



City Of Vacaville

Monthly Report

April 2021

TO: Honorable Mayor and City Council

FROM: Aaron Busch, City Manager

The items being reported below are for the month of March.

CITY MANAGER

ECONOMIC DEVELOPMENT

Economic Development is excited to mention some new restaurants that have recently opened in Vacaville. These are new establishments that did not exist prior to the COVID pandemic. In addition to the new restaurants, many existing restaurants in Vacaville are hiring to pre-Covid-19 staff levels. Please check out these new restaurants in Vacaville!



Chicken Hawk (located at 1663 E. Monte Vista Ave #102) recently opened in the Nut Tree Plaza. Their specialty includes chicken tenders with a menu full of chicken-related food items.



Lean Feast (located at 1651 E. Monte Vista Suite R-4-103) provides a healthy meal option for the on-the-go consumer. Consumers include professional athletes from the San Jose Sharks and San Francisco 49ers.



Que Onda Tacobar (located at 112 Nut Tree Parkway) is a fast-casual Mexican restaurant. With several restaurants in the East Bay, Vacaville is the chain's newest establishment.



Raising Cane's is a national chain restaurant based out of Louisiana. Like In-N-Out Burger, Raising Cane's has a very short menu. Raising Cane's would be located at the former Applebee's site on Nut Tree Parkway. The anticipated opening date for Raising Cane's is in early 2022. Their main menu item is chicken fingers.



Ramen 101 will soon be opening in the Nut Tree Plaza and is a Northern California chain that specializes in Hawaiian Barbeque and Ramen. The Vacaville location will be the chain's ninth location.



Pampa Brazilian Steakhouse is anticipated to open in late 2021/early 2022 and will be located at 909 Merchant Street (formerly Tony's Restaurant). The restaurant will use Brazilian barbecue tradition known as *churrascaria*. Staff will come to your table with knives and skewers of different grilled meats like beef (picanha is a signature cut of beef), chicken, pork, lamb, and seafood.



Sonoma Springs Brewery opened in February 2021. The Sonoma-based brewery is now occupying 300 Main Street in Downtown Vacaville. With an outdoor patio available for customers, indoor seating will soon be available.



Beer 40 opened in the summer of 2020. The temporary pop-up is operating under a two-year agreement with the City to occupy city-owned property for a temporary "pop up" establishment. Beer 40 is a tap house which allows them to carry various beers from many breweries throughout California. Beer 40 does not brew their own beer. Anticipated re-opening of Beer 40 is expected in the next couple of months.

Hotel Developments (Opening Dates to be Determined)



Located at Vaca Valley Parkway & East Monte Vista (Golden Hills Industrial Park) will have 144 rooms in an 83,000 square foot building that is four floors.



To be built at New Horizons Way and Akerly Drive (Vaca Valley Business Park). The planned-107 room hotel will be built in a 57,000, four-floor building.



The Best Western Inn is being built at East Monte Vista and Allison Parkway. The hotel will provide 94 rooms, in a four-story 54,000 square foot building.



To be built on Mason Street near Depot Street in Downtown Vacaville. The Hampton Inn and Suites will have 109 rooms in a five-story hotel in a 68,000 square foot building.

INFORMATION TECHNOLOGY (IT) DIVISION

For March, the IT Division closed 342 support requests from across the city. The helpdesk team welcomed Carlo Abrera as the new full-time IT Technician. Significant projects to include are Land Management review, GIS and Technology Strategic Plan rollout and IT Policy reviews and updates.

COMMUNITY DEVELOPMENT

DEPARTMENT DEVELOPMENT RELATED REVENUES

Revenues generated by Community Development during March 2021 were \$365,668.33.

PLANNING COMMISSION

The Planning Commission met on March 16, 2021 and discussed the following items:

- Best Western Hotel
The project proposal is to construct a new Best Western hotel on a 1.67-acre site located at 1410 and 1420 East Monte Vista Avenue. The proposed project consists of the following: (1) demolishing the existing Best Western hotel located at 1420 East Monte Vista Avenue and demolishing the existing commercial building located at 1410 East Monte Vista Avenue; (2) merging three existing parcels to a 1.67 acre parcel; (3) constructing a new four story

