



City Of Vacaville

Monthly Report

September 2019

TO: Honorable Mayor and City Council

FROM: Jeremy Craig, City Manager

ADMINISTRATIVE SERVICES

HUMAN RESOURCES (HR) DIVISION

For the month of August 2019, the Human Resources (HR) Division received and screened 362 applications, processed 8 full-time new hires/promotions and 7 part-time hires. HR staff partnered with the Police Department to administer agility testing for over 70 police trainee candidates. Staff also hosted our annual College Intern breakfast that included a career development workshop.

FINANCE DIVISION

At the August 27, 2019 council meeting, the Utilities department was given authorization to procure a 20-ton crane truck and a water worker crew truck. Finance is currently gathering proposals to finance the \$600,000 purchase over the next ten years.

ERP Update

The ERP implementation is off and running, as the project kicked off with a series of financial fundamental review meetings on September 4. Over three days, the Munis implementation consultants walked us through the project timelines, expectations and next steps. Current state/future state analysis and training will begin October 8. Financials, the first phase, will take approximately 13 months to complete, with a projected "go live" date of October 2020, and will be followed by the HR and Utility Billing phases.

INFORMATION TECHNOLOGY (IT) DIVISION

The desktop support team (DST) went the extra mile by removing and reconnecting technology assets during the carpet and paint project. Their actions not only protected City computers, but also minimized downtime for end-users in the departments affected by the project.

COMMUNITY DEVELOPMENT

DEPARTMENT DEVELOPMENT RELATED REVENUES

Revenues generated by Community Development during August 2019 were \$421,588.42.

PLANNING COMMISSION

At the August 20, 2019 Planning Commission meeting, Commissioners discussed the following items:

- Land Use & Development Code Update - The City's consultant, Lisa Wise Consulting, presented the first section of the draft update, which contains Use Regulations by Zone District, Standards for Specific Uses and Activities and Use Classifications.

- Downtown Connectivity and Streetscape Design Plan – A presentation on the existing conditions analysis for the Downtown Connectivity and Streetscape Design Plan, which identified strategies to improve multimodal mobility and accessibility for all people, to improve public safety and to foster conditions of livability.

ADVANCED PLANNING

1. DOWNTOWN SPECIFIC PLAN / DOWNTOWN CONNECTIVITY AND STREETSCAPE DESIGN PLAN
 - Presentation to Planning Commission on August 20. The commission discussed existing conditions analysis for the Downtown Specific Plan.
 - Staff began preparing material for a planned SB2 Planning Grant application – this is a one-time, non-competitive planning grant that can be used to help accelerate housing production as part of the Downtown Specific Plan.
2. LAND USE & DEVELOPMENT CODE UPDATE
 - The City’s consultant, Lisa Wise Consulting, held a public open house and a Planning Commission workshop to take comments on the draft Use Regulations for the Code Update - www.vacavillecodeup.com.
 - The consultant team also submitted a preliminary draft of non-residential development standards and overlay zoning districts for staff review. A draft of this section of the Code Update will be presented to the public on October 15.
3. FRUITVALE ANNEXATION (10 Parcels)
 - Staff completed the LAFCO application and attended a public hearing for this annexation. LAFCO approved the annexation request on August 13.
4. GREEN TREE PROJECT
 - Staff continued work with the developer to make revisions to the conceptual site plan based on comments received from the public and the Leisure Town Liaisons Committee.
 - Developer, Leisure Town Liaisons and staff continue to work on developing alternatives for analysis in the EIR.
 - Staff is preparing to start technical studies required for the Environmental Impact Report (EIR).
 - All comments received on the EIR Notice of Preparation are viewable on the project website www.cityofvacaville.com/greentree.
5. SUBDIVISION PLAN CHECKS
Plan checks continue for:
 - Vanden Meadows – Villages at Vanden, Foxboro Knoll and Vanden Estates – Final Maps, Rough Grading, Improvement, and Landscape Plans
 - Roberts’ Ranch – Improvements Plans and Landscape Plans for parks and street landscaping
 - Farmstead – Subdivision improvement plans and landscape plans

