



City Of Vacaville

Monthly Report

July 2019

TO: Honorable Mayor and City Council

FROM: Jeremy Craig, City Manager

ADMINISTRATIVE SERVICES

HUMAN RESOURCES (HR) DIVISION

For the month of June 2019, the Human Resources Division received and screened 450 applications, processed 14 full-time new hires/promotions, and 20 part-time hires.

FINANCE DIVISION

Winter Averaging Calculation

The annual recalculation of the winter average base period for residential customers was completed in July. This base period is used to determine the sewer variable fee to be charged to residential customers for the upcoming year (July – June). The calculation is based on the average water units used during the winter billing periods (when consumption is typically lower due to reduced outdoor watering).

Intercity Taxi Program

Effective July 1st, the Intercity Taxi Program converted from paper taxi scrip to a Visa Debit Card (PEX Card). The new card system allows users to preload the PEX Card with funds online eliminating the necessity to purchase intercity taxi scrip in person at City Hall. Paper taxi scrip will continue to be accepted through September 30, 2019 as part of the transition.

Travel Expense Policy

The Travel Expense Policy is designed to set forth guidelines and establish uniform practices and policies regarding expenditures associated with City business-related travel. The policy was recently updated to implement the following key changes:

- A Travel Authorization Form (TAF) is required to be completed and approved before travel commences. The TAF provides an opportunity for the Department to review the full cost of travel before it takes place. Additionally, the TAF can be used to request an advance for the cost of meals and incidentals (Per Diem).
- Per Diem will be advanced or reimbursed at the U.S. Government's General Services Administration (GSA) rate. This rate can change based on the location of travel.
- No receipts are required for advanced Per Diem or Per Diem reimbursement requests.
- The Mayor, City Council Members and City Commissioners are not eligible for Per Diems.

The updated policy was approved by City Council and went into effect on July 1, 2019. Nora Grindle from Accounts Payable is providing 2 training sessions on the new policy scheduled for July 11 and 16.

ERP Update

IT has received the VPN/Firewall device from Munis with tentative plans to install it the week of July 15. This is the first step in setting up the secure SaaS (cloud) environment for the new system. Staff is coordinating with Munis to schedule the project kickoff meeting, which will take place in September.

INFORMATION TECHNOLOGY (IT) DIVISION

IT Division completed its internal reorganization. Workspaces received upgrades, including new ergonomically correct furniture. The helpdesk, officially renamed "Desktop Support," closed 374 tickets for the month of June. The Radio Project passed a major milestone with factory acceptance of radio equipment by the cities of Vacaville and Fairfield.

COMMUNITY DEVELOPMENT

DEPARTMENT DEVELOPMENT RELATED REVENUES

Revenues generated by Community Development during June 2019 were \$320,850.13.

PLANNING COMMISSION

At the June 18, 2019 Planning Commission meeting, Commissioners discussed the following items:

- East Monte Vista Arco Service Station – The project consists of a 3,064 sq. ft. convenience store, a self-serve carwash, and a fuel canopy with nine fuel stations. Commissioners denied the request based on testimony and evidence presented and finding that criterion 14.09.124.070(a) is not met because the project will unreasonably impact more sensitive surrounding land uses, and that criterion 14.09.124.070(g) is not met because the project will adversely impact the surrounding properties.
- East Monte Vista and Aviator General Plan Amendment – The proposal would amend the General Plan map land use designation for two parcels located at the northwest corner of East Monte Vista Avenue and Aviator Drive (APNS: 0133-210-290 and 0133-210-300). Specifically, the parcel designation would change from Commercial General to Industrial Park. Commissioners recommend that City Council adopt the resolution approving the East Monte Vista and Aviator General Plan Amendment.
- 2019-2020 Capital Improvement Program General Plan Consistency Review - The Capital Improvement Program (CIP) is a one-year plan for proposed Public Works, Utilities, Community Services, Fire, and Police Department projects. Commissioners recommend that City Council find the proposed 2019-2020 Capital Improvement Program Project List consistent with the General Plan

ADVANCED PLANNING

1. DOWNTOWN SPECIFIC PLAN AND DOWNTOWN CONNECTIVITY AND STREETScape DESIGN PLAN

- Farmers Market Booth, June 8 – additional ideas and suggestions were gathered from the community. All comments and suggestions are presented on the project website: www.letstalkvacaville.com.
- Consultant Team Tasks during June – Creation the existing conditions analysis for the Downtown Specific Plan and Downtown Connectivity and Streetscape Design Plan.

2. LAND USE & DEVELOPMENT CODE UPDATE

The City's consultant, Lisa Wise Consulting, prepared the first draft of use regulations for preliminary review by staff in advance of public meetings.

