

The City of
Vacaville



Established 1850

***OPERATING BUDGET
AND
CAPITAL IMPROVEMENT
PROGRAM
FY 2012/2013***

Adopted June 26, 2012



City of Vacaville, California

Fiscal Year 2012-13
Operating Budget &
Capital Improvement Program

STEVE HARDY, Mayor
RON ROWLETT, Vice Mayor
CURTIS HUNT, Councilmember
DILENNA HARRIS, Councilmember
MITCH MASHBURN, Councilmember

Andrew Suihkonen, City Treasurer
Michelle Thornbrugh, City Clerk

Laura Kuhn, City Manager
Gerald Hobrecht, City Attorney
Jeremy Craig, Director of Finance
Dawn del Biaggio, Director of Human Resources
Maureen Carson, Interim Director of Community Development
Rod Moresco, Director of Public Works/Interim Director of Utilities
Cyndi Johnston, Director of Housing Services
Richard Word, Police Chief
Frank Drayton, Interim Fire Chief
Kerry Walker, Director of Community Services



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RESOLUTION NO. 2012-067

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE
ADOPTING THE CITY OF VACAVILLE
OPERATING BUDGET FOR FISCAL YEAR 2012/13**

WHEREAS, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville with net appropriations (excluding operations of the Redevelopment Agency of the City of Vacaville) in the amount of \$138,487,907 for Fiscal Year 2012/13; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Vacaville that the Operating Budget in the amount of \$138,487,907 for Fiscal Year 2012/13 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville.

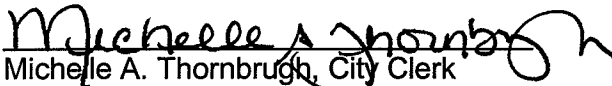
I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a meeting of the City Council of the City of Vacaville, held on the 26th day of June 2012, by the following vote:

AYES: Council members Hunt, Mashburn, Vice-Mayor Rowlett and Mayor Hardy

NOES: None

ABSENT: Council member Harris

ATTEST:

By: 
Michelle A. Thornbrugh, City Clerk



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RESOLUTION NO. SA 2012-005

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE,
ACTING IN ITS CAPACITY AS GOVERNING BOARD OF THE
SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY,
ADOPTING THE CITY OF VACAVILLE SUCCESSOR AGENCY
OPERATING BUDGET FOR FISCAL YEAR 2012/13**

WHEREAS, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville Successor Agency with net appropriations in the amount of \$14,646,032 for Fiscal Year 2012/13; and

WHEREAS, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville Successor Agency.

NOW, THEREFORE, BE IT RESOLVED, by the City of Vacaville Successor Agency that the Operating Budget of \$14,646,032 for Fiscal Year 2012/13 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville Successor Agency.


I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a meeting of the City Council of the City of Vacaville, held on the 26th day of June 2012, by the following vote:

AYES: Council members Hunt, Mashburn, Vice-Mayor Rowlett and Mayor Hardy

NOES: None

ABSENT: Council member Harris

ATTEST:

By: 
Michelle A. Thornbrugh, Recording Secretary



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RESOLUTION NO. 2012-069

**RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET
AND THE CAPITAL IMPROVEMENT PROGRAM GENERAL PLAN CONSISTENCY
AND ENVIRONMENTAL CONSIDERATIONS REPORT
FOR FISCAL YEAR 2012/13**

WHEREAS, the City Manager of the City of Vacaville has submitted to the City Council of said City a final Capital Improvement Program Budget for Fiscal Year 2012/13 in the amount of \$16,494,245; and

WHEREAS, the approval and adoption of the said Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

WHEREAS, based upon the recommendation of the Planning Commission of the City of Vacaville at their May 15, 2012, meeting, the City Council has determined that the 2012/13 Capital Improvement Program is consistent with the Vacaville General Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vacaville that the final Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2012/13 in the sum of \$16,494,245, is approved and ratified in all particulars, and is adopted as the official Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2012/13.

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Vacaville, held on the 26th day of June 2012, by the following vote:

AYES: Council members Hunt, Mashburn, Vice-Mayor Rowlett and Mayor Hardy

NOES: None

ABSENT: Council member Harris

ATTEST:

By: 
Michelle A. Thornbrugh, City Clerk



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**City of Vacaville
Fiscal Year 2012-2013 Budget
TABLE OF CONTENTS**

	<u>Page</u>
BUDGET SUMMARY	7
Schedule of General Fund Revenue	19
Schedule of Special Operating Revenue	21
Summary of Expenditures By Department	23
Summary of Expenditures By Fund	25
Sources and Uses: General Fund Operations	27
CHART: General Fund Percentage Budget by Department	29
General Fund Forecast	31
Allocation of Excise Tax Revenue	33
City Organization Chart	35
Summary of Full-Time Positions	36
 OPERATING BUDGETS	
City Council and Treasurer	45
City Attorney's Office	49
City Manager's Office	53
Finance/Information Technology Department	57
Human Resources Department	61
Department of Housing Services	65
Community Development Department	75
Police Department	81
Fire Department	87
Community Services Department	93
Public Works Department	
Public Works	97
Parks Maintenance	103
Lighting & Landscaping Districts	105
Transit Operations	109
Engineering Services	113
Development Engineering	117
Utilities	119
Non-Departmental	125
 INTERNAL SERVICE FUNDS	
General Liability Self-Insurance Fund	131
Workers Compensation Self-Insurance Fund	135
Retiree Benefits Fund	137
Central Garage & Fuel Station Fund	141
Vehicle & Equipment Replacement Fund	145
Technology Replacement Fund	149
Capital Lease Obligations	153
 CAPITAL IMPROVEMENT PROGRAM	155



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June 26, 2012

TO: Honorable Mayor and City Council Members

FROM: Laura C. Kuhn, City Manager

SUBJECT: CITY OF VACAVILLE AND SUCCESSOR AGENCY OF THE CITY OF VACAVILLE OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR FISCAL YEAR 2012/13

OVERVIEW

Attached are the proposed Operating and Capital Improvement Program (CIP) budgets for the City of Vacaville and the Vacaville Successor Agency for Fiscal Year 2012/2013. The City Operating Budget for FY2012/13 totals \$138,487,907 of which \$66,060,961 is the General Fund portion. The proposed FY2012/13 operating budget for the Successor Agency is \$14,646,032 and the Capital Improvement Program budget totals \$16,494,245.

The FY2012/13 budget, as presented, is to be viewed as “provisional” in that the outcome of the State budget process and/or other impacts to major revenue sources may require future amendments. Proposed new legislation related to the dissolution of Redevelopment leaves the status of the Recognized Obligation Payments Schedule (ROPS) in question, which could significantly impact previously received revenues.

GENERAL FUND

The City’s General Fund reserve is projected to be \$5.5 million, or 9.3%, at the end of the 2011/12 fiscal year. The City continued to take steps to reduce costs during the 2011/12 fiscal year, whereby additional savings were achieved through leaving additional vacancies unfilled, as well as implementing further department spending reductions. Additional employee concessions equivalent to a 5.5% wage reduction were implemented last year.

In total, General Fund revenues are projected to end 2011/12 1% lower than budgeted. This is due to a variety of factors which deserve a quick discussion. In addition to the decrease in property tax discussed below, Motor Vehicle Fees were confiscated by the State in the 2011/12 budget year to help the perpetual State Budget Deficit. This revenue source has been lost to the City forever and represented approximately \$305,000 in lost revenue per year. Interest revenues saw a large downturn from budget due to the continued historic low interest rates. As an example, the 2-year US Treasury Note currently stands at 0.26% which means annual interest earnings of \$26,000 for a \$10.0 million dollar portfolio. Overall, the budget estimates were very accurate given the large amount of variability in the economic and political environment.

Property taxes in FY 2011/12 were 1.5% (\$152,000) lower than budgeted due to continued weakness in the housing sector. Property taxes are forecasted to increase in 2012/13 due to additional property received from the dissolution of Redevelopment Agencies; however, the housing market will continue to be a downward force on property tax revenues. Sales tax

revenues, however, came in 3.6% or \$535,000 higher than budgeted in FY 2011/12. The City has continued to see an increase in retail activity throughout many sectors resulting in strengthening sales tax receipts. This trend is forecasted to continue into 2012/13.

For FY2012/13, overall General Fund revenue is projected to increase by 4.1% over FY 2011/12. These projected revenues were based on actual FY 2011/12 revenues, adjusted for known or expected economic factors. While charges for services and other revenues are expected to continue at low rates, the increases in sales and property taxes have allowed for a more optimistic total revenue budget.

While revenue from department fees had been declining over the last several years, the trend reversed in FY11/12 and a modest 3% increase is again expected in the coming year. Emergency Medical Services (EMS, or ambulance transport) revenues were the major factor in the noted declines, but have since stabilized. The EMS rate of billing recovery is higher than in most agencies. A 1% drop of \$25,000 is projected for FY12/13. Revenue from all department fees and charges (\$7.3 million) are projected to be \$215,000 more than collected in FY2011/12.

It has been the policy of the City in the past to annually apply a cost-of-living adjustment to department user fees and charges. The annual adjustment has been based on the San Francisco Bay Area region Consumer Price Index (CPI). In July, staff will be proposing a similar adjustment and, if approved, City user fees and charges would receive a 2.2% CPI adjustment. In addition, the Community Services Department is proposing to increase fees for the use of Lagoon Valley Park for special events, including a restructuring to allow for a discounted morning only rental of the picnic area. Fees to rent the Graham Aquatic Center have been increased slightly but also restructured to allow rental of individual areas. These increases are designed to move the fees closer to full cost recovery.

As noted above, Department spending reductions have continued along with bargaining unit concessions to achieve spending cuts to offset the revenue declines. This budget assumes that all concessions currently in place continue. Major impacts to the expenditure side of the General Fund budget have followed the dissolution of Redevelopment. This includes \$1.2 million in transfers to the Community Development Department as well as \$508,000 to finalize the General Plan Update. In addition, some of the staff previously allocated in part to Redevelopment are now funded fully by the General Fund, adding approximately \$212,000 in salary and benefits to the budget. The cost allocation is an amount charged to all funds for services provided by departments that are General Fund operations. The amount previously charged to the Redevelopment Agency has mostly been lost leading to a reduction of nearly \$1 million in offsets to the General Fund.

Other expenditure impacts include increases in the PERS and PARS rates as well as healthcare benefit costs. Also, the unanticipated retirement of a number of employees at the end of last fiscal year pushed the payout fund into a deficit. The FY12/13 funding for post-retirement benefits includes funding to offset that deficit.

This proposed budget continues to rely on \$750,000 of Gas Tax funds to offset street maintenance expenses. Along with these measures, the proposed budget anticipates the use of \$1.5M in reserve funds. The General Fund Reserve at the end of FY 2012/13 is projected to be \$4 million, or 6.3%.

Serious threats to the City's revenues remain, such as:

- The economic climate in general affects sales tax revenue, development, and growth
- A continuation of the State budget crisis with the potential for further raids of local government funding
- Declining assessed property values and appeals of assessed values
- Legislation related to the dissolution of Redevelopment
- State manipulation of gas tax revenues under the Highway Users Tax Account allocated to local government

Again, given all the uncertainties, the budget must be viewed as provisional. It will be closely monitored and regular status reports will be brought to the Council by the City Manager.

UTILITIES

The Utilities Department is in the third of four 15% wastewater rate increases with one additional 7.5% increase coming in 2013/14. The increases were needed to qualify for the State Revolving Fund low-interest financing for the Tertiary Project and to fund the upfront costs of designing the plant improvements. Operating expenses continue at a reduced amount through bargaining unit concessions and through overtime reduction. Revenues are on the rise and the Wastewater Working Capital Balance is projected to be in a positive position by the start of Fiscal Year 2012/13.

Water rates are in the sixth year of an eight year adopted increase (four years at 9.5% and four subsequent years at 3.5%). Due to weather conditions, the economic downturn, and the overall utility rate increases, water demand has dropped by approximately 18% over the past three years resulting in reduced revenues. Operating expenses are reduced through bargaining unit concessions and through the reduction in chemicals and electricity, a result of treating less water. Unfortunately, the annual net operating balance remains negative. The Department has adjusted revenue and expense projections and a Water Rate Study is currently being performed, to be completed by summer of 2012. The Study will be reviewed with City Council, including an evaluation of alternatives and recommendations to eliminate this growing deficit.

HOUSING AND REDEVELOPMENT

The governor's proposal to eliminate Redevelopment took effect on February 1, 2012. This resulted in the City choosing to operate the Successor Agency to dissolve funds and assets over the next two years. There have since been various legislative and budget proposals affecting Redevelopment funding and the actions taken by the City to ensure that redevelopment funded projects and activities would be completed and that the Successor Agency's assets would be protected from further State "takes." The future of the remaining Agency assets remains uncertain as the State budget has not been finalized. While the Successor Agency budget does not include any augmentations, new programs or activities, it is based on the assumption that the Successor Agency will continue funding for some limited administrative uses.

The former Department of Housing and Redevelopment, now called the Department of Housing Services, will continue to provide programs and activities to address state and federally funded housing services.

CAPITAL IMPROVEMENT PROGRAM

Funding for the General Fund Capital Improvement Program (CIP) has again been suspended for FY 12/13. Previously approved and funded projects that have not yet been completed will carry forward.

The proposed (non-General Fund) CIP budget is \$16,494,245 for twenty-nine priority projects. New projects include funding a setaside budget for the design and Phase I construction of Corderos Park in the North Village development, as well as park fee reimbursement to the developer for the construction of the western portion of Magnolia Park in the Southtown development.

FUTURE CONCERNS

The City's financial future includes the expiration of Measure I in December 2013 which will result in the loss of \$2.3 million of revenues for various uses. While this issue is outside of this current budget cycle, the City Council is looking at the option of placing a measure on the November 2012 ballot to renew Measure I. Of the \$2.3 million in revenues received from Measure I, \$1.2 million has been used to pay off the long term loan for the acquisition and construction of the Ulatis Cultural Center project. If Measure I is renewed in its current form by the voters, it would generate additional general fund revenues for the City. The bigger concern, however, is that projected expenditures and revenues show a structural deficit, even with Measure I renewal. Therefore, renewal of Measure I alone will not solve the City's financial crisis. And, with the State budget crisis still unsolved, it is feared that the past will be repeated and the State will continue to reach into local government funding sources to solve the State's problems.

Further cuts in the form of service elimination (layoffs) or pay and benefit reductions could help to close the gap. However, City employees in all bargaining groups have made significant contributions to help ease the City's financial shortfalls in the past. These concessions continue, and have contributed over \$7 million back to the City. The City Council has expressed a strong desire to retain City services and maintain the quality of life for our residents. Given the current status of the State budget and the unknowns looming in the future, the City Council will also consider a short term (up to five year) sales tax measure for the November 2012 ballot. This additional measure would shore up the budget, retain current service levels, restore the inadequate reserve, restore lost services and allow the City to start reinvesting in our aging facilities and equipment.

CONCLUSION

The last three budget cycles have been particularly challenging and the projections for the coming year continue to show stress on the City's funding sources. The economy has not recovered and the State budget crisis continues to threaten funds for local government. Further adjustments to the budget will be needed to ensure we maintain services and ensure our reserve is healthy enough for any future financial problems.

I'd like to thank Finance Information Technology Director Jeremy Craig and Assistant to the City Manager Connie Donovan for their assistance in the preparation of this budget. Also, thanks also go to all departments and every City employee for their contributions to this process.

BUDGET SUMMARY

BUDGET GUIDE

ABOUT THE CITY'S BUDGET

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2012 and ends on June 30, 2013.

The City keeps track of its finances in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds segregate transactions related to certain government functions or activities. The budget is prepared by fund, and summarized into an operating budget and a capital improvement program (CIP) budget for the City and for the Successor Agency.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The General Fund is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales tax.

The City sets aside a portion of its General Fund as an emergency reserve. Such a reserve is a prudent financial strategy because it provides options for the City to meet unexpected changes in its financial picture while continuing to provide fundamental municipal services. Examples of such changes might include a downturn in the local economy, state-imposed reductions in city revenues, unanticipated cost increases, catastrophic losses or natural disasters. The City Council had established a goal of maintaining an emergency reserve equal to 15% of General Fund annual expenditures. However, due to the economic climate, the reserve level has been reduced. Therefore, the City Council will review the revenues and expenditures on a more frequent basis and provide direction to the City Manager.

BUDGET DEVELOPMENT

The City Manager is responsible for development of a proposed budget for consideration by the City Council. The budget development process begins in January with a midyear update of the current year's budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming fiscal year.

Establishing the base budget involves taking the final budget from the previous year, reducing it for any one-time expenditures, and adjusting for contractual obligations in accordance with established labor agreements and other long-term contracts. Adjustments are also made for other anticipated increases in specified line items that affect multiple departments, e.g. fuel costs. All programs funded through charges back to user operations (i.e., internal service funds, such as the central garage) are reviewed in order to establish rates for the coming fiscal year.

The base budget is then provided to each department. Departments review their base budget and prepare augmentation requests to fund current service levels and proposed goals consistent with the Council's adopted Strategic Plan for the coming year. Departmental budgets are submitted to the City Manager's Office for review.

Once the proposed budget is developed, it is presented to the City Council and copies are made available for public review at multiple locations and via the City's website. A public hearing is held to solicit input on the proposed budget.

BUDGET CALENDAR

FY 12 -13 OPERATING BUDGET

Month	Action
January	Mid-Year budget review
	Personnel allocations due from departments
February	Update General Fund forecast and review
	Develop budget worksheets
March	Budget worksheets issued to departments
	Public budget study session with City Council
April	Budget submittals due from departments
	Budget meetings with departments
May	Budget team and City Manager review issues
	Updates to budget forecast

	Prepare draft budget
June	3 public budget study sessions with City Council
	Final revisions
	Public hearing(s) and adoption of budget

BUDGET CONTROL

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine tune the line items within it. Various levels of budgetary control have been established to maintain the budget's integrity. The City Manager has the authority to make transfers between accounts usually based on recommendations from the various departments. Whether a transfer is within a fund or between funds, that authority must be exercised taking into consideration funding source compatibility. Where an appropriation requires an increase that cannot be supported by a transfer, City Council authorization is required.

BUDGET TERMINOLOGY

Some key terms include:

Augmentation: additional funding for a cost increase in an existing program or service; for the provision of a new or expanded program or service; or for one-time costs such as equipment.

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures.

Budget Adjustment: A revision to a budget appropriation. City staff, under the direction of the City Manager, has the authority to move budget within or between department programs. Increases to the budget must be approved by the City Council.

Capital Improvement Program (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of one or more years.

Cost Allocation Plan: The purpose of the cost allocation plan is to summarize, in writing, the methods and procedures that the organization will use to allocate costs to various programs, grants, contracts and agreements.

Cost Distributions: Payments made to the General Fund by other funds for the cost of providing administrative and support services, based on an established cost allocation plan.

Enterprise Fund: A governmental accounting fund in which services provided are financed and operated similarly to those of a private business. The rate or fee schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures and obligations. Examples include the Water, Sewer, Community Development, and Transit Funds.

Encumbrance: The commitment of appropriated funds to purchase goods or services. Funds are typically encumbered through use of a purchase order.

Expenditure Category: A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Vacaville are salaries and benefits (includes full-time, part-time, overtime, benefits, and contributions toward internal service funds for workers compensation and retiree health care and leave payouts); services and supplies; major one-time expenditures, and indirect costs (overhead costs such as electricity and telephone, central garage charges, and insurances).

Fund: Separate, self-balancing sets of accounts that record all financial transactions for specified activities, revenue sources, or government functions. The commonly used funds in public accounting are: general fund, special revenue funds, enterprise funds, internal service funds, debt service funds, capital project funds, special assessment funds, and trust and agency funds.

Fund Balance: The excess of assets over liabilities and encumbrances at the end of the fiscal year; available funds.

Operating Budget: The portion of the budget pertaining to the operations that provide government services. It does not include Capital Improvement Program expenditures.

Performance Measurement: The process of regular and continuous data collection on important aspects of City services, in order to evaluate the effectiveness and efficiency of those services over time.

Prior Year Carryover: Departments with General Fund operations are able to request that all or a portion of budget remaining unexpended at year-end be carried over into the next fiscal year. The savings may then be used for one-time expenditures approved by the City Manager. This mechanism promotes prudent use of General Fund resources.

Reserve: An account used to indicate a portion of fund balance that is restricted or set-aside for a specific purpose, and is therefore not available for general appropriation.

Source of Funds: The type of revenues used to pay for the expenditures of each department. Some department budgets include revenues from one or more sources which legally may only be used for specified purposes. General Fund revenues are identified in the budget as “functional” (related to or derived from a department program, e.g. charges for services) or “discretionary” (funds from general sources such as property tax or sales tax, available for any purpose authorized by the City Council).



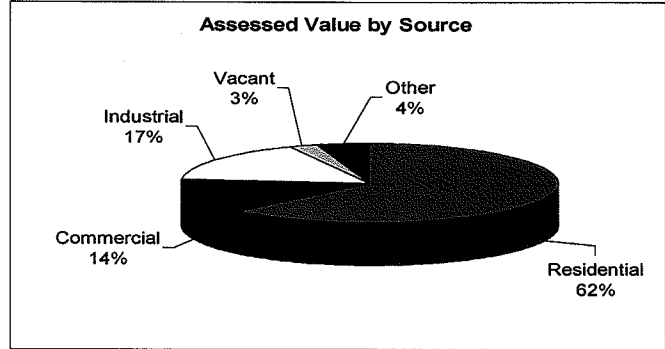
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DESCRIPTION OF GENERAL FUND REVENUE SOURCES

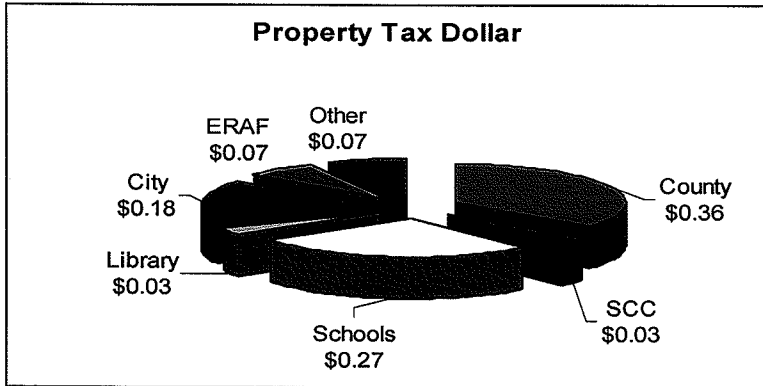
TAXES

Property Tax

The State Constitution (Proposition 13) sets the base property tax rate at 1% of assessed value. The City currently receives only about 17 cents (\$0.1745) of every property tax dollar generated in Vacaville, with the majority of property tax revenue going to the State (schools) and County. Homes, businesses, and other taxable real and personal property are subject to this 1% property tax rate. Growth in assessed value is limited to 2% or CPI, whichever is lower. However, when property ownership is transferred, or when property is newly constructed, it is re-appraised at its current full market value. The gross assessed value of property in the City (including redevelopment project areas) stands at \$9.4 billion for the 2011/12 tax year; a decrease of \$228 million, or 2.3% less than the prior year. This decline is primarily influenced by declining residential and industrial property values within the City, which dropped by \$119 million and \$77 million, respectively, from the previous year. Property values in Vacaville are expected to stabilize in 2012/13.



The City used to receive about 24 cents of every property tax dollar. However, starting in 1992/93 the Legislature shifted \$3.5 billion of property tax revenue statewide away from cities, counties and special districts to help meet the State's funding obligation to schools.

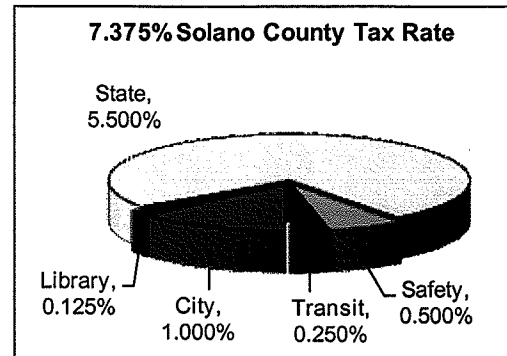


This is referred to as the ERAF shift (Educational Revenue Augmentation Fund), and it reduced the City's share of the property tax dollar to about 17 cents. Vacaville now loses some \$4 million annually to the ERAF shift, which represents a 28% loss of property tax revenue. In fiscal year 2004/05, the majority of vehicle license fee ("VLF") revenue was

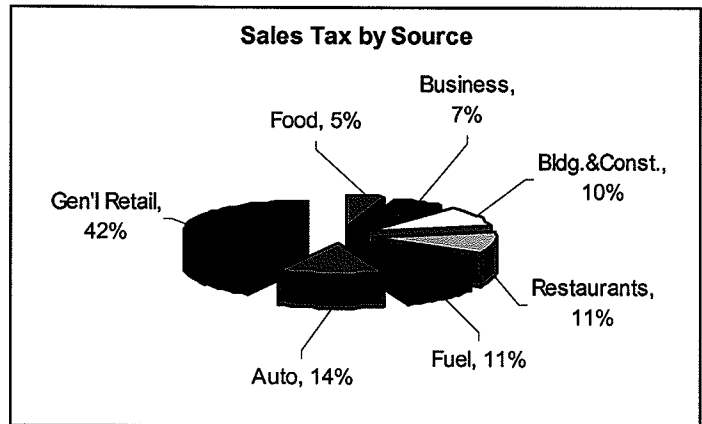
converted to a like amount of property tax revenue; and now grows or declines at the same rate as "normal" property tax. For Vacaville, this shift means an additional \$7.7 million of property tax revenue in 2012/13. (See discussion below under Intergovernmental revenue.) Adding the VLF supplemental tax to the \$10.9 million of normal property tax means that property tax revenue, at \$18.6 million in 2012/13, is once again the largest single ongoing funding source for general municipal operations. Property tax now comprises 30% of all General Fund revenues.

Sales and Use Tax

The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits. The City also receives a pro-rata share of use taxes which are "pooled" at the state and county level. The total tax rate in Solano County is 7.375%, of which the State rate is 5.50%, the local rate is 1.00%, the Prop. 172 public safety sales tax rate is 0.50%, the Transportation Development Act rate is 0.25%, and the Solano County Library rate is 0.125%.



The sales and use tax is the General Fund's second largest revenue source at \$16.6 million for 2012/13 and comprises 25% of total General Fund revenues. Sales tax has started to recover from major downturns related to the 2008 recession. The budget assumes sales tax revenue will increase 11% in 2012/13. This puts the projected amount at \$440,000 above the amount collected in 2006/07, which was high-water mark in terms of sales tax collection. Retail and service stations have contributed to the increase.

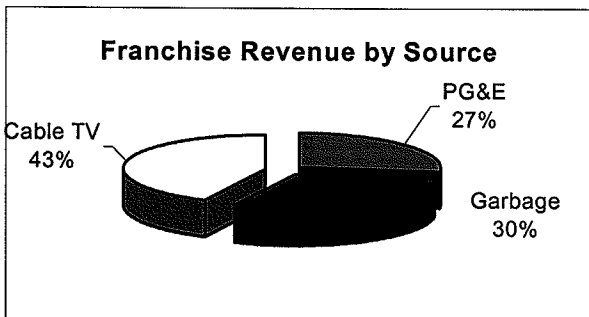


Beginning in 2004/05, 25% of the cities' sales tax revenue was diverted to the State to help pay off the State's deficit financing bonds. The City receives a like amount of property tax from the County ERAF fund as reimbursement for the loss in sales tax revenue. This swap, otherwise known as the "triple-flip," will continue until the State deficit bonds are fully retired.

Franchise Payments

The City has awarded franchise agreements to private companies for the right to do business in the City using public rights-of-way. Franchise payments are estimated to generate \$2.6 million in 2012/13 or 4.5% of General Fund revenues.

- Electric - PG&E pays 0.5% of gross receipts on utility income for use of public right-of-way for electric lines; \$499,000 is projected for 2012/13. PG&E sets utility rates subject to State PUC approval.



- Natural Gas - PG&E pays 1 % of gross receipts on utility income for use of public right-of-way for natural gas pipelines; \$205,000 is projected for 2012/13. PG&E sets utility rates subject to State PUC approval.

garbage pick-up accounts in Vacaville; \$685,000 for 2012/13. The collection rates are reviewed biannually under the franchise agreement. By ordinance, the City Council approves the rates for all refuse collection services.