CURRENT PLANNING

1. DEVELOPMENT REVIEW APPLICATIONS RECEIVED
 - A. CAMPING WORLD EXPANSION (FILE NO. 19-240)
Modification request to construct a new parking lot on a partially developed 3.2-acre parcel located at 5051 Quinn Road. The new parking lot will accommodate additional vehicle display for the existing Camping World facility located at 5065 Quinn Road. The site plan includes lighting for sales and security, an 8 ft. tall wrought iron perimeter fence, perimeter landscaping, and an existing 2,400 sq. ft. maintenance building that will remain on-site for future vehicle maintenance. Access will be provided along Quinn Road with two internal driveways connecting to the existing Camping World business.

- B. FAIRFIELD INN REMODEL (FILE NO. 19-248)
Modification request to remodel the exterior of Fairfield Inn located at 370 Orange Drive. The exterior alterations include: (1) replacing the existing canopy with a wooden porte-cochere structure; (2) repainting the building with a new paint scheme and (3) site alterations for ADA accessibility. No other changes to the building are being proposed.
- C. NUT TREE PLANNED SIGN PROGRAM MODIFICATION (FILE NO. 19-254)
Modification request to amend the Nut Tree Planned Sign Program standards for tower signs located along Nut Tree Parkway. The proposal is to reduce the minimum qualifications required for advertising on a tower sign in the Vacaville Commons Shopping Area. Currently, only tenants with 10,000 sq. ft. in floor area are permitted to advertise on tower signs, the proposal would reduce this requirement to 2,500 sq. ft. to allow smaller businesses to advertise on tower signs.
- D. PANNU PATIO COVER (FILE NO. 19-241)
Administrative Clearance request to reduce the rear yard setback from fifteen (15) feet to thirteen (13) feet for the purpose of constructing an attached patio cover in the rear yard of an existing single-family residence at 173 Currant Lane. The patio cover will be located ten (10) feet from the rear property line.
- E. FOLK REAR YARD SETBACK REDUCTION (FILE NO. 19-252)
Administrative Clearance request to reduce the rear yard setback from twenty (20) feet to fifteen (15) feet for the purpose of constructing an attached patio cover in the rear yard of an existing single-family residence at 513 Arlene Drive. The patio cover will be located ten (10) feet from the rear property line.

2. DEVELOPMENT REVIEW APPLICATIONS APPROVED

- A. LINCOLN CORNER APARTMENTS REMODEL (FILE NO. 19-217)
The Director of Community Development approved a Modification request to remodel the exterior of the Lincoln Corner apartments, located at 130 Scoggins Court. The exterior alterations include: (1) fixing deteriorating stucco; (2) installing a combination of stucco and cement siding; (3) replacement of exterior decks and constructing new shear walls; and (4) replacement of landscaping damaged by exterior renovations. No other changes to the apartment complex are being proposed.

3. HOME OCCUPATION PERMITS

- 21 applications, 24 approved

4. BUILDING PERMIT PLAN CHECKS

The Planning Division reviewed 39 Building Permit applications, including:

- Avondale Plot Plans (North Village Unit 7)
- Montera Plot Plans (Vanden Estates – Village D)
- Saratoga Plot Plans (Vanden Estates – Villages C & E)
- Hank and Hazels Tenant Improvement
- Addington Plot Plans (Brighton Landing Village 3)
- The Enclave Plot Plans (Casa Dei Venti)
- Piedmont Plot Plans (Vanden Estates – Villages A & B)

5. TREE REMOVAL PERMITS

- 1 application, 0 approved

6. ZONING VERIFICATION REQUESTS

- 4 received, 1 letter issued

7. PLANNING COUNTER INQUIRIES

- 98 planning and development related inquiries and 1 zoning complaint

BUILDING DIVISION

1404 Residential and Nonresidential Building Inspections for the month of August

Inspection trend for the year to this date; total Residential and Nonresidential Building inspections made each month



528 Permits issued for the month of August

Permits issued each month this fiscal year with trend line

Permits issued in each month same time last year



New Single Family Dwelling Unit Permits issued this month / total for Fiscal Year 19-20 through August