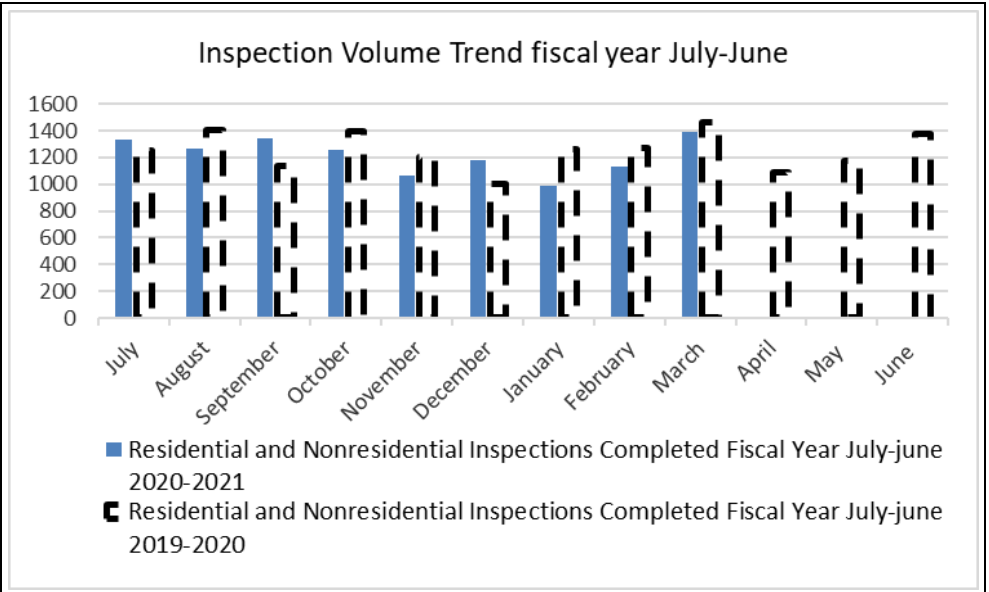
Best Western hotel with 94 rooms; (4) reconfiguring the existing driveway entrance on East Monte Vista Avenue; and constructing a new parking lot area, trash enclosure and perimeter landscaping for the new hotel. The site plan includes 94 parking spaces with primary access on E. Monte Vista Ave.

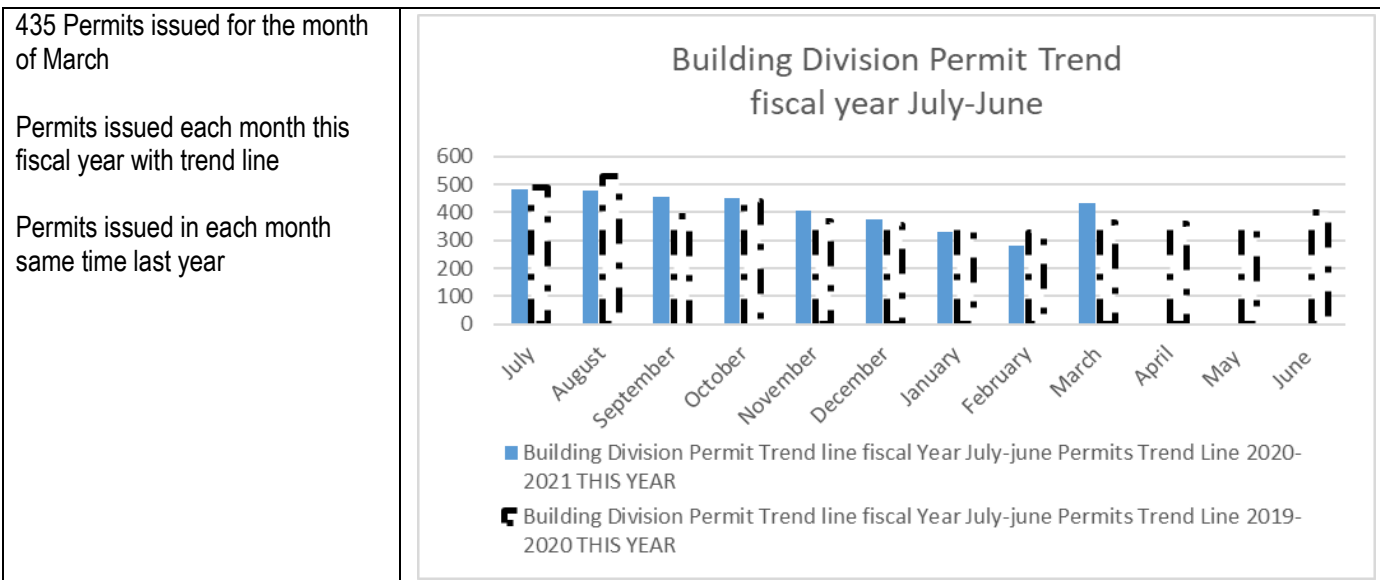
- General Plan Transportation Element Update and Energy and Conservation Action Strategy Update Project
This is the Notice of Availability of the Draft Supplemental EIR (DSEIR) for the General Plan Amendment to incorporate the new, stated mandated traffic analysis metric of Vehicle Miles Travelled (VMT), and Update the Energy and Conservation Action Strategy to incorporate VMT measures and other updated strategies to reduce greenhouse gas emission in Vacaville. The DSEIR and the draft amended documents have been released for a 45-day public review and comment period from March 16, 2021 – April 29, 2021, consistent with California Environmental Quality Act Guidelines.
- Land Use and Development Code Update
Regarding Airport Land Use.
- Downtown Specific Plan
Regarding Historical Preservation Guidelines.



