



ABANDONMENT REQUEST APPLICATION

APPLICANT/CONTACT PERSON:

Name

Address

City State Zip

Phone

ADJACENT PROPERTY OWNER:
(Abandonment of Land Only)

Name

OR

Address

PROPERTY OWNER:
(Abandonment of Easement)

City State Zip

DESCRIPTION OF PROPOSED ABANDONMENT _____

REASON FOR REQUESTING ABANDONMENT _____

HOW DID CITY (COUNTY IF ANNEXED FROM) ACQUIRE THE PROPERTY (DEED, MAP,
CONDEMNATION, PURCHASE)? _____

- ITEMS TO SUBMIT:
- COPY OF CITY ACQUISITION DOCUMENT
 - UTILITY COMPANY LETTERS AGREEING TO THE ABANDONMENT
 - LEGAL DESCRIPTION AND PLAT (8 1/2 X 11)
 - TITLE REPORT FOR RECEIVING PROPERTY (ABANDONMENTS OF LAND ONLY)
 - FEES (SEE DEVELOPMENT ENGINEERING FEE SCHEDULE)

NOTE: AFTER APPROVAL, APPLICANT IS RESPONSIBLE FOR PROVIDING TYPED DEED UPON REQUEST BY THE CITY ENGINEER

FEE PAID: _____	DATE: _____	RECEIVED BY: _____
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