



## ADA ADVISORY COMMITTEE MEETING MINUTES

May 22, 2019 - 1:30 p.m.

PW Conference Room #2

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### I. INTRODUCTIONS AND ROLL CALL

*Members present: Samantha Brown, Debbie Medina, and Debra Troxil.  
Not present: Stephen Garcia, Sunday Garcia, Nick Lillard, and Essence Tonic.*

### II. APPROVAL OF MINUTES

A. April 24, 2019 minutes.

*Not approved – No quorum.*

### III. NEW ITEMS

*The group discussed the upcoming Fiesta Days parade and the issues associated with the placement of chairs on the sidewalks. S. Brown updated the group on the City's approach to proactively addressing the concerns as a result of last years' issues. City requested that the event planners be responsible for getting the message out about early and proper placement of chairs for the parade. Social media posts were effective in spreading the word.*

A. Downtown Specific Plan and Downtown Connectivity and Streetscape Plan

i. "Walking Tour" scheduled for Thursday, May 23<sup>rd</sup> at 8:00 a.m., meeting in the parking lot of 201 East Monte Vista Avenue.

*S. Brown discussed the Downtown Specific Plan and Downtown Connectivity and Streetscape Plan and invited members to attend the tour of the downtown area with the City's consultant. Issues to be discussed include: pedestrian safety, accessibility for the disabled, and connecting bus users with the downtown area.*

#### IV. PROJECT LIST

##### A. Current

1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr) - \$30,000

- i. Project approved by Director of PW - hold requested for Allison Drive @ Ulatis Drive due to construction activity occurring on the land to the west of the intersection. Upgrades to street signals may be covered by other projects.

*S. Brown discussed the revised work plan for the intersection at Ulatis and Allison Drives. Contractor will be installing accessible pedestrian signals as part of the construction project happening at the site. Revised quote is expected.*

##### B. Prioritized

1. Markham/Rocky Hill/Highland curb ramps – Phase II scheduled for FY 2019-20

- i. 6 curb ramps along Rocky Hill have been completed.

*S. Brown encouraged the group to begin discussion on the curbs to be completed once the additional funding for FY 2019-20 is made available on 7/1/19. Will continue discussion when more members are present.*

2. E. Monte Vista @ Brown Street curb

- i. Included in budget as part of Rocky Hill Pedestrian Improvements Project.
- ii. \$6,600 is set aside for the curb.

##### C. Projects Under Consideration

1. Curb ramp requests on Greenwood Drive at Southwood Drive (NE and SE curbs)

2. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive

- i. Will start looking at this after completion of the above two.

##### D. Current Requests not Prioritized

1. None

## V. BUDGET UPDATE

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1			(39,600.00)	71,163.54
E. Monte Vista @ Brown curb		(6,600)		64,563.54
Accessible Pedestrian Signal Project		(30,000)		34,563.54
Emergency Reserve Encumbrance		(20,000.00)		14,563.54
<b>Totals</b>	<b>50,000.00</b>	<b>(56,600.00)</b>	<b>(39,600.00)</b>	<b>\$14,563.54</b>

The total amount available as of May 16, 2019 is \$71,163.54. Of this amount, \$6,600 has been encumbered for the curb on E. Monte Vista at Brown Street. Another \$30,000 has been dedicated to the Accessible Pedestrian Signal Project approved at the April 24, 2019 meeting, and a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$14,563.54 available for projects until July 1, 2019, when the Committee receives an additional \$50,000 in revenue for Fiscal Year 2019-20 projects.

## VI. COMMUNITY MINUTE AND MEMBER UPDATES

*No updates.*

## VII. NEXT MEETING

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, June 26<sup>th</sup>, 2019, at 1:30 p.m. in Public Work Conference Room #2 at City Hall.