- Telecommunications/Cable TV - The local service providers pay a federally regulated 5% of gross receipts for services provided to residents of Vacaville; \$1.2 million projected for 2012/13. Rates are set by the company within FCC guidelines, which give only a limited oversight role to the City.

Paramedic Tax

The citizens of Vacaville initially approved this ad-valorem tax in 1976. The rate is \$0.03 per \$100 of assessed valuation on property within the City limits, and is collected by the County along with property taxes. The proceeds are used to pay for emergency medical and ambulance services. The paramedic tax is expected to yield \$3.2 million in 2012/13 and comprises 6% of projected revenues. All proceeds are used to support paramedic and ambulance services within the city and cover roughly 44% of the expected cost of providing essential EMS services.

Excise Taxes

- Measure I -- This tax was approved by voters in 1989 to pay for construction of the Ulatis Cultural Center and provide an additional source of funding for services such as street maintenance, library services, cultural events and recreation activities. The excise tax rate is applied as follows: \$4.83 per month for residential property – collected on the bi-monthly utility bill; 2% of hotel room rates – collected along with the City transient occupancy tax; and varying amounts (per employee) for commercial establishments within the City limits – collected along with the annual business license. The Measure I tax revenue is projected to generate \$2.2 million in 2012/13, or about 4% of General Fund revenues. This revenue source is required by ordinance to sunset upon retirement of the debt used to fund construction of the Ulatis Cultural Center, which is expected to occur in 2013.
- Measure G -- This tax was approved by voters in 2005 to replace longstanding fees imposed upon the City's water and sewer operations. The tax is comprised of a 1% "property" tax on the assets of the utility funds and a 5% "franchise" tax on utility operating revenues. The Measure G excise tax is expected to generate \$4.8 million in 2012/13, or about 8.4% of General Fund revenues.

Other General Fund Taxes

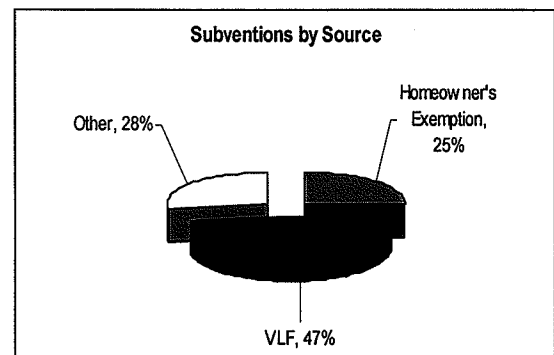
The City receives revenue from three lesser taxes, which together comprise about 2.6% of General Fund revenues:

- Transient Occupancy Tax-- Occupants of motel/hotel rooms pay 8% of rent for stays of 30 days or less. Revenue growth depends on the number of rooms, level of occupancy and average room rates. Revenue growth has been increasing over recent years due to the addition of several hotels along I-80. Growth in hotel room rates is expected to continue over the next year and revenues are estimated at just under \$1 million during the budget period.
- Real Property Transfer Tax - The sale/transfer of real property is subject to a tax of \$0.55 per \$500 of sales price less encumbrances. The City receives half of the tax and the County the other half. The transfer tax is expected to yield \$275,000 during the budget period. This is a relatively small but volatile revenue source as it is directly related to real estate transactions.
- Business License Tax - This is an annual tax on local businesses, based on a flat-fee schedule. BL revenues have dropped for several years, but seem to have stabilized and are expected to increase by 1/2% in FY2012/13 to around \$292,000. Vacaville's business license tax is significantly lower than most California cities, generating only about one-third of the revenue for cities with similar sized budgets.

INTERGOVERNMENTAL

Intergovernmental revenues are funds received from State and federal sources, as well as other local agencies such as the County and school districts. The budget projection of \$355,000 for 2012/13 comprises less than 1% of General Fund revenues, and consists of the following principal sources:

- Vehicle License Fee (VLF) – This revenue source represented the City's allocated share of statewide vehicle registrations, apportioned throughout the County on a per capita basis (including the State prison population) and had previously brought in about \$300,000 in revenues. Prior to the 2004/05 budget year, this was one of the largest sources of General Fund revenue for the cities in California. However, due to the state-local budget compromise proposed by the Governor and



approved by voters as Proposition 1A (see earlier property tax discussion) in 2004, vehicle license fees were significantly reduced. The loss in revenue to cities was permanently backfilled with an additional allocation of property tax revenue. Senate Bill 89 eliminated all VLF revenue effective July 1, 2011 effectively shifting all city VLF revenues to fund law enforcement grants that had previously been paid by a temporary state tax.

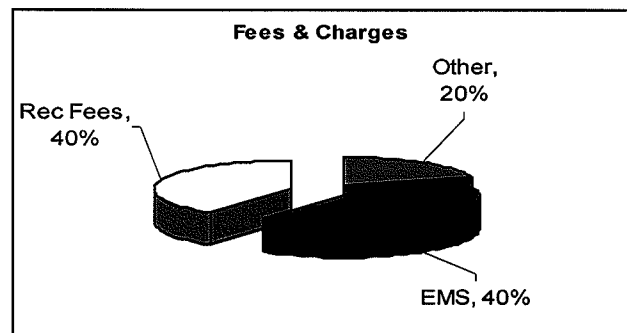
- Homeowner's Exemption – The State Constitution requires reimbursement of local revenue losses from the \$7,000 per home property tax exemption. The City expects to receive \$216,000 from this source during the budget period. Future growth is limited to increases in home ownership.
- Other - The City receives various amounts of reimbursements from the local school districts to offset costs associated school crossing guards and on-campus police services, as well as from the State in the form of mandated cost reimbursements. The City also receives minor amounts of grant revenue into the General Fund from the State and/or federal sources.

DEPARTMENTAL FEES AND CHARGES

Due to limitations on the City's ability to raise general fees and taxes, fee for service revenues represent a growing component of overall General Fund revenues. The projection of \$7.3 million for FY2012/13 represents around 13% of overall General Fund revenues.

Principal sources of departmental fees and charges include:

- Recreation and Facility Fees: The City operates a variety of park, recreation and social service activities for youth, adults and seniors that are partially supported by user fees or rental charges. Overall, the Community Services Department recovers about 64% of its operating costs from user fees and Measure I support. Revenues are projected at \$3.6 million for the budget period.
- Emergency Medical Fees - These fees are charged for emergency medical services and are comprised primarily of charges for Basic Life Support (BLS) and Advanced Life Support (ALS) during ambulance transport. Because Vacaville residents pay the paramedic tax discussed previously, they are charged a lower rate for emergency medical services than non-residents. Transport fees are expected to generate \$2.5 million during the budget period and will cover about 36% of the expected cost of providing EMS services.
- Other Fees and Charges – Charges for other municipal services are expected to generate an additional \$1.1 million per year of revenue for the General Fund; principal among these are fire inspection fees (\$120,000), police charges and fees (\$285,000), and finance administration fees (\$230,000).



OTHER REVENUES

All other General Fund revenue sources are expected to yield \$1.1 million during the budget period, and account for 1.9% of revenues. Included in this amount are investment earnings projected at \$352,000. Also included are wireless site lease revenue, along with other miscellaneous revenues and reimbursements from other funds for General Fund support services.

OPERATING TRANSFERS

The General Fund receives money from a number of other City funds to offset the cost of providing services:

- Public Safety Districts - The City has established a number of Public Safety Districts which were formed pursuant to the Mello-Roos Community Facilities Act of 1982. The districts are overlaid on new residential development projects to help offset the cost of providing police, fire and emergency medical services. The special tax amounts range from around \$970 to \$1,570 per year per residential property, depending upon whether the residential unit is part of an infill development or major new subdivision. The source is expected to generate \$2.1 million in 2012/13.
- Traffic Safety Fines - Fines for moving traffic violations within the City are collected by the courts, remitted to the City and are deposited into a special revenue fund pursuant to State law. These funds are then transferred to the General Fund to support traffic enforcement activities carried out by the Police Department. The City expects to receive around \$387,000 in 2011/12
- Redevelopment Agency - The Redevelopment Agency previously transferred \$200,000 to the General Fund to offset the cost of public safety and maintenance services provided in conjunction with Creekwalk downtown promotion. With the dissolution of Redevelopment, the transfer can no longer take place.



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City of Vacaville
FY 2012-2013 Budget

SCHEDULE OF GENERAL FUND REVENUE

<u>General Fund Revenue Account</u>	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
<u>Taxes</u>				
Property tax	\$ 10,079,055	\$ 10,142,234	\$ 10,301,204	10,923,272
Property tax in lieu of VLF	7,866,557	7,612,217	7,627,441	7,690,714
RDA Pass-Through	744,540	593,564	500,000	-
Sales tax *	13,502,020	14,912,417	14,918,729	16,566,011
Franchise tax	2,382,717	2,440,411	2,493,281	2,590,961
Paramedic tax	3,017,492	2,974,348	3,046,965	3,186,550
Transient lodging tax	928,306	954,868	983,383	964,800
Excise tax	6,452,056	6,761,432	6,869,420	6,998,385
Real property transfer tax	239,560	238,052	250,000	275,000
Business license tax	281,211	290,201	296,748	291,652
Public safety sales tax	284,851	305,792	318,981	331,377
	<u>45,778,364</u>	<u>47,225,536</u>	<u>47,606,152</u>	<u>49,818,722</u>
<u>Intergovernmental</u>				
Motor vehicle in-lieu	290,083	568,547	305,202	-
State Reimbursements	13,864	54,164	50,000	33,030
Homeowners subvention	214,556	214,401	216,545	216,545
Other state & federal grants	10,297	14,353	37,673	25,191
School reimbursements	72,608	89,517	89,516	89,516
	<u>601,408</u>	<u>940,982</u>	<u>698,936</u>	<u>364,282</u>
<u>Departmental fees and charges</u>				
Recreation and facilities	3,316,506	3,260,782	3,404,190	3,596,142
Emergency medical fees	3,101,466	2,495,876	2,475,000	2,499,750
In lieu DIF	336,302	169,844	275,000	350,000
Police and Fire Fees	473,724	474,830	454,000	391,172
Other departments	417,698	458,992	387,866	420,298
	<u>7,645,696</u>	<u>6,860,324</u>	<u>6,996,056</u>	<u>7,257,362</u>
<u>Other revenues</u>				
Interest and rents	982,544	216,097	600,000	351,584
Cell tower leases	428,347	420,315	454,390	440,388
Miscellaneous	350,685	322,039	343,449	307,530
	<u>1,761,576</u>	<u>958,451</u>	<u>1,397,839</u>	<u>1,099,502</u>
Subtotal:	<u>55,787,044</u>	<u>55,985,293</u>	<u>56,698,983</u>	<u>58,539,868</u>
Transfers In	2,530,396	2,452,716	2,572,237	2,495,451
Total revenue:	<u>\$ 58,317,441</u>	<u>\$ 58,438,009</u>	<u>\$ 59,271,220</u>	<u>\$ 61,035,319</u>

* Includes property tax in lieu of sales tax (State triple flip)



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**City of Vacaville
FY 2012-2013 Budget**

SCHEDULE OF SPECIAL OPERATING REVENUE

<u>Revenue Sources</u>	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Special Revenue Funds				
Building Related Fund:				
Charges and fees	\$ 1,412,510	\$ 1,499,163	\$ 1,129,500	\$ 1,013,900
Interest Income	30,081	18,144	20,000	7,000
<i>Total Building-Related Funds</i>	<u>1,442,591</u>	<u>1,517,307</u>	<u>1,149,500</u>	<u>1,020,900</u>
Development Engineering	219,013	147,081	175,000	175,000
Gas Tax Funds	1,491,921	2,174,235	1,546,844	1,409,095
Traffic Safety fines, forfeits, and penalties	369,522	289,212	382,547	386,373
Lighting & Landscape Assessments	2,374,195	2,512,492	2,458,234	2,568,118
Community Facilities Districts	1,454,248	1,844,297	1,989,691	1,609,078
CDBG Program Revenue	678,205	610,944	780,149	427,726
Housing Programs:				
HOME	-	-	820,000	400,000
HUD programs	46,457	51,180	26,570	-
HCD Program	794,068	1,068,127	233,000	-
Solano County	2,334,125	2,507,720	2,917,212	2,497,429
Section 8 Housing Assistance	9,768,034	10,866,837	10,730,023	10,897,448
<i>Total Housing Programs</i>	<u>12,942,684</u>	<u>14,493,864</u>	<u>14,726,805</u>	<u>13,794,877</u>
TOTAL SPECIAL REVENUE	<u>\$ 20,972,379</u>	<u>\$ 23,589,432</u>	<u>\$ 23,208,770</u>	<u>\$ 21,391,167</u>
Enterprise Funds				
Sewer Utility	\$ 19,654,004	\$ 22,979,586	\$ 25,956,035	\$ 32,383,000
Water Utility	13,339,915	14,071,228	15,160,001	15,182,114
Transit	2,047,204	2,149,925	2,329,704	2,416,940
TOTAL ENTERPRISE FUNDS	<u>\$ 35,041,123</u>	<u>\$ 39,200,739</u>	<u>\$ 43,445,740</u>	<u>\$ 49,982,054</u>
Redevelopment Agency (Combined)				
Property taxes	\$ 37,108,230	\$ 33,824,414	\$ 37,292,000	\$ -
Interest and rent	927,151	663,449	331,008	-
Sale of property	-	-	-	-
Other	116,747	101,316	33,500	-
TOTAL REDEVELOPMENT AGENCY	<u>\$ 38,152,128</u>	<u>\$ 34,589,179</u>	<u>\$ 37,656,508</u>	<u>\$ -</u>
Successor Agency				
Property taxes				14,293,500
Administrative				412,530
TOTAL SUCCESSOR AGENCY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,706,030</u>



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**City of Vacaville
FY 2012-2013 Budget**

SUMMARY OF EXPENDITURES BY DEPARTMENT

Department/Function	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
City Council/Treasurer	\$ 96,166	\$ 90,600	\$ 88,299	\$ 89,103
City Attorney	917,155	911,002	892,726	964,764
City Manager's Office/Finance/Human Resources				
City Manager's Office/City Clerk	1,217,833	988,089	893,922	1,018,663
Information Technology/Telecommunicator	1,273,863	1,076,332	1,037,494	1,115,235
Finance	2,459,479	2,292,540	2,569,731	2,765,037
Human Resources/Risk Management	949,500	885,104	971,654	972,558
Subtotal, City Administration	5,900,675	5,242,065	5,472,801	5,871,493
Housing & Redevelopment Dept				
Housing Services	14,369,811	14,285,718	16,529,857	14,780,913
Successor Housing Agency	0	0	0	772,077
Redevelopment Agency	35,575,909	34,306,181	36,752,635	-
Successor Agency	0	0	0	14,646,032
Subtotal, Housing & Redev	49,945,720	48,591,899	53,282,492	30,199,022
Community Development Department	2,446,809	2,447,307	2,955,359	3,061,372
Police Department	27,276,108	26,775,349	25,599,196	26,983,492
Fire Department	17,159,725	16,340,064	16,232,467	17,236,814
Public Works Department				
Public Works	6,323,982	5,934,969	5,162,760	5,463,787
Parks Division	2,113,706	2,055,564	2,124,610	2,177,915
Park Maintenance Districts	3,297,290	3,107,819	3,416,038	3,345,861
Engineering Services	1,997,822	1,987,077	3,266,473	3,507,899
Development Engineering	173,294	173,183	210,657	222,545
Transit	2,047,204	2,239,054	2,329,591	2,416,940
Subtotal, Public Works	15,953,298	15,497,666	16,510,129	17,134,947
Utilities				
Sewer Utility Systems	20,310,918	20,761,871	21,698,079	28,005,424
Water Utility Systems	13,922,040	14,914,136	12,159,235	15,656,230
Subtotal, Utilities	34,232,958	35,676,007	33,857,314	43,661,654
Community Services Department	5,573,144	5,347,452	5,386,458	5,563,181
Non-Departmental	2,009,062	2,196,533	2,200,648	2,798,358
Gross Operating Budget	161,510,820	159,115,944	162,477,889	153,564,200
Internal Cost Allocation	(5,032,126)	(4,998,845)	(4,885,520)	(3,880,500)
CITY GRAND TOTAL	\$ 156,478,695	\$ 154,117,099	\$ 157,592,369	\$ 149,683,700



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City of Vacaville
 FY 2012-2013 Budget

SUMMARY OF EXPENDITURES BY FUND

Department/Function	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
GENERAL FUND:				
City Council/Treasurer	\$ 96,166	\$ 90,600	\$ 88,299	\$ 89,103
City Attorney	917,155	911,001	892,726	964,764
City Manager's Office/Administratic	1,217,832	988,089	893,922	1,018,663
Human Resources	949,500	885,104	971,654	972,558
Finance and Information Technolo	3,733,342	3,368,873	3,607,226	3,880,273
Dept. of Housing & Redevelopmer	-	-	-	-
Police Department	27,276,107	26,775,349	25,599,196	26,983,492
Fire Department	17,159,725	16,340,062	16,232,467	17,236,814
Public Works Department				
General	4,773,404	4,510,734	4,365,916	4,806,104
Park Maintenance	2,113,706	2,055,564	2,124,610	2,177,915
Community Services Department	5,573,143	5,347,453	5,386,458	5,563,181
Non-Departmental	2,080,681	1,989,772	2,200,648	2,798,358
Subtotal General Fund	65,890,761	63,262,601	62,363,122	66,491,223
Transfers	1,615,915	1,693,455	1,703,166	3,450,238
Internal Cost Allocation	(5,032,126)	(4,998,845)	(4,885,520)	(3,880,500)
TOTAL GENERAL FUND	\$ 62,474,550	\$ 59,957,211	\$ 59,180,768	\$ 66,060,961
SPECIAL REVENUE FUNDS:				
Housing Svcs (non General Fund)	\$ 14,577,862	\$ 13,901,969	\$ 16,103,162	\$ 14,780,913
Successor Housing Agency	-	-	-	772,077
Public Works, Gas Tax	775,578	674,235	796,844	657,683
Park Maintenance Districts	3,297,290	3,107,819	3,416,038	3,345,861
Engineering Services & TSM	1,997,822	2,302,609	3,266,473	3,507,899
Development Engineering	173,295	173,182	210,657	222,545
Building Related (Comm Developm	2,446,809	2,447,307	2,955,359	3,061,372
Total Special Revenue Funds	\$ 23,268,656	\$ 22,607,121	\$ 26,748,533	\$ 26,348,350
ENTERPRISE FUNDS:				
Sewer Utility Systems	\$ 20,310,918	\$ 20,761,867	\$ 21,698,080	\$ 28,005,424
Water Utility Systems	13,922,040	14,914,137	15,245,222	15,656,230
Transit	2,047,204	2,239,055	2,329,591	2,416,940
Total Enterprise Funds	36,280,162	37,915,059	39,272,893	46,078,594
TOTAL CITY OPERATING	\$ 122,023,368	\$ 120,479,391	\$ 125,202,194	\$ 138,487,905
FORMER REDEVELOPMENT AGENCY:				
Combined Housing Set Aside	\$ 7,819,428	\$ 7,405,763	\$ 7,491,483	-
Community Redevelopment Area	9,526,893	5,677,853	6,303,592	-
I-505/80 Redevelopment Area	22,991,008	23,347,531	22,957,560	-
Successor Agency	-	-	-	14,646,032
TOTAL FORMER REDEVELOPM	40,337,329	36,431,147	36,752,635	14,646,032
CITY GRAND TOTAL	\$ 162,360,697	\$ 156,910,538	\$ 161,954,829	\$ 153,133,937



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FY 2012-2013 Budget

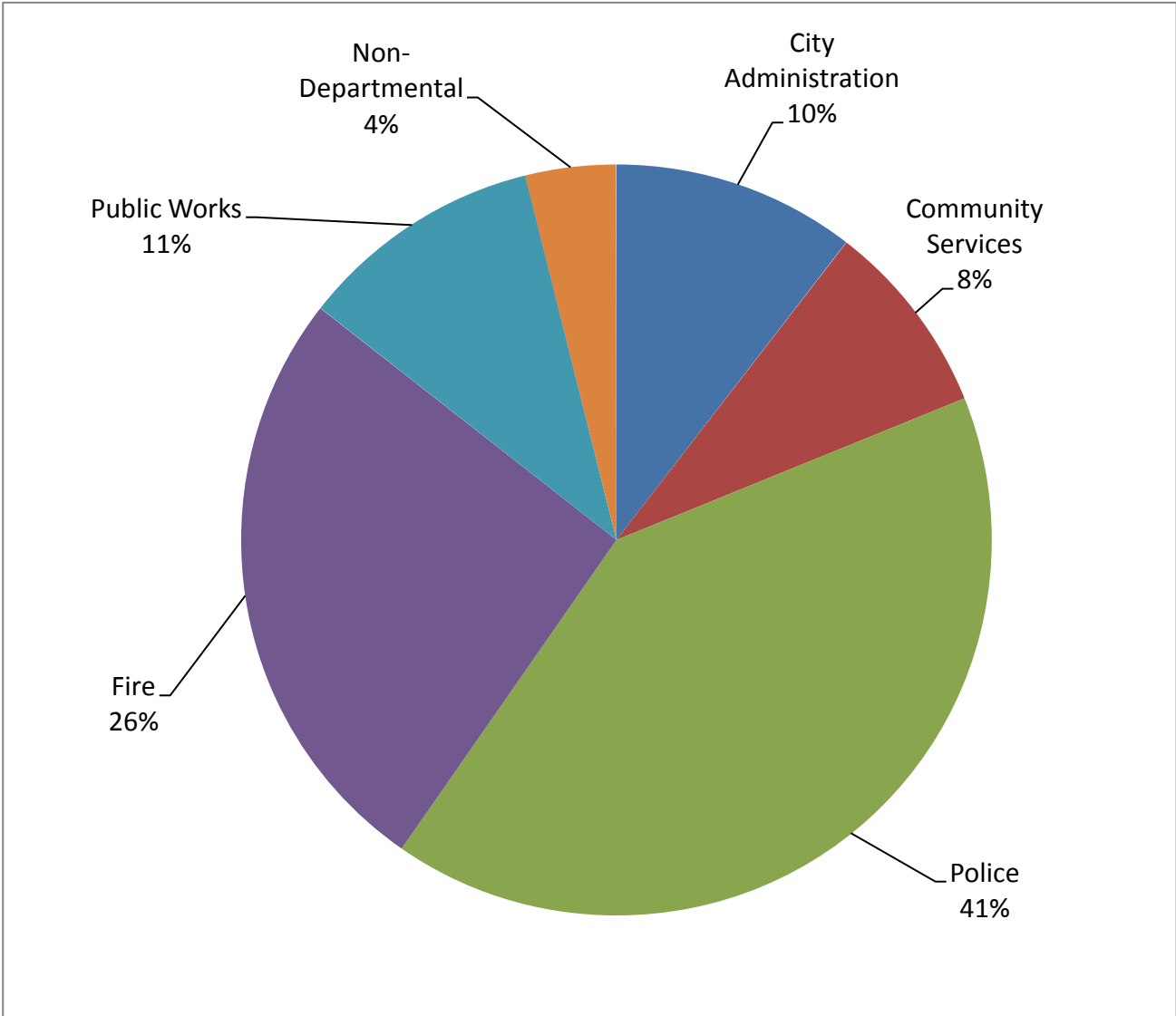
GENERAL FUND OPERATIONS

SOURCES OF FUNDS:	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
General Fund Operating Revenue:	\$ 58,010,087	\$ 57,115,900	\$ 56,698,983	\$ 58,539,868
Operating Transfers In:				
Traffic Safety Fines and Forfeitures	372,000	425,003	382,547	386,373
Workers' Compensation Fund	500,000	500,000	-	-
Community Facilities Districts	1,337,380	1,327,712	1,989,691	2,109,078
Redevelopment Agency	200,000	200,000	-	-
Subtotal, Transfers In:	<u>2,409,379</u>	<u>2,452,715</u>	<u>2,372,238</u>	<u>2,495,451</u>
Use of One-Time Revenues/Transfers:	1,775,000	1,500,000	856,598	750,000
RDA Fund Balance Dissolution	-	-	-	2,900,000
Use of (addition to) Fund Balance:	(64,486)	(526,375)	(210,879)	1,375,642
Total Sources, General Fund:	<u>\$ 62,129,980</u>	<u>\$ 60,542,240</u>	<u>\$ 59,716,940</u>	<u>\$ 66,060,961</u>
 USES OF FUNDS:				
General Fund Operating Expenditures (net of internal cost allocations)	\$ 60,509,066	\$ 58,843,785	\$ 58,013,774	\$ 62,610,723
Operating Transfers Out:				
General Fund support to Community Devl.	30,000	30,000	30,000	1,294,135
General Fund support to Engineering Services	30,000	30,000	30,000	50,000
General Fund support to Park Maintenance Dist.	441,983	441,983	441,983	341,983
General Fund support Public Art	5,000	5,000	5,000	5,000
General Fund support for tech projects	-	88,125	-	-
Collapsing Transfers:				
General Fund to Vehicle Replacement	-	-	-	50,000
General Fund to Technology Projects	-	-	-	-
General Fund to General Plan Update	-	-	-	508,572
Subtotal, Transfers Out:	<u>506,983</u>	<u>595,108</u>	<u>506,983</u>	<u>2,249,690</u>
Measure I Debt Service	1,113,931	1,103,347	1,196,183	1,200,548
Total Uses, General Fund:	<u>\$ 62,129,980</u>	<u>\$ 60,542,240</u>	<u>\$ 59,716,940</u>	<u>\$ 66,060,961</u>
 USES BY CATEGORY:				
Salaries and Benefits	\$ 53,195,262	\$ 50,162,670	\$ 49,004,009	\$ 51,867,184
Overtime plus Offsets	1,203,275	1,782,713	1,110,528	1,118,151
Services and Supplies	5,574,132	6,045,449	6,732,004	6,545,995
Indirect Costs	6,330,538	6,486,660	6,820,459	8,543,602
One-time Costs	186,333	215,563	96,279	800,500
Technology Costs	672,566	848,030	839,181	1,066,029
Internal Cost Allocation	(5,032,126)	(4,998,845)	(4,885,520)	(3,880,500)
Total Uses by Category, General Fund:	<u>\$ 62,129,980</u>	<u>\$ 60,542,240</u>	<u>\$ 59,716,940</u>	<u>\$ 66,060,961</u>



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FY12/13 GENERAL FUND BUDGET
\$62,610,724
PERCENTAGE BY DEPARTMENT





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REVISED GENERAL FUND BUDGET FORECAST

	<u>Actual</u> <u>2010/11</u>	<u>Projected</u> <u>2011/12</u>	<u>Projected</u> <u>2012/13</u>	<u>Projected</u> <u>2013/14</u>	<u>Projected</u> <u>2014/15</u>	<u>Projected</u> <u>2015/16</u>
Operating revenue	\$ 56,063,151	\$ 55,966,161	\$ 58,539,869	\$ 60,446,899	\$ 60,673,002	\$ 62,554,846
Operating expenditures	(60,035,257)	(59,259,956)	(63,811,271)	(63,251,296)	(64,537,085)	(65,898,120)
Net operating	(3,972,106)	(3,293,795)	(5,271,402)	(2,804,397)	(3,864,084)	(3,343,274)
Net transfers in(out)	1,945,731	2,134,164	245,761	93,649	208,278	328,483
One-time revenues & adjustments	1,500,000	856,598	750,000	350,000	0	0
One-time RDA Revenue		1,469,787	2,900,000			
Increase (decrease) for the year	(526,375)	1,166,754	(1,375,641)	(2,360,748)	(3,655,805)	(3,014,791)
Beginning emergency reserve	4,894,387	4,368,012	5,534,766	4,159,124	1,798,377	(1,857,429)
Ending emergency reserve	\$ 4,368,012	\$ 5,534,766	\$ 4,159,124	\$ 1,798,377	\$ (1,857,429)	\$ (4,872,220)
Balance as % of operating expenditures	7.3%	9.3%	6.5%	2.8%	-2.9%	-7.4%



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City of Vacaville
 FY 2012-2013 Budget

