgets, capital budgets, and debt service. Each category has its own revenue or funding sources for the services provided. All three budget categories may be found in each of the various fund types previously discussed.

### Budget at a Glance

BUDGET CATEGORIES	PURPOSE	FUNDING SOURCE
<b>Operating Budgets -</b>	<ul style="list-style-type: none"><li>• Provide Services</li><li>• Recreation</li><li>• Public Safety</li><li>• Planning/Building</li><li>• Water/Waste Water</li><li>• Parks</li></ul>	<ul style="list-style-type: none"><li>• Sales/Property Tax</li><li>• Licenses &amp; Permit Fees</li><li>• Franchise Fees</li><li>• User Fees/Charges</li><li>• Grants</li><li>• Interest Income</li></ul>
<b>Capital Budget -</b>	<ul style="list-style-type: none"><li>• Build and Maintain Public Facilities</li><li>• Infrastructure Improvements</li></ul>	<ul style="list-style-type: none"><li>• Gas Tax</li><li>• Enterprise Charges</li><li>• State and Federal Grants</li><li>• Capital Development Fees</li><li>• Bond Proceeds</li></ul>
<b>Debt Service -</b>	<ul style="list-style-type: none"><li>• Fund Infrastructure Improvements, Safety Apparatus and Equipment</li></ul>	<ul style="list-style-type: none"><li>• GF Revenue</li><li>• Assessment District</li><li>• CFDs</li></ul>

## FINANCIAL POLICIES

The purpose of financial and management policies is to provide guidelines and goals that will influence and direct the financial management practices of the City. A financial policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. An effective financial policy:

- Provides principles and guidelines that minimize costs and reduce risk
- Maintains appropriate financial capacity for present and future needs
- Ensures legal compliance and appropriate internal controls.

The City Council has adopted the following financial policies:

➤ **General Fund Reserve Policy** *adopted 5/24/11*

The General Fund Reserve Policy was established in order to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. It further serves as additional insurance against disasters and emergencies.

The policy establishes the following minimum General Fund reserve targets:

- The City shall strive to maintain a General Fund operating reserve in the range of two months (16%) to three months (25%) of General Fund operating expenditures, with the target being 20% of General Fund expenditures.
- The appropriate level of General Fund reserves shall be reviewed every two years.
- As appropriate, a Capital Improvement Program General Fund Reserve may be created and developed for capital improvement needs.

The policy further states that at the end of each fiscal year, should audited year-end results show that General Fund revenues exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any year-end operating surplus which results in the General Fund balance exceeding the level required by the reserve policy shall be deemed available for allocation for the following, subject to Council approval:

- Re-establishing services or service levels, staffing, and/or concessions previously made by employees;
- Transfer to the General Fund CIP Fund for appropriation for general capital needs and/or deferred maintenance projects for which there is no other source of funding.
- Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs.
- Use of General Fund excess balance shall not be used for new recurring expenses.

➤ **Other Post Retirement Benefits Funding Policy (OPEB):** *adopted 11/10/15*

The purpose of the policy is to reflect a goal of funding actuarially determined annual required contributions (ARC) to begin moving the CalPERS Employee Retiree Benefit Trust (CERBT) towards being more fully funded which would reduce the City's future liability with respect to the retiree health care benefit.

Under the policy, a goal of funding a specified increasing percentage of the ARC was defined over five years to reach 100% annual funding of the ARC. An exemption is allowed at any time that the General Fund Reserve is projected to reach a level below 10% to allow the City Council to determine an appropriate funding level. When the final year-end figures for the General Fund and budgeted revenues exceed budgeted expenditures, the City Council will direct 25% of the excess towards a one-time payment to the CERBT.

➤ **Purchasing Policies and Procedures** *adopted 4/25/2000*

This policy defines the responsibilities for purchasing supplies, service and equipment. It sets the levels of purchasing authority and when a purchase must be approved by the City Council.

## **FINANCIAL TRANSPARENCY**

As part of the City's 2015-17 Strategic Plan to implement budget and financial transparency, the City began using Open Budget and Open Expenditures to allow residents to easily view the City's financial operations. The website interacts directly with the City's financial software to give up-to-date information through the use of interactive charts, tables, and graphs. This user friendly app can be accessed through the following link:

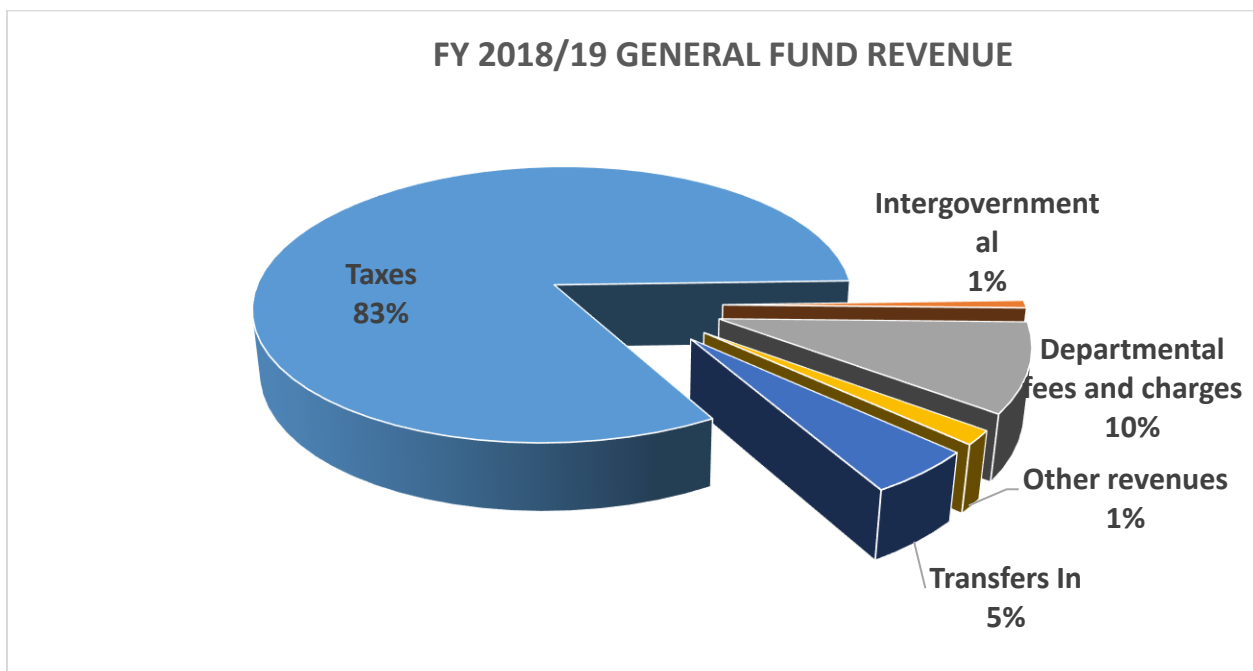
<https://cityofvacaville.budget.socrata.com/#!/year/default>

## GENERAL FUND REVENUE SOURCES

The **General Fund** is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales taxes which account for 63.6% of all General Fund revenues. Overall, General Fund revenue is projected to increase 11% in the coming year, primarily as a result of Measure M sales tax revenues.

(in thousands)

General Fund Revenue Account	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted Budget	FY 2018/19 Proposed Budget
Property tax	25,407	27,513	29,282	30,229
Sales tax *	21,293	19,368	20,418	20,682
Measure M	4,961	5,096	7,685	15,269
Other taxes	19,041	19,822	20,711	21,030
<b>Intergovernmental</b>	1,101	1,030	943	865
<b>Departmental fees and charges</b>	8,632	9,179	9,210	10,357
<b>Other revenues</b>	1,763	1,818	1,756	1,647
<b>Transfers In</b>	2,363	3,062	3,515	5,180
<b>Total revenue:</b>	\$ 84,562	\$ 86,888	\$ 93,520	\$ 105,259





## TAXES

### ➤ Property Tax

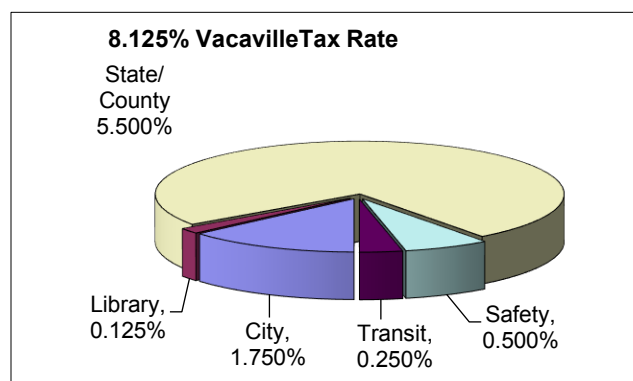
The State Constitution (Proposition 13) sets the base property tax rate at 1% of assessed value. The City currently receives only about 18 cents of every property tax dollar generated in Vacaville, with the majority of property tax revenue going to the State (schools) and County. Homes, businesses, and other taxable real and personal property are subject to this 1% property tax rate. Growth in assessed value is limited to 2% or CPI, whichever is lower. However, when property ownership is transferred, or when property is newly constructed, it is re-appraised at its current full market value. The gross assessed value of property in the City (including redevelopment project areas) stands at \$12.6 billion for the 2017/18 tax

year; an increase of \$900 million, or 5.4% more than the prior year. This increase was primarily influenced by an increase in the construction of new homes and recovery in the housing market resulting in an increase of \$657 in residential values. Property values in Vacaville are expected to increase in 2018/19.

Assessed property tax is distributed among various entities as shown in the graph.

### ➤ Sales and Use Tax

The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits. The City also receives a pro-rata share of use taxes which are “pooled” at the state and county level. The total tax rate in Vacaville, Solano County is 8.125%. The



breakdown of this rate, shown in the graph, is State rate of 5.50%, the Transportation Development Act rate of 0.25%; the Prop. 172 public safety sales tax rate of 0.50%, the Solano County Library rate of 0.125%, and 1.75% to the City. This includes the renewed Measure M rate of 0.75% for twenty years which was approved by voters in November 2016 and went into effect on April 1,

2018. Even with this increase, Vacaville has a lower sales tax than 85% of California's other cities and counties.

The sales and use tax is the General Fund's second largest revenue source at \$ 35.9 million (including Measure M) for 2018/19 and comprises 34% of total General Fund revenues. Sales tax including Measure M are forecasted to be flat in 2018/19. Measure M revenues will reflect the increase in rate from one-quarter cent to three-quarters of a cent.

➤ **Franchise Fees**

The City has awarded franchise agreements to private companies for the right to do business in the City using public rights-of-way. This includes PG&E, Recology Vacaville Solano, and Comcast Cable TV and ATT. Franchise payments are estimated to generate \$4.6 million in 2018/19 or 4.8% of General Fund Revenues. This is an increase of 3% over the prior year.

➤ **Paramedic Tax**

The citizens of Vacaville initially approved this ad-valorem tax in 1976. The rate is \$0.3 per \$100 of assessed valuation on property within the City limits, and is collected by the County along with property taxes. The proceeds are used to pay for emergency medical and ambulance services. The paramedic tax is expected to yield \$4.6 million in 2018/19 and comprises 4.8% of projected revenues. All proceeds are used to support paramedic and ambulance services within the city and cover roughly 38% of the expected cost of providing essential EMS services.

➤ **Excise Taxes**

- **Measure I** – This tax was initially approved by voters in 1989 to pay for construction of the Ulatis Cultural Center and provide an additional source of funding for services such as street maintenance, library services, cultural events and recreation activities. The continuation of Measure I was approved by voters in November 2012. The excise tax rate is applied as follows: \$4.83 per month for residential property – collected on the bi-monthly utility bill; 2% of hotel room rates – collected along with the City transient occupancy tax; and varying amounts (per employee) for commercial establishments within the City limits – collected along with the annual business license. The Measure I tax revenue is projected to generate \$2.7 million in 2018/19, or about 2.5% of General Fund revenues.
- **Measure G** – This tax was approved by voters in 2005 to replace longstanding fees imposed upon the City's water and sewer operations. The tax is comprised of a 1% "property" tax on the assets of the utility funds and a 5% "franchise" tax on utility operating revenues. The Measure G excise tax is expected to generate \$6.2 million in 2018/19, or about 6% of General Fund revenues.

➤ **Other General Fund Taxes**

The City receives revenue from three lesser taxes – Transient Occupancy Tax, Real Property Transfer Tax, and Business License Tax, which together comprise about 3% of General Fund Revenue.

**INTERGOVERNMENTAL**

Intergovernmental revenues are funds received from State and federal sources, as well as other local agencies such as the County. The budget projection of \$865,000 for 2018/19 comprises 1% of General Fund revenues, and consists of the following principal sources: Vehicle License Fee (VLF), Homeowner's Exemption, and Other (minor amounts from various sources).

**DEPARTMENTAL FEES AND CHARGES**

Due to limitations on the City's ability to raise general fees and taxes, fee for service revenues represent a growing component of overall General Fund revenues. The projection of \$10.4 million for FY18/19 represents around 10% of overall General Fund Revenues. Principal sources of departmental fees and charges include Recreation and Facility Fees, Emergency Medical Fees, and Other Fees and Charges (police charges, fire inspection and permit fees, and finance administration fees).

**OTHER REVENUE**

All other General Fund revenue sources are expected to yield \$1.6 million during the budget period, and account for 2% of revenues. Included in this amount are investment earnings projected at \$845,000. Also included are wireless site lease revenues, along with other miscellaneous revenues and reimbursements from other funds for General Fund support services.

**OPERATING TRANSFERS**

The General Fund receives money from a number of other City funds to offset the cost of providing services, including Public Safety Districts and Traffic Safety Fines.



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**City of Vacaville**  
**FY 2018-2019 Budget**

**SCHEDULE OF GENERAL FUND REVENUE**

<b><u>General Fund Revenue Account</u></b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Projected EOY</b>	<b>FY 2018/19 Proposed Budget</b>
<b><u>Taxes</u></b>				
Property tax	12,253,124	13,206,516	14,478,000	14,578,689
Property tax in lieu of VLF	8,662,956	9,247,437	9,643,620	10,335,230
RDA Pass-Through/TI Excess	4,490,733	5,059,475	5,160,665	5,315,485
Extraordinary Gain/(Loss) from RDA	-	-	-	-
Sales tax *	21,293,337	19,368,321	20,417,700	20,546,412
Measure M**	4,960,747	5,095,945	7,685,000	15,269,000
Franchise tax	4,045,235	4,365,574	4,397,291	4,631,437
Paramedic tax	3,621,691	3,972,996	4,147,840	4,534,662
Transient lodging tax	1,688,093	1,678,364	1,750,000	1,950,000
Excise tax	8,518,411	8,595,518	9,360,326	8,839,888
Real property transfer tax	490,488	527,427	350,000	500,000
Business license tax	299,636	291,459	308,584	300,268
Public safety sales tax	377,964	390,265	397,098	410,022
	70,702,415	71,799,297	78,096,124	87,211,093
<b><u>Intergovernmental</u></b>				
Motor vehicle in-lieu	-	-	-	-
GEMT Program	65,632	17,791	69,629	18,874
Partnership Health Transport	632,689	620,864	400,000	620,864
State Reimbursements	116,477	22,462	116,477	35,000
Homeowners subvention	182,345	182,621	189,712	189,999
Other state & federal grants	(5,241)	5,241	-	-
School reimbursements	109,022	180,860	167,594	-
	1,100,924	1,029,839	943,412	864,737
<b><u>Departmental fees and charges</u></b>				
Recreation and facilities	3,774,656	3,809,288	4,263,810	4,584,836
Emergency medical fees	3,207,054	3,650,233	3,500,000	4,200,000
In lieu DIF	356,883	406,408	350,000	448,065
Police and Fire Fees	769,230	777,239	670,700	684,700
Other departments	524,286	535,983	425,100	439,705
	8,632,109	9,179,151	9,209,610	10,357,306
<b><u>Other revenues</u></b>				
Interest and rents	747,667	796,123	793,200	844,607
Cell tower leases	533,349	384,194	491,239	453,700
Miscellaneous	481,896	587,732	471,540	348,293
One-Time Revenue	-	49,580	-	-
	1,762,912	1,817,629	1,755,979	1,646,600
<b>Subtotal:</b>	<b>82,198,360</b>	<b>83,825,916</b>	<b>90,005,125</b>	<b>100,079,736</b>
<b>Transfers In</b>	2,363,424	3,062,149	3,514,880	5,179,590
<b>Total revenue:</b>	<b>\$ 84,561,784</b>	<b>\$ 86,888,066</b>	<b>\$ 93,520,005</b>	<b>\$ 105,259,326</b>

\* Includes property tax in lieu of sales tax (State triple flip)

\*\* Measure M revenue is included on a separate schedule.



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**City of Vacaville  
FY 2018-2019 Budget**

**SCHEDULE OF SPECIAL OPERATING REVENUE**

<b><u>Revenue Sources</u></b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b><i>Special Revenue Funds</i></b>				
<b>Building Related Fund:</b>				
Charges and fees	\$ 3,437,559	\$ 3,239,406	\$ 3,229,800	\$ 3,013,700
Interest Income	11,735	23,339	10,000	20,000
<i>Total Building-Related Funds</i>	<u>3,449,294</u>	<u>3,262,745</u>	<u>3,239,800</u>	<u>3,033,700</u>
<b>Development Engineering</b>	336,622	489,591	291,263	250,000
<b>Gas Tax Funds</b>	656,569	733,482	1,304,060	710,693
<b>Traffic Safety fines, forfeits, and penalties</b>	78,919	4,756	4,442	5,425
<b>Lighting &amp; Landscape Assessments</b>	2,532,340	2,746,761	3,143,207	3,552,291
<b>Community Facilities Districts</b>	2,359,070	3,102,728	3,510,437	4,181,279
<b>CDBG Program Revenue</b>	425,190	373,527	508,261	296,621
<b>Housing Programs:</b>				
HOME	10,781	13,887	-	-
HCD Program	855,503	64,573	17,000	17,000
Solano County	2,314,272	2,339,394	2,158,407	2,353,294
Section 8 Housing Assistance	10,638,801	9,977,007	9,998,230	10,836,325
Combined Housing Setaside	1,074,222	697,272	1,722,979	1,251,933
<i>Total Housing Programs</i>	<u>14,893,579</u>	<u>13,092,133</u>	<u>13,896,616</u>	<u>14,458,552</u>
<b>TOTAL SPECIAL REVENUE</b>	<b><u>\$ 24,731,583</u></b>	<b><u>\$ 23,805,723</u></b>	<b><u>\$ 25,898,086</u></b>	<b><u>\$ 26,488,561</u></b>
<b><i>Enterprise Funds</i></b>				
Sewer Utility	\$ 33,879,036	\$ 33,932,402	\$ 33,909,477	\$ 34,139,000
Water Utility	18,976,770	20,536,538	19,842,900	21,048,700
Transit	2,306,207	2,339,523	2,673,232	2,769,181
<b>TOTAL ENTERPRISE FUNDS</b>	<b><u>\$ 55,162,013</u></b>	<b><u>\$ 56,808,463</u></b>	<b><u>\$ 56,425,609</u></b>	<b><u>\$ 57,956,881</u></b>
<b><i>Successor Agency</i></b>				
Property taxes	9,183,889	7,134,779	6,681,007	9,118,684
Administrative	459,090	279,120	250,000	250,000
<b>TOTAL SUCCESSOR AGENCY</b>	<b><u>\$ 9,642,979</u></b>	<b><u>\$ 7,413,899</u></b>	<b><u>\$ 6,931,007</u></b>	<b><u>\$ 9,368,684</u></b>



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City of Vacaville  
FY 2018-2019 Budget

SUMMARY OF EXPENDITURES BY DEPARTMENT

Department/Function	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adopted Budget	FY 2018/19 Proposed Budget
<b>City Council/Treasurer</b>	\$ 95,401	\$ 99,224	\$ 99,582	\$ 93,204
<b>City Attorney</b>	1,140,964	971,306	1,031,713	1,085,450
<b>City Manager's Office/Finance/Human Resources</b>				
City Manager's Office/City Clerk	1,664,264	1,854,166	2,020,321	2,476,438
Information Technology/Telecommunications	1,392,345	1,683,054	1,919,844	2,022,255
Finance	3,131,014	3,405,254	3,431,609	3,499,319
Human Resources/Risk Management	1,194,360	1,159,055	1,686,692	1,750,290
<b>Subtotal, City Administration</b>	7,381,983	8,101,529	9,058,466	9,748,302
<b>Housing &amp; Redevelopment Dept</b>				
Housing Services	12,853,463	13,701,184	14,566,971	15,114,122
Successor Housing Agency	704,539	740,491	1,721,367	1,289,159
Successor Agency	10,623,552	3,815,393	9,097,235	9,368,684
<b>Subtotal, Housing &amp; Redev</b>	24,181,554	18,257,068	25,385,573	25,771,965
<b>Community Services Department</b>	6,271,459	6,699,603	7,475,714	7,958,390
<b>Police Department</b>	30,981,292	32,879,380	35,347,512	38,849,395
<b>Fire Department</b>	21,059,635	23,368,053	24,818,647	26,163,333
<b>Public Works Department</b>				
Public Works	6,040,186	6,809,605	7,451,715	7,716,099
Parks Division	2,150,589	2,598,310	2,595,740	2,782,362
Park Maintenance Districts	3,242,522	3,763,289	4,079,520	4,065,455
Engineering Services	3,091,806	3,218,747	4,542,032	4,399,567
Development Engineering	308,743	428,408	643,449	523,749
Transit	2,277,003	2,357,386	2,673,232	2,769,181
<b>Subtotal, Public Works</b>	17,110,849	19,175,745	21,985,688	22,256,413
<b>Utilities</b>				
Sewer Utility Systems	33,484,329	35,614,681	36,549,989	36,626,542
Water Utility Systems	16,414,909	17,613,339	19,755,448	20,585,929
<b>Subtotal, Utilities</b>	49,899,238	53,228,020	56,305,437	57,212,471
<b>Community Development Department</b>	3,079,950	3,589,343	4,830,888	4,914,171
<b>Non-Departmental</b>	1,993,270	2,447,153	4,690,018	4,220,255
<b>Gross Operating Budget</b>	<b>163,195,595</b>	<b>168,816,424</b>	<b>191,029,238</b>	<b>198,273,349</b>
<b>Internal Cost Allocation</b>	(3,835,404)	(3,904,016)	(5,299,690)	(5,468,087)
<b>CITY GRAND TOTAL</b>	<b>\$ 159,360,191</b>	<b>\$ 164,912,408</b>	<b>\$ 185,729,548</b>	<b>\$ 192,805,262</b>



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City of Vacaville  
FY 2018-2019 Budget

SUMMARY OF EXPENDITURES BY FUND

Department/Function	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adjusted Budget	FY 2018/19 Proposed Budget
<b>GENERAL FUND:</b>				
City Council/Treasurer	\$ 95,401	\$ 99,224	\$ 99,582	\$ 93,204
City Attorney	1,140,964	971,306	1,031,713	1,085,450
City Manager's Office/Administration	1,664,264	1,853,599	2,020,321	2,476,438
Human Resources	1,194,360	1,159,055	1,686,692	1,750,290
Finance	3,131,014	3,405,254	3,431,609	3,499,319
Information Technology	1,392,345	1,683,054	1,919,844	2,022,255
Dept. of Housing Services	567	567	-	-
Police Department	30,981,292	32,879,380	35,347,512	38,849,395
Fire Department	21,059,635	23,368,053	24,818,647	26,163,333
Public Works Department				
General	5,383,617	6,075,449	6,395,017	7,005,406
Park Maintenance	2,150,589	2,598,310	2,595,740	2,782,362
Community Services Department	5,964,857	6,407,909	7,194,612	7,652,280
Non-Departmental	1,993,270	2,447,153	4,690,018	4,220,255
<b>Subtotal General Fund</b>	<b>76,152,175</b>	<b>82,948,313</b>	<b>91,231,307</b>	<b>97,599,987</b>
Transfers	4,694,956	10,247,182	5,846,979	5,985,181
Internal Cost Allocation	(3,835,404)	(3,955,708)	(5,299,690)	(5,468,087)
<b>TOTAL GENERAL FUND</b>	<b>\$ 77,011,727</b>	<b>\$ 89,239,787</b>	<b>\$ 91,778,598</b>	<b>\$ 98,117,081</b>
<b>SPECIAL REVENUE FUNDS:</b>				
Housing Svcs (non General Fund)	\$ 12,853,463	\$ 13,701,184	\$ 14,566,971	\$ 15,114,122
Successor Housing Agency	704,539	740,491	1,721,367	1,289,159
Public Works, Gas Tax	656,569	733,482	991,640	710,693
Park Maintenance Districts	3,242,521	3,763,289	4,079,520	4,065,455
Engineering Services & TSM	3,091,806	3,218,748	4,542,032	4,399,567
Development Engineering	308,743	428,408	643,449	523,749
Building Related (Comm Development)	3,079,950	3,589,343	4,830,888	4,914,171
VUSD ASES Grant Program	306,602	291,694	281,101	306,110
<b>Total Special Revenue Funds</b>	<b>\$ 24,244,193</b>	<b>\$ 26,466,639</b>	<b>\$ 31,656,968</b>	<b>\$ 31,323,026</b>
<b>ENTERPRISE FUNDS:</b>				
Sewer Utility Systems	\$ 33,484,329	\$ 35,614,681	\$ 36,549,989	\$ 36,626,542
Water Utility Systems	16,414,912	17,613,339	19,755,448	20,585,929
Transit	2,277,003	2,357,386	2,673,232	2,769,181
<b>Total Enterprise Funds</b>	<b>52,176,244</b>	<b>55,585,406</b>	<b>58,978,669</b>	<b>59,981,652</b>
<b>TOTAL CITY OPERATING</b>	<b>\$ 153,432,164</b>	<b>\$ 171,291,832</b>	<b>\$ 182,414,235</b>	<b>\$ 189,421,759</b>
<b>FORMER REDEVELOPMENT AGENCY:</b>				
Successor Agency	10,623,552	3,815,393	9,097,235	9,368,684
<b>TOTAL SUCCESSOR AGENCY</b>	<b>10,623,552</b>	<b>3,815,393</b>	<b>9,097,235</b>	<b>9,368,684</b>
<b>CITY GRAND TOTAL</b>	<b>\$ 164,055,716</b>	<b>\$ 175,107,225</b>	<b>\$ 191,511,470</b>	<b>\$ 198,790,443</b>



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**City of Vacaville  
FY 2018-2019 Budget**

**SOURCES AND USES:  
GENERAL FUND OPERATIONS**

<b>SOURCES OF FUNDS:</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Projected EOY</b>	<b>FY 2018/19 Proposed Budget</b>
General Fund Operating Revenue:	\$ 77,276,458	\$ 78,729,971	\$ 82,775,550	\$ 84,810,739
Operating Transfers In:				
Traffic Safety Fines and Forfeitures	4,354	5,318	5,371	5,425
Community Facilities Districts	2,359,070	3,056,831	3,696,428	4,181,279
Redevelopment Agency	-	933,584	993,862	992,886
Subtotal, Transfers In:	2,363,424	3,995,733	4,695,661	5,179,590
Use of One-Time Revenues/Transfers	-	-	3,140,000	-
Use of (addition to) Fund Balance:	(7,002,048)	1,418,138	(8,611,754)	485,987
Measure M	5,010,539	5,095,945	6,864,338	7,640,765
<b>Total Sources, General Fund:</b>	<b>\$ 77,648,373</b>	<b>\$ 89,239,787</b>	<b>\$ 88,863,795</b>	<b>\$ 98,117,081</b>

**USES OF FUNDS:**

General Fund Operating Expenditures	\$ 72,953,417	\$ 78,992,605	\$ 83,546,864	\$ 92,131,900
Operating Transfers Out:				
General Fund support to Community Devl.	250,000	250,000	500,000	500,000
General Fund support to Engineering Services	50,000	50,000	50,000	50,000
General Fund support to Park Maintenance Dist.	459,713	489,819	525,000	616,800
General Fund support Public Art	-	5,000	5,000	5,000
Used Oil Grant Fund	728	-	-	-
General Fund Support for Benefits Setaside	-	459,030	-	-
Collapsing Transfers:				
General Fund to Vehicle Replacement*	1,250,000	2,375,000	1,750,000	2,280,048
General Fund to Technology Projects	340,325	883,333	833,333	833,333
General Fund to Capital Improvement Projects	2,344,190	5,735,000	1,653,598	1,700,000
Subtotal, Transfers Out:	4,694,956	10,247,182	5,316,931	5,985,181
<b>Total Uses, General Fund:</b>	<b>\$ 77,648,373</b>	<b>\$ 89,239,787</b>	<b>\$ 88,863,795</b>	<b>\$ 98,117,081</b>

**USES BY CATEGORY:**

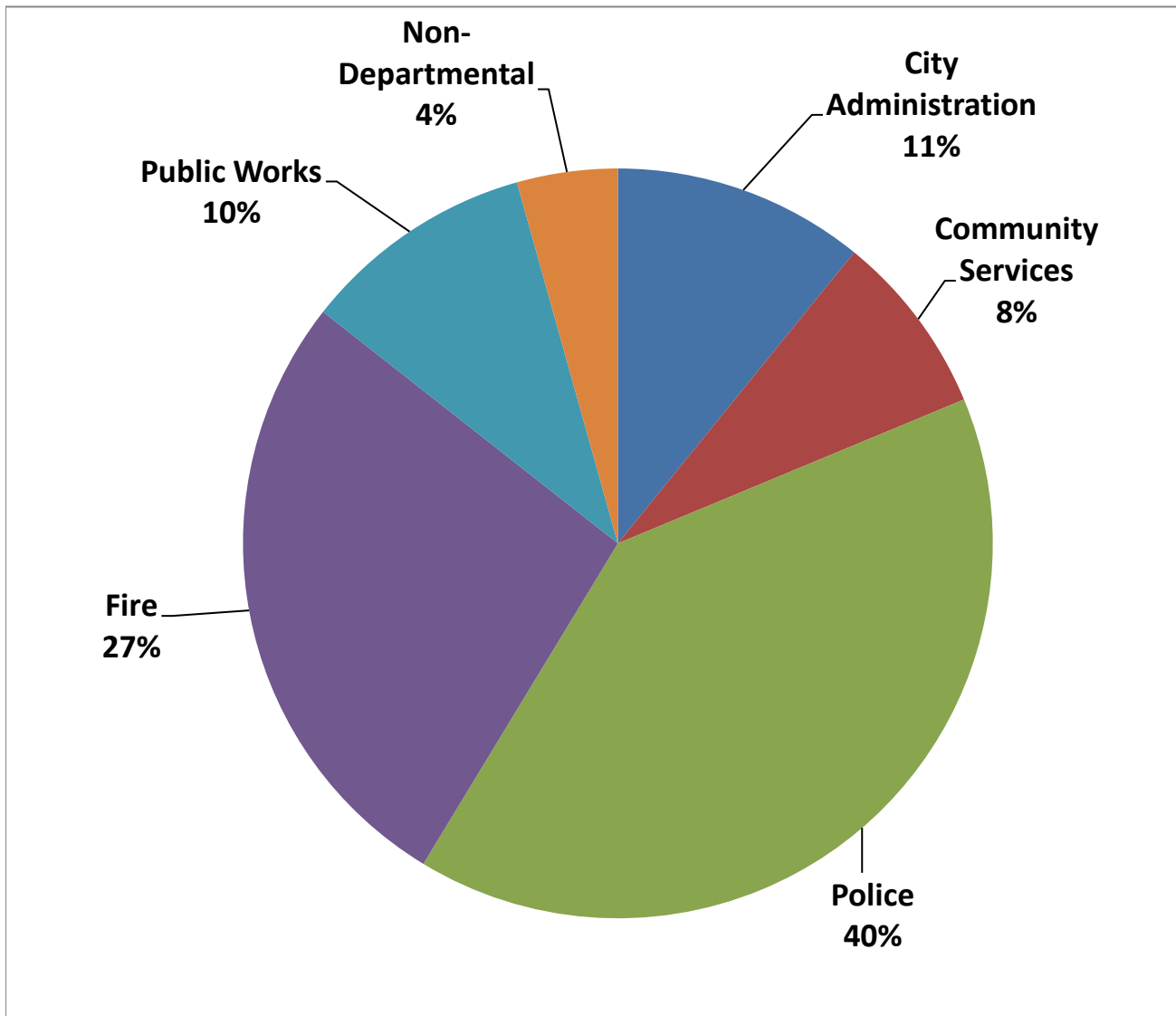
Salaries and Benefits	\$ 59,787,736	\$ 63,630,909	\$ 69,681,239	\$ 75,909,108
Overtime plus Offsets	2,129,721	3,237,624	2,758,983	2,905,475
Services and Supplies	8,533,434	9,341,672	8,747,415	10,029,426
Indirect Costs	9,597,468	15,149,364	10,798,657	11,837,608
One-time Costs	192,673	443,412	1,000,000	1,707,030
Technology Costs	1,242,746	1,392,515	1,177,192	1,196,522
Internal Cost Allocation	(3,835,404)	(3,955,708)	(5,299,690)	(5,468,087)
<b>Total Uses by Category, General Fund:</b>	<b>\$ 77,648,373</b>	<b>\$ 89,239,787</b>	<b>\$ 88,863,795</b>	<b>\$ 98,117,081</b>

