



ADA ADVISORY COMMITTEE MINUTES

March 22, 2023 - 1:30 p.m.

In-Person:

Public Works Conference Room #2; Vacaville City Hall, 650 Merchant Street

Zoom Meeting Information:

<https://cov.zoom.us/j/93914841128?pwd=RXpSVGpmQzYwTXVXR28xaFRwRW4vQT09>

Meeting ID: 939 1484 1128

Passcode: 114112

I. INTRODUCTIONS AND ROLL CALL

Members present: Samantha Brown, Debra Troxil, Sunday Garcia, Essence Tonic.

Members not present: Debbie Medina, Stephen Garcia (assigned Sunday Garcia as a proxy)

II. APPROVAL OF MINUTES

- A. January 25, 2023 – *Motion to approve: E. Tonic; 2nd: D. Troxil; Unanimous*

III. NEW ITEMS

- A. Streets Division Project Swap
- a. Committee to pay for 3 projects totaling \$48,764:
 - i. ADA ramps at Arlington Park (\$16,370)
 - ii. ADA ramps and sidewalk hazard repairs near Cambridge Elementary (\$16,907)
 - iii. ADA driveway improvements at City Hall (\$15,487)

- b. In exchange, the City's Streets Division will fund the following projects in FY 23-24:
 - i. Danfield Way @ Davis & Danfield Way @ Devonshire Drive (4 ramps quoted at \$44,160)
 - ii. Alamo Drive @ Buck Avenue (no quote available)

S. Brown updated the Committee on the Street Division Project swap that will allow additional curb ramps to be completed next fiscal year at a reduced financial impact due to rising construction costs anticipated in FY 2023-24.

B. CDBG Funds – \$170k in Housing Funds

- a. ADA Projects Included:
 - i. N. Orchard @ Cottonwood (4 ramps)
 - ii. N. Orchard @ Buckeye (4 ramps)
 - iii. Markham @ Highland (2 ramps)
 - iv. Markham @ Hilltop (2 ramps)
 - v. Grand Canyon @ Sequoia (1 ramp)
 - vi. Grand Canyon @ El Dorado (2 ramps)
 - vii. Grand Canyon @ Monterey (2 ramps)

S. Brown shared that the City had received additional funding to complete ramps in select areas of town. The projects selected were pulled from past requests reviewed by the ADA Advisory Committee but not prioritized. Work was set to begin in the weeks to come.

Additionally, the City was seeking to complete the sidewalk along Elder Street at North Orchard. S. Brown committed to providing additional details at the next meeting.

IV. PROJECT LIST

A. Current

- 1. IN PROGRESS/PENDING: N. Orchard @ Gonzales
 - i. VUSD has approved ramps and crosswalk relocation
 - ii. City Traffic Engineering requested a slurry seal to complete the project.
 - iii. A slurry seal project is scheduled for that section in early summer 2023

S. Brown provided an update on the Slurry Seal Project and the delay in completing the ramps at N. Orchard @ Gonzales.

B. Prioritized

- 1. N/A

C. Projects Under Consideration

1. N/A

D. Current Requests not Prioritized

N/A

V. BUDGET UPDATE

Item	Revenue	Encumbrances	Actual Expenses	Total
<i>Previous Balances</i>	<i>\$50,000.00</i>		<i>\$(76,600.00)</i>	<i>\$18,062.96</i>
FY 2020-21 Allocation	\$50,000.00			\$68,062.96
Deodara/Southwood Project			\$(25,750.00)	\$42,312.96
FY 2021-22 Allocation	\$50,000.00			\$92,312.96
Markham @ Wesley			\$(16,780.00)	\$75,532.96
Staff Time/Design/Admin Exp.			\$(6,839.83)	\$68,693.13
FY 2022-23 Allocation	\$50,000.00			\$118,693.13
N. Orchard @ Elder/Crestview			\$(44,918.88)	\$73,774.25
N. Orchard @ Elder/Crestview CCO			\$(1,600.00)	\$72,174.25
Streets Project Swap			\$(48,764.00)	\$23,410.25
Subtotal	\$200,000.00	\$0.00	\$(221,252.71)	\$23,410.25
Emergency Reserve		\$(20,000.00)		\$3,410.25
Total Available				\$3,410.25

The total fund balance as of March 21, 2023 is \$23,410.25. Of this amount, a reserve of \$20,000 is earmarked for emergency and/or critical projects, leaving \$3,410.25 available for projects.

VI. COMMUNITY MINUTE AND MEMBER UPDATES

VII. NEXT MEETING

A. The next regularly scheduled meeting is Wednesday, April 26th, 2023 at 1:30 p.m.