BUILDING DIVISION

1,395 Residential and Nonresidential Building Inspections for the month of March

Inspection trend for the year to this date; total Residential and Nonresidential Building inspections made each month



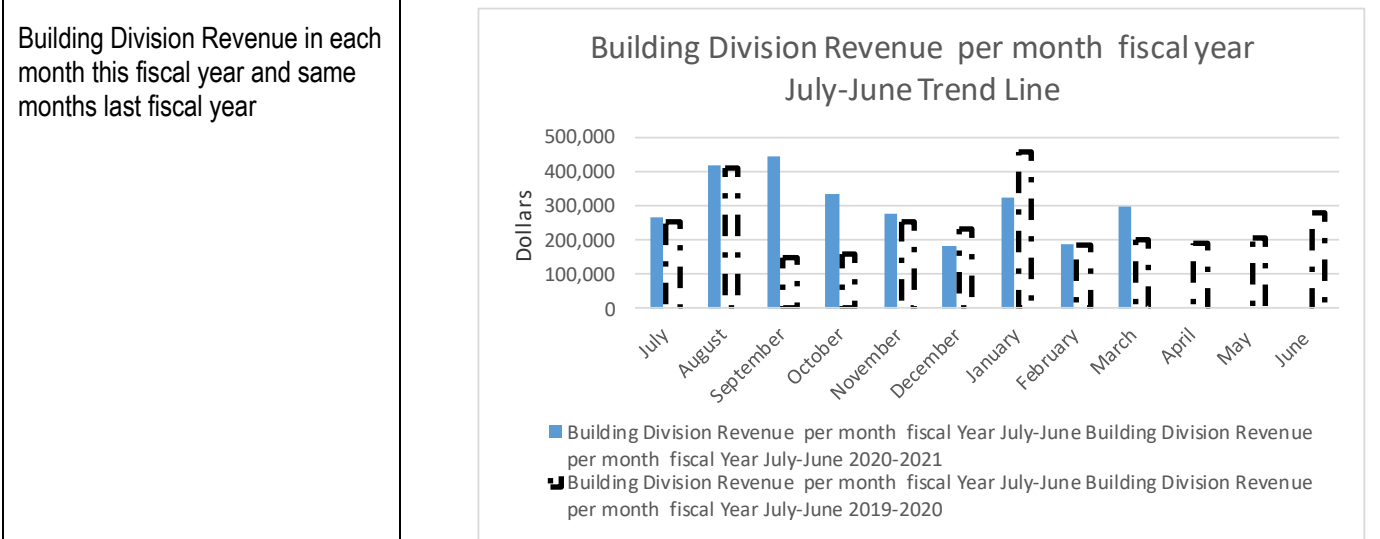


New Single Family Dwelling Unit Permits issued this month / total for Fiscal Year 20-21 through March	32 / 337 	New Single Family Dwelling Unit Permits issued same time Last Fiscal Year 19-20 month / total to date	22 / 334 
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Residential and Nonresidential Permits Issued for March	Residential Activity - Permits Issued March; 402	Nonresidential Activity - Permits Issued March; 33
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Building Division Revenue for March

\$297,236



Council District Activity:

