



City Of Vacaville

Monthly Report

January 2019

TO: Honorable Mayor and City Council

FROM: Jeremy Craig, City Manager

ADMINISTRATIVE SERVICES

HUMAN RESOURCES (HR) DIVISION

For December, the Human Resources Division received and screened 251 applications, processed 11 full-time new hires/promotions and 7 part-time hires.

FINANCE DIVISION

Enterprise Resource Planning (ERP) Update

Finance staff, along with staff from other City Departments, are planning another site visit in preparation for the upcoming Enterprise Resource Planning (ERP) software selection and implementation. ERP site visits are a key part of system evaluations since they allow users to see how the software is functioning in similarly sized agencies and operations. It is also helpful to hear about lessons learned and pitfalls to avoid.

INFORMATION TECHNOLOGY (IT) DIVISION

The Radio Project will now transition to the build out phase which should be completed by July 2019.

IT Governance meetings will begin in January with stakeholders attending from every department.

COMMUNITY DEVELOPMENT

DEPARTMENT DEVELOPMENT RELATED REVENUES

Revenues generated by Community Development during December 2018 were \$170,770.

PLANNING COMMISSION

At the December 18, 2018 Planning Commission meeting, Commissioners discussed the Nut Tree Apartment project. The project includes 216 apartment units on 12 acres behind the Nut Tree retail center. The project represents phase six of the Nut Tree Master Plan. Project consists of state of the art amenities, solar on rooftops and electric vehicle charging stations. It will include two swimming pools, a clubhouse, lots of recreation/open space areas, a dog area, and possible amphitheater and bocce courts. The "urbanesque" project is adjacent to the retail center and minimal traffic from the complex is expected. Capretta views the apartment's proximity to the airport as an interesting place to live.

Commissioners moved to adopt the resolution adopting the Mitigated Negative Declaration and approve the Nut Tree Apartments Planned Development, subject to the conditions of approval and including the modification in the staff report delivered to the Commission.

ADVANCED PLANNING

1. LAND USE & DEVELOPMENT CODE, COMPREHENSIVE UPDATE
The City is beginning a comprehensive revision to the Land Use and Development Code. The first stage of the project involves an audit of the current Land Use & Development Code to prioritize updates. In December, planning for stakeholder meetings was completed, with meetings planned for January 15 & 16, including a presentation to Planning Commission on January 15.
2. DOWNTOWN PLANNING
The City staff has selected ESA to prepare a specific plan for the downtown area. The plan is largely grant funded. Staff expects to finalize the full scope of work by early February.
 - a. VACAVILLE PRIORITY DEVELOPMENT AREA (PDA) GRANT: This grant funds the preparation of a comprehensive Downtown Specific Plan. The plan will address land use, urban design, infrastructure, public art, safety, and other downtown development issues.
 - b. CAL-TRANS SUSTAINABLE COMMUNITIES GRANT: This grant funds the Downtown Connectivity and Streetscape Design Plan. The plan will address improved pedestrian & bicycle access, and the design quality of the streets in downtown. This plan will be incorporated into the Downtown Specific Plan.
3. RESIDENTIAL DESIGN REQUIREMENTS
The City is updating its design requirements for new residential developments. A final draft of the revised design requirements was recommended for approval by the Planning Commission on November 20. The final draft will be reviewed by City Council in January 2019.
4. CANNABIS-RELATED LAND USE ORDINANCES
The staff continued work to prepare ordinance provisions for this land use. The City Council approved the first part of the ordinance on November 13 (home-growing regulations).
5. WIRELESS COMMUNICATION FACILITIES (TELECOMMUNICATIONS ORDINANCE UPDATE and MASTER LICENSE AGREEMENT)
The Planning staff continued work with a team from various departments on draft regulations for small cell facilities installed on City owned street lights located within the public right-of-way. Planning staff completed most work on the draft ordinance in November and will prepare final language pending full city review.
6. ALLISON POLICY PLAN AMENDMENT – TRANSIT ORIENTED DEVELOPMENT
Staff prepared the environmental study necessary to support the General Plan Amendment, Rezoning, and Policy Plan Amendment to redistribute planned multi-family residential development on two sites within the Policy Plan. The project will allow the City to develop mixed-use commercial/residential use on the vacant 3.6 acres adjacent to the Allison Transit Center, and a multi-family project on the vacant 10 acres adjacent.
7. FARMSTEAD PROJECT (ELDREDGE PROPERTY) & ANNEXATION
This 20-acre project on North Orchard Ave and Fruitvale Road proposes 130 homes and a public Neighborhood Park. The Vacaville City Council approved the project at their hearing on November 13. Staff began work with the Solano Local Agency Formation Commission (LAFCO) to submit the request to annex the site into the City limits.
8. DEVELOPMENT IMPACT FEE UPDATE
Staff continues to work with the City team and the firm of EPS, to evaluate the City's development impact fee update needs.