89/115



New Single Family Dwelling Unit Permits issued same time Last Fiscal Year 18-19 month / total

30/42



Residential and Nonresidential Permits Issued for August

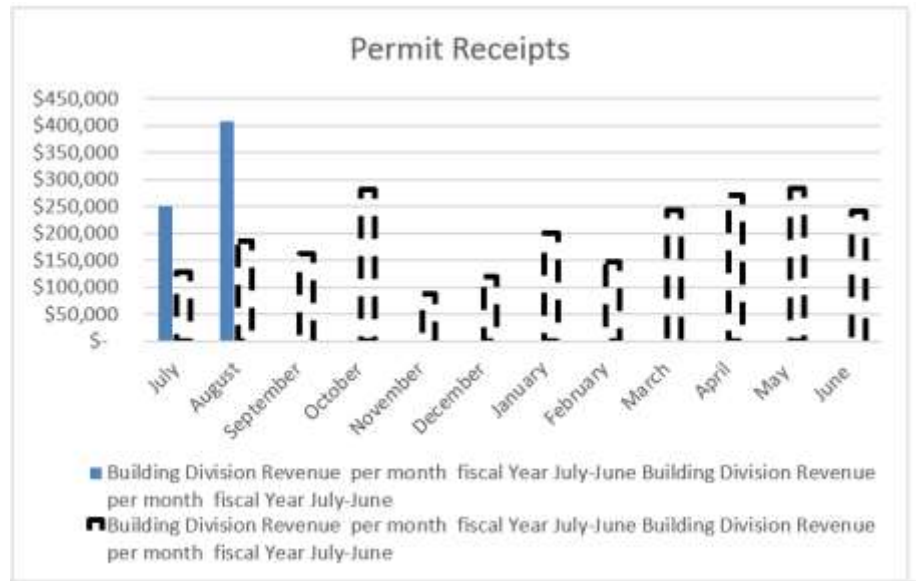
Residential Activity - Permits Issued August; 512

Nonresidential Activity - Permits Issued August; 16

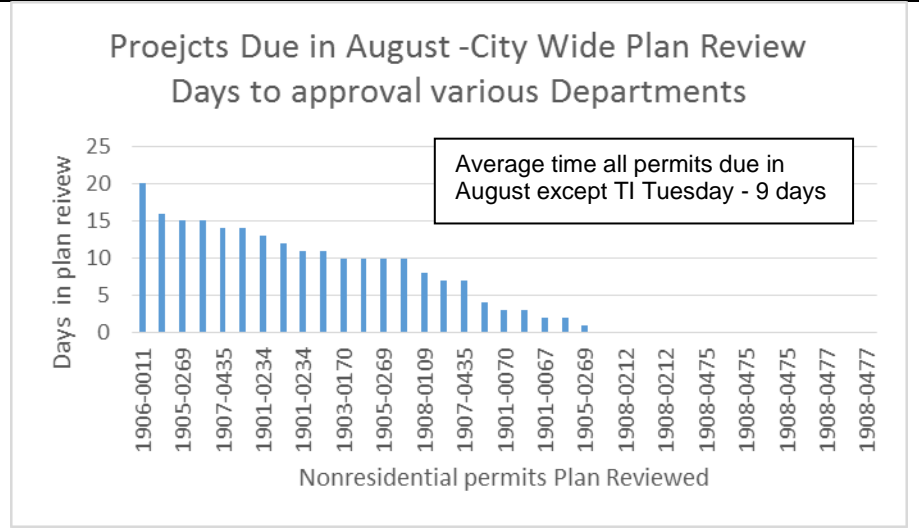
Building Division Revenue for August

Building Division Revenue in each month this fiscal year and same months last fiscal year

\$408,499



City Wide, all departments, Building Permit Review times for Permit Comments due in August