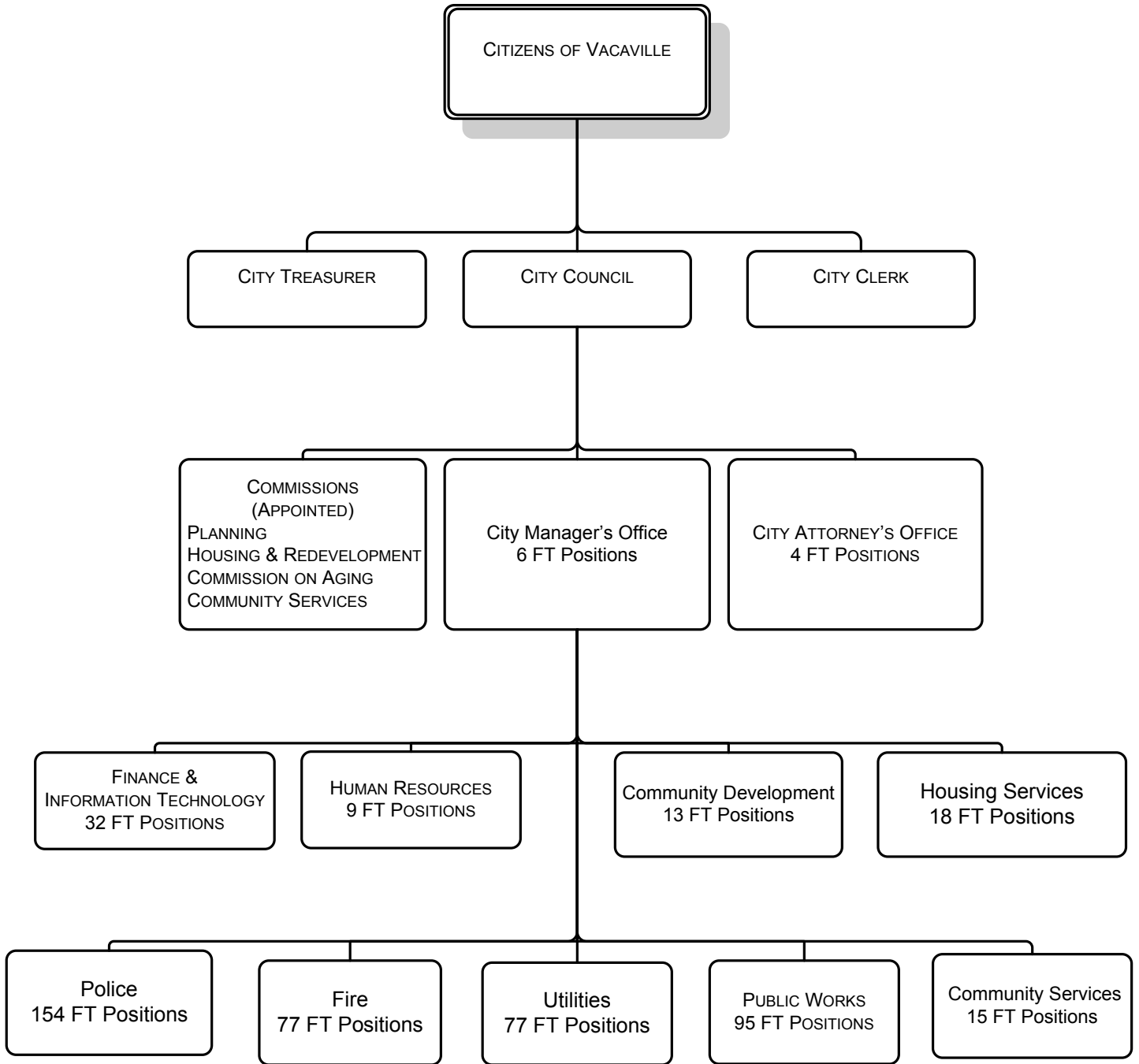
MEASURE I EXCISE TAX

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
SOURCES OF FUNDS:				
Excise Tax Revenue (net)	\$ 2,370,765	\$ 2,261,860	\$ 2,328,681	\$ 2,234,111
Total Sources:	\$ 2,370,765	\$ 2,261,860	\$ 2,328,681	\$ 2,234,111

USES OF FUNDS:				
Debt Service	\$ 1,103,347	\$ 1,120,092	\$ 1,196,183	\$ 1,200,548
Library Subsidy	150,000	150,000	150,000	150,000
Vacaville Performing Arts Theater	334,014	287,613	287,598	256,234
Park Maintenance	334,014	287,613	287,598	256,234
Street Maintenance/Improvement	449,391	416,543	407,302	371,096
Total Uses:	\$ 2,370,765	\$ 2,261,860	\$ 2,328,681	\$ 2,234,111



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TOTAL FULL TIME POSITIONS 500

City of Vacaville
SUMMARY OF AUTHORIZED FULL TIME POSITIONS

	Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
CITY ATTORNEY'S OFFICE			
City Attorney	1	1	1
Deputy/Assistant City Attorney	2	2	2
Legal Secretary	1	1	1
Total	4	4	4
CITY MANAGER'S OFFICE			
City Manager	1	1	1
Assistant City Manager / Finance Director	1	1	0
Administrative Assistant /Deputy City Clerk	1	1	1
Assistant to the City Manager	1	1	1
Economic Development Manager	1	1	0
Public Information Officer	1	1	1
Secretary to City Manager/ City Clerk	1	1	1
Sr. Program Coordinator (ADA)	1	1	0
Sr. Administrative Clerk	1	1	1
Total	9	9	6
FINANCE - INFORMATION TECHNOLOGY DEPARTMENT			
Director of Finance	0	1	1
Account Clerk I/II	11	10	10
Accountant I/II	3	2	3
Accounting Manager	1	1	0
Accounting Technician	2	2	4
Buyer I/II	1	1	1
Finance Supervisor	0	2	0
Financial Services Supervisor	1	1	1
Investment Officer	1	1	1
Senior Accountant	0	1	1
Water Service Rep I	1	0	0
Water Service Rep II	1	2	2
Water Service Coordinator	1	1	1
Information Technology Division:			
IT Division Manager	1	1	1
IT Technician	2	1	1
Network Administrator	1	1	1
Systems Administrator I	0	1	2
Systems Administrator II	2	2	1
Sr. Network Administrator	1	1	1
Total	30	32	32

Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
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HUMAN RESOURCES DEPT (prev. Admin. Svcs)

Director of Human Resources	1	1	1
Administrative Assistant	1	1	1
Human Resources Analyst I/II	2	2	2
Human Resources Manager	2	2	2
Human Resources Technician	3	3	3
Total	<u>9</u>	<u>9</u>	<u>9</u>

HOUSING & REDEVELOPMENT

Director of Housing/Redevelopment	1	1	1
Administrative Clerk	1	1	0
Administrative Technician	2	2	1
Housing/Redev Deputy Director	1	1	0
Housing/Redev Project Coordinator	4	4	2
Housing/Redev Program Administrator	1	1	0
Housing/Redev Manager	2	1	1
Housing/Redev Project Manager	0	1	0
Housing/Redev Specialist I/II	5	5	2
Housing/Redev Technician I/II	8	8	7
Secretary I/II	3	2	1
Project Specialist	1	1	0
Sr Housing/Redev Specialist	4	4	3
Total	<u>33</u>	<u>32</u>	<u>18</u>

COMMUNITY DEVELOPMENT

Director of Community Development	1	1	1
Administrative Assistant	0	1	1
Assistant/Associate Planner	2	3	1
Building Inspector	2	2	2
Building Services Coordinator	1	1	1
Chief Building Official	1	1	1
City Planner	1	1	1
Permit Technician	1	2	1
Planning Technician	1	0	1
Secretary I/II	1	1	0
Sr Building Inspector	1	1	1
Sr Planner	2	2	2
Total	<u>13</u>	<u>16</u>	<u>13</u>

Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
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POLICE DEPARTMENT

Chief of Police	1	1	1
Administrative Assistant	1	1	1
Code Compliance Technician I/II	1	1	1
Communications Supervisor	2	2	2
Community Services Officer I/II/III	12	12	12
Crime Analysis Assistant	1	1	1
Crime Analyst	1	1	1
Dispatcher/Lead Dispatcher	16	16	16
Evidence Technician	2	2	2
Family Support Worker	2	2	2
Management Analyst I/II	1	1	1
Master Social Worker	5	5	5
Police Lieutenant	4	4	3
Police Officer	85	82	80
Police Records Assistant	5	5	4
Police Records Supervisor	1	1	1
Police Sergeant	13	13	13
Police Special Services Supv	1	1	1
Property/Evidence Supervisor	1	1	1
Secretary I/II	2	2	2
Sr Crime Analysis Assistant	1	1	1
Sr Master Social Worker	1	1	1
Lead Police Records Assistant	1	1	1
Sr Program Coordinator	2	1	1
Total	<u>162</u>	<u>158</u>	<u>154</u>

FIRE DEPARTMENT

Fire Chief	0	0	0
Administrative Assistant	1	1	1
Fire Battalion Chief	3	3	3
Fire Captain	12	12	12
Fire Division Chief	1	1	1
Fire Engineer / Fire Engineer Paramedic	15	15	15
Firefighter / Firefighter Paramedic	39	39	39
Fire Plans Examiner/Inspector	1	0	1
Fire Prevention Specialist	1	2	1
Fire Safety Coordinator I/II	1	0	0
Code Compliance Technician I/II	2	2	2
Sr Code Compliance Tech	1	1	1
Management Analyst I/II	0	0	0
Sr. Admin Clerk	1	1	1
Total	<u>78</u>	<u>77</u>	<u>77</u>

Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
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COMMUNITY SERVICES

Director of Community Services	1	1	1
Administrative Technician	2	2	2
Facilities Maintenance Coordinator	2	2	2
Management Analyst I/II	1	1	1
Recreation Coordinator	3	4	4
Recreation Manager	1	1	1
Recreation Supervisor	4	3	2
Sr Administrative Clerk	2	2	2
Total	16	16	15

PUBLIC WORKS/CITY ENGINEER

Director of Public Works/City Engineer	1	1	1
Management Analyst I/II	1	1	0
Secretary I/II	2	1	0
Sr Administrative Assistant	1	1	0
Sr Secretary	1	1	0
<i>Subtotal:</i>	6	5	1

PUBLIC WORKS - TRAFFIC ENGINEERING/TRAFFIC DIVISION

Deputy Director - Transportation	1	1	1
Engineering Aide/Engineering Tech I/II/III	0	1	1
Engineering Specialist I/II	1	0	0
Jr/Asst/Assoc Engineer	1	1	1
MW/II Streets	1	0	0
Sr Civil Engineer	1	1	1
Traffic Signal Technician II	1	1	1
Traffic Signal Technician I	1	1	1
<i>Subtotal:</i>	7	6	6

PUBLIC WORKS - ENGINEERING

Assistant Director of PW Engineering Svcs	1	1	1
Environmental Project Mgr	1	1	0
Contract Compliance Specialist II	1	1	1
Engineering Aide/Engineering Tech I/II/III	2	1	1
Engineering Specialist I/II	2	2	1
Sr. Engineering Designer	1	1	1
Jr./Assistant/Associate Engineer	4	4	6
Management Analyst I/II	1	1	1
PW Construction Inspector I/II	3	3	3
Sr. Secretary	0	0	1
Secretary I/II	0	0	2
Sr Civil Engineer	2	2	2
<i>Subtotal:</i>	18	17	20

Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
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PUBLIC WORKS - MAINTENANCE

Administrative Technician II	1	1	1
Assistant Engineer	2	2	0
Associate Engineer	1	1	1
Deputy Director of Public Works (<i>formerly Asst Dir</i>)	1	1	1
Engineering Specialist I	0	1	1
Equipment Mechanic I/II	5	5	5
Maintenance Worker I/II (Utilities)	11	10	12
Maintenance Worker I/II (Facilities)	3	2	2
Maintenance Worker I/II (Parks)	13	14	13
Maintenance Worker I/II (Streets)	7	7	6
Management Analyst I/II	0	0	1
MW Lead (Facilities)	1	1	1
MW Lead (Parks)	5	4	4
MW Lead (Streets)	3	3	3
MW Lead (Utilities)	4	4	4
Park/ Facilities Manager	1	1	1
PW Supervisor - Parks	1	1	2
PW Supervisor-Equipment Maintenance	1	1	1
PW Supervisor-Facility Maintenance	1	1	1
PW Supervisor-Field Utilities	1	1	2
PW Supervisor-Street Maintenance	1	1	1
Sr Program Coordinator (ADA)	0	0	1
Secretary I/II	2	3	2
Storekeeper	1	1	1
Transit Manager	1	1	1
<i>Subtotal:</i>	<hr/> 67	<hr/> 67	<hr/> 68

Total Public Works	98	95	95
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Adopted 2010/11 Budgeted Full-Time	Adopted 2011/12 Budgeted Full-Time	Proposed 2012/13 Budgeted Full-Time
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UTILITIES

Assistant Director of Utilities	1	1	1
Chief Plant Operator (formerly Assist Utility Plant Supv)	1	1	1
Cross Connections Inspector/Specialist	1	1	1
Director of Utilities	1	1	1
Engineering Specialist	1	1	1
Environmental Compliance Inspector	3	3	3
Jr./Assistant/Associate Engineer	4	4	4
GIS Technician	1	0	0
Lab Analyst I/II	5	7	5
Lab Supervisor	1	1	1
Management Analyst I/II	2	2	2
Program Coordinator I	0	1	1
Secretary I/II	2	2	2
Storekeeper	1	1	1
Sr Secretary	1	1	1
Sr Civil Engineer	1	1	1
Sr Lab Analyst	2	2	2
Sr Utility Plant Control Systems Tech	2	2	1
Sr Utility Plant Electrician	0	0	1
Sr Utility Plant Mechanic	3	3	3
Sr Wastewater Plant Operator	6	6	5
Sr Water Plant Operator	1	1	1
Utilities Administrative Manager	1	1	1
Utility Maintenance Supervisor	2	2	2
Utility Operations Manager	1	1	1
Utility Plant Supervisor	2	2	2
Utility Plant Control Systems Tech I/II	3	4	5
Utility Plant Electrician I/II	3	3	2
Utility Plant Mechanic I/II	5	5	5
Utility Plant Worker	2	2	2
Wastewater Plant Operator II/III	8	8	9
Water Plant Operator II/III	5	5	5
Water Quality Coordinator	1	1	1
Water Quality Manager	1	1	1
Water Quality Permit Admin	1	1	1
Water Quality Supervisor	1	1	1
<i>Subtotal:</i>	<hr/> 76	<hr/> 79	<hr/> 77

CITY TOTAL

	<hr/> 528	<hr/> 527	<hr/> 500
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OPERATING BUDGETS



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CITY COUNCIL AND TREASURER

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies, and budget that guide the current operations and future direction of the City. The City Council also serves as the governing body of the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.



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City of Vacaville
 FY 2012-2013 Budget

CITY COUNCIL & CITY TREASURER

Account Description	2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 91,775	\$ 86,964	\$ 81,627	\$ 82,432
Services and Supplies	4,391	3,635	6,672	6,671
Indirect Costs	-	-	-	-
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	96,166	90,599	88,299	89,103
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 96,166	\$ 90,599	\$ 88,299	\$ 89,103
Source of Funding:				
General Fund - Discretionary Rev	\$ 96,166	\$ 90,599	\$ 88,299	\$ 89,103
Total Sources of Funding	\$ 96,166	\$ 90,599	\$ 88,299	\$ 89,103
Functional Distribution:				
City Council	\$ 92,718	\$ 87,433	\$ 84,994	\$ 85,799
City Treasurer	3,448	3,166	3,305	3,304
Total Distribution	\$ 96,166	\$ 90,599	\$ 88,299	\$ 89,103



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CITY ATTORNEY'S OFFICE

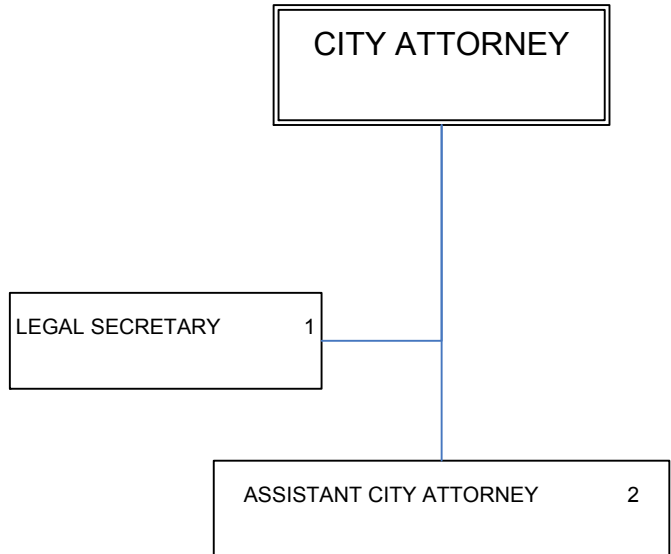
The City Attorney's office and its staff provide legal representation and services to the Vacaville City Council, City agencies, departments and commissions.

The Office provides a wide variety of legal services to its City clients, such as representing the City and agencies in litigation and administrative hearings; preparing ordinances, resolutions, and other legal documents; reviewing and preparing ordinances, resolutions and contracts, researching and preparing legal opinions on matters affecting the City and its agencies; and, advising City clients on various legal matters.

The Office also serves as legal counsel to the Solano Animal Control Authority and the Vacaville/Dixon Greenbelt Authority. Although the Office provides information to the public on legal matters involving the City and its agencies the Office does not provide legal advice or services to the public.

The City Attorney is appointed by the City Council. The staffing level of the Office has not changed since 1995. The staff includes one Attorney, two Assistant City Attorneys, and one Legal Secretary.

CITY ATTORNEY'S OFFICE



TOTAL FULLTIME POSITIONS 4

**City of Vacaville
FY 2012-2013 Budget**

CITY ATTORNEY'S OFFICE

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 863,539	\$ 852,028	\$ 823,916	\$ 889,654
Services and Supplies	27,723	28,964	37,162	39,781
Indirect Costs	21,868	25,453	25,955	26,829
One-time Costs	-	-	-	-
Technology Costs	4,025	4,556	5,693	8,500
Total Operating Expenditures	917,155	911,001	892,726	964,764
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 917,155	\$ 911,001	\$ 892,726	\$ 964,764
Source of Funding:				
General Fund - Discretionary Revenue	\$ 917,155	\$ 911,001	\$ 892,726	\$ 964,764
Total Sources of Funding	\$ 917,155	\$ 911,001	\$ 892,726	\$ 964,764
Functional Distribution:				
City Attorney	\$ 917,155	\$ 911,001	\$ 892,726	\$ 964,764
Total Distribution	\$ 917,155	\$ 911,001	\$ 892,726	\$ 964,764



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CITY MANAGER'S OFFICE

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, and public information, and budget development and administration. The department also responds to all calls to the City's general information phone lines. Overall, the City Manager's Office oversees the operations of the City in a manner consistent with the City's core values of accountability, responsiveness, innovation, and inclusiveness. Coordination of all city functions is necessary to maintain a high quality of life for our community.

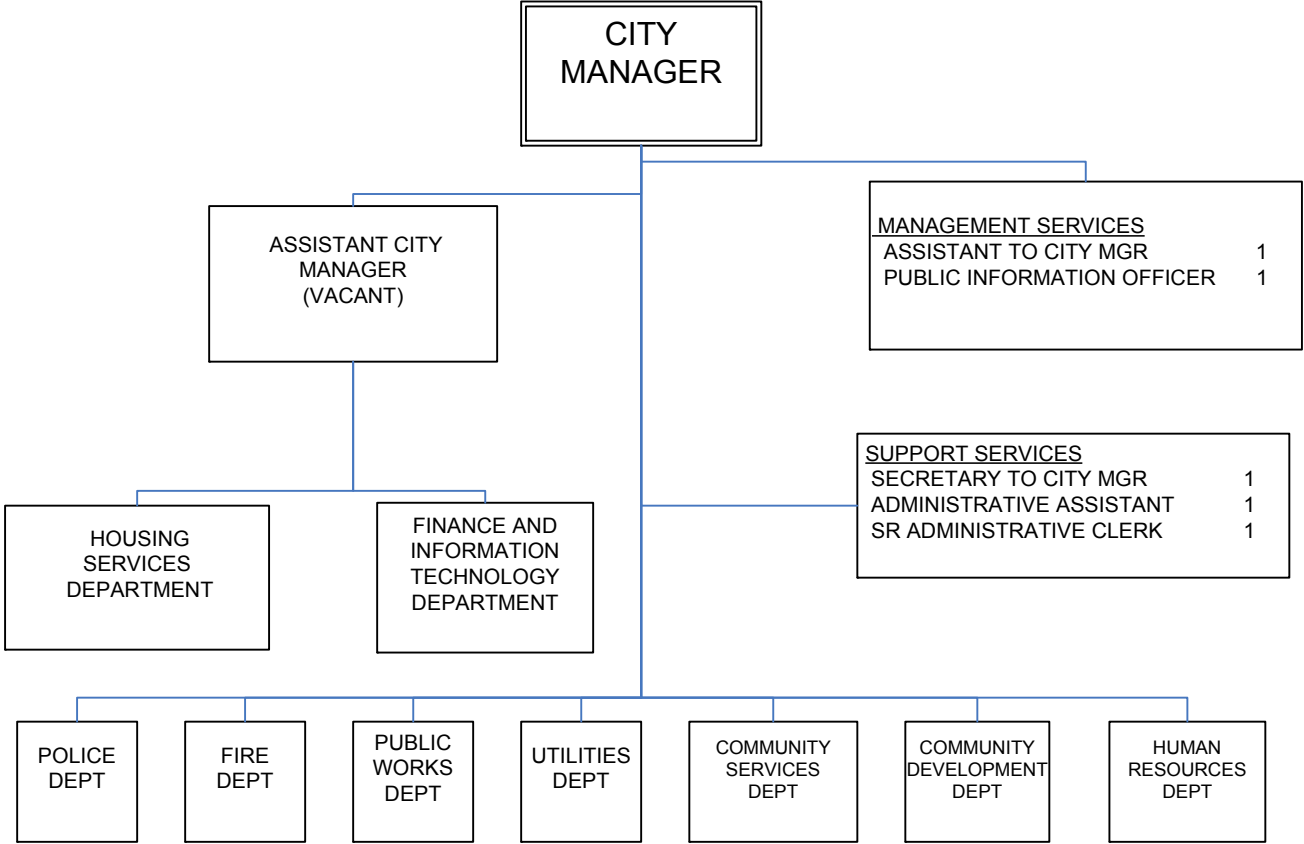
The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

BUDGET HIGHLIGHTS

The proposed FY12/13 budget for the City Manager's Office (CMO) includes a further staffing reduction due to a retirement, a layoff, and the transfer of the ADA Coordinator position to the Department of Public Works. Existing staff have been reallocated to continue to cover the programs as much as possible. This includes the Economic Development functions of recruiting and retaining businesses through responding to inquiries. In addition, the CMO is placing more emphasis on a Governmental Affairs program to track proposed legislation, analyze its impacts to the City, particularly as it relates to budget, and developing strategies and policies related to those impacts.

As in the last several years, there is no General Fund CIP budget proposed.

CITY MANAGER'S OFFICE



TOTAL FULLTIME POSITIONS 6

**City of Vacaville
FY 2012-2013 Budget**

CITY MANAGER'S OFFICE

Account Description	2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,120,847	\$ 903,572	\$ 770,211	\$ 893,651
Overtime	1,296	396	2,993	2,993
Services and Supplies	38,066	33,395	53,183	53,183
Indirect Costs	42,275	42,885	53,073	47,585
One-time Costs	-	-	-	-
Technology Costs	15,348	7,841	14,462	21,251
Total Operating Expenditures	1,217,832	988,089	893,922	1,018,663
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 1,217,832	\$ 988,089	\$ 893,922	\$ 1,018,663
Source of Funding:				
General Fund - Discretionary Revenue	\$ 1,217,832	\$ 988,089	\$ 893,922	\$ 1,018,663
Total Sources of Funding	\$ 1,217,832	\$ 988,089	\$ 893,922	\$ 1,018,663
Functional Distribution:				
City Manager/City Clerk	\$ 788,655	\$ 816,637	\$ 736,089	\$ 852,493
Public Information Officer	167,084	171,452	157,833	166,170
Accessibility Programs (ADA Title II)	91,323	-	-	-
Geographic Information Systems (GIS)	170,771	-	-	-
Total Distribution	\$ 1,217,832	\$ 988,089	\$ 893,922	\$ 1,018,663



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FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Finance Division is responsible for the following activities: financial accounting and reporting systems; employee payroll; accounts payable and accounts receivable; water meter reading, utility billing and collection; cashiering; business license administration; cash and investment portfolio management; and ongoing administration of the City's long-term debt transactions and community facilities districts. The department has received state and national awards for excellence in financial reporting for the past 19 years.

The Information Technology (IT) Division provides daily technical support of all hardware and software, implements IT projects, and provides long range planning and improvements to related computer network and telephone infrastructure. The primary goal of the IT Division is to promote efficiency and enhance productivity throughout the organization through the use of technology. For its efforts over the past several years, the IT Division has received the Quality Information technology Practices Award and the Award for Achievement Information Practices from the Municipal Information systems Association of California.

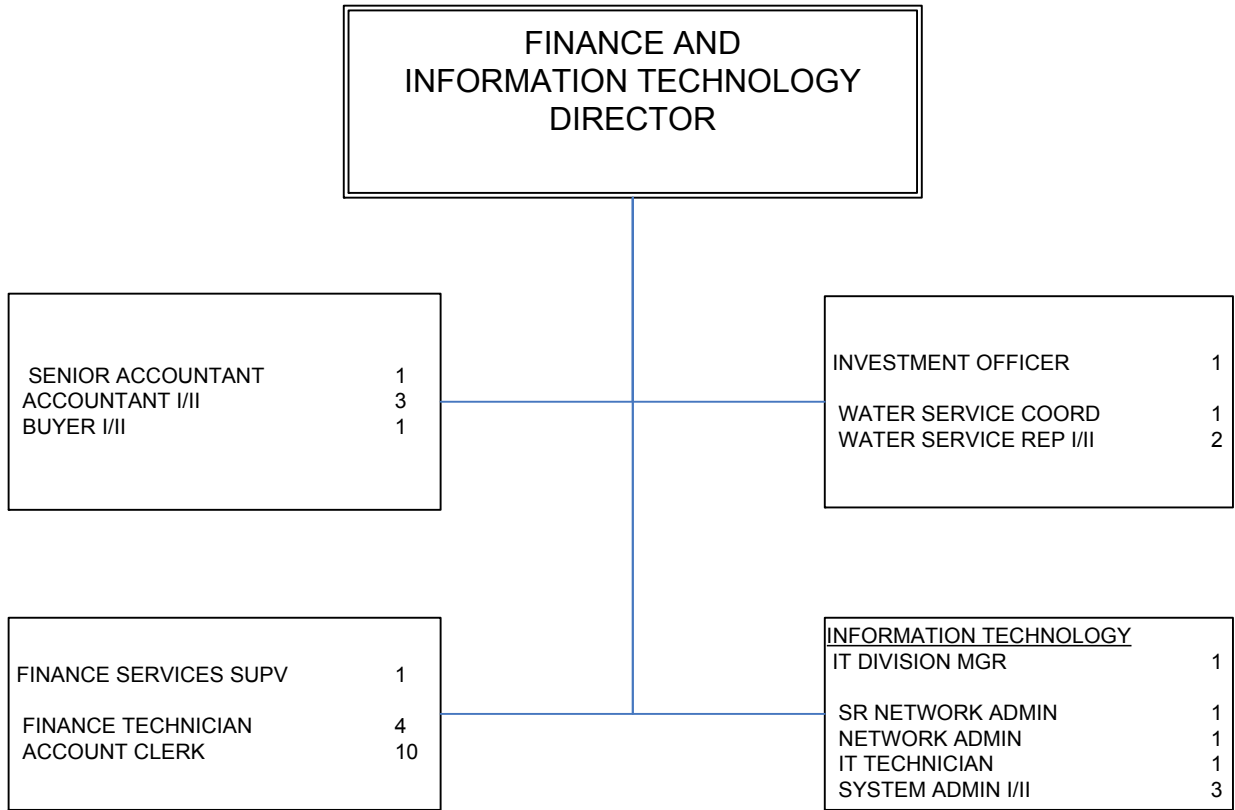
BUDGET HIGHLIGHTS

The Finance Division will be focusing on the continued dissolution process for the Redevelopment Agency, completing implementation of on-line payroll functions and completing the transition of multiple positions due to retirements.