9. THE FARM AT ALAMO CREEK

The City Council approved the project on November 13. Staff began work with the Solano Local Agency Formation Commission (LAFCO) to submit the request to annex the site into the City limits.

10. SUBDIVISION PLAN CHECKS

Plan checks continue for:

- Roberts' Ranch, Phase 1, along Fry Road;
- Vanden Meadows Estates & Villages Areas;
- Casa dei Venti subdivision Final Map;
- Ashton Plan Units 1 & 2;
- Brighton Landing Villages 7 – 12

CURRENT PLANNING

1. DEVELOPMENT REVIEW APPLICATIONS RECEIVED

A. VANDEN ESTATES VILLAGE F HOUSE PLANS (FILE NO. 18-418)

Planned Development request to introduce 4 new house plans on 50 lots in Village F (Parkside) of the Vanden Estates Subdivision, located between Vanden Road and Nut Tree Road. The house plans consist of three (3) single-story homes and one (1) two-story models ranging in floor area from 2,007 sq. ft. to 2,921 sq. ft. The project also includes exceptions to development standards for setbacks, lot coverage, and distance between structures.

B. THE CHICKEN HAWKERS (FILE NO. 18-416)

Conditional Use Permit request to establish a restaurant in an 863 sq. ft. tenant space located at 1663 E. Monte Vista Avenue, Suite 102, in the Nut Tree Village.

C. THE BRANCH (FILE NO. 18-424)

Design Review request to construct two restaurant and retail buildings with outdoor dining and entertainment at the southeast corner of Dobbins Street and E. Monte Vista Avenue.

D. LEISURE TOWN QUICK QUACK PARCEL MAP (FILE NO. 18-422)

Tentative Parcel Map request to subdivide an existing 4.7-acre parcel located at the southeast corner of Leisure Town Road and Walnut Road. The subdivision would create Parcel A – 0.92 acres and Parcel B – 3.77 acres.

E. ROBINSON PATIO COVER (FILE NO. 18-420)

Administrative Clearance request to increase the maximum lot coverage from forty (40) percent to forty-four (44) percent for the purpose of constructing a 414 sq. ft. patio cover in the rear yard of an existing single-family home located at 154 Shubin Way.

F. THOMPSON POOL SETBACK REDUCTION (FILE NO. 18-421)

Administrative Clearance request to decrease the required side yard setback from fifteen (15) feet to twelve (12) feet for the purpose of constructing a swimming pool in the side of an existing single-family home located at 323 Rolling Sage Circle.

2. DEVELOPMENT REVIEW APPLICATIONS APPROVED

A. NUT TREE APARTMENTS (FILE NO. 17-317)

The Vacaville Planning Commission approved a Planned Development request to construct a 216-unit apartment complex on a vacant 12-acre site located on Nut Tree Road, behind the Nut Tree Village shopping center.

B. MCDOWELL PATIO COVER (FILE NO. 18-387)

The Director of Community Development approved an Administrative Clearance request to increase the lot coverage from forty (40) percent to forty-five (45) percent for the purpose of constructing a 286 sq. ft. patio cover in the rear yard of an existing single-family residence at 4000 Camden Court..

3. HOME OCCUPATION PERMITS

- 11 applications, 0 approved

4. BUILDING PERMIT PLAN CHECKS

The Planning Division reviewed 12 Building Permit applications, including:

- Cessna and Aviator Warehouse Building
- Vanden Estates Village A & B Plot Plans
- Vanden Estates Villages A-E Private Landscape Plans
- Casa Dei Venti Landscape Plans
- North Village Unit 7 Plot Plans
- Vanden Estates Village D House Plans

5. TREE REMOVAL PERMITS

- One application, three approved

6. PLANNING COUNTER INQUIRIES

- 86 planning and development related inquires and 1 zoning complaint.