- Special Interest Notes:
- \$65,360 General Plan Implementation and Recovery fees collected in August
 - % of On-line Permits of all permits issued in August; 52%
 - % of On-line Revenue in August; 11%
 - Special Note: On-line Permits are 51% of all permits issued since August 1 of 2015
- Projects of Note:
- 116 On-line Solar permits issued in August. Total Solar permits issued in August; 172
 - 7 Swimming Pool permits issued in August
 - 8 Tenant Improvement and Nonresidential Alteration permits issued in August
 - 22 Single Family Dwelling Units passed Final inspection in August
 - 4 Code Enforcement cases opened in August (Building only)
 - 4 Code Enforcement cases closed in August

FIRE

OPERATIONS

Month Statistics

Total Emergency Responses	938
Emergency Medical Responses	662
Emergency Medical Transports	567
Anticipated EMS Receipts (Approximate)	\$476,767
Average Response Time	5:6
Fire Incidents	17

In August, Medic Ambulance was requested 12 times to cover the City of Vacaville for ambulance transport service due to all Vacaville ambulances being committed to emergency incidents.

HOUSING SERVICES

SUCCESSOR AGENCY

Nothing to report.

HOUSING SUCCESSOR DIVISION

On August 27, City Council held the public hearing for the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program. This year's CAPER identifies achievements of Vacaville's fourth year of the 7/1/15 - 6/30/20 Consolidated Plan – Program Year 2018-2019. The public review and comment period continued through September 6, 2019.

On August 13, City Council approved the Program Year (PY) 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan (AAP). PY 2019-2020 planned expenditures include the estimated annual award amount of \$499,146 plus \$274,447 carry forward funds for a total of \$773,593. Activities for 2019-2020 include: public services funding for Vacaville Neighborhood Boys and Girls Club and The Leaven, loan payments, Trower Neighborhood Center foundation improvements, completion of the Sidewalk ADA Improvement project and program administration costs.

In August, the Rocky Hill Veteran Apartments achieved 100% lease up for all 38 units in the development. The apartment development provides 15 Section-8 project based vouchers and 11 Veteran Affairs Supportive Housing project based vouchers from the Vacaville Housing Authority for chronically homeless Veterans. All apartments have a Veteran preference.

On August 13, City Council approved the assignment, assumption and modification of affordable housing debt and amendments to the affordability covenants and ground lease with the City of Vacaville for the Lincoln Corner Apartments. The action approved acquisition of the apartments by Eden Housing, Inc. and amendments to the City loan and affordability documents to allow Eden Housing, Inc. to apply for state funding. The approval will ensure preservation and needed rehabilitation of Lincoln Corner, allowing the City to maintain the affordability of the apartments for years to come.

HOUSING PROGRAMS

On August 27, City Council (as the Vacaville Housing Authority (VHA) Board) approved submittal of a certification that the VHA will update its Administrative Plan to include a preference for Non-Elderly persons with disabilities who are also homeless. The certification strengthened the VHA's application for the Department of Housing and Urban Development's (HUD) Mainstream Voucher Program. The Mainstream Voucher Program provides funding for vouchers specifically for Non-Elderly persons with disabilities. If awarded, the VHA will update the Administrative Plan as approved and will work with partner agencies to provide support services for participants under this voucher program.

In the month of August 2019, the front counter of the Housing Services Department assisted 1,160 customers by phone and counter visits.

Type	Jul. 19	Aug. 19
Public/Client Walk-In's Assisted:	419	450
Public/Client Telephone Calls Assisted:	911	710
Total:	1,330	1,160

PARKS AND RECREATION

PARK PLANNING

- Sports Fields Park: Staff is reviewing the draft Final Report submitted by Victus Advisors.
- Three Facility Assessment Project: MIG has provided updated cost estimates but requires more time to have sub-consultants evaluate the final concepts and for MIG to draft the written summary report.

ACTIVE AGING

- On Sunday, August 25, staff escorted a van full of folks to Broadway Sacramento to see *In the Heights*, Lin-Manuel Miranda's Tony-winning Best Musical. With the theater set-up in the round, singing and dancing, the performance was incredibly dynamic. All enjoyed the time to browse shops and eat lunch before the show.