A major Information Technology division goal is to upgrade some of our core infrastructure systems:

- Active directory (Core Infrastructure) 2003 to 2008
- Email system: Exchange Upgrade 2003 to 2010 to give users capabilities of newer functions and features to enhance their productivity and implement Email Archival System in parallel to comply with State and federal laws and regulations.
- Backup Software System upgrade providing additional backup capabilities and security
- Another goal is to add Comcast as Primary Internet Provider with AT&T as secondary provider.

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT



TOTAL FULLTIME POSITIONS 32

**City of Vacaville
FY 2012-2013 Budget**

**FINANCE AND INFORMATION
TECHNOLOGY DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,223,289	\$ 2,838,927	\$ 2,978,644	\$ 3,218,263
Overtime	11,358	17,010	32,796	32,796
Services and Supplies	487,487	453,426	563,204	573,167
Indirect Costs	640,266	663,018	699,880	677,806
Offset for Telecom Charges to Otl	(711,068)	(651,046)	(732,264)	(732,264)
One-time Costs	-	-	-	-
Technology Costs	82,010	47,538	64,966	110,505
Total Operating Expenditures	3,733,342	3,368,873	3,607,226	3,880,273
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 3,733,342	\$ 3,368,873	\$ 3,607,226	\$ 3,880,273

Source of Funding:

General Fund - Discretionary Revenue	\$ 3,532,965	\$ 3,140,819	\$ 3,427,226	\$ 3,650,273
General Fund - Functional Revenue	200,377	228,054	180,000	230,000
Total Sources of Funding	\$ 3,733,342	\$ 3,368,873	\$ 3,607,226	\$ 3,880,273

Functional Distribution:

Finance Admin	\$ 352,894	\$ 306,119	\$ 405,875	\$ 466,655
General Accounting	878,038	786,098	815,845	700,010
Revenue and Collections	1,228,547	1,200,323	1,348,011	1,598,372
Information Technology	1,273,863	1,076,332	1,037,494	1,115,235
Total Distribution	\$ 3,733,342	\$ 3,368,873	\$ 3,607,225	\$ 3,880,273

Note: IT was previously in the City Manager's Office, but has been moved to the Finance and Information Technology Department. All prior year figures include IT.



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HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides recruitment, classification, salary and benefits administration, workers compensation, training and development, and employee relations services. The Department also provides benefit-related services to the Solano Transportation Authority and to SolTrans, which is a source of General Fund revenue.

Departmental Goals: The top departmental goals for Human Resources in 2012-2013 are to complete negotiations with all bargaining units (agreements expire June 30, 2012 and September 30, 2012), and to complete the retirement reopener with all bargaining units this year.

Impact of Major Factors: The Human Resources Department has lost three full-time positions and a part-time clerical staff over the last few years. With these cuts, current staff has been able to absorb the majority of the increasing workload, including implementing and administering the cost saving measures with all bargaining units, as well as the increased employee relations work which is expected to continue.

Labor relations continues to be a major focus. A Labor Attorney has been hired to assist with negotiations, requiring a funding increase to the Department's budget of \$25,000 for 2012-2013. In addition, the City is also faced with mandated Fact Finding (AB646), which will increase the demand on the Human Resources staff. The financial impact is unknown at this point.

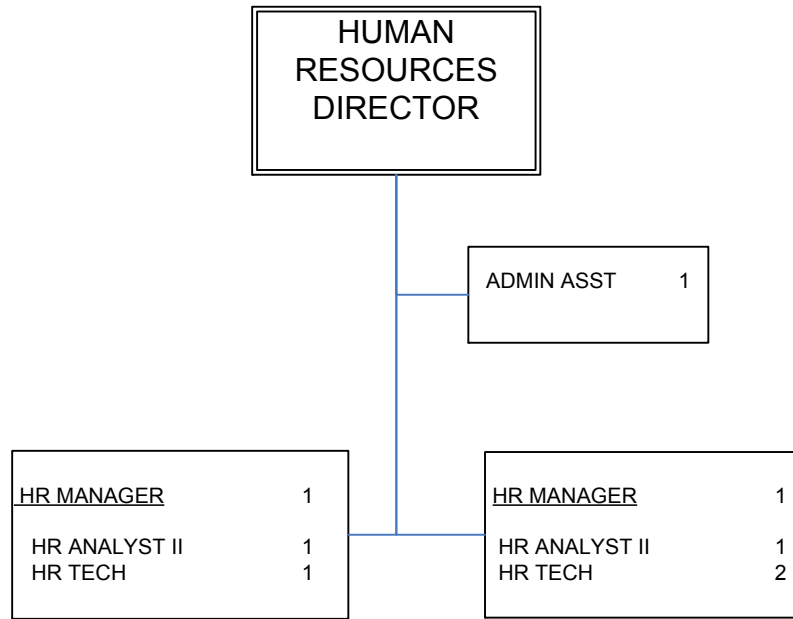
The current MOUs include a reopener on retirement to discuss two-tier pensions for which negotiations have already begun.

General Fund Savings in 2012-2013: Through the program-based budgeting process, the General Liability (GL) and Workers Compensation (WC) budgets will be charged for overhead costs (telephone, electricity, printing, etc.) beginning in 2012-2013. This will save \$25,400 from the Human Resources General Fund budget.

Revenue Generated: The Department provides benefit-related services to Solano Transportation Authority (STA) and to SolTrans generating \$16,500/year in revenue. The additional work has been accomplished without adding staff.

Conclusion: The Human Resources Department is a service-oriented Department with a focus on providing excellent customer service and streamlining processes where appropriate and beneficial. The staff take great pride in their work and continue to do the best they can given the lack of resources and increased workload.

HUMAN RESOURCES DEPARTMENT



TOTAL FULLTIME POSITIONS 9

City of Vacaville
 FY 2012-2013 Budget

HUMAN RESOURCES DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 849,725	\$ 775,297	\$ 793,816	\$ 819,635
Overtime	-		205	205
Services and Supplies	39,338	46,886	82,286	75,422
Indirect Costs	42,808	47,234	48,538	28,712
One-time Costs	-		25,000	25,000
Technology Costs	17,629	15,687	21,809	23,584
Total Operating Expenditures	949,500	885,104	971,654	972,558
Internal Cost Allocation	-	-	-	
Net Operating Expenditures	\$ 949,500	\$ 885,104	\$ 971,654	\$ 972,558
Source of Funding:				
General Fund - Discretionary Revenue	\$ 943,000	\$ 877,670	\$ 963,591	\$ 962,558
General Fund - Functional Revenue	6,500	7,434	8,063	10,000
Total Sources of Funding	\$ 949,500	\$ 885,104	\$ 971,654	\$ 972,558
Functional Distribution:				
Human Resources	\$ 949,500	\$ 885,104	\$ 971,654	\$ 972,558
Total Distribution	\$ 949,500	\$ 885,104	\$ 971,654	\$ 972,558



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DEPARTMENT OF HOUSING SERVICES

The former Department of Housing and Redevelopment (DHR), now renamed the Department of Housing Services (DHS), has always taken great pride in its role improving the quality of life for Vacaville's residents through staff's proactive approach to solving neighborhood based and community wide problems. Examples of the department's responsiveness in just the past five years have included implementation of the Crime Free Multi-Housing Program, Vacant Building Registry, Senior Home Improvement Program, and Foreclosure Counseling services.

Unfortunately, the December 2011 California Supreme Court decision to uphold the dissolution of Redevelopment has had a devastating effect on DHS's budget, staffing, and services. As shown below, the department's approved FY 2011-12 operating budget (\$4,149,825) was funded with three revenue sources: Redevelopment, General Fund, and Federal/State Grants. Due to the elimination of Redevelopment and the resulting "domino effect" that resulted from the reduction of specific programs, DHS's staffing budget was reduced by nearly 33% (\$1,400,000) to \$2,770,871:

	Approved FY 2011-12 Budget	Changes due to redevelopment elimination	Final FY 2011-12 Budget
Redevelopment	\$2,135,092	-\$1,407,578	\$ 727,514
General Fund	317,133	-0-	317,133
Federal/State Grants	1,697,600	-123,201	1,574,399
Successor/Successor Housing Agency		+151,825	151,825
TOTAL	\$4,149,825	\$1,378,954	\$2,770,871

The department immediately responded to the significant funding loss by:

- Eliminating or suspending numerous DHS activities, projects, programs, and services (see Attachment 1 for partial listing)
- Laying-off seven full-time DHS staff and freezing vacant positions (36 budgeted positions were reduced to 22 positions -- 39% reduction),
- Releasing six part-time DHS staff, and
- Re-organizing the overall department -- Operations and Projects Divisions were eliminated, Housing Programs and Neighborhood Resources Divisions reduced their scope of work, and the Successor Agency and Successor Housing Agency Divisions were formed.

At this time DHS consists of three divisions that continue working hard to provide critical services to the residents of Vacaville:

- **Housing Programs Division**, also known as the Housing Authority, has been part of DHS and funded by the US Department of Housing and Urban Development (HUD) since 1976. The primary program staff implements is the Housing Choice Voucher (Section 8) Program; however, over the past twenty-five years, Redevelopment and other state/federal grant funds expanded the division's offerings to provide housing counseling (including foreclosure), and various housing loan programs. 13.84 full-time employees and 2.0 part-time equivalents work in the Housing Programs Division, with an operating budget of \$1,960,754.

With the elimination of Redevelopment, this division has scaled back services to focus on the City's Housing Choice Voucher, Family Self-Sufficiency, and Homeownership programs. These programs improve living conditions and promote self-reliance for approximately 1,200 lower-income and senior Vacaville households each month, while annually investing approximately \$10,000,000 in the Vacaville rental market. Staff also conduct housing unit inspections that ensure the rental housing stock meets habitability standards, as well as ensures community property values are maintained.

The Housing Programs Division also contracts with Solano County (fee for service) to administer the County's Housing Voucher (Section 8), Family Self-Sufficiency, and Homeownership programs. This program is significantly smaller than Vacaville's program, but economy of scales ensures administering the County's program results in cost-effectiveness.

With the elimination of Redevelopment, the Housing Programs Division was forced to suspend critical housing counseling and loan programs. Staff applies for grants as funds become available and were recently notified that the City was awarded \$1,000,000 for First Homebuyer Loans. Implementation of this program is underway and is expected to continue through the summer months.

Performance Measures have been established and are continually monitored as part of HUD's grant agreements with the Housing Authority; funding is contingent on meeting those standards. These measures include:

- ✓ Real Estate Assessment Center reporting
- ✓ Section Eight Management Assessment Program (SEMAP)

HUD also conducts on-site monitoring visits to assess performance and has designated the Housing Programs Division (as the Vacaville and Solano County Housing Authorities) as high performers under SEMAP for the past 10 years. HUD mandated Performance Measures are also evaluated as part of the City's Single Audit process.

- **(The) Successor Agency** was created February 1, 2012, when the Vacaville Redevelopment Agency was formally dissolved. Staff of the Successor Agency are responsible for "winding down" the former redevelopment agency by ensuring payment of "enforceable obligations," by disposing of property owned by the former agency, interacting with the state and county on former agency financial matters; and providing support to the seven member Oversight Board. Based on the Department of Finance's interpretation of the Dissolution Law, the Successor Agency is also responsible for property management and maintenance of the former redevelopment agency's properties until those properties are disposed. Finally, there are a small number of redevelopment projects that are being completed by Successor Agency staff, the most labor intensive being implementation of the Nut Tree Agreement with Westrust.

Due to the severe administrative funding limitations (explained below in Revenue Section), the Successor Agency has .75 Limited Term full-time employees. (NOTE: The Successor Agency budget also includes funding for charges related to time spent directly on Agency work by staff in the City Manager's Office and Finance/Information Technology Department). The Successor Agency's operating budget is \$350,000.

Performance Measures were established through the Dissolution Act and include:

- ✓ (Third party) Financial closeout and audit of former redevelopment agency that is submitted for approval by Solano County Auditor-Controller, California Department of Finance and California State Controller's Office
- ✓ Recognized Obligations Payment Schedules (ROPS), prepared and submitted every six months for approval by Solano County Auditor-Controller, California Department of Finance and California State Controller's Office

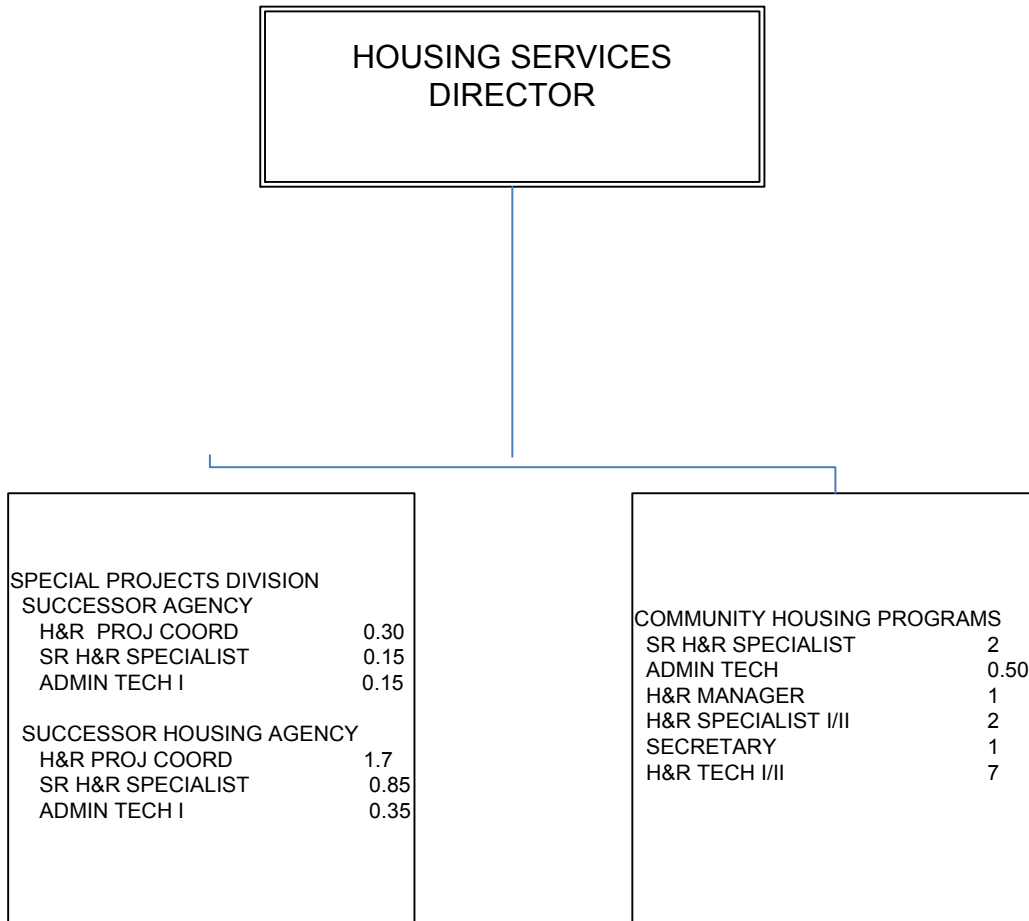
- **(The) Successor Housing Agency** was created February 1, 2012, when the Vacaville Redevelopment Agency was formerly dissolved. Staff's responsibilities are to continue developing and maintaining affordable housing by utilizing the assets of the former redevelopment agency, to ensure former agency subsidized affordable housing projects and loan recipients are honoring affordability and other eligibility requirements, and to implement the Community Development Block Grant (CDBG) program. While funding is limited to staffing until housing related assets are sold or long term notes are repaid, staff will be working on developing affordable housing on Callen Street, completing the Opportunity House expansion/relocation, and developing the Opportunity Hill affordable housing/mixed use project.

The Successor Housing Agency is being funded by payment of the \$3,800,000 Supplemental Educational Revenue Augmentation Fund loan (five year repayment period). The loan repayment will fund development and monitoring of affordable housing (staff and services/supplies). CDBG funds are also being used to fund administrative activities related to the program, and affordable housing monitoring fees will pay for third party monitoring required by the various funding sources. The Successor Housing Agency has 3.41 Limited Term full-time employees and 1 part-time equivalent.

Performance Measures were established based on Successor Housing Agency funding source requirements:

- ✓ (Third party) Financial close out and audit of former redevelopment agency that is submitted for approval by Solano County Auditor-Controller, California Department of Finance and California State Controller's Office
- ✓ CDBG performance measures were established as part of the City's Annual Action Plan, approved by Council on May 8, 2012. Staff is required to submit quarterly and annual reports such as the Community Development Block Grant Consolidated Annual Performance Evaluation Report to HUD for the CDBG program. Additionally, HUD conducts on-site monitoring visits to assess performance and Performance Measures are also evaluated as part of the City's Single Audit process.
- ✓ Compliance with California Community Redevelopment Law pertaining to Low Income Housing

HOUSING SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 18

**City of Vacaville
FY 2012-2013 Budget**

**HOUSING, LOAN PROGRAMS, CDBG & CODE COMPLIANCE
DEPT OF HOUSING & REDEVELOPMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adopted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,714,264	\$ 1,751,570	\$ 1,944,843	\$ 2,195,058
Overtime	3,084	9,008	-	-
Services and Supplies	11,558,797	11,891,485	12,401,534	12,503,518
Debt Service and Indirect Costs	289,341	276,687	271,815	310,893
Property/One-time Costs	-	133,893	204,000	64,000
Technology Costs	17,116	20,804	24,665	15,767
Total Operating Expenditures	13,582,602	14,083,447	14,846,857	15,089,236
First-time Home Buyer	18,400	7,159	983,000	-
Rehabilitation	5,787	9,960	550,000	195,000
Other Agencies	763,022	178,469	150,000	-
Internal Cost Allocation	-	-	-	268,753
Net Operating Expenditures	\$ 14,369,811	\$ 14,279,035	\$ 16,529,857	\$ 15,552,990
Source of Funding:				
General Fund - Discretionary Revenue	\$ 275,224	\$ 286,261	\$ 334,095	\$ -
General Fund - Functional Revenue	96,050	90,805	92,600	-
Special Revenue - HUD Rental Assistance	9,852,781	10,867,237	9,852,547	10,931,412
Special Revenue - Solano County (1)	2,249,378	2,507,720	2,832,212	2,497,429
Special Revenue - Redevelopment LIHF	579,325	-	540,000	-
Special Revenue - NCP Loan Program	5,787	9,885	150,000	-
Special Revenue - CDBG	678,205	610,944	780,149	427,726
Special Revenue - HUD	46,457	51,180	26,570	22,000
Special Revenue - HCD	794,068	1,068,127	233,000	-
Special Revenue - HOME	-	-	820,000	400,000
Combined Housing Setaside	-	-	-	772,077
Prior Year Carryovers/Repayments	371,861	(1,213,124)	868,684	502,346
Total Sources of Funding	\$ 14,949,136	\$ 14,279,035	\$ 16,529,857	\$ 15,552,990
Functional Distribution:				
Code Compliance (General Fund)	\$ 371,274	\$ 377,066	\$ 426,695	\$ -
CDBG Programs	678,205	610,944	780,149	426,030
Housing Assistance Programs	10,071,663	10,669,053	10,676,231	11,405,517
HOME Investment Partnership	-	-	820,000	400,000
Neighborhood Stabilization Program (NSP)	18,400	7,159	83,000	-
NSP County/other cities (2)	763,022	178,469	150,000	-
Housing Counseling	47,405	50,888	26,570	22,000
Housing Loan Programs	5,787	9,960	150,000	-
Rental Housing Assistance	-	-	-	-
RDA FTHB Loan Programs	-	-	500,000	-
County Housing Assistance Program (1)	2,414,055	2,375,496	2,917,212	2,527,366
Successor Housing Agency	-	-	-	772,077
Total Distribution	\$ 14,369,811	\$ 14,279,035	\$ 16,529,857	\$ 15,552,990

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program.

(2) Solano County, Dixon, Benicia, Suisun City and Rio Vista by joint agreement will contract with City of Vacaville to administer the grant on their behalf.



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**City of Vacaville
FY 2012-2013 Budget**

FORMER VACAVILLE REDEVELOPMENT AGENCY

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adopted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Services Contract with City	\$ 3,143,870	\$ 3,210,253	\$ 3,893,537	\$ -
Shared Revenues & Admin Fees	15,332,069	15,505,704	14,763,122	-
Program & Project Expenditures*	4,025,093	1,904,893	8,608,886	-
State Takeaway (ERAF)	9,501,124	3,956,114	-	-
Debt Service	5,518,257	9,128,857	7,177,705	-
Total Operating Expenditures	37,520,413	33,705,821	34,443,250	
Internal Cost Allocation	2,816,916	2,725,326	2,309,385	-
Net Operating Expenditures	\$ 40,337,329	\$ 36,431,147	\$ 36,752,635	\$ -
Source of Funding:				
Redevelopment Agency Revenue	\$ 40,337,329	\$ 36,431,147	\$ 36,752,635	\$ -
Total Sources of Funding	\$ 40,337,329	\$ 36,431,147	\$ 36,752,635	\$ -
Functional Distribution:				
Combined Housing Set Aside (20%)				
Services Contract with City	\$ 1,344,673	\$ 1,218,253	\$ 1,632,554	\$ -
Shared Revenues & Admin Fees	364,861	346,297	362,678	-
Program & Project Expenditures*	1,492,740	1,180,663	2,802,285	-
State Takeaway (ERAF)	1,898,429	2,000,000	-	-
Debt Service	1,719,339	1,679,482	2,188,849	-
Cost Allocation	999,386	981,068	505,117	-
Subtotal	\$ 7,819,428	\$ 7,405,763	\$ 7,491,483	\$ -
Vacaville Community Redev Area (Area 1, 80%)				
Services Contract with City	\$ 573,448	\$ 562,074	\$ 643,771	\$ -
Shared Revenues & Admin Fees	1,604,114	1,796,827	1,523,046	-
Program & Project Expenditures*	2,156,922	(6,416)	275,000	-
State Takeaway (ERAF)	2,639,018	903,425	-	-
Debt Service	2,156,922	2,041,227	3,458,433	-
Cost Allocation	396,469	380,716	403,342	-
Subtotal	\$ 9,526,893	\$ 5,677,853	\$ 6,303,592	\$ -
I-505/80 Redevelopment Area (Area 2, 80%)				
Services Contract with City	\$ 1,225,749	\$ 1,429,926	\$ 1,617,212	\$ -
Shared Revenues & Admin Fees	13,363,094	13,362,580	12,877,398	-
Program & Project Expenditures*	375,431	730,646	5,531,601	-
State Takeaway (ERAF)	4,963,677	1,052,689	-	-
Debt Service	1,641,996	5,408,148	1,530,423	-
Cost Allocation	1,421,061	1,363,542	1,400,926	-
Subtotal	\$ 22,991,008	\$ 23,347,531	\$ 22,957,560	\$ -
Total Distribution	\$ 40,337,329	\$ 36,431,147	\$ 36,752,635	\$ -

Notes:

* RDA bond financed projects are not included above, but are shown only in the CIP budget.



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**City of Vacaville
FY 2012-2013 Budget**

SUCCESSOR AGENCY

Account Description	2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ -	\$ -	\$ -	\$ 211,187
Overtime	-	-	-	-
Services and Supplies	-	-	-	56,395
Indirect Costs	-	-	-	14,308,450
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	-	-	-	\$ 14,576,032
Internal Cost Allocation	-	-	-	70,000
Net Operating Expenditures	\$0	\$0	\$0	\$ 14,646,032
Source of Funding:				
Property Tax	\$ -	\$ -	\$ -	\$ 14,293,500
Administration	-	-	-	352,532
Total Sources of Funding	\$0	\$0	\$0	\$ 14,646,032
Functional Distribution:				
Successor Agency Obligations	\$ -	\$ -	\$ -	\$ 14,293,500
Successor Agency Administration	-	-	-	352,532
Total Distribution	\$0	\$0	\$0	\$ 14,646,032



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COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department provides coordinated planning and building permitting services for all private development within the City and is responsible for long-range planning and special projects. The Department also staffs and provides support to the Planning Commission and General Plan Update Steering Committee. Full time staffing is proposed at 13 positions, down from 16 positions in the previous budget. This is compared to 22.5 filled full-time positions in the 2006/07 fiscal year budget.

Building Division: The Building Division is responsible for all services related to construction on private property. The building plan check, development impact fee calculation, permit issuance and public counter functions are the responsibility of a 3 person staff. Construction projects which have numerous inspections during the building process are inspected by a team of 3 building inspectors who inspect a wide range of projects including: water heaters, re-roofs, patio covers, room additions and pools; interior commercial tenant improvements; and, new single family and commercial construction. The Division is also mandated to educate staff certified as Certified Access Specialists. The proposed budget eliminates a filled Secretary position shared with the Current Planning Division and freezes a vacant Permit Technician position.

Current Planning Division: The Current Planning Division's primary function is to coordinate the land use entitlement process. The Division processes minor permits such as home occupation and home day care permits, and more complex projects such as rezoning, ordinances, commercial projects and subdivisions. They are also responsible for the environmental review process, and implementing the City's land use regulations. Staff also responds to and researches zoning related inquiries. In consideration of current staffing resources, zoning code enforcement is prioritized for only public health and safety related situations. The proposed budget eliminates a filled Secretary position shared with the Building Division and freezes an Assistant Planner position that became vacant during the past year.

Advanced Planning Division: The Advanced Planning Division staff focus on the Department's major workplan projects identified in the City Council's Strategic Plan as well as other special projects. Professional planners are responsible for the General Plan Update, Brighton Landing Specific Plan and EIR, Vanden Meadows Specific Plan/Annexation/EIR and North Village Specific Plan. The Division is also assigned to review and to represent the City in the preparation of plans by outside agencies. Examples include the Habitat Conservation Plan, Fairfield Train Station Specific Plan, the Association of Bay Area Governments Sustainable Communities Strategy, the Regional Housing Needs Allocation process, the Greenbelt Authorities, State Parks, Nut Tree Airport Master

Planning, Local Agency Formation Commission, Solano Airport Land Use Commission and Solano County. In the coming year, subject to resources, they will initiate the preparation of the new Housing Element preparation, Sphere of Influence review, update the Comprehensive Annexation Plan/Municipal Services Review and the City's land use database. A part-time Planner is dedicated to the Lagoon Valley project and paid for by the developer.