BUILDING DIVISION MONTHLY ACTIVITY REPORT – December

842 Residential and Nonresidential Building Inspections for the month of December

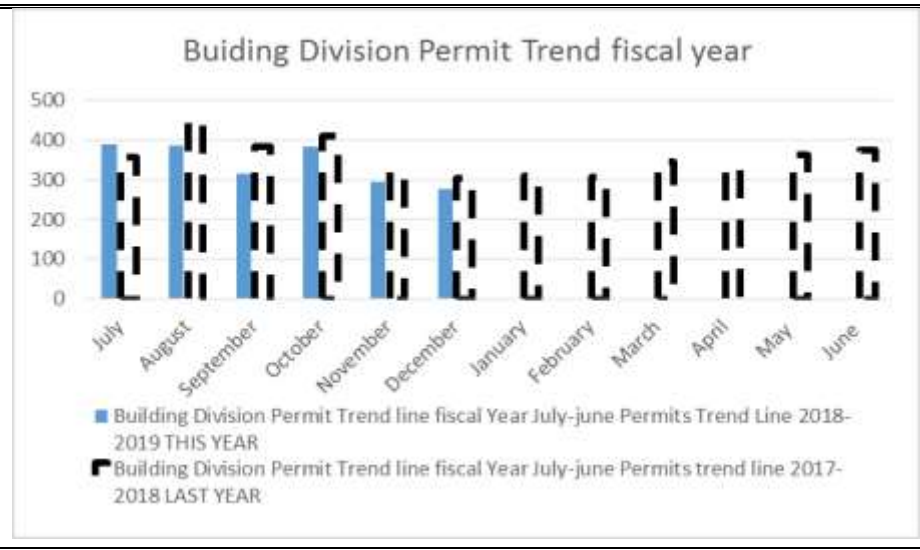
Inspection trend for the year to this date. Total Residential and Nonresidential Building inspections made each month



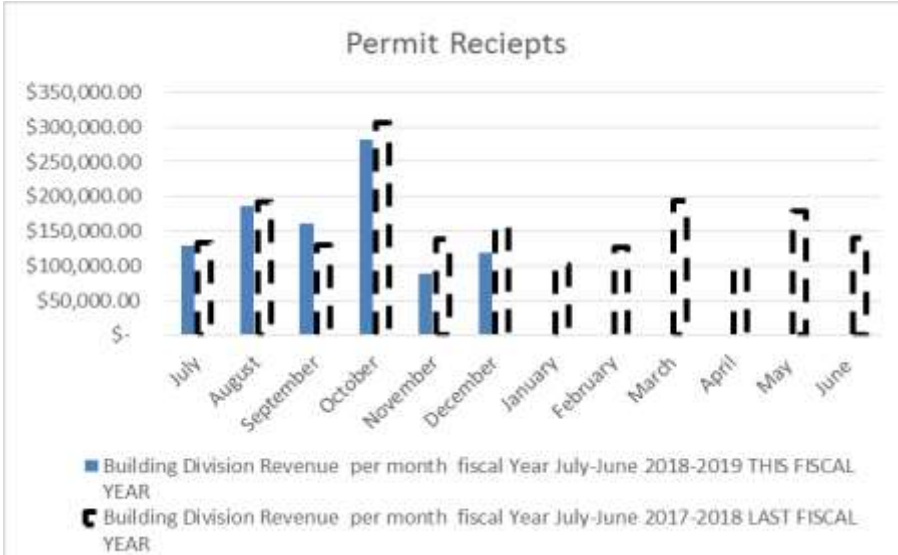



277 Permits issued for the Month of December

Permits issued each month this fiscal year with trend line

Permits issued in each month same time last year



New Single Family Dwelling Unit Permits issued this month / total for Fiscal Year 18-19 through June	18/113 	New Single Family Dwelling Unit Permits issued same time Last Fiscal Year 17-18 month / total	30/109 
Residential and Nonresidential Permits Issued for December	Residential Activity - Permits Issued December; 261		Nonresidential Activity - Permits Issued December; 16
Building Division Revenue for December Building Division Revenue in each month this fiscal year and same months last fiscal year	\$118,886.91 		
City Wide, all departments, Building Permit Review times for Permit Comments due in December See attachment for details			
Special Interest Notes: <ul style="list-style-type: none"> • \$16,670 General Plan Implementation and General Plan Recovery Fee collected in December • % of On-Line Permits of all Permits issued in December; 61% • % On-Line of Revenue in December; 23% • Special Note: On-Line permits are 49% of all permits issued since June 1 of 2015 Projects of Note: <ul style="list-style-type: none"> • On-line Solar Permits issued in December; 69. Total Solar permits issued in December; 76 • 3 Swimming pool permits issued in December 			

- 4 Tenant Improvement and Nonresidential Alteration permits issued in December
- 8 Single Family New Home permits applied in December
- 16 New Single Family Homes Passing Final Inspection in December
- 15 Code Enforcement Cases Opened in December; Building and Planning Division only.
- 7 Code Enforcement Cases Closed in December; Building only

