



ADA ADVISORY COMMITTEE MINUTES

Special Meeting – December 12, 2018

5:00 p.m.

I. INTRODUCTIONS AND ROLL CALL

Members Present: Samantha Brown, Sunday Garcia with guest Stephen Garcia, Debra Troxil (acting as proxy for Nick Lillard), Debbie Medina, and Essence Tonic.

Not present: Nick Lillard

II. APPROVAL OF MINUTES

S. Garcia moved to approved minutes from both meetings, D. Medina 2nd.

A. November 28, 2018 – Regular Meeting

Minutes approved. N. Lillard and E. Tonic abstained due to absence during meeting.

B. November 30, 2018 – Special Meeting

Minutes approved. E. Tonic abstained due to absence during meeting.

III. COMMENTS/QUESTIONS

None.

IV. CONTINUED ITEMS

A. Approval of Committee Bylaws

1. Final revisions have been included. Vote to approve is requested.

D. Medina moved to approve ADA Advisory Committee Bylaws as written. E. Tonic 2nd. Unanimous approval.

B. Markham/Rocky Hill/Highland curb ramps (See Project List item B.2.)

1. Approval of the Rocky Hill Pedestrian Project, Phase 1 is requested.

S. Garcia Moved to approve submitting the Rocky Hill Pedestrian Improvements Project to Director of Public Works for completion. D. Troxil 2nd. Unanimous approval.

- C. Pedestrian Signal Project (See Project List item B.1.)
 - 1. Approval of the 2019 Pedestrian Signal Project is requested.
Discussion of auditory pedestrian signals suspended until early 2019 to allow for consideration by new members.

V. NEW ITEMS

- A. N/A

VI. PROJECT LIST

- A. Current – None.
- B. Prioritized
 - 1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr) - \$30,000
 - i. Quote for equipment and installation at all three locations: \$25,550.88
 - ii. A contingency of \$4,449.12 is recommended.
 - 2. Rocky Hill Pedestrian Project, Phase 1 - \$55,000
 - i. Lister Construction agreed to include ramp on E. Monte Vista @ Brown Street for a total project price of \$46,200.
 - ii. A contingency of \$8,800 is recommended.
- C. Projects Under Consideration
 - 1. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive
 - i. Will start looking at this after completion of the above two.
- D. Current Requests not Prioritized
 - 1. Highland Street Ramp Project - \$87,000
 - i. Due to limited funds, project will not be prioritized. The Rocky Hill Pedestrian Project was proposed as an alternative.

VII. BUDGET UPDATE

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1		(55,000.00)		55,763.54
Pedestrian Signal Project		(30,000.00)		25,763.54
Emergency Reserve Encumbrance		(20,000.00)		\$5,763.54
Totals	50,000.00	(105,000.00)	0.00	\$5,763.54

The total amount available as of December 12, 2018 is \$110,763.54. Of this amount, \$55,000 has been encumbered for the Rocky Hill Pedestrian Project – Phase 1. An additional \$30,000 has been encumbered for the Pedestrian Signal Project. Finally, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$5,763.54 available for projects.

VIII. COMMUNITY MINUTE AND MEMBER UPDATES

D. Medina provided update on the success of the Adopt-a-Block program held in El Matador MHP. Program serviced 40-50 people and joined the list of other mobile services to visit El Matador MHP including a book mobile, mobile medical services, and a mobile hair salon.

S. Garcia updated the group on home living arrangements with family and friends.

E. Tonic was welcomed back to the Committee.

D. Troxil discussed impending retirement plans.

IX. NEXT MEETING

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, January 23rd, 2019 at 1:30 p.m. in Public Work Conference Room #2 at City Hall.

D. Medina requested a special meeting of the ADA Advisory Committee prior to next scheduled meeting. E. Tonic and S. Garcia provided support. S. Brown to address scheduling in early January.