\* In FY18/19, \$2.0 million of the General Fund transfer to Vehicle Replacement is Measure M funding



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**FY18/19 GENERAL FUND BUDGET**  
**\$98,117,081**  
**PERCENTAGE BY DEPARTMENT**





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**REVISED GENERAL FUND BUDGET FORECAST**

	<b><u>ACTUAL</u></b> <b><u>2016/17</u></b>	<b><u>Projected eoy</u></b> <b><u>2017/18</u></b>	<b><u>Projected</u></b> <b><u>2018/19</u></b>	<b><u>Projected</u></b> <b><u>2019/20</u></b>	<b><u>Projected</u></b> <b><u>2020/21</u></b>	<b><u>Projected</u></b> <b><u>2021/22</u></b>	<b><u>Projected</u></b> <b><u>2022/23</u></b>
Operating revenue	\$ 78,729,971	\$ 82,698,954	\$ 84,810,739	\$ 87,723,755	\$ 90,355,467	93,066,131	95,858,115
Operating expenditures	(78,992,605)	(83,193,267)	(89,023,135)	(92,465,695)	(95,171,109)	(98,286,992)	(101,330,582)
Net operating	(262,634)	(494,313)	(4,212,396)	(4,741,941)	(4,815,642)	(5,220,861)	(5,472,466)
Transfers-In	3,995,733	4,695,661	5,179,590	4,395,822	4,395,822	4,395,822	4,395,822
Transfers-Out	(5,307,182)	(5,593,931)	(3,985,181)	(3,151,848)	(2,530,048)	(2,530,048)	(2,530,048)
Net transfers in(out)	(1,311,449)	(898,270)	1,194,409	1,243,974	1,865,774	1,865,774	1,865,774
One-time expenditures	(4,940,000)					-	-
One-time revenues		3,140,000	-	-	-	-	-
<b>Increase (decrease) for the year</b>	<b>(6,514,083)</b>	<b>1,747,417</b>	<b>(3,017,987)</b>	<b>(3,497,966)</b>	<b>(2,949,867)</b>	<b>(3,355,087)</b>	<b>(3,606,692)</b>
Measure M revenues	5,095,945	7,685,000	15,269,000	15,680,836	15,916,048	16,154,789	16,397,111
Measure M expenditures		(820,662)	(12,737,000)	(15,878,730)	(15,784,047)	(16,196,091)	(14,365,160)
Beginning emergency reserve	24,612,694	23,194,556	31,806,310	31,320,323	27,624,462	24,806,597	21,410,208
<b>Ending emergency reserve</b>	<b>\$ 23,194,556</b>	<b>\$ 31,806,310</b>	<b>\$ 31,320,323</b>	<b>\$ 27,624,462</b>	<b>\$ 24,806,597</b>	<b>\$ 21,410,208</b>	<b>\$ 19,835,466</b>
<b>Balance as % of operating exp.</b>	<b><u>29.4%</u></b>	<b><u>38.2%</u></b>	<b><u>35.2%</u></b>	<b><u>29.9%</u></b>	<b><u>26.1%</u></b>	<b><u>21.8%</u></b>	<b><u>19.6%</u></b>



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**City of Vacaville  
FY 2018-2019 Budget**

**MEASURE I EXCISE TAX**

	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b><i>SOURCES OF FUNDS:</i></b>				
Excise Tax Revenue (net)	\$ 2,616,919	\$ 2,572,285	\$ 2,669,626	\$ 2,669,360
<b>Total Sources:</b>	<b>\$ 2,616,919</b>	<b>\$ 2,572,285</b>	<b>\$ 2,669,626</b>	<b>\$ 2,669,360</b>
<b><i>USES OF FUNDS:</i></b>				
Library Subsidy	150,000	150,000	150,000	150,000
Vacaville Performing Arts Theater	302,501	300,000	300,000	300,000
Park Maintenance	300,000	300,000	300,000	300,000
Street Maintenance/Improvement	300,000	300,000	300,000	300,000
Capital Improvements	1,564,418	1,522,285	1,619,626	1,619,360
<b>Total Uses:</b>	<b>\$ 2,616,919</b>	<b>\$ 2,572,285</b>	<b>\$ 2,669,626</b>	<b>\$ 2,669,360</b>



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## MEASURE M EXCISE TAX

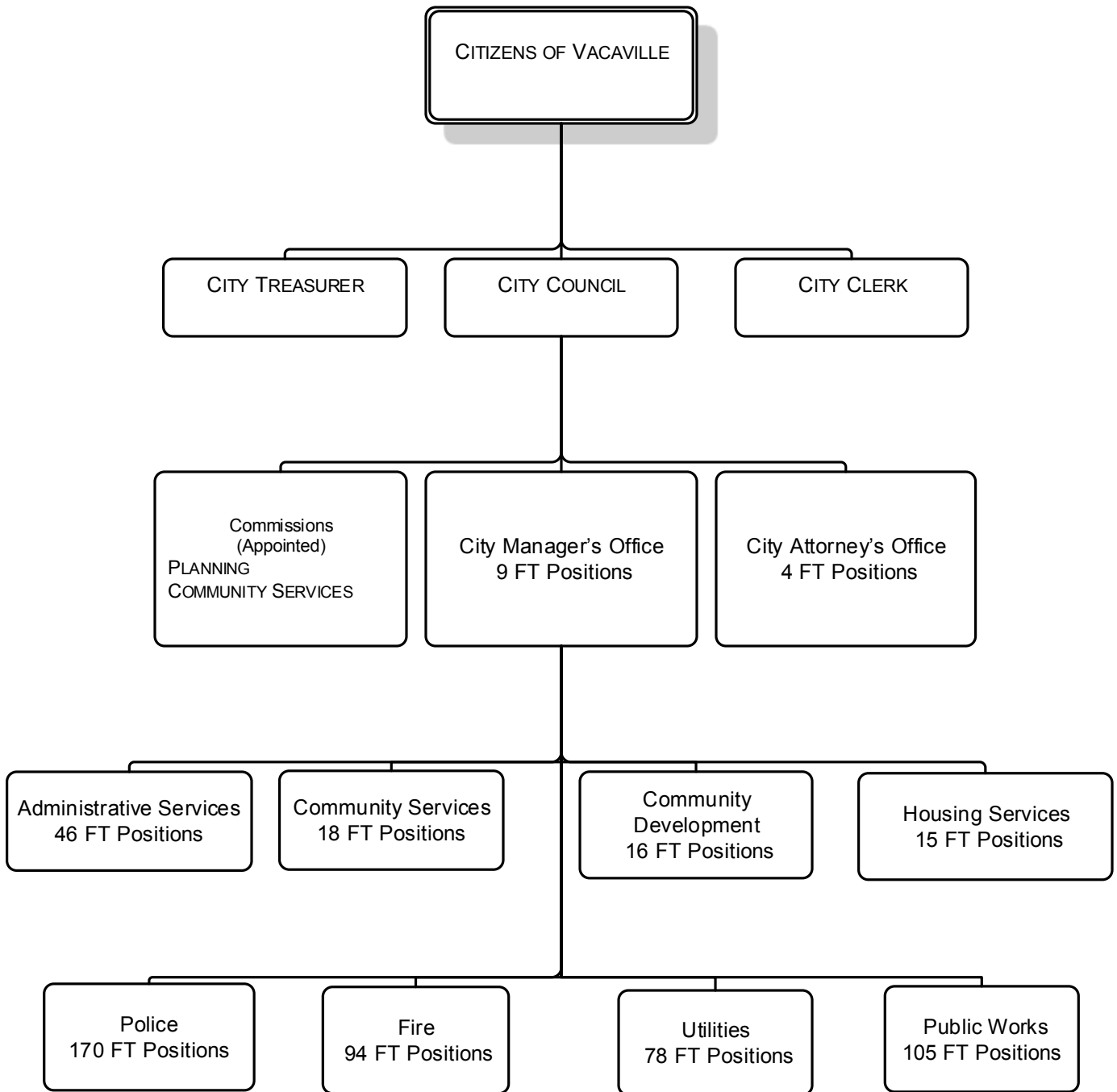
In November of 2016, the City passed an extension to the Measure M general sales tax which added 20 years to the sales tax and increased the effective rate from  $\frac{1}{4}$  cent to  $\frac{3}{4}$  cent. This extension went into effect on April 1, 2018, and the City will begin receiving actual proceeds from the increase in September of 2018. A list of spending priorities and projects for these funds were compiled based on the City's Strategic Plan and the Use of Funds statement that was part of the 2016 ballot materials. The list was presented at a public forum, and a ranking survey was distributed and available to the general public for their input. The resulting spending items include both ongoing and project expenses which will be more one-time in nature. The FY18/19 spending items were approved by the City Council on May 8, 2018 and are outlined below.

	FY2018/19
<b>Projected Revenues</b>	\$ 15,269,000
<b>Projects and Expenses</b>	
<b>ONGOING</b>	
Police Staffing	\$ 2,087,000
Parks Beautification Program	225,000
Street Maintenance Program	2,000,000
Vehicles and Equipment Program	2,000,000
Measure M Staff	275,000
	<u>\$ 6,587,000</u>
<b>ONE-TIME</b>	
Easte Monte Vista Pavement repair	\$ 2,000,000
Update City Development code	450,000
Grass Field Complex (design yr 1)	500,000
Renovate 3 Oaks (design yr 1)	500,000
Dog parks	500,000
Station #73 remodel (design yr 1)	500,000
Downtown alley reconstruction	600,000
Keating Park parking lot repairs	1,100,000
	<u>\$ 6,150,000</u>
<b>Total</b>	\$ 12,737,000

	Budget Placement
Police Staffing	Police Department operating expenditure budget
Measure M Staff	City Manager's Office operating expenditure budget
Vehicles and Equipment Program	Transfers
Development Code Update	Community Development operating expenditure budget
All other items	Capital Improvement Program budget



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TOTAL FULL TIME POSITIONS 555

**City of Vacaville**  
**SUMMARY OF AUTHORIZED FULL TIME POSITIONS**

	Adopted 2016/17 Budgeted Full-Time	Adopted 2017/18 Budgeted Full-Time	Proposed 2018/19 Budgeted Full-Time
<b>CITY ATTORNEY'S OFFICE</b>			
City Attorney	1	1	1
Deputy/Assistant City Attorney	2	2	2
Legal Secretary	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>CITY MANAGER'S OFFICE</b>			
City Manager	1	1	1
Assistant City Manager	1	1	1
Deputy City Clerk	1	1	1
Assistant to the City Manager	1	1	1
Economic Development Manager	1	1	1
Public Information Officer	1	1	1
Secretary to City Manager/ City Clerk	1	1	1
Sr. Administrative Clerk	1	1	1
Media Production Coordinator	1	1	1
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>ADMINISTRATIVE SERVICES</b>			
Director of Administrative Services	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk	1	1	1
Management Analyst II	0	1	1
Investment Officer	1	1	1
<i>Subtotal:</i>	<b>4</b>	<b>5</b>	<b>5</b>
<b>FINANCE DIVISION</b>			
Finance Division Manager	0	0	1
Accountant I/II	3	3	3
Accounting Manager	1	1	1
Accounting Supervisor	0	1	0
Buyer I/II	1	1	1
Finance Assistant I/II	10	8	7
Finance Supervisor	2	1	2
Finance Technician	2	3	4
Financial Services Manager	1	1	0
Senior Accountant	1	0	0
Water Service Rep I/II	2	2	2
Water Service Coordinator	1	1	1
<i>Subtotal:</i>	<b>24</b>	<b>22</b>	<b>22</b>
<b>INFORMATION TECHNOLOGY DIVISION</b>			
IT Division Manager	1	1	1
IT Technician	2	2	2
GIS Coordinator	1	1	1
Network Administrator	1	1	1
Systems Administrator I	2	2	1
Systems Administrator II	1	1	2
Sr. Network Administrator	1	1	1
<i>Subtotal:</i>	<b>9</b>	<b>9</b>	<b>9</b>



	<b>Adopted 2016/17 Budgeted Full-Time</b>	<b>Adopted 2017/18 Budgeted Full-Time</b>	<b>Proposed 2018/19 Budgeted Full-Time</b>
<b>HUMAN RESOURCES DIVISION</b>			
HR Division Manager	0	0	1
Employee Relations Manager	0	0	1
Finance Supervisor	1	1	0
Finance Technician	1	1	0
Human Resources Analyst I/II	1	2	2
Human Resources Analyst I (LT)	1	0	0
Human Resources Technician I/II	4	4	5
Human Resources Systems Supervisor	0	0	1
Risk Manager	1	1	0
Sr Human Resources Analyst	2	2	0
<i>Subtotal:</i>	<u>11</u>	<u>11</u>	<u>10</u>
<b>Total Administrative Services</b>	<b>48</b>	<b>47</b>	<b>46</b>
<b>HOUSING SERVICES</b>			
Director of Housing/Redevelopment	1	1	1
Administrative Clerk	2	2	2
Administrative Technician	1	1	1
Housing/Redev Project Coordinator	1	1	1
Housing/Redev Program Administrator	1	0	0
Housing/Redev Specialist I/II	2	2	2
Housing/Redev Technician I/II	6	6	5
Management Analyst II	0	2	1
Secretary I/II	0	0	1
Sr Housing/Redev Specialist	1	1	1
<b>Total</b>	<u><b>15</b></u>	<u><b>16</b></u>	<u><b>15</b></u>
<b>COMMUNITY DEVELOPMENT</b>			
Director of Community Development	1	1	1
Administrative Assistant	1	1	1
Assistant/Associate Planner	2	2	2
Senior Building Inspector	0	0	1
Building Inspector	2	2	1
Building Plans Examiner/Inspector	1	1	1
Building Services Coordinator	1	1	1
Chief Building Official	1	1	1
City Planner	2	2	2
Permit Technician	1	1	1
Planning Technician	1	3	3
Planning Technician (LT)	1	0	0
Senior Planner	1	2	1
Senior Planner (LT)	1	0	0
<b>Total</b>	<u><b>16</b></u>	<u><b>17</b></u>	<u><b>16</b></u>

	Adopted 2016/17 Budgeted Full-Time	Adopted 2017/18 Budgeted Full-Time	Proposed 2018/19 Budgeted Full-Time
<b>POLICE DEPARTMENT</b>			
Chief of Police	1	1	1
Administrative Assistant	1	1	1
Administrative Technician	1	1	2
Clinical Services Administrator	0	1	1
Communications Supervisor	2	1	1
Community Policing Outreach Specialist	0	1	1
Community Services Officer I/II/III	10	9	9
Crime Analyst	1	1	1
Crime Analysis Technician	0	1	1
Dispatcher/Lead Dispatcher	16	18	18
Evidence Technician	2	2	2
Family Support Worker	2	2	2
Family Support Worker (LT)	1	2	2
Management Analyst I/II	2	2	2
Master Social Worker	4	0	0
Mental Health Clinician	0	1	1
Mental Health Coordinator	0	3	3
Police Captain	1	1	2
Police Lieutenant	4	4	4
Police Officer	82	94	91
Police Records Assistant	5	5	5
Police Records Supervisor	0	1	1
Police Sergeant	13	13	13
Police Special Services Supv	1	1	1
Property/Evidence Supervisor	1	1	1
Secretary I/II	2	2	2
Sr Crime Analysis Assistant	1	0	0
Sr Master Social Worker	1	0	0
Sr Program Coordinator	1	1	1
Lead Police Records Assistant	1	1	1
<b>Total</b>	<b>156</b>	<b>171</b>	<b>170</b>
<b>FIRE DEPARTMENT</b>			
Fire Chief	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk	1	1	2
Administrative Technician II	1	1	0
Fire Battalion Chief	3	3	4
Fire Captain	16	16	16
Fire Deputy Chief	1	1	1
Fire Engineer / Fire Engineer Paramedic	15	15	15
Firefighter / Firefighter Paramedic	45	45	45
Fire Plans Examiner/Inspector	1	1	1
Fire Prevention Bureau Manager	1	1	1
Fire Prevention Specialist	2	2	2
Fire Safety Coordinator I/II	1	1	1
Code Compliance Technician I/II	3	3	3
Management Analyst I/II	1	1	1
<b>Total</b>	<b>93</b>	<b>93</b>	<b>94</b>

Adopted 2016/17 Budgeted Full-Time	Adopted 2017/18 Budgeted Full-Time	Proposed 2018/19 Budgeted Full-Time
---	---	--

#### COMMUNITY SERVICES

Director of Community Services	1	1	1
Administrative Technician	2	2	2
Facilities Maintenance Coordinator	2	2	2
Management Analyst I/II	1	1	1
Recreation Coordinator	5	6	6
Recreation Manager	1	2	2
Recreation Supervisor	2	2	2
Sr Administrative Clerk	2	2	2
<b>Total</b>	<b>16</b>	<b>18</b>	<b>18</b>

#### PUBLIC WORKS/CITY ENGINEER

Director of Public Works	1	1	1
Administrative Assistant	1	1	1
Management Analyst I/II	1	1	1
Secretary I/II	2	2	2
<i>Subtotal:</i>	5	5	5

#### PUBLIC WORKS - TRAFFIC ENGINEERING/TRAFFIC DIVISION

Traffic Engineer	1	1	1
Engineering Aide/Engineering Tech I/II/III	1	1	1
Jr/Asst/Assoc Engineer	2	2	2
<i>Subtotal:</i>	4	4	4

#### PUBLIC WORKS - ENGINEERING

Asst Director of PW Engr Svcs/City Engineer	1	1	1
Contract Compliance Specialist II	1	1	1
Engineering Aide/Engineering Tech I/II/III	1	1	1
Engineering Specialist I/II	1	1	1
Sr. Engineering Designer	1	1	1
Jr./Assistant/Associate Engineer	6	6	6
PW Construction Inspector I/II	4	4	4
PW Manager	1	1	1
Sr Civil Engineer	2	3	3
<i>Subtotal:</i>	18	19	19

	Adopted 2016/17 Budgeted Full-Time	Adopted 2017/18 Budgeted Full-Time	Proposed 2018/19 Budgeted Full-Time
<b>PUBLIC WORKS - MAINTENANCE</b>			
Administrative Technician II	1	1	1
Chief Distribution Officer	0	1	1
Engineering Specialist I	1	1	1
Equipment Mechanic I/II	5	5	5
Maintenance Worker I/II (Utilities)	12	12	14
Maintenance Worker I/II (Facilities)	4	4	4
Maintenance Worker I/II (Parks)	13	13	13
Maintenance Worker I/II (Streets)	6	8	8
Management Analyst I/II	1	1	2
MW Lead (Facilities)	1	1	1
MW Lead (Parks)	4	4	4
MW Lead (Streets)	3	3	3
MW Lead (Utilities)	4	4	4
PW Manager - Operations	1	0	0
Fleet and Facilities Manager	1	1	1
Park Manager	1	1	1
Street and Field Utilities Manager	1	1	1
PW Superintendent	1	1	1
PW Supervisor - Parks	2	2	2
PW Supervisor-Equipment Maintenance	1	1	1
PW Supervisor-Facility Maintenance	1	1	1
PW Supervisor-Field Utilities	2	1	1
PW Supervisor-Street Maintenance	1	1	1
Program Coordinator I/II	1	1	0
Sr Program Coordinator (ADA)	1	1	0
Secretary I/II	2	2	2
Storekeeper	1	1	1
Traffic Signal Technician I	1	0	0
Traffic Signal Technician II	1	2	2
Transit Coordinator I/II	0	0	1
<i>Subtotal:</i>	<u>74</u>	<u>75</u>	<u>77</u>
<b>Total Public Works</b>	<b>101</b>	<b>103</b>	<b>105</b>

	Adopted 2016/17 Budgeted Full-Time	Adopted 2017/18 Budgeted Full-Time	Proposed 2018/19 Budgeted Full-Time
<b>UTILITIES</b>			
Director of Utilities	1	1	1
Administrative Technician II	1	1	1
Assistant Director of Utilities	1	2	2
Associate Control Systems Engineer	1	1	1
Chief Plant Operator Wastewater	1	1	1
Chief Plant Operator Water	1	1	1
Cross Connections Inspector/Specialist	2	2	2
Engineering Specialist	1	1	1
Environmental Compliance Inspector	2	2	2
Environmental Compliance Inspector (LT)	1	0	0
Jr./Assistant/Associate Engineer	4	4	4
Assistant Engineer (LT)	0	1	1
Lab Analyst I/II	5	5	5
Lab Supervisor	1	1	1
Maintenance Worker I - Field Utilities	1	0	0
Management Analyst I/II	2	2	2
Program Coordinator I	0	1	1
Secretary I/II	1	2	2
Storekeeper	1	0	0
Sr Secretary	1	1	1
Sr Civil Engineer	1	1	1
Sr Lab Analyst	2	2	2
Sr Utility Plant Control Systems Tech	1	1	1
Sr Utility Plant Electrician	1	1	1
Sr Utility Plant Mechanic	3	3	3
Sr Wastewater Plant Operator	2	4	4
Sr Water Plant Operator	1	1	1
Utilities Administrative Manager	1	1	1
Utilities Maintenance Planner	0	1	1
Utility Maintenance Supervisor	2	2	2
Utility Operations Manager	1	1	1
Utility Plant Control Systems Tech I/II	5	5	5
Utility Plant Electrician I/II	2	2	2
Utility Plant Mechanic I/II	5	4	5
Utility Plant Worker	1	1	0
Wastewater Plant Operator II/III	12	10	10
Wastewater Plant Supervisor	1	1	1
Water Plant Operator II/III	5	5	5
Water Quality Coordinator	1	1	1
Water Quality Manager	1	1	1
Water Quality Permit Admin	1	0	0
Water Quality Supervisor	1	1	1
Subtotal:	78	78	78
<b>CITY TOTAL</b>	<b>536</b>	<b>556</b>	<b>555</b>



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# **OPERATING BUDGETS**



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## **CITY COUNCIL AND TREASURER**

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies and budget that guide the current operations and future direction of the city. The City Council also serves as the governing body of the Successor Agency to the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.



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**City of Vacaville  
FY 2018-2019 Budget**

**CITY COUNCIL & CITY TREASURER**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 87,886	\$ 90,627	\$ 89,311	\$ 82,676
Services and Supplies	7,515	8,597	10,271	10,528
Indirect Costs	-	-	-	-
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	95,401	99,224	99,582	93,204
<b>Net Operating Expenditures</b>	<b>\$ 95,401</b>	<b>\$ 99,224</b>	<b>\$ 99,582</b>	<b>\$ 93,204</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 95,401	\$ 99,224	\$ 99,582	\$ 93,204
<b>Total Sources of Funding</b>	<b>\$ 95,401</b>	<b>\$ 99,224</b>	<b>\$ 99,582</b>	<b>\$ 93,204</b>
<b>Functional Distribution:</b>				
City Council	\$ 91,915	\$ 95,772	\$ 96,274	\$ 89,896
City Treasurer	3,486	3,452	3,308	3,308
<b>Total Distribution</b>	<b>\$ 95,401</b>	<b>\$ 99,224</b>	<b>\$ 99,582</b>	<b>\$ 93,204</b>



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## **CITY ATTORNEY'S OFFICE**

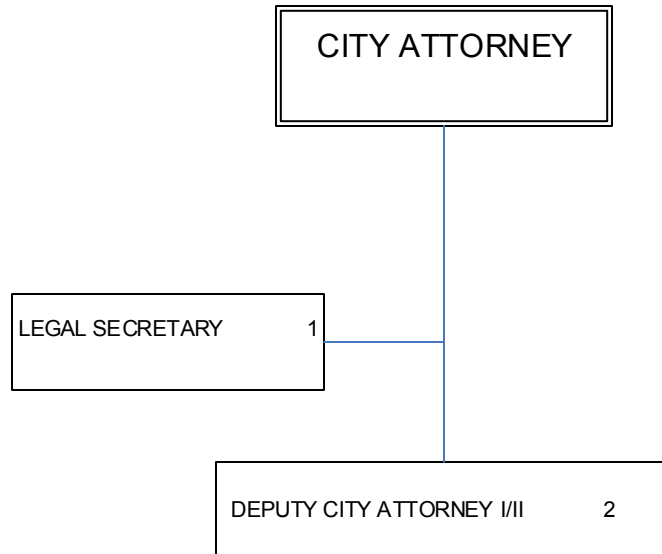
The City Attorney's Office and its staff provide legal representation and services to the Vacaville City Council, City agencies, departments and commissions.

The Office provides a wide variety of legal services to its City clients, such as representing the City and agencies in litigation and administrative hearings; preparing ordinances, resolutions, and other legal documents; reviewing and preparing contracts, leases, and other legal documents; researching and preparing legal opinions on matters affecting the City and its agencies; and, advising City clients on various legal matters.

The Office also serves as legal counsel to the Solano Animal Control Authority and the Vacaville/Dixon Greenbelt Authority. Although the Office provides information to the public on matters involving the City and its agencies the Office does not provide legal advice or services to the public.

The City Attorney is appointed by the City Council. The staffing level of the Office has not changed since 1995. The staff includes the City Attorney, two Deputy City Attorney I/II, and one Legal Secretary.

# CITY ATTORNEY'S OFFICE



TOTAL FULLTIME POSITIONS 4

City of Vacaville  
FY 2018-2019 Budget

CITY ATTORNEY'S OFFICE

Account Description	FY2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adjusted Budget	FY 2018/19 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,072,567	\$ 895,507	\$ 901,546	\$ 953,983
Services and Supplies	32,885	41,926	99,614	101,442
Indirect Costs	25,897	24,235	20,118	20,148
One-time Costs	-	-	-	-
Technology Costs	9,615	9,638	10,435	9,877
Total Operating Expenditures	1,140,964	971,306	1,031,713	1,085,450
<b>Net Operating Expenditures</b>	<b>\$ 1,140,964</b>	<b>\$ 971,306</b>	<b>\$ 1,031,713</b>	<b>\$ 1,085,450</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,140,964	\$ 971,306	\$ 1,031,713	\$ 1,085,450
<b>Total Sources of Funding</b>	<b>\$ 1,140,964</b>	<b>\$ 971,306</b>	<b>\$ 1,031,713</b>	<b>\$ 1,085,450</b>
<b>Functional Distribution:</b>				
City Attorney	\$ 1,140,964	\$ 971,306	\$ 1,031,713	\$ 1,085,450
<b>Total Distribution</b>	<b>\$ 1,140,964</b>	<b>\$ 971,306</b>	<b>\$ 1,031,713</b>	<b>\$ 1,085,450</b>
<b>Full-Time Employees</b>	4	4	4	4



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## **CITY MANAGER'S OFFICE**

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with Council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, government affairs, coordination of special event permit review committee, public information, and budget development/administration. The department also responds to all calls to the City's general information phone lines. Overall, the City Manager's Office oversees the operations of the City in a manner consistent with the City's core values of accountability, responsiveness, innovation, and inclusiveness. A major effort of the Department is focused on ensuring the long term viability of the community through the development and administration of programs to enhance city revenues, economic development to generate jobs for our residents, and providing for the overall quality of life for our community.

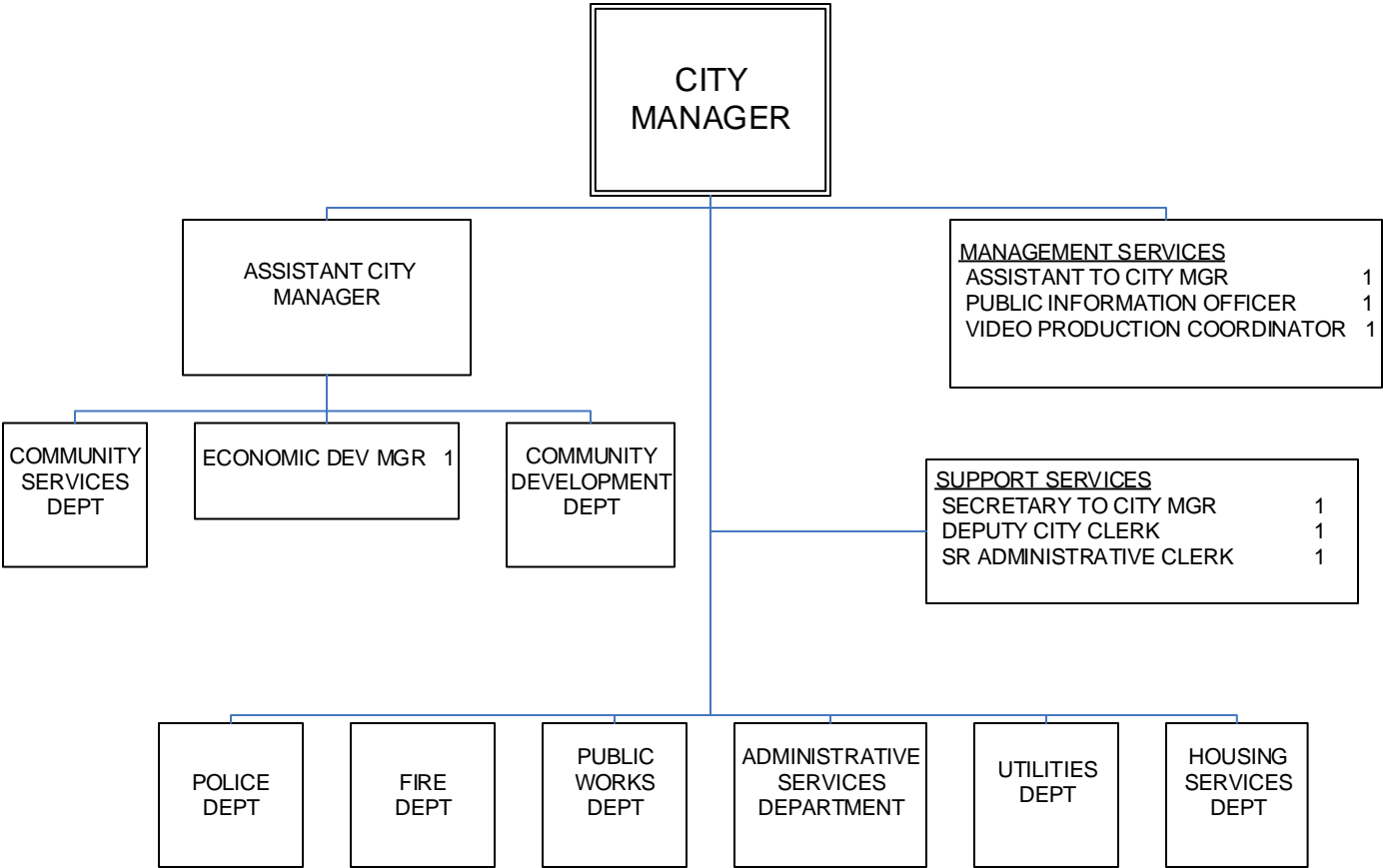
The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

### ***BUDGET HIGHLIGHTS***

The proposed FY18/19 budget for the City Manager's Office (CMO) includes \$10,000 in one-time funding for agenda management software to be used by the City Clerk's office for Council agendas. It will allow tracking of report versions, facilitate searching for prior Council items, and should reduce hardcopy printouts.