COMMUNITY SERVICES

PARK PLANNING

- 10 consultants responded to the Request for Proposal (RFP) for the Sports Fields Park Pro Forma and Feasibility Assessment Study. A consultant will prepare a Market Feasibility, Development and Operations Pro Forma on the 70-acre+/- site located at Fry Road and Lewis road adjacent to the Easterly Waste Water Treatment Facility. An additional RFP for the master plan and CEQA environmental review processes will start once the operational and user feasibility study is more complete.
- Scout Troops planted new trees in the areas that burned last August in the Nelson Fire. The project started a couple months ago with scouts collecting and sorting acorns and seeds that had fallen from local Oaks, Buckeyes and Redbud trees. Scouts visited the burned area on November 25 to gather bent T-posts to repurpose them for building wire cages that will protect the baby trees from grazing cattle and deer. On Saturday December 1, Cub Scout Pack 897, Pack 191, Pack 196 and Boy Scout Troop 897 planted the sprouted acorns, seedlings and other native tree seeds in the Lagoon Valley Southern Hills Open Space and installed protective cartons and wire cages around each planting site. The scouts noted GPS coordinates for each tree they planted so they can return in the summer to irrigate the newly sprouting trees with water and increase their chances of survival.

ACTIVE AGING

- November was another busy month at McBride Senior Center. Participants enjoyed several free presentations such as *A Matter of Balance* provided by Sonoma County's Area Agency on Aging, Yolo Hospice's *How Doctors Want to Die* and a fabulous Trips and Tours Presentation promising all the best Collette Vacations has to offer. In addition, staff and volunteers took CPR training to be better prepared in the event of an emergency.
- New this year, a Veterans' Day Breakfast was held on Saturday, November 10. Although attendance was a bit light due to many different celebrations happening that day, staff anticipate simple changes would ensure future success should they choose to host it again.
- The grand event of November was, of course, the annual Thanksgiving Dinner! With over 120 people in attendance and more than 20 volunteers, the event was a huge success. Families of all ages enjoyed a turkey dinner with all the trimmings while the Vacaville Troubadours provided the entertainment. This event would never be possible without all the many sponsors and donations that come from the community.
- In collaboration with Vacaville Public Library, the West Valley Chorus Barbershop Quartet performed a free concert on Thursday, December 13. Approximately 25 choral members sang a variety of holiday songs and created a festive environment for all who people who attended.
- On Saturday, December 8, Yolo-Hospice presented a free workshop called *What Happens After We Die?* as a follow-up to the September workshop, *How Doctors Want to Die*. Although the topic was heavy, a panel consisting of a nurse, priest and psychic offered differing views on the subject and attendees were able to ask questions in a safe and judgment free environment. Comfort Keepers provided light refreshments

AQUATICS

- After months of advertising, Under Water Hockey had its first session in November. Our US World's Team Captain, Carolyn Erdman, was able to share her knowledge and passion for the game to newly interested participants. Having participation in the winter months is encouraging as we hope the excitement and participation continues to grow into the spring.

ASES

- All four ASES sites celebrated Thanksgiving with activities focused on learning manners, table etiquette and different ways to show gratitude. With themed crafts such as handmade turkeys and pilgrim hats, participants used creativity to express their thanks to family members. After the Thanksgiving break, all sites began preparing for the upcoming holiday season.
- ASES participants geared up for the holiday season learning about new cultural traditions such as celebrating Kwanzaa, Winter Solstice and Hanukkah. In addition, the Hemlock participants enjoyed a walking field trip to Candy Cane Lane where they sang Carols for neighbors and received cocoa and treats from several ASES families who reside there.
- Staff spent the final day of school before winter recess in an afternoon of training called “The Theater of the Oppressed”. They participated in thought provoking activities that focused on changing negative thinking, celebrating mistakes as learning experiences, and creating mindfulness. All of these tools can be paid forward to participants at site and assist with improving communication.

CULTURAL ARTS

- The music, singing and dance program participants were able to showcase their talents during their recitals. Family and friends gathered to support loved ones that put in weeks of hard work to continue building their skills and confidence.
- Staff are completing a contract to bring on an art teacher and working to convert a portable building into an art studio.
- Dancers in Kids N Motion and Aplomb Ballet, as well as singers in Anna Johnson’s voice classes performed for family and friends during their respective recitals and performances. Close to 100 participants performed to almost 450 spectators in a perfect year end celebration.
- The three day inaugural Holiday Art & Science Camp was successful and positive reviews from participants and parents were received. The instructor of the course, Linda Holliman, also teaches our soap carving class which has recently gained traction.