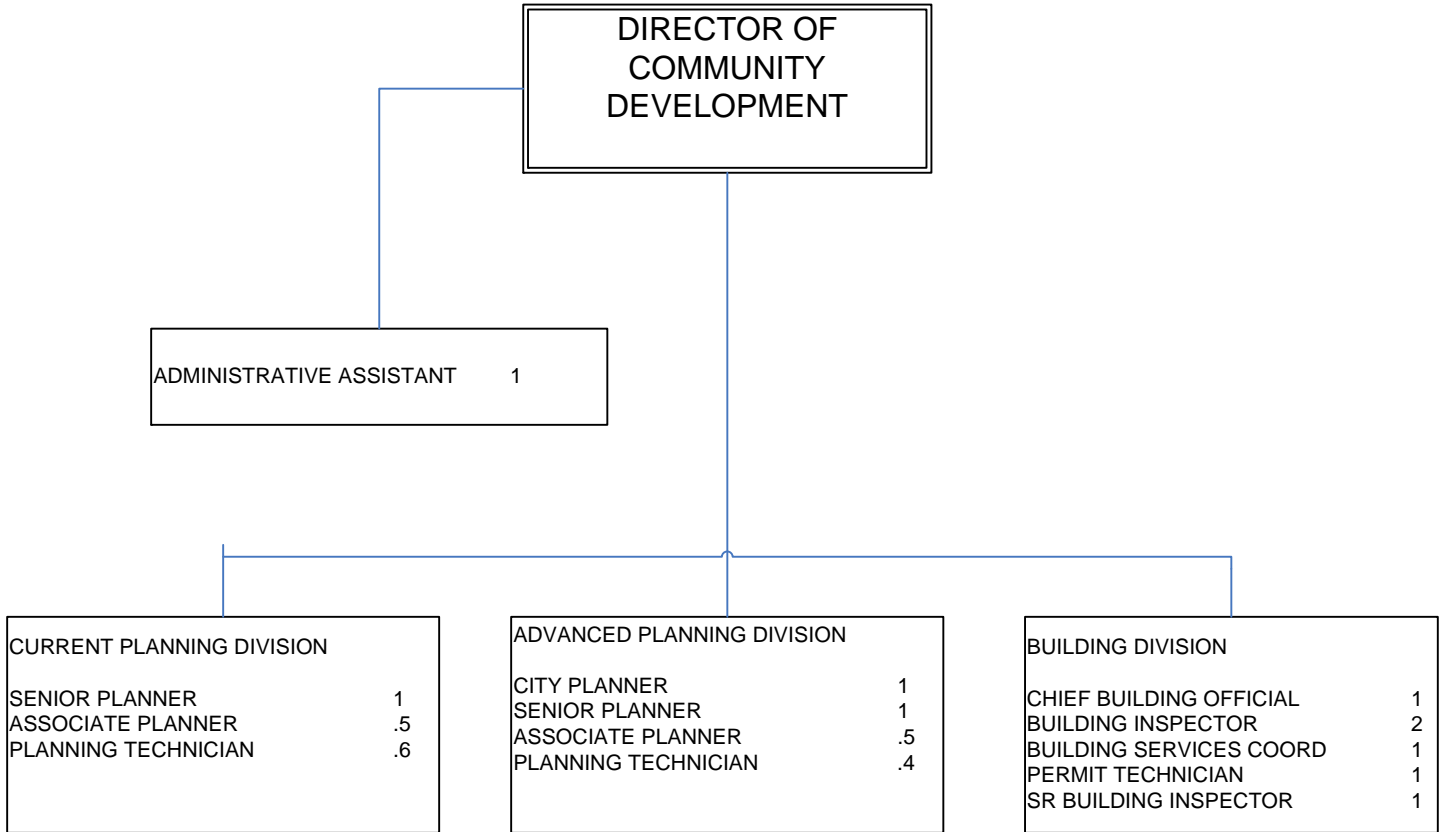
Planning Commission: The Department provides all staffing and support for the Planning Commission. The 7-member Commission is appointed by the City Council and meets monthly to review and make decisions on land use applications as well as make recommendations to the City Council.

BUDGET HIGHLIGHTS

The department is partially funded through service fees, building permit charges and land use application fees. Though these fees are set at full cost-recovery, these revenues fund only approximately one-third of the Department budget. Special project funds, including the General Plan Update, and developer funded staff provide additional project specific revenue. However, all other department services responsibilities, including mandated programs, previously received funding primarily from Redevelopment along with a small amount from the General Fund. With the elimination of Redevelopment, that funding contribution is being picked up by the General Fund, as is the funding for the General Plan Update.

A major goal for the 2012 /2013 fiscal year is to replace a twenty year old permitting and inspection software system for which there is no longer support. A newer system will also provide for streamlining of land use permitting and record-keeping.

COMMUNITY DEVELOPMENT DEPARTMENT



TOTAL FULLTIME POSITIONS 13



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City of Vacaville
 FY 2012-2013 Budget

COMMUNITY DEVELOPMENT DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,737,028	\$ 1,727,978	\$ 2,016,383	\$ 1,927,581
Overtime	1,651	1,022	17,000	9,500
Services and Supplies	94,679	113,767	245,746	156,440
Indirect Costs	104,616	134,120	159,733	137,095
One-time Costs	-	-	-	300,000
Technology Costs	25,831	20,260	34,618	48,877
Total Operating Expenditures	1,963,805	1,997,147	2,473,480	2,579,493
Internal Cost Allocation	483,004	450,160	481,879	481,879
Net Operating Expenditures	\$ 2,446,809	\$ 2,447,307	\$ 2,955,359	\$ 3,061,372
Source of Funding:				
Building Related Fund Revenue	\$ 1,843,903	\$ 1,470,313	\$ 1,149,500	\$ 1,020,900
Special Project Revenue			84,832	237,766
General Plan Update			129,807	508,571
Transfer In - General Fund	30,000	30,000	30,000	1,294,135
Transfer In - Redevel. Agency	900,000	900,000	900,000	-
Bldg- Related Fund Bal.	(327,094)	46,994	661,220	-
Total Sources of Funding	\$ 2,446,809	\$ 2,447,307	\$ 2,955,359	\$ 3,061,372
Functional Distribution:				
Administration	\$ 737,229	\$ 730,118	\$ 739,317	\$ 854,464
Current Planning Division	899,066	743,045	600,599	537,742
Building Division	810,515	908,779	1,103,801	1,094,742
Advanced Planning	-	65,365	469,512	527,551
Planning Commission	-	-	42,130	46,873
Total Distribution	\$ 2,446,809	\$ 2,447,307	\$ 2,955,359	\$ 3,061,372



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POLICE DEPARTMENT

The Police Department combines a full range of police services with innovative and highly successful programs to produce a comprehensive response to crime and crime prevention in Vacaville. The Police Department is committed to providing outstanding public safety services that have contributed to Vacaville being one of the safest cities of its size in California.

The Department is divided into four divisions each serving the public's needs. The Family Services Division includes the Family Investigative Response Services Team and Family Resource Center and Youth Services, as well as the Office of Professional Standards. The Administrative Services Division is comprised of the Communications Center, Records, Property and Evidence, Training, Human Resources and the Volunteer Crossing Guard Program. The Investigations Division includes the Investigative Services Section, Crime Suppression Team, Narcotics Enforcement Team, Crime Analysis and Crime Prevention. The largest division, Field Services, consists of Patrol, Traffic and the Canine units.

The Vacaville Police Department's Strategic Focus and Key Issues and Goals are:

1. Minimize the influence of gangs, parolees, repeat offenders, and juvenile crime.
2. Reduce Part I crimes (Homicide, Robbery, Aggravated Assault, Rape, Burglary, Auto theft, Larceny and Arson).
3. Maximize efficiency through the optimum deployment of staff resources and existing technology.
4. Maintain organizational high standards and our strong, proactive crime-fighting reputation.

PERFORMANCE MEASURES

The Department's performance in achieving its established goals in responding to 125,185 calls for service is summarized below for calendar year 2011:

<u>MEASURE</u>	<u>GOAL</u>	<u>CURRENT</u>
Average Response Time in minutes, Priority One calls	6:01	6:17
Average Response Time in minutes, Priority Two calls	15:00	15:30
Violent Crime Clearance Rate	70%	65%
Property Crime Clearance Rate	25%	22%

BUDGET HIGHLIGHTS

The Department's goals for Fiscal Year 2012/13 include:

Gang Intervention and Suppression: The Department, primarily through our Youth Services Section staff, will continue to intervene and provide services and appropriate referrals to those youth at high-risk for gang involvement as well as to continue suppression efforts through vigorous street-level enforcement and frequent patrol and probation compliance checks.

Parolee Monitoring and Tracking (Public Safety Realignment): The Department will work closely with other County law enforcement agencies to monitor those inmates released from state prison through Public Safety Realignment.

Prevention and Intervention Programs: The Department will maintain a balanced and proactive approach to crime through prevention, intervention and enforcement programs. This will include maintaining a presence in schools and such programs as diversion, domestic violence response, and gang intervention.

POTENTIAL IMPACTS

Unemployment and foreclosures continue to remain high throughout the State, and our local economy has been greatly impacted. All of these factors have a potential impact on crime, particularly property crime.

The integrity and viability of our Department's proactive enforcement and intervention programs are largely dependent on the Department's ability to maintain healthy staffing levels. Since 2007/2008, the Police Department has 38 full-time frozen/unfilled positions, including 26 frozen/unfilled sworn positions and 12 frozen civilian positions. Additionally, there are at least three impending sworn retirements this calendar year. All Departmental budget savings have been used to close the deficit between expenditures and revenues.

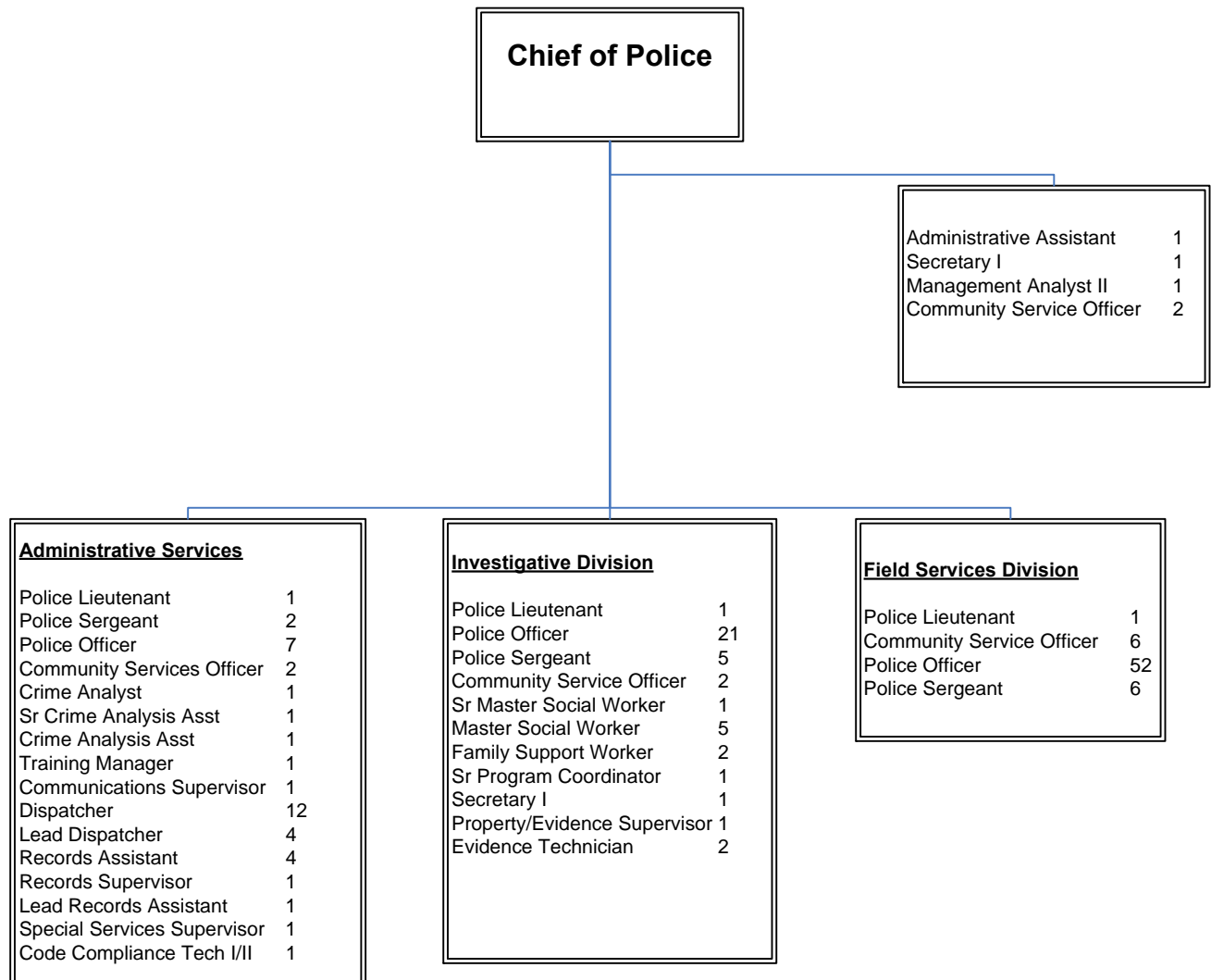
The Department will promote two (2) existing police officers to the rank of Police Sergeant after July 1, 2012. In addition, three (3) new police officers will be hired after September 1, 2012. These officers will be assigned to the Field Operations Division to backfill the vacancies created by the promotions. These new-hires will represent the first police officers hired since 2008.

Although our Priority 1 call response time decreased slightly in 2011 from 6 minutes 48 seconds to 6 minutes 17 seconds, our response time to Priority 1 calls for the first 3 months of 2012 increased to 6 minutes 42 seconds. Priority 2 calls have increased by more than 10 percent from 2010 to March of 2012.

Calls for service, including 9-1-1 calls (based on the first 3 months of 2012), are estimated to increase by more than 7 percent for a total of 134,308. The maintenance of adequate staffing is essential as state guidelines mandate all 9-1-1 calls be answered within 10 seconds. With only 6 lines into our Communications Center, all calls need to be processed promptly to ensure no other emergency callers receive a busy signal.

As a result of these budgetary changes, the Police Department continues to make a concerted effort to combine job functions, flex staffing, and utilize officers in specialized units to assist in patrol whenever possible and operationally practical without compromising customer service or public safety. However, with reduced staffing levels, this continues to be our greatest challenge.

POLICE DEPARTMENT



TOTAL FULLTIME POSITIONS 154



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**City of Vacaville
FY 2012-2013 Budget**

POLICE DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 24,132,391	\$ 23,103,463	\$ 22,216,375	\$ 23,529,900
Overtime plus Offset*	793,773	980,717	533,854	533,854
Services and Supplies	947,274	1,056,796	1,201,347	1,169,451
Indirect Costs	1,060,586	1,159,641	1,217,329	1,229,635
One-time Costs	-	-	-	-
Technology Costs	342,083	474,732	430,291	520,652
Total Operating Expenditures	27,276,108	26,775,349	25,599,196	26,983,492
Net Operating Expenditures	\$ 27,276,108	\$ 26,775,349	\$ 25,599,196	\$ 26,983,492
Source of Funding:				
General Fund - Discretionary Revenue	\$ 25,330,663	\$ 24,738,686	\$ 23,372,806	\$ 24,997,510
Gen Fund - Public Safety Sales Tax	284,851	305,792	318,981	331,377
Gen Fund - School District Reimburs.	133,767	89,516	89,516	89,516
Gen Fund - Other Reimbursements	15,938	8,553	10,000	10,000
Gen Fund - Alarm Fees & Charges	154,191	181,546	169,000	151,172
Gen Fund - Other Functional Revenue	185,052	164,896	186,501	213,005
Special Revenue - CFDs	727,124	922,149	994,846	804,539
Special Revenue - Traffic Safety Fines	369,522	289,212	382,547	386,373
Transfer In - Redevelopment	75,000	75,000	75,000	-
Total Sources of Funding	\$ 27,276,108	\$ 26,775,349	\$ 25,599,196	\$ 26,983,492
Functional Distribution:				
Office of Chief	\$ 2,789,099	\$ 3,081,841	\$ 3,209,291	\$ 3,378,085
Field Services	12,981,363	13,105,993	12,375,677	13,044,847
Investigations Division	4,356,181	3,747,688	3,875,269	3,882,619
Administrative Svcs/Dispatch Division	3,070,035	2,963,606	2,629,486	3,413,500
Family Services Division	3,863,482	3,675,208	3,291,189	3,035,740
School Crossing Guards	194,878	183,668	188,593	199,009
Creekwalk	21,070	17,342	29,691	29,692
Total Distribution	\$ 27,276,108	\$ 26,775,349	\$ 25,599,196	\$ 26,983,492

*Net of concessions for FY 09/10.

Note:

Police grant programs are budgeted separately (both revenues and expenditures) when approved by the granting authority.



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FIRE DEPARTMENT

The Vacaville Fire Department (VFD) provides fire suppression, emergency medical services (EMS) for the City and surrounding areas, including advanced and basic life support (ALS and BLS) transport service. The Department also provides rescue, hazardous materials response, non-fire emergency response services, code enforcement, fire and life safety public education, construction plan review, construction inspection, and fire investigation services.

PERFORMANCE MEASURES

Emergency Response Time: In September of 2003, the City Council adopted a Fire Department emergency response performance measurement of arriving at emergency calls within 7 minutes of a call being answered by Dispatch, 90% of the time. This “Response Time” includes the time it takes for a dispatcher to process the call, emergency crews to be alerted and turnout, and travel time from the station to the scene of the emergency.

Percentage of first unit arrival time within 7 minutes

Goal	90%	
2012	80.2%	(1st quarter only)
2011	80.3%	
2010	80.4%	
2009	79.6%	
2008	76.6%	

Inspections: The Department’s current fire and life safety inspection performance measure states: “100% of all priority occupancies will be inspected annually and 25% of all other commercial occupancies will be inspected annually.” These inspections include those done by our prevention staff as well as over 300 assigned to suppression and EMS crew members. Due to limited staffing, the department was again unable to meet its goals. Statistics are presented on a calendar year basis.

	Priority Level	
	High	Non
Goal	100%	25%
2011	81%	0%
2010	98%	8%
2009	76%	16%

BUDGET HIGHLIGHTS

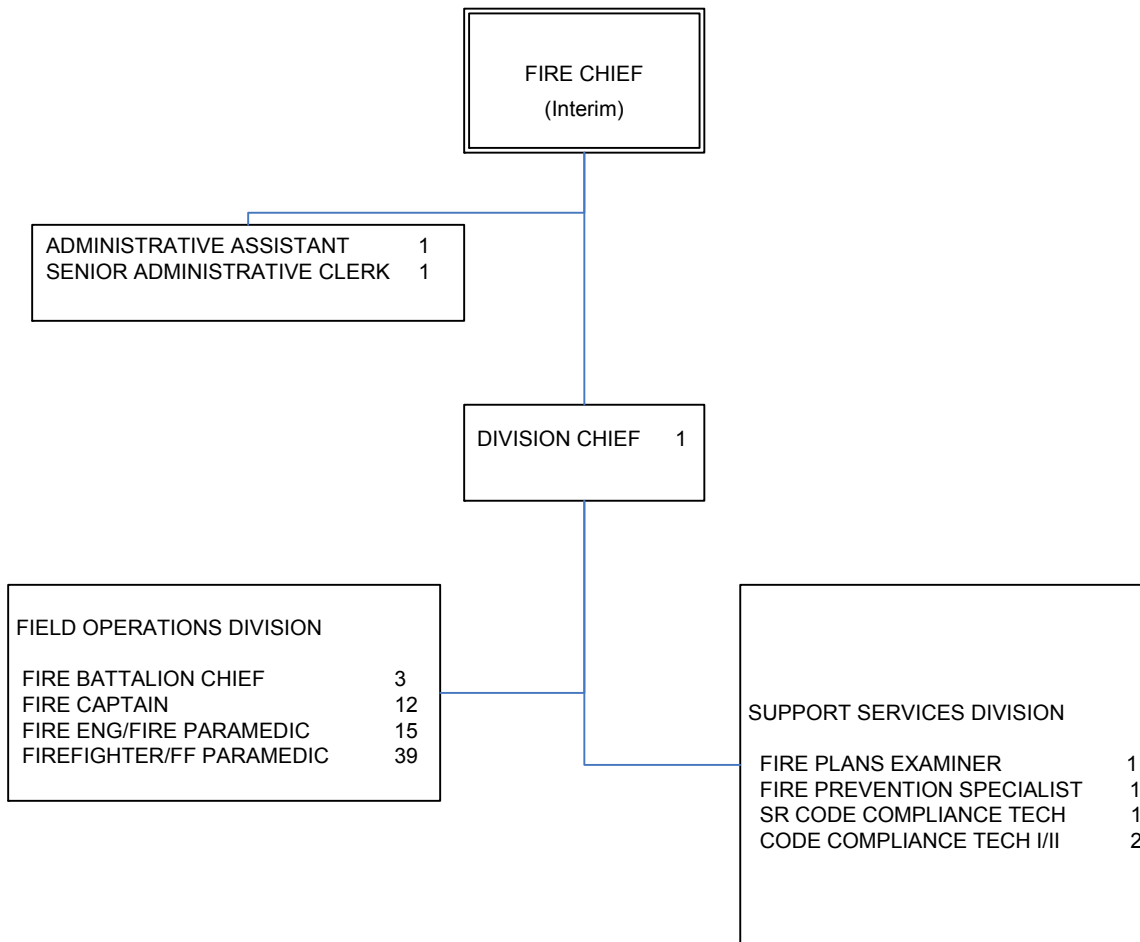
The Department continues to be challenged in maintaining efficient levels of emergency response and fire prevention services in the face of decreasing revenues and staffing vacancies.

Emergency call volume eased slightly in the last year, with the total number of fire and EMS incidents decreasing from 7880 in 2010 to 7784 in 2011. Medic 73 continues to be unstaffed almost daily, though the crew of Engine 73 is frequently assigned to cross-staff that unit when no other ambulances are available within the city. In 2011, Medic 73 responded to 78 calls for service, a number predicted to increase in the coming year due to an overall increase in incidents throughout the city.

Ongoing expenses related to Fire Department business are increasing at rates higher than the standard CPI. For instance, drugs for ALS patient care, EMS supplies and Nomex to make firefighters' turnout gear. All of these products have incurred major price increases within their industries in excess of the standardized CPI, while the services and supplies budgets have remained virtually static.

The department will be filling several vacancies this fiscal year that were caused by retirements in late 2011 and early 2012. Four firefighters and one firefighter paramedic will be hired, reducing the overall impact to the budget through the elimination of overtime costs associated with current employees filling those positions on a daily basis. This will re-establish a four person "buffer" which allows for vacation time and sick leave usage without causing the department to fall below its minimal daily staffing level.

FIRE DEPARTMENT



TOTAL FULLTIME POSITIONS 77



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City of Vacaville
 FY 2012-2013 Budget

FIRE DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 15,347,448	\$ 14,127,835	\$ 14,230,287	\$ 15,134,650
Overtime plus Offset*	533,196	764,981	464,651	459,056
Services and Supplies	473,685	497,367	549,717	587,385
Indirect Costs	730,235	786,685	883,567	949,468
One-time Costs	-	7,906	-	-
Technology Costs	75,160	155,288	104,245	106,255
Total Operating Expenditures	17,159,725	16,340,062	16,232,467	17,236,814
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 17,159,725	\$ 16,340,062	\$ 16,232,467	\$ 17,236,814
Source of Funding:				
General Fund - Discretionary Revenue	\$ 9,987,705	\$ 9,691,970	\$ 9,465,657	\$ 10,573,525
General Fund - Functional Revenue	279,176	255,720	250,000	204,000
Special Revenue - CFDs	773,886	922,149	994,846	804,539
EMS Revenue (taxes and chgs for svc)	6,118,958	5,470,224	5,521,965	5,654,750
Total Sources of Funding	\$ 17,159,725	\$ 16,340,062	\$ 16,232,467	\$ 17,236,814
Functional Distribution:				
Administration	\$ 571,967	\$ 583,307	\$ 358,724	\$ 433,535
Dispatch (20% of total dispatch)	422,755	440,276	402,521	425,465
Fire Prevention/Public Ed/Code	407,595	329,825	241,770	599,140
Fire Operations	7,016,752	6,504,422	8,382,751	8,738,880
Training	-	-	-	123,563
Emergency Medical Services	8,740,656	8,482,234	6,846,700	6,916,232
Total Distribution	\$ 17,159,725	\$ 16,340,062	\$ 16,232,467	\$ 17,236,814

*Offset is in actual, not adopted or projected budgets.



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COMMUNITY SERVICES DEPARTMENT

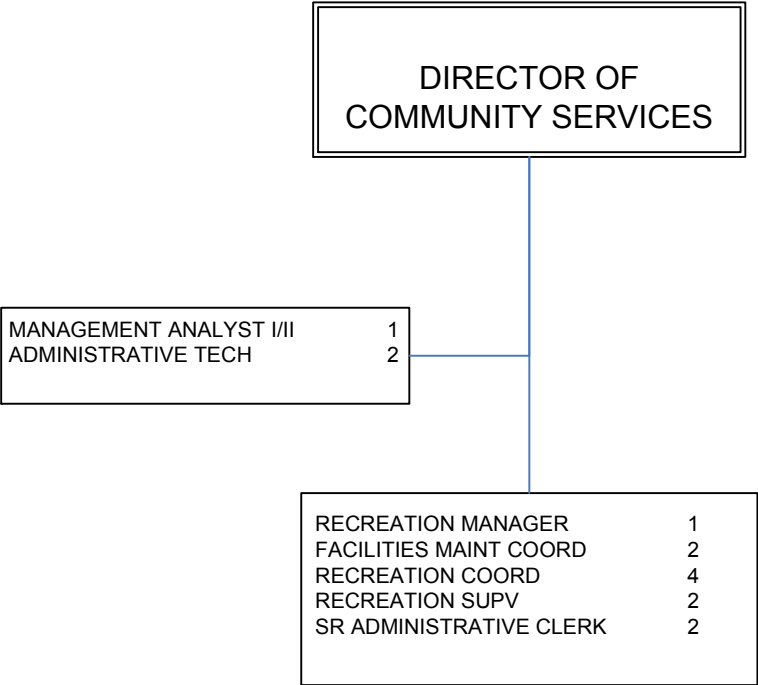
The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, and operates the City's community centers, performing arts theatre, senior center, and other community facilities. For budget purposes, the activities of the Community Services Department are grouped into three categories with different goals for cost recovery.

The highest cost recovery comes from *Programs*, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover their direct costs (e.g. staffing, supplies, and utilities), and to contribute toward the departmental and citywide overhead costs.

Next comes the *Facilities* category (buildings used for events, programs, and private rentals, including the Vacaville Performing Arts Theater, Ulatis Community Center, Three Oaks Community Center, McBride Center and Georgie Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues. These revenues will "sunset" in 2013.

The third category, *Social Services*, includes programs and activities for seniors, income eligible and at-risk youth, and receives a majority of its funding from General Fund discretionary revenues.

COMMUNITY SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 15

**City of Vacaville
FY 2012-2013 Budget**

COMMUNITY SERVICES DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,410,181	\$ 3,336,945	\$ 3,191,266	\$ 3,324,417
Overtime	3,582	5,089	6,729	6,352
Services and Supplies	1,641,135	1,495,956	1,572,526	1,596,962
Indirect Costs	462,158	451,380	541,238	516,639
One-time Costs	-	-	-	-
Technology Costs	56,087	58,083	74,699	118,811
Total Operating Expenditures	5,573,144	5,347,453	5,386,458	5,563,181
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 5,573,144	\$ 5,347,453	\$ 5,386,458	\$ 5,563,181
Source of Funding:				
General Fund - Discretionary Revenue	\$ 2,257,242	\$ 1,986,671	\$ 1,982,268	\$ 1,967,039
General Fund - Functional Revenue	3,215,902	3,260,782	3,404,190	3,596,142
Transfer In - Redevelopment	100,000	100,000	-	-
Total Sources of Funding	\$ 5,573,144	\$ 5,347,453	\$ 5,386,458	\$ 5,563,181
Functional Distribution:				
Community Services Administration	\$ 1,257,006	\$ 1,297,540	\$ 1,205,602	\$ 1,254,907
Programs:				
Adult Sports	238,117	248,832	251,564	264,718
Cultural Arts	57,547	84,211	55,639	59,940
Aquatics	263,422	234,692	287,974	294,327
Concessions	72,703	67,075	65,269	74,229
Tournaments	1,599	4,280	-	-
Gymnastics	208,653	277,936	252,986	278,578
Youth Sports	201,877	248,644	251,920	250,224
Nature & Environ Educ	30,133	-	-	-
Preschool	239,773	274,376	252,383	263,594
TGIFun	562,157	592,769	592,321	629,033
Special Events & Creekwalk	144,919	109,918	125,751	147,026
Special Interest	565	65,152	69,783	57,012
Facilities and Teens:				
Three Oaks Community Ctr	413,707	190,146	195,319	204,292
Ulatis Community Ctr	221,266	203,577	209,609	231,329
Performing Arts Theater	805,656	537,963	591,844	590,562
Sports Center	98,608	96,574	109,668	104,737
Teens	132,497	89,598	89,150	70,045
Graham Aquatic Center	251	192,800	247,273	233,282
Social Services:				
Senior Center	504,320	233,060	207,207	200,997
Senior Programs	3,335	177,383	198,184	216,293
Police Activities League	115,033	120,926	127,012	138,058
Total Distribution	\$ 5,573,144	\$ 5,347,453	\$ 5,386,458	\$ 5,563,181

Note: in FY10/11, facility and program budgets have been placed in separate accounts for the Senior Center and the Graham Aquatic Center.



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PUBLIC WORKS DEPARTMENT
Budget year 2012/13

The Department of Public Works is continuing to do its best to ensure that Vacaville is a community known as a "great place to live." The Department provides a wide range of services that directly affect the quality of life that Vacaville residents enjoy. To reinforce the City's effort to provide a good place for residents to live and businesses to grow, the Department commits to maintain and improve the City's infrastructure while serving the on-going needs of its customers.

