



# City Of Vacaville

## Monthly Report

### May 2019

TO: Honorable Mayor and City Council

FROM: Jeremy Craig, City Manager

#### **ADMINISTRATIVE SERVICES**

##### **HUMAN RESOURCES (HR) DIVISION**

For the month of April 2019, the Human Resources Division received and screened 510 applications, processed 5 full-time new hires/promotions and 8 part-time hires.

##### **FINANCE DIVISION**

Enterprise Resource Planning (ERP) Update:

After working for over a year on the selection of a new enterprise resource and planning ERP system to replace Eden, on May 14, 2019, City Council approved a contract for the Munis Cloud system from Tyler Technologies. This has been a collaborative effort involving staff throughout the City, and we are excited to move forward to the next steps. The implementation process will span several years with the first phase, Financials, going live, tentatively planned for October 2020.

#### **COMMUNITY DEVELOPMENT**

##### **DEPARTMENT DEVELOPMENT RELATED REVENUES**

Revenues generated by Community Development during April 2019 were \$311,875.13.

##### **PLANNING COMMISSION**

At the April 16, 2019 Planning Commission meeting, Commissioners voted to adopt the Mitigated Negative Declaration and approved the Planned Development of Casa Dei Vista Apartments. A 245-unit market-rate apartment complex on a vacant 14.41-acre site located at the southwest corner of Allison Drive and Travis Way. The project includes seven 3-story buildings with 35 units each, and an 8,400 sq. ft. clubhouse with various on-site amenities. The site plan includes 474 parking spaces with access on Allison Drive and secondary access on Travis Way.

Commissioners received an update on the Downtown Specific Plan and a status update on the Code Audit.

##### **ADVANCED PLANNING**

1. **DOWNTOWN SPECIFIC PLAN AND DOWNTOWN CONNECTIVITY AND STREETSCAPE DESIGN PLAN**  
These two plans are being prepared simultaneously. The Downtown Connectivity and Streetscape Design Plan is essentially a chapter of the Downtown Specific Plan. These plans require extensive public outreach. As such, staff had an information booth at the May 4 and May 11 Farmers' Markets. Patrons were informed about the City's new public

outreach website [www.Letstalkvacaville.com](http://www.Letstalkvacaville.com), and were given flyers advertising a community workshop scheduled for May 22 at 6:00pm at the McBride Senior Center. On April 23, staff gave a presentation on this project to the Planning Commission.

2. LAND USE & DEVELOPMENT CODE UPDATE

The City's consultant, Lisa Wise Consulting, has begun work on the comprehensive Land Use and Development Code Update.

3. FARMSTEAD PROJECT (ELDREDGE PROPERTY) & ANNEXATION

Staff continued work with the applicant and Solano Local Agency Formation Commission (LAFCO) to annex the site into the City limits.

4. FRUITVALE ANNEXATION

Staff worked with LAFCO staff to complete the application to annex the site into the City limits. The annexation is in conjunction with a LAFCO recommendation for City annexation of an unincorporated island (11 parcels on approximately 10 acres) surrounded by city limits.

5. GREEN TREE PROJECT

Staff worked in creating a City-led community input process for the review of the project, based on City Council direction. To that end, staff mailed the notice for the first open house meeting to receive input on the design of the project possible environmental concerns. Regular meetings have been scheduled with the applicant team to facilitate submittal of a complete application for review by the community.

6. CANNIBIS ORDINANCE

On April 23, 2019, the City Council held a study session on possible ordinances governing land use regulations of commercial and projection activities related to cannabis.

7. SUBDIVISION PLAN CHECKS

Plan checks continue for:

- Vanden Meadows – Parkside Final Map, Improvement Plans and Grading Plans.
- Vanden Meadows – Vanden Estates Improvement Plans and Landscaping Plans.

## CURRENT PLANNING

1. DEVELOPMENT REVIEW APPLICATIONS RECEIVED

A. THE LEARNING CENTER (FILE NO. 19-088)

Design Review request to construct an approximately 9,990 sq. ft. building within the Alamo and Peabody Shopping Center for a new day care center. The proposed site plan includes a 12,515 sq. ft. outdoor playground area, 48 on-site parking spaces and a trash enclosure. Proposed hours of operation would be 6---:30am to 6:30pm, Monday through Sunday, with varying activities on nights and weekends.

B. THE FARM AT ALAMO CREEK TENTATIVE MAP MODIFICATION (FILE NO. 19-124)

Modification request to modify the previously approved Tentative Map for The Farm at Alamo Creek. The proposal would modify the tentative map to maintain the SID canal in its current configuration instead of undergrounding the canal. The proposed modification results in the loss of 5 lots. The application was withdrawn.

C. MCMURTRY ESTATES GPA MERIT HEARING (FILE NO. 19-101)

General Plan Merit Hearing request for the City Council to initiate a General Plan Amendment for a property located in the Browns Valley/Cheyenne area (Paranjpe site). The amendment would change the land use designation of the property from Agricultural Hillside (AH - 1 dwelling unit / 20 acres) to Residential Estates (0.5 – 3.0 units / acre) and Public Open Space (OS). The subject site contains 35.5 acres and includes a design for 19 single family lots with preservation of one existing home.

- D. PARK PARISH GPA MERIT HEARING (FILE NO. 19-111)  
General Plan Merit Hearing request for the City Council to initiate a General Plan Amendment to change the land use designation from Neighborhood Commercial to Residential Medium Density for a property located within Southtown. The preliminary design for the subject site includes a proposal to create 21 lots for single family residential development.
- E. VANDEN ROAD MILITARY HOUSING PRELIMINARY (FILE NO. 19-115)  
Preliminary Review application for comments regarding a proposal to construct 104 multi-family units on a vacant 8.0-acre site located at 5763 Vanden Road. The proposal includes 80 affordable apartments, 24 for-sale condominium units and a community building. No formal application has been received.
- F. FRONT YARD SETBACK REDUCTION (FILE NO. 19-112)  
Administrative Clearance request to reduce the required front yard setback from 25 ft. to 18.75 ft. for a future single-family residential home at 7074 Grace Feather Court.
- G. FRONT YARD SETBACK REDUCTION (FILE NO. 19-113)  
Administrative Clearance request to reduce the required front yard setback from 25 ft. to 18.75 ft. for a future single-family residential home at 7068 Grace Feather Court.
- H. FRONT YARD SETBACK REDUCTION (FILE NO. 19-114)  
Administrative Clearance request to reduce the required front yard setback from 25 ft. to 18.75 ft. for a future single-family residential home at 7026 Grace Feather Court.
- I. CHILIFRUIT TEMPORARY USE PERMIT (FILE NO. 19-136)  
Temporary Use Permit request to operate a fruit snack cart at the Vacaville Premium Outlets located at 321 Nut Tree Road. Hours of operation would be seven days a week from 11:00am to 7:00pm.