EARLY CHILDHOOD ENRICHMENT

- The Early Childhood Education classes spent the month of November exploring outdoors and experiencing how nature turns to fall. Three Oaks went on a quest to find material to build their own bird nests. Browns Valley took a field trip outdoors to collect fall leaves to create placemats for their Thanksgiving feast. To conclude the month, the Cooper site made and traded friendship bracelets, discussed nutrition and how to make healthy food choices and the importance of exercise to keeps our hearts and bodies healthy.
- The Early Childhood Enrichment program hosted the community-wide “Breakfast with Santa” event at the McBride Center. In promoting fun and celebration, the children were treated to many Holiday crafts and a special visit with the most important guest, Santa himself. City staff and volunteers served all you can eat pancakes and sausage along with beverages to a sold out crowd of 125 guests. The McBride Center was transformed into a marvelous Winter Wonderland where families were able to cherish memories by taking photos with Santa. This year, two additional photo holiday backgrounds were added for those children who aren’t fond of Santa. We invited families to share their photos at #SantaBreakfast. Each preschool class created giant totes filled with gift cards, movies, books and several other items that were raffled off, generating \$621 in revenue. This year there were many generous donations and sponsorships that contributed towards a fun and successful event.

GYMNASTICS

- Continuing our goal of fostering healthy human development in children of all ages, the Vacaville Gymnastics program continues to prosper and hosted 17 birthday parties in only three weekends.
- Every year, the gymnastics center transforms into a marvelous Winter Wonderland as we partner with Opportunity House to provide the Annual Festival of Trees Community Event.

- During Winter Break, staff participated in training and gave the Gymnastics center a thorough deep cleaning. Each day, trainings included instruction for every skill level, games and craft ideas. Vacaville Gymnastics offers a one of a kind experience that is filled with safety and active fun! New pit blocks and deep mat and carpet cleaning will be a positive and clean way to start 2019.

PAL

- On November 14, PAL staff hosted a Fall Open House at the Fairmont Recreation Center to celebrate the (mostly) completed community garden put in by the Teen Leadership Councilmembers (TLC). The teens labored over several weekends to clear and haul away debris, while also building boxes and planting seasonal flowers and varieties. Families from Top Chef, Judo and TLC were invited to have pizza, tour the garden, view a picture slideshow, and get the application for the 2019 membership year.
- TLC participated in several community efforts during November. On Saturday, November 16, they assisted with Baskets of Hope, a community wide project coordinated by Families Helping Families. TLC members were part of an assembly line that packed 300 baskets of Thanksgiving dinners for families who do not have the means to provide their own. In addition, TLC participants had the privilege of delivering several of the baskets to a handful of families who were so grateful for the donation. To promote intergenerational programming, many of the PAL TLC members volunteered at the McBride Thanksgiving Dinner. They helped decorate, serve, assist folks with mobility issues and break down of the event. Their efforts were recognized and much appreciated by staff.
- PAL hosted the second annual Shop with a Cop event at Target on Saturday, December 8, in conjunction with REACH and the Police Department. 45 youth were paired up with officers and were each given a \$150 gift card to purchase gifts for their family members. Santa and Mrs. Claus even made an appearance to help create holiday cheer. The officers and participants enjoyed a breakfast sponsored by The Father's House as well as gift wrapping and board games. Finally, both REACH and PAL's TLC members each recognized an officer who had significant impact on them during the year. The event is a great example of how positive relationships can be fostered between youth and officers.

YOUTH & ADULT SPORTS

- November marked the end of many outdoor activities. We concluded youth flag football programs, soccer leagues, tennis activities, and adult softball league. Now it's time to head indoors, keep dry and warm, and enjoy what winter has to offer in the world of sports including volleyball and basketball. November was full of basketball clinics, skill focused trainings for all age groups, and player evaluations in preparation for one of our largest city leagues. We were also very excited to offer a course for middle school and high school basketball players specifically focused on school team tryout preparation.
- The month of December was all about basketball. Our winter recreation basketball league began and boys and girls from 1st through 6th grade flooded both the Georgie Duke Center and Vacaville Recreation Center. Over 45 volunteer coaches met with their teams and decided on team names.
- Several holiday camps were offered in December. Youth volleyball as well as basketball camps kept participants warm and active over the holiday break.

YOUTH SERVICES

- Sites had several parties and festivities before Thanksgiving break that incorporated proper place settings, etiquette and history behind the holiday. Participants also participated in the McBride Thanksgiving dinner for the fourth year in a row by making placemats and center pieces for the seniors to enjoy.
- During the week of Thanksgiving, Camp VACation was held at the Alamo TGIF site. Over 30 participants enjoyed three days of exciting arts and crafts, large group games and a visit from Vacaville's very own Fire Department. Camp focused on fire prevention and expressing gratitude toward others.
- Cooper TGIF participants enjoyed a day away from the site and visited the Vacaville ice skating rink. Most of the participants bundled up and experienced the ice for the first time with TGIF staff. After skating, the kids enjoyed a nice warm cup of hot cocoa before returning to their site for pick-up.