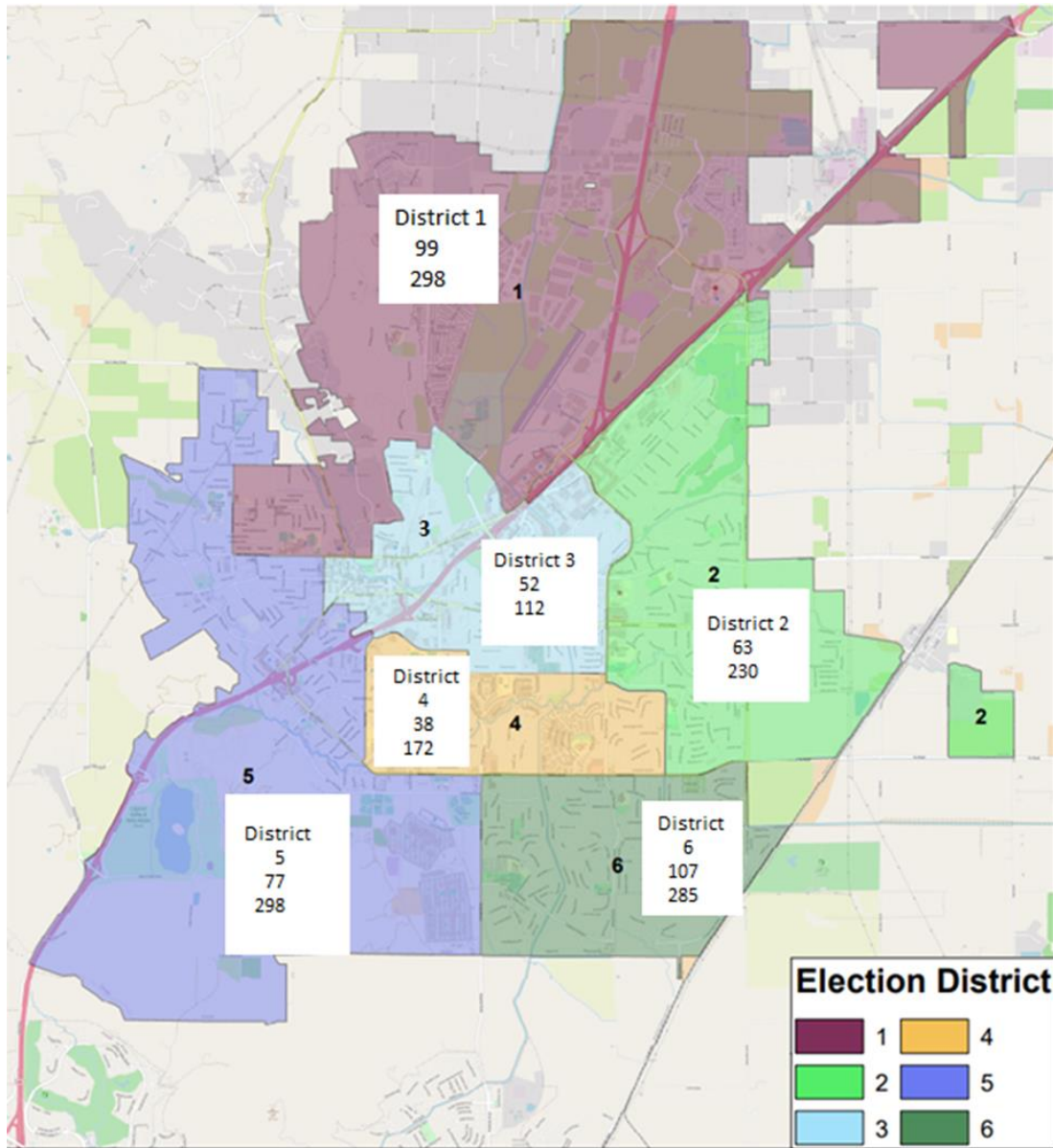
March Building Activity	District 1	District 2	District 3	District 4	District 5
Permits Issued Per District	99	63	52	38	77
Inspections Per District	298	230	112	172	298

Special Interest Notes: \$21,854 General Plan Implementation and Recovery fees collected in March

- % of On-line Permits of all permits issued in March; 55%
- % of On-line Revenue in March; 15%
- Special Note: On-line Permits are 55% of all permits issued since March 1 of 2015

Projects of Note:

- 136 On-line Solar permits issued in March. Total 126 + 39 New SFD w/solar = 165 Solar permits issued in March
- 16 Swimming Pool permits issued in March
- 12 Nonresidential Alteration permits issued in March
- 29 Single Family Dwelling Units passed Final Inspection in March
- 5 Code Enforcement cases opened in March (Building only)



CURRENT PLANNING

DISTRICT 1

1. New Projects

- **MIRAGE FURNITURE (FILE NO. 21-065)**
Conditional Use Permit request to establish Mirage Furniture Store within an existing 8,000 sq. ft. tenant space located at 3777 Vaca Valley Pkwy, Suite A2a. The floor plan includes a furniture show room and warehouse. The hours of operation would be Wednesday to Sunday from 11:00 am to 6:00 pm.
- **VACA VALLEY LOGISTICS CENTER (FILE NO. 21-057)**
Design Review request to construct two industrial buildings (Building A - 257,512 sq. ft. & Building B - 169,875 sq. ft.) on two lots located west of Cessna Drive and south of Vaca Valley Parkway. The proposed building height is 36 ft. The site plan includes 522 parking spaces with six driveway entrances fronting on Cessna Drive.

2. Plan Checks

28 plan reviews performed by Planning including:

- LDK Industrial Building B
- Oak Paper Tenant Improvement (2401 East Monte Vista Avenue)
- Amazon Tenant Improvement (4800 Midway Road)
- Farmstead plot plans
- Residential swimming pools

DISTRICT 2

1. Plan Checks

20 plan reviews performed by Planning including:

- Bristol plot plans (Brighton Landing Village 7)
- Oxford plot plans (Brighton Landing Village 8)
- Sheffield plot plans (Brighton Landing Village 9 & 11)
- Roberts' Ranch Village B plot plans (Carson Homes)
- Roberts' Ranch Village house plans (KB Homes)
- Various swimming pools

DISTRICT 3

1. New Projects

- **NUT TREE PSP MODIFICATION (FILE NO. 21-033)**
Modification request to amend the Nut Tree Planned Sign Program for the purpose of changing criteria for allowing signage on existing tower signs located along Interstate 80 and Nut Tree Parkway. The request is to allow businesses with tenant spaces of 2,500 sq. ft. or more to advertise on the tower signs.
- **AWEAU FRONT YARD SETBACK REDUCTION (FILE NO. 21-064)**
Administrative Clearance request to reduce the required front yard setback from fifteen (15) feet to approximately eleven feet and three inches, for the purpose of constructing a new 293 sq. ft. accessory dwelling unit at 212 Putnam Court. The building materials consist of stucco siding and composition roofing material to match the existing residence.