2. DEVELOPMENT REVIEW APPLICATIONS APPROVED

- A. CASA DEI VISTA APARTMENTS (FILE NO. 18-200)  
The Planning Commission voted 7-0 to adopt a Mitigated Negative Declaration and approve a Planned Development for the Casa Dei Vista Apartments. The project includes 245 market-rate apartments to be constructed on a vacant 14.41-acre site located at the southwest corner of Allison Drive and Travis Way.
- B. SONRISE PLAZA PLANNED SIGN PROGRAM MODIFICATION (File No. 19-059)  
The Director of Community Development approved a Modification request to amend the Sonrise Plaza Planned Sign Program to update several sections of the program related to tenant signage and monument signage. The amendment would allow an additional monument sign to be placed on Orange Drive.
- C. TOTAL HOME AND GARDEN SHOW TEMPORARY EVENT (FILE NO. 19-052)  
The Director of Community Development approved a Temporary Use Permit request to operate the Total Home & Garden Show at 620 Orange Drive. The event occurred Friday, April 5, 2019 to Sunday, April 7, 2019. The hours of operation were Friday and Saturday from 10:00am to 6:00pm, and Sunday from 10:00am to 5:00pm. The setup for the event started Wednesday, April 3, 2019, and breakdown occurred Sunday, April 7, 2019.
- D. CHILIFRUIT TEMPORARY USE PERMIT (FILE NO. 19-136)  
The Director of Community Development approved a Temporary Use Permit request to operate a fruit snack cart at the Vacaville Premium Outlets located at 321 Nut Tree Road. Hours of operation are seven days a week from 11:00am to 7:00pm.

3. HOME OCCUPATION PERMITS

- 34 applications, 32 approved

4. BUILDING PERMIT PLAN CHECKS

The Planning Division reviewed 40 Building Permit applications, including:

- Merchant Street Taco Bell
- East Main District Final Map
- Brighton Landing Plot Plans
- North Village Plot Plans

- Vanden Estates Plot Plans
- North Village Unit 7 - Phase 2 Final Map



5. TREE REMOVAL PERMITS

- 3 applications, 4 approved

6. PLANNING COUNTER INQUIRIES

- 141 planning and development related inquiries

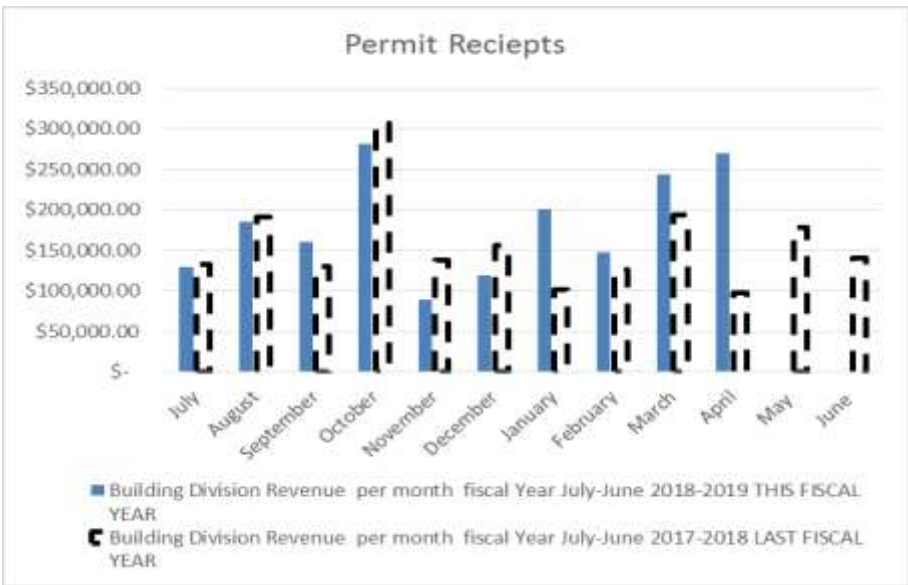
BUILDING DIVISION MONTHLY ACTIVITY REPORT – April

<p>967 Residential and Nonresidential Building Inspections for the month of April</p> <p>Inspection trend for the year to this date. Total Residential and Nonresidential Building inspections made each month</p>	<p><b>Inspections Made</b></p> <p>Legend:      ■ Residential and Nonresidential Inspections Completed Fiscal Year July-june 2018-2019 THIS YEAR      ■ Residential and Nonresidential Inspections Completed Fiscal Year July-june 2017-2018 LAST YEAR</p>		
<p>446 Permits issued for the Month of April</p> <p>Permits issued each month this fiscal year with trend line</p> <p>Permits issued in each month same time last year</p>	<p><b>Building Division Permit Trend fiscal year</b></p> <p>Legend:      ■ Building Division Permit Trend line fiscal Year July-june Permits Trend Line 2018-2019 THIS YEAR      ■ Building Division Permit Trend line fiscal Year July-june Permits trend line 2017-2018 LAST YEAR</p>		
<p>New Single Family Dwelling Unit Permits issued this month / total for Fiscal Year 18-19 through June</p>	<p>38/207</p> 	<p>New Single Family Dwelling Unit Permits issued same time Last Fiscal Year 17-18 month / total</p>	<p>5/159</p> 
<p>Residential and Nonresidential Permits Issued for April</p>	<p>Residential Activity - Permits Issued April; 419</p>	<p>Nonresidential Activity - Permits Issued April; 27</p>	

