



ADA ADVISORY COMMITTEE MINUTES

June 28, 2023 - 1:30 p.m.

In-Person:

Public Works Conference Room #2; Vacaville City Hall, 650 Merchant Street

Zoom Meeting Information:

<https://cov.zoom.us/j/93914841128?pwd=RXpSVGpmQzYwTXVXR28xaFRwRW4vQT09>

Meeting ID: 939 1484 1128

Passcode: 114112

I. INTRODUCTIONS AND ROLL CALL

Members Present: Debra Troxil, Debbie Medina, Troy Lawrence, Samantha Brown

Members Not Present: Stephen Garcia, Sunday Garcia, Essence Tonic.

II. APPROVAL OF MINUTES

- A. April 26, 2023 – *Motion to approve: D. Medina; 2nd: T. Lawrence; unanimous*

III. NEW ITEMS

- A. Project Start: N. Orchard at Gonzales (attachment 1)

S. Brown provided timing update on the curb ramps at N. Orchard and Gonzales. Ramps began the first week of July and were completed prior to the start of the 2023 Slurry Seal project as planned.

- B. Project Swap: Update on status

- a. Prioritizing ramps for completion (attachment 2)

- i. Summer 2023 – 4 ramps

ii. Summer 2024 – 4 ramps

S. Brown discussed the plan to complete the eight ramps included in the “project swap” with the Streets division. City staff requested that the Committee prioritize four locations to be completed in the summer and the remaining four locations to be completed next summer (2024). The Committee discussed each of the locations, ultimately proposing to prioritize the two ramps at Davis/Danfield and two ramps on the east side of Alamo/Buck, followed by the two ramps at Danfield/Devonshire and two ramps on the west side of Alamo/Buck.

Motion to approve: D. Medina; D. Troxil; unanimous

IV. PROJECT LIST

A. Current

B. Prioritized

1. N/A

C. Projects Under Consideration

1. PENDING: New Request from Resident:

i. Sierra Peak Way @ Pioneer Ct. (attachment 3)

The Committee again discussed the requested ramp at the pedestrian walkway at Sierra Peak Way/Pioneer Court. Another review of the Committee’s budget, the available accessible routes, including current unobstructed sidewalk around the court, additional accessible entrances to the neighborhood, and a discussion of the proposed placement of the ramp that would encourage pedestrians to cross in a location that could create a new safety concern, ultimately resulted in the Committee to delay any official vote until July 2023.

D. Current Requests not Prioritized

N/A

V. BUDGET UPDATE

Item	Revenue	Encumbrances	Actual Expenses	Total
Previous Balances	\$50,000.00		\$(76,600.00)	\$18,062.96
FY 2020-21 Allocation	\$50,000.00			\$68,062.96
Deodara/Southwood Project			\$(25,750.00)	\$42,312.96

FY 2021-22 Allocation	\$50,000.00			\$92,312.96
Markham @ Wesley			\$(16,780.00)	\$75,532.96
Staff Time/Design/Admin Exp.			\$(6,839.83)	\$68,693.13
FY 2022-23 Allocation	\$50,000.00			\$118,693.13
N. Orchard @ Elder/Crestview			\$(44,918.88)	\$73,774.25
N. Orchard @ Elder/Crestview CCO			\$(1,600.00)	\$72,174.25
Streets Project Swap			\$(48,764.00)	\$23,410.25
Subtotal	\$200,000.00	\$0.00	\$(221,252.71)	\$23,410.25
Emergency Reserve		\$(20,000.00)		\$3,410.25
Total Available				\$3,410.25

The total fund balance as of June 27, 2023 is \$23,410.25. Of this amount, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$3,410.25 available for projects.

In September 2022, the Committee approved the installation of 3 curb ramps at N. Orchard and Gonzales. The total project amount is \$33,120. Work will begin the first week of July, therefore it is coded for FY 2023-24. The Committee will receive it's annual allotment of funds on July 1, 2023.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

VII. NEXT MEETING

- A. The next regularly scheduled meeting is Wednesday, July 26th, 2023 at 1:30 p.m.