3. FRUITVALE ANNEXATION

Staff is continuing to work with LAFCO staff to complete the application to annex the site into the City limits.

4. GREEN TREE PROJECT

- June 26: The next Greentree Project Open House & Community Meeting was held at Ulatis Community Center.
- Greentree Liaison Meetings: City staff, Applicants, & Homeowners Association liaison group held their initial meeting. Regular meetings will be held to keep all participants informed of the project's status.
- Developer continues to work with staff to prepare a final project plan and complete application.
- Staff is preparing to start technical studies required for the Environmental Impact Report (EIR).
- All comments received on the EIR Notice of Preparation are now viewable on the project website www.cityofvacaville.com/greentree.
- Next steps also include developing alternatives for analysis in the EIR.

5. CANNIBIS ORDINANCE

June 11, 2019, the City Council repealed the emergency moratorium on cannabis activities in Vacaville; repealed Municipal Code Chapter 9.13 and adopted/replaced the chapter with a cannabis ordinance prohibiting retail, manufacturing, commercial growing on cannabis within the City limit. The adopted actions will be effective July 11, 2019.

6. MC MURTRY ESTATES SUBDIVISION

The applicant's representatives requested a meeting (scheduled for early July) to review fire hazard constraints, utility needs, access options, and other items for this proposed subdivision adjacent to the Cheyenne neighborhood.

7. SUBDIVISION PLAN CHECKS

Plan checks continue for:

- Vanden Meadows – Villages at Vanden – Final Maps, Rough Grading, Improvement, & Landscape Plans.
- Roberts' Ranch – Improvements Plans and Landscape Plans
- Farmstead – Improvement & Landscape Plans

CURRENT PLANNING

1. DEVELOPMENT REVIEW APPLICATIONS RECEIVED

- A. NORTH VILLAGE AREA PLAN 2 GPA/SPA (FILE NO. 19-171)
General Plan Amendment, Specific Plan Amendment and Zone Change requests to amend Area Plan 2 of the North Village Development Project, located south of Midway Road, between Interstate 505 and 80.
- B. MCDONALD'S PARKING REDUCTION (FILE NO. 19-167)
Administrative Clearance request to reduce the number of required parking stalls from forty-three (43) to forty (40) parking stalls for the existing McDonald's restaurant located at 990 Alamo Drive.
- C. WOODERSON DETACHED GARAGE (FILE NO. 19-193)
Administrative Clearance request to increase the maximum rear yard coverage from twenty (20) percent to thirty (30) percent for the purpose of constructing a detached garage in the rear yard of an existing single-family residence at 130 Luzena Avenue.
- D. JOHNSON PATIO COVER SETBACK REDUCTION (FILE NO. 19-198)
Administrative Clearance request to reduce the required rear yard setback for patio covers from 10 ft. to 7.5 ft. for the purpose of constructing a 196 sq. ft. patio cover at 173 Currant Lane.

2. DEVELOPMENT REVIEW APPLICATIONS APPROVED
 - A. CASA DEI VISTA APARTMENTS APPEAL (FILE NO. 18-200)

The Vacaville Planning Commission voted 7-0 to deny Conditional Use Permit and Determination of Public Convenience or Necessity requests to establish an ARCO service station and convenience store at 1347 East Monte Vista Avenue.
 - B. HESS SIDE YARD SETBACK REDUCTION (FILE NO. 19-137)

The Vacaville Planning Commission voted 7-0 to deny Conditional Use Permit and Determination of Public Convenience or Necessity requests to establish an ARCO service station and convenience store at 1347 East Monte Vista Avenue.
 - C. FRONT YARD SETBACK REDUCTION (FILE NO. 19-112)

The Director of Community Development approved an Administrative Clearance request to reduce the required front yard setback from twenty-five (25) feet to eighteen (18) feet and nine (9) inches for a future single-family residence to be constructed at 7074 Grace Feather Court.
 - D. FRONT YARD SETBACK REDUCTION (FILE NO. 19-113)

