



ADA ADVISORY COMMITTEE MEETING MINUTES

January 22, 2020 - 1:30 p.m.

PW Conference Room #1

I. INTRODUCTIONS AND ROLL CALL

Members Present: Samantha Brown, Sunday Garcia, Debbie Medina, and Debra Troxil

II. APPROVAL OF MINUTES

- A. April 24, 2019 minutes
- B. May 22, 2019 minutes
- C. August 28, 2019 minutes
- D. September 25, 2019 minutes

Not approved – No quorum.

III. NEW ITEMS

S. Brown discussed attempts to advertise the ADA Advisory Committee through a printed article that ran in January 2020 in Prime Time Living Magazine. S. Garcia discussed potential members that she may reach out to, and D. Troxil recommended running an article in Vacaville Magazine, which the group collectively agreed would be beneficial. S. Brown to inquire with Vacaville Magazine editor to run an article.

S. Brown discussed the possibility of amending the Committee Bylaws to include reduced quorum language in order to allow the Committee the ability to vote on projects when membership is low. S. Brown would consult with other advisory groups to determine the best solution to pursue.

- A. Traffic Engineering is installing crosswalks at two locations that do not currently have ADA complaint curb ramps:
 - i. Stevenson Street at William Street (Attachment 1)

ii. Madison Avenue at Caldwell Drive (Attachment 2)

S. Brown informed the group of the requests from Traffic Engineering. Cross walks will be installed (regardless of curb ramp installation). Additional discussion on the Madison Avenue location as it's close to a park and does not currently have a "receiving" ramp on the park side. D. Troxil proposed going to look at the site to see what other accessible features were or were no present.

IV. PROJECT LIST

A. Current

N/A

B. Prioritized

1. Markham/Rocky Hill/Highland curb ramps – Phase II scheduled for FY 2019-20

i. Identification of curbs for 2019-20 needed. (Attachment 3)

2. E. Monte Vista @ Brown Street curb

i. Included in budget as part of Rocky Hill Pedestrian Improvements Project.

ii. \$6,600 is set aside for the curb.

iii. Still in progress – researching relocation of crosswalk to the east side of the intersection.

C. Projects Under Consideration

1. Curb ramp requests on Greenwood Drive at Southwood Drive (NE and SE curbs)

2. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive

D. Current Requests not Prioritized

1. Resident request to add a paved walking path at Andrew's Park around the grass area behind the retaining wall and the play park.

V. BUDGET UPDATE

Item	Revenue	Budgeted Expenses	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1			(39,600.00)	71,163.54
E. Monte Vista @ Brown curb		(6,600)		64,563.54
Accessible Pedestrian Signal Project			(29,372.11)	35,191.43
Emergency Reserve Encumbrance		(20,000.00)		15,191.43

FY 2019-20 Allocation	50,000.00			65,191.43
Totals	100,000.00	(26,600.00)	(69,127.05)	65,191.43

The total amount available as of January 16, 2020 is \$91,791.43. Of this amount, \$6,600 has been encumbered for the curb on E. Monte Vista at Brown Street and a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$65,191.43 available for projects.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

VII. NEXT MEETING

- A. The next regular meeting of the ADA Advisory Committee is scheduled for Wednesday, February 25th, 2020, at 1:30 p.m. in Public Work Conference Room #2 at City Hall.