The budget for the Economic Development section has been increased by \$20,000 primarily for an advertising program in development related publications to spread the word that Vacaville is a great location for businesses. This dedicated focus is on point with the strategic goal of Promoting Community Viability.

# CITY MANAGER'S OFFICE



TOTAL FULLTIME POSITIONS 9

**City of Vacaville  
FY 2018-2019 Budget**

**CITY MANAGER'S OFFICE**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,416,577	\$ 1,637,226	\$ 1,781,029	\$ 2,194,452
Overtime	1,037	-	3,353	\$ 3,437
Services and Supplies	184,430	103,158	156,053	\$ 181,807
Indirect Costs	33,375	39,112	43,146	43,604
One-time Costs	-	43,346	-	10,000
Technology Costs	28,845	31,324	36,740	43,138
Total Operating Expenditures	1,664,264	1,854,166	2,020,321	2,476,438
<b>Net Operating Expenditures</b>	<b>\$ 1,664,264</b>	<b>\$ 1,854,166</b>	<b>\$ 2,020,321</b>	<b>\$ 2,476,438</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,664,264	\$ 1,854,166	\$ 2,020,321	\$ 2,201,438
Measure M	\$ -	\$ -	\$ -	\$ 275,000
<b>Total Sources of Funding</b>	<b>\$ 1,664,264</b>	<b>\$ 1,854,166</b>	<b>\$ 2,020,321</b>	<b>\$ 2,476,438</b>
<b>Functional Distribution:</b>				
City Manager/City Clerk	\$ 1,227,385	\$ 1,345,303	\$ 1,431,879	1,806,464
Public Information Officer	268,916	\$ 290,107	\$ 291,040	313,073
Economic Development	181,071	222,484	297,403	356,902
VCVB Staff Support	(13,107)	(3,729)	-	-
<b>Total Distribution</b>	<b>\$ 1,664,264</b>	<b>\$ 1,854,166</b>	<b>\$ 2,020,321</b>	<b>\$ 2,476,438</b>
<b>Full-Time Employees</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>



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## **ADMINISTRATIVE SERVICES DEPARTMENT**

The Administrative Services Department includes four divisions – Administration, Human Resources, Finance, and Information Technology. The Department provides overall administrative functions for all City Departments, as well as a variety of services for our citizens and business community. The Department is customer service oriented and takes great pride in its work and models the City's core values.

### **Administration Division**

The Administration Division provides administrative oversight and support to the Department; administers the general liability risk management program, manages the cash and investment portfolio, as well as ongoing administration of the City's long term debt transactions and community facilities districts.

### **Human Resources Division**

The Human Resources Division provides recruitment, classification, salary and benefits administration, payroll, workers compensation, safety, training and development, and labor and employee relations services.

### **Finance Division**

The Finance Division is responsible for the financial accounting and reporting systems; purchasing, accounts payable and accounts receivable; water meter reading, utility billing and collection; and business license administration. The Division has received state and national awards for excellence in financial reporting for the past 26 years.

### **Information Technology Division**

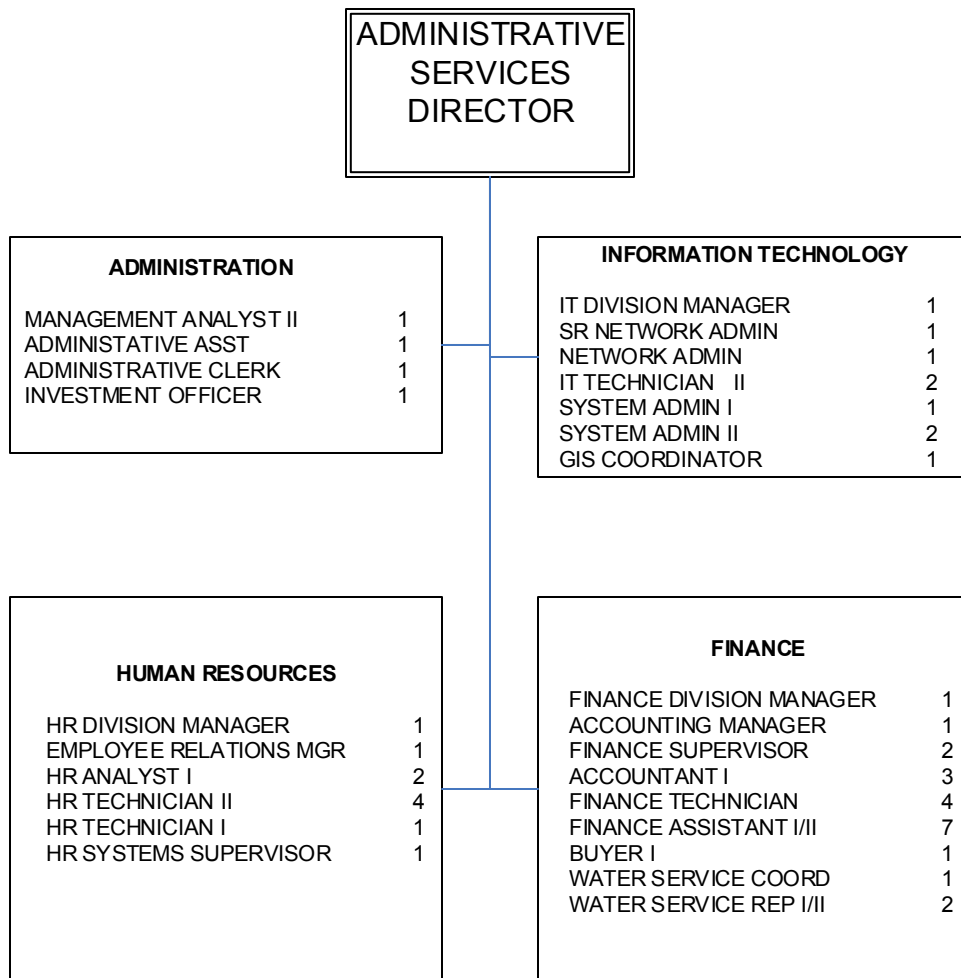
The Information Technology (IT) Division provides daily technical support of all hardware and software, implements IT projects, and provides long range planning and improvements related to computer network and telephone infrastructure.

## ***BUDGET HIGHLIGHTS***

The Administrative Services Department will generate approximately \$67,500 in annual revenue for the City by providing human resources, revenue accounting, and payroll services for Solano Transportation Authority (STA) and accounting services to Community Action Partnership Solano (CAP Solano).

In FY18/19, the Department will finalize vendor selection and begin implementation of a new enterprise resource planning system to replace the current financial and human resources software related to the City's core business processes. The projected budget for this multi-year project is \$2,500,000.

# ADMINISTRATIVE SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 46

City of Vacaville  
FY 2018-2019 Budget

ADMINISTRATIVE SERVICES DEPARTMENT  
HUMAN RESOURCES DIVISION

Account Description	FY 2015/16 Actual	FY 2016/17 Actual	FY 2016/17 Adjusted Budget	FY 2018/19 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 978,004	\$ 980,205	\$ 1,387,790	\$ 1,442,279
Overtime	50	-	230	250
Services and Supplies	168,903	134,432	234,662	240,411
Indirect Costs	25,777	25,897	23,840	26,240
One-time Costs	-	-	20,000	-
Technology Costs	21,626	18,521	20,170	41,110
Total Operating Expenditures	1,194,360	1,159,055	1,686,692	1,750,290
<b>Net Operating Expenditures</b>	<b>\$ 1,194,360</b>	<b>\$ 1,159,055</b>	<b>\$ 1,686,692</b>	<b>\$ 1,750,290</b>

**Source of Funding:**

General Fund - Discretionary Revenue	\$ 1,177,564	\$ 1,141,909	\$ 1,669,487	\$ 1,735,290
General Fund - Functional Revenue	16,796	17,146	17,205	15,000
<b>Total Sources of Funding</b>	<b>\$ 1,194,360</b>	<b>\$ 1,159,055</b>	<b>\$ 1,686,692</b>	<b>\$ 1,750,290</b>

**Functional Distribution:**

Human Resources	\$ 1,194,360	\$ 1,159,055	\$ 1,686,692	\$ 1,750,290
<b>Total Distribution</b>	<b>\$ 1,194,360</b>	<b>\$ 1,159,055</b>	<b>\$ 1,686,692</b>	<b>\$ 1,750,290</b>

<b>Full-Time Employees</b>	9	11	11	10
<b>Full-Time Employees - Administration</b>	3	4	5	5



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**City of Vacaville  
FY 2018-2019 Budget**

**ADMINISTRATIVE SERVICES DEPARTMENT  
FINANCE DIVISION**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 2,509,231	\$ 2,887,595	\$ 2,847,819	\$ 2,937,188
Overtime	5,404	7,842	13,182	9,000
Services and Supplies	446,513	347,838	388,936	382,947
Indirect Costs	92,945	84,875	97,924	95,630
Technology Costs	76,921	77,104	83,749	74,554
Total Operating Expenditures	3,131,014	3,405,254	3,431,610	3,499,319
<b>Net Operating Expenditures</b>	<b>\$ 3,131,014</b>	<b>\$ 3,405,254</b>	<b>\$ 3,431,610</b>	<b>\$ 3,499,319</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 2,853,264	\$ 3,081,496	\$ 3,142,215	\$ 3,199,319
General Fund - Functional Revenue	277,750	323,758	289,395	300,000
<b>Total Sources of Funding</b>	<b>\$ 3,131,014</b>	<b>\$ 3,405,254</b>	<b>\$ 3,431,610</b>	<b>\$ 3,499,319</b>
<b>Functional Distribution:</b>				
Finance Administration	\$ 441,886	\$ 483,529	\$ 522,099	\$ 580,217
General Accounting	907,186	1,234,780	1,329,593	1,674,727
Revenue and Disbursements	1,781,942	1,686,945	1,579,917	1,244,375
<b>Total Distribution</b>	<b>\$ 3,131,014</b>	<b>\$ 3,405,254</b>	<b>\$ 3,431,610</b>	<b>\$ 3,499,319</b>
<b>Full-Time Employees</b>	23	24	22	22



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**City of Vacaville  
FY 2018-2019 Budget**

**ADMINISTRATIVE SERVICES DEPARTMENT  
INFORMATION TECHNOLOGY DIVISION**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,163,724	\$ 1,442,298	\$ 1,595,231	\$ 1,710,620
Overtime	67,615	79,706	79,950	81,949
Services and Supplies	74,578	68,887	150,050	150,344
Indirect Costs	550,536	569,151	658,733	655,029
Offset for Telecom Charges to Other Depts	(514,587)	(529,997)	(613,268)	(613,268)
Technology Costs	50,479	53,009	49,148	37,581
Total Operating Expenditures	1,392,345	1,683,054	1,919,844	2,022,255
<b>Net Operating Expenditures</b>	<b>\$ 1,392,345</b>	<b>\$ 1,683,054</b>	<b>\$ 1,919,844</b>	<b>\$ 2,022,255</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,392,345	\$ 1,683,054	\$ 1,919,844	\$ 2,022,255
<b>Total Sources of Funding</b>	<b>\$ 1,392,345</b>	<b>\$ 1,683,054</b>	<b>\$ 1,919,844</b>	<b>\$ 2,022,255</b>
<b>Functional Distribution:</b>				
Information Technology	1,392,345	1,683,054	1,919,845	2,022,255
<b>Total Distribution</b>	<b>\$ 1,392,345</b>	<b>\$ 1,683,054</b>	<b>\$ 1,919,844</b>	<b>\$ 2,022,255</b>
Full-Time Employees	9	9	9	9



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## DEPARTMENT OF HOUSING SERVICES

The Department of Housing Services (DHS) takes great pride in its role in improving the quality of life for Vacaville's residents. The department consists of three divisions: Housing Programs, Successor Housing and Successor Agency. The DHS also completes special projects. The following provides a brief overview of each divisions work and FY 2018-2019 budget highlights.

**Housing Programs Division** (known as the Housing Authority) has been funded by the U.S. Department of Housing and Urban Development (HUD) since 1976. Staff implements the Housing Choice Voucher (Section 8), Family Self-Sufficiency, and Homeownership Programs. These programs improve living conditions and promote self-reliance for approximately 1,200 very low-income Vacaville households each month, while investing approximately \$10.5 million in the Vacaville rental market. The Division also contracts to administer the same programs for Solano County. This program is significantly smaller than Vacaville's program, serving approximately 250 very low-income households in the Cities of Dixon and Rio Vista and in the unincorporated areas of Solano County each month.

The Division revenue is projected to increase approximately \$200,000 from current year with additional rental subsidy income anticipated.

**Successor Housing Division** is responsible for developing and maintaining affordable housing with housing assets of the former RDA and for ensuring existing affordability agreements are being honored. This division also: administers the Community Development Block Grant Program through annual entitlement funding from HUD, administers a First Time Homebuyer Down Payment Assistance Loan Program through funding from the California Department of Housing and Community Development, implements the HUD certified Housing Counseling Center, implements the annual Senior Home Improvement Program and contracts to administer grants on behalf of the Community Action Partnership Joint Powers Authority.

The Division revenues are projected to remain relatively flat with no new revenue sources included.

**Successor Agency Division** completes work necessary to "wind down" the former RDA by ensuring payment of "enforceable obligations," interacting with the state and county on former RDA financial and other matters, and preparing and providing documentation and information to the State Department of Finance and Controller's Office and Solano County Auditor-Controller's (SCAC) office as requested or required. New this year is the seven member County-wide Oversight Board that will be staffed by the SCAC's office. Division staff will continue to prepare and present needed meeting agenda materials to this Board in coordination with the SCAC.

The Division will primarily use reserve funds this Fiscal Year.

**Special Projects** are implemented by the DHS as appropriate. This year, the DHS will again administer the Downtown Blade Sign Grant Program to fund additional blade signs in the downtown.

Special Projects are funded with former RDA bond proceeds at the same level as current year.

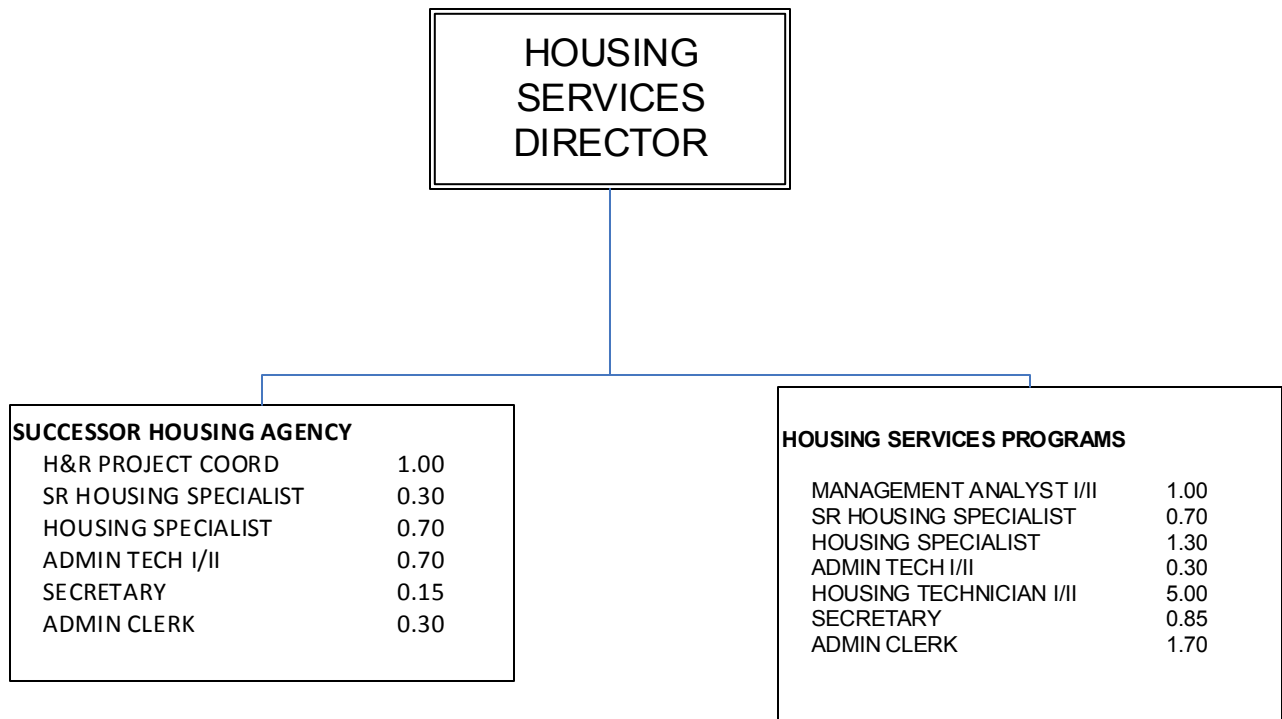
### *Budget Highlights:*

The DHS budget has no significant changes from Fiscal Year 2017-2018 and incorporates the following goals:

- Housing Programs Division:

- Provide Section 8 rental subsidy on behalf of approximately 14,400 very-low income Vacaville households and 3,000 very-low income households under the County program.
  - Assist Housing Choice Voucher households to achieve self-sufficiency and economic independence and/or homeownership.
  - Open the new Project Based Waiting List for the Rocky Hill Veteran Housing Project.
  - Conduct purge of existing Vacaville Waiting List to prepare for opening and accepting new applications.
- Successor Housing Division:
    - Continue work on developing affordable housing: Rocky Hill Rd., Shasta Dr. and Brown St.
    - Monitor 88 agreements covering 1,029 rent restricted apartments and single-family units.
    - Support youth development programs and contribute to projects that improve accessibility for elderly or disabled persons.
    - Provide First Time Homebuyer Down Payment Assistance loans and Homebuyer Training and Education.
- Successor Agency:
    - Continue “winding down” the former RDA.

# HOUSING SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 15



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**City of Vacaville  
FY 2018-2019 Budget**

**HOUSING, LOAN PROGRAMS & CDBG  
DEPT OF HOUSING SERVICES**

Account Description	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Proposed Budget	FY 2018/19 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,722,336	\$ 1,668,000	\$ 2,024,969	\$ 1,861,970
Overtime	1,779	\$ 2,087	3,300	3,150
Services and Supplies	11,292,743	\$ 11,444,959	13,089,159	13,660,634
Debt Service and Indirect Costs	243,287	\$ 1,078,428	562,245	568,273
One-time Costs	46,697	\$ 6,865	205,000	-
Technology Costs	55,292	\$ 55,419	54,022	45,923
Total Operating Expenditures	13,362,134	14,255,758	15,938,695	16,139,950
First-time Home Buyer	15,690	-	-	-
Internal Cost Allocation	180,178	185,917	349,643	263,331
<b>Net Operating Expenditures</b>	<b>\$ 13,558,002</b>	<b>\$ 14,441,675</b>	<b>\$ 16,288,338</b>	<b>\$ 16,403,281</b>

**Source of Funding:**

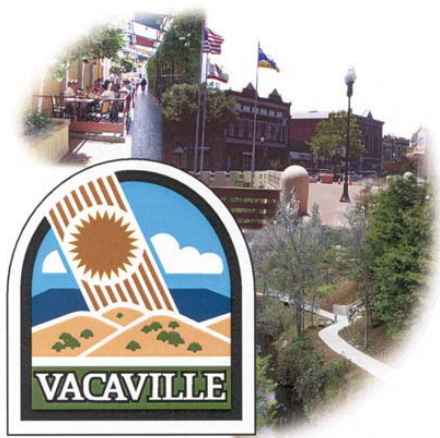
General Fund - Discretionary Revenue	\$ -	\$ 567	\$ -	\$ -
Special Revenue - HUD Rental Assist	10,638,801	9,977,007	9,998,230	10,836,325
Special Revenue - Solano County (1)	2,314,272	2,339,394	2,158,407	2,353,294
Special Revenue - Redevel LIHF	2,749,591	40,966	-	-
Special Revenue - CDBG	425,190	373,527	508,261	296,621
Special Revenue - HUD	10,781	13,887	-	-
Special Revenue - HCD	855,503	64,573	17,000	17,000
Successor Housing Agency	1,074,222	740,491	1,724,179	1,251,933
Blade Grant Program	-	26,137	60,000	-
Prior Year Carryovers/Repayments	(4,510,358)	865,126	1,822,261	1,648,108
<b>Total Sources of Funding</b>	<b>\$ 13,558,002</b>	<b>\$ 14,441,675</b>	<b>\$ 16,288,338</b>	<b>\$ 16,403,281</b>

**Functional Distribution:**

Code Compliance (General Fund)	\$ -	\$ 567	\$ -	\$ -
CDBG Programs	317,800	373,527	507,960	299,592
Housing Assistance Programs	10,222,327	10,248,426	11,468,988	14,228,056
Housing Counseling	10,781	17,964	17,000	17,000
Housing Loan Programs	17,580	18,419	-	-
County Housing Assistance Program (1)	2,284,972	2,317,205	2,513,024	509,473
Successor Housing Agency	704,539	1,290,455	1,721,367	1,289,159
Blade Grant Program	-	175,112	60,000	60,000
<b>Total Distribution</b>	<b>\$ 13,558,002</b>	<b>\$ 14,441,675</b>	<b>\$ 16,288,338</b>	<b>\$ 16,403,281</b>

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program.

<b>Full-Time Employees</b>	15	15	16	15
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**City of Vacaville  
FY 2018-2019 Budget**

**SUCCESSOR AGENCY**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 258,818	\$ 216,027	\$ 190,813	\$ 200,976
Overtime	7	-	-	-
Services and Supplies	37,830	7,942	15,783	16,730
Indirect Costs	10,228,845	3,540,301	8,854,028	9,113,712
One-time Costs	-	-	-	-
Technology Costs	4,807	4,500	2,843	2,417
Total Operating Expenditures	\$ 10,530,307	\$ 3,768,770	\$ 9,063,467	\$ 9,333,835
Internal Cost Allocation	93,245	46,623	33,768	34,849
<b>Net Operating Expenditures</b>	<b>\$ 10,623,552</b>	<b>\$ 3,815,393</b>	<b>\$ 9,097,235</b>	<b>\$ 9,368,684</b>
<b>Source of Funding:</b>				
Property Tax	\$ 9,183,889	\$ 7,134,779	\$ 6,681,007	\$ -
Administration	459,090	279,120	250,000	-
Reserve Funds	980,573	(3,598,506)	2,166,228	9,368,684
<b>Total Sources of Funding</b>	<b>\$ 10,623,552</b>	<b>\$ 3,815,393</b>	<b>\$ 9,097,235</b>	<b>\$ 9,368,684</b>
<b>Functional Distribution:</b>				
Successor Agency Obligations	\$ 10,277,132	\$ 3,536,273	\$ 8,847,235	\$ 9,118,684
Successor Agency Administration	346,420	279,120	250,000	250,000
<b>Total Distribution</b>	<b>\$ 10,623,552</b>	<b>\$ 3,815,393</b>	<b>\$ 9,097,235</b>	<b>\$ 9,368,684</b>

Full-Time Employees are included in Housing Services Department.



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## **COMMUNITY DEVELOPMENT DEPARTMENT**

The Community Development Department provides services that facilitate land development, include residential, commercial, industrial, public facility, and economic development projects. The Department budget has five parts: Administration, Building Division, Current Planning Division, Advanced Planning Division, and Planning Commission. The Community Development Budget includes 17 full-time employees, which is the same level as the prior year.

### ***BUDGET HIGHLIGHTS***

#### **Revenues**

The budget forecasts \$3.0 million in permit revenue. Overall, revenue is projected to be \$200,000 less than the current year. The City also secured two planning grants for downtown planning totaling \$555,000.

#### **Expenditures**

The proposed budget is \$790,000 higher than the current year.

#### **Building**

One change proposed in the Building Division is the creation of a Senior Building Inspector position, replacing a Building Inspector position. The intent is to hire a senior level inspector position as a building official in training for succession planning.

The budget continues to include funding to contract with a private inspection firm for some building inspection services. Contracting with this private firm has proven successful as the firm provides extra inspectors when inspection loads are high or full time inspectors are on leave, and does not need to provide inspectors during slower times.

#### **Current Planning**

It is expected that Current Planning activity will continue to be strong during FY2018-19. The budget includes \$60,000 of consultant services in case workloads increase.

#### **Advanced Planning**

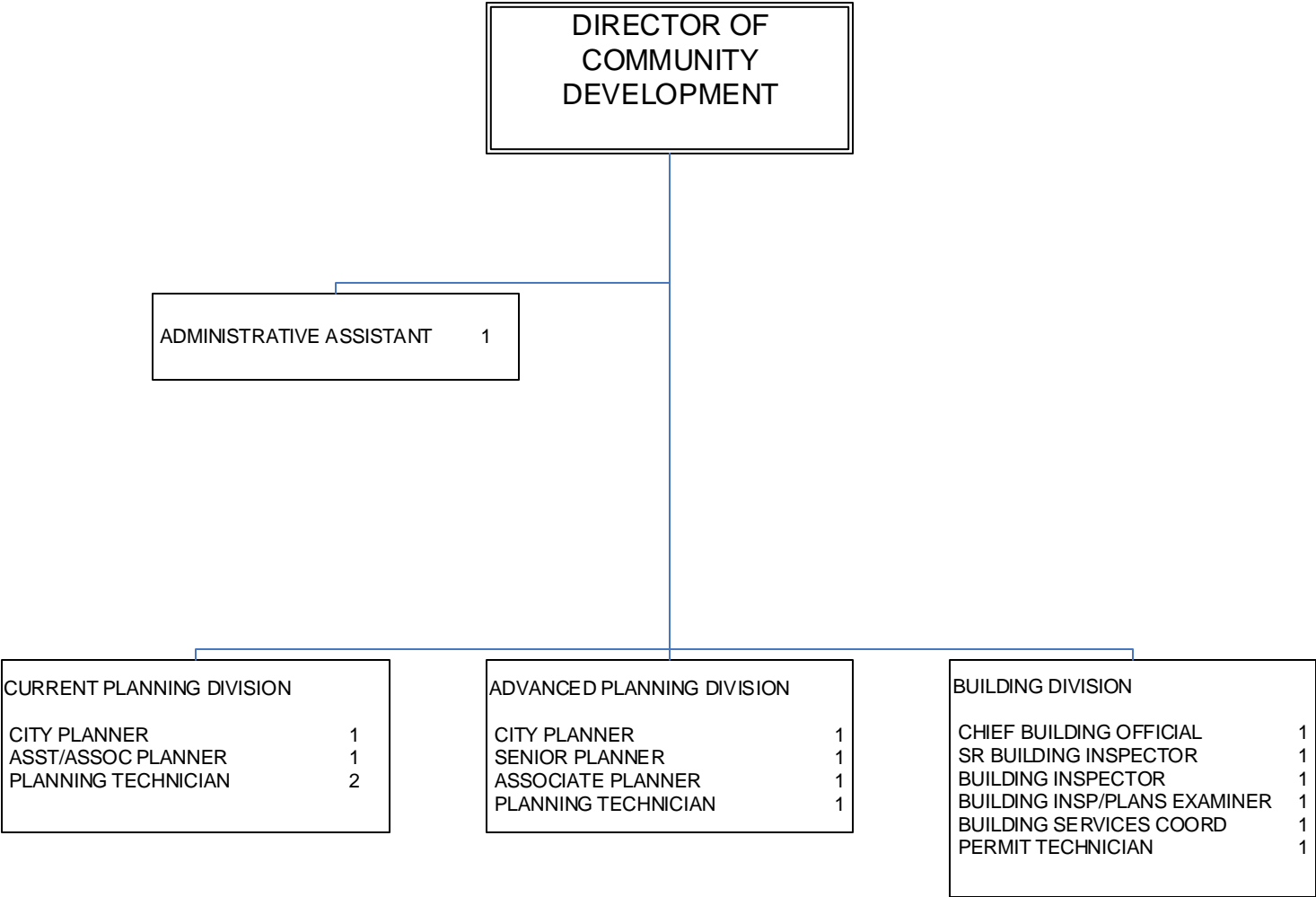
The Advanced Planning Division is carrying out a number of planning projects during the year. These include creating a downtown specific plan, updating commercial design standards, changing zoning to reflect the General Plan, and industrial area environmental reviews. In addition, there are a number of major development projects in the planning phase, including the Farm at Alamo Creek, Green Tree, and the Farmstead.

The budget includes \$250,000 for consulting services to assist with these projects. Also, developers are funding contract staff to assist with project management and environmental reviews.

Other

The budget includes a \$454,172 payment for an internal loan for creation of the General Plan. This will be funded partly through the General Plan Cost Recovery Fee.