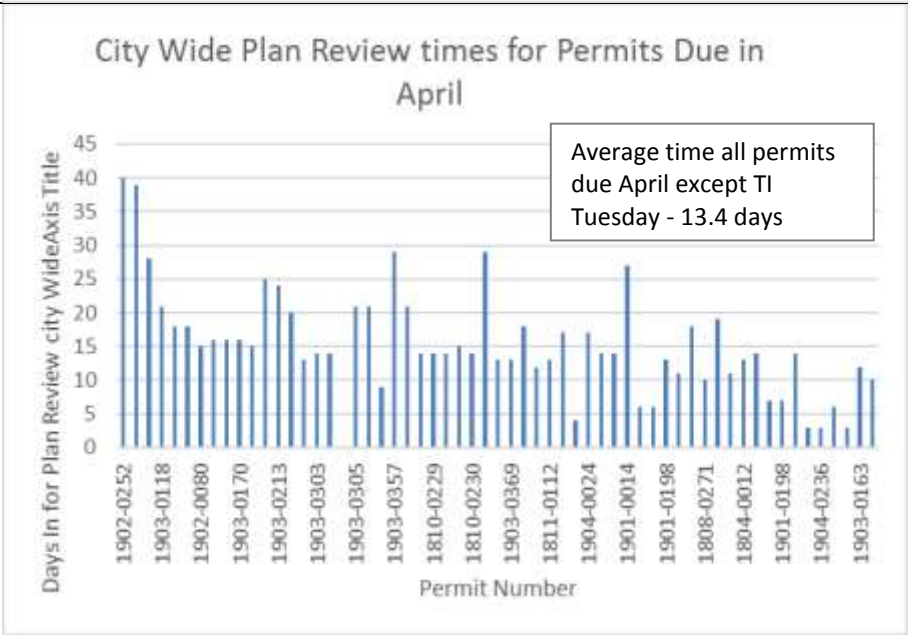
Building Division Revenue for April

\$270,129

Building Division Revenue in each month this fiscal year and same months last fiscal year



City Wide, all departments, Building Permit Review times for Permit Comments due in April



- Special Interest Notes:
- \$23,391 General Plan Implementation and Recovery fees collected in April
  - % of On-line Permits of all permits issued in April; 53%
  - % of On-line Revenue in April; 14%
  - Special Note: On-line Permits are 50% of all permits issued since June 1 of 2015
- Projects of Note:
- 110 On-line Solar permits issued in April. Total Solar permits issued in April; 130
  - 12 Swimming Pool permits issued in April
  - 15 Tenant Improvement and Nonresidential Alteration permits issued in January
  - 46 Single Family New Home permits applied for in April
  - 9 New Single Family Homes passing final inspection in April

- 14 Code Enforcement cases opened in April; Building and Planning Division only
- 5 Code Enforcement cases closed in April; Building only

## **COMMUNITY SERVICES**

### **PARK PLANNING**

- Sports Fields Park: Staff held a kick-off meeting and public information meeting with Victus Advisors on April 16, 2019. 1 on 1 and group stakeholder meetings are scheduled to take place on May 7 and 8, 2019.
- Creekwalk Permanent Stage: Senior management and staff provided feedback, and planning staff is working on incorporating potential band shell cover concepts.
- Al Patch Park Master Plan Revision: The project kick-off meeting was held on April 15, 2019. Carlile – Macy, the consultants for the project, will develop conceptual plans to generate parking and traffic counts.
- Two Facility Assessment Project: Staff reviewed the first concept submittals provided by MIG. Staff communicated their review comments for MIG to implement in their concept designs. Staff also provided bubble diagram sketches to illustrate some points.

### **ACTIVE AGING**

- McBride Senior Center celebrated its wonderful volunteers with a picnic-themed luncheon on Friday, April 19. The delicious food was provided by Sirens Catering and the Bucktown Band volunteered their services for entertainment. The highlight of the event was a team building activity called “Friendly Feud”. Formatted after the very popular game show Family Feud, guests were asked a number of questions including what kind of qualities make volunteers great. All volunteers were treated to special prizes and appreciation gifts.
- A very lucky group of people went to San Francisco to see Hamilton on April 23! Staff were able to secure a limited number of tickets that sold out by word of mouth. The weather was beautiful and guests had time before the show to enjoy lunch on their own.
- April ended on a high note with a Spring Fling Dance on Saturday, April 27! Alive Music Orchestra played while guests danced the night away. It was a swingin’ good time filled with snacks and refreshments. The idea for the Spring Fling came about after ticket sales for the Big Band Concert in October dipped. Staff decided to revamp the event and close to 50 people attended the soirée requesting another one in the near future.

### **AQUATICS**

- April 1 was the soft opening of our season with Swim Lessons which will continue through May. Our lifeguards have trained off season with new curriculums and schedule set-up to make swim lessons more efficient, effective and consistent. In addition, 19 new lifeguards completed the spring break lifeguard certification course. With the additional lifeguards going through the hiring process, staff hope to have 30 new lifeguards ready for our packed open swim season with birthday parties, Family Fun Nights and Friday Night Glow N Slide events.

### **ASES**

- The Vacaville Unified School District announced the transition of the ASES program to the Boys and Girls Club for the 2019-20 school year. Parents and families have expressed concern for prospective changes regarding program dynamics and enrollment for the next school year. Working hand-in-hand with the Boys and Girls Club, CSD staff are addressing concerns and reassuring families the torch is passed with success. Enrollment and parent orientations are scheduled at each site during the month of May and questions have been directed to the VUSD Office of Attendance and Student Welfare.

### **CULTURAL ARTS/SPECIAL INTEREST**

- Kids N Motion held their end of session dance recital on April 20 at the Three Oaks Community Center. The recital provided an opportunity for participants to showcase their newly acquired skills and dance moves to parents and loved ones.

