



CHECKLIST: ITEMS REQUIRED PRIOR TO BEGINNING CONSTRUCTION

Before beginning of construction:

- Fees/bond related items*:
 - Engineer's Estimate to calculate bonds and fees
 - Clean up deposit and PC&I fees (*see Fee Letter for amounts*)
 - Bonds: Performance, Payment & Materials and Monument (*see Fee Letter for amounts*)
 - All other fees as shown on the Fee Letter (*see Fee Letter for amounts*)
 - Contractor's Insurance

*NOTE: Warranty Bonds are due upon City Council acceptance of improvements

- Subdivision Improvement Agreement** (*2 copies executed by the owner*)
- Other items:
 - Signed mylars of improvement plans, including landscape plans
 - Two (2) sets of paper copies of the approved improvement plans
 - PDF file of approved improvement plans
 - CAD file of approved improvements
 - Traffic Control Plan (*contact Traffic Division*)
 - Stamped letter by Developer's Engineer stating that all building pads will be protected from a 100-year storm
 - Dedication documents of any offsite right of way or easements (*if applicable*)

Before City Council Approval of Final Map:

- Final Map**, in mylar form signed by the owners and the Engineer, and associated CAD files
- Payment of all final map review fees
- Payment of benefit district costs (*if applicable*)
- Annexation into or creation of LLMD/CFD as appropriate
- Signed mylars of improvement plans
- Signed mylars of landscape plans

**NOTE: Request in writing to place item on City Council agenda for Final Map approval; NOTE: See Development Engineering webpage for timing requirements and additional information.