# COMMUNITY DEVELOPMENT DEPARTMENT



TOTAL FULLTIME POSITIONS 16



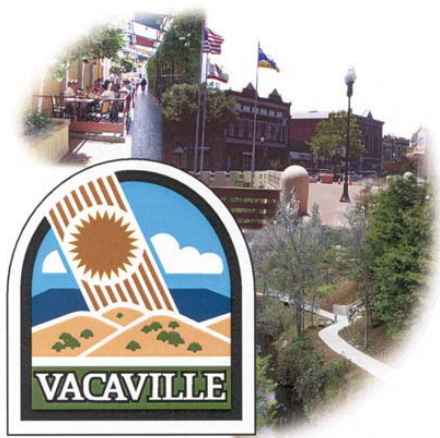
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**City of Vacaville  
FY 2018-2019 Budget**

**COMMUNITY DEVELOPMENT DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 2,468,972	\$ 2,546,627	\$ 3,068,680	\$ 3,040,169
Overtime	1,412	3,052	9,773	9,773
Services and Supplies	251,028	356,068	830,963	559,030
Indirect Costs	96,981	363,441	369,481	381,037
One-time Costs	-	-	82,500	450,000
Technology Costs	53,367	100,735	56,549	48,006
Total Operating Expenditures	2,871,760	3,369,923	4,417,946	4,488,015
Internal Cost Allocation	208,190	219,420	412,942	426,156
<b>Net Operating Expenditures</b>	<b>\$ 3,079,950</b>	<b>\$ 3,589,343</b>	<b>\$ 4,830,888</b>	<b>\$ 4,914,171</b>
<b>Source of Funding:</b>				
Building Related Fund Revenue	\$ 3,260,841	\$ 3,262,745	\$ 3,114,800	\$ 2,908,700
Special Project Revenue	188,453	96,000	125,000	125,000
Measure M	-	-	-	450,000
Transfer In - General Fund	250,000	250,000	500,000	500,000
Bldg- Related Fund Bal.	(619,344)	(19,402)	1,091,088	930,471
<b>Total Sources of Funding</b>	<b>\$ 3,079,950</b>	<b>\$ 3,589,343</b>	<b>\$ 4,830,888</b>	<b>\$ 4,914,171</b>
<b>Functional Distribution:</b>				
Administration	\$ 509,378	\$ 529,692	\$ 632,330	\$ 1,042,392
Current Planning Division	564,536	642,281	958,109	911,054
Building Division	1,195,460	1,376,009	1,584,762	1,601,750
Advanced Planning	744,345	728,660	1,327,494	1,008,726
Planning Commission	41,286	44,457	53,994	51,459
Transfers Out	24,945	268,244	274,200	298,790
<b>Total Distribution</b>	<b>\$ 3,079,950</b>	<b>\$ 3,589,343</b>	<b>\$ 4,830,888</b>	<b>\$ 4,914,171</b>
<b>Full-Time Employees</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>16</b>



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## **POLICE DEPARTMENT**

The Vacaville Police Department's key public safety goals are crime suppression, prevention and community engagement, utilizing innovative programs and specialized enforcement units. AB109 (Prison Realignment), Proposition 47 (Safe Neighborhoods and Schools Act), Prop 57 (California Parole for Non-Violent Criminals and Juvenile Court Trial Requirements Initiative), and Prop 64 (Adult Use of Marijuana Act) threaten these efforts going into FY 18/19. Past legislation, voter-approved initiatives, and state policies requiring the release of more and more offenders in to our communities, have compromised the department's ability to limit and control crime, particularly property crime. This will have long-lasting implications that create real challenges to the safety of our local community.

In an effort to realize the key public safety goals of the Vacaville Police Department (VPD), VPD staff members are committed to reducing violent crimes and enhancing the quality of life in Vacaville by solving community problems that impact our daily lives. Specialized units are deployed in order to reduce the local influence of gangs, parolees, repeat offenders, and juvenile crime in order to safeguard our citizens. Each VPD employee is committed to excellent customer service and efficiency through the optimum deployment of resources and technology to best serve the community. The leadership within the Vacaville Police Department work to maintain organizational high standards, enabling the men and women of the department to uphold our strong, proactive crime-fighting reputation.

In FY 17/18 the police department was authorized to hire additional police officers. A strategic plan was developed, identifying the need to restructure the department, add support and management staff, and increase the number of police officers in Patrol, Traffic, Investigations, and the Community Response Unit. This resulted in reallocating the newly authorized positions to fund 8 police officers, 1 police captain, and 1 administrative technician.

The department is transitioning the School Crossing Guard Program from the Vacaville Police Department to the Vacaville Unified School District at the beginning of the 2018/2019 school year. The funding for the Crossing Guard Program will be reallocated to fund the limited-term family support worker assigned to CRU and FIRST. This position has been highly successful in providing services to individuals experiencing homelessness, but was only funded for one year by the Bureau of State Community Corrections (BSCC) grant.

The police department's Services and Supplies expenses continue to outpace the standard Consumer Price Index (CPI) annual adjustment. The FY18/19 budget reflects a proposed augmentation of \$209,300, which will help address funding gaps in training, technology, and operational supplies and equipment and significantly improve the department's ability to provide mandated training and necessary services. This is due to a significant number of new employees being trained to fill the duties of experienced staff that are retiring.

# POLICE DEPARTMENT

## Chief of Police

### FIELD SUPPORT BUREAU

CAPTAIN 1

#### CLINICAL SERVICES DIVISION (FIRST/FRC)

CLINICAL SRVCS ADMINISTRATOR 1  
FAMILY SUPPORT WRKR 4  
MENTAL HEALTH COORD. 4  
SECRETARY I 1  
SR PROGRAM COORDINATOR 1

#### COMMUNITY PARTNERSHIP DIVISION

COMMUNITY SRVCS OFFICER 3  
COMM. POLICING OUTREAC. SPEC. 1  
POLICE LIEUTENANT 1  
POLICE SERGEANT 3  
POLICE OFFICER 17  
SPECIAL SERVICES SUPV 1

#### INVESTIGATIVE SERVICES DIVISION

CRIME ANALYST 1  
CRIME ANALYSIS TECH 1  
EVIDENCE TECH 2  
POLICE LIEUTENANT 1  
POLICE SERGEANT 3  
POLICE OFFICER 18  
PROPERTY EVID SUPV 1

### OFFICE OF THE CHIEF

ADMINISTRATIVE ASSISTANT 1  
ADMINISTRATIVE TECH I 1  
ADMINISTRATIVE TECH II 1  
SECRETARY I 1  
MGT ANALYST I 1  
MGT ANALYST II 1  
POLICE SERGEANT 1

### FIELD OPERATIONS BUREAU

CAPTAIN 1

#### FIELD OPERATIONS DIVISION PATROL 1

COMMUNITY SRVCS OFFICER 3  
LEAD RECORDS ASST 1  
POLICE LIEUTENANT 1  
POLICE OFFICER 28  
POLICE SERGEANT 3  
RECORDS ASSISTANT 5  
RECORDS SUPV 1

#### FIELD OPERATIONS DIVISION PATROL 2

COMMUNICATIONS SUPV 1  
COMMUNITY SRVCS OFFICER 3  
DISPATCHER 14  
LEAD DISPATCHER 4  
POLICE LIEUTENANT 1  
POLICE OFFICER 28  
POLICE SERGEANT 3

**TOTAL FULLTIME POSITIONS 170**

**City of Vacaville  
FY 2018-2019 Budget**

**POLICE DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 26,326,815	\$ 28,248,187	\$ 30,527,932	\$ 34,072,854
Overtime plus Offset	\$ 1,504,394	1,115,980	1,363,212	1,396,667
Services and Supplies	\$ 996,084	1,440,374	1,125,955	1,341,768
Indirect Costs	\$ 1,557,861	1,409,469	1,552,313	1,495,611
One-time Costs	\$ -	19,702	176,348	-
Technology Costs	\$ 596,138	645,668	601,752	542,495
<b>Total Operating Expenditures</b>	<b>\$ 30,981,292</b>	<b>32,879,380</b>	<b>35,347,512</b>	<b>38,849,395</b>
<b>Net Operating Expenditures</b>	<b>\$ 30,981,292</b>	<b>\$ 32,879,380</b>	<b>\$ 35,347,512</b>	<b>\$ 38,849,395</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 28,821,958	\$ 30,366,458	\$ 32,511,329	\$ 35,959,809
Gen Fund - Public Safety Sales Tax	\$ 372,447	\$ 390,265	397,098	410,022
Gen Fund - School District Reimburs.	\$ 89,516	\$ 180,860	167,594	-
Gen Fund - Other Reimbursements	\$ 7,500	\$ 12,800	7,500	7,500
Gen Fund - Alarm Fees & Charges	\$ 151,172	\$ 192,951	180,000	180,000
Gen Fund - Other Functional Revenue	\$ 306,719	\$ 169,001	324,016	196,000
Measure M	\$ -	\$ -	-	1,823,793
Special Revenue - CFDs	\$ 1,029,796	\$ 1,562,289	1,755,219	2,090,640
Special Revenue - Traffic Safety Fines	\$ 202,184	\$ 4,756	4,756	5,425
<b>Total Sources of Funding</b>	<b>\$ 30,981,292</b>	<b>\$ 32,879,380</b>	<b>\$ 35,347,512</b>	<b>\$ 38,849,395</b>
<b>Functional Distribution:</b>				
Administration	\$ 3,296,575	\$ 2,530,051	\$ 2,379,994	\$ 2,651,448
Clinical Services Division	1,469,077	1,451,255	1,634,304	1,550,100
Community Partnership Division	2,247,067	3,036,201	3,343,651	4,113,708
Field Operations Division	5,812,776	5,491,089	6,090,893	7,798,015
Investigative Services Division	18,155,798	20,370,784	21,898,669	22,736,123
<b>Total Distribution</b>	<b>\$ 30,981,292</b>	<b>\$ 32,879,380</b>	<b>\$ 35,347,512</b>	<b>\$ 38,849,395</b>
<b>Full-Time Employees</b>	<b>152</b>	<b>156</b>	<b>171</b>	<b>170</b>

**Note:**

*Police grant programs are budgeted separately (both revenues and expenditures) when approved by the granting authority.*



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## **FIRE DEPARTMENT**

The Vacaville Fire Department (VFD) provides community risk reduction and emergency services to the City of Vacaville. Community risk reduction services include fire prevention, code compliance, construction plan review, construction inspections, fire investigations, and fire and life safety public education. VFD firefighters are all-risk emergency responders and provide a variety of services including fire suppression, emergency medical services, ambulance transport, hazardous materials response, technical rescue, water rescue, and any other non-fire emergency response. VFD's emergency medical transport serves the City of Vacaville as well as 160 square miles of unincorporated area adjacent to the City.

Call volume increased to 10,557 total fire and EMS incidents in 2017, as compared to 10,000 incidents in 2016. This was an increase of 5.6%. Medical emergency incidents also continue to rise in volume. Overall unit responses rose to 20,051 in 2017 from 18,605 in 2016.

Even with the addition of Engine and Medic 75 (May 2016 and July 2017 respectively), 90<sup>th</sup> percentile response time and average response time have seen only modest improvement. Increasing call volume is absorbing the increase in staffing levels and having a moderating effect on the overall addition of staff.

In 2017, the VFD hired 13 firefighters and firefighter/paramedics to fill vacant staff positions and upstaff Medic 75. All 13 graduated on December 6th and were assigned to field positions. Current line staffing has one (1) vacancy. VFD also hired two Code Enforcement Officers to replace personnel who retired or left for other opportunities.

### ***BUDGET HIGHLIGHTS***

#### **Revenues**

Emergency Medical Service (EMS) revenue is projected to increase by \$700,000 in the coming fiscal year based on higher call volumes and the revised transport fee structure approved by the City Council last year.

#### **Expenditures**

##### **Services and Supplies**

Ongoing expenses related to fire department operations continue to increase at rates higher than the standard CPI. Several line items in the Services and Supplies budget were increased greater than CPI to allow for efficient on-going operations. Training was increased \$50,000 to \$110,000. Personal protective equipment (PPE) was increased from \$60,000 to \$120,000. The emergency medical supplies budget was increased by \$20,000 to \$160,000.

Vacaville Fire Department contracts with Wittman Enterprises for ambulance fee billing services. Professional services were increased by \$64,600 to account for the increase in the ambulance revenue budget. The City of Vacaville is member of the Solano County Hazardous Materials

Response Team Joint Powers Authority (JPA). The JPA voted to increase annual member fees to \$5,000. The JPA also voted a special assessment of \$5,000 per year for the next two years. The special assessment will be utilized to provide training and purchase equipment for the response team. The increase of \$6,600 is included in FY18/19 Services and Supplies.

The Fire Department will be implementing a fire explorer program this fiscal year. The program will introduce Vacaville youth to potential fire service careers. The FY 18/19 includes \$22,500 in non-recurring costs to get the program started, as well as \$20,000 in recurring costs for maintenance of the program.

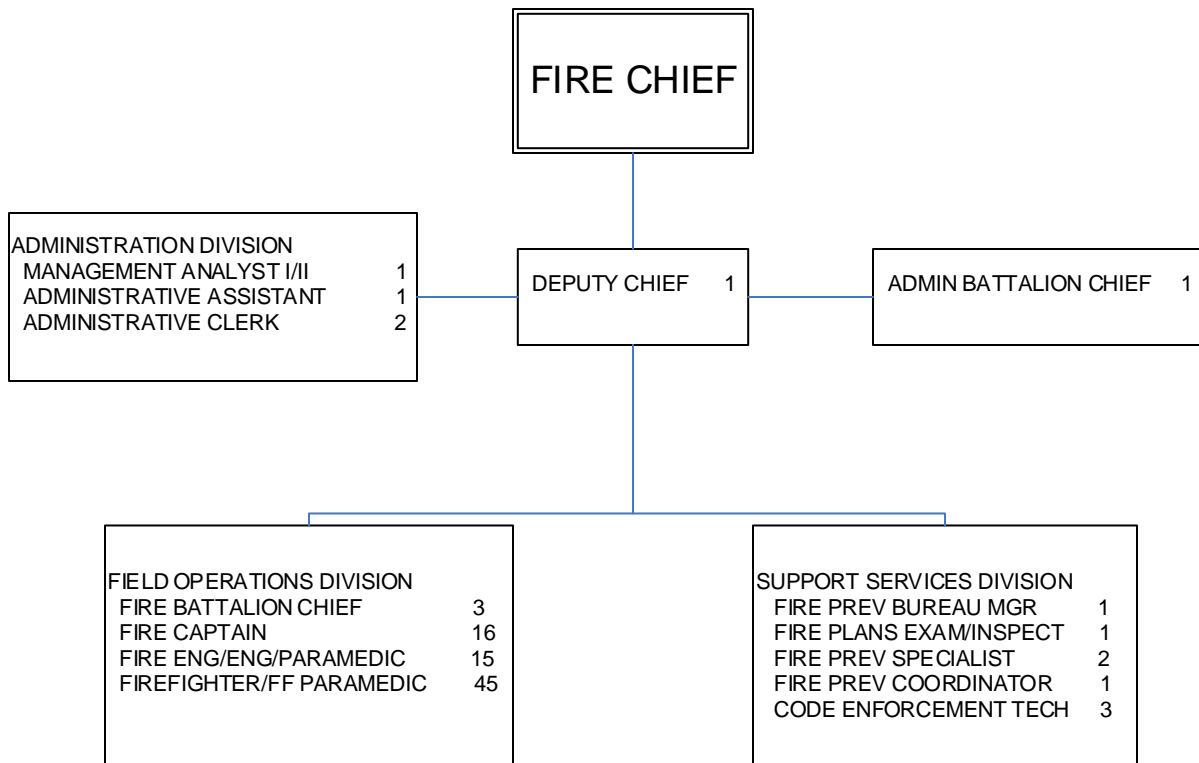
### **Salaries and Employee Benefits**

The Salaries and Employee Benefits budget will be increased \$301,444 to add an administrative battalion chief to the fire department command staff. This increases fire department staffing to 94 FTE's. The new battalion chief will work a staff schedule (40 hours per week) and will primarily be responsible for coordinating the emergency medical services operations of the fire department. Emergency medical incidents account for about 70% of the fire departments call volume. The department has 45 budgeted paramedic positions and the remaining 33 emergency response personnel are certified as emergency medical technicians.

The Vacaville Fire Department Ambulance Services has experienced an upward trend in services provided in the past five years and transported 6,273 patients in 2017 – anticipated to generate nearly \$5 million in revenue in FY 17/18. The administrative battalion chief will ensure all EMS personnel are current in certification and licensing requirements. The BC will also ensure Vacaville's ambulance services continue to operate efficiently.



# FIRE DEPARTMENT



TOTAL FULLTIME POSITIONS 94



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**City of Vacaville  
FY 2018-2019 Budget**

**FIRE DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 18,471,911	\$ 19,462,810	\$ 21,642,142	\$ 22,548,754
Overtime plus Offset*	868,176	1,925,892	1,283,219	1,315,299
Services and Supplies	759,697	878,181	932,101	1,187,493
Indirect Costs	827,643	846,460	787,787	857,925
One-time Costs	-	59,618	-	72,500
Technology Costs	132,208	195,092	173,398	181,362
<b>Total Operating Expenditures</b>	<b>21,059,635</b>	<b>23,368,053</b>	<b>24,818,647</b>	<b>26,163,333</b>
<b>Net Operating Expenditures</b>	<b>\$ 21,059,635</b>	<b>\$ 23,368,053</b>	<b>\$ 24,818,647</b>	<b>\$ 26,163,333</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 13,534,126	\$ 14,466,948	\$ 14,984,388	\$ 14,810,660
General Fund - Functional Revenue	386,304	521,820	431,200	445,200
Special Revenue - CFDs	1,029,796	1,562,289	1,755,219	2,090,640
EMS Revenue (taxes and chgs for svc)	6,109,409	6,816,996	7,647,840	8,816,834
<b>Total Sources of Funding</b>	<b>\$ 21,059,635</b>	<b>\$ 23,368,053</b>	<b>\$ 24,818,647</b>	<b>\$ 26,163,333</b>
<b>Functional Distribution:</b>				
Administration	\$ 756,460	\$ 1,178,364	\$ 975,973	\$ 1,323,873
Dispatch (20% of total dispatch)	494,139	467,998	545,464	548,805
Fire Prevention/Public Ed/Code	923,627	1,016,887	1,190,085	1,256,712
Fire Operations	8,555,748	9,714,061	10,740,960	11,033,310
Training	348,471	175,563	280,404	289,423
Emergency Medical Services	9,981,190	10,815,180	11,085,762	11,711,210
<b>Total Distribution</b>	<b>\$ 21,059,635</b>	<b>\$ 23,368,053</b>	<b>\$ 24,818,647</b>	<b>\$ 26,163,333</b>

\*Offset is in actual, not adopted or projected budgets.

<b>Full-Time Employees</b>	<b>95</b>	<b>93</b>	<b>93</b>	<b>94</b>
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## COMMUNITY SERVICES DEPARTMENT

The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, operates the City's community centers, aquatic center, sports centers, parks and performing arts theatre.

For budgeting purposes, the activities of the Community Services Department are grouped into three categories, Programs, Facilities and Social Services Programs. These three categories have different goals for cost recovery. The significant portion of cost recovery comes from **Programs**, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover direct costs (e.g. staffing, supplies, and utilities), and to contribute toward the departmental and citywide overhead costs.

The **Facilities** category (buildings used for events, programs, trainings, meetings and private rentals, including the Vacaville Performing Arts Theater, Ulati Community Center, Three Oaks Community Center, McBride Center, Walter V. Graham Aquatic Center and Georgie Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues.

The third category, **Social Services Programs**, includes programs and activities for seniors, income eligible and at-risk youth, and receives a higher level of funding from General Fund discretionary revenues.

### **BUDGET HIGHLIGHTS**

In FY 2018-19, the Community Services Department plans to continue creating new programs that will generate additional General Fund revenue while fostering human development, increasing cultural unity, and increasing health and wellness in Vacaville. The proposed expenditure budget includes an increase of \$116,184 in ongoing Services & Supplies related to a variety of programs, as well as a one-time budget increase of \$30,000 for the replacement of the stage curtain at the Three Oaks Community Center. The budget was also augmented by \$132,745 for the increase in the minimum wage that will take effect on January 1, 2019. Related program revenues are projected to increase by \$306,026 for the fiscal year.

### **New and Expanded Programs**

Cultural Arts will develop and offer at least six classes and recruit to expand the amount of drama, music and visual arts classes offered.

Teens will continue to be an area of growth in FY 2018-19. The addition of contractual classes that focus on building life skills will aid in providing a core foundation of new program development. In an effort to reach specific niches of the teen population, staff will design and implement several special events based on trends.

Youth Services will modernize its internal structure by upgrading the technology at each Thank Goodness It's Fun Club site. The implementation of the new recreation system, CivicRec, and purchase of laptops will increase staff efficiency with maintaining files, attendance, and curriculum planning.

Youth Sports is working to provide advanced level training camps and clinics to athletes that aspire to play on school and club teams.

The Vacaville Recreation Center, Georgie Duke Sports Center, Walter V. Graham Aquatic Center and Al Patch sports complex will host a sponsorship banner program for business community advertising that will support gymnastics, youth and adult sports, and aquatic programming.

Special Events will continue to promote a sense of community while providing family friendly events for all ages. The CreekWalk Concert Series, now in its 19<sup>th</sup> year, remains an ever popular venue for people to enjoy music, food and fun on Friday nights throughout the summer. New this year, we will recognize special members of the community with Military Night on June 29, First Responders Night on July 27, and Educators Night on August 10. Staff also plan to capitalize on the success of the Father/Daughter Dance held in February by hosting a Mother/Son themed event in the fall. Staff will continue to seek out additional sponsorships from local businesses, non-profits and community groups in an ongoing effort to reduce expenditures and/or increase revenue.

The Aquatics team has partnered with two exceptional new contract instructors, a Division 1 diver from Berkeley and the 2016 World's Captain for Underwater Hockey. We also have a new Mermaid University program where patrons can learn to swim with a monofin.

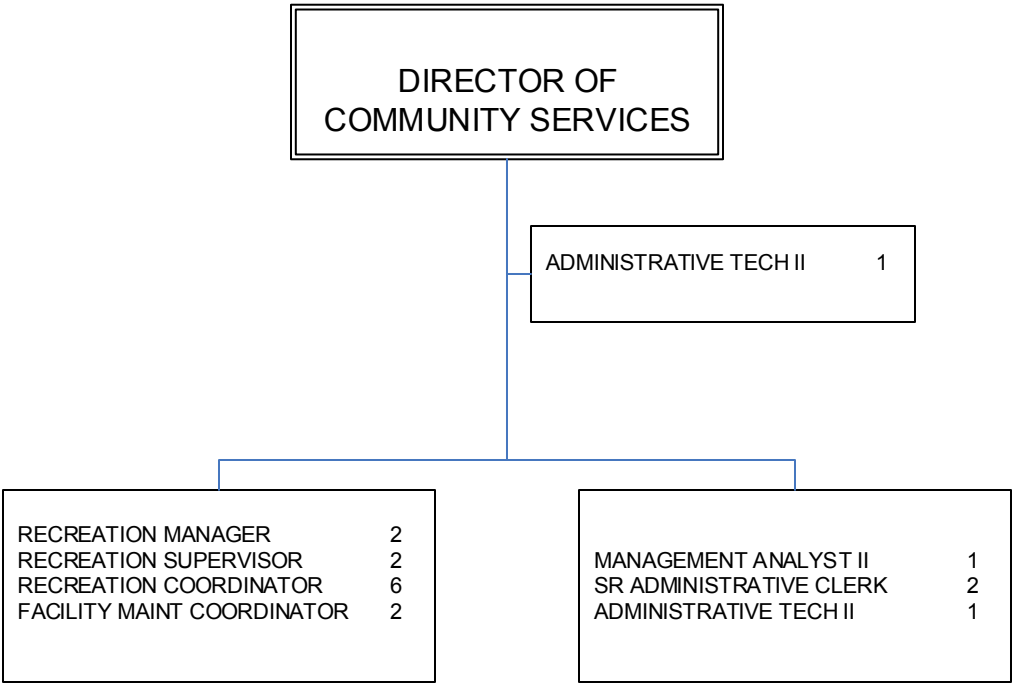
Plans are to certify the McBride Senior Center facility as an official Silver Sneakers Program location, allowing us to receive a moderate reimbursement for participants registering for exercise classes. In addition, staff will host a dating event for single seniors with a showing of the documentary "Age of Love" which chronicles the struggles older adults face with loneliness and finding companionship.

Our popular Early Childhood Enrichment program provides a well-rounded preschool experience and fosters a child's natural curiosity for learning, leaving them prepared and eager for their next educational step. We will offer summer camp for our little learners as well as expanded Mommy's Time Out and preschool options.

Gymnastics classes are progressive and help to develop physical fitness and self-confidence. Gymnastics helps children learn that they can count on themselves to succeed. Our programs are achievement oriented. This year, we will be expanding programming to include Athlete Conditioning focusing on keeping high level youth athletes in optimal shape during their off season(s). Other programs include focusing on giving parents a break through a Parents Night Out, and Secret Santa drop-off that provides parents an opportunity to go shopping during the holiday season while their children are engaged in fun activities.

The Police Activities League program will focus on two goals. The first goal is the implementation of a seven month mentoring program that pairs youth with Vacaville police officers to learn life skills, effective communication and leadership. The second goal is to develop a city-hosted fundraiser to provide additional funding to assist with cost recovery.

# COMMUNITY SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 18



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**City of Vacaville  
FY 2018-2019 Budget**

**COMMUNITY SERVICES DEPARTMENT**

Account Description	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adjusted Budget	FY 2018/19 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 3,679,735	\$ 4,065,969	\$ 4,663,848	\$ 4,934,967
Overtime	3,625	1,710	1,408	1,733
Services and Supplies	1,861,813	1,920,649	2,023,772	2,197,438
Indirect Costs	541,801	569,114	616,603	674,671
One-time Costs	42,662	-	25,000	30,000
Technology Costs	141,823	142,161	145,083	119,581
Total Operating Expenditures	6,271,459	6,699,603	7,475,714	7,958,390
<b>Net Operating Expenditures</b>	<b>\$ 6,271,459</b>	<b>\$ 6,699,603</b>	<b>\$ 7,475,714</b>	<b>\$ 7,958,390</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,894,954	\$ 2,639,232	\$ 2,923,294	\$ 3,116,444
VUSD ASES Grant Funding	306,602	291,694	306,110	306,110
General Fund - Functional Revenue	4,069,903	3,768,677	4,246,310	4,535,836
<b>Total Sources of Funding</b>	<b>\$ 6,271,459</b>	<b>\$ 6,699,603</b>	<b>\$ 7,475,714</b>	<b>\$ 7,958,390</b>
<b>Functional Distribution:</b>				
Community Services Administration	\$ 1,521,058	\$ 1,691,116	\$ 1,974,113	\$ 2,019,487
Programs:				
Adult Sports	193,342	192,542	233,315	224,689
Cultural Arts	110,829	100,558	118,405	131,387
Aquatics	324,451	281,473	366,430	362,173
Park Rentals*	-	-	-	26,331
Concessions	51,016	56,659	67,226	76,670
Tournaments	120	-	-	4,982
Gymnastics	401,181	446,523	438,537	483,876
Youth Sports	336,015	317,114	373,050	443,014
Preschool	246,361	262,655	341,120	362,288
TGIFun	526,514	682,985	721,825	717,335
Special Events & Creekwalk	224,283	203,533	166,021	246,904
Special Interest	66,102	55,492	67,314	71,940
Facilities and Teens:				
Three Oaks Community Ctr	198,388	209,667	233,157	283,483
Ulati Community Ctr	200,917	208,546	230,310	271,905
Performing Arts Theater	661,705	719,641	760,302	812,600
Sports Center	119,695	120,331	114,126	124,358
Teens	21,121	49,011	72,610	76,599
Graham Aquatic Center	206,550	248,468	299,165	325,611
Social Services:				
Senior Programs	206,339	212,825	229,220	225,308
Senior Center	192,981	200,405	228,735	202,969
Police Activities League	155,887	148,367	159,632	158,372
VUSD ASES Grant Program	306,602	291,694	281,101	306,110
<b>Total Distribution</b>	<b>\$ 6,271,459</b>	<b>\$ 6,699,603</b>	<b>\$ 7,475,714</b>	<b>\$ 7,958,390</b>

\* Park Rentals is new account FY18/19

<b>Full-Time Employees</b>	15	16	18	18
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## PUBLIC WORKS DEPARTMENT

The Department of Public Works includes three divisions: Administration, Engineering Services, and Maintenance. These divisions design, develop, and maintain the infrastructure of the City, including parks, streets, water, sewer and storm drainage systems, City buildings and facilities, transit, traffic signals, street signs, and striping.

### Engineering Services Division

The majority of the Engineering Services budget is funded through direct charging to Capital Improvement Program (CIP) projects supported by Development Impact Fees (DIF), or charging to land development projects supported through plan check and inspection fees paid by developers.

The Engineering Services Division consists of the Design, Construction, Traffic Engineering, and Development Engineering Sections. Design and Construction provide the design, inspection, and contract administration for all CIP projects. Traffic Engineering is responsible for traffic operations, long range traffic modeling and planning, and roadway and traffic signal design. Development Engineering provides land development services to support private land development and is responsible for the review and approval of subdivision maps, subdivision improvement plans, and the preparation of benefit/assessment districts.

### Maintenance Division

The primary sources of funding for the Maintenance Division are Water and Sewer Utility fees, General Fund, Gas Tax, and Landscape and Lighting Maintenance Districts.

The Maintenance Division is made up of three primary sections: Streets and Field Utilities, Parks Maintenance, and Fleet and Facilities. The Division is also responsible for City Coach transit services, central stores, recycling, solid waste franchise, and ADA coordination. The primary mission of Maintenance includes the repair and preservation of all City owned infrastructure and facilities, including water and sewer systems, streets, sidewalks, street lighting and traffic signals, parks, setback and median landscaping, city buildings, and all rolling fleet and mechanical equipment.

## PERFORMANCE MEASURES

Performance measures in the area of Park Maintenance were adopted in 1998. Current performance levels (calendar year 2017) for tasks associated with the Mode 2 standard of Park Maintenance are shown below:

Measure	Goal	Current
Percentage of parks maintained at a "Mode 2" level of service		
Mow weekly during growing season	95%	95%
Aerate turf at twice-yearly rate	95%	95%
Fertilize turf at twice-yearly rate	95%	95%
Prune tree and shrubs at Mode 2 level	95%	95%
Vandalism/Safety repairs within two working days	95%	95%

Performance measures and goals for the Street Maintenance related functions were adopted in 1999. Results for calendar year 2017 are shown below.

Measure	Goal	Current
Maintain 95 percentage of roadways to Pavement Condition Index of "Good" to "Excellent"	95%	61%
Percentage of potholes repaired within five working days of report	100%	16%
Miles of streets prepared for resurfacing (Base Failure Repairs)	25-30 miles	15 miles
Residential streets slurry sealed on a five year cycle	34.5 % of centerline miles	31%
Miles of arterials/collectors overlayed annually (2-3 miles)	1.2	0%
Percentage of missing street sign replaced within five working days of report	100%	91%
Percentage of hazard complaint calls responded to with corrective action within 24 hours of report	100%	72%
Percentage of streetlight outages repaired within five working days of report (City-owned lights only)	100%	37%
Public R.O.W weed abatement requests completed within two weeks of report	100%	79%
Percentage of school crosswalks inspected and repainted annually (as needed)	100%	100%
Percentage of requests for sidewalk repair responded to with temporary repair within ten working days of report	100%	73%
Amount of sidewalk repair performed annually (in square feet)	38,000	2,435
Amount of curb and gutter repaired annually (in linear feet)	3,000	599
Percentage of major creek channel flows checked annually and cleared of major obstructions 24.01 miles	100%	100%
Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles	100%	100%

## ***BUDGET HIGHLIGHTS***

The 2018/19 operating budget for Public Works totals \$25.55 million, and is mostly status quo. It includes the following augmentations:

City Coach Transit: The addition of 1 Full Time Program Coordinator II to assist the Transit Coordinator in the day to day operation of City Coach. The \$88,400 budget augmentation is funded 100% through Transportation Development Act (TDA) funds. There is no impact to the General Fund with this augmentation.