- The annual TGIF tree/wall decorating competition was held on December 17. The participants enjoyed the first two weeks of December brainstorming a theme, gathering supplies, making ornaments, and watching their vision come to life as they decorated their spaces. Judges went around to each site and rated the decorations on creativity, kid participation, originality and overall appearance. Cambridge and Foxboro tied for first place with Sierra Vista not far behind in second.
- During holiday break, Camp VACation was held at the Meadowlands TGIF site. Participants enjoyed three days of holiday themed activities and crafts such as a DIY snow globe, stained glass and fake snow.

VACAVILLE PERFORMING ARTS THEATRE

- Chuck Negron rocked the VPAT stage despite the thick layer of smoke that clouded the bay area on the day of his performance.
- Solano Youth Theatre presented the Broadway musical Little Women on the weekend of November 9 and 10. Patrons left with smiles and all in attendance enjoyed the show!
- Christmas in My Hometown came back to VPAT for another wonderful, sold out year!
- The dancing and singing production, An Irish Christmas, took the VPAT stage for another unforgettable performance.
- Chapkis Dance performed their annual Halloween showcase and their second show sold out!
- VPAT began celebrating the holidays with many wonderful Christmas shows for patrons of all ages!
- We kicked off December with a performance from the Solano Symphony Orchestra who put on an unforgettable Holiday Celebration concert as they do every year.
- Vacaville Ballet Company had an incredible weekend run of the classic Nutcracker including a spectacular tea party for a few special guests.
- Gerry Ramos was back at VPAT for his annual piano and voice recital which was filled with talented local artists.
- BELIEVE with Santa brought smiles and laughter to all of the children who got to greet Santa on stage.
- Big Band Christmas brought everyone's favorite classic artists to life just in time for the holidays!

December Events

12/7 - 12/9	Vacaville Ballet Company presents Nutcracker
12/14	Gerry Ramos presents 2018 Christmas Recital
12/15	Believe with Santa
12/16	Big Band Christmas
12/17 -12/18	Dream Xtreme presents The Polar Xpress Dance Showcase

January's Events

1/13	Solano County Honor Band
1/17	Blake Austin Winter Commencement Ceremony
1/26	Bliss presents 15 th Annual Showcase

2018-2019 Season of Shows

10/19	Jackie Evancho (214)
11/17	Chuck Negron, formerly of Three Dog Night (205)
2/15	Joe Nichols (293)
3/17	Blue Öyster Cult (223)
4/4	Billy Ocean (182)
2/15	Joe Nichols (323)
3/17	Blue Öyster Cult (251)
4/4	Billy Ocean (189)

FIRE

OPERATIONS

Month Statistics:

Total Emergency Responses	868
Emergency Medical Responses	619
Emergency Medical Transports	607
Anticipated EMS Revenue (Approximate)	\$423,463
Average Response Time	4:75
Fire Incidents	19

In December, Medic Ambulance was requested 6 times to cover the City of Vacaville for ambulance transport service due to all Vacaville ambulances being committed to emergency incidents.

HOUSING SERVICES

Nothing to report.

POLICE DEPARTMENT

12/03/18 – Youth Special Services (YSS) and AWARE celebrated the winners of the Annual Team Up Against Drugs event that focuses on bringing awareness and reduction to youth drug use in Vacaville. Trophies were delivered to Eugene Padan Elementary School, Willis Jepson Middle School, and Buckingham Charter Magnet High School.

12/04/18 – Communications Center team participated in the Festival of Trees, an annual fundraising event for the Opportunity House. This year the tree was donated to the family of fallen CHP Officer Kirk Griess.

12/04/18 – Communications Center hosted (two) three day sessions of Emergency Medical Department training with successful completion and certification.

12/04/18 – Several dispatchers attended POST Critical Incident Stress Management Training that included personal wellness strategies and techniques for dealing with callers who have mental health concerns.

12/07/18 – An officer successfully completed the 80 hour basic motorcycle officer course along with two weeks of field training increasing the department to five motor officers.

12/08/18 – The 2nd Annual Shop with a Cop event was held to foster positive relationships between cops and kids. Selected residents/students were given a \$150 gift card to buy gifts for family members. Donations of \$7,000 covered all costs.

12/09/18 – Traffic officers monitored vehicle traffic while hundreds of parishioners paraded from downtown to their church.