The Department includes three divisions: Traffic Engineering, Maintenance, and Engineering Services. These divisions develop and maintain the infrastructure of the city including parks, streets, water transmission and distribution systems, sewer and storm drainage collection systems, transit, and traffic signals and signs.

The Engineering Services Division provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, and inspects public right-of-way construction for private developments. The Division also provides land development services with review and approval of subdivision maps, improvement plans, and preparation of benefit/assessment districts. Additionally, the Division is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, and FEMA floodplain management, and filing of construction plans for projects within the public right-of-way.

PERFORMANCE MEASURES

The Public Works Maintenance Division is continuing its effort to meet the needs, goals, and expectations of the Department and the City. These efforts have been hampered by ongoing reductions and freezes in staffing and services and supplies which have eroded the Division's ability to meet all of its performance measure goals.

Performance measures in the area of park maintenance were adopted in 1998. Current performance levels (calendar year 2011) for tasks associated with the Mode 2 standard of park maintenance are shown below.

Measure	Goal	Current
Percentage of parks maintained at a "Mode 2" level of service		
Mow weekly during growing season	95%	91%
Aerate turf at twice-yearly rate	95%	66%
Fertilize turf at twice-yearly rate	95%	89%
Prune tree and shrubs at Mode 2 level	95%	64%
Vandalism/Safety repairs within two working days	95%	100%

Performance measures and goals for the street maintenance related functions were adopted in 1999. Results for calendar year 2011 are shown below.

Measure	Goal	Current
Percentage of roadways maintained to rideability index of "good" to "excellent"	95%	59.6%
Percentage of potholes repaired within 5 working days of report	100%	72%

Measure	Goal	Current
Miles of streets prepared for resurfacing	25-30 miles	13.2%
Residential streets slurry sealed on a five year cycle	34.5	0%
Miles of arterials/collectors overlaid annually	2-3 mi	1.7 mi
Percentage of missing street sign replaced within five working days of report	100%	83%
Percentage of hazard complaint calls responded to with corrective action within 24 hours of report	100%	100%
Percentage of streetlight outages repaired within 10 working days of report (City owned lights only)	100%	67%
Public R.O.W weed abatement requests completed within two weeks of report	100%	100%
Percentage of school crosswalks repainted annually	100%	100%
Percentage of requests for sidewalk repair responded to with temporary repair within 10 working days of report	100%	96%
Amount of sidewalk repair performed annually (in square feet)	38,000	13,608
Amount of curb and gutter repaired annually (in linear feet)	3,000	1,228
Miles of major creek channel flows checked annually and cleared of major obstructions	24.01	100%
Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles	100%	100%

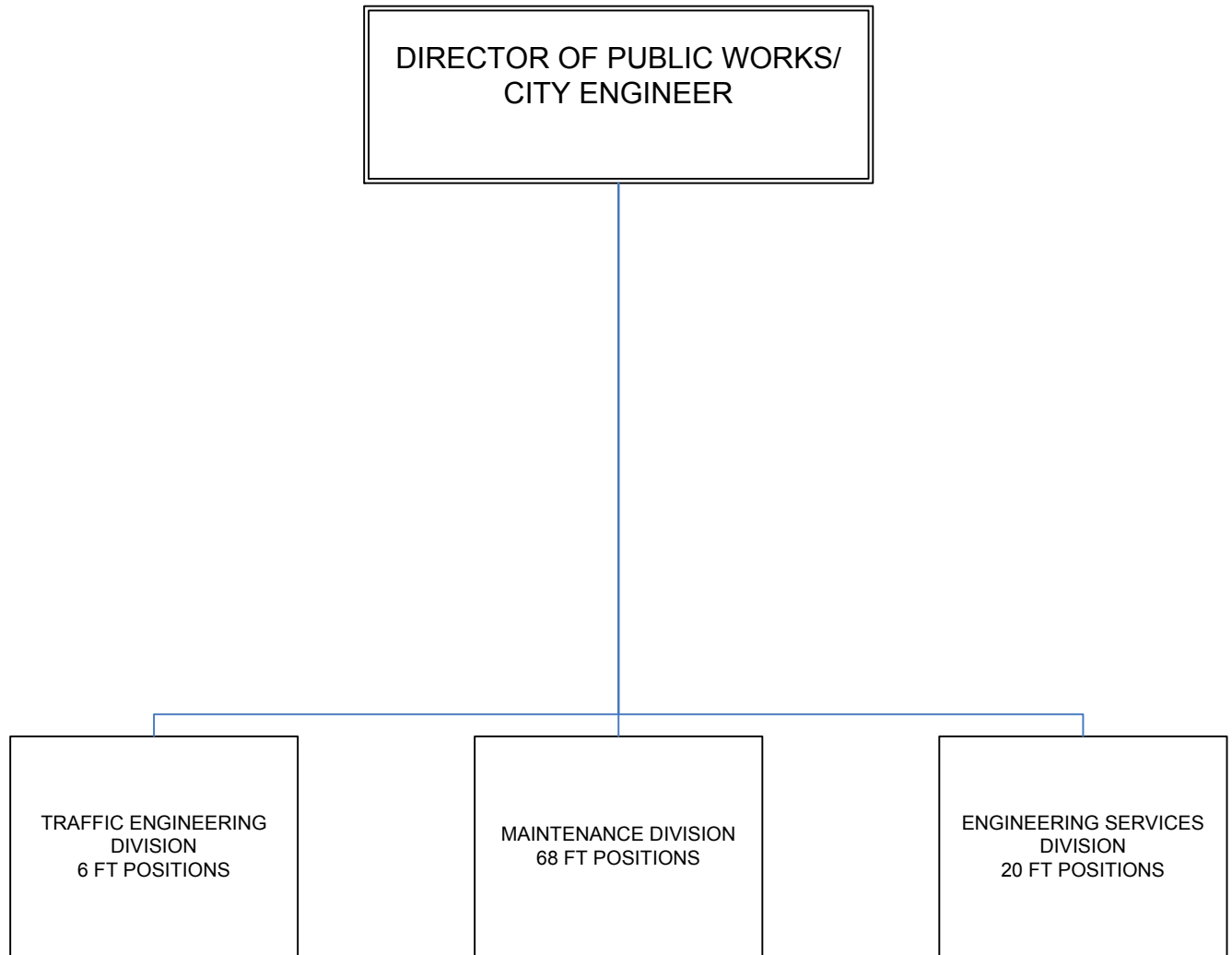
BUDGET HIGHLIGHTS

The Department of Public Works has implemented and experienced many changes and reductions in the past five years that will remain in place for the coming year. The Department has experienced a loss of 26.5 positions in its full-time workforce compared to FY 07/08. This is primarily due to the loss of staff from planned and early retirements. Additional reductions have included a significant decrease in the Department's Services and Supplies budget.

In addition to staffing and service and supply reductions, the shifting of gas tax revenues has greatly impacted the pavement condition of our roadway system. Over the last four years, \$750K per year has been shifted to fund street maintenance operations with an additional shift of \$750k in FY 09/10 that had been set aside to fund upcoming resurfacing projects. This followed the approximately \$1.75M that was shifted during the period of 2001 to 2004. This gas tax funding was historically dedicated to street resurfacing, and its continued loss will cause a drop in our Pavement Condition Index (PCI). The cost to maintain roads with a higher PCI is less expensive than reconstructing roads in poor condition. These challenges present a hurdle that the Division is attempting to meet.

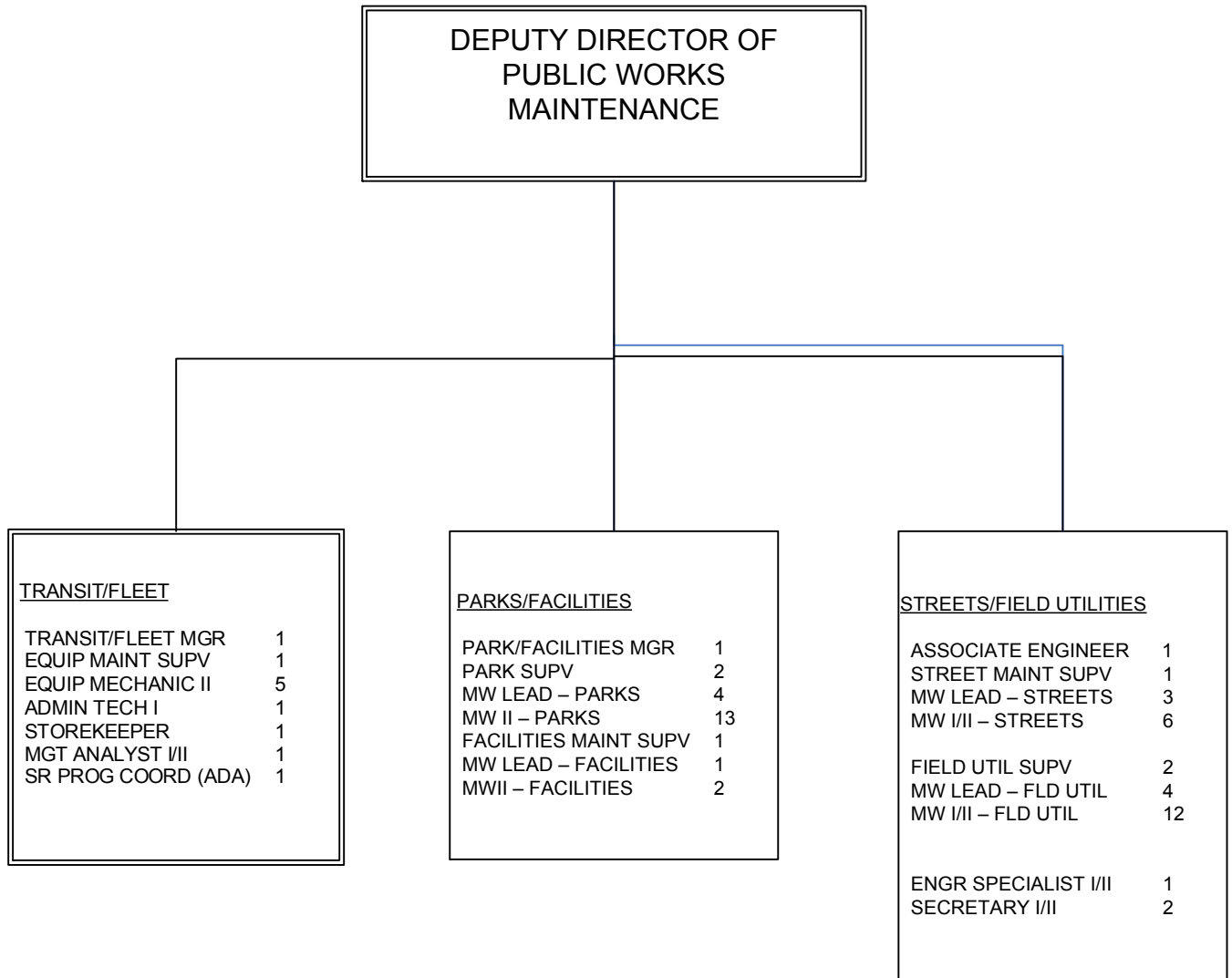
The FY 12/13 budget will include continued payments for the lease purchase of a loader and asphalt grinder for utility and street repairs. Funds will come primarily from utilities/general fund and gas tax revenues. The Department is proposing reductions in specific performance measures for Streets and Parks Maintenance based upon available funding, resources and Council priorities.

PUBLIC WORKS DEPARTMENT



TOTAL FULLTIME POSITIONS 95

**PUBLIC WORKS
DEPARTMENT**
Maintenance Division



TOTAL FULLTIME POSITIONS 68

**City of Vacaville
FY 2012-2013 Budget**

PUBLIC WORKS DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 3,191,349	\$ 2,732,781	\$ 2,635,400	\$ 2,971,901
Overtime	23,287	39,727	65,295	68,540
Services and Supplies	1,742,802	1,369,234	1,311,205	1,310,425
Indirect Costs	538,617	990,182	1,068,125	1,007,453
One-time Costs	390	390	-	-
Technology Costs	52,538	52,655	82,735	105,468
Total Operating Expenditures	5,548,982	5,184,969	5,162,760	5,463,787
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 5,548,982	\$ 5,184,969	\$ 5,162,760	\$ 5,463,787

Source of Funding:

General Fund - Discretionary Rev	\$ 4,023,071	\$ 3,735,524	\$ 3,584,989	\$ 4,022,001
General Fund - Functional Rev	33,990	25,210	30,927	32,691
Special Revenue - Gas Tax	1,491,921	1,424,235	1,546,844	1,409,095
Total Sources of Funding	\$ 5,548,982	\$ 5,184,969	\$ 5,162,760	\$ 5,463,787

Functional Distribution:

Administration	\$ 371,180	\$ 343,966	\$ 258,510	\$ 263,105
Traffic Engineering	643,589	484,515	788,579	858,351
Street Maintenance	2,140,461	2,108,171	2,033,238	2,160,034
Traffic Safety	586,987	556,466	243,108	240,111
Concrete Maintenance	267,376	226,716	260,510	283,183
Storm Drainage	222,572	223,334	280,142	290,349
Public Buildings	688,536	637,103	614,034	656,601
Solid Waste Programs	140,380	125,655	115,657	116,936
Central Stores	165,321	153,984	157,759	159,741
ADA Title II Compliance*	-	-	48,328	72,481
Custodial Maintenance	322,580	325,060	362,895	362,895
Total Distribution	\$ 5,548,982	\$ 5,184,969	\$ 5,162,760	\$ 5,463,787

* ADA was formerly part of the City Manager's Office



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City of Vacaville
 FY 2012-2013 Budget

PARKS MAINTENANCE DIVISION
 PUBLIC WORKS DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,206,582	\$ 1,142,920	\$ 1,126,742	\$ 1,161,713
Overtime	20,785	41,513	9,857	14,356
Services and Supplies	407,998	435,911	570,822	550,556
Indirect Costs	416,621	434,980	429,070	451,290
One-time Costs	61,720	240	(11,881)	-
Technology Costs	-	-	-	-
Total Operating Expenditures	2,113,706	2,055,564	2,124,610	2,177,915
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 2,113,706	\$ 2,055,564	\$ 2,124,610	\$ 2,177,915
Source of Funding:				
General Fund - Discretionary Rev	\$ 1,623,356	\$ 1,546,402	\$ 1,592,485	\$ 1,669,779
General Fund - Functional Rev	465,350	484,162	507,125	508,136
Transfer In - Redevelopment	25,000	25,000	25,000	-
Total Sources of Funding	\$ 2,113,706	\$ 2,055,564	\$ 2,124,610	\$ 2,177,915
Functional Distribution:				
Parks Administration	\$ 300,842	\$ 276,280	\$ 303,195	\$ 311,103
Parks and Grounds, North	802,274	649,832	654,254	514,823
Parks and Grounds, South	514,117	539,088	442,856	584,124
Keating Park	176,863	188,324	152,500	159,806
Ballfield Marking	14,512	15,217	27,342	28,244
Creekwalk/Town Square	62,074	66,365	80,403	87,276
Open Space/Weed Abatement	17,549	29,411	41,845	41,845
Pena Adobe/Lagoon Valley	102,614	138,630	162,059	173,887
Tree Maintenance	27,216	39,268	43,152	43,152
Al Patch Park	95,645	113,150	217,004	233,654
Total Distribution	\$ 2,113,706	\$ 2,055,564	\$ 2,124,610	\$ 2,177,915



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**City of Vacaville
FY 2012-2013 Budget**

**LIGHTING & LANDSCAPING DISTRICTS
PUBLIC WORKS DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,288,220	\$ 1,310,704	\$ 1,398,610	\$ 1,472,137
Overtime	19,374	25,115	-	
Services and Supplies	523,414	655,248	910,927	1,166,645
Indirect Costs	513,725	456,077	186,057	202,591
Contribs to Cap. Improv. Fund	817,362	530,754	793,790	377,491
Contribs to Reserve	-	-	-	-
Total Operating Expenditures	3,162,096	2,977,898	3,289,384	3,218,864
Internal Cost Allocation	135,194	129,921	126,654	126,997
Net Operating Expenditures	\$ 3,297,290	\$ 3,107,819	\$ 3,416,038	\$ 3,345,861

Source of Funding:

General Fund - Discretionary Rev	\$ 441,983	\$ 441,983	\$ 441,983	\$ 341,983
Special Revenues - L&L Assessments	2,816,178	2,512,492	2,458,234	2,568,118
Special Rev - Use of Reserve Funds	39,129	153,344	515,821	435,760
Total Sources of Funding	\$ 3,297,290	\$ 3,107,819	\$ 3,416,038	\$ 3,345,861

Functional Distribution:

Patwin Park	\$ 70,931	\$ 53,214	\$ 55,779	\$ 47,617
Vaca Valley Industrial Pk SBL	29,861	38,178	36,214	29,014
Vaca Valley Business Pk SBL	(10,148)	4,284	18,539	5,039
Nelson Park	52,024	53,911	52,008	64,952
Willows/Gramercy Park	34,610	33,479	42,557	55,639
Alamo Creek Park	92,625	106,511	102,034	103,095
Fairmont Beelard Park	65,469	53,420	48,892	40,561
Padan Park	82,319	87,430	63,095	56,880
Cambridge Park	55,965	45,287	53,641	57,861
Trower Park	50,331	41,898	46,920	38,598
North Orchard Park	81,097	95,527	64,119	57,866
Andrews Park	83,794	107,569	88,653	88,384
Ridgeview Zone (SBL/Park)	207,922	188,621	215,399	202,578
Browns Valley Zone (SBL/Park)	175,793	195,907	218,803	183,669
Gentry Meadowlands SBL	39,374	36,859	40,658	48,858
Country Village SBL	22,349	20,655	22,575	27,139
Prairie Rose SBL	32,552	50,613	33,948	33,920
Stonegate SBL	75,370	81,867	78,599	92,099
Regency Zone (SBL/Cooper Park)	143,233	125,636	125,295	144,139
Hawkins (Valley Oak) Park	93,303	43,456	79,409	66,559
Gentry Meadowlands Park	119,451	93,912	148,370	112,738
Orange Tree Business Park SBL	47,409	120,098	100,442	78,242
Stonegate/Regency DB	14,017	6,876	11,342	22,742

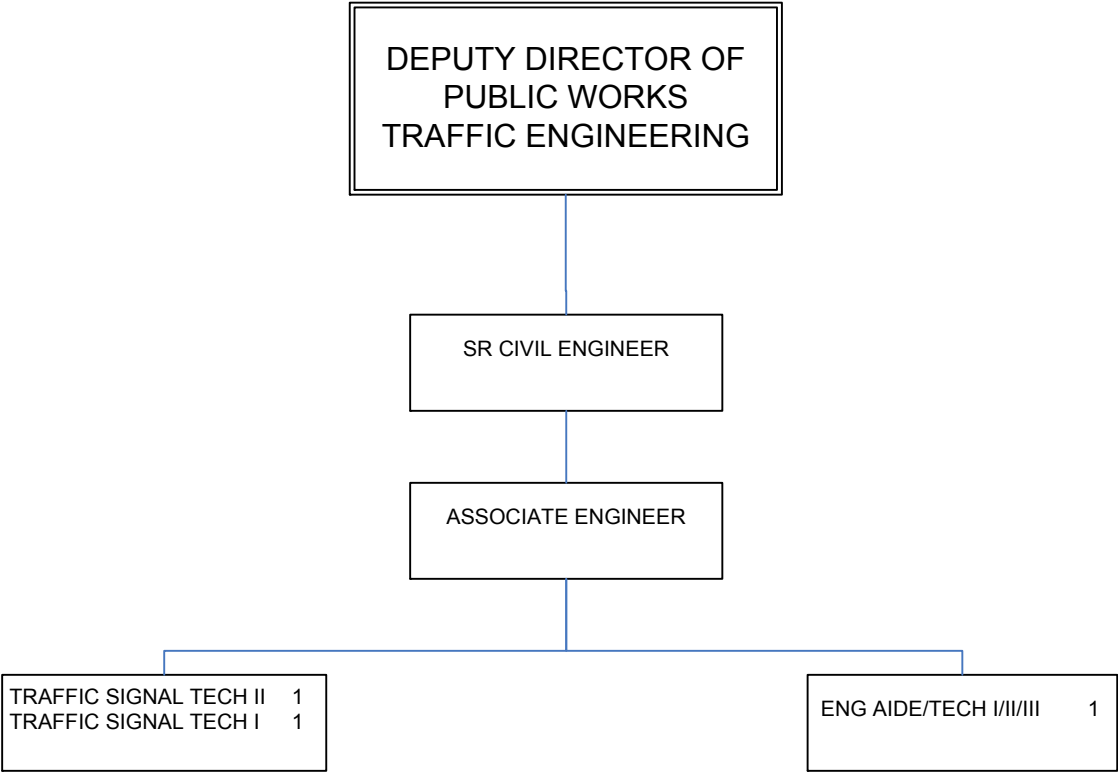
Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Vaca Valley Business Drainage	879	153	1,393	1,434
Vaca Valley Industrial Drainage	(196)	6,100	9,480	15,480
Functional Distribution:				
Auto Mall SBL	\$ 14,574	\$ 2,494	\$ 22,121	\$ 7,621
Interchange BP SBL	20,869	5,732	24,126	12,126
Royal Cathay SBL	6,940	7,159	13,053	9,053
Community Ctr SBL	25,689	19,977	22,736	21,216
Community Center NP	29,558	34,769	33,175	29,651
Southwood Park	57,620	50,425	49,971	47,038
Stonegate Park	110,059	60,409	101,901	98,301
Country Village/Prairie Rose DB	34,403	6,768	44,860	41,454
Downtown Landscaping	96,234	78,816	98,835	80,635
Spring Lane SBL	2,598	2,140	2,537	2,755
Burton Estates SBL	7,196	3,609	4,914	4,888
Vacaville Business Park SBL	28,166	21,582	30,168	20,168
Arlington Community Park	120,402	138,699	119,564	120,206
Fairmont Beelard SBL	8,686	6,344	9,191	12,328
Pheasant Country Park	61,230	54,781	58,451	58,772
Southwood SBL	2,314	2,354	2,796	2,861
Vacaville Bus Park Drn	12,254	35,881	31,961	49,061
Interchange Bus Park DB	358	3,484	4,822	8,322
Cambridge SBL	18,291	7,214	10,823	11,138
Allison/Ulatis Median SBL	96,255	32,011	123,499	38,939
Auto Mall LT	1,163	2,890	1,407	1,907
Interchange LT	4,947	4,712	4,812	4,951
Vacaville Bus Park LT	10,110	7,405	(856)	20,044
Royal Cathay LT	1,604	1,999	1,328	2,228
Cannon Station SBL	37,185	50,350	52,291	47,288
Cannon Station Park	159,952	90,352	126,596	110,540
Nelson SBL	2,675	2,966	4,338	4,506
Theatre Landscaping (Basic SBL)	6,986	4,577	8,621	10,522
Allison/Ulatis LT	18,808	20,722	18,803	19,353
Vaca Valley Bus. Pk II SBL	-	-	-	-
Vaca Valley Bus. Pk DB	31,330	86,550	41,238	64,076
Vaca Valley Bus. Pk LT	8,677	3,613	3,492	3,591
Petco/I80 SBL	1,133	2,601	1,458	2,458
Crestgate Cove SBL	22,095	20,431	15,050	12,050
Cooper Buffer SBL	18,017	17,065	19,677	25,677
Normandy Meadows NP	15,895	9,164	14,789	15,563
Granada Lane SBL	3,378	3,666	2,347	2,415
Orange Drive MN	2,021	2,701	2,796	2,242
Orange Drive LT	4,694	3,639	4,759	4,896
Countrywood SBL	30,601	18,435	23,418	24,103
Skyview SBL	25,909	24,329	17,588	18,101
Laurel Woods SBL	28,796	20,450	15,417	24,840
Laurel Woods DB	7,615	31,045	5,212	(4,788)
North Village SBL	56,026	68,791	67,278	92,799
North Village OS	-	-	-	-
Vaca Valley Bus Pk II-LT	7,780	15,540	6,342	6,530
Functional Distribution:				

Account Description	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13
	Actual	Actual	Adjusted Budget	Proposed Budget
Middle Horse Creek DR	\$ 11,268	\$ 790	\$ 15,934	\$ 20,434
Costco LT	4,789	2,648	6,263	3,873
Costco SBL	2,204	5,892	10,851	7,566
Hampton Park LT	12,428	947	1,370	1,409
Quinn Rd LT	1,716	853	1,411	1,861
North Village DB	9,860	15,662	16,138	29,053
North Village LT	31,875	18,778	18,412	24,143
Alamo Place LT	7,788	(1,686)	13,208	7,208
Alamo Place DR	7,585	8,790	8,819	15,319
Majestic Oak SBL	9,051	6,574	14,209	8,036
Majestic Oak LT	1,878	994	1,837	3,237
Majestic Oak DR	8,152	5,423	8,109	16,109
Villages on Vine SBL	16,285	9,065	24,522	14,122
Villages on Vine LT	3,812	3,133	6,124	6,342
Villagio LT	1,725	(54)	968	1,918
Nob Hill LT	106	181	-	-
Villagio SBL	13,685	12,574	22,942	25,242
Portofino SBL	-	156	7,567	4,356
Amber Ridge SBL	11,989	7,695	10,060	7,260
Portofino LT	4,310	5,908	2,933	4,933
Maplewood SBL	13,201	9,172	21,525	4,776
Maplewood LT	3,814	8,435	3,343	5,843
Maplewood DR	4,410	5,480	4,419	9,819
Meadowood SBL	-	683	5,560	5,663
Meadowood LT	3,602	8,061	1,882	5,882
Southtown SBL	-	956	4,200	39,798
Southtown LT	24,196	32,710	31,144	18,184
Southtown NP	10,000	-	-	54,616
Cheyenne SBL	8,566	7,010	-	-
Cheyenne LT	18,876	12,002	17,240	2,646
Ventana SBL	13,763	4,430	10,304	5,304
Southtown DB	761	25,511	4,252	12,052
Cheyenne OS	10,054	21,454	6,732	23,020
Cheyenne DB	3,568	6,553	3,536	13,959
Vine Meadows LT	-	-	-	-
Vine Meadows DR	-	-	-	-
Sterling Chateau #2	364	2,682	294	1,444
Sterling Chateau #3	239	1,420	420	670
Stratton Estates OS	5,215	2,042	1,320	2,647
Ivywood OS	-	-	-	1,800
Nob Hill OS	545	3,861	752	774
Nut Tree Project SBL	85,918	58,849	64,356	41,787
Nut Tree Project LT	8,105	9,476	9,279	13,278
Aldridge Road SBL	160	2,607	7,934	11,967
Total Distribution	\$ 3,297,290	\$ 3,107,819	\$ 3,416,038	\$ 3,345,861



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PUBLIC WORKS
DEPARTMENT
Traffic Engineering



TOTAL FULLTIME POSITIONS 6



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**City of Vacaville
FY 2012-2013 Budget**

**TRANSIT OPERATIONS
PUBLIC WORKS DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 238,940	\$ 229,900	\$ 249,162	\$ 240,841
Overtime	606	219	-	-
Services and Supplies	1,461,092	1,550,258	1,717,585	1,747,233
Indirect Costs	279,284	395,303	288,944	362,470
One-time Costs	-	-	-	-
Technology Costs	9,816	9,816	16,567	20,485
Total Operating Expenditures	1,989,738	2,185,496	2,272,258	2,371,029
Internal Cost Allocation	57,466	53,559	57,333	45,911
Net Operating Expenditures	\$ 2,047,204	\$ 2,239,055	\$ 2,329,591	\$ 2,416,940
Source of Funding:				
Transportation Development Act (TDA)	\$ 721,020	\$ 811,393	\$ 892,778	\$ 1,042,380
Federal Transit Administration (FTA)	933,460	913,434	969,300	974,851
Fairbox Revenue	353,837	359,305	335,416	399,710
Intercity Taxi Service	19,707	141,206	116,836	-
Advertising Revenue	19,180	13,717	15,261	-
Total Sources of Funding	\$ 2,047,204	\$ 2,239,055	\$ 2,329,591	\$ 2,416,940
Functional Distribution:				
Fixed Route - City Coach/SRTP	\$ 1,454,284	\$ 1,403,450	\$ 1,512,989	\$ 1,797,856
Special Services -Taxi/Paratransit	575,313	618,638	660,820	619,083
Intercity Taxi Service	17,607	216,966	155,782	-
Total Distribution	\$ 2,047,204	\$ 2,239,055	\$ 2,329,591	\$ 2,416,940



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ENGINEERING SERVICES DIVISION

The Engineering Services Division of the Public Works Department provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, and inspects public right-of-way construction for private developments. In addition, the Division is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, and filing of construction plans for projects within the public right-of-way. The Engineering Services Division is comprised of three sections: Administrative Support, Design, and Construction Administration.