Central Garage: The addition of 1 Part Time Administrative Clerk to assist with the increasing back office work demand related to management of an increasing fleet, increased regulatory reporting requirements, more stringent regulations linked to management of our gasoline, diesel, and CNG fuel system, and so on. The \$35,139 budget augmentation is funded 50% through Central Garage ISF fund (\$17,139), and the balance through the Transportation Development Act (\$18,000).

Facilities Maintenance: The addition of 2 Part Time Laborers to assist the Facilities Maintenance section with the management of the growing demand for routine building maintenance at City facilities, which is currently in excess of 600,000 square feet of total facility area. The 2 laborers are limited to no more than 129 hours per month; and the \$46,800 budget augmentation is funded 100% through the General Fund.

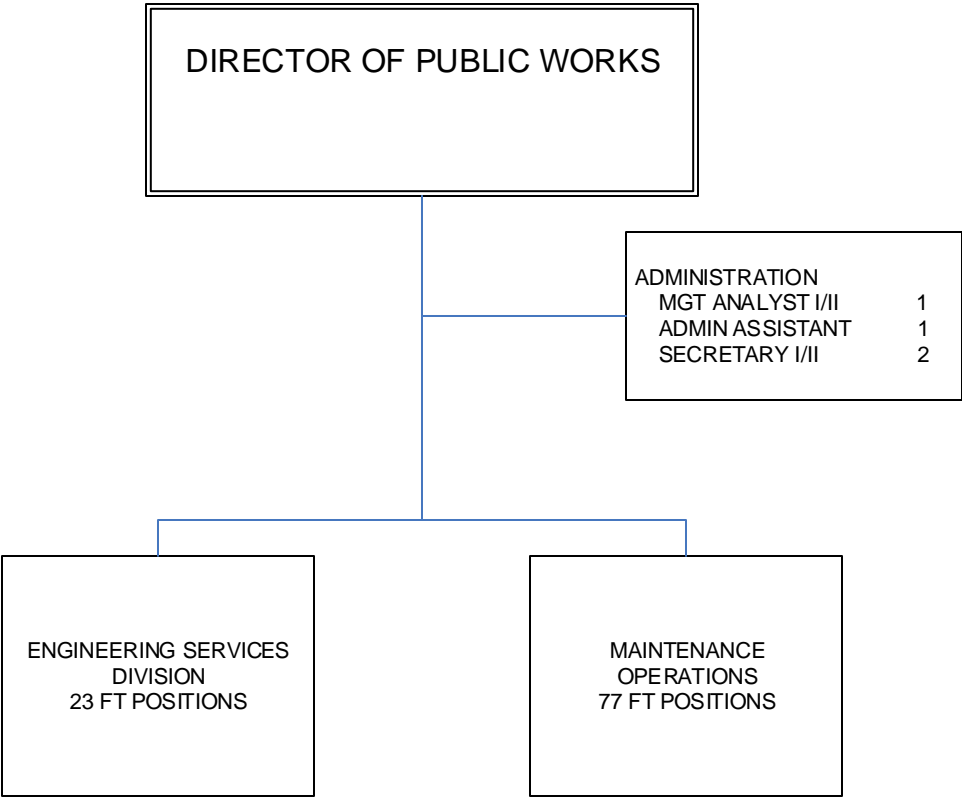
Jepson Parkway Median and Setback Landscaping: The recently completed Jepson Parkway project added significant landscaping in the roadway medians and setback areas. The vast majority of this landscape maintenance will be funded through Lighting and Landscape Districts; however a small amount of the area is not within a district, and therefore is General Fund maintained. The \$20,000 budget augmentation for the added landscape maintenance is funded 100% through the General Fund.

Citywide Tree Maintenance: The General Fund currently provides budget for the maintenance of large trees in the City that do not fall within a Landscape Maintenance district, typically in the older parts of town. With the growing concern about liability related to City owned trees, the Department tries to be very proactive, especially, in how the older larger trees are maintained. Over the past several years, we have depleted the tree maintenance budget, and reallocated budget from other maintenance operations. The \$30,000 augmentation of General Fund will allow the Department to continue to be proactive in maintaining these older trees without depleting budgets in other critical areas.

Andrews Park Maintenance: Andrews Park is maintained as a Landscaping District as both a neighborhood and community park. Maintenance costs, and particularly costs for irrigation, have increased significantly over the past several years; however, the maintenance budget has not kept pace. The \$75,000 budget augmentation to the Andrews Park Landscaping District is funded 100% through the General Fund.

Traffic Signal Maintenance Contract: The second of two Traffic Signal Maintenance Technician positions in Public Works has been vacant for more than a year. Attempts to recruit for this position have failed. In order to insure the continued maintenance of the traffic signal system in a safe and proactive manner, it is necessary to contract with a signal maintenance company to augment our Traffic Safety staff. The majority of the one year, \$175,000 contract will be funded through salary savings from the vacant position. A one-time \$25,000 budget augmentation funded through the General Fund will close the gap between the contract amount and the salary savings.

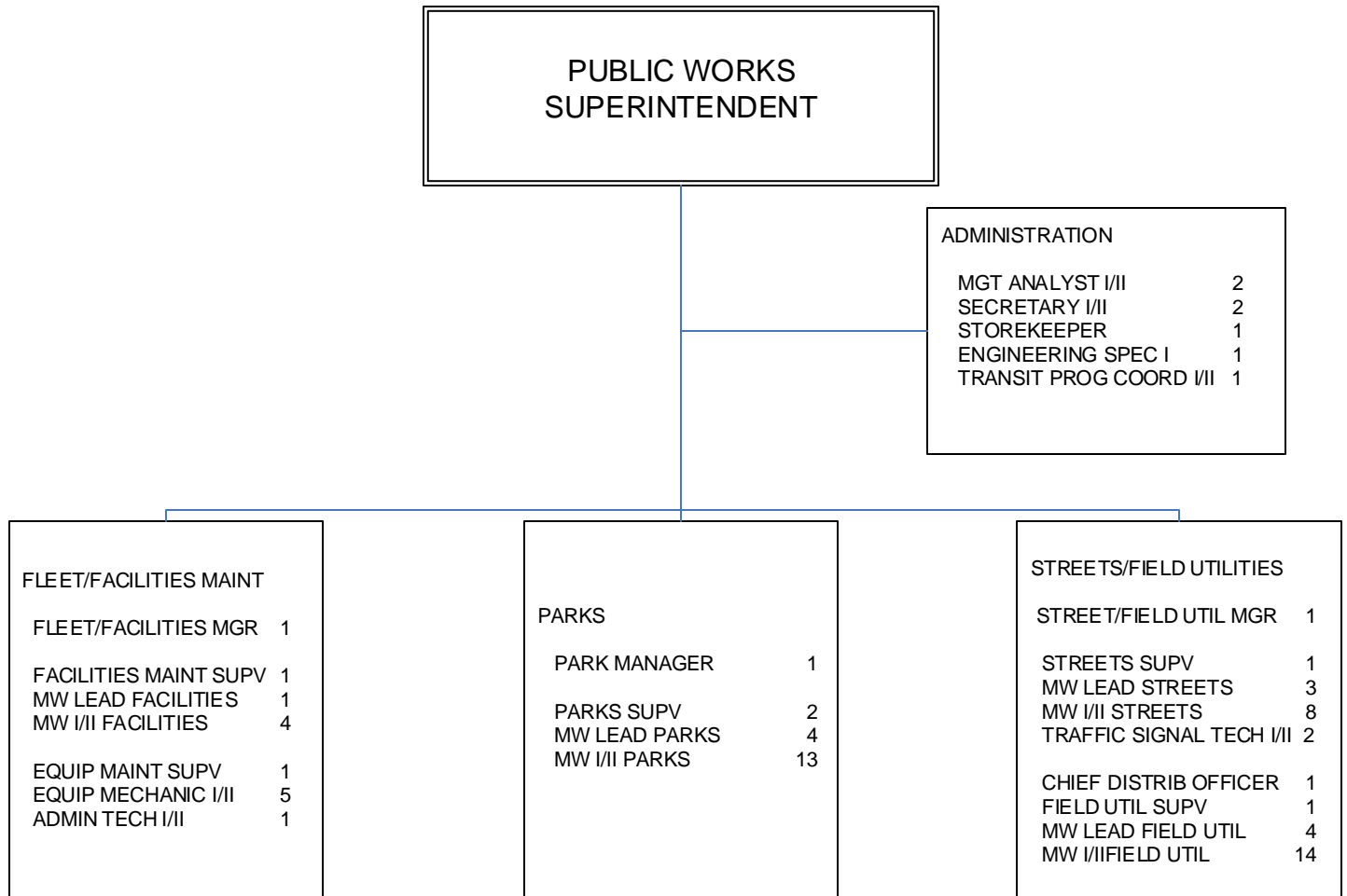
PUBLIC WORKS  
DEPARTMENT



TOTAL FULLTIME POSITIONS 105

# PUBLIC WORKS DEPARTMENT

Maintenance Operations



TOTAL FULLTIME POSITIONS 77



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**City of Vacaville  
FY 2018-2019 Budget**

**PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 2,851,849	\$ 3,079,083	\$ 3,996,670	\$ 4,069,785
Overtime	50,493	64,847	48,792	77,012
Services and Supplies	1,860,724	2,972,789	2,700,887	2,112,828
Indirect Costs	1,147,316	528,307	573,645	1,325,936
One-time Costs	-	-	-	25,000
Technology Costs	129,804	164,579	131,721	105,538
<b>Total Operating Expenditures</b>	<b>6,040,186</b>	<b>6,809,605</b>	<b>7,451,715</b>	<b>7,716,099</b>
<b>Net Operating Expenditures</b>	<b>\$ 6,040,186</b>	<b>\$ 6,809,605</b>	<b>\$ 7,451,715</b>	<b>\$ 7,716,099</b>

**Source of Funding:**

General Fund - Discretionary Rev	\$ 5,366,942	\$ 6,059,694	\$ 6,137,655	\$ 6,995,406
General Fund - Functional Rev	16,675	16,429	10,000	10,000
Special Revenue - Gas Tax	656,569	733,482	1,304,060	710,693
<b>Total Sources of Funding</b>	<b>\$ 6,040,186</b>	<b>\$ 6,809,605</b>	<b>\$ 7,451,715</b>	<b>\$ 7,716,099</b>

**Functional Distribution:**

Administration	\$ 366,085	\$ 451,993	\$ 448,649	\$ 521,848
Traffic Engineering	477,156	627,587	742,330	755,448
Maintenance Administration	42,310	121,020	122,827	256,147
Street Maintenance	2,256,242	2,638,135	2,888,877	2,968,968
Traffic Safety	569,028	500,244	527,168	539,317
Concrete Maintenance	242,281	357,545	445,889	408,412
Storm Drainage	341,632	385,796	302,907	314,319
Public Buildings	1,035,258	1,113,683	1,155,773	1,230,780
Solid Waste Programs	67,745	24,602	147,953	31,747
Central Stores	152,519	148,493	161,561	156,483
ADA Title II Compliance	85,035	20,630	73,488	-
Custodial Maintenance	404,896	419,876	434,292	532,632
<b>Total Distribution</b>	<b>\$ 6,040,186</b>	<b>\$ 6,809,605</b>	<b>\$ 7,451,715</b>	<b>\$ 7,716,099</b>

<b>Full-Time Employees</b>	<b>63</b>	<b>63</b>	<b>64</b>	<b>64</b>
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**City of Vacaville  
FY 2018-2019 Budget**

**PARKS MAINTENANCE DIVISION  
PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 979,597	\$ 1,143,250	\$ 1,245,957	1,258,756
Overtime	34,226	31,967	19,639	20,129
Services and Supplies	722,955	875,815	625,882	746,512
Indirect Costs	413,811	547,278	704,262	756,965
Total Operating Expenditures	2,150,589	2,598,310	2,595,740	2,782,362
Internal Cost Allocation	-			
<b>Net Operating Expenditures</b>	<b>\$ 2,150,589</b>	<b>\$ 2,598,310</b>	<b>\$ 2,595,740</b>	<b>\$ 2,782,362</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Rev	\$ 1,573,813	\$ 2,150,643	\$ 2,065,501	\$ 2,270,633
General Fund - Functional Rev	576,776	447,667	530,239	511,729
<b>Total Sources of Funding</b>	<b>\$ 2,150,589</b>	<b>\$ 2,598,310</b>	<b>\$ 2,595,740</b>	<b>\$ 2,782,362</b>
<b>Functional Distribution:</b>				
Parks Administration	\$ 192,608	\$ 266,701	\$ 338,656	\$ 387,160
Parks and Grounds, North	667,399	729,055	609,170	636,135
Keating Park	291,654	306,267	311,453	298,277
Creekwalk/Town Square	36,386	41,854	74,506	78,883
Ballfield Marking	23,877	8,434	16,004	16,405
Parks and Grounds, South	520,953	811,132	736,748	787,758
Open Space/Weed Abatement	94,777	73,506	69,088	81,665
Pena Adobe/Lagoon Valley	164,018	119,867	158,299	146,482
Andrews Park		6,777		-
Al Patch Park	128,132	171,855	241,199	277,967
Tree Maintenance	30,785	62,862	40,616	71,632
<b>Total Distribution</b>	<b>\$ 2,150,589</b>	<b>\$ 2,598,310</b>	<b>\$ 2,595,740</b>	<b>\$ 2,782,362</b>
<b>Full-Time Employees</b>	16	20	20	20

*Includes General Fund and Assessment District staffing*



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**City of Vacaville  
FY 2018-2019 Budget**

**LIGHTING & LANDSCAPING DISTRICTS  
PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,346,144	\$ 1,421,407	\$ 1,985,050	\$ 2,128,658
Overtime	-	18,530	-	-
Services and Supplies	630,584	994,772	1,723,924	1,537,723
Indirect Costs	778,138	909,793	89,883	274,026
Contribs to Cap. Improv. Fund	346,622	273,236	(41,112)	(193,841)
<b>Total Operating Expenditures</b>	<b>3,101,488</b>	<b>3,617,738</b>	<b>3,757,745</b>	<b>3,746,566</b>
Internal Cost Allocation	141,034	145,551	321,775	318,889
<b>Net Operating Expenditures</b>	<b>\$ 3,242,522</b>	<b>\$ 3,763,289</b>	<b>\$ 4,079,520</b>	<b>\$ 4,065,455</b>

**Source of Funding:**

General Fund - Discretionary Rev	\$ 459,713	\$ 489,819	\$ 525,000	\$ 616,800
Special Revenues - L&L Assessments	2,532,340	2,746,761	3,143,207	3,552,291
Special Rev - Use of Reserve Funds	250,469	526,709	411,313	(103,636)
<b>Total Sources of Funding</b>	<b>\$ 3,242,522</b>	<b>\$ 3,763,289</b>	<b>\$ 4,079,520</b>	<b>\$ 4,065,455</b>

**Functional Distribution:**

Patwin Park	\$ 64,560	\$ 81,555	\$ 80,498	\$ 67,746
Vaca Valley Industrial Pk SBL	33,358	37,473	28,700	22,437
Vaca Valley Business Pk SBL	655	9,514	5,140	1,804
Nelson Park	47,565	84,228	64,241	69,577
Willows/Gramercy Park	34,740	43,380	48,437	47,375
Alamo Creek Park	84,018	119,381	98,882	118,175
Fairmont Beelard Park	54,569	65,407	65,332	69,379
Padan Park	62,070	79,432	73,662	53,424
Cambridge Park	74,189	55,163	65,320	69,637
Trower Park	50,307	63,351	50,829	40,508
North Orchard Park	65,438	104,045	101,741	64,652
Andrews Park	73,299	90,759	109,325	103,075
Ridgeview Zone (SBL/Park)	204,034	238,827	250,479	254,833
Browns Valley Zone (SBL/Park)	156,614	200,019	203,035	232,562
Gentry Meadowlands SBL	34,758	57,126	41,029	41,283
Country Village SBL	35,980	31,740	32,222	33,186

			FY 2017/18	FY 2018/19
	FY 2015/16	FY 2016/17	Adjusted	Proposed
Account Description	Actual	Actual	Budget	Budget
Prairie Rose SBL	49,227	44,277	38,739	39,904
Stonegate SBL	85,531	87,319	119,238	98,778
Regency Zone (SBL/Cooper Park)	146,100	128,577	142,275	139,805
Hawkins (Valley Oak) Park	105,252	71,084	57,863	52,261
Gentry Meadowlands Park	96,438	135,609	109,725	123,638
Orange Tree Business Park SBL	63,208	96,518	85,734	101,240
Stonegate/Regency DB	3,523	1,758	9,331	4,831
Vaca Valley Business Drainage	184	216	1,638	287
Vaca Valley Industrial Drainage	585	6,580	3,551	2,251
<b>Functional Distribution:</b>				
Auto Mall SBL	(12,845)	8,288	677	1,478
Interchange BP SBL	18,122	19,414	13,447	13,020
Royal Cathay SBL	11,397	13,428	11,230	9,567
Community Ctr SBL	15,493	17,929	15,001	15,040
Community Center NP	24,847	30,160	39,469	25,792
Southwood Park	65,678	74,257	75,394	66,589
Stonegate Park	68,352	97,093	117,715	103,991
Country Village/Prairie Rose DB	27,752	16,092	14,841	8,309
Downtown Landscaping	140,560	69,472	74,686	89,545
Spring Lane SBL	5,621	2,476	2,405	1,584
Burton Estates SBL	8,486	5,374	4,601	3,738
Vacaville Business Park SBL	15,490	16,656	15,483	21,676
Arlington Community Park	117,068	125,804	132,045	158,959
Fairmont Beelard SBL	5,687	11,406	12,866	11,865
Pheasant Country Park	67,024	73,546	63,792	96,770
Southwood SBL	760	1,956	2,582	2,660
Vacaville Bus Park Drn	16,592	10,020	6,238	3,619
Interchange Bus Park DB	2,324	180	3,800	2,244
Cambridge SBL	14,019	8,122	16,979	14,202
Allison/Ulatis Median SBL	69,227	44,160	30,012	23,422
Auto Mall LT	896	1,445	1,192	1,022
Interchange LT	1,797	8,052	8,926	6,727
Vacaville Bus Park LT	679	3,082	5,239	2,239
Royal Cathay LT	54	2,212	2,077	1,378
Cannon Station SBL	52,423	39,415	45,778	56,135
Cannon Station Park	78,449	122,886	143,285	120,668
Nelson SBL	5,734	3,041	6,987	7,068
Theatre Landscaping (Basic SBL)	7,493	13,026	7,724	4,904
Allison/Ulatis LT	5,815	23,690	32,356	23,787
Vaca Valley Bus. Pk II SBL	66	-	-	-
Vaca Valley Bus. Pk DB	33,700	24,532	26,400	28,167
Vaca Valley Bus. Pk LT	2,745	3,346	3,106	3,031
Petco/I80 SBL	4,475	4,386	5,014	5,014

			FY 2017/18	FY 2018/19
	FY 2015/16	FY 2016/17	Adjusted	Proposed
Account Description	Actual	Actual	Budget	Budget
Crestgate Cove SBL	15,167	4,713	8,775	9,945
Cooper Buffer SBL	20,056	25,922	34,153	32,139
Normandy Meadows NP	7,755	11,554	20,660	13,350
Granada Lane SBL	1,837	1,640	2,758	2,759
Orange Drive MN	5,792	6,654	3,735	3,835
Orange Drive LT	5,710	6,481	8,133	7,364
Countrywood SBL	22,176	27,868	45,740	35,783
Skyview SBL	13,141	21,160	23,633	19,807
Laurel Woods SBL	28,915	40,884	33,575	31,441
Laurel Woods DB	4,180	4,096	7,417	6,416
North Village SBL	119,676	150,504	145,793	159,221
North Village NP	-	39,953	102,351	106,053
North Village OS	-	-	-	-
Vaca Valley Bus Pk II-LT	3,411	5,755	8,150	6,951
<b>Functional Distribution:</b>				
Middle Horse Creek DR	\$ 26,724	\$ 41	\$ 6,251	\$ 5,383
Costco LT	974	2,701	6,394	5,195
Hampton Park LT	731	7,687	1,911	1,610
Costco SBL	6,729	1,511	8,537	7,538
Quinn Rd LT	1,261	1,484	1,435	1,610
North Village DB	17,332	3,789	16,249	12,969
North Village LT	7,095	17,633	41,599	19,566
Alamo Place LT	2,819	8,906	9,178	6,677
Alamo Place DR	5,515	235	4,319	2,159
Majestic Oak SBL	12,186	4,663	6,658	7,239
Majestic Oak LT	452	1,182	2,193	1,407
Majestic Oak DR	9,535	4,538	5,976	4,832
Villages on Vine SBL	20,126	7,373	15,477	10,688
Villages on Vine LT	2,228	2,779	8,544	5,750
Villagio LT	631	1,507	1,336	1,020
Nob Hill LT	-	-	-	-
Villagio SBL	14,844	17,708	19,560	18,141
Portofino SBL	2,115	2,880	5,146	4,677
Amber Ridge SBL	7,813	7,379	8,820	7,219
Portofino LT	1,854	2,758	5,518	3,517
Maplewood SBL	8,347	5,053	6,216	6,720
Maplewood LT	(268)	2,775	6,019	4,501
Maplewood DR	1,684	116	2,311	1,226
Meadowood SBL	6,254	4,303	6,439	5,760

Account Description	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19
	Actual	Actual	Adjusted Budget	Proposed Budget
Meadowood LT	3,815	7,782	4,551	1,223
Southtown SBL	84,037	145,511	151,319	181,076
Southtown DB	-	-	-	-
Southtown LT	8,031	35,752	39,804	17,890
Southtown NP	152,289	171,895	170,297	186,442
Cheyenne SBL	10,585	22,701	22,142	52,898
Cheyenne OS	-	-	-	-
Cheyenne LT	1,942	1,984	2,904	2,405
Cheyenne DB	-	-	-	-
Vine Meadows LT	-	-	-	-
Vine Meadows DR	-	-	-	-
Ventana SBL	(4,013)	(697)	1,491	5,756
Southtown DB	5,584	7,852	18,569	26,568
Cheyenne OS	4,339	10,912	8,840	15,660
Cheyenne DB	5,731	288	6,571	4,072
Vine Meadows LT	-	-	-	-
Vine Meadows DR	-	-	-	-
Sterling Chateau #2	407	699	1,381	880
Sterling Chateau #3	449	301	468	318
Stratton Estates OS	2,442	2,313	3,100	3,050
Ivywood OS	3,259	384	5,430	4,551
Nob Hill OS	454	523	883	1,384
Nut Tree Project SBL	25,988	46,954	(7,507)	13,537
Nut Tree Project LT	14,860	10,046	13,076	7,197
Aldridge Road SBL	5,787	1,572	6,160	6,751
Southtown Commons DR	111	1,132	14,143	13,786
Rice McMurtry LT	168	50	8,461	8,377
Rancho Rogelio OS	9,277	484	13,400	12,499
Brighton Landing SBL	-	1,315	66,987	65,687
Brighton Landing DB	-	9,068	46,020	54,359
Brighton Landing LT	-	-	11,760	11,761
Brighton Landing NP	-	-	-	-
<b>Total Distribution</b>	<b>\$ 3,242,521</b>	<b>\$ 3,763,289</b>	<b>\$ 4,079,520</b>	<b>\$ 4,065,455</b>

NOTE: Final figures for L&L Districts will come from the annual levy reports approved by City Council.

\*\*Reserve is not entered as budget because it is already in fund balance.

Full-Time employees are included with General Fund Parks.



**City of Vacaville  
FY 2018-2019 Budget**

**TRANSIT OPERATIONS  
PUBLIC WORKS DEPARTMENT**

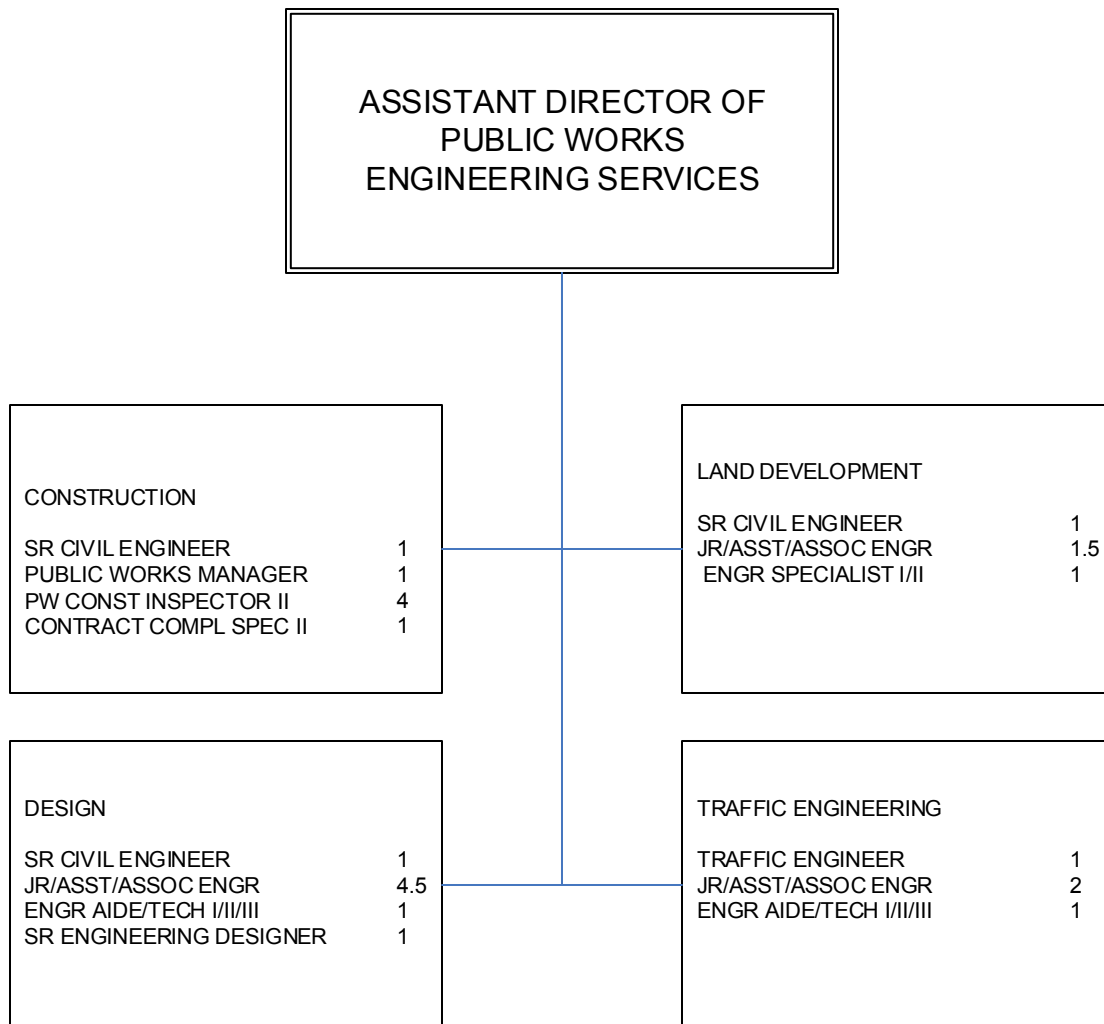
<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 202,051	\$ 153,019	\$ 208,215	\$ 319,642
Overtime	-	-	-	-
Services and Supplies	1,608,219	1,806,031	2,025,550	1,947,719
Indirect Costs	334,600	262,330	255,807	311,291
One-time Costs	-	-	-	-
Technology Costs	12,019	44,919	46,355	19,926
<b>Total Operating Expenditures</b>	<b>2,156,889</b>	<b>2,266,299</b>	<b>2,535,927</b>	<b>2,598,578</b>
Internal Cost Allocation	120,114	91,087	137,305	170,603
<b>Net Operating Expenditures</b>	<b>\$ 2,277,003</b>	<b>\$ 2,357,386</b>	<b>\$ 2,673,232</b>	<b>\$ 2,769,181</b>
<b>Source of Funding:</b>				
Transportation Development Act (TDA)	\$ 993,745	\$ 1,038,815	\$ 1,351,677	\$ 1,111,700
Federal Transit Administration (FTA)	985,000	883,210	850,000	856,600
Fairbox Revenue	474,030	405,545	439,155	766,034
Intercity Taxi Service	18,000	30,320	32,400	34,847
Advertising/Investment Revenue	-	(504)	-	-
<b>Total Sources of Funding</b>	<b>\$ 2,277,003</b>	<b>\$ 2,357,386</b>	<b>\$ 2,673,232</b>	<b>\$ 2,769,181</b>
<b>Functional Distribution:</b>				
Fixed Route - City Coach/SRTP	\$ 1,712,415	\$ 1,835,960	\$ 2,042,346	\$ 2,093,326
Special Services -Taxi/Paratransit	541,544	490,812	604,011	641,008
Intercity Taxi Service	23,046	30,614	26,875	34,847
<b>Total Distribution</b>	<b>\$ 2,277,003</b>	<b>\$ 2,357,386</b>	<b>\$ 2,673,232</b>	<b>\$ 2,769,181</b>

Full-Time Employees included in Public Works.