2. Plan Checks

6 plan reviews performed by Planning including:

- Sam's Club Tenant Improvements
- Various sign permits

DISTRICT 4

1. Plan Check

5 plan reviews performed by Planning including:

- Residential reroofing
- Residential patio covers

DISTRICT 5

1. Plan Checks

6 plan reviews performed by Planning, including:

- Lagoon Valley Self Storage (5920 Cherry Glen Road)
- Ace Hardware Propane Tank (621 Merchant Street)
- Residential Swimming Pools

DISTRICT 6

1. Plan Checks

14 plan reviews performed by Planning, including:

- Dutch Bros Building (3500 Alamo Drive)
- Cerrito Plot Plans (Parkside Subdivision – Vanden Meadows)
- Saratoga Plot Plans (Vanden Estates – Vanden Meadows)
- Residential Swimming pools
- Residential Patio Covers

MISCELLANEOUS

HOME OCCUPATION PERMITS

- 21 received; 24 approved

ZONING VERIFICATION REQUESTS

- 1 request received; no letters issued

TREE REMOVAL PERMITS

- 6 received; 6 issued

PLANNING INQUIRIES

- Approximately 90 development related inquires

ADVANCED PLANNING

1. DOWNTOWN SPECIFIC PLAN

During March, staff worked with the consultant team to prepare the administrative draft of the Downtown Specific Report (DTSP), which is scheduled for publication and staff review in mid-April. The public review draft of the DTSP is scheduled for publication in June. The City Council and the Planning Commission will receive presentations of the public draft of the DTSP.

2. GREENTREE PROJECT

- Staff received a revised site plan and project description for the review. Staff worked with the developer and consultants in reviewing the multiple changes, and began the internal review process for consistency with policies and codes.
- The developer and staff met with the Leisure Town Liaisons to review and discuss the revised site plan, and so that the Liaisons could receive copies of the plans to share with the Leisure Town HOA members.
- The city's consultants reviewed the proposed site plan revisions and began to make necessary revisions in the water, sewer, drainage, and traffic reports.

3. VEHICULAR MILES TRAVELED CEQA ANALYSIS AND GENERAL PLAN TRANSPORTATION ELEMENT AMENDMENT

The Notice of Availability for the public release of the Draft Supplemental Environmental Impact Report and draft documents was posted on March 16, 2021 for the 45-day public review.

FINANCE

The Comprehensive Annual Financial Reports and the Popular Annual Financial Report (PAFR) are available on the City's website. The City has finalized its Comprehensive Annual Financial Report for fiscal year 2020. The Comprehensive Annual Financial Report is a thorough and detailed presentation of the City's financial condition. It reports on the City's activities and balances for each fiscal year. The report is presented in three sections:

- 1) Introductory section – includes transmittal letter.
- 2) Financial section – includes the independent auditor's report and contains management's discussion and analysis, government-wide financial statements, fund financial statements, notes to the financial statements, required supplementary information, combining financial statements, and schedules.
- 3) Statistical section – includes additional financial, economic, and demographic information.

The PAFR is a summarized version of the Comprehensive Annual Financial Report and is meant to increase awareness throughout the community of the City's finances. The report provides a brief analysis of the City's revenue sources, where those dollars are spent and an overview of the City's financial condition.

The budget team recently held a Budget 101 study session on April 6, 2021, for preparation of the FY 2022 budget development process and upcoming budget study sessions. This was a high-level overview of the City's budget and can be found on the City's website.

4/6/2021 Council Agenda

This month the budget team will meet with all departments to review preliminary base budgets and begin to prioritize potential budget augmentations for Council's consideration during the upcoming budget study sessions. Below is a timeline for the remainder of the budget process:

- May 11, 2021 - Finance will present the Q3 budget update to Council
- May 25, 2021 - Budget Study Session 1

- June 8, 2021 - Budget Study Session 2
- June 22, 2021 - Budget Adoption by Council

FIRE

OPERATIONS

Month Statistics

Total Emergency Responses	1,017
Total Unit Responses	1,834
Emergency Medical Responses	697
Emergency Medical Transports	592
Anticipated EMS Receipts (Approximate)	\$367,878
Average Response Time	4 mins 48 secs
Fire Incidents	18

Significant Incidents

Vacaville Fire members of the Solano County Technical Rescue Team responded to Vallejo for a confined space rescue. One person was safely extricated by the team.