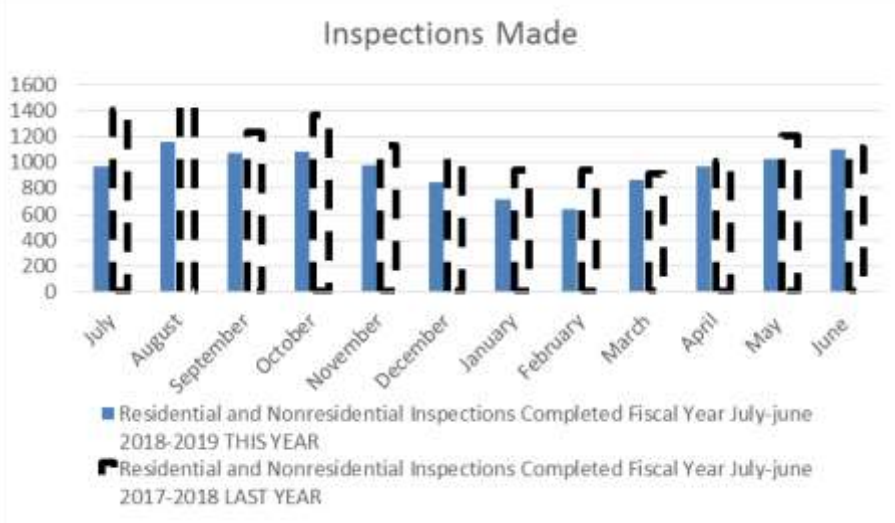
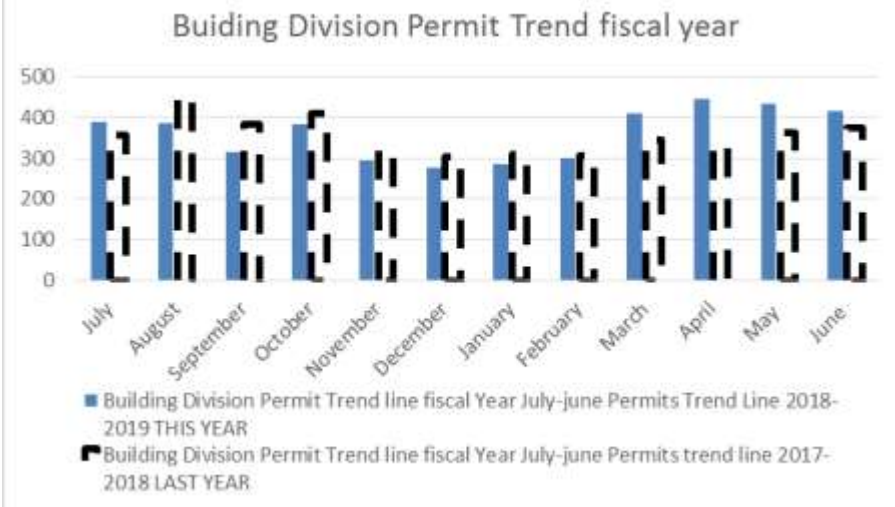


The Director of Community Development approved an Administrative Clearance request to reduce the required front yard setback from twenty-five (25) feet to eighteen (18) feet and nine (9) inches for a future single-family residence to be constructed at 7068 Grace Feather Court
 - E. SIDE YARD SETBACK REDUCTION (FILE NO. 19-114)

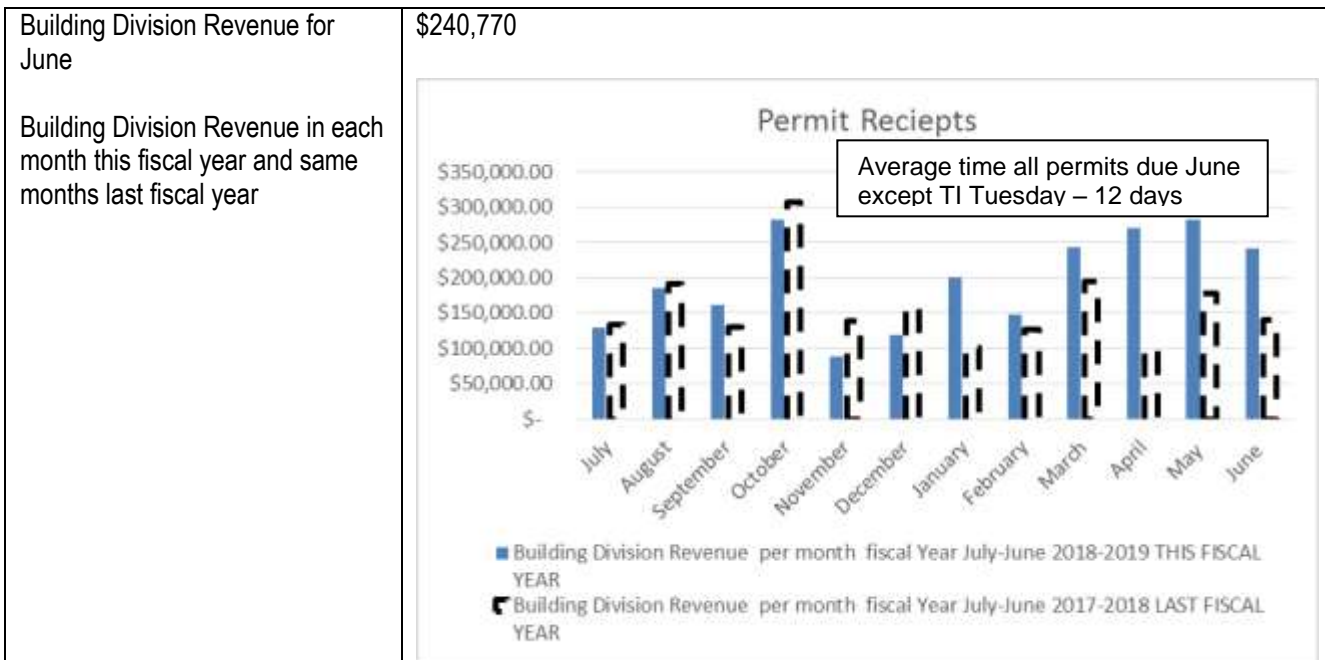
The Director of Community Development approved an Administrative Clearance request to reduce the required side yard setback from twenty (20) feet to sixteen (16) feet for a future single-family residence to be constructed at 7026 Grace Feather Court
3. HOME OCCUPATION PERMITS
 - 14 applications, 12 approved
4. LARGE FAMILY DAYCARES
 - 0 applications, 1 approved
5. BUILDING PERMIT PLAN CHECKS