AQUATICS

- During August, swimming lessons remained popular even as the school year began with a consistent participation in our PM and weekend classes. The family fun nights continued in August with a Summer Send-Off Luau, our Friday night Glow N Slide and a showing of Aquaman at our Dive in Movie night.

ADULT SPORTS

- In August, two division champions were crowned for adult softball and volleyball programs.

CULTURAL ARTS

- With camps ending and school starting, most instructors dedicated August to focus on getting winter classes together, and evaluating what they would like to add or change for next year's summer camps.
- The Instructor of MAKE art programs attended the Third Thursday Night Market and utilized a game to advertise her classes.

EARLY CHILDHOOD ENRICHMENT

- In strengthening community image and sense of place, the Early Childhood Enrichment program held the annual Open House for preschool parents and families interested in finding a program for their child. Over 200 parents and children attended the event held at each of the four sites over the course of two days. One evening was dedicated to the four year olds, and another evening for the three year olds. Preschool instructors provided activity and play stations for the children while parents visited with the staff. The Open House tradition started seven years ago, and the meet-and-greet continues to grow in popularity.

SPECIAL EVENTS

- Special Events staff have partnered with the Downtown Vacaville Business Improvement District to offer the inaugural Third Thursday Night Markets. These events take place every third Thursday of the month at the CreekWalk Plaza and feature food trucks, local artist vendors and musicians.

- August CreekWalk concerts wrapped up the series with Crossman Connection playing on 8/2 (free entry for Military), Hey Jude on 8/9 (free entry for Teachers) and One Sharp Mind on 8/16 (free entry for First Responders). The final concert of the summer was Con Funk Shun which attracted over 2,500 concert goers.

TEENS

- Teen programs finished the summer break in anticipation of the new school year starting. Online Drivers Education and Leaders in Training (LIT) were the most popular teen programs in the offseason, however, excitement is building for monthly 6th grade teen events, and a Cosplay Gathering to kick off the 6-month countdown to Vaca-Con 2020!

THERAPEUTIC RECREATION

- A small group gathered at the August 2 CreekWalk Concert to socialize, listen to the country band and enjoy the camaraderie.
- On Monday, August 25, participants enjoyed bowling at STARS Recreation Center. The largest group to attend this monthly outing which included members of the Facebook group, SODA (Social Opportunities for Disabled Adults). Participant's bowled two games, cheered each other on and enjoyed snacks.
- On Friday, August 16, a small group of folks attended the Friday Night Glow n' Slide at Graham Aquatic Center. Cooling off with glow sticks after hours created a "private party" atmosphere for participants to shoot down the water slides, play water games and socialize.

YOUTH SERVICES

- TGIF kicked off the new school year as programs resumed on August 14 (TUSD) and 15 (VUSD). There has been an increase in enrollment at several sites, largely because we are now able to accommodate Kindergartners since VUSD adjusted their daily schedule. TGIF sites also include Foxboro, Alamo, Browns Valley, Cambridge, Cooper, and Sierra Vista. Programming for the 2019-20 school year will have a focus on STEM/ STEAM activities and incorporate guest speakers and presentations on Science, Technology and Art.

YOUTH SPORTS

- The month of August is the start of fall baseball season. This year we are excited to be offering a competitive league simultaneously with our traditional recreational league and currently have 12 competitive teams and 8 recreational teams. We will be ending the season with playoffs for our competitive league in September.
- Late summer basketball started in August providing a fun and safe environment for our youth to learn about team dynamic, gain basketball related skills, build self-confidence, and make lifelong friendships.

VACAVILLE PERFORMING ARTS THEATRE

- On August 20, ticket renewals began for the 2019-2020 Season of Shows. Many patrons contacted the box office expressing excitement for the upcoming events.
- On August 25, the America's Got Talent contestants Chapkis Dance presented their annual showcase Under Construction.

September Events

09/12 Blake Austin College Fall 2019 Commencement Ceremony

09/21 An Evening with Paula Poundstone

09/29 Life in the Fast Lane - An Eagles Concert Experience

POLICE DEPARTMENT

08/13/19 – Dispatch received a call from a local hospital about an incident which occurred in Oakland, CA. The victim knew the suspect who she recently met online. Our officer took the initial report and booked the evidence for follow up.