HOUSING SERVICES

HOUSING SUCCESSOR DIVISION

On March 12, 2021, staff submitted a grant application to the State Parks Department for the Statewide Parks Program (SPP). If awarded, the SPP grant would provide \$6.1M for development of a new park at a 4 acre property on Brown Street and East Monte Vista Avenue (adjacent to the Solano County William J. Carrol building). As a requirement of the grant, staff held six community meetings to gather feedback from the neighborhood on the desired recreational features of the park. Award announcements are expected in summer 2021.

Housing Counseling:

Staff met with 6 clients for pre-purchase counseling, 3 via Zoom and 3 came to office appointments.

HOUSING PROGRAMS

In the month of March, the FSS Coordinator enrolled 1 new Housing Choice Voucher Program participant in the Family Self Sufficiency (FSS) program. The Section 8 Housing Choice Voucher Family Self Sufficiency (FSS) program helps families obtain the skills for employment that will lead to economic independence and self-sufficiency. Participating families execute a contract with the Housing Authority outlining the goals and services identified under the program. The Vacaville Housing Authority also had 1 FSS participant graduate from the program. She plans to use her FSS escrow account funds as a down payment to purchase a home.

In the month of March 2021, the front counter of the Housing Services Department assisted 1,019 customers by phone and appointment.

Type	Jan. 21	Feb. 21	Mar. 21	CY To Date
Public/Client Walk-In's Assisted	20	27	24	71
Public/Client Telephone Calls Assisted	918	790	995	2,703
Total:	938	817	1019	2,774

HUMAN RESOURCES

For the month of March 2021, the Human Resources Department received and screened 346 applications, as well as processed 8 full-time new hires/promotions and 1 part-time hire. In addition, the department participated in a virtual job fair and met with 11 students.

PARKS & RECREATION

PARKS AND RECREATION COMMISSION

- At the March 3 meeting, the Parks and Recreation Commission unanimously approved the draft Parks and Recreation Master Plan and recommended that Council approve the document with several amendments. A revised version of the Parks and Recreation Master Plan will be presented to City Council on April 27.

*COVID-19 guidelines and restrictions have severely impacted the number of Department program registrations since March 2020. The Department is hopeful that as we move into the less restrictive tiers, program participation will once again pick-up.

ACTIVE AGING

- The Active Aging program continues to create community by providing support and social services to those less fortunate and in need during the pandemic. Hot Meals continue to be delivered three times each week to recipients. Additionally, on April 2, 2021, our Hot Meals volunteers were awarded a "CPRS 2020 Community Service Award" acknowledging their service to the community!
- AARP tax services is providing no-cost tax support at Ulatis through the month of April.

AQUATICS

- After a full year hiatus, 707 Diving returned to the Graham Aquatic Center in March. Seven participants jumped right back into the program and eight are already registered for April. The diving instructor plans on expanding the program to include those who are interested in advancing their skills in hopes of competing in USA Diving competitions.
- The Underwater Egg Hunt was held on Saturday, March 27, with participants scheduled in two different time slots. Both groups required parent participation in the water as they hunted for the coveted Golden Egg. Additional arts, crafts and games were available to participants as an alternative to pool time. Both time slots were maxed out at 30 participants each (15 youth, each accompanied by an adult). Even with the lower numbers and modified safety protocols, staff and participants seemed to enjoy this small slice of semi-normalcy!

CULTURAL ARTS

- Cultural Arts continues to offer virtual classes in Ballet, Hip Hop, Music and Voice. Art moved indoor at Fairmont Recreation Center following COVID guidelines. Come April, Ballet & Music will also move indoors.

EARLY CHILDHOOD ENRICHMENT

- Arts & Crafts Through the Season returned in March for a two week session. March activities included a variety of rainbow crafts, a trap for a very clever Leprechaun, and planting some very lucky clovers. This session was sold out with 10 participants.
- Preschool One Day FUNshop for the month of March was titled Kids Kraft: Easter. This was the first workshop of a three part series for the spring season. Registration sold out with 14 participants. They spent the morning having lots of fun doing Easter crafts, games and hunting for eggs in the park with their personal crafted egg hunt bags.

GYMNASTICS

- The month of March couldn't have been more exciting! Classes returned to the gym the week of March 15. Classes opened based on COVID guidelines on Saturday mornings, and Tuesday and Thursday. Wednesday classes were added due to the high demand.
- Class offerings included the parent participation class, Bouncing Bears for ages 2 to 4 years, Leaping Leopards for ages 3 to 5 years, and Jumping Jaguars for ages 5 to 7 years. Staff also brought back beginning Cheer & Tumble class offered for ages 7-12 years, Girls Beginner classes, a new combination beginner class for both boys & girls for ages 8 to 13 years, Girls Advanced Beginners (7-12 years) and Girls Intermediate ages 9-17 years.
- Staff are hoping to add more classes as staff get re-acclimated and the City progresses through the Solano County colored tiers.
- Total participants for Spring I – 56 (all classes having 4 or less) all classes, with the exception of 4 classes, were sold out with waiting lists.