## EARLY CHILDHOOD ENRICHMENT

- To strengthen community image and create a sense of place, the Early Childhood Enrichment program hosted the community-wide “Bunny Breakfast “. City staff and volunteers served all-you-can-eat pancakes and sausage along with beverages to over 100 guests. The event promoted fun, play and celebration while children were treated to Spring/Easter crafts and a special visit with the most important guest, Miss Easter Bunny herself. Families were able to capture memories by taking photos with an elaborate and festive backdrop created by staff. Each preschool site donated themed raffle baskets with gift cards, movies, books and several other items that served as an added fundraising component. This year, the raffle generated close to \$550 which will help assist with funding fieldtrips and enrichment activities for sites.
- To promote creativity and imagination, a Princess and Superhero Camp was offered over Spring Break. Participants enjoyed active games, creating craft accessories and preparing for a royal superhero party. More importantly, our friends learned what kind of leadership skills superheroes have and how to positively socialize with other children.

## GYMNASTICS

- Gymnastics hosted a week-long Spring Break Camp to engage and encourage active fun through a one-of-a-kind experience. The camp included daily gymnastics, sports games, crafts, open gym time, and a field trip to Andrews Park. Over 15 participants flipped, cartwheeled and tumbled down the spring floor while making new friends and new memories.

## PAL

- Members from Teen Leadership Council (TLC) sold drinks and light snacks at the Bunnies and Bonnets event on Saturday, April 20. The fundraising effort yielded several hundred dollars that the group will use to plan some future activities.
- To promote education in a fun environment, a van full of PAL participants had the opportunity to visit the UC Davis Museum of Entomology as well as the Raptor Center on April 23. They had guided tours of both facilities, learned about a variety of insects, both creepy and crawly, as well as several different types of winged wildlife in the area.

## SPECIAL EVENTS

- The annual Bunnies and Bonnets Family Fun Day took place at Andrews Park on Saturday, April 20, from 10:00am to 1:00pm and served approximately 1,000 people. Youth participants under the age of 12 enjoyed one of two hunts, with a special hunt area for canine kiddos. Additional event activities included, large bubbles, egg maracas, giant Connect Four, face painting and more. Activity wristbands were available for only \$5. Miss Bunny Bonnet was on site throughout the event for free photo opportunities.

## YOUTH SERVICES

- Camp VACAtion was held at the Alamo Recreation Center from April 22-26. Camp maxed out daily with over 50 participants taking part in team building activities, group games and art projects – many of which were on display at the Department’s Recreation Expo in the theme of pirates, mermaids and sea life.

## YOUTH/ADULT SPORTS

- The month of April hosted our t-ball clinics for our 4-8 year old future t-ball league participants. This year we welcomed a new age group for t-ball training and extended registration to include our 6-8 year old players. In addition to t-ball, our spring break camps kept kids busy and active while out of school. We were excited to be able to offer both volleyball and basketball camps for our school aged spring breakers.
- In the month of April, we wrapped up one of our largest adult volleyball leagues ever. The season’s success was reflected in the returning participants registered in our summer league. Our spring softball players spent their evenings being active in a fun and competitive environment, and all of them have returned to play in our summer session.

## VACAVILLE PERFORMING ARTS THEATRE

- Our final show of the season, Billy Ocean, thrilled the audience with incredible vocals.
- Benicia Ballet Company presented The Sleeping Beauty by Tchaikovsky. The choreography lent itself beautifully to everyone's favorite classic tale.
- On April 7, the King of Rock was commemorated in an impressive concert, The Wonder of Elvis The Tribute.
- The Air Force Band of the Golden West Spring Concert took place on April 14. This annual concert always brings a packed house with patrons who come back every year.

### May Events

05/3-4	VBC presents Mutiny!
05/5	SSO presents Annual Pops Concert
05/10-11	SYT presents The Wizard of Oz
05/14	VCS Radio Conservatory of Music
05/18	Orpheus West Concert
05/19	2019 Vacaville Pageant
05/23	Blake Austin Graduation

## **FIRE**

### OPERATIONS

#### Month Statistics:

Total Emergency Responses	846
Emergency Medical Responses	634
Emergency Medical Transports	629
Anticipated EMS Receipts (Approximate)	\$376,655
Average Response Time	5:16
Fire Incidents	20

In April, Medic Ambulance was requested 5 times to cover the City of Vacaville for ambulance transport service due to all Vacaville ambulances being committed to emergency incidents.

## **HOUSING SERVICES**

### SUCCESSOR AGENCY

Nothing to report.

### HOUSING SUCCESSOR DIVISION

The Department was awarded a Challenge America grant of \$10,000 from the National Endowment for the Arts for fiscal year 2019. A City match of \$10,000 provides a total project budget of \$20,000. Challenge America grants support projects that extend the reach of the art to underserved populations - those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. The grant will fund a commissioned public art piece near the trail head of the Rocky Hill Trail, near the corner of Markham Avenue and Rocky Hill Road. The process for selecting an artist and art piece will include participation by the surrounding neighborhood, as well as, will follow the City's Public Art Policy.

On April 3, Housing Services Department staff took a little bit of time to help out at the Rocky Hill Veteran Apartments. They had a great time helping out the complex by planting tomatoes, zucchini, eggplant, and more as well as various herbs in planter boxes. A couple artichoke plants were also planted in the adjacent landscaped area. The plants will now be cared for and available for use and consumption by the tenants at the complex.



On April 9, the Rocky Hill Veteran Apartments Grand Opening and Ribbon Cutting took place. The 39 unit apartment complex serves homeless and low-income veterans and their families. The City participated in the development by providing the land, 11 HUD-VASH Section 8 vouchers and 15 Project Based Section 8 Vouchers. There are approximately 11 sources of funding and it took almost 8 years to come to fruition. Mayor Rowlett participated as one of the speakers along with the project developer, California Department of Housing and Community Development and the Department of Veteran Affairs. A reception and property tour followed. The Grand Opening received attention from CBS News 13 as well as a newspaper article and presence on the City's social media. Everyone was proud to present the apartments to veterans who have sacrificed so much for our country.

