



## ADA ADVISORY COMMITTEE MINUTES

Special Meeting – December 12, 2018

5:00 p.m.

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### I. INTRODUCTIONS AND ROLL CALL

*Members Present: Samantha Brown, Sunday Garcia with guest Stephen Garcia, Debra Troxil (acting as proxy for Nick Lillard), Debbie Medina, and Essence Tonic.*

*Not present: Nick Lillard*

### II. APPROVAL OF MINUTES

*S. Garcia moved to approve minutes from both meetings, D. Medina 2<sup>nd</sup>.*

A. November 28, 2018 – Regular Meeting

*Minutes approved. N. Lillard and E. Tonic abstained due to absence during meeting.*

B. November 30, 2018 – Special Meeting

*Minutes approved. E. Tonic abstained due to absence during meeting.*

### III. COMMENTS/QUESTIONS

*None.*

### IV. CONTINUED ITEMS

A. Approval of Committee Bylaws

1. Final revisions have been included. Vote to approve is requested.

*D. Medina moved to approve ADA Advisory Committee Bylaws as written. E. Tonic 2<sup>nd</sup>. Unanimous approval.*

B. Markham/Rocky Hill/Highland curb ramps (See Project List item B.2.)

1. Approval of the Rocky Hill Pedestrian Project, Phase 1 is requested.

*S. Garcia moved to approve submitting the Rocky Hill Pedestrian Improvements Project to Director of Public Works for completion. D. Troxil 2<sup>nd</sup>. Unanimous approval.*

- C. Pedestrian Signal Project (See Project List item B.1.)
  - 1. Approval of the 2019 Pedestrian Signal Project is requested.  
*Discussion of auditory pedestrian signals suspended until early 2019 to allow for consideration by new members.*

## V. NEW ITEMS

- A. N/A

## VI. PROJECT LIST

- A. Current – None.
- B. Prioritized
  - 1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr) - \$30,000
    - i. Quote for equipment and installation at all three locations: \$25,550.88
    - ii. A contingency of \$4,449.12 is recommended.
  - 2. Rocky Hill Pedestrian Project, Phase 1 - \$55,000
    - i. Lister Construction agreed to include ramp on E. Monte Vista @ Brown Street for a total project price of \$46,200.
    - ii. A contingency of \$8,800 is recommended.
- C. Projects Under Consideration
  - 1. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive
    - i. Will start looking at this after completion of the above two.
- D. Current Requests not Prioritized
  - 1. Highland Street Ramp Project - \$87,000
    - i. Due to limited funds, project will not be prioritized. The Rocky Hill Pedestrian Project was proposed as an alternative.

## VII. BUDGET UPDATE

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1		(55,000.00)		55,763.54
Pedestrian Signal Project		(30,000.00)		25,763.54
Emergency Reserve Encumbrance		(20,000.00)		\$5,763.54
<b>Totals</b>	<b>50,000.00</b>	<b>(105,000.00)</b>	<b>0.00</b>	<b>\$5,763.54</b>

The total amount available as of December 12, 2018 is \$110,763.54. Of this amount, \$55,000 has been encumbered for the Rocky Hill Pedestrian Project – Phase 1. An additional \$30,000 has been encumbered for the Pedestrian Signal Project. Finally, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$5,763.54 available for projects.

## VIII. COMMUNITY MINUTE AND MEMBER UPDATES

*D. Medina provided update on the success of the Adopt-a-Block program held in El Matador MHP. Program serviced 40-50 people and joined the list of other mobile services to visit El Matador MHP including a book mobile, mobile medical services, and a mobile hair salon.*

*S. Garcia updated the group on home living arrangements with family and friends.*

*E. Tonic was welcomed back to the Committee.*

*D. Troxil discussed impending retirement plans.*

## IX. NEXT MEETING

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, January 23<sup>rd</sup>, 2019 at 1:30 p.m. in Public Work Conference Room #2 at City Hall.

*D. Medina requested a special meeting of the ADA Advisory Committee prior to next scheduled meeting. E. Tonic and S. Garcia provided support. S. Brown to address scheduling in early January.*