THERAPEUTIC RECREATION (TR)

- March was a month full of collaboration and networking for TR. Recreation Coordinator Breah Haddon, met with a group of other coordinators/Rec Therapists from the Sacramento area to brainstorm program ideas.
- TR will also be offering a NEW Photography Class beginning April 6!

TEENS

- The 3rd annual Vaca-Con was held on Saturday, March 27, 2021. The format was modified to a virtual setting due to current health restrictions. The event consisted of an array of panelists including graphic artists, authors/story tellers, comic designers and artists, and Cosplay participants. Panels had up to 14 participants throughout the day. Each panel brought a variety of all things Vaca-Con.
- While this year's Vaca-Con was a success, the panelists, vendors, artists, and staff all look forward to the return of an in-person convention for Vaca-Con 2022; scheduled for Saturday March 5, 2022.

SPECIAL EVENTS

- March was spent preparing for the Easter event, Bunny Hip Hop & Drop-off. Registration was so successful that staff added additional times on Saturday and opened Friday registration.

SPECIAL INTEREST

- Programming staff worked with two community groups who are interested in bringing new, virtual classes to the Vacaville community including Spanish language classes, cartooning camps and on-demand cooking classes. Both contractors are hopeful to start offering summer camps, and plan on continuing to offer camps and classes throughout the fall and winter months.

YOUTH & ADULT SPORTS

- The month of March was a turning point for Sports programming. With the improving COVID-19 climate there were notable increases in program participation and demand. There was rapid growth in the Youth and Adult Tennis classes and staff were able to open up a Soccer Training Program as allowed by the newly released youth and adult sports COVID-19 guidelines. The program immediately filled up and all offerings have wait lists. The instructor added an additional day to help relieve some of the demand.
- Adult Sports is actively preparing for the return of Adult Softball and eventually indoor programming such as Zumba, Pickleball, Badminton, and Volleyball.

YOUTH SERVICES

- TGIF programming realigned with the return of in-person learning for local schools on Thursday, March 18. Sites reopened to accommodate after school program participants from 11:00 am – 6:00 pm. TGIF sites currently in operation are Browns Valley, Cooper and Sierra Vista. The Ulatis Community Center also serves as a program

option for families seeking to utilize the program at Alamo or Callison schools or the schools in the Travis Unified School District (Foxboro, Cambridge.) The Ulati Community Center also hosts an option for all sites on Wednesdays when all schools are operating in a virtual learning-only capacity.

VACAVILLE PERFORMING ARTS THEATRE

- Due to the continued social distancing orders, all events for March were cancelled.
- The 2019-2020 Season of Shows was put on hold last March but everyone at VPAT is working hard to get our patrons the performances they've been waiting for! The Los Chicos del 512- Selena Experience has now been rescheduled for Friday April 1, 2022.

Season Ticket Sales

Jake Shimabukuro – Rescheduled (226)
 Menopause – Rescheduled May 15, 2021 (200) (288)
 Los Chicos del 512 – Rescheduled April 1, 2022 (145)

POLICE DEPARTMENT

- Property and Evidence completed 130 discoveries and received 74 dispositions for research. The unit completed the intake of 453 pieces of evidence and completed the disposition of 764 pieces. The department received 7 subpoenas.
- Records front counter was closed to the public for the month of March. There were 106 moving citations, 246 parking citations, 5 FI cards, and completed 48 background checks for OPM.
- Communications Center staff answered 2,459 9-1-1 emergency calls, and 9,772 non-emergency calls. Public Safety Dispatchers made 5,532 outbound calls. Ten Text to 9-1-1 sessions were initiated. Communications Center staff processed 793 Priority 1 Police CAD calls, 1,088 Priority 1 Fire CAD calls, 2,101 Priority 2 CAD calls and 1,550 Priority 3 CAD calls for service for a total of 12,231 calls processed.

Police Department staff investigated 150 reported crimes in March. Part 1 Crimes for the month of March, as reported to the Department of Justice include:

Homicide- 0	Motor Vehicle Theft- 12
Rape- 4	Gun Statistics- 20
Robbery- 6	Homeless/Property Removal- 0
Aggravated Assault- 9	Camping Reports- 7
Burglary- 15	Traffic Collisions- 60
Larceny- 104	Panhandling Citations- 0
Adult Arrests- 8	Property Loss- \$288,193
Juvenile Arrests- 279	Property Recovery- \$173,770

PUBLIC WORKS

ENGINEERING SERVICES DIVISION

Design

2021 Slurry Seal Project

Public works is finalizing contract documents for the annual Slurry Seal Project. This project was advertised on April 11, 2021, with a bid opening date of April 29, 2021. The project will include two types of treatment; either a slurry seal for roads with good conditions, or cape seal (asphalt rubber chip followed by a slurry seal) for roadways beyond slurry seal

capabilities. This year's project includes streets in area 12 East, located east of Putah South Canal, west of Nut Tree Road, South of Alamo Drive, and north of City limits. The second area will address the streets in Area 9 that were not included in the 2017 Slurry Seal project due to conditions beyond the capabilities of traditional slurry seal by cape sealing them. Area 9 is located south of Elmira Road, east of Peabody Road, north of Alamo Drive, and west of Nut Tree Road. The project will also rehabilitate five downtown alleys. The City has implemented asphalt rubber chip seal as a cost effective rehabilitation method for the first time in 2020. Construction activities are expected to start in June and be completed October of 2021.



