



COMMUNITY DEVELOPMENT BLOCK GRANT  
ANNUAL ACTION PLAN 2023-2024  
SUBSTANTIAL AMENDMENT #1

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*Housing and Community Services Department*

*40 Eldridge Ave, Suite 2*

*Vacaville, CA 95688*

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

For the City of Vacaville, Community Development Block Grant (CDBG) funds have successfully provided resources to address unique community development needs. Since 1988, the City has received non-competitive entitlement funding from the U.S. Department of Housing and Urban Development (HUD) through this program. The statutory goals of the CDBG Program are to provide decent housing, a suitable living environment, and expand economic opportunities. These goals are to be directed towards extremely low, very low, low, and moderate-income persons. In Vacaville, the funds have supported non-profit social services programs, made street and sidewalk improvements in CDBG target areas, provided critical funding to sub-recipient organizations, and developed and improved public facilities to serve the low- and moderate-income community.

In 1995, HUD introduced a new consolidated application process for the CDBG Program. This process replaced all applications and planning requirements for CDBG with a single submission that satisfies the statutory requirements of the CDBG Program. This single submission is known as the Consolidated Plan. The Consolidated Plan (Con Plan) is intended to further CDBG goals through a collaborative process involving citizens and representatives of public, private non-profit, and for-profit entities involved in community development. The Con Plan process offers the community a chance to shape its various community development programs into effective, coordinated neighborhood and community development strategies.

Along with completion of the Con Plan, the City must also complete the Annual Action Plan for each program year in the Con Plan period. The Annual Action Plan is a document that provides a concise summary of the actions, activities, and programs that will take place during the program year to address the priority needs and goals that the City of Vacaville has identified in the consolidated planning process. This is the fourth year Annual Action Plan for Program Year 2023-2024 of the 2020-2025 Con Plan period.

### 2. Summarize the objectives and outcomes identified in the Plan

The City of Vacaville goals for the 2020-2025 period focus on identified priority needs and targets available resources toward goals that are designed to address those needs. Objectives or goals in the Con Plan include: supporting youth public services; affordable housing; homeownership assistance; housing counseling; improving public facilities and infrastructure; and economic development and public services to prevent, prepare for, and respond to coronavirus with the CDBG-CV funding allocation.

Proposed outcomes from these set objectives include:

Public Services: Supporting the Vacaville Neighborhood Boys and Girls Club and Leaven Kids with public service dollars to provide youth programming and operation of two Neighborhood Centers, and

Public Facilities and Infrastructure: Development of property on Brown Street for a multi-purpose social service/Housing and Community Services Department facility; improvements to the Mariposa Neighborhood Center facility; sidewalk repair program; and sidewalk improvements in CDBG Target Areas, and

Public Services through use of CDBG-CV funds to address the impact of the COVID-19 pandemic: funding mental health services; and funding for food banks or pantries, and

Affordable housing: Support of affordable housing through the Section 8 Housing Choice Voucher Program, and

First Time Homebuyer Assistance: Support down-payment assistance programs through use of program income received through the CA Department of Housing and Community Development (HCD) HOME program, and

Housing counseling: Provide counseling programs through the HUD certified Vacaville Housing Counseling Agency.

These goals primarily focus on helping residents maintain and improve their quality of life in the City of Vacaville. To this end, the City of Vacaville will continue to support successful projects and programs that meet the needs of extremely low, very low, low, and moderate-income persons. Projects selected for funding in the five-year period will be managed as efficiently as possible in order to prioritize funding sources where they are most effective, while attempting to address a wide range of needs that exist in the City of Vacaville.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For the previous Program Year, the City of Vacaville focused efforts on five main goals:

- Housing Counseling Services
- Improving neighborhood facilities and infrastructure
- Supporting Youth Public Services
- Supporting Affordable Housing
- Prevent, prepare for and respond to coronavirus

During the previous Action Plan period, CDBG funding was used to:

- Provide funding for the Vacaville Neighborhood Boys and Girls Club (VNBGC) and Leaven Kids. These programs provided youth development and leadership, neighborhood empowerment, social services, recreational, educational, crime prevention, and after school programs in the late afternoons and evenings and during the summer that primarily benefitted low- and moderate-income residents in the CDBG Target Areas.
- Provide oversight of the CDBG Program (staffing and supplies), as permitted by regulation. These activities included preparation of HUD mandated reports and program development and management.
- Continue preliminary activities for improvements to the Mariposa Center and develop a neighborhood park and dog park for surrounding residents and programs that serve children and youth in a low-income CDBG Target Area.
- Continue preliminary activities for development of the Brown Street Social Services Center and Park project including architectural services.
- Prevent, prepare for and respond to coronavirus including implementing the Homeless Prevention Emergency Grants program through the City of Vacaville Family Resource Center. It also includes providing funding to Opportunity House, the City's only homeless shelter, to cover the loss of revenue during the pandemic for staffing and supplies.