On April 9, City Council approved for staff to enter into an Exclusive Negotiating Rights Agreement (ENRA) with CFY Development, Inc. to negotiate development of a mixed income rental and for-sale housing development on property at Vanden Road. The 8.4 acre property was donated by the Zocchi family to the former Redevelopment Agency to be used for military housing. The project proposes to include market rate for-sale condominiums targeting the "missing middle" along with work-force rental apartments focused on housing military families.

On April 17, department staff participated in assisting the Chamber of Commerce with their Business Walk. The Business Walk is a great opportunity for City representatives and Chamber members to positively interact with the Vacaville business community. Teams were created and visited with businesses across the city, asking set survey questions and answering any questions businesses may have had.

On April 23, City Council approved a resolution authorizing the City to apply for the SB2 Planning Grant Program through the Department of Housing and Community Development (HCD). The City is eligible for \$310,000 for funding towards updating planning documents in order to streamline housing production. SB2 funds (Building Homes and Jobs Act) was passed as part of a state legislative housing package aimed at addressing the state's housing shortage and high housing costs. If awarded, the city will use the funding towards completing the Downtown Specific Plan and Downtown Connectivity and Streetscape Design Plan.

The Senior Home Improvement Program (SHIP) event day was held on Saturday, April 27. There were 12 homes that participated in the program this year. Senior and disabled residents received minor modifications to their homes to enable them to safely age in place and prevent accidents in the home. Items like grab bars, toggle light switches, handheld shower heads, smoke/carbon monoxide detectors, among other items, were installed by 25 volunteers from the local Carpenter, Plumber, and Electrician Unions. This year, a special donation was made by "We Love Our City", to remodel a bedroom for one SHIP participant in need. Overall, the event was a great success and helped improve the quality of life of the City's senior citizens.

#### Loan Programs:

- Closed escrow on 1 HOME First-Time Homebuyer Program loan.
- Conducted 2 HOME lender trainings for 2 prospective participating lenders.

#### Housing Counseling:

- Provided credit counseling services to 3 new clients.
- Conducted Homebuyer Workshop with 5 attendees.

### HOUSING PROGRAMS

The month of April is Fair Housing Month and is recognized by the Federal Department of Housing and Urban Development. To celebrate Fair Housing Month this year, the Housing Services Department:

- Staff attended the City Council meeting on April 9 to receive a presentation of Proclamation of Fair Housing month. Staff presented information to the City Council on activities planned in support of Fair Housing Month. Activities included a coloring contest by local elementary school students in the Vacaville Boys and Girls Club and Sierra Vista T.G.I.F. School and a Fair Housing Workshop facilitated by the Vacaville Housing Counseling Center.

- The coloring contest consisted of approximately 36 entries and had grade divisions K - 3<sup>rd</sup> and 4<sup>th</sup> - 6<sup>th</sup>. The question of, "What does Fair Housing Mean or Look Like to Me" was the coloring contest theme. The children's art was displayed in the Housing Services Department reception area for two weeks and was then voted on by the Housing Services Department's staff. 1<sup>st</sup> – 3<sup>rd</sup> place winners were awarded a Crayola Gift Basket. In addition, the winners will be invited to the May 14 City Council Meeting where their winning art will be displayed and a certificate of participation will be presented by the Mayor.
- On April 30, from 10:00am - 12:00pm, a Fair Housing Workshop was held at the Town Square Library. There were 19 participants consisting of property owners, property managers and maintenance staff. The workshop was done in collaboration with HUD's representative from Office of Fair Housing and Equal Opportunity and a representative from the Legal Services of Northern California. Topics included discrimination, reasonable accommodations, landlord/tenant issues, and service/support animals, along with other valuable resources regarding fair housing.

On April 9, staff conducted a Public Hearing for the Vacaville Housing Authority (VHA) Annual Agency Plan (AAP). The AAP guides the VHA's program activities, goals and accomplishments for the July 1, 2019 - June 30, 2020 fiscal year. There were no comments from the public and the plan was approved by the Council and submitted to the Department of Housing and Urban Development as required.

In the month of April 2019, the front counter of the Housing Services Department assisted 1,417 customers by phone and counter visits:

Type	Jan. 2019	Feb. 2019	Mar. 2019	Apr. 19
Public/Client Walk-In's Assisted	467	377	445	460
Public/Client Telephone Calls Assisted	967	960	883	957

## **POLICE DEPARTMENT**

04/02/19 – ISS (Investigative Services Section) Detectives served a search warrant at a local residence related to an ongoing child pornography investigation. A minor was arrested after investigating and this case was forwarded to Juvenile Probation for prosecution.

04/03/19 – Officers responded to a possible vandalism of burned apartments. Suspects were seen and a perimeter was established. One suspect actively resisted arrest and was bitten by the K-9 Officer. Paramedics arrived to transport the suspect to a local hospital for treatment and was later booked at the Solano County Jail.

04/04/19 – A person driving under the influence of alcohol collided with another vehicle head on. The investigation revealed the driver was going the wrong way, under the influence, used excessive speeds and was arraigned on felony DUI charges.

04/05/19 – Special Victims Unit (SVU) and Investigative Services Section (ISS) detectives assisted patrol with a baby death investigation. Detectives interviewed the parents and searched the residence. Foul play is not suspected in this death, but the cause is pending the toxicology results and the pathologist's findings.

04/09/19 – Advocating for Wellness, Adolescent, Recovery & Education (AWARE) hosted a Responsible Beverage Service (RBS) Training. 53 individuals representing local bars, restaurants, stores and service clubs attended the training approved by the Department of Alcohol Beverage Control. Participants learned about safe alcohol standards in order to protect their business and self from hazardous alcohol service such as serving intoxicated individuals or minors.

04/12/19 – Investigative Services Section (ISS) and Patrol officers worked a death investigation. An 80 year old deceased male was found with a significant amount of blood underneath his body. Foul play was not suspected in this death.

04/13/19 – ISS, Special Victims Unit (SVU), and Vice Detectives along with the Evidence Section were called to a homicide investigation. A search warrant was obtained and both suspects were booked into county jail. This is an ongoing investigation.