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# PUBLIC WORKS DEPARTMENT Engineering Services



TOTAL FULLTIME POSITIONS 23



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**City of Vacaville  
FY 2018-2019 Budget**

**ENGINEERING SERVICES  
PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,934,689	\$ 2,038,845	\$ 3,783,313	\$ 3,644,460
Overtime	18,752	9,962	-	-
Services and Supplies	590,901	570,796	131,390	130,669
Indirect Costs	93,626	95,035	111,470	104,926
One-time Costs	-	-	-	-
Technology Costs	67,306	96,727	62,091	51,223
<b>Total Operating Expenditures</b>	<b>2,705,274</b>	<b>2,811,365</b>	<b>4,088,264</b>	<b>3,931,278</b>
Internal Cost Allocation	386,532	407,382	453,768	468,289
<b>Net Operating Expenditures</b>	<b>\$ 3,091,806</b>	<b>\$ 3,218,747</b>	<b>\$ 4,542,032</b>	<b>\$ 4,399,567</b>
<b>Source of Funding:</b>				
Transfer In - General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees	429,557	(93,990)	274,957	329,306
Special Fund Revenue	2,592,249	3,242,737	4,197,075	4,000,261
<b>Total Sources of Funding</b>	<b>\$ 3,091,806</b>	<b>\$ 3,218,747</b>	<b>\$ 4,542,032</b>	<b>\$ 4,399,567</b>
<b>Functional Distribution:</b>				
Engineering & Inspection Services	\$ 2,873,774	\$ 3,016,415	\$ 4,263,298	\$ 4,142,323
Transportation Systems Mgt	218,032	202,332	278,734	257,244
<b>Total Distribution</b>	<b>\$ 3,091,806</b>	<b>\$ 3,218,748</b>	<b>\$ 4,542,032</b>	<b>\$ 4,399,567</b>
<b>Full-Time Employees</b>	<b>18</b>	<b>17</b>	<b>19</b>	<b>19</b>



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**City of Vacaville  
FY 2018-2019 Budget**

**DEVELOPMENT ENGINEERING  
PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 217,042	\$ 259,060	\$ 539,597	\$ 418,905
Overtime	941	6,545	2,050	2,050
Services and Supplies	49,168	119,244	40,315	41,323
Indirect Costs	4,144	4,213	7,436	6,082
One-time Costs	-	-	-	-
Technology Costs	2,404	2,410	2,218	1,897
Total Operating Expenditures	273,699	391,472	591,616	470,257
Internal Cost Allocation	35,046	36,936	51,833	53,492
<b>Net Operating Expenditures</b>	<b>\$ 308,743</b>	<b>\$ 428,408</b>	<b>\$ 643,449</b>	<b>\$ 523,749</b>
<b>Source of Funding:</b>				
Development Related Fund Revenue	\$ 336,322	\$ 489,591	\$ 291,263	\$ 250,000
Use of (Contrib To) Fund Balance	(27,579)	(61,183)	352,186	273,749
<b>Total Sources of Funding</b>	<b>\$ 308,743</b>	<b>\$ 428,408</b>	<b>\$ 643,449</b>	<b>\$ 523,749</b>
<b>Functional Distribution:</b>				
Development Engineering	\$ 308,743	\$ 428,408	\$ 643,449	\$ 523,749
<b>Total Distribution</b>	<b>\$ 308,743</b>	<b>\$ 428,408</b>	<b>\$ 643,449</b>	<b>\$ 523,749</b>

Full-Time Employees included in Engineering Services



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## UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water to Vacaville's customers. The Utilities Department also collects, treats, and environmentally disposes of Vacaville's wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities are regulated through permits issued by the Division of Drinking Water (DDW) and the Central Valley Regional Water Quality Control Board (RWQCB), respectively, of the California Department of Water Resources. These agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

### ***BUDGET HIGHLIGHTS***

#### Water Operations and Maintenance.

The Utilities Department has proactively kept total expenses in the Water Fund down over the past five years in order to reduce the Fund's cumulative deficit; however, increases in raw water purchase costs, water treatment chemical prices, and water system improvements necessary to address the City's aging infrastructure are anticipated to increase expenses significantly over the next few years. Total expenses are expected to increase from \$19.0M in FY 16/17 to \$20.6M in FY 18/19.

The five year water service rate increase approved by the City Council in January 2016 are expected to stabilize revenues to meet anticipated increases in operating costs, and continue reducing the deficit in the Water Fund. The increases also help offset the revenue impacts from drought-related water conservation and other cost factors, including Hexavalent Chromium regulation expenses.

The proposed budget for FY 18/19 shows a projected break-even year with a small surplus of \$52,900. Projected revenues are \$21.0M. The proposed budget continues much-needed contributions to water system rehabilitation accounts to make necessary repairs to the City's aging water distribution system; and debt service payments for the citywide upgrade of residential water meters.

The budget includes the addition two Field Utilities Maintenance Workers which will be funded 50/50 by the Water and Sewer funds. These workers are necessary additions to the water distribution system maintenance crew to address increasing repairs to the City's aging distribution system pipelines. Additionally, the budget includes two vehicles being replaced using funds that have already been set aside in the Water Equipment Replacement Fund.

#### Wastewater Operations and Maintenance.

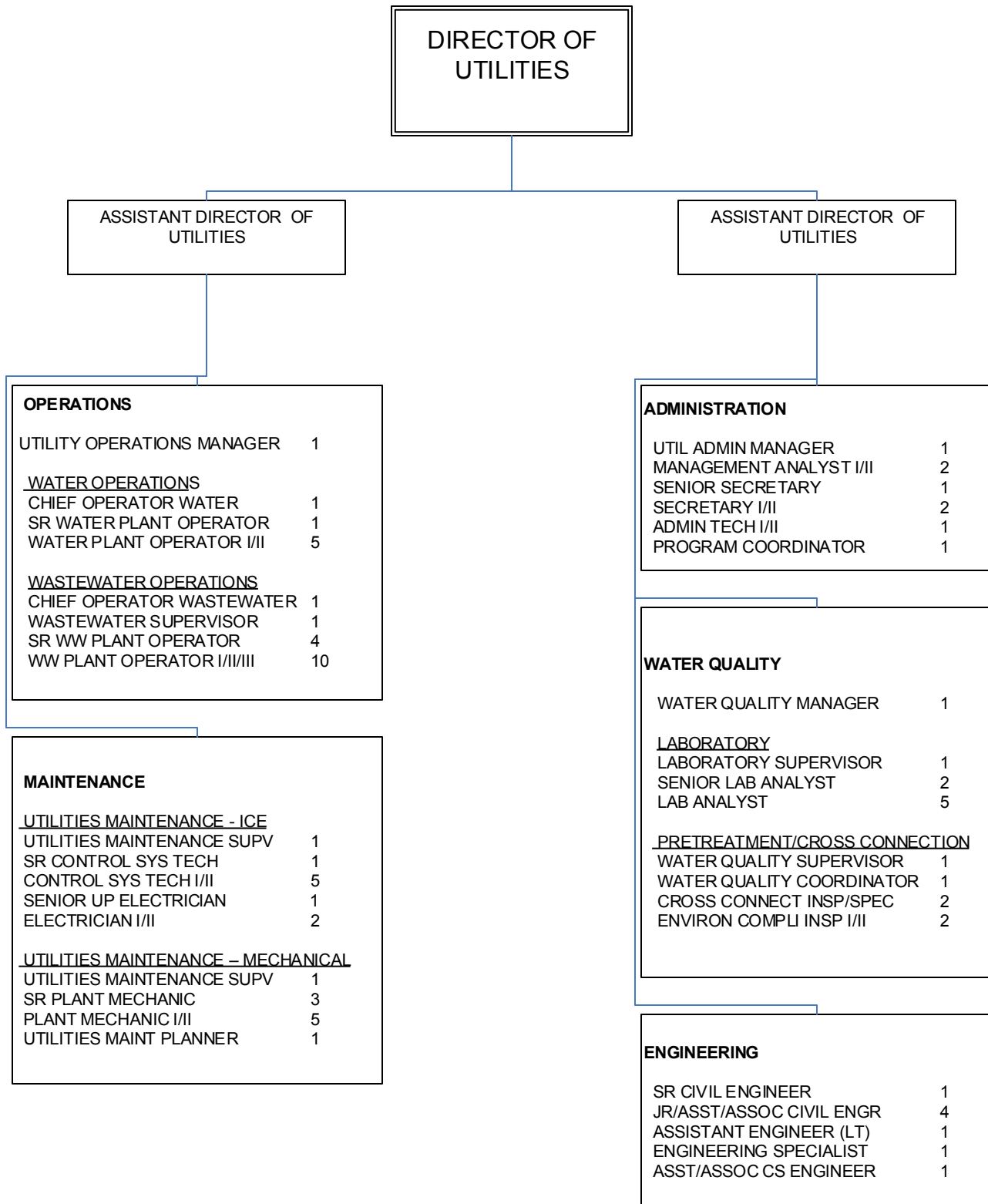
The Wastewater Fund continues to be dominated by the Easterly Wastewater Treatment Plant Tertiary Project, a four-phase construction project to implement treatment requirements mandated by the RWQCB that is scheduled for completion in June 2018. The total estimated cost of the Tertiary Project is anticipated to be approximately \$135.2M. The Project was funded through a State Water Resources Control Board (SWRCB) State Revolving Fund Loan. SRF Loan payments were to be split approximately 50/50 between wastewater rates and Sewer Development Impact Fees, subject to economic circumstances. Rate increases to fund the project loan payments were approved in 2010 for five years. The \$7.8M annual payments are budgeted from the resulting fund balance.

Due to the expiration of the rate increases, revenues are projected to remain relatively flat, over the next several years. With the debt service payments expenses will continue to increase, and are projected to exceed revenues by successively increasing amounts annually. The proposed budget for FY 18/19 shows a projected deficit of \$2.9M.

In addition to funding half of the two Field Utilities Maintenance Workers previously mentioned, the budget includes two vehicles being replaced using funds that have already been set aside in the Wastewater Equipment Replacement Fund.

With the anticipated completion of all phases of the Tertiary Project in FY 17/18, the Utilities Department will be evaluating the final costs of the Tertiary Project, and the most cost effective options for making the debt service payments. This evaluation will include the results of a current study of the City's Wastewater Development Impact Fee, and may include debt restructuring and/or refinancing options, and appropriate "fair share" contributions from new development proposed in the 2015 Vacaville General Plan Update, with the intent of reducing annual debt obligations on the Wastewater Operations and Maintenance Fund and returning the Fund to a positive annual cash flow.

# UTILITIES DEPARTMENT



TOTAL FULLTIME POSITIONS 78



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**City of Vacaville  
FY 2018-2019 Budget**

**SEWER UTILITY  
UTILITIES DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adopted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 7,551,194	\$ 9,241,219	\$ 9,289,932	\$ 10,326,025
Overtime	236,944	225,037	275,706	282,600
Services and Supplies	2,685,226	2,997,089	3,791,906	3,865,006
Indirect Costs	2,349,815	2,506,490	2,503,478	2,489,993
One-time Costs	-	-	-	-
Technology Costs	158,650	207,139	156,986	125,005
<b>Total Operating Expenditures</b>	<b>12,981,829</b>	<b>15,176,974</b>	<b>16,018,008</b>	<b>17,088,629</b>
Transfer to Facility Replacement	14,660,000	14,652,200	13,910,000	13,214,105
Measure G	4,245,944	4,243,960	4,617,000	4,257,740
Internal Cost Allocation/Bad Debt	1,596,556	1,541,547	2,004,981	2,066,068
<b>Net Operating Expenditures</b>	<b>\$ 33,484,329</b>	<b>\$ 35,614,681</b>	<b>\$ 36,549,989</b>	<b>\$ 36,626,542</b>
<b>Source of Funding:</b>				
Enterprise Fund Revenue	\$ 33,360,000	\$ 33,932,402	\$ 33,909,477	\$ 34,139,000
Use of (Contrib To) Fund Balance	124,329	1,682,279	2,640,512	2,487,542
<b>Total Sources of Funding</b>	<b>\$ 33,484,329</b>	<b>\$ 35,614,681</b>	<b>\$ 36,549,989</b>	<b>\$ 36,626,542</b>
<b>Functional Distribution:</b>				
Easterly Treatment Plant	\$ 4,526,440	5,049,949	\$ 5,829,732	\$ 6,047,587
Industrial Treatment Plant	12,052	14,221	10,260	10,464
System Maintenance	1,659,822	2,015,008	1,791,019	2,051,463
System Administration	2,094,965	2,682,391	2,826,226	3,037,499
Utilities Maintenance	2,060,244	2,673,147	2,683,516	2,912,474
Water Quality Laboratory	876,053	1,034,301	1,166,877	1,244,861
Source Control	402,137	387,473	348,545	370,212
Sludge Disposal	112,327	105,660	167,274	186,022
Easterly Permitting	245,579	177,785	174,466	174,466
Equipment Repair & Maintenance	431,008	422,686	-	-
Engineering Services	555,250	672,095	1,016,021	1,049,510
Transfer to Facility Replacement	14,660,000	14,652,200	13,910,000	13,214,105
Cost Distributions/Bad Debt/Debt Exp	1,602,510	1,483,807	2,009,053	2,070,140
Excise Taxes (Measure G)	4,245,944	4,243,960	4,617,000	4,257,740
<b>Total Distribution</b>	<b>\$ 33,484,329</b>	<b>\$ 35,614,681</b>	<b>\$ 36,549,989</b>	<b>\$ 36,626,542</b>
<b>Full-Time Employees</b>				
	54.7	52.85	52.45	53.35



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**City of Vacaville  
FY 2018-2019 Budget**

**WATER UTILITY  
UTILITIES DEPARTMENT**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2017/18 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 4,877,979	\$ 5,521,552	\$ 5,810,891	\$ 6,340,114
Overtime	192,026	201,027	234,227	240,083
Services and Supplies	5,176,101	5,359,980	6,060,954	6,729,443
Indirect Costs	1,879,785	1,862,559	1,581,476	1,941,000
One-time Costs	-	-	-	-
Technology Costs	4,808	52,937	52,937	10,461
Total Operating Expenditures	12,130,699	12,998,055	13,740,485	15,261,101
Transfer to Facility Replacement	1,431,211	1,670,562	2,515,696	1,698,120
Measure G	1,655,443	1,779,273	1,836,600	1,912,788
Internal Cost Allocation/Bad Debt Exp	1,197,556	1,165,449	1,662,667	1,713,920
<b>Net Operating Expenditures</b>	<b>\$ 16,414,909</b>	<b>\$ 17,613,339</b>	<b>\$ 19,755,448</b>	<b>\$ 20,585,929</b>
<b>Source of Funding:</b>				
Enterprise Fund Revenue	\$ 17,667,200	\$ 20,536,538	\$ 19,842,900	\$ 21,048,700
Use of (Contrib To) Fund Balance	(1,252,291)	(2,923,199)	(87,452)	(462,771)
<b>Total Sources of Funding</b>	<b>\$ 16,414,909</b>	<b>\$ 17,613,339</b>	<b>\$ 19,755,448</b>	<b>\$ 20,585,929</b>
<b>Functional Distribution:</b>				
Water Supply and Production	\$ 2,704,567	2,700,818	2,831,603	3,187,561
Water System Administration	\$ 2,393,264	2,461,246	2,375,944	2,671,081
Transmission and Distribution	1,870,295	1,834,023	2,010,203	2,251,082
Customer Services: Field Service	333,571	409,896	445,775	470,907
NBR Treatment Plant	2,516,059	2,778,058	3,400,000	3,700,000
Utilities Maintenance	1,029,501	1,123,345	1,236,127	1,336,060
Water Conservation Program	121,282	28,570	8,500	5,455
Backflow Repair/Maint	395,574	774,937	523,585	670,390
Water Quality Laboratory	225,283	265,819	253,824	284,474
Equipment Repair and Maint	182,400	178,869	-	-
Engineering Services	358,903	442,473	654,925	684,091
Transfer to Facility Replacement	1,431,211	1,670,562	2,515,696	1,698,120
Cost Distributions/Bad Debt Exp	1,197,556	1,165,449	1,662,667	1,713,920
Excise Taxes (Measure G)	1,655,443	1,779,273	1,836,600	1,912,788
<b>Total Distribution</b>	<b>\$ 16,414,909</b>	<b>\$ 17,613,339</b>	<b>\$ 19,755,448</b>	<b>\$ 20,585,929</b>
<b>Full-Time Employees</b>	<b>24.3</b>	<b>25.15</b>	<b>25.25</b>	<b>25.65</b>



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## **NON-DEPARTMENTAL**

The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and ABAG; animal shelter and animal control costs; utilities cost not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget includes a \$150,000 contribution to the library (allocated from Measure I revenues).

### ***BUDGET HIGHLIGHTS***

The proposed FY18/19 budget includes \$244,000 for the Motorola radio system contract and the maintenance of the Butcher road tower site lease, and \$250,000 in County property tax administration fees. The animal services budget of \$1,031,500 includes the City's \$90,000 capital improvement contribution as well as \$608,000 for shelter services and \$334,000 for animal control. The approximately \$5 million total cost for the shelter was amortized over 15 years and will be spread to the cities and County based on their pro-rata share of facility use.

Funding for legislative analysis and reporting services has been added to the budget this year in the amount of \$45,000. The one-time budget of \$1,515,000 includes the replacement costs for the battery back-up for the communications systems in the Police Department, the replacement of tables and chairs at City facilities such as the McBride Senior Center, estimated election costs, and matching funds for grant awards. The Non-Departmental budget also includes over \$230,000 in memberships and contributions to various organizations including the Downtown Vacaville Business Improvement District (DVBID), the Vacaville Museum, Solano Economic Development Corporation and the Small Business Development Center, as well as the Travis Community Consortium and the Local Agency Formation Commission.

The FY18/19 budget includes the transfer of \$2,208,000 for General Fund vehicle and equipment purchases. The purchase plan is being evaluated by Fleet staff and the City Manager's office.



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**City of Vacaville  
FY 2018-2019 Budget**

**NON-DEPARTMENTAL**

<b>Account Description</b>	<b>FY 2015/16 Actual</b>	<b>FY 2016/17 Actual</b>	<b>FY 2016/17 Adjusted Budget</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 100,022	\$ (8,001)	\$ -	\$ -
Services and Supplies	1,510,065	1,683,720	1,758,962	2,011,409
Indirect Costs	273,101	400,008	451,029	503,030
One-time Costs	54,795	316,007	2,426,037	1,664,530
Technology Costs	55,287	55,419	53,990	41,286
Total Operating Expenditures	1,993,270	2,447,153	4,690,018	4,220,255
<b>Net Operating Expenditures</b>	<b>\$ 1,993,270</b>	<b>\$ 2,447,153</b>	<b>\$ 4,690,018</b>	<b>\$ 4,220,255</b>

**Source of Funding:**

General Fund - Discretionary Revenue	\$ 1,993,270	\$ 2,447,153	\$ 4,690,018	\$ 4,220,255
<b>Total Sources of Funding</b>	<b>\$ 1,993,270</b>	<b>\$ 2,447,153</b>	<b>\$ 4,690,018</b>	<b>\$ 4,220,255</b>

**Functional Distribution:**

Non-Departmental - General	\$ 1,671,020	\$ 2,110,441	\$ 4,302,069	\$ 3,826,358
Radio System	172,251	186,713	237,949	243,898
Library Subsidy	150,000	150,000	150,000	150,000
<b>Total Distribution</b>	<b>\$ 1,993,270</b>	<b>\$ 2,447,153</b>	<b>\$ 4,690,018</b>	<b>\$ 4,220,255</b>



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# INTERNAL SERVICE FUNDS



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## INTERNAL SERVICE FUNDS

### GENERAL LIABILITY AND WORKERS' COMPENSATION SELF-INSURANCE PROGRAMS

The City's various property and casualty insurance programs are consolidated into one Internal Service Fund. This fund includes the following insurance coverages:

- General and Automobile Liability;
- Automobile Physical Damage;
- All-Risk Major Property (excluding flood and earthquake);
- Boiler and Machinery, and
- Crime/Faithful Performance of Duty;

Most of the above insurance coverages are obtained through the City's participation as a member of the California Joint Powers Risk Management Authority (CJPRMA).

The City provides workers' compensation benefits to injured workers in accordance with the State of California Labor Code. The City is self-insured under a certificate of consent issued by the State of California Department of Industrial Relations. The City pays for the first \$350,000 of any one occurrence. The City obtains excess workers' compensation coverage through its participation in the Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority.

The costs incurred for these insurance programs are allocated to departments through internal service charges. Workers' comp charges are based on a percentage of salary. For FY 18-19, workers' comp charges range from 2.5% - 8% of salary, depending on job classification, averaging about 4% of payroll.

Data on reserve funding and estimated long-term liabilities are shown below:

	<b>Estimated 6/30/2017</b>	<b>Estimated 6/30/2018</b>	<b>Estimated 6/30/2019</b>
<b>Long Term Claims Liability:</b>			
Workers' Compensation	\$4,384,000	\$4,694,000	\$4,694,000
General Liability	1,667,000	1,614,000	1,614,000
Total Long Term Liabilities	\$6,051,000	\$6,308,000	\$6,308,000
<b>Reserve Funding:</b>			
Workers' Compensation	\$2,362,248	\$3,673,609	\$4,050,814
General Liability	1,367,651	2,704,805	2,693,818
Total Reserve Funding	\$3,729,899	\$6,378,414	\$6,744,632
<b>Percent Funded:</b>	62%	101%	107%

Overall, long term liabilities have been relatively stable over the past several years for both general liability and workers' compensation. The percent funded represents the amount of funding available to meet the reserve requirement.



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City of Vacaville  
FY 2018-2019 Budget

GENERAL LIABILITY SELF-INSURANCE  
INTERNAL SERVICE FUND

	FY2015/16 Actual	FY2016/17 Actual	FY 2017/18 Estimated End of Year	FY 2018/19 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ 2,843,632	\$ 2,610,389	\$ 2,864,915	\$ 2,704,805
Internal Charges	1,427,938	1,382,659	1,395,184	1,397,669
<b>Total Resources:</b>	<b>\$ 4,271,570</b>	<b>\$ 3,993,048</b>	<b>\$ 4,260,099</b>	<b>\$ 4,102,474</b>
<b>Uses:</b>				
Pooled and Excess Insurance Costs	\$396,935	\$413,133	\$396,734	\$602,572
Transfer to Workers Comp Fund	250,000	-	500,000	-
Claims Administration	317,101	362,949	358,821	476,047
Claims Losses	697,145	352,051	299,739	350,000
New Claim Development	-	-	-	-
<b>Total Uses:</b>	<b>\$ 1,661,181</b>	<b>\$ 1,128,133</b>	<b>\$ 1,555,294</b>	<b>\$ 1,428,619</b>
<b>Projected Ending Balance:</b>	<b>\$ 2,610,389</b>	<b>\$ 2,864,915</b>	<b>\$ 2,704,805</b>	<b>\$ 2,673,855</b>



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City of Vacaville  
FY 2018-2019 Budget

WORKERS COMPENSATION  
INTERNAL SERVICE FUND

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Estimated End of Year	FY 2018/19 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ 3,136,878	\$ 3,193,644	\$ 3,248,301	\$ 3,673,609
Internal Charges	1,948,912	2,025,102	2,278,606	2,664,351
Transfer from General Liability	250,000	-	500,000	
<b>Total Resources:</b>	<b>\$ 5,335,790</b>	<b>\$ 5,218,746</b>	<b>\$ 6,026,907</b>	<b>\$ 6,337,960</b>
<b>Uses:</b>				
Pooled and Excess Insurance Costs	\$ 490,577	\$ 490,070	\$ 563,144	\$ 694,000
Claims Administration	582,995	537,399	540,154	519,419
Benefit Payments	1,068,574	942,976	1,250,000	1,050,000
<b>Total Uses:</b>	<b>\$ 2,142,146</b>	<b>\$ 1,970,445</b>	<b>\$ 2,353,298</b>	<b>\$ 2,263,419</b>
<b>Projected Ending Balance:</b>	<b>\$ 3,193,644</b>	<b>\$ 3,248,301</b>	<b>\$ 3,673,609</b>	<b>\$ 4,074,541</b>



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## **RETIREE AND OTHER BENEFITS**

This fund is used to account for two types of expenses per existing labor agreements: (1) retiree medical insurance benefits, (2) payment of accrued and vested leave balances to employees who are retiring or otherwise leaving City employment. In addition, a budgeted amount for citywide unemployment costs is included, as needed. This year, a new component has been added to budget and fund the leave buyback programs under the labor agreements. Costs incurred for this program are allocated to departments through internal service charges, based on a percentage of payroll. Costs have been increasing steadily due to increases in health care premiums and a growing retiree population. For FY18/19, the internal service charge will be 11.6% of salary costs.

With respect to retiree medical benefits, the City has an unfunded liability related to future benefits payable to existing retirees and employees. The liability can be reduced substantially by “pre-funding” the obligation to pay medical benefits the same as we do for retirement benefits. Under a policy adopted by the City Council, contributions to the Other Post Employment Benefits (OPEB) liability have been defined and will be made separate from the calculation described above.



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**City of Vacaville  
FY 2018-2019 Budget**

**RETIREE AND OTHER BENEFITS  
INTERNAL SERVICE FUND**

	<b>FY2015/16 Actual</b>	<b>FY2016/17 Actual</b>	<b>FY 2017/18 Projected End of Year</b>	<b>FY 2018/19 Proposed Budget</b>
<b>Resources:</b>				
Projected Beginning Balance	\$ 661,721	\$ 1,070,749	\$ 1,622,757	\$ 664,978
Internal Charges - Retiree	4,318,305	6,139,858	5,238,680	5,977,898
Internal Charges - Current	750,000	1,080,258	996,263	1,262,357
OPEB - Employees/Retirees	416,894	361,041	404,996	404,996
OPEB - City	1,300,103	2,924,852	3,849,796	4,081,465
Interest	-	2,543	3,695	-
<b>Total Resources:</b>	<b>\$ 7,447,023</b>	<b>\$ 11,579,301</b>	<b>\$ 12,116,187</b>	<b>\$ 12,391,694</b>
<b>Uses:</b>				
Retiree Medical Premiums	\$ 4,554,832	\$ 4,533,748	\$ 4,848,541	\$ 5,007,609
Transfer to PERS OPEB Trust Fund	1,000,000	2,976,500	5,080,000	4,486,461
Payments for Accrued Leave Balances	778,294	1,122,330	1,000,000	1,000,000
Payments for Current Leave	-	1,314,058	522,668	1,083,941
Unemployment	43,150	9,908	-	-
<b>Total Uses:</b>	<b>\$ 6,376,276</b>	<b>\$ 9,956,544</b>	<b>\$ 11,451,209</b>	<b>\$ 11,578,011</b>
<b>Projected Ending Balance:</b>	<b>\$ 1,070,747</b>	<b>\$ 1,622,757</b>	<b>\$ 664,978</b>	<b>\$ 813,683</b>

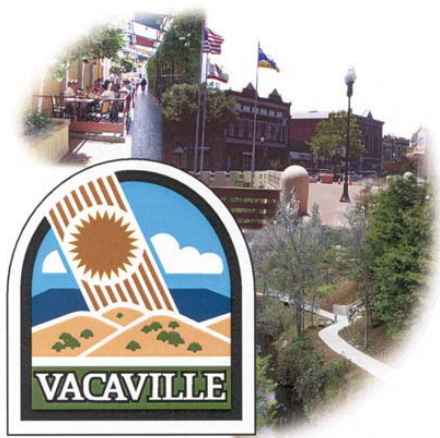


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## **PRINTER/COPIER INTERNAL SERVICE FUND**

The City has a large fleet of printers and copiers throughout its operations. Copiers are leased from Ricoh, while printers are purchased. A management contract with Ricoh includes the lease costs, print costs based on our usage, and labor to maintain the machines. The copiers were refreshed with new models in FY17/18. The printer fleet has historically included a wide variety of models ranging from new to over 15 years old. Parts are difficult to find to repair the older models, and a large inventory of supplies is necessary to maintain that many different types of machines. The purpose of this ISF is to standardize the fleet and simplify the types of supplies needed. A small set of printer models was selected that would meet the various operational needs throughout the City. Those model choices are updated, as appropriate, over time. A ten-year replacement cycle was been established and funds are collected from each department to replace the machines as they come due, similar to the tech fund replacement of computers. This ISF also includes the cost of the management contract with Ricoh.



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City of Vacaville  
FY 2018-2019 Budget

PRINTER/COPIER  
INTERNAL SERVICE FUND

	FY2016/17 Actual	FY 2017/18 Estimated EOY	FY 2018/19 Proposed Budget
<b>Resources:</b>			
Projected Beginning Balance <i>(working capital)</i>	\$ -	\$ 20,711	\$ 23,356
Internal Service Charges	320,780	314,430	320,975
<b>Total Resources:</b>	<b>\$ 320,780</b>	<b>\$ 335,141</b>	<b>\$ 344,331</b>
<b>Uses:</b>			
Base Management Fee	\$ 164,163	\$ 163,796	\$ 151,531
Labor	35,125	37,326	38,084
Convenience Costs	80,039	88,117	54,256
Other Service Costs	16,748	17,271	16,037
Printer Replacement	3,994	5,275	6,500
<b>Total Uses:</b>	<b>\$ 300,069</b>	<b>\$ 311,785</b>	<b>\$ 266,408</b>
<b>Projected Ending Balance:</b>	<b>\$ 20,711</b>	<b>\$ 23,356</b>	<b>\$ 29,856</b>



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## **TECHNOLOGY REPLACEMENT FUND**

Information technology is an essential and integral part of City operations and services. As its role has grown, so has the need to maintain the hardware and software that is critical to the organization-wide technology infrastructure. Based on the recommendation of the Information Technology Steering Committee (ITSC), an internal service fund for technology was established in FY 05/06. Included are servers and desktop computers (based on a 5 year lifespan), network devices, and software licensing for citywide applications. Through this replacement mechanism, the organization benefits from consistent availability of mission-critical technology, improved data security, increased staff efficiency, and greater accessibility to current versions of software applications. Costs are allocated to department operating budgets through internal service charges based on number of desktop computers and the applications that reside on each server.

The beginning fund balance for FY18/19 will be approximately \$868,000. Work will continue towards reducing hardware, as applicable, as part of the IT division's Energy Efficiency Program. The Division's goals also include continued work on wireless connectivity at remote sites as well as the development of an implementation plan for a radio replacement fund.



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	FY2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Estimated End of Year	FY 2018/19 Proposed Budget
<b>Resources:</b>				
Internal Service Charges	1,609,542	1,939,642	1,728,745	1,535,152
<b>Total Resources:</b>	<b>\$ 1,609,542</b>	<b>\$ 1,939,642</b>	<b>\$ 1,728,745</b>	<b>\$ 1,535,152</b>
<b>Uses:</b>				
Server Replacement	\$ 189,195	\$ -	\$ 198,000	\$ 252,250
PC Replacement	348,083	190,154	205,700	143,600
Network Device Replacement	788	175,304	142,771	108,500
Software Licensing	654,188	604,217	726,996	676,935
Services & Non Capital Computer Eq	26,134	49,110	104,782	104,782
Equipment Maintenance Agreements	35,311	14,767	82,429	20,000
GIS	141,798	146,564	170,831	175,102
Miscellaneous expenditures	-	4,154	-	-
Phone System	8,186	-	210,600	-
<b>Total Uses:</b>	<b>\$ 1,403,683</b>	<b>\$ 1,184,270</b>	<b>\$ 1,842,109</b>	<b>\$ 1,481,169</b>

**FUND BALANCE (working capital)**

<b>Projected Beginning Balance</b>	<b>\$ 702,736</b>	<b>\$ 759,173</b>	<b>\$ 1,024,935</b>	<b>\$ 868,232</b>
Internal Service Charges	\$ 1,609,542	\$ 1,939,642	\$ 1,728,745	\$ 1,535,152
Sale of Property	1,558	154	-	-
<b>Total Resources</b>	<b>\$ 2,313,836</b>	<b>\$ 2,698,969</b>	<b>\$ 2,753,680</b>	<b>\$ 2,403,384</b>
Expenditures	\$ 1,214,487	\$ 1,184,270	\$ 1,644,109	\$ 1,053,817
Capitalization of Assets	139,653	319,921	198,000	252,250
Payment of Lease	165,828	169,843	43,339	-
Transfer out	34,695	-	-	-
<b>Total Uses</b>	<b>\$ 1,554,663</b>	<b>\$ 1,674,034</b>	<b>\$ 1,885,448</b>	<b>\$ 1,306,067</b>
<b>Projected Ending Balance</b>	<b>\$ 759,173</b>	<b>\$ 1,024,935</b>	<b>\$ 868,232</b>	<b>\$ 1,097,317</b>

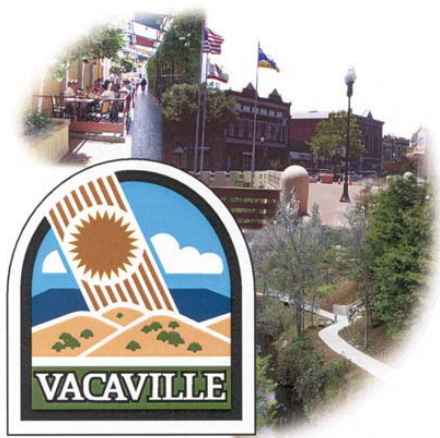


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## **CENTRAL GARAGE AND FUEL STATION**

Central Garage services for City vehicles and equipment are provided through the Public Works Department. Departments are charged for actual work performed on their vehicles, on a time and materials basis. Based on a thorough review of the services and the efficiency of the Garage in providing them, the chargeout rate is \$100 per hour, which is below market costs. A mark-up on parts and outside services is also assessed to partially cover overhead costs. In FY18/19, the operating account budgets include an assessment of a fixed overhead amount that is allocated based on three year workorder histories. A fuel and compressed natural gas (CNG) station is also operated at the Central Garage.