PUBLIC WORKS
DEPARTMENT
Engineering Services



DESIGN	
SR CIVIL ENGINEER	1
JR/ASST/ASSOC ENG	5
ENG AIDE/TECH I/II/III	1
SR. ENGINEERING DESIGNER	1

ADMINISTRATION	
MGT ANALYST II	1
SR SECRETARY	1
SECRETARY I/II	2

LAND DEV/CONSTRUCTION	
SR CIVIL ENGINEER	1
ENGR SPECIALIST I/II	1
JR/ASST/ASSOC ENG	1
PW CONST INSPECTOR II	3
CONTRACT COMPL SPEC II	1

TOTAL FULLTIME POSITIONS 20

City of Vacaville
 FY 2012-2013 Budget

ENGINEERING SERVICES
 PUBLIC WORKS DEPARTMENT

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 1,399,368	\$ 1,598,620	\$ 2,551,216	\$ 2,799,936
Overtime	1,818	3,561	1,800	1,800
Services and Supplies	73,528	204,522	155,620	138,207
Indirect Costs	85,663	99,484	125,606	116,501
One-time Costs	-	-	-	-
Technology Costs	42,447	28,284	38,154	57,378
Total Operating Expenditures	1,602,824	1,934,471	2,872,396	3,113,822
Internal Cost Allocation	394,998	368,138	394,077	394,077
Net Operating Expenditures	\$ 1,997,822	\$ 2,302,609	\$ 3,266,473	\$ 3,507,899
Source of Funding:				
Transfer In - General Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Transfer In - Redevelopment	20,000	20,000	20,000	-
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees (TSM)	181,903	315,531	211,614	222,057
Special Fund Revenue	1,745,919	1,917,078	2,984,859	3,235,842
Total Sources of Funding	\$ 1,997,822	\$ 2,302,609	\$ 3,266,473	\$ 3,507,899
Functional Distribution:				
Engineering & Inspection Services	\$ 1,815,919	\$ 1,987,077	\$ 3,054,859	\$ 3,285,843
Transportation Systems Mgt	181,903	315,531	211,614	222,057
Total Distribution	\$ 1,997,822	\$ 2,302,609	\$ 3,266,473	\$ 3,507,899



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**City of Vacaville
FY 2012-2013 Budget**

**DEVELOPMENT ENGINEERING
PUBLIC WORKS DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 116,825	\$ 111,282	\$ 131,101	\$ 142,006
Overtime	-	-	3,214	3,214
Services and Supplies	22,055	28,834	39,320	40,303
Indirect Costs	4,992	30,195	7,661	7,661
One-time Costs	-	-	-	-
Technology Costs	2,871	2,871	2,871	2,871
Total Operating Expenditures	146,743	173,182	184,167	196,055
Internal Cost Allocation	26,552		26,490	26,490
Net Operating Expenditures	\$ 173,295	\$ 173,182	\$ 210,657	\$ 222,545

Source of Funding:

Development Related Fund Revenue	\$ 219,013	\$ 147,081	\$ 175,000	\$ 175,000
Other - Devel - Related Fund Balance	(45,718)	26,101	35,657	47,545
Total Sources of Funding	\$ 173,295	\$ 173,182	\$ 210,657	\$ 222,545

Functional Distribution:

Development Engineering	\$ 173,295	\$ 173,182	\$ 210,657	\$ 222,545
Total Distribution	\$ 173,295	\$ 173,182	\$ 210,657	\$ 222,545



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UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water and collects, treats, and environmentally disposes of wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities is regulated through permits issued by the California Department of Public Health and the State of California's Central Valley Regional Water Quality Control Board (Regional Board), respectively. These two agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

BUDGET HIGHLIGHTS

The largest impact to the Utilities Department wastewater budget continues to be the April 2008 permit for the Easterly Wastewater Treatment Plant. This permit added new treatment requirements which necessitate costly improvements to the Easterly Plant. The Regional Board also issued the City a Time Schedule Order which requires nitrate reduction facilities to be operating prior to April 2013 and tertiary level treatment and blending elimination facilities to be operating by April 2015.

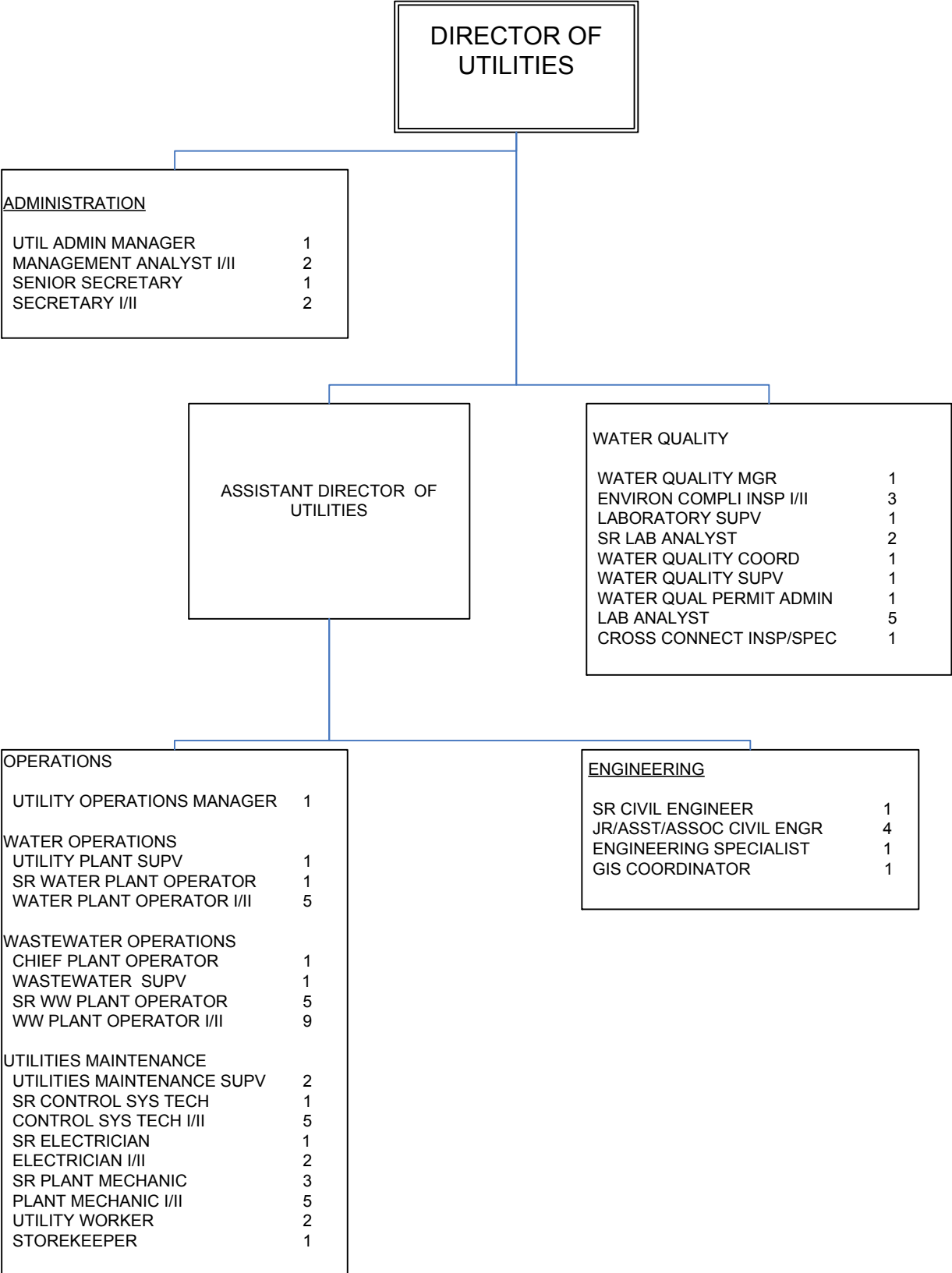
To address the wastewater permit requirements and the Time Schedule Order, in May 2009 the City Council selected and authorized a project alternative (Tertiary Project) at a cost of \$150 million. Since that time, the Utilities Department has acquired State Revolving Fund low-interest financial assistance and is currently constructing required improvements. March 1, 2012 marked the third of four 15% wastewater rate increases, with one additional 7.5% increase in 2013/14, needed to qualify for the financing and to provide the upfront costs of designing the plant improvements.

Operating expenses continue at a reduced amount through bargaining unit concessions and through overtime reduction. Revenues are on the rise and the Wastewater Working Capital Balance is projected to be in a positive position by the start of Fiscal Year 2012/13.

As for the Utilities Department water budget, March 1, 2012 marks the sixth year of an eight year adopted water rate increase (four years at 9.5% and four subsequent years at 3.5%). Due to weather conditions, the economic downturn, and the overall utility rate increases, water demand has dropped by approximately 18% over the past three years resulting in reduced revenues. Operating expenses are reduced through bargaining unit concessions and through the reduction in chemicals and electricity, a result of treating less water. Unfortunately the annual net operating balance remains negative. The Department has adjusted revenue and expense projections and a Water Rate Study is currently being performed, to be completed by summer of 2012. The Study will be reviewed with City Council, including an evaluation of alternatives and recommendations to eliminate this growing deficit.

The proposed FY2012/2013 operating budget for the Utilities Department contains no augmentations to equipment or supplies. However, wastewater revenue projections and expenditures within this budget incorporate the proposed wastewater rate increase and continued implementation of the Tertiary Project financing plan and project transfers. Three replacement vehicles will be purchased using funds that have already been set aside in the Equipment Replacement Fund.

UTILITIES DEPARTMENT



TOTAL FULLTIME POSITIONS 77

**City of Vacaville
FY 2012-2013 Budget**

**WATER UTILITY
UTILITIES DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 4,377,057	\$ 4,636,313	\$ 4,632,119	\$ 4,850,298
Overtime	145,120	164,179	154,230	162,230
Services and Supplies	4,648,457	4,623,600	4,797,447	4,906,095
Indirect Costs	1,199,710	1,294,321	1,132,007	1,227,954
One-time Costs	659	-	-	-
Technology Costs	6,272	4,134	7,346	9,045
Total Operating Expenditures	10,377,275	10,722,547	10,723,149	11,155,622
Transfer to Facility Replacement	770,264	1,304,749	1,610,000	1,612,000
Measure G	1,590,738	1,656,231	1,710,739	1,747,274
Internal Cost Allocation/Bad Debt Exp	1,183,763	1,230,610	1,201,334	1,141,334
Net Operating Expenditures	\$ 13,922,040	\$ 14,914,137	\$ 15,245,222	\$ 15,656,230
Source of Funding:				
Enterprise Fund Revenue	\$ 13,306,484	\$ 14,071,228	\$ 15,126,571	\$ 15,182,114
Use of (Contrib To) Fund Balance	615,556	842,909	118,651	474,116
Total Sources of Funding	\$ 13,922,040	\$ 14,914,137	\$ 15,245,222	\$ 15,656,230
Functional Distribution:				
Water Supply and Production	\$ 3,915,164	\$ 4,084,983	\$ 4,163,335	\$ 2,430,554
Water System Administration	-	-	-	1,934,581
Transmission and Distribution	1,663,083	1,679,007	1,600,226	1,650,740
Customer Services: Field Service	378,959	407,858	398,360	392,113
NBR Treatment Plant	2,649,293	2,600,730	2,764,927	2,834,050
Utilities Maintenance	1,094,776	1,098,394	1,140,247	1,183,486
Water Conservation Program	19,894	62,895	40,000	41,000
Backflow Repair/Maint	183,476	220,223	213,734	219,956
Water Quality Laboratory	304,143	340,901	337,167	339,482
Equipment Repair and Maint	142,052	152,403	-	-
Engineering Services	26,436	32,467	65,153	68,458
Transfer to Facility Replacement	770,264	1,347,433	1,610,000	1,612,000
Cost Distributions/Bad Debt Exp	1,183,763	1,230,610	1,201,334	1,202,534
Excise Taxes (Measure G)	1,590,738	1,656,231	1,710,739	1,747,274
Total Distribution	\$ 13,922,040	\$ 14,914,137	\$ 15,245,222	\$ 15,656,230



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**City of Vacaville
FY 2012-2013 Budget**

**SEWER UTILITY
UTILITIES DEPARTMENT**

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 6,950,616	\$ 7,348,517	\$ 7,855,538	\$ 8,181,739
Overtime	400,712	154,947	255,665	255,165
Services and Supplies	3,007,488	2,745,144	3,346,769	3,458,698
Indirect Costs	2,367,320	2,420,029	2,075,009	2,256,832
One-time Costs	4,865	27,165	4,500	19,500
Technology Costs	56,444	57,741	82,965	127,856
Total Operating Expenditures	12,787,445	12,753,543	13,620,446	14,299,790
Transfer to Facility Replacement Measure G	3,381,547	3,615,476	3,667,000	9,248,000
Internal Cost Allocation/Bad Debt	2,603,274	2,843,340	2,830,000	3,017,000
	1,538,652	1,549,511	1,580,634	1,440,634
Net Operating Expenditures	\$ 20,310,918	\$ 20,761,870	\$ 21,698,080	\$ 28,005,424
Source of Funding:				
Enterprise Fund Revenue	\$ 19,612,823	\$ 22,979,586	\$ 25,921,000	\$ 32,383,000
Use of (Contrib To) Fund Balance	698,095	(2,217,716)	(4,222,920)	(4,377,576)
Total Sources of Funding	\$ 20,310,918	\$ 20,761,870	\$ 21,698,080	\$ 28,005,424
Functional Distribution:				
Easterly Treatment Plant	\$ 5,228,324	\$ 4,892,029	\$ 5,403,263	\$ 5,408,933
Industrial Treatment Plant	(473)	19,787	-	-
System Maintenance	1,577,446	1,726,257	1,628,650	1,642,938
System Administration	1,715,475	1,828,799	1,993,381	2,278,921
Utilities Maintenance	2,410,038	2,183,041	2,603,461	2,701,103
Water Quality Laboratory	715,082	801,879	933,555	960,225
Source Control	579,043	698,599	873,324	770,714
Sludge Disposal	-	-	-	160,000
Easterly Permitting	71,377	75,450	75,333	121,471
Cogeneration	593	-	1,750	-
Equipment Repair & Maintenance	450,566	469,381	-	-
Engineering Services	39,974	48,702	97,729	102,686
Transfer to Facility Replacement	3,381,547	3,615,476	3,667,000	9,248,000
Cost Distributions/Bad Debt/Debt Exp	1,538,652	1,559,127	1,590,634	1,593,435
Excise Taxes (Measure G)	2,603,274	2,843,340	2,830,000	3,017,000
Total Distribution	\$ 20,310,918	\$ 20,761,867	\$ 21,698,080	\$ 28,005,424



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NON-DEPARTMENTAL

The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and A BAG; animal shelter costs; utilities costs not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget includes a \$150,000 contribution to the library (allocated from Measure I revenues).

BUDGET HIGHLIGHTS

The proposed FY 12/13 budget includes \$226,000 for the Motorola radio system contract and the maintenance of the Butcher road tower site lease, and \$425,000 in County property tax administration fees. Also budgeted is \$600,000 for animal control and animal sheltering services. The non-recurring expenditure budget for the coming year includes \$180,000 County election costs for the November election. This figure is based on a cost of \$4 per voter; however, that cost may increase to \$5. In addition, for each measure the City places on the ballot, such as for the continuation of Measure I, there is a charge of \$0.50 per voter. This budget also includes \$50,000 for graffiti abatement, previously funded by Redevelopment, and \$15,500 for an ADA compliant pool lift, as required by law, at the Graham Aquatic Center.

Prior to the economic downturn, General Fund equipment replacement had been funded at \$300,000 per year. The transfers were stopped in FY07/08. The few equipment purchases that have been made have been by using fund balance for lease payments. The fund cannot sustain additional payments, so this year, \$50,000 has been budgeted for the lease purchase of replacement vehicles. As with the City's infrastructure, the vehicle fleet is aging and it is in the City's best interest to replace at least a few vehicles.



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City of Vacaville
 FY 2012-2013 Budget

NON-DEPARTMENTAL

Account Description	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$ 743	\$ (1,197)	\$ -	\$ -
Services and Supplies	1,267,835	1,130,838	1,426,948	1,315,258
Indirect Costs	660,168	626,655	644,544	656,597
One-time Costs	56,909	207,027	95,041	775,500
Technology Costs	23,407	26,449	34,115	51,003
Total Operating Expenditures	2,009,062	1,989,772	2,200,648	2,798,358
Internal Cost Allocation	-	-	-	-
Net Operating Expenditures	\$ 2,009,062	\$ 1,989,772	\$ 2,200,648	\$ 2,798,358

Source of Funding:

General Fund - Discretionary Rev	\$ 2,009,062	\$ 1,989,772	\$ 2,200,648	\$ 2,798,358
Total Sources of Funding	\$ 2,009,062	\$ 1,989,772	\$ 2,200,648	\$ 2,798,358

Functional Distribution:

Non-Departmental - General	\$ 1,663,063	\$ 1,679,211	\$ 1,824,598	\$ 2,422,308
Radio System*	195,999	160,562	226,050	226,050
Library subsidy	150,000	150,000	150,000	150,000
Total Distribution	\$ 2,009,062	\$ 1,989,773	\$ 2,200,648	\$ 2,798,358



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INTERNAL SERVICE FUNDS



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INTERNAL SERVICE FUNDS

GENERAL LIABILITY AND WORKERS' COMPENSATION SELF-INSURANCE PROGRAMS

The City's various property and casualty insurance programs are consolidated into one Internal Service Fund. This fund includes the following insurance coverages:

- General and Automobile Liability;
- Automobile Physical Damage;
- All-Risk Major Property (excluding flood and earthquake);
- Boiler and Machinery, and
- Crime/Faithful Performance of Duty;

Most of the above insurance coverages are obtained through the City's participation as a member of the California Joint Powers Risk Management Authority (CJPRMA).

The City provides workers' compensation benefits to injured workers in accordance with the State of California Labor Code. The City is self-insured under a certificate of consent issued by the State of California Department of Industrial Relations. The City pays for the first \$350,000 of any one occurrence. The City obtains excess workers' compensation coverage through its participation in the Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority.

The costs incurred for these insurance programs are allocated to departments through internal service charges. Workers' comp charges are based on a percentage of salary. For FY 12-13, workers' comp charges range from 2% - 7% of salary, depending on job classification, averaging about 4% of payroll.

Data on reserve funding and estimated long-term liabilities are shown below:

	Estimated 6/30/2011	Estimated 6/30/2012	Estimated 6/30/2013
Long Term Claims Liability:			
Workers' Compensation	\$ 4,325,000	\$ 4,325,000	\$ 5,183,000
General Liability	\$ 1,373,000	\$ 1,373,000	\$ 1,063,000
Total Long Term Liabilities	\$ 5,698,000	\$ 5,698,000	\$ 6,246,000
Reserve Funding:			
Workers' Compensation	\$ 2,155,584	\$ 2,633,462	\$ 2,763,095
General Liability	\$ 1,063,316	\$ 1,467,499	\$ 1,516,777
Total Reserve Funding	\$ 3,218,900	\$ 4,100,961	\$ 5,825,498
Percent Funded:	56%	72%	69%

Overall, long term liabilities have been declining over the past several years for both general liability and workers' compensation. The percent funded represents the amount of funding available to meet the reserve requirement.



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City of Vacaville
 FY 2012-2013 Budget

GENERAL LIABILITY SELF-INSURANCE
 INTERNAL SERVICE FUND

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 625,195	\$ 1,504,644	\$ 1,269,277	\$ 1,795,536
Internal Charges	1,008,392	1,393,505	1,393,506	1,380,436
Other Revenue	1,000,000			
Total Resources:	\$ 2,633,587	\$ 2,898,149	\$ 2,662,783	\$ 3,175,972
Uses:				
Pooled and Excess Insurance Costs	\$ 377,687	\$ 321,686	\$ 418,000	\$295,195
Transfer to OPEB	-	-	-	\$264,000
Claims Administration	266,342	289,809	\$ 277,284	500,000
Claims Losses	489,308	488,154	500,000	300,000
New Claim Development	-	-	-	300,000
Total Uses:	\$ 1,133,337	\$ 1,099,649	\$ 1,195,284	\$ 1,659,195
Projected Ending Balance:	\$ 1,500,250	\$ 1,798,500	\$ 1,467,499	\$ 1,516,777



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City of Vacaville
 FY 2012-2013 Budget

WORKERS COMPENSATION
 INTERNAL SERVICE FUND

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 3,371,266	\$ 2,763,228	\$ 2,618,705	\$ 2,812,616
Internal Charges	2,472,058	2,054,920	2,067,155	1,816,992
Total Resources:	\$ 5,843,324	\$ 4,818,148	\$ 4,685,860	\$ 4,629,608
Uses:				
Pooled and Excess Insurance Costs	\$ 339,389	\$ 354,707	\$ 420,000	\$ 375,000
Claims Administration	450,399	452,238	482,624	491,513
Benefit Payments	805,776	1,038,532	1,150,000	1,000,000
Transfer to General Fund	1,500,000	-	-	-
Transfer to Retiree Benefits Fund	-	-	-	-
Offset	151,603	-	-	-
Total Uses:	\$ 3,247,167	\$ 1,845,477	\$ 2,052,624	\$ 1,866,513
Projected Ending Balance:	\$ 2,596,157	\$ 2,972,671	\$ 2,633,236	\$ 2,763,095



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RETIREE BENEFITS

This fund is used to account for two types of expenses per existing labor agreements: (1) retiree medical insurance benefits, and (2) payment of accrued and vested leave balances to employees who are retiring or otherwise leaving City employment. In addition, a budgeted amount for citywide unemployment costs is included. Costs incurred for this program are allocated to departments through internal service charges, based on a percentage of payroll. Costs have been increasing steadily, due to significant increases in health care premiums and a growing retiree population. For FY 12/13, the internal service charge is 11.4% of salary costs.

With respect to retiree medical benefits, the City has an unfunded liability related to future benefits payable to existing retirees and employees. The liability can be reduced substantially by "pre-funding" the obligation to pay medical benefits the same as we do for retirement benefits. Beginning in FY 07/08 the internal charges for retiree medical benefits were increased by \$800,000 citywide, of which \$500,000 is from the General Fund. This set aside amount will have to increase in the future to fully implement the pre-funding plan. As in the past two years, the General Fund setaside portion has again been suspended. Employees and retirees also contribute a portion of the cost of medical benefits to this future obligation.



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**City of Vacaville
FY 2012-2013 Budget**

**RETIREE BENEFITS
INTERNAL SERVICE FUND**

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Projected EOY	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance	\$ 717,406	\$ 183,704	\$ 93,959	\$ (467,390)
Transfer from Insurance Reserve	-	-	-	264,000
Internal Charges	3,854,239	3,632,161	3,779,695	5,404,542
OPEB - Employees/Retirees	860,884	881,751	799,395	800,000
OPEB - City	881,244	301,509	300,000	300,000
Total Resources:	\$ 6,313,773	\$ 4,999,125	\$ 4,973,049	\$ 6,301,152
Uses:				
Retiree Medical Premiums	\$ 2,691,169	\$ 3,003,585	\$ 3,199,582	\$ 3,805,323
Transfer to PERS OPEB Trust Fund	1,980,000	1,080,000	860,000	860,000
Payments for Accrued Leave Balances	1,458,900	688,084	1,282,857	1,150,000
Unemployment	-	133,497	98,000	175,000
Total Uses:	\$ 6,130,069	\$ 4,905,166	\$ 5,440,439	\$ 5,990,323
Projected Ending Balance:	\$ 183,704	\$ 93,959	\$ (467,390)	\$ 310,829



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CENTRAL GARAGE AND FUEL STATION

Central Garage services for City vehicles are provided through Public Works. Departments are charged for actual work performed on their vehicles, on a time and materials basis. Rates are routinely compared with an average of private auto repair services to ensure that the City's costs are at or below market. A fuel and compressed natural gas (CNG) station is also operated at the Central Garage.



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City of Vacaville
 FY 2012-2013 Budget

CENTRAL GARAGE & FUEL STATION
 INTERNAL SERVICE FUND

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ (111,097)	\$ (135,634)	\$ (137,826)	\$ (137,826)
Internal Service Charges, Garage	1,503,883	1,497,551	1,972,482	2,010,264
Internal Service Charges, Fuel/CNG/SID	916,780	1,043,995	1,080,286	1,260,417
Total Resources:	\$ 2,309,566	\$ 2,405,912	\$ 2,914,942	\$ 3,132,855
Uses:				
Salaries and Benefits	\$ 946,791	\$ 922,136	\$ 909,579	\$ 951,472
Sublet Costs - Garage	187,766	215,601	281,875	288,922
Vehicle Parts - Garage	295,345	283,914	367,200	367,200
Garage Supplies/Overhead	119,309	124,527	189,458	175,249
Fuel Station Supplies/Overhead	895,989	997,560	1,304,656	1,350,012
Total Uses:	\$ 2,445,200	\$ 2,543,738	\$ 3,052,768	\$ 3,132,855
Projected Ending Balance:	\$ (135,634)	\$ (137,826)	\$ (137,826)	\$ -



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VEHICLE AND EQUIPMENT REPLACEMENT FUND

This internal service fund is used to replace existing vehicles, including police patrol cars, sedans, vans, and pickups, as well as other rolling stock such as tractors, trailer-mounted pumps and generators, and gators. Excluded are major fire apparatus, which are on a lease-purchase program. Balances are tracked by the contributing funding source. Additions to the fleet are budgeted in departmental operating budgets. In the past, the General Fund contributed \$300,000 per year to the fund. This transfer was suspended from FY07/08 through FY11/12. A \$50,000 contribution will be made for vehicle purchases in FY12/13.

The FY11/12 budget included the use of General Fund balance in the Equipment Replacement fund for the lease payments for five police vehicles. Fund balance will again be used this year for the lease payments on those vehicles. In addition, Utilities fund balance will be used to replace three aging vehicles. No other purchases are anticipated at this time.



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City of Vacaville
 FY 2012-2013 Budget

VEHICLE & EQUIPMENT REPLACEMENT
 INTERNAL SERVICE FUND

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance (<i>working cap</i>)	\$ 2,357,184	\$ 2,392,025	\$ 2,296,762	\$ 2,313,095
Operating Transfer from General Fund	-	-	-	50,000
Internal Service Charges, Water	55,400	51,854	22,500	22,500
Internal Service Charges, Sewer	111,942	114,181	80,500	80,500
Internal Service Charges, Engineering Ser	-	-	-	-
Internal Service Charges, Building Related	-	-	-	-
Internal Service Charges, L&L Districts	97,562	147,275	144,193	145,959
Sales	19,360	4,192	-	-
Total Resources:	\$ 2,641,448	\$ 2,709,527	\$ 2,543,955	\$ 2,612,054
Uses:				
Vehicles, General Fund	\$ -	\$ 185,576	\$ 44,324	\$ 94,324
Vehicles, Water	49,920	80,044	49,512	10,500
Vehicles, Sewer	184,971	105,136	67,024	44,500
Vehicles, Engineering Services	-	3,610	-	-
Vehicles, Building Related	-	17,632	-	-
Vehicles, L&L Districts	14,532	20,767	70,000	-
Total Uses:	\$ 249,423	\$ 412,765	\$ 230,860	\$ 149,324
Projected Ending Balance:	\$ 2,392,025	\$ 2,296,762	\$ 2,313,095	\$ 2,462,730



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TECHNOLOGY REPLACEMENT FUND

Information technology has become an essential and integral part of City operations and services. As its role has grown, so has the need to maintain the hardware and software that is critical to the organization-wide technology infrastructure. Based on the recommendation of the Information Technology Steering Committee (ITSC), an internal service fund for technology was established in FY 05/06. Included are servers and desktop computers (based on a 4 year lifespan), network devices, and software licensing for citywide applications. Through this replacement mechanism, the organization benefits from consistent availability of mission-critical technology, improved data security, increased staff efficiency, and greater accessibility to current versions of software applications. Costs are allocated to department operating budgets through internal service charges based on number of desktop computers and the applications that reside on each server.