04/16/19 – A Berkeley-based urban planning and design firm that specializes in community engagement, invited our Outreach Program coordinator and a REACH youth to participate on a panel at the National Planning Conference in San Francisco. The goal was to discuss youth engagement strategies in community change with our team focusing on the Rocky Hill Trail in the Markham neighborhood. There were 68 attendees. Participants wanted to learn more about engaging youth in community planning and how that engagement could improve projects.

4/17/19 – The Vacaville Communication Center hosted the 22<sup>nd</sup> Annual Napa-Solano Dispatch Association (NSDA) Luncheon. 180 attendees representing police and fire agencies in both Napa and Solano Counties attended the themed luncheon “Alice in Wonderland Mad Hatter Tea Party” honoring each agencies award winners. As VIP guests, the dispatchers from Davis Police and Fire were presented with a Thin Gold Line flag signed by members of the NSDA. In addition, proceeds from a special raffle were donated to the Natalie Corona Memorial Fund. Mayor Ron Rowlett presented a proclamation declaring April 15-21, 2019, as National Public Safety Dispatcher Week in Vacaville and the Solano County Board of Supervisors also recognized the week as National Public Safety Telecommunications Week in Solano County.

04/18/19 – A Lead Public Safety Dispatcher (LPSD) and 12 yr. old Vacaville resident, were honored at the State Capitol's 911 for Kids Awards Ceremony. Both were nominated for a 911 call received in September of 2018. The resident's mother had been attacked by a dog and called 911. The minor was able to quickly answer important questions and maintain composure, while LPSD calmly reassured her and provided direction using Emergency Medical Dispatching (EMD) protocols. Composure at such a young age, coupled with LPSD's experience and excellence with young callers and EMD protocols led to the best case outcome for the patient.

04/22/19 – Two Lead Public Safety Dispatchers attended the International Academy of Emergency Dispatch's Navigator Conference in Washington DC. The two-day Emergency Medical Dispatching Quality Assurance course qualified them to conduct performance reviews, provide follow up mentoring and ongoing training. Valuable new skills were shared with the communications team.

04/23/19 – Communications received a call for a garage fire and responded accordingly.

04/23/19 – Investigative Services Section (ISS) and Special Victims Unit (SVU) Detectives were called out to assist patrol with an arson investigation related to an ongoing domestic violence stalking case. Detectives obtained a search warrant and booked the suspect in county jail. The arson investigation is still ongoing.

04/28/19 – Officers responded to a robbery. Four suspects entered a store stealing items and threatening the employees. Officers located the suspect's vehicle and a pursuit ensued. The suspects drove the wrong direction on the freeway and crashed into two vehicles. Four suspects ran from the vehicle, Officers established a search perimeter and all four suspects were located and arrested.

04/29/19 – AWARE youth facilitated educational marijuana workshops on the dates below. The workshops included a presentation on the dangers of using marijuana. It was followed by an interactive Kahoot game with questions related to health impacts of using marijuana, recreational laws, edibles and youth use.

- 4/3/19 - Presented to 11 middle school youth at Vaca Peña Middle School's Boys & Girls Club.
- 4/4/19 - Presented to 156 9<sup>th</sup> grade youth at Vacaville High School.
- 4/10/19 - Presented to 20 middle school youth at Jepson Middle School's Boys & Girls Club.
- 4/29/19 - Presented to 60 9<sup>th</sup> grade youth at Vacaville High School.

04/30/19 – Officers responded to a burglary in progress at a residence. It was determined the suspects left some of their items including their dog at the scene after fleeing. Animal humane Services (HAS) was able to locate the owner of the dog through the use of a microchip. The owner explained the dog was with her 15 year old run away daughter from West Sacramento. The suspects / missing juvenile have not been located.

During the month of April:

- Property and Evidence completed 211 discoveries and received 11 dispositions for research. The unit completed the intake of 378 pieces of evidence and completed the disposition of 408 pieces.
- Records assisted approximately 750 citizens at the front counter. Additionally, they processed 94 vehicles for release, 364 moving citations, 220 parking citations, 100 FI cards, and completed 124 background checks for OPM. 20 CAD Searches, 85 Agency Report Requests and 75 Citizen Report Reports.
- Communications Center staff answered 2,046 9-1-1 emergency calls, and 11,204 non-emergency calls. Public Safety Dispatchers made 4,953 outbound calls. 8 “Text” to 9-1-1 sessions were initiated.
- Communications Center staff processed 781 Priority 1 Police CAD calls, 900 Priority 1 Fire CAD calls, 1,746 Priority 2 CAD calls, 1,707 Priority 3 CAD calls and 719 Priority 4-6 CAD calls for service for a total of 13,250 calls processed.

Police Department staff investigated 216 Part 1 Crimes for the month of April, as reported to the Department of Justice include:

Homicide - 1	Homeless/Property Removal - 2
Rape - 4	Camping Reports - 1
Robbery - 7	Traffic Collisions - 62
Aggravated Assault - 21	Traffic Citations - 364
Burglary - 15	Panhandling Citations - 0
Larceny - 151	Property Loss - \$273,367
Motor Vehicle Theft - 17	Property Recovery - \$129,780
Adult Arrests - 304	
Juvenile Arrests - 31	

**PUBLIC WORKS**

ENGINEERING SERVICES DIVISION

Design

Allison Parkway Lift Station

The design consultant provided the 100% plans to City staff for review on April 19, 2019. The project is currently scheduled to be advertised for bid on June 2, 2019. The project includes replacing and upgrading the sewer lift station on Allison Parkway near Edenderry Drive.

Buck Ave Sewer Rehabilitation Project

The project’s contract documents were finalized and the project was advertised for bid on April 14, 2019, and bids opened on May 7, 2019. The project includes replacing the existing syphon sewer main with a sewer main with constant slope. This will eliminate a maintenance problem.

City Hall Interior Painting and Carpet Replacement

The project’s contract documents were finalized and the project was advertised for bid on April 28, 2019, and bids opened on May 21, 2019.