The Planning Division reviewed 24 Building Permit applications, including:

 - Casa Dei Vista Apartments
 - Merchant Street Taco Bell
 - Piedmont Plot Plans (Vanden Estates Villages A & B)
 - Saratoga Plot Plans (Vanden Estates Villages C & E)
 - Montera Plot Plans (Vanden Estates Village D)
 - Oxford Plot Plans (Brighton Landing Village 8)
 - North Village Unit 7 – Phase 2 Landscape Plans
 - Cerrito Model Home Complex (Parkside Subdivision)
6. TREE REMOVAL PERMITS
 - 0 applications, 1 approved
7. ZONING VERIFICATION REQUESTS
 - 3 received, 4 letters issued
8. PLANNING COUNTER INQUIRIES
 - 114 planning and development related inquiries

BUILDING DIVISION MONTHLY ACTIVITY REPORT – July

<p>1103 Residential and Nonresidential Building Inspections for the month of June</p> <p>Inspection trend for the year to this date. Total Residential and Nonresidential Building inspections made each month</p>			
<p>416 Permits issued for the Month of June</p> <p>Permits issued each month this fiscal year with trend line</p> <p>Permits issued in each month same time last year</p>			
<p>New Single Family Dwelling Unit Permits issued this month / total for Fiscal Year 18-19 through June</p>	<p>30/259</p> 	<p>New Single Family Dwelling Unit Permits issued same time Last Fiscal Year 17-18 month / total</p>	<p>8/192</p> 
<p>Residential and Nonresidential Permits Issued for June</p>	<p>Residential Activity - Permits Issued June; 386</p>		<p>Nonresidential Activity - Permits Issued June; 30</p>



Special Interest Notes:

- \$25,313 General Plan Implementation and Recovery fees collected in June
- % of On-line Permits of all permits issued in June; 56%
- % of On-line Revenue in June; 14%
- Special Note: On-line Permits are 50% of all permits issued since June 1 of 2015

Projects of Note:

- 110 On-line Solar permits issued in June. Total Solar permits issued in June; 127
- 7 Swimming Pool permits issued in June
- 10 Tenant Improvement and Nonresidential Alteration permits issued in June

FIRE

OPERATIONS

Month Statistics:

Total Emergency Responses	920
Emergency Medical Responses	606
Emergency Medical Transports	513
Anticipated EMS Receipts (Approximate)	\$429,217
Average Response Time	5:32
Fire Incidents	27

In June, Medic Ambulance was requested 6 times to cover the City of Vacaville for ambulance transport service due to all Vacaville ambulances being committed to emergency incidents.

HOUSING SERVICES

SUCCESSOR AGENCY

Nothing to report.

HOUSING SUCCESSOR DIVISION

On June 11, City Council approved entering into an Exclusive Negotiating Rights Agreement (ENRA) between the City and Eden Housing, Inc. to negotiate development of affordable housing on city-owned property on Orchard Avenue. If negotiated successfully, the project plans to include 60+ units of affordable housing and will also include a community room to serve the project and the adjacent Eden Housing, Inc. owned property, Orchard/Maples Apartments.

On June 25, City Council approved the assignment, assumption and modification of debt, and affordability covenants to facilitate the acquisition, rehabilitation, and preservation of 65 affordable apartments on Gables Avenue. The project has \$1.9M in City debt which will be leveraged by the new ownership, LEDG Vacaville L.P., when applying for tax credit financing later next year to rehabilitate the properties and extend the affordability.

HOUSING PROGRAMS

On June 11, the City Council approved updates to the Project-Based Voucher (PBV) chapter of the Administrative Plan. The changes allow the VHA to open Waiting Lists for new PBV projects.