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City of Vacaville  
FY 2018-2019 Budget

CENTRAL GARAGE & FUEL STATION  
INTERNAL SERVICE FUND

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Estimated End of Year	FY 2018/19 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ (588,164)	\$ (555,562)	\$ (521,912)	\$ (359,406)
Internal Service Charges, Garage	1,925,361	2,053,355	2,440,217	2,372,481
Internal Service Charges, Fuel/CNG/SID	598,040	641,799	788,702	867,572
Other Revenue	146,937	230,127	243,627	258,245
<b>Total Resources:</b>	<b>\$ 2,082,174</b>	<b>\$ 2,369,719</b>	<b>\$ 2,950,634</b>	<b>\$ 3,138,892</b>
<b>Uses:</b>				
Salaries and Benefits	\$ 925,432	\$ 1,007,826	\$ 1,221,949	\$ 1,199,951
Sublet Costs - Garage	525,460	572,270	650,000	582,577
Vehicle Parts - Garage	453,007	448,280	510,000	470,429
Garage Supplies/Overhead	127,847	131,136	165,568	199,088
Fuel Station Supplies/Overhead	605,990	732,119	762,523	877,415
<b>Total Uses:</b>	<b>\$ 2,637,736</b>	<b>\$ 2,891,631</b>	<b>\$ 3,310,040</b>	<b>\$ 3,329,460</b>
<b>Projected Ending Balance:</b>	<b>\$ (555,562)</b>	<b>\$ (521,912)</b>	<b>\$ (359,406)</b>	<b>\$ (190,568)</b>



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## **VEHICLE AND EQUIPMENT REPLACEMENT FUND**

This internal service fund is used to replace existing vehicles, including police patrol cars, sedans, vans, and pickups, as well as other rolling stock such as tractors, trailer-mounted pumps and generators, and generators. Excluded are ambulances and major fire apparatus, which are on a lease-purchase program. Balances are tracked by the contributing funding source.

The FY18/19 budget includes the transfer of \$2,280,000 from the General Fund to the equipment replacement fund. Of that transfer, \$2,000,000 is Measure M funding. The purchase plan for these funds centers on replacing those units which meet certain criteria based on mileage, years of use, and maintenance costs.



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City of Vacaville  
FY 2018-2019 Budget

VEHICLE & EQUIPMENT REPLACEMENT  
INTERNAL SERVICE FUND

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Adjusted Budget	FY 2018/19 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ 2,172,110	\$ 2,654,918	\$ 2,605,312	\$ 1,963,761
Operating Transfer from General Fund	1,285,809	2,375,000	1,750,000	2,280,048
Sale of Property	194,048	96,863	-	-
Transfers	-	-	-	-
Lease/Loan Funding	-	323,010	-	-
Internal Service Charges, Water	22,500	22,500	22,500	22,500
Internal Service Charges, Sewer	80,500	80,500	280,500	280,500
Internal Service Charges, Engineering Services	-	-	-	-
Internal Service Charges, Building Related	-	11,000	6,000	6,000
Internal Service Charges, L&L Districts	150,679	176,876	-	-
Internal Service Charges, Other	-	-	-	-
<b>Total Resources:</b>	<b>\$ 3,905,646</b>	<b>\$ 5,740,667</b>	<b>\$ 4,664,312</b>	<b>\$ 4,552,809</b>
	1,733,536	3,085,749	2,059,000	2,589,048
<b>Uses:</b>				
Vehicles, General Fund	\$ 708,543	\$ 2,136,702	\$ 2,003,970	\$ 2,280,048
Transfers Out Non-GF	74,610	66,130	24,312	-
Vehicles, Water	79,171	187,137	-	93,400
Vehicles, Sewer	112,328	141,192	175,000	131,600
Vehicles, Engineering Services	2,138	50,097	30,000	-
Vehicles, Building Related	-	-	30,000	-
Vehicles L&L Districts	57,513	187,900	50,000	96,000
Non-General Fund Loan Payments	58,856	67,511	111,191	341,851
General Fund Loan Payments	157,571	298,686	276,078	-
<b>Total Uses:</b>	<b>\$ 1,250,730</b>	<b>\$ 3,135,355</b>	<b>\$ 2,700,551</b>	<b>\$ 2,942,899</b>
<b>Projected Ending Balance:</b>	<b>\$ 2,654,916</b>	<b>\$ 2,605,312</b>	<b>\$ 1,963,761</b>	<b>\$ 1,609,910</b>

Note: Balances are tracked by individual fund.



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**City of Vacaville  
FY 2018-2019 Budget**

**LEASED EQUIPMENT SCHEDULE**

FY Beg	Equipment	Funding Source	Term	FY2019	FY2020	Payments		Thereafter
						FY2021	FY2022	
FY15/16	Vactor Dump Truck	Utilities	10 yrs	\$ 48,279	\$ 48,279	\$ 48,279	\$ 48,279	\$ 193,116
		Utilities	10 yrs	10,900	10,900	10,900	10,900	43,598.40
		Annual Totals through FY 15/16		<u>\$ 59,179</u>	<u>\$ 59,179</u>	<u>\$ 59,179</u>	<u>\$ 59,179</u>	<u>\$ 236,714</u>
FY16/17	Ladder Truck/Fire Engine	Equip Maint Fund	10 yrs	189,943	189,943	189,943	189,943	759,772
		Annual Totals through FY 16/17		<u>\$ 249,122</u>	<u>\$ 249,122</u>	<u>\$ 249,122</u>	<u>\$ 249,122</u>	<u>\$ 996,486</u>
FY17/18	Sewer TV Inspection Van	Equip Maint Fund	10 yrs	40,004	39,811	39,613	39,408	193,744
	Sewer Dump Truck	Equip Maint Fund	10 yrs	14,232	14,376	14,309	14,240	83,862
	Water Service Truck	Equip Maint Fund	10 yrs	15,848	16,009	15,934	15,857	93,387
	Sewer Tractor/Aerator	Equip Maint Fund	10 yrs	22,645	22,875	22,769	22,658	133,443
		Annual Totals through FY 17/18		<u>\$ 341,851</u>	<u>\$ 342,193</u>	<u>\$ 341,747</u>	<u>\$ 341,285</u>	<u>\$ 1,500,922</u>



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# CAPITAL IMPROVEMENT PROGRAM



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**City of Vacaville**  
**2018/2019 C.I.P. Budget, General Plan Consistency and CEQA Review**

Category/Fund Name	Fund Number	Available Funding for FY 2018/2019	2018/2019 CIP Budget	Remaining Balance
<b>Public Buildings and Grounds</b>				
Measure M	11102	\$1,000,000	\$1,000,000	\$0
General Fund	11107	1,535,000	1,535,000	0
General Facilities Impact Fee	14163	295,422	295,422	0
Police Impact Fee	14165	140,013	130,000	10,013
Fire Impact Fee	14167	17,974	17,974	0
<b>Total Public Buildings and Grounds</b>		<b>\$2,988,409</b>	<b>\$2,978,396</b>	<b>\$10,013</b>
<b>Streets, Bridges and Lighting</b>				
Measure M	11102	\$4,600,000	\$4,600,000	\$0
General Fund	11107	50,000	50,000	0
Traffic Impact Fee	14168	3,718,408	3,670,105	48,303
Gas Tax Section 2105	14130	454,094	454,094	0
Gas Tax Section 2106	14131	424,282	424,282	0
Gas Tax SB1	14132	111,927	111,927	0
Gas Tax Section 2103	14137	367,958	367,958	0
<b>Total Streets, Bridges and Lighting</b>		<b>\$9,726,669</b>	<b>\$9,678,366</b>	<b>\$48,303</b>
<b>Storm Drain System</b>				
General Fund	11107	\$65,000	\$65,000	\$0
Open Space Preservation Impact Fee	14162	418,509	200,000	218,509
Drainage Detention Zone 1 Impact Fee	14169	1,092,229	0	1,092,229
Drainage Detention Zone 2 Impact Fee	14171	0	0	0
Drainage Conveyance Impact Fee	14173	37,327	37,327	0
Drainage Conveyance-Water Quality Impact Fee	14174	17,953	17,953	0
<b>Total Storm Drain System</b>		<b>\$1,631,018</b>	<b>\$320,280</b>	<b>\$1,310,738</b>
<b>Parks and Recreation</b>				
Measure M	11102	\$2,325,000	\$2,325,000	\$0
General Fund	11107	50,000	50,000	0
Park and Recreation Impact Fee	14160	911,183	910,543	640
<b>Total Parks and Recreation</b>		<b>\$3,286,183</b>	<b>\$3,285,543</b>	<b>\$640</b>
<b>Sewer Utility System</b>				
Sewer Facilities Rehabilitation	15102	\$11,419,087	\$11,419,087	\$0
Sewer Major Replacement	15103	4,511,482	4,511,482	0
Sewer Impact Fee	15111	7,895,056	7,814,402	80,654
<b>Total Sewer Utility System</b>		<b>\$23,825,625</b>	<b>\$23,744,971</b>	<b>\$80,654</b>
<b>Water Utility System</b>				
Water Facilities Rehabilitation	15202	\$6,112,636	\$6,112,636	\$0
Water Major Replacement	15203	2,776,000	2,776,000	0
Water Plant Impact Fee	15211	9,941,536	9,507,774	433,762
Water Distribution Impact Fee	15212	3,386,646	3,250,000	136,646
<b>Total Water Utility System</b>		<b>\$22,216,818</b>	<b>\$21,646,410</b>	<b>\$570,408</b>
<b>Total CIP Budget for Fiscal Year 2018/2019</b>		<b>\$63,674,722</b>	<b>\$61,653,966</b>	<b>\$2,020,756</b>

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Measure M and General Fund**

	Measure M 11102	General Fund 11107	Total
Fund Balance			\$0
Prior Budget Commitments			\$0
Other Budget Commitments			\$0
Other Revenue	\$1,000,000	\$1,535,000	\$2,535,000
Available Funding for FY 2018/2019	\$1,000,000	\$1,535,000	\$2,535,000

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
1	<b>Three Oaks Renovation</b> <b>Description:</b> This project provides the initial funding for design of a renovation or complete rebuild of the Three Oaks facility as determined by the Facility Assessment Report. <b>General Plan Consistency:</b> The existing community center is consistent with the General Plan land use designation and the Park & Recreation element, Figure PR-3. The project will maintain this facility as a community center and therefore is consistent with the General Plan. <b>Environmental Assessment Status:</b> Projects involving only planning and feasibility studies for possible future activities are exempt from CEQA under Section 15262. Specific project designs selected for approval will be subject to CEQA analysis, to be determined based on the project characteristics.  CIP Account: <b>New</b> Contact: Kerry Walker, Director of Community Services	\$500,000		\$500,000
2	<b>Fire Station #73 Remodel</b> <b>Description:</b> This project will provide the initial funding for a renovation of Fire Station #73 including upgrades identified in the Standards of Coverage Report. <b>General Plan Consistency:</b> Station 73 is located on Eubanks Court and is consistent with the General Plan Public Facilities and Services Element, Figure PUB-1. <b>Environmental Assessment Status:</b> This project will upgrade an existing facility and will likely be exempt from the provisions of CEQA under Section 15301.  CIP Account: <b>New</b> Contact: Kris Conception, Fire Chief	\$500,000		\$500,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Measure M and General Fund**

	Measure M 11102	General Fund 11107	Total
Fund Balance			\$0
Prior Budget Commitments			\$0
Other Budget Commitments			\$0
Other Revenue	\$1,000,000	\$1,535,000	\$2,535,000
Available Funding for FY 2018/2019	\$1,000,000	\$1,535,000	\$2,535,000

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
<b>3</b>	<b>Radio Replacement</b> <b>Description:</b> This budget provides supplemental funding for the full replacement of the City's Motorola emergency radio system. Motorola has notified the City that by year 2018, they will no longer support our current system. This appropriation brings the total budget to \$3,250,000. <b>General Plan Consistency:</b> This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 of CEQA Guidelines.  (CIP Account # 810259/810300) Contact: John Carli, Police Chief		\$600,000	\$600,000
<b>4</b>	<b>Fire Station #72 Renovation</b> <b>Description:</b> This project provides the initial funding for a renovation of Fire Station #72 including upgrades identified in the Standards of Coverage Report. <b>General Plan Consistency:</b> This is an existing fire station and is consistent with the General Plan, Public Facilities and Services Element, Figure PUB-1. <b>Environmental Assessment Status:</b> This project will upgrade an existing facility and will likely be exempt from the provisions of CEQA under Section 15301.  CIP Account: <b>New</b> Contact: Kris Conception, Fire Chief		\$387,500	\$387,500
<b>5</b>	<b>Fire Station #72 Roof Replacement</b> <b>Description:</b> This project provides the funding for the replacement of the Fire Station #72 roof. <b>General Plan Consistency:</b> This is an existing fire station and is consistent with the General Plan, Public Facilities and Services Element, Figure PUB-1. <b>Environmental Assessment Status:</b> Roof replacement is exempt from CEQA under Section 15301.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent		\$155,000	\$155,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Measure M and General Fund**

	Measure M 11102	General Fund 11107	Total
Fund Balance			\$0
Prior Budget Commitments			\$0
Other Budget Commitments			\$0
Other Revenue	\$1,000,000	\$1,535,000	\$2,535,000
Available Funding for FY 2018/2019	\$1,000,000	\$1,535,000	\$2,535,000

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
6	<b>VPAT Interior Painting</b> <b>Description:</b> This project provides funding to repaint the interior walls within the Vacaville Performing Arts Theater. <b>General Plan Consistency:</b> This project is consistent with the General Plan, Park & Recreation Element, Figure PR-3 and Goal PR-1. The project will maintain an existing community center facility. <b>Environmental Assessment Status:</b> Interior painting is exempt from CEQA under Section 15301, maintenance and repair of existing facilities.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent		\$15,000	\$15,000
7	<b>VPAT Replacement of Skylight</b> <b>Description:</b> This project provides funding to remove and replace existing skylights at the Vacaville Performing Arts Theater. <b>General Plan Consistency:</b> This project is consistent with the General Plan, Park & Recreation Element, Figure PR-3 and Goal PR-1. The project will maintain an existing community center facility. <b>Environmental Assessment Status:</b> Roof repair is exempt from CEQA under Section 15301, maintenance and repair of existing facilities.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent		\$207,500	\$207,500
8	<b>VPAT Exterior Security Measures</b> <b>Description:</b> This project provides funding to replace the fencing around the patio, along with multiple gates, cameras, and lighting at the Vacaville Performing Arts Theater. <b>General Plan Consistency:</b> This project is consistent with the General Plan, Park & Recreation Element, Figure PR-3 and Goal PR-1. The project will maintain an existing community center facility. <b>Environmental Assessment Status:</b> This type of construction is typically exempt from CEQA under Section 15303, new construction of small structures.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent		\$130,000	\$130,000



**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Measure M and General Fund**

		Measure M 11102	General Fund 11107	Total
Fund Balance				\$0
Prior Budget Commitments				\$0
Other Budget Commitments				\$0
Other Revenue		\$1,000,000	\$1,535,000	\$2,535,000
Available Funding for FY 2018/2019		\$1,000,000	\$1,535,000	\$2,535,000
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
9	<b>McBride PA Sound System</b>  <b>Description:</b> This project provides funding to upgrade the existing McBride Senior Center public announcement system. <b>General Plan Consistency:</b> This project is consistent with the General Plan, Park & Recreation Element, Figure PR-3 and Goal PR-1. The project will maintain an existing community center facility. <b>Environmental Assessment Status:</b> This type of activity is exempt from CEQA under Section 15303, installation of small new facilities in existing buildings.  CIP Account: <b>New</b> Contact: Kerry Walker, Director of Community Services		\$40,000	\$40,000
Total Budget: Public Buildings and Grounds-Measure M and General Fund		\$1,000,000	\$1,535,000	\$2,535,000
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Impact Fees**

	General Facilities 14163	Police Impact 14165	Fire Impact 14167	Total
Fund Balance	\$1,890,819	\$464,590	\$116,907	\$2,472,316
Prior Budget Commitments	(\$1,595,397)	(\$88,895)	(\$50,654)	(\$1,734,946)
Other Budget Commitments		(\$235,682)	(\$125,573)	(\$361,255)
Other Revenue			\$77,294	\$77,294
Available Funding for FY 2018/2019	\$295,422	\$140,013	\$17,974	\$453,409

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
10	<b>Fire Department Brush Truck</b> <b>Description:</b> This budget provides funding for the annual lease payment for the purchase of the Fire Department brush truck which provides brush fire protection to newly developing areas north of Browns Valley. <b>General Plan Consistency:</b> This activity is consistent with the Safety and Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA; no environmental review is required.  (CIP Account # 810197) Contact: Kris Concepcion, Fire Chief			\$17,974	\$17,974
11	<b>Police Mobile Vehicle Asset Cover/Structure</b> <b>Description:</b> The Armored Rescue Vehicle (ARV) and the brand new Mobile Incident Command Center (MICC) are very high-value vehicles for emergency/critical incident response by Police and Fire personnel. Purchases of specialized vehicles, such as the ARV, have been made to accommodate the City's growth. Prior iterations of these kinds of vehicles have suffered significant wear and damage due to weather and outdoor elements affecting these uncovered vehicles when not in use. This project would be the construction of a hardened structure designed to cover and protect these vehicle assets from direct sunlight and other weather/element related exposure. The structure would increase and extend the useful life of both of these critical vehicles. <b>General Plan Consistency:</b> This facility is consistent with and helps implement General Plan Action PUB-A2.1 "Develop a public safety facilities plan for law enforcement services." <b>Environmental Assessment Status:</b> This type of construction is typically exempt from CEQA under Section 15303, new construction of small structures.  CIP Account: <b>New</b> Contact: John Carli, Police Chief		\$50,000		\$50,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds-Impact Fees**

	General Facilities 14163	Police Impact 14165	Fire Impact 14167	Total
Fund Balance	\$1,890,819	\$464,590	\$116,907	\$2,472,316
Prior Budget Commitments	(\$1,595,397)	(\$88,895)	(\$50,654)	(\$1,734,946)
Other Budget Commitments		(\$235,682)	(\$125,573)	(\$361,255)
Other Revenue			\$77,294	\$77,294
Available Funding for FY 2018/2019	\$295,422	\$140,013	\$17,974	\$453,409

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
12	<b>Business Districts Video Monitoring Project</b> <b>Description:</b> This budget provides funding for the purchase and implementation of video monitoring equipment in business areas along the I-80 corridor in Vacaville to enhance safety and provide necessary information for the prevention and investigation of crimes occurring as a direct result of increased business activity. This appropriation brings the total budget to \$155,000. <b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Element of the General Plan. <b>Environmental Assessment Status:</b> Funding and implementing video equipment is not a "project" under CEQA, , therefore this project does not require environmental analysis.  (CIP Account # 810276) Contact: John Carli, Police Chief		\$80,000		\$80,000
13	<b>Corp Yard Administration Building</b> <b>Description:</b> This project provides supplemental funding for the construction of a 4,000 to 5,000 square foot PW Maintenance Administration building at the City's Corporation Yard; remodel of the existing Maintenance supervisors offices, lunchroom, and locker facilities; demolition of the existing modular trailers for Maintenance Admin, Engineering, ADA/Recycling, etc. This appropriation brings the total budget to \$3,118,363. <b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a project under CEQA. However, it qualifies as a Class 3 exemption under CEQA Section §15303 (c) regarding the construction of small, new structures not exceeding 10,000 square feet in floor area.  (CIP Account # 810274) Contact: Shawn Cunningham, Director of Public Works	\$295,422			\$295,422
Total Budget: Public Buildings and Grounds-Impact Fees		\$295,422	\$130,000	\$17,974	\$443,396
Difference between estimated funding available and proposed budget		\$0	\$10,013	\$0	\$10,013

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

	Measure M 11102	General Fund 11107	Traffic Impact Fee 14168	Total
Fund Balance			\$16,721,203	\$16,721,203
Prior Budget Commitments			(\$12,674,293)	(\$12,674,293)
Other Budget Commitments			(\$328,502)	(\$328,502)
Other Revenue	\$4,600,000	\$50,000		\$4,650,000
Available Funding for FY 2018/2019	\$4,600,000	\$50,000	\$3,718,408	\$8,368,408

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
14	<b>STA Reimbursement Jepson Parkway</b> <b>Description:</b> This budget provides funding for the annual payment to STA for the Jepson Parkway Project. <b>General Plan Consistency:</b> Jepson Parkway is consistent with the Transportation Element of the City's General Plan, by providing a 4 to 6 lane arterial connection from I-80 to Vanden Road. The project remains as a component of the baseline transportation assumptions for the General Plan Update. <b>Environmental Assessment Status:</b> An EIR was prepared and certified by STA on 5/14/2009. Any additional CEQA documentation will be completed by STA as necessary.  (CIP Account #820314) Contact: Tim Burke, Assistant Director of Public Works			\$520,105	\$520,105
15	<b>Measure M - Street Maintenance Program</b> <b>Description:</b> This project provides funding for the street rehabilitation program in order to catch up from the number of years street maintenance was deferred. Funding will be used for Slurry Seal, Pavement Rehabilitation, and Asphalt Concrete Overlay Projects. <b>General Plan Consistency:</b> This activity is consistent with the General Plan Transportation Element by maintaining existing streets and roads for transportation and the safe movement of goods and services. <b>Environmental Assessment Status:</b> Most street maintenance activities will be exempt from CEQA as the repair and maintenance of existing facilities (Section 15301).  CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works	\$2,000,000			\$2,000,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

	Measure M 11102	General Fund 11107	Traffic Impact Fee 14168	Total
Fund Balance			\$16,721,203	\$16,721,203
Prior Budget Commitments			(\$12,674,293)	(\$12,674,293)
Other Budget Commitments			(\$328,502)	(\$328,502)
Other Revenue	\$4,600,000	\$50,000		\$4,650,000
Available Funding for FY 2018/2019	\$4,600,000	\$50,000	\$3,718,408	\$8,368,408

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
<b>16</b>	<b>Measure M - East Monte Vista/Gibson Canyon Road Pavement Repair</b>	\$2,000,000			\$2,000,000
	<b>Description:</b> This budget provides funding to repair East Monte Vista Avenue from County Airport Road to just south of Vaca Valley Parkway, and to repair Gibson Canyon Road from Ulatis Creek to Fruitvale Road. <b>General Plan Consistency:</b> This activity is consistent with the General Plan by maintaining these existing streets and roadways as designated on the General Plan Transportation Element. <b>Environmental Assessment Status:</b> This activity is exempt from CEQA under Section 15301c, repair and maintenance of existing streets and highways.  CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works				
<b>17</b>	<b>Traffic Signals</b>			\$150,000	\$150,000
	<b>Description:</b> This budget provides funding for the installation of traffic signals to accommodate increased traffic due to Citywide growth at locations to be determined during the 18/19 fiscal year. This appropriation brings the total budget to \$557,285. <b>General Plan Consistency:</b> This activity is consistent with the Transportation and Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account #820244) Contact: Tim Burke, Assistant Director of Public Works				

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

	Measure M 11102	General Fund 11107	Traffic Impact Fee 14168	Total
Fund Balance			\$16,721,203	\$16,721,203
Prior Budget Commitments			(\$12,674,293)	(\$12,674,293)
Other Budget Commitments			(\$328,502)	(\$328,502)
Other Revenue	\$4,600,000	\$50,000		\$4,650,000
Available Funding for FY 2018/2019	\$4,600,000	\$50,000	\$3,718,408	\$8,368,408

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
18	<b>Downtown Alley Reconstruction</b> <b>Description:</b> This project provides funding to rehabilitate alleyways in the downtown areas. <b>General Plan Consistency:</b> This project is consistent with General Plan Land Use Element Goal LU-16, to promote a physically vibrant downtown area and Action LU-A16.2, to implement public improvements that will support revitalization of the Downtown area. <b>Environmental Assessment Status:</b> Rehabilitation of pavement and similar activities will likely be exempt from CEQA. If any proposed actions impact significant trees or historic buildings and resources, specific alley projects would be subject to additional CEQA analysis.  CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works	\$600,000			\$600,000
19	<b>Jepson Parkway Phase 2 (North of Commerce)</b> <b>Description:</b> This budget provides partial funding for the design, environmental evaluation, right of way acquisition, and construction of Phase 2 of Jepson Parkway. Phase 2 will extend the parkway from Phase 1 limits at Commerce Drive north to Orange Drive. STIP grant funding will also be allocated to this project through the Solano Transportation Authority. This appropriation brings the total budget to \$3,833,000. <b>General Plan Consistency:</b> The General Plan Transportation Element (Figure 6-2) designates Leisure Town Road as an arterial roadway planned for expansion. The Jepson Parkway project implements the approved plan for expansion of Leisure Town Road from the southern City limit to I-80. <b>Environmental Assessment Status:</b> An Environmental Impact Report (EIR) has been prepared for the Jepson Parkway project. The City will be required to comply with the adopted environmental mitigation measures identified in the EIR as part of design and construction activities for this project.  (CIP Account # 820306) Contact: Tim Burke, Assistant Director of Public Works			\$1,500,000	\$1,500,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

	Measure M 11102	General Fund 11107	Traffic Impact Fee 14168	Total
Fund Balance			\$16,721,203	\$16,721,203
Prior Budget Commitments			(\$12,674,293)	(\$12,674,293)
Other Budget Commitments			(\$328,502)	(\$328,502)
Other Revenue	\$4,600,000	\$50,000		\$4,650,000
Available Funding for FY 2018/2019	\$4,600,000	\$50,000	\$3,718,408	\$8,368,408

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
20	<b>Vaca Valley Pkwy/I-505 Interchange (4-lane)</b> <b>Description:</b> This budget provides partial funding for the preliminary design, design, and construction of the existing Vaca Valley Pkwy/I-505 interchange to provide increased capacity at the ramp intersections and across I-505. This appropriation brings the total budget to \$6,060,000. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more completely defined.  (CIP Account #820279) Contact: Tim Burke, Assistant Director of Public Works			\$1,500,000	\$1,500,000
21	<b>GIS Data Layer Creating and Maintenance</b> <b>Description:</b> This project provides funding for adding new or modifying existing City facilities in the various GIS layers. <b>General Plan Consistency:</b> This project is consistent with General Plan Goal PUB-7, to promote the development of state-of-the-art technology and telecommunication facilities that benefit the public. <b>Environmental Assessment Status:</b> This activity is not a project under CEQA since it does not involve an activity that has any potential for physical impact to the environment.  CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works		\$50,000		\$50,000
Total Budget: Streets, Bridges and Lighting		\$4,600,000	\$50,000	\$3,670,105	\$8,320,105
Difference between estimated funding available and proposed budget		\$0	\$0	\$48,303	\$48,303

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting-Gas Tax**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14132	Gas Tax 14137	Total
Fund Balance						\$0
Prior Budget Commitments						\$0
Other Budget Commitments						\$0
Other Revenue		\$454,094	\$424,282	\$111,927	\$367,958	\$1,358,261
Available Funding for FY 2018/2019		\$454,094	\$424,282	\$111,927	\$367,958	\$1,358,261
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>22</b>	<b>Street Resurfacing and Rehabilitation</b> <b>Description:</b> This budget provides funding for maintenance preparation, design, and construction for resurfacing various City streets with asphalt concrete and slurry seal. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820076) Contact: Tim Burke, Assistant Director of Public Works	\$454,094	\$374,282			\$828,376
<b>23</b>	<b>Street Resurfacing &amp; Rehabilitation (Sect 2103)</b> <b>Description:</b> This budget provides funding for maintenance preparation, design, and construction for resurfacing various City streets with asphalt concrete and slurry seal. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820291) Contact: Tim Burke, Assistant Director of Public Works				\$367,958	\$367,958
<b>24</b>	<b>ADA Right of Way Improvements</b> <b>Description:</b> These are set aside funds for the removal of pedestrian barriers within the public right of way, such as the installation of curb ramps. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820235) Contact: Brian McLean, Public Works Superintendent		\$50,000			\$50,000



**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting-Gas Tax**

	Gas Tax 14130	Gas Tax 14131	Gas Tax 14132	Gas Tax 14137	Total
Fund Balance					\$0
Prior Budget Commitments					\$0
Other Budget Commitments					\$0
Other Revenue	\$454,094	\$424,282	\$111,927	\$367,958	\$1,358,261
Available Funding for FY 2018/2019	\$454,094	\$424,282	\$111,927	\$367,958	\$1,358,261

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
25	<b>Street Resurfacing &amp; Rehabilitation (State Loan Repayment)</b> <b>Description:</b> This budget provides funding for maintenance preparation, design, and construction for resurfacing various City streets with asphalt concrete and slurry seal. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820321) Contact: Tim Burke, Assistant Director of Public Works			\$111,927		\$111,927
Total Budget: Streets, Bridges and Lighting-Gas Tax		\$454,094	\$424,282	\$111,927	\$367,958	\$1,358,261
Difference between estimated funding available and proposed budget		\$0	\$0	\$0	\$0	\$0

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Storm Drainage-Open Space Preservation and Detention Zones 1 and 2**

		General Fund 11107	Open Space Preservation 14162	Drainage Detention Zone 1* 14169	Drainage Detention Zone 2* 14171	Total
Fund Balance			\$555,382	\$1,115,717	(\$3,331,496)	(\$1,660,397)
Prior Budget Commitments			(\$136,873)	(\$23,488)	(\$469,783)	(\$630,144)
Other Budget Commitments						\$0
Other Revenue		\$65,000			\$3,801,279	\$3,866,279
Available Funding for FY 2018/2019		\$65,000	\$418,509	\$1,092,229	\$0	\$1,575,738
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
26	<b>Pleasants Valley Open Space</b> <b>Description:</b> This project provides funding to add open space amenities such as walking trails around the City's Pleasants Valley detention basins. <b>General Plan Consistency:</b> This project is located in unincorporated Solano County and is consistent with the County General Plan by providing incidental recreational use of a flood control facility. The project is consistent with the City General Plan, Safety Element, Figure SAF-5 and policies under Goals SAF-2 and Park & Recreation Element Goals PR-1 and PR-4 to provide varied recreational opportunities to the community and engage in coordinated park planning efforts. <b>Environmental Assessment Status:</b> This project was evaluated in the City's Alamo Creek and Ulatis Creek Detention Basins EIR. Updated analysis of specific designs for parking areas and trails will be prepared when final plans are developed, and if no significant revisions are proposed, the project would require no further environmental review.  CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works		\$200,000			\$200,000
27	<b>Dam Failure Inundation Study</b> <b>Description:</b> This project provides funding for an inundation study that establishes flood elevations in the event the City experience failures at the Lagoon Valley spillway or the Pleasants Valley detention basin. This study is required by the State of California Division of Dam Safety. <b>General Plan Consistency:</b> This project is consistent with the General Plan Safety Element, Goal SAF-4, protect people and property from flood risk, and Policy SAF-P4.3, to consider risks from potential dam failure. <b>Environmental Assessment Status:</b> The project is a planning and feasibility study and not subject to CEQA. If design and location for any flood protection facilities is proposed from the study, any projects would be subject to environmental analysis under CEQA.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent	\$65,000				\$65,000
Total Budget: Storm Drainage-Open Space Preservation and Detention Zones 1 and 2		\$65,000	\$200,000	\$0	\$0	\$265,000
Difference between estimated funding available and proposed budget		\$0	\$218,509	\$1,092,229	\$0	\$1,310,738

\* No projects budgeted for this year.