## Construction

### Centennial Park Interim Dog Park

The contractor poured all concrete walkways as well as the concrete pads for the shade structures. The contractor has also completed construction of the maintenance road, repaired the underdrain system and is almost finished removing the artificial turf from the dog park areas. The shade structures are scheduled to be installed the week of May 28, 2019. Remaining items include installation of water spigots, fencing and gates; placement of a 3" layer of bark in the small and large dog park areas and paving/stripping of the ADA compliant parking stalls.

### Fire Station #71 Remodel

The contractor installed new flooring, and textured and painted the walls in the living area outside of the kitchen. The contractor has also completed demolition work, plumbing and construction of new walls in the common and Captain's bathrooms. The contractor is currently installing shower pans/enclosures, lighting and bathroom accessories. Work will begin in the kitchen as soon as the new appliances and cabinets are received.

## Development Engineering

### Roberts Ranch

The Brighton Landing development is currently annexing into and creating Landscape and Lighting Districts for future maintenance of their street lighting, setback landscaping, parks, open space and detention basin. Staff has reviewed and commented on Villages A, B and C.

## Traffic Engineering

### Centracs

Staff participated in a Centracs users group. Centracs is a traffic signal software the City uses to program and monitor the 72 signalized intersections throughout the City. The user group troubleshoots various problems and evaluates current program upgrades.

## MAINTENANCE DIVISION

### Field Utilities – Water Distribution

During the month of April, the Water Distribution crew replaced or repaired 12 water services, responded to 18 stopped/grey meters and installed 35 new meters. The annual hydrant flushing task was finalized with the completion of flushing in zones 20-27. Staff completed 585 Underground Utility Location (USA) tickets for City staff and contractors, and processed 56 leak detection issues.

### Field Utilities - Collections

During the month of April, Collections crew CCTV inspected 13,638.5 linear feet of City sewer mains and hydro flushed 40,030 linear feet of sewer mains. The Collections Construction crew replaced seven sewer laterals, installed seven new City cleanouts, and repaired a 6" sewer main on Vine Street.

### Streets

In April, the Streets and the Concrete crews were combined in an all-out effort to complete a backlog of concrete repair work orders; the crews closed out 72 sidewalk repair work orders.

The City's Creek Lead and his crew of five CMF inmates started the 2019 weed abatement task, addressing the abatement of noxious weeds in the City's Right of Way (ROW) property.

The Traffic Safety crew closed out 14 work orders for re-grouting failed grout on traffic signal poles, and continued to steadily work on the City's 8-year LED exchange program by completing the installation of 60 LED, 15-year bulbs along Allison Drive and Browns Valley Parkway.

#### Facilities Maintenance

Facilities Maintenance staff have been working hard on HVAC cleaning in preparation for the summer season while also preparing for Fiesta Days.

#### Central Garage

Garage staff are working on preventative maintenance and emergency service work. No new vehicles were received this month, and only a few more special ordered vehicles are left to be received for the fiscal year 18/19.

#### Parks

Parks staff, along with contractors, are diligently working on the annual weed abatement task on City owned property including vacant parcels, open space, detention basins, and creek areas to meet June 1 weed abatement deadline.

Work has resumed on Measure M funded basketball court resurfacing which was suspended due to weather last fall. Court resurfacing is being performed at Cooper School Park, Ridgeview Park and Stonegate Park.

In preparation for Fiesta Days, Parks crews are working on the many site clean-up duties at Andrews Park and the Creekwalk Plaza. Tasks include the trimming of the palm trees lining School Street, irrigation checks and repairs and various other maintenance efforts to ensure the site is fully prepared.

#### Corporation Yard Administration

In the month of April, the Public Works Maintenance Division resolved 135 Customer Service Requests and closed 1,003 work orders (WO), consisting of 739 Parks WO's, 141 Streets WO's, 86 Facilities WO's, and 37 Field Utilities WO's.

#### City Coach Transit

##### City Coach Summer Youth Pass

City Coach is gearing up for the Summer Youth Pass promotion. This promotion has been in effect for over a decade and continues to grow in popularity. For just \$15, the Summer Youth Pass offers Vacaville youth (ages 6-17) unlimited travel on City Coach during the months of June, July and August.

##### Youth School Program

Transit staff is working on the development of a City Coach Youth School Program. Our targeted audience are youths from Grade 5 through Grade 9. Materials are being created and will be ready to distribute during Back to School night at all the local elementary and middle Schools.

##### Outreach

Transit staff is working on new presentation materials and promotional giveaways to introduce Vacaville residents to City Coach. We will focus on the cost savings, convenience and safety that City Coach offers.

##### Going Above and Beyond

On April 25, we received a call from the Route 5 driver saying he accidentally passed by a customer who was waiting under a tree. The customer called saying he was trying to get to his doctor appointment. So to make it right, we went to pick him up and got him to his transfer bus on time. He was very pleased with our service and praised us for our dedication. Later in the day, his mom also called to let us know she was very thankful.

## Central Stores

Central stores sold 5,690 items this month to City employees which resulted in significant savings to the various departments across the City. Central Stores purchases and stocks a wide variety of supplies, allowing City staff to quickly and conveniently shop for needed items, resulting in an increase in efficiency while providing a cost savings.

## Americans With Disabilities Act (ADA) Office

Public Works and Community services staff worked together to develop ADA icons for inclusion in the Community Services Department Events Guide. The icons indicate environmental, physical, or organizational elements, and serve to assist participants with disabilities in selecting summer camps that meet their specific needs. Six icons representing large group settings, specific lighting elements, highly structured environments, low physical activity, or quiet environment requirements were matched with the appropriate programs and debuted in the Summer Events Guide Kids' Choice Camp section.

## UTILITIES

### ENGINEERING

#### Capital Improvement Program Projects

##### Allison Lift Station (DIF 120)

Allison Lift Station reconstruction and expansion is required as part of the Reynolds Ranch/Rice-McMurtry development projects. This project was designed in 2007 and was put on hold for construction with the economic downturn. The project is now going through a final design update to meet current standards. Utilities has returned 100% design comments to Public Works Engineering, and will complete a final back check of these comments in the upcoming month. The project is expected to go out to bid in June.