In the month of June 2019, the front counter of the Housing Services Department assisted 1,283 customers by phone and counter visits:

Type	Jan. 19	Feb. 19	Mar. 19	Apr. 19	May.19	Jun. 19
Public/Client Walk-In's Assisted:	467	377	445	460	438	374
Public/Client Telephone Calls Assisted:	967	960	883	957	869	909
Total:	1,434	1,337	1,328	1,417	1,307	1,283

PARKS AND RECREATION

PARK PLANNING

- Sports Fields Park: Letter of support was received from the NorCal Junior Lacrosse Executive Director. Staff have received and continue to review four draft plans and costs estimates submitted by Victus Advisors.
- CreekWalk Permanent Stage: Consensus design concept required revisions for ADA – Title 24 access compliance. Staff to schedule a meeting with Public Works to review.
- Al Patch Park Master Plan Revision: Committee meeting was held on Monday, June 10, 2019. Staff and Public Works will meet internally and review Peabody Road improvements.
- Three Facility Assessment Project: MIG is revising draft plans based on clarification of staff comments and also update the cost estimates if needed based on City questions.
- VPAT Patio: Staff is working on a cost estimate based on the proposed design development ideas. A quote for the custom laser-cut metal appliques was solicited.

AQUATICS

- During the month of June, we offered various water fitness classes, swim lessons and diving and underwater hockey classes. This summer season, we also introduced our new Glow-N-Slide Friday nights, a weekly event that brings a nighttime glow energy to the pool.

ASES

- Each of the ASES sites (Padan, Hemlock, Fairmont, and Markham) finished out the 2018-19 school year with end-of-the-year parties and festivities. Sites finished their spring cleaning and packed up for the summer. Preparations were finalized in passing the torch to the Boys and Girls Club for each site. A final parent orientation was held as a make-up opportunity for those who missed the site-specific orientations in May. The Boys and Girls Club will take over as the ASES program facilitator for the 2019-20 school year.

CULTURAL ARTS

- This summer we are offering a variety of camps. Some of our new and exciting camps are Summer Art and Science Camp which reached capacity, Action Art Camp was a popular program complete with scooter floor art, and a new French Camp focused on prepping youth for international conversation. In addition to camps, two performance recitals took place in June. Music instructor Lone Romagosa, hosted "The Sound of Music Broadway". Hip Hop Dance instructor, Ms. Renee hosted two recitals for several dance camps and classes.

EARLY CHILDHOOD ENRICHMENT

- Early Childhood Enrichment offered two weeks of Pee Wee Discovery Camp during the month of June. Campers, ages 3-5, played active games, participated in themed arts and crafts activities and learned to socialize with other children. The first week of "Art Explosion", was full with 18 campers making multiple prints and canvas creations; the week ended with a fabulous art show. The second week was "Slime Time" and included experimenting with a variety of goo including flubber, silly putty, gak, oobleck and many other slime versions. Much excitement was had by all at both of these hands-on programs!

GYMNASTICS

- In providing recreational experiences and strengthening community image, June brought summer camps to the Vacaville Gymnastics Center. Each week camps included daily instruction for every skill level, games, crafts, open gym time and a swim day at the Graham Aquatic Center. Vacaville Gymnastics offers a one-of-a-kind camp experience filled with active fun that promotes health and wellness for youth.

PAL

- PAL hosted its annual Hoop Camp at Vaca High from June 11-13. The girls' and boys' varsity basketball players coached 48 participants through exercises in coordination, dribbling, shooting and most importantly, team work. Participants received a customized camp shirt and certificate of completion during a BBQ hosted by the Father's House. Special thanks go to Captain Lydon and Coach Kamman for their commitment to this annual tradition.
- Junior Giants kicked off on Tuesday, June 18 with over 200 boys and girls participating in the 8-week free program. Staff and volunteers convened at Centennial Park to hand out gloves, give out team assignments and coach the kids through, what could be for some, their very first experience with baseball. The program is hosted by the San Francisco Giants Community Fund and teaches the fundamentals of baseball through weeklong lessons on literacy, anti-bullying, and leadership.

TEENS

- Teen programming for the summer kicked off with a Babysitting Class held on Saturday, June 1. Staff teaching the class follow the national curriculum from Safe Sitter. Seven students learned the basics of caring for children and infants; from diaper changing to providing healthy snacks. This type of class allows "tweens" to develop a responsible sense of entrepreneurialism through starting their own babysitting business.

YOUTH SERVICES

- TGIF Summer Camps (Camp Splash, Camp Cooper, Camp Adobe, and Camp Kindness) launched on the second week of June. The first weeks of camp saw guest presentations by emergency service personnel (Vacaville Fire and Police Departments as well as Travis Air Force Base). Camps also went on excursions to the SPCA and the Aerospace Museum of California.