08/14/19 – Dispatch was contacted about a possible home invasion. The victim asked the subject what he was doing and he proceeded to walk up to her and violently assaulted her. The victim was able to get away and run across the street to a neighbor's house who then contacted the Police Department (PD). Another neighbor saw the suspect flee into a nearby court where officers took him into custody without further incident.

08/16/19 – The Traffic Section conducted a Driving Under the Influence (DUI) / Driver License checkpoint on Depot Street. During the checkpoint 790 vehicles were screened and 35 drivers were evaluated for alcohol and/or drug consumption and a driver license check. This resulted in a total 13 arrests; 10 for driving without a license, one DUI, one warrant arrest, and one driver under 21 and over that legal limit. Four vehicles were towed as a result of the checkpoint as well.

08/21/19 – Detectives from Investigative Services Section (ISS) conducted surveillance at an address where they had a search warrant related to a runaway juvenile and child exploitation. The suspect was arrested and booked into the County Jail. The juvenile was taken into protective custody and turned over to Child Protective Services (CPS).

08/22/19 – Detectives from ISS conducted a probation and weapons search at an address in Fairfield where they found items that would suggest the suspect is currently selling marijuana. This case was forwarded to the District Attorney's Office and Probation Department for filing charges against the probationer.

08/28/19 – Detectives from ISS and Community Response Unit (CRU) were conducting follow up on locker room break-ins at a local health club and fraudulent charges at a local store. A detective obtained information that the primary suspect was in the area of another gym. Detectives set up surveillance and arrested the primary suspect. The person the suspect was with was on parole and was arrested for conspiracy to commit theft, burglary and parole violation. Within an hour and a half, a third suspect was identified, located and arrested during a traffic stop.

08/29/19 – A local bank was robbed and the suspect passed a demand note to the teller and was given cash, which included bait money. Dispatch was notified by the activation of the bait money and began broadcasting its location. ISS Detectives responded to the credit union and assisted patrol with the investigation. A Federal Bureau of Investigations (FBI) Agent responded and confirmed the same suspect committed a similar robbery at a bank in Sacramento. The suspect still has not been identified.

During the month of August:

- Property and Evidence completed 198 discoveries and received 167 dispositions for research. The unit completed the intake of 447 pieces of evidence and completed the disposition of 773 pieces. The unit received 11 subpoenas to appear.
- Records assisted approximately 705 citizens at the front counter. Additionally, they processed 67 vehicles for release, 281 moving citations, 265 parking citations, 156 FI cards, 188 CAD Searches and completed 70 background checks for OPM.
- Communications Center staff answered 2,355 9-1-1 emergency calls and 11,297 non-emergency calls. Public Safety Dispatchers made 5,141 outbound calls. They initiated 18 Text to 911 sessions. Communications Center staff processed 823 Priority 1 Police CAD calls, 1,021 Priority 1 Fire CAD calls, 1,987 Priority 2 CAD calls, 1,664 Priority 3 CAD calls, and 667 Priority 4-6 CAD calls for service for a total of 13,652 calls processed.

Police Department staff investigated 230 reported crimes in August. Part 1 Crimes for the month of August, as reported to the Department of Justice include:

Homicide - 0	Homeless/Property Removal - 3
Rape - 4	Camping Reports - 18
Robbery - 6	Traffic Collisions - 64
Aggravated Assault - 18	Traffic Citations - 281
Burglary - 20	Panhandling Citations - 0
Larceny - 172	Property Loss - \$309,157
Motor Vehicle Theft - 10	Property Recovery - \$157,308
Adult Arrests - 369	
Juvenile Arrests - 27	

PUBLIC WORKS

ENGINEERING SERVICES DIVISION

Construction

2019 AC Overlay Project

Construction has begun on the 2019 AC Overlay project. Martin Bros will be replacing non-compliant curb ramps through September, as well as prepping for overlay work. Streets to be resurfaced include Mason Street, Dobbins Street, Hickory Lane, Lawrence Drive, Arcadia Drive, Tulare Drive, and California Drive. Overall, approximately 4 lane miles will be resurfaced.