##### CSP-S Sewer - Fry Road to the Easterly Wastewater Treatment Plant (EWWTP) (DIF 54A)

This large trunk sewer project is being constructed to serve recent and future development in the southeast portion of Vacaville. The contractor has installed decking and framing at the Influent Control Structure in preparation for connection of the 48" pipe to the EWWTP. They also resumed pipeline construction and continue to install pipeline with testing planned for the upcoming month.

##### EWWTP Completion Project/Permanent Acetic Acid Dosing Station

New proximity sensors have been installed to measure acid level in the tanks after the original ones did not work as planned, and flow switches have been reinstalled in the proper orientation. The contractor has been working on project cleanup items before a final punch list is issued.

##### Reynolds Ranch Reservoir and Booster Pump Station

Site work at the reservoir has resumed as weather conditions have improved. The developer-constructed water line needed to feed the reservoir is now under construction, and system testing is expected to occur in June.

##### Well 17

Well 17 will be a new water supply well for the City along Alamo Drive. Kennedy/Jenks Consultants have completed the Basis of Design Report and continue to work on the Predesign Report for the equipping of the well. Wood Rodgers consultants have finalized specifications for the well drilling, which will be submitted to Community Development Planning division for review under CEQA.

## Maintenance Projects

### Digester 2 Rotamix Mixing System

Construction is underway to replace the existing gas system in Digester 2 at the EWWTP with a Rotamix system. GSE Construction is the contractor for the work, and has poured new concrete and is assembling piping as it arrives on site. Equipment will be mounted soon and the majority of construction is expected to be completed by the end of May. Flame arrestor equipment will not arrive until the beginning of July and will be installed at that time.

### Well 9 Repairs

Corpro performed ultrasonic testing to evaluate the condition of the well pipe after recent repairs. Their report indicated that further repairs are not required and this work is complete.

## Engineering Administration

### Sanitary Sewer Management Plan Recertification

Utilities Engineering continues work on the re-certification of the City's Sanitary Sewer Management Plan with collaboration from Public Works. The third and final draft has been distributed for internal review. The project is on schedule to be recertified by the June 2019 deadline as required by the Statewide General Waste Discharge Requirement.

### Citywide Water Modeling

Utilities Engineering, with collaboration from Public Works, completed evaluation and review of four consultant proposals for development of a Citywide water system model with ArcGIS compatible software and on-call services for model analysis needed for various development, capital improvement and maintenance projects. West Yost Associates has been selected as the consulting firm for this work. Engineering staff is currently working on the contract for the work, expected to begin next month.

## MAINTENANCE

### Mechanical Group

#### Annual Fire Extinguisher Inspection

The annual fire extinguisher inspection and re-charge was completed at the Easterly Wastewater Treatment Plant (EWWTP). This annual requirement was organized and coordinated by Sr. Utility Mechanic, Warren Banzet.

#### Water Treatment Plant (WTP) Containment System Replacement

Staff completed the replacement of secondary containment piping for the Fluoride injection system at the WTP. The original containment system had been experiencing repeated failures due to expansion and contraction of the PVC material. Improved clamping devices were also employed and all piping was painted to reflect heat and protect against UV damage.

#### DAFT Recycle Pump #3

Staff completed the in-place mechanical seal replacement on DAFT Recycle Pump #3 at the EWWTP.

### ICE Group

#### WTP Temperature Transmitter

ICE Technicians made physical and programming changes to enable use of a different temperature transmitter for computing necessary chlorine contact requirements. The previous transmitters had limited access requiring fall protection. The new transmitter is located at ground level and will allow for more frequent and safer maintenance monitoring.



#### EWWT Chlorine Analyzer Replacement

Staff replaced another of the older redundant chlorine analyzers at the EWWT. One of the “South Contact Outlet Chamber” analyzers, with an updated model. This model is more accurate and requires much less maintenance and should save staff at least two hours a week in cleaning and calibrations.

#### WATER QUALITY

##### Earth Day

Water Quality staff, with support from Genentech, Solano Volunteers, the Solano Resource Conservation District, and the Downtown Vacaville Business Association, held the annual Earth Day Cleanup event. The cleanup locations at Andrews Park and the Southside Bikeway behind Winco resulted in the collection of four cubic yards of trash and four cubic yards of recyclables. Special thanks to Peter Wanberg, Utilities Water Quality Section, and Emma Mendiola, Genentech, who worked jointly with the planning, recruitment, and logistical support of the event.

##### Pharmaceutical Take-Back

For the 12<sup>th</sup> consecutive year, Water Quality staff helped to facilitate the 1<sup>st</sup> Semiannual Pharmaceutical Take-Back event in partnership with the Drug Enforcement Agency (DEA) and Vacaville Police Departments. These events provide a means for citizens to dispose of their unused medications thereby preventing them from reaching our landfills and waterways or falling into the wrong hands. For Vacaville, a total of 232 households dropped off 650 lbs of solid dose drugs and liquids and 60 pounds of sharps. Additionally, four blue Toters and two gray Toters were filled. Participating with the DEA also resulted in cost-free disposal of the drugs. Thanks go out to Evidence Technicians Jody Lovely and Laura Mines, Police Officers Shawn Windham and Andy Polik, and Environmental Compliance Inspector Eve Page. A special thanks to Recology Vacaville Solano and Northbay Healthcare for their sponsorship of the event. The next Take-Back event will be held in the fall in conjunction with the DEA.

#### ADMINISTRATION

##### Water Conservation

Staff submitted the April water consumption figures showing that the City had decreased its overall water consumption by 25% compared to the same month in 2013. Residents consumed an average of 100 gallons per day for the month. For the year, residents have consumed 21% less water over the same period than they did in 2013.

Buckingham Charter School students Patrick Fletcher and Edward Fabi captured third place in the 2019 Solano County Water Conservation High School Video Contest. This year’s theme was “Be an Aqua Hero” and Patrick and Edward won honors for their video presentation of “Conservation Man.”