VACAVILLE PERFORMING ARTS THEATRE

- On June 2 Alina's Music Studio presented Classics and Superheroes. This philanthropic event honored our everyday superheroes and gave back to the local Opportunity House.
- The Young Artists Conservatory of Music presented their annual Black Tie concert and Gala. This impressive event was enjoyed by all in attendance.
- Elevate Dance presented their annual showcase, Keep Moving Forward. This show has gained massive popularity over the last few years and the almost sold out weekend performances proved it!
- Gerry Ramos Music presented their Summer Piano and Voice recital on June 22.
- Dixon Dance studio presented their annual showcase, Come Alive. As always, this performance was enjoyed by all in audience.

June Events

7/19-20 Starbound Theatre presents Annie Jr., the Musical
7/27 Omni Dance Academy presents Just the Beginning

POLICE DEPARTMENT

06/01/19 – A Public Service Dispatcher (PSD) received a call that a patient was major medical issues, was unconscious and not breathing. The caller was directed to get the patient on the ground and perform CPR. The patient was ultimately transported by Fire to North Bay in Fairfield.

06/04/19 – Patrol stopped a vehicle that was involved in a series of auto burglaries. A Detective was called out to assist patrol with a burglary investigation. The detective assisted patrol officers with this interview and the suspect was booked into county jail.

06/10/19 – Summer at City Hall (SACH) commenced with 15 high school interns attending orientation. Youth will review City of Vacaville policies on conduct, confidentiality and technology. They also will learn about the program structure and support systems available for them during their 4 weeks internship. The second component aims at engaging young people in local government and instilling a sense of civic responsibility in their community.

06/11/19 – Detectives from Investigative Services Section (ISS) and Community Response Unit (CRU) along with Evidence Technicians were called out for a homicide investigation. The victim had been sitting in a vehicle when another vehicle drove by and a passenger from that vehicle leaned out the window and fired several shots into the victim's vehicle. The victim was shot one time in the head and died a few days later in the hospital. This is an ongoing investigation and related to a feud between gangs from Fairfield.

06/18/19 – The Communication Center received a text to 911 from an unknown person saying they had chest pains and eluded to being depressed but refused to give their address or further details. While researching the telephone number in several databases, the dispatcher was persistent in establishing a caring rapport with the texter for nearly an hour before enough details were provided that a welfare check was able to be performed. The patient was assessed by both police and fire units without further incident. This is one of the first successful Vacaville Text to 911 calls for service since the service came online in March of this year.

06/25/19 – A detective was called out to assist patrol. Patrol had stopped a dark colored sedan and the driver was in possession of a handgun. Based upon information obtained during this follow up investigation it was determined this person was not involved in our previous homicide.

06/26/19 – Officers responded to a call regarding a violation of a domestic violence (DV) court order. Officers ended up assisting with a welfare check and security. They found the suspect hiding in the victim’s car and was arrested for court order violations. The case was sent back to Special Victims Unit (SVU) for stalking charges review. No one was injured in the incident despite the encountered circumstances.

06/27/19 – Motor officers from the department's Traffic Section assisted the Sacramento Police Department with traffic control following the funeral of Officer Tara O'Sullivan. Once the officers left the funeral, a lengthy procession made its way past Officer O'Sullivan's precinct on Marysville Blvd in Del Paso Heights. Motor officers assisted with this road closure in her honor and to assist Sacramento PD.

06/28/19– Officers were called to an injury collision where it was reported that a vehicle struck a pedestrian. Due to the seriousness of the injuries, the traffic investigative team was called out to investigate the collision. The investigation is ongoing.

During the month of June:

- Property and Evidence completed 165 discoveries and received 1494 dispositions for research. The unit completed the intake of 259 pieces of evidence and completed the disposition of 425 pieces. The unit received 17 subpoenas to appear.
- Records assisted approximately 732 citizens at the front counter. Additionally they processed 60 vehicles for release, 374 moving citations, 169 parking citations, 65 FI cards and completed 102 background checks for OPM. They also handled 20 CAD searches, and processed 90 agency reports requests and 77 citizen report requests.
- Communications Center staff answered 2,201 9-1-1 emergency calls, and 11,167 non-emergency calls. Public Safety Dispatchers made 4,848 outbound calls. 8 Text to 911 sessions were initiated.
- Communications Center staff processed 829 Priority 1 Police CAD calls, 1,015 Priority 1 Fire CAD calls, 1,770 Priority 2 CAD calls, 1,629 Priority 3 CAD calls and 620 Priority 4-6 CAD calls for service for a total of 13,368 calls processed.

