



ADA ADVISORY COMMITTEE MEETING MINUTES

September 23, 2020 - 1:30 p.m.

Virtual Zoom Meeting

<https://cov.zoom.us/j/93642657572?pwd=SGFNRVVTSFZBTTA0R2dkRlkvSGVwZz09>

Meeting ID: 936 4265 7572

Passcode: 947860

I. INTRODUCTIONS AND ROLL CALL

Members present – Samantha Brown, Essence Tonic, Debbie Medina, Debra Troxil, Sunday Garcia

Members not present – Stephen Garcia (assigned Sunday Garcia as proxy)

II. APPROVAL OF MINUTES

- A. February 26, 2020 minutes – E. Tonic moved, D. Medina 2nd - Unanimous

III. NEW ITEMS

- A. Resident Request – Curb ramps along N. Orchard from Deodara to Food Fair. (Attachments 1.1 – 1.3)
Resident Tim Moffett discussed the request on behalf of his mother and a fellow resident living on Deodara. S. Brown provided initial quote information and led discussion on project factors. D. Troxil suggested looking at existing path of travel along Eldridge Avenue as a way to reduce costs. S. Brown to request a new quote with the updated project site and report back to the Committee via email.

IV. PROJECT LIST

A. Current

N/A

B. Prioritized

1. Markham/Rocky Hill/Highland curb ramps – Phase II completed May 2020 (Attachment 2)

- i. \$51,000

S. Brown discussed the scope of the project and shared photos of the completed work.

2. Traffic Engineering to install crosswalks at two locations that do not have ADA complaint curb ramps:

- i. Stevenson Street at William Street – Completed May 2020 (Attachment 3)

1. \$10,200

- ii. Madison Avenue at Caldwell Drive – Completed May 2020 (Attachment 4)

1. 12,800 (Change order required for +\$2,600 to repair additional curb and gutter due to drainage issue)

S. Brown discussed both sites, sharing the additional work to repair the curb and gutter on Madison Drive and the cost to complete the work.

3. E. Monte Vista @ Brown Street curb

- i. Included in budget as part of Rocky Hill Pedestrian Improvements Project.

C. Projects Under Consideration

1. Curb ramp requests on Greenwood Drive at Southwood Drive (NE and SE curbs)

S. Brown to request a quote package for the Deodara project together with the Greenwood project to take advantage of bulk pricing.

D. Current Requests not Prioritized

1. Sidewalk/driveway along the south side of Alamo Drive east of Marna Drive
2. Signs along Vine Street @ E. Monte Vista
3. Resident request to add a paved walking path at Andrew's Park around the grass area behind the retaining wall and the play park.

V. BUDGET UPDATE

Item	Revenue	Allocated Expenses / Reserves	Actual Expenses	Total
FY 2018-19 Allocation	50,000.00			110,763.54
Rocky Hill Ped Project – Ph. 1			(39,600.00)	71,163.54
E. Monte Vista @ Brown curb		(6,600)		64,563.54
Accessible Pedestrian Signal Project			(29,307.62)	35,255.92
FY 2019-20 Allocation	50,000.00			85,255.92
Rocky Hill Ped Project – Ph. 2			(51,000.00)	34,255.92
Madison @ Caldwell Curbs			(12,800.00)	21,455.92
Williams @ Stevenson			(10,200.00)	11,255.92
FY 2020-21 Allocation	50,000.00			61,255.92
Emergency Reserve		(20,000.00)		41,255.92
Totals	150,000.00	(26,600.00)	(142,907.62)	41,255.92

The total amount available as of September 21, 2020 is \$67,855.92. Of this amount, \$6,600 has been encumbered for the curb on E. Monte Vista at Brown Street and a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$41,255.92 available for projects.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

VII. NEXT MEETING

- A. The next regularly scheduled meeting of the Vacaville ADA Advisory Committee will be held Wednesday, October 28, 2020 @ 1:30 p.m.

Meetings to continue virtually.