12/14/18 – A DUI checkpoint screened over 700 vehicles resulting in one arrest for DUI, three for driving on a suspended license and three for driving without a license.

12/14/18 – Detectives executed a search warrant resulting in the seizure of firearms and the booking of the suspect into Solano County jail.

12/17/18 – Detectives and Patrol officers conducted a death investigation on a 41 year old male. The cause of death is still pending toxicology reports.

12/20/18 – Investigative Service Section (ISS) Detectives, executed a search warrant on a child pornography suspect resulting in seizure of evidence and booking of the suspect.

12/20/18 – ISS Detectives and patrol officers investigated a double stabbing of two female adults that relates to a fight that occurred earlier in Suisun. This investigation is ongoing.

12/24/18 – Evidence staff responded to the scene of a homicide on Christmas Eve morning. One technician handled the scene and autopsy while the other technician responded to the hospital and processed the victim.

12/24/18 - Communications Center was inundated with 911 calls regarding a victim of a gunshot to the chest who was not moving or breathing, and the suspect was still on-scene. With limited information, police and fire units were dispatched.

12/24/18 -- ISS and Special Victims Unit (SVU) detectives responded to a homicide investigation. They found a handgun, located and booked a suspect into Solano County jail. The suspect was released based upon the claim of self-defense. The case is ongoing.

12/25/18 – CHP Air Operations advised Vacaville Police they had a Low Jack hit for a stolen vehicle. Officers responded with a high-risk stop temporarily shutting down a local street. A suspect was identified and booked.

12/31/18 -- A PSD received another stabbing call. The dispatcher provided EMD (emergency medical instructions) while simultaneously dispatching Fire and Police units to the scene.

12/31/18 – The Evidence supervisor attended the autopsy for a suspicious death and then responded to the decedent's home to collect a large amount of controlled medications.

During the month of December:

- Property and Evidence completed 128 discoveries and received 104 dispositions for research. The unit completed the intake of 414 pieces of evidence and completed the disposition of 198 pieces. The unit received 22 subpoenas to appear.
- The Office of Professional Standards completed an audit of the Evidence unit without any issues.
- Records assisted approximately 745 citizens at the front counter. Additionally they processed 83 vehicles for release, 181 moving citations, 166 parking citations, 135 FI cards, completed 81 background checks for OPM, and 32 for Law Enforcement.
- Communications Center staff answered 2,076 9-1-1 emergency calls, and 10,147 non-emergency calls. Public Safety Dispatchers made 4,725 outbound calls. They processed 754 Priority 1 Police CAD calls, 935 Priority 1 Fire CAD calls, 1,735 Priority 2 CAD calls, 1,601 Priority 3 CAD calls, and 635 Priority 4-6 CAD calls for service for a total of 12,775 calls processed.

Police Department staff investigated 214 reported crimes in December. Part 1 Crimes for the month of December, as reported to the Department of Justice include:

Homicide - 1	Homeless/Property Removal - 0
Rape - 4	Camping Reports - 2
Robbery - 2	Traffic Collisions - 94
Aggravated Assault - 12	Traffic Citations - 191
Burglary - 9	Panhandling Citations - 0
Larceny - 174	Property Loss - \$253,105
Motor Vehicle Theft - 12	Property Recovery - \$78,492
Adult Arrests - 356	
Juvenile Arrests - 20	

PUBLIC WORKS

ENGINEERING SERVICES DIVISION

Design

Centennial Park Interim Dog Park

The Centennial Park Interim Dog Park project was awarded to Kerex Engineering on December 11, 2018 for the Base Bid and Additive Alternative 1. The Base Bid includes constructing concrete pathways, a maintenance road, installation of chain link fencing and gates, placement of bark mulch, installation of hose spigots, improved accessible parking stalls and access, and other incidental work. Additive Alternative 1 includes constructing two shade shelters with the associated concrete pads.

Corporation Yard Administration Building Project

A Request for Proposals for architectural design services was issued on December 11, 2018. Proposals are due on January 18, 2019, and staff expects to select an architect by March 2019.

Fire Station #71 Remodel

Engineering Services advertised for public bids for the Fire Station #71 Remodel on Dec 16, 2018. The project includes the complete remodel of the kitchen, repainting and flooring replacement in the kitchen and main living area, as well as the remodel of two existing bathrooms. Seven bids were received and opened on January 10, 2019. However, due to inconsistencies in the bids and contract documents, staff is recommending to reject all bids and rebid the project.