Police Department staff investigated 218 reported crimes in June. Part 1 Crimes for the month of June, as reported to the Department of Justice include:

Homicide - 1	Homeless/Property Removal - 1
Rape - 3	Camping Reports - 9
Robbery - 6	Traffic Collisions - 65
Aggravated Assault - 19	Traffic Citations - 374
Burglary - 16	Panhandling Citations - 0
Larceny - 163	Property Loss - \$377,214
Motor Vehicle Theft - 10	Property Recovery - \$78,536
Adult Arrests - 323	
Juvenile Arrests - 23	

PUBLIC WORKS

ENGINEERING SERVICES DIVISION

Construction

Crocker Drive Water Line Extension Project

The contractor has completed installation of approximately 1.5 miles of new 12-inch diameter water main from Crocker Drive to the intersection of Eubanks Drive and Midway Road. The project provides a looped water system in the Interchange Business Park area which removed a major hurdle to obtain entitlements in this area. The project is funded by Water DIF, but will be repaid by business park developers when they pull building permits.

DIF 54A Fry Road/CSPS Sewer Project

The project has constructed a sewer trunk main required due to recent development triggers in areas tributary to the California State Prison-Solano (CSPS) trunk sewer. Construction included placement of approximately 3700 feet of 48-inch sewer pipe, removal of approximately 1200 feet of 27-inch pipe and replacement with 30-inch pipe, removal and replacement of approximately 125 feet of 24-inch pipe, 300 feet of bore and jack construction under the Union Pacific Railroad, abandonment of approximately 7000 feet of trunk sewer main, and connection to the influent control structure at the City's Easterly Wastewater Treatment Plant. Although the new 48-inch diameter sewer is in service, remaining work still includes abandonment of 24-inch and 27-inch sewer pipe, construction of a new maintenance road, and pavement/stripping restoration.

Design

2019 AC Overlay Project

The City has advertised the project on June 9, 2019, and bids were opened on July 11, 2019. The low bidder was Martin Brothers Construction out of Sacramento, with a bid at \$2,297,000 (19% higher than the Engineer's Estimate), and the project will be awarded at the regularly scheduled City Council meeting on July 23, 2019.

Development Engineering

Parkside

Parkside is located on the west side of Vanden Road just south of Newcastle Drive. Parkside includes 50 single family units. Development Engineering has reviewed and approved the improvement plans and the developer has begun construction. The final map for this subdivision is scheduled for the July 23, 2019 City Council meeting.

Casa dei Vista Apartments

Casa dei Vista apartments is located adjacent to Travis Credit Union and across the street from the Vacaville Transit Station on Allison Drive. Development Engineering has reviewed and approved the lot line adjustment for the property swap between the Developer and Travis Credit Union. Staff is currently working with the Developer on the approval of grant deeds for the dedication of the creek property and necessary easements for the project.

Traffic Engineering

Staff approved changes to the striping and signal modifications at the Allison Drive / E. Monte Vista Avenue intersection. The modifications to the signal include providing a green arrow for northbound Allison Drive when westbound E. Monte Vista Avenue is making a left this change to the traffic signal greatly increases the signal efficiency.

MAINTENANCE DIVISION

City Coach Transit

Corporation Yard Administration

In the month of June, the Public Works Maintenance Division closed 779 Work Orders consisting of: Parks 584 WO's, Streets 108 WO's, Facilities 61 WO's, and Field Utilities 26 WO's and resolved 198 Customer Service Requests.

Central Garage

Staff has been working with Public Works, Fire, Police, and other City departments to identify vehicle specs and requirements for the Fiscal Year 2019-29 vehicle replacement program; this year the Garage will be purchasing over 25 new vehicles/equipment.

Facilities

Facilities staff designed, built and installed a new custom-made hand rail for the Housing Department at 40 Eldridge. The new hand rail was needed after the demolition of a wall to open up the area and allow for better views to enhance security at the site.

Field Utilities – Water Section

During the month of June, the Water Construction crew replaced/repared 20 water services, and turned 481 valves in Area 4 and 5 (north/west Vacaville) of the annual valve turning program. Staff also completed over 640 USA tickets.

Field Utilities – Sewer Section

In June, staff CCTV inspected over 20,500 linear feet of sewer mains and hydro flushed 46,040 linear feet of sewer mains. Additionally, the Sewer Construction crew replaced eight water services and inspected 83 sewer manholes.

Streets

As part of the 2019 CIP AC Overlay Project, the Street crew completed base failure repair on Arcadia Drive and Tulare Drive for a total of 57,324 square feet of road repairs.

The Concrete crew finished the third round of the concrete blitz, completing 69 work orders.

The Traffic Safety crew completed six signal repair work orders and completed the annual camera cleaning task at all traffic signals across the city.