Design

Fire Station 73 Roof Replacement

The City and Solano County Roofing have entered into a contract to replace the roof at Fire Station 73 located at Eubanks Court. Work on the project should be completed by the middle of October.

Development Engineering

Ashton Place Unit 3

Ashton Place Unit 3 includes the construction of 15 units within the area bound by Cogburn Circle, Vega Way, and Vanden Road. Development Engineering has reviewed and approved improvement plans for infrastructure located within the City right-of-way. An encroachment permit has been issued for this work.

East Main District Parcel Map for Sites 1, 2, and 3

Development Engineering staff has reviewed, signed and forwarded found all three parcel maps to be correct and ready for approval. Staff has passed all three parcel maps to the Housing Department for map execution and recordation. Site 1 is bound by East Main Street, Wilson Street, and Catherine Street. Site 2 is bound by Catherine Street, Wilson Street, and Mason Street. Site 3 is located within Bush Street, McClellan Street, Depot Street, and Ulatis Creek.

Quick Quack Carwash Parcel Map

Quick Quack carwash is currently being constructed at the corner of Leisure Town Road and Walnut Road. Development Engineering has worked with the applicant to finalize the parcel map and has found the map to be ready for approval.

MAINTENANCE DIVISION

Corporation Yard Administration

In the month of August, the Public Works Maintenance Division closed 1,057 Work Orders consisting of: Parks 791 WO's, Streets 139 WO's, Facilities 80 WO's and Field Utilities 47 WO's, and resolved 187 Customer Service Requests.

Facilities

Facilities staff just completed the Vacaville Performing Arts Theatre Interior Painting Project. Painting included the theater house seating area, doors, and entrance foyers. Facilities staff removed and reupholstered all 26 wall mounted sound deadening panels in the seating areas. The colors of the walls were changed from mauve to a two-tone dark and light brown to match the recently replaced seating.



BEFORE - VPAT House Interior



AFTER - VAPT House Interior

Field Utilities

Staff CCTV inspected 19,194 linear feet of sewer mains and hydro flushed 51,160 linear feet of sewer mains. The Construction Crew replaced multiple sewer laterals and inspected over 80 sewer manholes all in Zone 7. Additionally, the Collection Construction Crew repaired 10 water services.

During the month of August, the Water Construction Crew replaced and/or repaired over 20 water services, installed 90 new water meters and completed 748 USA tickets.

Field Utilities Staff assisted Utilities Department with four sewer lift station cleanings and cleaning the head works at Easterly Waste Water Treatment Plant. Field Utilities staff also assisted Public Works Engineering staff in identifying existing facilities for replacement of the existing sewer line in Andrews Park.

Fleet

After several months of work, the Police Department Evidence Van interior up-fit has been completed. Designed by PD and Fleet staff, the interior of the van now contains: a table top work area, three large cabinets with drawers, a refrigerator, a large inverter for electrical power, gun racks, smooth black flooring, two overhead cabinets, electrical outlets, several interior LED light fixtures, and two external high powered LED flood lights mounted on both sides of the van.



Evidence Van Up-fit

Parks

Parks staff and contractors continue to perform weed abatement on City-owned property, parcels, open space, detention basins, and creek areas. Between the late rains this year and the optimal growing conditions this year, weeds have been a significant issue for Maintenance staff.

Measure M funded restroom upgrade work at Pena Adobe has started. Over the last two weeks, the restroom has received power washing, a new concrete floor and paint. New fixtures will be installed shortly and the restroom is planned to reopen by October 1, 2019.

Parks staff completed the annual aeration and fertilization for over 146 acres of park turf in preparation for fall.

Streets

During the month of August, Street staff completed 28 utility patches, totaling over 1,478 square feet.

The Concrete crew completed 34 work orders, totaling 1,095 square feet, and over 22 linear feet of curb and gutter.

The Creeks Lead and CDC inmates have been busy removing downed trees and continuing to perform weed abatement along creeks.