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Storm Drainage-Conveyance**

		Drainage Conveyance 14173	Drainage Conveyance - Water Quality 14174	Total
Fund Balance		\$399,479	\$238,604	\$638,083
Prior Budget Commitments		(\$362,152)	(\$220,651)	(\$582,803)
Other Budget Commitments				\$0
Other Revenue				\$0
Available Funding for FY 2018/2019		\$37,327	\$17,953	\$55,280
Project				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
28	<b>Storm Drain System Studies</b> <b>Description:</b> This budget provides funding to conduct storm drainage system studies as a result of new development. <b>General Plan Consistency:</b> This activity is consistent with the Safety and Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines.  (CIP Account # 830015) Contact: Tim Burke, Assistant Director of Public Works	\$37,327		\$37,327
29	<b>NPDES Permit</b> <b>Description:</b> These are set aside funds for the City's Stormwater NPDES Permit. <b>General Plan Consistency:</b> This activity is consistent with the Safety and Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA; no environmental review is required.  (CIP Account # 830024) Contact: Justen Cole, Interim Director of Utilities		\$17,953	\$17,953
Total Budget: Storm Drainage-Conveyance		\$37,327	\$17,953	\$55,280
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

	Measure M 11102	General Fund 11107	Recreation DIF 14160	Total
Fund Balance			\$4,561,467	\$4,561,467
Prior Budget Commitments			(\$3,523,802)	(\$3,523,802)
Other Budget Commitments			(\$126,482)	(\$126,482)
Other Revenue	\$2,325,000	\$50,000		\$2,375,000
Available Funding for FY 2018/2019	\$2,325,000	\$50,000	\$911,183	\$3,286,183
Project No. Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget
<b>30 Gymnasium</b>			\$200,000	\$200,000
<p><b>Description:</b> This budget provides for long-range planning, design, and initial funding for construction of a new gymnasium. The need for a new gymnasium has been demonstrated and established by the 2012 Recreational Needs Assessment. Initial work will include determination of an appropriate site and general requirements for the building. This appropriation brings the total budget to \$2,181,939.</p> <p><b>General Plan Consistency:</b> This activity is consistent with the Parks and Recreation and Public Facilities Elements of the General Plan.</p> <p><b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA. A determination as to the appropriate environmental assessment to design and construct the project will be made once a site is identified.</p> <p>(CIP Account #840095)  Contact: Kerry Walker, Director of Community Services</p>				
<b>31 Brighton Landing Neighborhood Park</b>			\$660,543	\$660,543
<p><b>Description:</b> This budget provides funding for the Brighton Landing Neighborhood Park serving the surrounding area. This appropriation brings the total budget to \$988,285.</p> <p><b>General Plan Consistency:</b> This activity is consistent with the Parks and Recreation Element of the Vacaville General Plan.</p> <p><b>Environmental Assessment Status:</b> Addressed by the General Plan EIR and the Brighton Landing EIR.</p> <p>(CIP Account # 840107)  Contact: Kerry Walker, Director of Community Services</p>				

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

		Measure M 11102	General Fund 11107	Recreation DIF 14160	Total
Fund Balance				\$4,561,467	\$4,561,467
Prior Budget Commitments				(\$3,523,802)	(\$3,523,802)
Other Budget Commitments				(\$126,482)	(\$126,482)
Other Revenue		\$2,325,000	\$50,000		\$2,375,000
Available Funding for FY 2018/2019		\$2,325,000	\$50,000	\$911,183	\$3,286,183
Project					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget
<b>32</b>	<b>Parks Beautification</b> <b>Description:</b> This budget provides funding for upgrade or rehabilitation of park facilities such as trails, parking lots, playgrounds, landscaping, irrigation, and other park amenities for the City's existing Neighborhood and Community Parks. <b>General Plan Consistency:</b> This activity is consistent with the General Plan, Park & Recreation Element Goal PR-1, to develop and maintain a high-quality public park system. <b>Environmental Assessment Status:</b> Each individual project will be subject to CEQA review by the Community Development Department at the time of project design and approval. Most rehabilitation projects anticipated under this item would be Categorically Exempt from the provisions of CEQA as maintenance of existing facilities or minor alterations of existing facilities.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent	\$225,000			\$225,000
<b>33</b>	<b>Grass Field Complex</b> <b>Description:</b> This budget provides initial funding for the design of a multi sport turf fields complex. During the design process, the City shall identify the location and the number of sport fields that will be built. <b>General Plan Consistency:</b> The initial design for a multi-sport turf fields complex is consistent with General Plan Goal PR-1, to design and maintain a high-quality public park system. The location for a sports complex would be reviewed once a proposed location has been selected. <b>Environmental Assessment Status:</b> The project is a planning and feasibility study and not subject to CEQA. Once a design and location have been proposed, the project will be subject to CEQA analysis.  CIP Account: <b>New</b> Contact: Kerry Walker, Director of Community Services	\$500,000			\$500,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

	Measure M 11102	General Fund 11107	Recreation DIF 14160	Total
Fund Balance			\$4,561,467	\$4,561,467
Prior Budget Commitments			(\$3,523,802)	(\$3,523,802)
Other Budget Commitments			(\$126,482)	(\$126,482)
Other Revenue	\$2,325,000	\$50,000		\$2,375,000
Available Funding for FY 2018/2019	\$2,325,000	\$50,000	\$911,183	\$3,286,183
Project				
No. Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget
<b>34 Nelson Park Master Plan</b>			\$50,000	\$50,000
<p><b>Description:</b> This project provides funding to master plan Nelson Park. The master plan shall include amenities for the undeveloped portions of Nelson Park and may include a small parking facility and additional ball fields.</p> <p><b>General Plan Consistency:</b> Nelson Park is designated in the General Plan as a Community Park, and is an existing facility, located at Marshall Road and Nut Tree Road. Updates to the existing master plan would be consistent with the existing General Plan land use designation and consistent with Park &amp; Recreation Element Goal PR-1, to develop and maintain a high-quality public park system.</p> <p><b>Environmental Assessment Status:</b> The revised Park Master Plan would be subject to CEQA review at the time of land use approval. Community Parks are a conditional use in the Community Facilities, CF, zone district. CEQA analysis of any proposed construction would be conducted at the time of conditional use permit review and would be subject to approval by the Planning Commission.</p> <p>CIP Account: <b>New</b>  Contact: Kerry Walker, Director of Community Services</p>				
<b>35 Dog Park</b>	\$500,000			\$500,000
<p><b>Description:</b> This project provides budget to perform analysis and initial design resources to locate an appropriate site for a new dog park within existing park or open space in the City. This appropriation brings the total budget to \$550,000.</p> <p><b>General Plan Consistency:</b> This activity is consistent with the Park and Recreation Element of the General Plan.</p> <p><b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 1 Categorical Exemption under §15301(a) of the CEQA guidelines.</p> <p>(CIP Account # 840094)  Contact: Kerry Walker, Director of Community Services</p>				

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

	Measure M 11102	General Fund 11107	Recreation DIF 14160	Total
Fund Balance			\$4,561,467	\$4,561,467
Prior Budget Commitments			(\$3,523,802)	(\$3,523,802)
Other Budget Commitments			(\$126,482)	(\$126,482)
Other Revenue	\$2,325,000	\$50,000		\$2,375,000
Available Funding for FY 2018/2019	\$2,325,000	\$50,000	\$911,183	\$3,286,183
Project				
No. Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget
<b>36 Pena Adobe Park Gazebo Re-Roof</b>		\$30,000		\$30,000
<b>Description:</b> This project provides funding to remove and replace the existing Pena Adobe Park Gazebo roof with a composition roof. <b>General Plan Consistency:</b> The project will maintain an existing facility within an existing City park, consistent with the General Plan (Figure PR-1). <b>Environmental Assessment Status:</b> Roof replacement is typically exempt from CEQA under Section 15301.  CIP Account: <b>New</b> Contact: Brian McLean, Public Works Superintendent				
<b>37 Graham Aquatic Center Automated Pool Controller</b>		\$20,000		\$20,000
<b>Description:</b> This project provides funding to purchase and install new hydrochloric acid and chlorine tanks with an automated chemical feed into the pool water system. <b>General Plan Consistency:</b> This project is consistent with the General Plan, Park & Recreation Element, Figure PR-3 and Goal PR-1. The project will maintain an existing community center facility. <b>Environmental Assessment Status:</b> This project will maintain existing facilities and is exempt from CEQA under Section 15301.  CIP Account: <b>New</b> Contact: Kerry Walker, Director of Community Services				

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

	Measure M 11102	General Fund 11107	Recreation DIF 14160	Total
Fund Balance			\$4,561,467	\$4,561,467
Prior Budget Commitments			(\$3,523,802)	(\$3,523,802)
Other Budget Commitments			(\$126,482)	(\$126,482)
Other Revenue	\$2,325,000	\$50,000		\$2,375,000
Available Funding for FY 2018/2019	\$2,325,000	\$50,000	\$911,183	\$3,286,183
Project				
No. Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget
<b>38 Keating Park Parking Lot Repairs</b>	\$1,100,000			\$1,100,000
<b>Description:</b> This project provides funding to reconstruct the parking lots throughout Keating Park. <b>General Plan Consistency:</b> Keating Park is consistent with the General Plan Land Use Element and the Park & Recreation Element, Figure PR-1. Reconstruction of existing parking areas for this park is consistent with this existing designation as a Community Park. <b>Environmental Assessment Status:</b> Determination of environmental assessment status will occur when final plans are prepared for the proposed reconstruction. Pavement rehabilitation activities are anticipated to be exempt from CEQA under Section 15301; activities that involve new construction may be subject to analysis for impacts to biological resources or impacts from light & glare if any new lighting is proposed.				
CIP Account: <b>New</b> Contact: Tim Burke, Assistant Director of Public Works				
Total Budget: Parks and Recreation	\$2,325,000	\$50,000	\$910,543	\$3,285,543
Difference between estimated funding available and proposed budget	\$0	\$0	\$640	\$640



**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
39	<b>Easterly Expansion Project-15MGD (DIF 63A/B)</b> <b>Description:</b> This item transfers the Sewer Capital Connection & O&M annual funding allocation to the Easterly Wastewater Treatment Plant Expansion fund. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities and Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. The City Council adopted an Environmental Impact Report (EIR) for this project in 1997 (Planning File #97-085).  CIP Fund#15140 (deposit to superfund) Contact: Justen Cole, Interim Director of Utilities	\$1,862,653		\$3,013,402	\$4,876,055
40	<b>Tertiary Project: Fund (DIF 23A/B)</b> <b>Description:</b> This item transfers O&M annual funding to the Tertiary Project fund. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities and Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. An EIR was prepared for the project and was adopted by the Planning Commission on April 20, 2010, in conjunction with the Use Permit for the project.  CIP Fund#15141 (deposit to superfund) Contact: Justen Cole, Interim Director of Utilities	\$6,943,000			\$6,943,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
41	<b>Andrews Park Sewer</b> <b>Description:</b> This project provides funding to eliminate the existing elevated sewer crossing Ulatis Creek within Andrews Park. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> The project involves the replacement of existing facilities with no increase in capacity beyond what is existing. The project may qualify for an exemption under CEQA Section 15302, but will be subject to detailed evaluation at the time of preliminary design to determine effects on biological resources and wetlands, if any.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities		\$870,000		\$870,000
42	<b>Birch Street Sewer (Orchard's End)</b> <b>Description:</b> This project establishes funds for design and construction of sewer improvements along Merchant Street, Pine Street, Oak Street, and Birch Street. The sewer improvements will also provide additional capacity to accommodate future development in the area. This appropriation brings the total budget to \$2,210,000. (DIF 141) <b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Elements of the General Plan. <b>Environmental Assessment Status:</b> This project is a "project" under CEQA. A determination as to the appropriate environmental assessment to design and construct the project will be made once the project is initiated.  (CIP Account # 850101) Contact: Justen Cole, Interim Director of Utilities			\$610,000	\$610,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
43	<b>Elmira Road Junction Structure</b> <b>Description:</b> This project provides funding for the construction of a junction structure to address flow capacity at the point where a future trunk sewer serving development areas east of Leisure Town Road and north of Elmira Road intersects the existing 54-inch diameter Elmira Road trunk sewer. The junction structure will divert sewer flows to the newly constructed Brighton Landing trunk sewer system. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> This project is subject to analysis under CEQA with an Initial Study, resulting in either a determination of exempt from further analysis or subject to appropriate environmental analysis, most likely a Mitigated Negative Declaration.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities			\$316,000	\$316,000
44	<b>Leisure Town Road Sewer: Ulati Drive to Elmira Road</b> <b>Description:</b> This budget provides funding for a 30-inch trunk sewer on Leisure Town Road, from Ulati Drive to Elmira Road, to accommodate growth. The 30-inch sewer will replace an existing 24-inch sewer. Total project budget is \$6,000,000. This will fully fund the project. (DIF 38A) <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.  (CIP Account # 850069) Contact: Justen Cole, Interim Director of Utilities			\$3,850,000	\$3,850,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
45	<b>Merchant Street Sewer Rehab (at Ray's Cycle)</b> <b>Description:</b> This project provides funding for the installation of a new sewer main in Merchant and Main Streets from Dobbins Street to Elizabeth Street. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> The project involves the replacement of existing facilities with no increase in capacity beyond what is existing. The project may qualify for an exemption under CEQA Section 15302, but will be subject to detailed evaluation at the time of preliminary design to determine physical effects to surrounding resources, if any.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities		\$500,000		\$500,000
46	<b>Peach Tree Avenue Alley Sewer Rehabilitation</b> <b>Description:</b> This project provides funding for the replacement of the defective sewer line located in the alley north of Peach Tree Avenue to the West Street/Mason Street intersection with a new 8-inch diameter sewer line. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> The project involves the replacement of existing facilities with no increase in capacity beyond what is existing. The project may qualify for an exemption under CEQA Section 15302, but will be subject to detailed evaluation at the time of preliminary design to determine effects on biological resources, if any.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities		\$500,000		\$500,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
47	<b>Allison Parkway Sewer Lift Station (DIF 120)</b> <b>Description:</b> This budget provides funding for the construction of a new sanitary sewer lift station on Allison Parkway. This project will replace the existing Allison Parkway Sewer Lift Station, and will provide the additional sewer capacity for future growth in the northwest area of Vacaville. This appropriation brings the total budget to \$2,660,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities, Institutions, and Utilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur as prescribed in Chapter 14.03 of the Land Use and Development Code.  (CIP Account # 850066) Contact: Justen Cole, Interim Director of Utilities	\$1,513,434			\$1,513,434
48	<b>Leisure Town Lift Station Odor Control</b> <b>Description:</b> This project provides funding for the construction of a new odor removal system at the Leisure Town Lift Station. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> The project will be subject to CEQA analysis and depending on the design characteristics either exempt from CEQA under Section 15302, reconstruction of existing facilities, or subject to additional environmental analysis as a result of an Initial Study per CEQA Guidelines.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities	\$150,000			\$150,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project		Budget	Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment				
49	<b>Needham Drive/Alamo Drive Sewer Replacement</b> <b>Description:</b> This project replaces an existing 10-inch sewer line at the intersection of Alamo Drive and Needham Drive. The total budget prior to this appropriation was approved in the amount of \$150,000 of Sewer Facilities Rehabilitation funding. This appropriation shifts that commitment from Sewer Facilities Rehabilitation to Sewer Major Replacement funding. In addition, this appropriation provides supplemental Sewer Major Replacement funding in the amount of \$120,000. This appropriation brings the total budget to \$270,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies for a Class 2 Categorical Exclusion under §15302(c) of the CEQA guidelines.  (CIP Account # 850094) Contact: Justen Cole, Interim Director of Utilities		\$270,000		\$270,000
50	<b>Mason Street/West Street Sewer Improvements</b> <b>Description:</b> This project re-aligns an existing 8-inch sewer line at the intersection of Mason Street and West Street. The total budget prior to this appropriation was approved in the amount of \$150,000 of Sewer Facilities Rehabilitation funding. This appropriation shifts that commitment from Sewer Facilities Rehabilitation to Sewer Major Replacement funding. In addition, this appropriation provides supplemental Sewer Major Replacement funding in the amount of \$300,000. This appropriation brings the total budget to \$450,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 2 Categorical Exclusion under §15302(c) of the CEQA guidelines.  (CIP Account # 850095) Contact: Justen Cole, Interim Director of Utilities		\$450,000		\$450,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
51	<b>Buck/Camellia/Lovers SS Rehabilitation</b> <b>Description:</b> This project will correct a sewer system siphon at the intersection of Camellia Way and Buck Avenue. The total budget prior to this appropriation was approved in the amount of \$400,876 of Sewer Facilities Rehabilitation funding. This appropriation shifts \$390,000 of that commitment from Sewer Facilities Rehabilitation to Sewer Major Replacement funding. The total budget remains \$400,876. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 2 Categorical Exclusion under §15302(c) of the CEQA guidelines.  (CIP Account # 850096) Contact: Justen Cole, Interim Director of Utilities		\$390,000		\$390,000
52	<b>Vaca Valley Lift Station Odor Control</b> <b>Description:</b> This project provides funding for the construction of a new odor removal system at the Vaca Valley Lift Station. <b>General Plan Consistency:</b> This project is consistent with General Plan Public Facilities and Services Element, Goal PUB-13, to treat and dispose of wastewater in ways that are safe, sanitary, and environmentally acceptable. <b>Environmental Assessment Status:</b> The project will be subject to CEQA analysis and depending on the design characteristics either exempt from CEQA under Section 15302, reconstruction of existing facilities, or subject to additional environmental analysis as a result of an Initial Study per CEQA Guidelines.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities	\$150,000			\$150,000

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
53	<b>Miscellaneous Sewer Main Rehabilitation</b> <b>Description:</b> This budget provides for miscellaneous regulatory and maintenance improvements at EWWTP and lift stations. This appropriation brings the total budget to \$600,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities and Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.  (CIP Account # 850091) Contact: Justen Cole, Interim Director of Utilities	\$400,000			\$400,000
54	<b>Digester Rehabilitation (DIF 59/68)</b> <b>Description:</b> This budget provides funding for regulatory and maintenance improvements of the digester at the EWWTP. This appropriation brings the total budget to \$1,321,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 1 Categorical Exclusion under §15301(d) of the CEQA guidelines.  (CIP Account # 850070) Contact: Justen Cole, Interim Director of Utilities	\$400,000			\$400,000
55	<b>Sewer Master Plan &amp; Connection Fee Analysis</b> <b>Description:</b> This budget provides funding for updating the Sewer Master Plan and analyzing Sewer Connection Fees. This appropriation brings the total budget to \$476,910. <b>General Plan Consistency:</b> This activity is consistent with the Vacaville General Plan. <b>Environmental Assessment Status:</b> This is not a "project" under CEQA. However, CEQA review will occur concurrent with consideration of fee revisions.  (CIP Account # 850056) Contact: Justen Cole, Interim Director of Utilities			\$25,000	\$25,000



**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer Major Replacement 15103	Sewer DIF Connection Fees 15111	Total
Fund Balance				\$28,715,188	\$28,715,188
Prior Budget Commitments				(\$20,820,132)	(\$20,820,132)
Other Budget Commitments					\$0
Other Revenue		\$11,419,087	\$4,511,482		\$15,930,569
Available Funding for FY 2018/2019		\$11,419,087	\$4,511,482	\$7,895,056	\$23,825,625
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
56	<b>Sewer Main Capacity Program (DIF 146A/B)</b> <b>Description:</b> This project is for the design and construction of various Citywide sewer replacements and upgrades. A portion of the total budget prior to this appropriation was approved in the amount of \$1,531,482 of Sewer Facilities Rehabilitation funding. This appropriation shifts that commitment from Sewer Facilities Rehabilitation to Sewer Major Replacement funding. The total budget remains \$2,705,229. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account # 850090) Contact: Justen Cole, Interim Director of Utilities		\$1,531,482		\$1,531,482
Total Budget: Sewer Utility System		\$11,419,087	\$4,511,482	\$7,814,402	\$23,744,971
Difference between estimated funding available and proposed budget		\$0	\$0	\$80,654	\$80,654

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

	Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments			(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments					\$0
Other Revenue	\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019	\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818
Project					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
57	<b>Buck Avenue Pipelines: Wykoff Drive to Chesnut Street</b> <b>Description:</b> This project provides the initial funding to replace approximately 3,900 feet of existing steel 18-inch transmission main from Wykoff Drive to Chestnut Street with a new 18-inch ductile iron pipe transmission main and a new 12-inch distribution pipeline. The project will also reconstruct the existing services to new distribution line. <b>General Plan Consistency:</b> This project is consistent with General Plan, Public Facilities and Services Element Goal PUB-11 and PUB-12, to provide adequate water supply infrastructure for existing and future planned development, and to promote coordination between land use planning and water facilities and service. <b>Environmental Assessment Status:</b> This project will be subject to evaluation under the provisions of CEQA, requiring the preparation of an Initial Study to determine whether any significant effects will result. The likely type of document will be a Mitigated Negative Declaration, but this determination will follow the preparation of the Initial Study.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities	\$500,000			\$500,000
58	<b>Well #17 Equipping</b> <b>Description:</b> This budget provides supplemental funding for the equipping of Well #17. (DIF 33) This appropriation brings the total budget to \$7,508,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined.  (CIP Account # 860081) Contact: Justen Cole, Interim Director of Utilities			\$3,007,774	\$3,007,774

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments				(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments						\$0
Other Revenue		\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019		\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818
Project						
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
59	<b>Well #16 Chrome 6 Treatment &amp; Miscellaneous Improvements</b>	\$2,240,421				\$2,240,421
	<b>Description:</b> This project is for the design and installation of a hexavalent chromium treatment system and miscellaneous site improvements at Well #16. A portion of the total budget prior to this appropriation was approved in the amount of \$2,500,000 of Water Major Replacement funding. This appropriation shifts \$2,240,421 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$4,500,000. <b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Elements of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA Guidelines involving the repair and operation of existing facilities with no expansions of use.  (CIP Account # 860111) Contact: Justen Cole, Interim Director of Utilities					
60	<b>California Drive Transmission Main (DIF 10B)</b>				\$3,000,000	\$3,000,000
	<b>Description:</b> This budget provides funding for the design and construction of a new 24-inch transmission water main in Alamo Drive from California Drive to Interstate 80. This appropriation brings the total project to \$3,695,388. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined.  (CIP Account #860028) Contact: Justen Cole, Interim Director of Utilities					

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

	Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments			(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments					\$0
Other Revenue	\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019	\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
61	<b>Elmira Road Pipeline: Peabody Road to Shasta Drive</b> <b>Description:</b> This project provides funding to replace approximately 1,750 feet of existing parallel 12-inch water mains in Elmira Road from Peabody Road to Shasta Drive. <b>General Plan Consistency:</b> This project is consistent with General Plan, Public Facilities and Services Element Goals and policies PUB-11 and PUB-12, to provide adequate water supply infrastructure for existing and future planned development and to promote coordination between land use planning and water facilities and service. <b>Environmental Assessment Status:</b> This project will be subject to evaluation under the provisions of CEQA, requiring the preparation of an Initial Study to determine whether any significant effects will result. The likely type of document will be a Mitigated Negative Declaration or an exemption under CEQA Section 15302, but this determination will follow the preparation of the Initial Study.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities		\$1,577,500			\$1,577,500
62	<b>Wykoff Drive Pipeline #1: Buck Avenue to Tranquility Lane</b> <b>Description:</b> This project provides the initial funding to replace approximately 2,100 feet of existing 8-inch ACP distribution water main from Buck Avenue to Tranquility Lane. <b>General Plan Consistency:</b> This project is consistent with General Plan, Public Facilities and Services Element Goals and policies PUB-11 and PUB-12, to provide adequate water supply infrastructure for existing and future planned development and to promote coordination between land use planning and water facilities and service. <b>Environmental Assessment Status:</b> This project will be subject to evaluation under the provisions of CEQA, requiring the preparation of an Initial Study to determine whether any significant effects will result. The likely type of document will be a Mitigated Negative Declaration or an exemption under CEQA Section 15302, but this determination will follow the preparation of the Initial Study.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities		\$698,500			\$698,500

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

	Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments			(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments					\$0
Other Revenue	\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019	\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818
Project					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
<b>63</b>	<b>Well #18 (DIF 57)</b> <b>Description:</b> This project provides funding to drill and equip a new 2.2 million gallon per day well in a location to be determined based on field investigations. The new well will augment production capacity to help meet estimated water demand at buildout. <b>General Plan Consistency:</b> This project is consistent with General Plan, Public Facilities and Services Element Goal PUB-11 and PUB-12, to provide adequate water supply infrastructure for existing and future planned development and to promote coordination between land use planning and water facilities and service. <b>Environmental Assessment Status:</b> This project is currently planned for the Roberts' Ranch development area. The project was analyzed in the certified Roberts' Ranch EIR and no further environmental assessment is required unless the location of the well is changed.  CIP Account: <b>New</b> Contact: Justen Cole, Interim Director of Utilities			\$6,000,000	\$6,000,000
<b>64</b>	<b>Butcher Reservoir #1 Rehabilitation</b> <b>Description:</b> This project is for the rehabilitation of Butcher Reservoir #1. A portion of the total budget prior to this appropriation was approved in the amount of \$110,100 of Water Major Replacement funding. This appropriation shifts \$88,816 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$444,904. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies for a Class 1 Categorical Exclusion under §15301(d) of the CEQA guidelines.  (CIP Account #860109) Contact: Justen Cole, Interim Director of Utilities	\$88,816			\$88,816

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments				(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments						\$0
Other Revenue		\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019		\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818
Project		Budget	Budget	Budget	Budget	Total
<b>65</b>	<b>Butcher Reservoir #2 Rehabilitation</b>	\$189,481				\$189,481
	<b>Description:</b> This project is for the rehabilitation of Butcher Reservoir #2. A portion of the total budget prior to this appropriation was approved in the amount of \$217,500 of Water Major Replacement funding. This appropriation shifts \$189,481 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$960,898. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies for a Class 1 Categorical Exclusion under §15301(d) of the CEQA guidelines.  (CIP Account #860110) Contact: Justen Cole, Interim Director of Utilities					
<b>66</b>	<b>Chromium 6 Treatment Facilities</b>	\$294,385				\$294,385
	<b>Description:</b> This project is for the study, design, and installation of improvements at various wells to comply with the MCL for hexavalent chromium (Chromium 6). A portion of the total budget prior to this appropriation was approved in the amount of \$1,000,000 of Water Major Replacement funding. This appropriation shifts \$294,385 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$1,100,000. <b>General Plan Consistency:</b> General Plan Public Facilities Element Policy 5.1-I 2 calls for the City to plan for adequate water supply, storage, and facilities to meet current and projected needs of the City. The project is consistent with this provision by ensuring that the City's water system can meet current standards for safe drinking water. <b>Environmental Assessment Status:</b> CEQA Section §15301 exempts the operation and minor alteration of existing facilities. This project would involve equipment to be installed at existing wells within the City.  (CIP Account #860108) Contact: Justen Cole, Interim Director of Utilities					

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

	Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments			(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments					\$0
Other Revenue	\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019	\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>67</b>	<b>Well #14 Chrome 6 Treatment &amp; Miscellaneous Improvements</b>	\$2,732,838				\$2,732,838
	<p><b>Description:</b> This project is for the design and installation of a hexavalent chromium treatment system and miscellaneous site improvements at Well #14. A portion of the total budget prior to this appropriation was approved in the amount of \$3,000,000 of Water Major Replacement funding. This appropriation shifts \$2,732,838 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$5,000,000.</p> <p><b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Elements of the General Plan.</p> <p><b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA Guidelines involving the repair and operation of existing facilities with no expansions of use.</p> <p>(CIP Account #860112)  Contact: Justen Cole, Interim Director of Utilities</p>					
<b>68</b>	<b>Water Main: Crocker Drive to Eubanks Drive</b>				\$250,000	\$250,000
	<p><b>Description:</b> Provides funding for the design and construction of a water transmission main loop from Crocker Drive to Eubanks Drive to provide a robust water supply to support development in this area. This project is not in the current Water DIF but should be incorporated into the Water DIF. This appropriation brings the total budget to \$2,750,000.</p> <p><b>General Plan Consistency:</b> This project is consistent with the Public Facilities and Services Elements of the General Plan.</p> <p><b>Environmental Assessment Status:</b> This project is a "project" under CEQA . A determination as to the appropriate environmental assessment to design and construct the project will be made once the project is initiated.</p> <p>(CIP Account #860115)  Contact: Justen Cole, Interim Director of Utilities</p>					

**City of Vacaville**  
**FY 2018/2019 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$27,889,406	\$8,944,882	\$36,834,288
Prior Budget Commitments				(\$17,947,870)	(\$5,558,236)	(\$23,506,106)
Other Budget Commitments						\$0
Other Revenue		\$6,112,636	\$2,776,000			\$8,888,636
Available Funding for FY 2018/2019		\$6,112,636	\$2,776,000	\$9,941,536	\$3,386,646	\$22,216,818
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
69	<b>Well #17 Drilling</b> <b>Description:</b> This budget provides supplemental funding needed to drill and test Well #17. This appropriation brings the total budget to \$1,975,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account # 860051) Contact: Justen Cole, Interim Director of Utilities			\$500,000		\$500,000
70	<b>Buck Reservoir Rehabilitation</b> <b>Description:</b> This project is for the rehabilitation of Buck Reservoir. A portion of the total budget prior to this appropriation was approved in the amount of \$595,000 of Water Major Replacement funding. This appropriation shifts \$566,695 of that commitment from Water Major Replacement to Water Facilities Rehabilitation funding. The total budget remains \$2,005,990. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However, it qualifies for a Class 1 Categorical Exclusion under §15301(d) of the CEQA guidelines.  (CIP Account #860105) Contact: Justen Cole, Interim Director of Utilities	\$566,695				\$566,695
Total Budget: Water Utility System		\$6,112,636	\$2,776,000	\$9,507,774	\$3,250,000	\$21,646,410
Difference between estimated funding available and proposed budget		\$0	\$0	\$433,762	\$136,646	\$570,408