Parks

Parks staff, along with contractors, continue to work diligently on the annual weed abatement task for all City-owned property, including vacant parcels, open space, detention basins, and creek areas. This year, due to the late May rains, staff has had to re-mow various sites up to three additional times for re-growth of the weeds.

Work continues on Measure M funded basketball and tennis court resurfacing at Beelard Park and Stonegate Park.

Parks Staff completed installation of wood fall protection (bark chip) to meet minimum levels for safety at numerous park playgrounds.

City Coach Transit

City Coach Supports the Law Enforcement Torch Run

On June 20, 2019, members of the Vacaville Police Department carried the Special Olympics Torch through the City beginning at the Vacaville police station on Merchant Street and ending at the intersection of Leisure Town Road and Orange Drive. City Coach was waiting for the runners at the end of their five-mile trip. The runners were very appreciative of the friendly City Coach driver and fully air-conditioned vehicle.

Intercity Taxi Scrip Sales Moving to PEX Card

ADA eligible residents of the City of Vacaville now have the option of using the PEX Card system for their intercity taxi trips. The PEX card alleviates the need for paper scrip and is similar to a debit card. It can be loaded with funds through the City of Vacaville Finance Department.

Local Taxi Scrip for the Sight Impaired

ADA eligible residents of the City of Vacaville who are visually impaired now have the option of purchasing local taxi scrip with the corners cut so they can easily determine the denomination of the scrip they are handing to the taxi driver. This allows riders to have more control over how much scrip they are using for each local taxi trip they take.

Central Stores

General Goods Sold

Central stores sold 4,110 items this month to City employees, which resulted in significant savings to the various departments across the City. Central Stores purchases and stocks a wide variety of supplies allowing City staff to quickly and conveniently shop for needed items, resulting in an increase in efficiency while providing a cost savings.

UTILITIES

ENGINEERING

Capital Improvement Program Projects

Allison Lift Station (DIF 120)

Bids were opened for Allison Lift Station reconstruction and expansion project on July 2 with the low bidder being confirmed as Mark III Construction, Inc. out of Sacramento with a price of \$2,877,026. This project was designed in 2007 and was put on hold for construction with the economic downturn. This project will be awarded at the July 23 council meeting.

CSP-S Sewer: Fry Road to EWWTP (DIF 54A)

Mountain Cascade, Inc. is preparing to bypass the flows into the Easterly Wastewater Treatment Plant (EWWTP) in order to connect the new 48-inch diameter pipe to the Influent Control Structure and abandon. This bypass is expected to last one week. The total project completion is expected by end of summer.

EWWTP Completion Project/Permanent Acetic Acid Dosing Station

Meyers Construction has nearly completed the final punch list items and the project is expected to be accepted by Council in August.

Reservoir V-Ditch Repair

During the 2018/19 Rain Season, the Browns Valley Reservoir had a significant amount of land subsidence which undermined the concrete V-ditch designed to protect the reservoir. Wallace-Kuhl, a geotechnical engineering firm, has been hired to prepare a soils report to determine the best course of action to stabilize the area and prevent further damage.

Engineering Administration

Sanitary Sewer Management Plan Recertification

The City's Sanitary Sewer Management Plan is on schedule to be recertified on July 23, 2019 as required by the Statewide General Waste Discharge Requirement.

MAINTENANCE

ICE Group

EWWTP 12KV Building

The backup batteries for the emergency power switchgear was close to reaching the end of its 15 year lifespan. Electrical staff oversaw the change-out with replacement batteries and were able to do so without interrupting plant operation.

Water Treatment Plant (WTP) Filter Building

Electrical staff was able to locate, purchase, and replace a breaker handle that was found missing from the WTP motor control center. The handle was long out of production and while breaker operation could technically be performed without it, it could not be done so safely. This action not only made tasks safer, but saved the City the expense of changing a very costly and otherwise functioning piece of electrical equipment.

WATER QUALITY - PRETREATMENT

Integrated Pest Management Survey

Staff completed a follow up Integrated Pest Management (IPM) public survey to get feedback from Vacaville residents about how storm water, and ultimately our City's' Drinking water, is affected by residential use of pesticides and fertilizers. This survey satisfied a commitment the City made in our Program Effectiveness Assessment and Improvement Plan which is a required part of the City's Storm Water permit. Three hundred thirty-seven residents completed our survey, and three of them have been awarded a gift card for taking the time to complete our survey.

ADMINISTRATION

Water Conservation

The June water consumption figures showed the City had decreased its overall water consumption by 15% compared to the same month in 2013. Residents consumed an average of 167 gallons per day for the month. For the year, residents have consumed 21% less water over the same period than they did in 2013.

Staffing

The Department welcomed Mike Lozano, Utility Plant Mechanic and Jaqueline Covarrubias, Water Quality Lab Intern.