



ADA ADVISORY COMMITTEE MINUTES

April 26, 2023 - 1:30 p.m.

In-Person:

Public Works Conference Room #2; Vacaville City Hall, 650 Merchant Street

Zoom Meeting Information:

<https://cov.zoom.us/j/93914841128?pwd=RXpSVGpmQzYwTXVXR28xaFRwRW4vQT09>

Meeting ID: 939 1484 1128

Passcode: 114112

I. INTRODUCTIONS AND ROLL CALL

Members Present: Sunday Garcia, Debbie Medina, Troy Lawrence, Essence Tonic, Samantha Brown

Members not present: Deborah Troxil, Stephen Garcia (voting by proxy: Sunday Garcia)

II. APPROVAL OF MINUTES

A. March 22, 2023 *Motion: S. Garcia; 2nd: D. Medina; unanimous*

III. NEW ITEMS

A. Project Evaluation and Prioritization Reminders

- a. Highest priority: Requests for curb ramp or removal of barriers by a Class Member; followed by pedestrian rights of way serving 1) state and local government offices and facilities; 2) important transportation corridors; 3) places of public accommodation such as commercial or business zones; 4) facilities containing employers; and 5) other areas such as neighborhoods and undeveloped regions of the City.

- i. Consideration should be given to the severity of existing barriers and overall efficiency of the project work.

S. Brown provided the Committee with a reminder of the project evaluation and prioritization requirements for projects submitted to the Committee.

B. New Request from Resident:

- a. Sierra Peak Way @ Pioneer Ct. (attachment 1)

S. Brown presented a new request for a ramp at the intersection of Sierra Peak Way and Pioneer Court. Concerns from Committee members regarding existing access/ADA compliance and location were discussed. The site is in a neighborhood and is located in a court with accessible sidewalk to provide a complete path of travel. It was proposed that the Committee reconsider this project after the new fiscal year (July 2023).

Motion: D. Medina; 2nd: T. Lawrence; unanimous

C. Traffic Engineering:

- a. Sidewalk along Elder @ N. Orchard funding assistance

- i. Project total is \$313,000, City seeking funding of \$300,000

S. Brown discussed a request for funding assistance from the City's Traffic Engineering Division to help complete the sidewalk improvements on Elder Street at N. Orchard. The general consensus was to provide the funding, however no vote was conducted as we did not have an official amount proposed. City staff will be presenting a proposal when the project is in the later stages of planning.

- b. E. Monte Vista @ Brown Street

- i. Project has been fully funded through CDBG allocation by housing and a one-time FY 2023-24 General Fund/Measure M budget augmentation.

S. Brown notified the Committee that the Brown Street project had been fully funded and is expected to be completed next fiscal year.

IV. PROJECT LIST

A. Current

1. CDBG Funds – \$170k in Housing Funds
 - i. ADA Projects Completed:
 1. N. Orchard @ Cottonwood (4 ramps)
 2. N. Orchard @ Buckeye (4 ramps)
 3. Markham @ Highland (2 ramps)
 4. Markham @ Hilltop (2 ramps)
 5. Grand Canyon @ Sequoia (1 ramp)
 6. Grand Canyon @ El Dorado (2 ramps)
 7. Grand Canyon @ Monterey (2 ramps)

Status update: Work on the CDBG projects was completed.

2. IN PROGRESS/PENDING: N. Orchard @ Gonzales
 - i. N. Orchard Slurry Seal project is out to bid.
 - ii. Preliminary timeline: June 23rd – August 9th

A reminder to the Committee that the ramps at N. Orchard and Gonzales were previously approved but delayed due to additional work needed. The City's Slurry Seal project will address those needs and is currently out to bid, therefore the ramps will be completed just before construction.

B. Prioritized

1. N/A

C. Projects Under Consideration

1. N/A

D. Current Requests not Prioritized

- N/A

V. BUDGET UPDATE

Item	Revenue	Encumbrances	Actual Expenses	Total
<i>Previous Balances</i>	\$50,000.00		\$(76,600.00)	\$18,062.96
FY 2020-21 Allocation	\$50,000.00			\$68,062.96
Deodara/Southwood Project			\$(25,750.00)	\$42,312.96
FY 2021-22 Allocation	\$50,000.00			\$92,312.96
Markham @ Wesley			\$(16,780.00)	\$75,532.96
Staff Time/Design/Admin Exp.			\$(6,839.83)	\$68,693.13
FY 2022-23 Allocation	\$50,000.00			\$118,693.13
N. Orchard @ Elder/Crestview			\$(44,918.88)	\$73,774.25
N. Orchard @ Elder/Crestview CCO			\$(1,600.00)	\$72,174.25
Streets Project Swap			\$(48,764.00)	\$23,410.25
Subtotal	\$200,000.00	\$0.00	\$(221,252.71)	\$23,410.25
Emergency Reserve		\$(20,000.00)		\$3,410.25
Total Available				\$3,410.25

The total fund balance as of April 25, 2023 is \$23,410.25. Of this amount, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$3,410.25 available for projects.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

VII. NEXT MEETING

- A. The next regularly scheduled meeting is Wednesday, May 24th, 2023 at 1:30 p.m.