The beginning fund balance for FY12/13 will be approximately \$331,000. This year's goals include the development of the request for proposals for the voice over internet protocol (VOIP) system to replace the City's aging telephone system. Work will continue towards reducing hardware, as applicable, as part of the IT Division's Energy Efficiency Program. Another major operating goal for this budget period is to replace network core infrastructure to upgrade to newer technology for increased capacity and allow for future growth. The fund budget includes \$270,000 towards that replacement. The internal charges are calculated annually based on smoothing over five years; however, the expenditures are based on the purchase date and life of the devices and therefore vary from year to year.



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City of Vacaville
 FY 2012-2013 Budget

TECHNOLOGY REPLACEMENT
 INTERNAL SERVICE FUND

	FY 2009/10 Actual	FY 2010/11 Actual	FY 2011/12 Adjusted Budget	FY 2012/13 Proposed Budget
Resources:				
Projected Beginning Balance <i>(working capital)</i>	\$ 251,263	\$ 440,263	\$ 536,074	\$ 331,339
Internal Service Charges	854,756	1,017,943	1,077,205	1,359,991
Total Resources:	\$ 1,106,019	\$ 1,458,206	\$ 1,613,279	\$ 1,691,330
Uses:				
Server Replacement	\$ 103,196	\$ 239,546	\$ 69,100	\$ 98,500
PC Replacement	110,917	135,972	242,309	200,780
Network Device Replacement	11,826	21,460	283,800	378,649
Software Licensing	404,281	440,360	519,997	521,275
Services & Non Capital Computer Eq	35,535	84,794	66,734	67,831
Phone Replacement	-	-	100,000	270,000
Total Uses:	\$ 665,755	\$ 922,132	\$ 1,281,940	\$ 1,537,035
Projected Ending Balance:	\$ 440,264	\$ 536,074	\$ 331,339	\$ 154,295



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**City of Vacaville
FY 2012-2013 Budget**

EQUIPMENT CAPITAL LEASE OBLIGATIONS

FY Beg	Equipment	Funding Source	Term	Payments					
				FY2013	FY2014	FY2015	FY2016	FY2017	Thereafter
FY 05/06	2 - FD Engines	General Fund	10 yrs	\$ 83,949	\$ 83,949	\$ 83,949	\$ -	\$ -	\$ -
FY 06/07	Ladder Truck	General Fund	10 yrs	117,503	117,503	117,503	117,503		
	Brush Unit/Explr Equip	General Fund		28,286	28,286	28,286	28,286		
	Backhoe	General Fund		15,324	15,324	15,324	15,324		
	Water Truck	Sewer		8,480	8,480	8,480	8,480		
FY 07/08	Brush Unit	Fire DIF	10 yrs	17,973	17,973	17,973	17,973	17,973	-
	Asphalt Grinder	Gas Tax		43,735	43,735	43,735	43,735	43,735	-
	Backhoe	Water Equip Rplcmnt		10,664	10,664	10,664	10,664	10,664	-
	Dump Truck	Water Equip Rplcmnt		11,144	11,144	11,144	11,144	11,144	-
	4-Yard Loader	Water & Sewer Equip Rplcmnt;							
	30-Ton Trailer	Gen Fund		25,163	25,163	25,163	25,163	25,163	-
		Water Equip Rplcmnt		3,235	3,235	3,235	3,235	3,235	-
	Annual Totals Through FY 07/08		<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 365,456</u>	<u>\$ 281,507</u>	<u>\$ 111,914</u>	<u>\$ -</u>	
FY 08/09	Flusher Truck	Water & Sewer Equip Rplcmnt	10 yrs	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312	\$ 24,312
	Asphalt Patch Truck	Gas Tax		23,949	23,949	23,949	23,949	23,949	23,949
	15" Brush Chipper	Gas Tax		5,020	5,020	5,020	5,020	5,020	5,020
	Utility Vacuum Sys Trailer	Water Major Rplcmnt & Repairs		3,925	3,925	3,925	3,925	3,925	3,925
		Annual Totals through FY 08/09			<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 422,662</u>	<u>\$ 338,713</u>	<u>\$ 169,120</u>
FY10/11	5 Police Cruisers	General Fund	4 yrs	\$ 44,324	\$ 44,324	\$ 44,324	\$ -	\$ -	\$ -
	Vactor	Sewer	6.5 yrs	\$ 27,801	\$ 27,801	\$ 27,801	\$ 27,801	\$ 27,801	\$ 27,801
		Annual Totals through FY 10/11		<u>\$ 494,787</u>	<u>\$ 466,986</u>	<u>\$ 466,986</u>	<u>\$ 338,713</u>	<u>\$ 196,921</u>	<u>\$ 57,206</u>
FY12/13	TBD	General Fund	4 yrs	50,000	50,000	50,000	50,000		
		Annual Totals through FY 12/13		<u>\$ 544,787</u>	<u>\$ 516,986</u>	<u>\$ 516,986</u>	<u>\$ 388,713</u>	<u>\$ 196,921</u>	<u>\$ 57,206</u>



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CAPITAL IMPROVEMENT PROGRAM

City of Vacaville
2012/2013 C.I.P. Budget, General Plan Consistency and CEQA Review

Category/Fund Name	Fund Number	Available Funding for FY 2012/2013	2012/2013 CIP Budget	Remaining Balance
Public Buildings and Grounds				
General Fund	11107	\$0	\$0	\$0
General Facilities	14163	62,789	0	62,789
Police Impact	14165	143,882	0	143,882
Fire Impact	14167	17,974	17,974	0
Total Public Buildings and Grounds		\$224,645	\$17,974	\$206,671
Streets, Bridges and Lighting				
Gas Tax Section 2105	14130	\$0	\$0	\$0
Gas Tax Section 2106	14131	0	0	0
Gas Tax Section 2103	14137	868,389	868,389	0
Traffic Impact Fee	14168	1,690,745	1,670,000	20,745
Total Streets, Bridges and Lighting		\$2,559,134	\$2,538,389	\$20,745
Storm Drain System				
Open Space Preservation	14162	\$186,802	\$0	\$186,802
Drainage Detention Zone 1	14169	12,753	0	12,753
Drainage Detention Zone 2	14171	0	0	0
Drainage Conveyance	14173	4,326	4,326	0
Drainage Conveyance-Water Quality	14174	3,905	3,905	0
Total Storm Drain System		\$207,786	\$8,231	\$199,555
Parks and Recreation				
Park & Recreation DIF	14160	\$2,101,107	\$977,651	\$1,123,456
Park & Recreation Grants		130,000	130,000	0
Total Parks and Recreation		\$2,231,107	\$1,107,651	\$1,123,456
Sewer Utility System				
Sewer Facilities Rehabilitation	15102	\$9,248,000	\$9,248,000	\$0
Sewer DIF Connection Fees	15111	747,279	740,000	7,279
Total Sewer Utility System		\$9,995,279	\$9,988,000	\$7,279
Water Utility System				
Water Facilities Rehabilitation	15202	\$1,315,000	\$1,315,000	\$0
Water Plant DIF	15211	1,055,910	1,051,000	4,910
Water Distribution DIF	15212	472,510	468,000	4,510
Total Water Utility System		\$2,843,420	\$2,834,000	\$9,420
Total CIP Budget for Fiscal Year 2012/2013		\$18,061,371	\$16,494,245	\$1,567,126

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Public Buildings and Grounds

	General Fund* 11107	General Facilities* 14163	Police Impact* 14165	Fire Impact 14167	Total
Fund Balance		\$581,084	\$159,882	(\$184,804)	\$556,162
Prior Budget Commitments		(\$518,295)	(\$16,000)	(\$32,677)	(\$566,972)
Other Budget Commitments					
Other Revenue				\$235,455	\$235,455
Available Funding for FY 2012/2013	\$0	\$62,789	\$143,882	\$17,974	\$224,645
Project	Budget	Budget	Budget	Budget	Total
1	Fire Department Brush Truck			\$17,974	\$17,974
	Description: This budget provides funding for the annual lease payment for the purchase of the Fire Department brush truck which provides brush fire protection to newly developing areas north of Browns Valley.				
	General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required.				
	(CIP Account # 810197) Contact: Frank Drayton, Interim Fire Chief				
Total Budget: Public Buildings and Grounds	\$0	\$0	\$0	\$17,974	\$17,974
Difference between estimated funding available and proposed budget	\$0	\$62,789	\$143,882	\$0	\$206,671

* No projects budgeted for this year.

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

	Gas Tax* 14130	Gas Tax* 14131	Gas Tax 14137	Traffic Impact Fee 14168	Total
Fund Balance				\$6,732,288	\$6,732,288
Prior Budget Commitments				(\$4,829,030)	(\$4,829,030)
Other Budget Commitments				(\$212,513)	(\$212,513)
Other Revenue			\$868,389		\$868,389
Available Funding for FY 2012/2013	\$0	\$0	\$868,389	\$1,690,745	\$2,559,134

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
2	Jepson Parkway: Commerce Place to Vanden Road Description: This budget provides partial funding for design and construction of several segments of Jepson Parkway between Vanden Road and Commerce Place. The project will generally consist of the following: widening and/or relocation of existing Leisure Town Road to a 4-lane divided arterial, relocation of overhead and/or underground utilities; median landscaping and a landscape buffer; Class 1 bike path, new traffic signal systems at Elmira Rd., Marshall Rd., Alamo Dr. and Vanden Rd.; and a bridge widening at Old Alamo Creek and New Alamo Creek. This appropriation brings the total budget to \$3,855,000. General Plan Consistency: Jepson Parkway implements a component of the transportation improvements listed in the City's General Plan (Table 6-1 and Figure 6-1), by providing a 4 to 6 lane arterial connection from I-80 to Vanden Road along the alignment of Leisure Town Road. The project remains as a component of the baseline transportation assumptions for the General Plan update. Environmental Assessment Status: An EIR was prepared and certified by STA on 5/14/2009. Any additional CEQA documentation will be completed by STA as necessary. (CIP Account #820288) Contact: Shawn Cunningham, Assistant Director of PW				\$1,555,000	\$1,555,000
3	Development Fee Impact Update-Traffic Impact Fee Description: This budget provides for Engineering Division staff time to update the Development Impact Fee. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA. However, CEQA review will occur concurrent with consideration of fee revisions. (CIP Account #810120) Contact: Shawn Cunningham, Assistant Director of PW				\$15,000	\$15,000

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Streets, Bridges and Lighting

		Gas Tax* 14130	Gas Tax* 14131	Gas Tax 14137	Traffic Impact Fee 14168	Total
Fund Balance					\$6,732,288	\$6,732,288
Prior Budget Commitments					(\$4,829,030)	(\$4,829,030)
Other Budget Commitments					(\$212,513)	(\$212,513)
Other Revenue				\$868,389		\$868,389
Available Funding for FY 2012/2013		\$0	\$0	\$868,389	\$1,690,745	\$2,559,134
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
4	Intersection LOS Mitigation (Various Locations) Description: This budget provides supplemental funding for the design and construction of traffic improvements at various intersections to accommodate increased traffic due to Citywide growth. Specific intersections to be identified during the 12/13 fiscal year. With this budget allocation, the total project budget increases to \$1,295,000. General Plan Consistency: This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when each individual project is more clearly defined. (CIP Account # 820259) Contact: Jeff Knowles, Deputy Director/Transportation				\$100,000	\$100,000
5	Street Resurfacing & Rehabilitation (sect 2103) Description: This budget provides funding for maintenance preparation, design and construction for resurfacing various City streets with asphalt concrete and slurry seal. General Plan Consistency: This activity is consistent with the Transportation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines. (CIP Account # 820291) Contact: Shawn Cunningham, Assistant Director of PW			\$868,389		\$868,389
Total Budget: Streets, Bridges and Lighting		\$0	\$0	\$868,389	\$1,670,000	\$2,538,389
Difference between estimated funding available and proposed budget		\$0	\$0	\$0	\$20,745	\$20,745

* No projects budgeted for this year.

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Open Space Preservation and Detention Zones 1 and 2

	Open Space Preservation* 14162	Drainage Detention Zone 1 14169	Drainage Detention Zone 2* 14171	Total	
Fund Balance	\$188,802	\$387,649	(\$1,884,965)	(\$1,308,514)	
Prior Budget Commitments	(\$2,000)	(\$374,896)	(\$793,539)	(\$1,170,435)	
Other Budget Commitments					
Other Revenue			\$2,678,504	\$2,678,504	
Available Funding for FY 2012/2013	<u>\$186,802</u>	<u>\$12,753</u>	<u>\$0</u>	<u>\$199,555</u>	
Project					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
No projects budgeted for this year.					
Total Budget: Storm Drainage-Open Space Preservation and Detention Zones 1 and 2		\$0	\$0	\$0	\$0
Difference between estimated funding available and proposed budget		<u>\$186,802</u>	<u>\$12,753</u>	<u>\$0</u>	<u>\$199,555</u>

* No projects budgeted for this year.

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Storm Drainage-Conveyance

		Drainage Conveyance 14173	Drainage Conveyance - Water Quality 14174	Total
Fund Balance		\$398,747	\$148,911	\$547,658
Prior Budget Commitments		(\$394,421)	(\$145,006)	(\$539,427)
Other Budget Commitments				
Other Revenue				
Available Funding for FY 2012/2013		<u>\$4,326</u>	<u>\$3,905</u>	<u>\$8,231</u>
Project		Budget	Budget	Total
No.	Project Name/Description/General Plan/Environmental Assessment			
6	Storm Drain System Studies Description: This budget provides funding to conduct storm drainage system studies as a result of new development. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. (CIP Account # 830015) Contact: Patrick Kinney, PW Associate Civil Engineer	\$4,326		\$4,326
7	NPDES Permit Description: These are set aside funds for the City's Stormwater NPDES Permit. General Plan Consistency: This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account # 830024) Contact: Royce Cunningham, Assistant Director of Utilities		\$3,905	\$3,905
Total Budget: Storm Drainage-Conveyance		<u>\$4,326</u>	<u>\$3,905</u>	<u>\$8,231</u>
Difference between estimated funding available and proposed budget		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

* No projects budgeted for this year.

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Parks and Recreation

	Park & Recreation DIF 14160	Park & Recreation Grants	Total
Fund Balance	\$1,222,410		\$1,222,410
Prior Budget Commitments	(\$98,954)		(\$98,954)
Other Budget Commitments			
Other Revenue	\$977,651	\$130,000	\$1,107,651
Available Funding for FY 2012/2013	<u>\$2,101,107</u>	<u>\$130,000</u>	<u>\$2,231,107</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget
8	Corderos Park	\$292,295		\$292,295

Description: This budget provides setaside funding for the design and Phase I construction of Corderos Park, which is part of the North Village Development.
General Plan Consistency: This project is consistent with the Parks and Recreation Element of the General Plan and with the North Village Specific Plan.
Environmental Assessment Status: This activity is a "project" under CEQA. The project impact has been evaluated at a program level in the North Village Specific Plan EIR and will be subject to a subsequent environmental review as prescribed in Chapter 14.03 of the Land Use and Development Code.

CIP Account: **New**
Contact: Kerry Walker, Director of Community Services

9	Magnolia Park	\$685,356		\$685,356
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Description: This budget provides park fee reimbursement to the developer for the construction of the western portion of Magnolia Park, which is part of the Southtown development.
General Plan Consistency: This project is consistent with the Parks and Recreation Element of the General Plan and with the Southtown Specific Plan.
Environmental Assessment Status: This activity is a "project" under CEQA. The project impact has been evaluated at a program level in the Southtown Specific Plan EIR and will be subject to a subsequent environmental review as prescribed in Chapter 14.03 of the Land Use and Development Code.

CIP Account: **New**
Contact: Kerry Walker, Director of Community Services

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Parks and Recreation

	Park & Recreation DIF 14160	Park & Recreation Grants	Total
Fund Balance	\$1,222,410		\$1,222,410
Prior Budget Commitments	(\$98,954)		(\$98,954)
Other Budget Commitments			
Other Revenue	\$977,651	\$130,000	\$1,107,651
Available Funding for FY 2012/2013	<u>\$2,101,107</u>	<u>\$130,000</u>	<u>\$2,231,107</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget
10	Centennial Park Bike Trail Tree Planting Description: This budget provides funding for the planting of trees and installation of irrigation along the Centennial Park Bike Trail. One hundred percent of the funds are provided by a grant from CalFIRE. General Plan Consistency: This activity is consistent with the Parks and Recreation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However, it qualifies as Class 4 Categorical Exemption under §15304 (b) of CEQA guidelines. CIP Account: New Contact: Kerry Walker, Director of Community Services		\$50,000	\$50,000
11	Alamo Creek Bikeway Urban Greening Description: This budget provides funding for the planting of trees and installation of irrigation along various segments of the Alamo Creek and Southside Bike Paths. One hundred percent of the funds are provided by a grant from the Natural Resources Agency. General Plan Consistency: This activity is consistent with the Parks and Recreation Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However, it qualifies as Class 4 Categorical Exemption under §15304 (b) of CEQA guidelines. CIP Account: New Contact: Kerry Walker, Director of Community Services		\$80,000	\$80,000
Total Budget: Parks and Recreation		\$977,651	\$130,000	\$1,107,651
Difference between estimated funding available and proposed budget		<u>\$1,123,456</u>	<u>\$0</u>	<u>\$1,123,456</u>

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$21,302,479	\$21,302,479
Prior Budget Commitments		(\$20,555,200)	(\$20,555,200)
Other Budget Commitments			
Other Revenue	\$9,248,000		\$9,248,000
Available Funding for FY 2012/2013	<u>\$9,248,000</u>	<u>\$747,279</u>	<u>\$9,995,279</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
12	Easterly Expansion Project-15MGD (DIF 63A/B) Description: This item transfers the Sewer Capital Connection & O&M annual funding allocation to the Easterly Wastewater Treatment Plant Expansion project. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. The City Council adopted an Environmental Impact Report (EIR) for this project in 1997 (Planning File #97-085). CIP Fund#15140 (deposit to superfund) Contact: Royce Cunningham, Assistant Director of Utilities	\$2,367,000		\$2,367,000
13	Tertiary Project: Fund (DIF 23A/B) Description: This budget provides funds for the upgrading of the plant to provide tertiary treatment as required by the Regional Board. This project will be funded by 49.3% in connection fees and 50.7% in O&M. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. An EIR was prepared for the project and was adopted by the Planning Commission on April 20, 2010, in conjunction with the Use Permit for the project. CIP Fund#15141 (deposit to superfund) Contact: Royce Cunningham, Assistant Director of Utilities	\$6,081,000		\$6,081,000

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$21,302,479	\$21,302,479
Prior Budget Commitments		(\$20,555,200)	(\$20,555,200)
Other Budget Commitments			
Other Revenue	\$9,248,000		\$9,248,000
Available Funding for FY 2012/2013	<u>\$9,248,000</u>	<u>\$747,279</u>	<u>\$9,995,279</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
14	Wastewater System Studies (DIF 124) Description: This budget provides supplemental funding to perform miscellaneous studies related to collection and treatment, update the collection system computer model, and prepare a Sewer Master Plan. This appropriation brings the total budget to \$1,096,036. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; however, it qualifies for a Statutory Exemption under §15262 of CEQA guidelines. Should projects be identified, further review will be required. (CIP Account #850087) Contact: Royce Cunningham, Assistant Director of Utilities		\$78,000	\$78,000
15	Sewer Main Capacity Program (DIF 125A/B) Description: This budget provides supplemental funding for the design and construction of various Citywide sewer replacements and upgrades. This appropriation to Sewer Facilities Rehabilitation Fund 15102 will be transferred from Sewer Operations & Maintenance Fund 15101. This appropriation brings the total budget to \$2,712,357. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 850090) Contact: Royce Cunningham, Assistant Director of Utilities	\$250,000	\$250,000	\$500,000

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$21,302,479	\$21,302,479
Prior Budget Commitments		(\$20,555,200)	(\$20,555,200)
Other Budget Commitments			
Other Revenue	\$9,248,000		\$9,248,000
Available Funding for FY 2012/2013	<u>\$9,248,000</u>	<u>\$747,279</u>	<u>\$9,995,279</u>

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
16	Infiltration Control Program (DIF 126A/B) Description: This budget provides supplemental funding to perform ongoing testing and reduction of storm water infiltration into the sewer system. This appropriation brings the total budget to \$5,294,742. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines. (CIP Account # 850088) Contact: Royce Cunningham, Assistant Director of Utilities	\$50,000	\$94,000	\$144,000
17	Sewer Facilities Rehab/Upgrade Improvements (DIF 123) Description: This budget provides for miscellaneous regulatory and maintenance improvements at EWWTP and lift stations. This appropriation brings the total budget to \$3,124,993. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; further environmental review will occur when the project is more defined. (CIP Account # 850089) Contact: Royce Cunningham, Assistant Director of Utilities	\$250,000		\$250,000

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Sewer Utility System

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$21,302,479	\$21,302,479
Prior Budget Commitments			(\$20,555,200)	(\$20,555,200)
Other Budget Commitments				
Other Revenue		\$9,248,000		\$9,248,000
Available Funding for FY 2012/2013		<u>\$9,248,000</u>	<u>\$747,279</u>	<u>\$9,995,279</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
18	Allison Parkway Sewer Lift Station (DIF 120) Description: This budget provides funding for the construction of a new sanitary sewer lift station on Allison Parkway. This project will replace the existing Allison Parkway sewer lift station, and will provide the additional sewer capacity for future growth in the north-west area of Vacaville. This appropriation brings the total budget to \$946,566. General Plan Consistency: This activity is consistent with the Public Facilities, Institutions and Utilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur as prescribed in Chapter 14.03 of the Land Use and Development Code. (CIP Account # 850066) Contact: Royce Cunningham, Assistant Director of Utilities	\$200,000	\$268,000	\$468,000
19	Sewer Mapping-GIS (DIF 127A/B) Description: This budget provides funding to plan and administer sewer system growth on a GIS platform. This appropriation brings the total budget to \$270,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is not a "project" under CEQA; no environmental review is required. (CIP Account # 850085) Contact: Royce Cunningham, Assistant Director of Utilities	\$50,000	\$50,000	\$100,000
Total Budget: Sewer Utility System		\$9,248,000	\$740,000	\$9,988,000
Difference between estimated funding available and proposed budget		\$0	\$7,279	\$7,279

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$18,200,566	\$8,955,980	\$27,156,546
Prior Budget Commitments			(\$17,144,656)	(\$8,483,470)	(\$25,628,126)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2012/2013		\$1,315,000	\$1,055,910	\$472,510	\$2,843,420
Project		Budget	Budget	Budget	Total
20	Water System Study (DIF 120A)		\$50,000		\$50,000
	<p>Description: This budget provides funding to perform miscellaneous studies related to the water system, update the water distribution computer model, and prepare a Water Master Plan. This appropriation brings the total budget to \$1,406,451.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA; however, it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines. Should projects be identified, further review will be required.</p> <p>(CIP Account # 860100) Contact: Royce Cunningham, Assistant Director of Utilities</p>				
21	Water System Mapping (GIS) (DIF 120B/C)	\$85,000			\$85,000
	<p>Description: Provide funding to plan and administer water system growth on a GIS platform. This appropriation brings the total budget to \$818,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities & Technology and Communications Elements of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA, however, it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines.</p> <p>(CIP Account # 860084) Contact: Royce Cunningham, Asst. Director of Utilities</p>				

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$18,200,566	\$8,955,980	\$27,156,546
Prior Budget Commitments			(\$17,144,656)	(\$8,483,470)	(\$25,628,126)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2012/2013		\$1,315,000	\$1,055,910	\$472,510	\$2,843,420
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
22	Water Facilities & Rehab/Upgrade Improvements (DIF 121D) Description: Continuing budget for rehabilitation and upgrades to maintain regulatory requirements and plant operations. This appropriation brings the total budget to \$2,637,331. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines. (CIP Account # 860102) Contact: Royce Cunningham, Assistant Director of Utilities	\$250,000	\$170,000		\$420,000
23	Water Main Capacity Program (DIF 121A/B) Description: This budget provides supplemental funding for the design and installation of upsized water mains to facilitate growth and to replace deteriorating mains. Rehab funding from 15201. This appropriation brings the total budget to \$3,361,806. General Plan Consistency: This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined. (CIP Account # 860101) Contact: Royce Cunningham, Assistant Director of Utilities	\$250,000		\$150,000	\$400,000

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$18,200,566	\$8,955,980	\$27,156,546
Prior Budget Commitments			(\$17,144,656)	(\$8,483,470)	(\$25,628,126)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2012/2013		\$1,315,000	\$1,055,910	\$472,510	\$2,843,420
Project		Budget	Budget	Budget	Total
24	Monte Vista Water Line: Alamo Drive to Dobbins St. (DIF 48A)			\$235,000	\$235,000
	Description: This budget provides funding for the installation of a 24" water line in Monte Vista Ave. from Alamo Dr. to Dobbins St. This appropriation brings the total budget to \$1,567,500.				
	General Plan Consistency: This activity is consistent with the Land Use and Public Facilities Element of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.				
	(CIP Account # 860097) Contact: Royce Cunningham, Assistant Director of Utilities				
25	Easterly Shop Expansion (DIF 120E/F)	\$80,000		\$83,000	\$163,000
	Description: This additional funding provides for reimbursement of the Water Facilities shared use of the shop facility which was built under the Easterly Expansion Project.				
	General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.				
	Environmental Assessment Status: This activity is a "project" under CEQA. An environmental assessment in support of an Environmental Impact Report is currently under way.				
	CIP Fund#15140 (deposit to superfund) Contact: Royce Cunningham, Assistant Director of Utilities				

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$18,200,566	\$8,955,980	\$27,156,546
Prior Budget Commitments			(\$17,144,656)	(\$8,483,470)	(\$25,628,126)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2012/2013		<u>\$1,315,000</u>	<u>\$1,055,910</u>	<u>\$472,510</u>	<u>\$2,843,420</u>
Project		Budget	Budget	Budget	Total
26	Well #18 Drilling (DIF 57A)	\$300,000			\$300,000
	<p>Description: This budget provides additional funding needed to drill and test replacement Well #18. This appropriation brings the total budget to \$1,200,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.</p> <p>(CIP Account #860092) Contact: Royce Cunningham, Assistant Director of Utilities</p>				
27	North Orchard Reservoir-2MG (DIF 55A)		\$400,000		\$400,000
	<p>Description: This budget provides additional funding for this project. This appropriation brings the total budget to \$2,945,000.</p> <p>General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan.</p> <p>Environmental Assessment Status: This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.</p> <p>(CIP Account #860057) Contact: Royce Cunningham, Assistant Director of Utilities</p>				

City of Vacaville
FY 2012-2013 CIP Budget, General Plan Consistency and CEQA Review
Water Utility System

		Water Facilities Rehab 15202	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance			\$18,200,566	\$8,955,980	\$27,156,546
Prior Budget Commitments			(\$17,144,656)	(\$8,483,470)	(\$25,628,126)
Other Budget Commitments					
Other Revenue		\$1,315,000			\$1,315,000
Available Funding for FY 2012/2013		\$1,315,000	\$1,055,910	\$472,510	\$2,843,420
Project		Budget	Budget	Budget	Total
28	NBR Plant Upgrade (DIF 119) Description: This budget provides supplemental funding for deferred and regulatory improvements. This appropriation brings total budget to \$6,073,918. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. Further environmental review will occur when the project is more clearly defined. (CIP Account #860048) Contact: Royce Cunningham, Assistant Director of Utilities		\$431,000		\$431,000
29	Water Meter Replacement Program Description: This project provides partial funding to continue the replacement of older residential and non-residential direct read meters that are registering actual water consumption. This appropriation brings the total budget to \$3,350,000. General Plan Consistency: This activity is consistent with the Public Facilities Element of the Vacaville General Plan. Environmental Assessment Status: This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines. (CIP Account #860075) Contact: Royce Cunningham, Assistant Director of Utilities	\$350,000			\$350,000
Total Budget: Water Utility System		\$1,315,000	\$1,051,000	\$468,000	\$2,834,000
Difference between estimated funding available and proposed budget		\$0	\$4,910	\$4,510	\$9,420