In August, Traffic Safety completed two new cabinet installs at the intersection of Alamo Drive and Marshall Road, and Nut Tree Road and Yellowstone Drive. Additionally, staff closed 39 work orders and began the 2019 conflict monitor testing cycle.

CITY COACH TRANSIT

National Night Out

City Coach staff participated in the annual National Night Out. Staff took City Coach buses to various locations and handed out many boxes of City Coach goodies to the community. Everyone enjoyed boarding the bus, eating gummy bears, and receiving some City Coach swag.

Jepson Middle School Orientation

City Coach staff participated in the Jepson Middle School orientation day. Staff interacted with hundreds of Jepson parents, assisting them in planning trips and easing their anxiety about using public transit. Overwhelmingly, parents were pleased to learn how easy and economical taking City Coach would be for their student.

UTILITIES

ENGINEERING

Allison Lift Station (DIF 120)

A preconstruction meeting was held for the Allison Lift Station reconstruction and expansion project. Mark III Construction, Inc., the contractor for the project, has begun the submittal process before mobilizing to the site. The SCADA panel for the project is also under design.

CSP-S Sewer: Fry Road to EWWTP (DIF 54A)

Mountain Cascade, Inc. has completed the majority of construction work, including abandonment of the existing 24" sewer line. They are currently completing electrical work for the project and will be putting the flowmeters into service.

Reynolds Ranch Reservoir and Booster Pump Station

Startup of the Reservoir and Booster Pump Station took place on August 12 and the system has been commissioned. The contractor is completing the landscaping work as well as punch list items before the project can be accepted.

Well 2 Test Well and Assessment

Well 2, on the corner of Nut Tree Drive and Elmira Road, was originally built in 1979. During an inspection last year, it was determined that the condition of the well screen had deteriorated beyond repair. Proposals from multiple consultants have been received for the design, construction and assessment of a new well at the same location. Staff is currently reviewing the proposals and expects to have selected a consultant for the work within the next month.

Well 17

Well 17 will be a new water supply well for the City along Alamo Drive. The well drilling portion of the project has been submitted to Community Development Planning division for review under CEQA. Kennedy/Jenks Consultants have completed the draft Predesign Report for the equipping of the well, and the document is currently under review by Utilities Department staff.

Engineering Administration

Citywide Water Modeling

Public Works Maintenance assisted West Yost Associates with hydrant testing at seven locations around the City. Data collected from these tests is being used to calibrate an updated water system.

MAINTENANCE

ICE Group

Easterly Well Lighting

Electricians installed new high-visibility indoor “wall pack” lighting at the Easterly well. The lighting is brighter, and more energy efficient than previous lighting.

Mechanical Group

Water Treatment Plant (WTP) Sodium Hypochlorite Leak

Mechanics made emergency repairs to a Sodium Hypochlorite leak at the Water Treatment Plant. The repair was completed during late afternoon hours to allow full operation of the Diatomaceous Earth Filtration Plant.

Sodium Hypochlorite PVC Leaks at Wells

Staff responded to multiple Sodium Hypochlorite PVC leaks at various remote potable water wells throughout the City. The summer months tend to increase these trouble calls due to aging infrastructure and increased use of wells.

Easterly Potable Water System

Mechanics are making modifications and corrections to the Easterly Potable Water System as the system is now being re-classified as a Non-Community, Non-Transient Public Water System.

OPERATIONS

Wastewater Operations

Biosolids Disposal

Wastewater Operations successfully hauled 600 wet tons of biosolids to the Recology landfill.

Water Operations

Reynolds Ranch Booster Pump Station

Water Operations successfully completed the commissioning of the Reynolds Ranch booster pump station and reservoir. The system is now online serving the Cheyenne area.

ADMINISTRATION

Water Conservation

The August water consumption figures showed the City had decreased its overall water consumption by 7% compared to the same month in 2013. Residents consumed an average of 187 gallons per day for the month. For the year, residents have consumed 17% less water over the same period than they did in 2013.

Staffing

- The Department welcomed Laboratory Analyst Carlos Alfonso.
- Water Plant Operator III, Steve Parnell, was congratulated on reaching his 20-year anniversary with the City.