



## ADA ADVISORY COMMITTEE MEETING MINUTES

August 28, 2019 - 1:30 p.m.

PW Conference Room #2

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### I. INTRODUCTIONS AND ROLL CALL

*Members present: Samantha Brown, Sunday Garcia, and Debra Troxil.*

*Members not present: Stephen Garcia, Essence Tonic.*

*S. Brown announced that Nick Lillard has resigned from the ADA Advisory Committee.*

### II. APPROVAL OF MINUTES

A. April 24, 2019 minutes

B. May 22, 2019 minutes

Approval pending – no quorum.

### III. NEW ITEMS

A. Downtown Specific Plan and Downtown Connectivity and Streetscape Plan

i. “Walking Tour” held Thursday, May 23<sup>rd</sup> at 8:00 a.m., meeting in the parking lot of 201 East Monte Vista Avenue.

*S. Brown provided update on Walking Tour – points of interest included connecting the Transit Center to downtown and promoting design with accessibility in mind.*

B. Resident request to add a paved walking path at Andrew’s Park around the grass area behind the retaining wall and the play park.

S. Brown read the resident's request to add a paved path along the retaining wall at Andrew's Park. The group discussed the limited accessible parking in the area, and S. Brown discussed the proposed plan to convert the strip of parking along School Street to accessible parking during events. D. Troxil requested to visit the park to assess the current path and any viable options to increasing accessibility in the most cost-effective way.

#### IV. PROJECT LIST

##### A. Current

1. Accessible pedestrian signals (Nut Tree Rd/Bel Air Ave, Nut Tree Rd/Nut Tree Pkwy, Allison Dr/Ulatis Dr) - \$30,000
  - i. Project approved by Director of PW
  - ii. Project Update: Issues at Allison Drive at Ulatis Drive
    1. Pole relocation (ADA issue)
    2. Contractor installing signals on west poles only.
    3. Revised quotes came in at \$29,449.58; NTP issued on 7/18/19

S. Brown provided project update – all signals have been installed and are operational.

##### B. Prioritized

1. Markham/Rocky Hill/Highland curb ramps – Phase II scheduled for FY 2019-20
  - i. Identification of curbs for 2019-20 needed. (Attachment 1)

Discussion of Phase 2 was initiated. The group reviewed the map to determine the curbs that would be included in Phase 2 of the project. Given that it is early in the fiscal year, D. Troxil expressed a desire to postpone Phase 2 selections in order to ensure that adequate funds were available for projects that may come up. Additionally, new members will be needed to have a quorum. The group agreed to wait
2. E. Monte Vista @ Brown Street curb
  - i. Included in budget as part of Rocky Hill Pedestrian Improvements Project.
  - ii. \$6,600 is set aside for the curb.

- iii. Still in progress – researching relocation of crosswalk to the east side of the intersection.

C. Projects Under Consideration

- 1. Curb ramp requests on Greenwood Drive at Southwood Drive (NE and SE curbs)
- 2. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive
  - i. Will start looking at this after completion of the above two.

D. Current Requests not Prioritized

- 1. None

**V. BUDGET UPDATE**

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1			(39,600.00)	71,163.54
E. Monte Vista @ Brown curb		(6,600)		64,563.54
Accessible Pedestrian Signal Project		(30,000)		34,563.54
Emergency Reserve Encumbrance		(20,000.00)		14,563.54
FY 2019-20 Allocation	50,000.00			64,563.54
<b>Totals</b>	<b>100,000.00</b>	<b>(56,600.00)</b>	<b>(39,600.00)</b>	<b>\$64,563.54</b>

The total amount available as of May 16, 2019 is \$121,563.54. Of this amount, \$6,600 has been encumbered for the curb on E. Monte Vista at Brown Street. Another \$30,000 has been dedicated to the Accessible Pedestrian Signal Project approved at the April 24, 2019 meeting, and a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$64,563.54 available for projects.

**VI. COMMUNITY MINUTE AND MEMBER UPDATES**

**VII. NEXT MEETING**

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, September 25<sup>th</sup>, 2019, at 1:30 p.m. in Public Work Conference Room #2 at City Hall.