Traffic Engineering

Highway Safety Improvement Plan Grants

Traffic received two Highway Safety Improvement Plan Grants. The first grant is for improvements to signal hardware and timing, and to install Advanced Dilemma-Zone Detection at twenty-one (21) intersections in the City of Vacaville. This first grant amount is for \$2,477,000. The second grant will be used to construct pedestrian crossing enhancements at the intersections of Browns Valley Road with Waterford/Clarecastle Way, as well as Marshall Road at the Southside Bikeway. This second grant amount is for \$226,000.

UTILITIES

ENGINEERING

Capital Improvement Program Projects

EWWTW Completion Project/Permanent Acetic Acid Dosing Station

The contractor is currently continuing work on the construction of the Acetic Acid System, now working on the installation of electrical and instrumentation for the system and finishing pipe insulation. Startup and commissioning is expected to occur next month.

Reynolds Ranch Reservoir and Booster Pump Station

Reservoir site work has been on hold because of recent weather conditions, but the contractor is continuing electrical work at the reservoir and booster pump station, as well as piping and equipment installation at the pump station. Construction is expected to be complete by late February. Startup of the project may be delayed until March or April as the developer-constructed water line needed to feed the reservoir has also been delayed by weather. Utilities Operations has drafted a commissioning plan for the system, which is currently under review.

Maintenance Projects

Digester 2 Rotamix

The existing mixing system in Digester 1 and 2 is a gas mixing system that has proven to be problematic with costly repairs required to maintain the system. With both digesters 1 and 2 out of service, the Utilities Department has elected to replace the gas system with the Rotamix system, similar to the one installed in Digester 3. Bids from contractors are due January 18, after which a contract will be executed so work can begin.

Water Plant Clear Well Flap Gate Replacement

The existing flap gate at the clear well at the DE Water Plant has been leaking, creating problems in the off-season when operating Wells 1, 6, and 13. A replacement gate ordered and has been delivered. Structural inspection of the clear well will take place in January, following which a scope of work will be finalized before requesting bids from contractors.

Infiltration and Inflow Monitoring

Utilities continues to monitor sewer flows in various areas around the City using special monitoring manhole covers. Utilities Engineering worked with Public Works Maintenance to complete repairs to correct issues found during smoke testing in 2017. Flow data from the monitoring locations during the recent storm event showed that repairs done over the last year have been successful in reducing the amount of stormwater entering the sewer system.

Regulatory

Sanitary Sewer Management Plan Recertification

Utilities Engineering has begun work on the re-certification of the Sanitary Sewer Management Plan with collaboration from Public Works. The re-certification is required by the Statewide General Waste Discharge Requirement every five years and is due by June 2019

MAINTENANCE

Mechanical Group

Water Treatment Plant Tubing and Piping

Staff is currently in the process of replacing the fluoride injection carrier tubing and secondary containment piping at the WTP. Multiple secondary containment failures during the past few years have plagued operations. Improved mounting, material selection and expansion joints are being incorporated to reduce the chance of future failures.

EWWT Primary Sludge Transfer Pump

The Easterly Primary Sludge Transfer Pump #2 suffered an internal mechanical seal failure. Staff replaced the failed seal and a rotor backing plate during the repair.

Horse Creek LS HVAC

The HVAC unit at the Horse Creek Lift Station was recently vandalized. The entire unit was damaged beyond repair and Mechanical staff procured and installed the replacement unit.

Lift Station Pumps

Over the recent holiday period, two lift station pumps became clogged with non-dispersible materials. Each pump required removal with the Department Boom Truck Crane and manual debris removal.

ICE Group

Water Treatment Plant Turbidity Analyzers

Control Systems Technicians removed and replaced 9 Turbidity Analyzers at the WTP. The older analyzers are no longer being produced or supported by the manufacturer. The new analyzers have improved accuracy, and a self-cleaning function that will save maintenance an estimated 8 to 12 hours of labor per month.

EWWTW SCADA Backup Drives

Control Systems Technicians transferred the SCADA historical backup storage drives to another area of the EWWTW. The new location has more reliable backup power options, and because the drive is remote to the SCADA servers, will reduce the likelihood of losing the entire SCADA system in the event of a theoretical disaster.

Filtration Air Compressor Panel

Electricians finished a project rewiring the Filtration Air Compressor Panel to insure constant power feed to the compressor drain valves. This will prevent a repeat of failures that previously caused the air compressor tanks to fill up with water.

ADMINISTRATION

Water Conservation

Staff submitted the December water consumption figures showing that the City had reduced its overall water consumption by 13% over the same month in 2013. For the year, the City has reduced its overall water consumption from 2013 by 12%.

Sustainable Solano continues to work with Water Conservation and Solano County Water Agency (SCWA) staff on the installation of sustainable landscaping at St. Paul's United Methodist in Vacaville.