FEMA Ulatis Creek Bank Repairs and Andrews Park Sewer Crossing

The Public Works Department has combined these projects, as they are immediately adjacent to one another and are required to be constructed during the same construction season. The project scope includes repairing three bank failures (two of which are FEMA funded), in addition to removing and replacing the existing sewer crossing of Ulatis Creek between Andrews Park and the McBride Senior Center with a new prefabricated bridge and new supports. The City has obtained Notification of Obligation and Payment from Cal OES / FEMA in March and prepares to advertise the project by end of April. Construction activities are expected to start in July.



DEVELOPMENT ENGINEERING

Roberts' Ranch Village C

Roberts Ranch is located on the east side of Leisure Town Road, just south of the Brighton Landing development and north of Fry Road. The Village C subdivision includes 74 single family units. Staff has reviewed and approved the improvement plans for the construction and installation of the infrastructure for the subdivision. The final map is currently in the review process.

Villages at Vanden Meadows – Large Lot Final Map

The Villages at Vanden Meadows subdivision will consist of 463 residential units on approximately 89 acres bounded by Vanden Road to the west, Leisure Town Road to the east, and Redstone Parkway to the north. Development Engineering has reviewed and approved the large lot final map for the subdivision. The map will create 6 separate subdivisions. Development Engineering is currently working with the Developer on the review and approval of the grading plans for the entire site, along with the improvement plans for the first two villages (Village 1A and Village 2).



TRAFFIC ENGINEERING

School Opening and Traffic Flow

Vacaville schools opened Thursday, March 18, 2021 for shorter sessions. The modified school schedule potentially changes the hours that contractors can work near schools. As school schedules shift, Public Works will evaluate potential traffic problems.

General Plan Draft Supplemental EIR

The Notice of Availability for the City's General Plan Draft Supplemental Environmental Impact Report, related to Vehicles Miles Traveled, was released on March 16, 2021. Comments are due April 29, 2021. Staff have a public hearing for the document at the April 20, 2021 Planning Commission meeting.

UTILITIES

ENGINEERING

CAPITAL IMPROVEMENT PROGRAM PROJECTS

Butcher Reservoirs Rehabilitation

West Yost Associates began the design process for the project by preparing a preliminary design technical memo on the recommended improvements and project costs. Utilities Department staff are currently reviewing the document.

Odor Control at Vaca Valley Lift Station and Easterly Wastewater Treatment Plant (EWWTP)

This project will reduce odors at Vaca Valley Lift Station (by Kaiser) and at the EWWTP. West Yost Associates prepared a draft predesign report and met with City staff to review comments. Work on the final report is in progress. City staff is currently coordinating with the Yolo-Solano Air Quality Management District to determine requirements for both locations while the projects are under construction.

Well 2 Abandonment and Redrilling

Destruction of the existing well was completed in March for final abandonment due to the deteriorated well screen. City staff provided comments on the 90% design documents for the redrilling of the well, and Wood Rodgers, the project consultant, is finalizing design documents for delivery in April. Construction is currently projected to begin in June.

Well 17 Equipping

Kennedy/Jenks Consultants completed the 65% submittal of the design documents, and City staff provided comments on this submittal. The consultant is continuing design work, incorporating City comments, and the next design submittal is expected in July.

PLANNING AND ASSESSMENTS

Recycled Water Master Plan

The Initial Study and Mitigated Negative Declaration for the project was brought to City Council as an informational item on March 23, 2021, and was adopted by the Council on April 13, 2021.

MAINTENANCE

INSTRUMENTATION CONTROL ELECTRICAL (ICE) GROUP

Water Treatment Plant

Instrument and Electrical staff completed approximately 70 individual annual calibration procedures in preparation for the Water Plant start-up this spring. These preventative maintenance procedures are critical to insure a reliable supply of treated water during the warmer months.

ADMINISTRATION

Water Conservation

The March water consumption figures showed the City had decreased its overall water consumption by 20.2% compared to the same month in 2013. Residents consumed an average of 83.40 gallons per day for the month. For the year, residents have consumed 13.5% less water over the same period than they did in 2013.

Staffing

The Department welcomed Administrative Technician, Stephanie Sterling.