Overall, the City's CDBG Program has been effective in addressing the priority needs of improving infrastructure/facilities, support of youth public services, and preventing, preparing for and responding to coronavirus as outlined in the 2020-2025 Con Plan. The City was able to leverage other state and federal grant funding as well as applying local funds to provide services for the other goals that the CDBG funding was unable to assist with. For example, through obtaining HUD Housing Counseling Grants, the City has operated the Vacaville Housing Counseling Center, a HUD certified agency that provides housing counseling workshops and one-on-one counseling (at no fee to the participant). The City's Low Income Housing Asset Fund (LIHAF) has been the funding source to provide affordable housing activities in the City. The City committed \$300,000 in local funding to Habitat for Humanity for the development of nine affordable homeownership units with five of the nine homes to include Accessory Dwelling Units.

#### **4. Summary of Citizen Participation Process and consultation process**

Substantial Amendment #1 – October 24, 2023:

A Public Notice was published on September 23, 2023. On October 24, 2023, a public meeting was held to solicit comments on the substantial amendment to extend the Sidewalk Repair Pilot Program and reallocate \$50,000 CDBG grant funds from the Brown Street Multi-Purpose Facility to the Sidewalk Repair Pilot Program. The draft substantial amendment was available from September 24, 2023 to October 24, 2023. Comments received have been incorporated into the plan prior to submission to HUD.

## Annual Action Plan:

On April 9, 2023, a public notice was published in the Vacaville Reporter noticing the start of the 30-day period to comment on the draft 2023-2024 Annual Action Plan in both English and Spanish, in accordance with 24 CFR 91.105(e)(1). The comment period began April 9, 2023, and ended May 9, 2023. The public notice included notification of the public hearing/meeting to be held at the City of Vacaville Council Chambers on May 9, 2023. Notices were also posted on the City of Vacaville website and Facebook page with instructions on how to obtain a copy of the draft plan.

To foster review and comment from organizations, agencies, and community stakeholders, copies of the draft plan was sent directly through the CDBG listserv. Some of these organizations include Catholic Charities of Solano, Vaca F.I.S.H., Child Start Napa-Solano, Leaven Kids, We Love Our City, Vacaville Neighborhood Boys and Girls Club, Eden Vacaville Housing Inc., Opportunity House, Connections For Life, Solano County Health and Social Services, and Legal Services of Northern California.

Public comments were accepted from April 9, 2023, through May 9, 2023. This section has been updated to include those comments and responses to the comments prior to the plan being submitted to HUD for approval by the May 17, 2023 deadline.

### **5. Summary of public comments**

Public Comments for the Substantial Amendment #1 October 24, 2023:

Question: Councilmember Chapman – What figure is being used to identify low-income residents?

Answer: Less than 80% of area median income (AMI) based on household size.

Question: Resident – What is the criteria to qualify?

Answer: Sidewalks are identified by code compliance staff based on municipal code. A violation notice is sent to the household with application information for the Sidewalk Repair Program.

Question: Vice Mayor Wylie – This is a great program. When work is identified and approved, who completes the work on the sidewalk?

Answer: Public Works has a contract with a construction company.

Question: Councilmember Robert – I appreciate this program; a lot of people need it. Can citizens fix the sidewalk themselves through the Sidewalk Repair Program?

Answer: Homeowners can use the Public Works contractor or hire a contractor that is licensed in Vacaville. All work in this program must be inspected and certified by Public Works staff.

Question: Councilmember Silva – Why is the criteria 80% AMI?

Answer: 80% AMI is the limit defined by HUD for this grant. If a citizen is 80% AMI, staff will reach out to the citizen to determine eligibility.

Question: Councilmember Silva – Can this program be used to install a sidewalk on Brown Street? My concern is ADA accessibility.

Answer: Housing and Public Works will coordinate to identify additional funds to complete the sidewalk at Brown Street. The Sidewalk Repair Program helps people pay for sidewalk defects and avoid a lien on their property. This reallocation will allow us to spend previous years' funds that are not being used and meet HUD's timeliness requirements.

Question: Councilmember Silva – Can we amend this program to include installation of sidewalk?

Answer: If needed, this program could be amended to include installation.

Comment: Mayor Carli – The Sidewalk Repair Program is citywide, whereas completing the sidewalk on Brown Street is 20-25 feet for one project.

Question: Councilmember Stockton – How can a citizen request an inspection?

Answer: Sidewalk trip hazards are an immediate concern for the City. Citizens can contact Public Works Maintenance.

Question: Councilmember Stockton – How is the work prioritized?

Answer: Work is being completed as the requests come in.

Question: Councilmember Stockton – How are sidewalks identified for ADA compliance?

Answer Citizens can request ADA accessibility with the City's ADA Advisory Committee. At the same time, Public Works is evaluating accessibility in the City.

#### Public Comments for the Annual Action Plan:

1. Councilmember Stockton – Can funds be utilized to improve amenities for youth?

Yes. Funds for youth services can be allocated under the public service category which does have a 15% cap. Funds could also be used for public improvements, such as parks, that can be used by youth as well.

2. Councilmember Silva – How were the funds allocated to the Mariposa Center?

There was an initial allocation of funds towards the Mariposa Center improvements. Then Council approved expanding the project to include the playground and dog park improvements. We reallocated some funding from another project as well as allocated additional funding from this program year to cover the increased costs of the project.

3. Mayor Carli – Acknowledgment of different target areas in the plan.

The process for defining CDBG target areas for the program was explained.

4. Resident 1 – What funding is being used to help homeless people?

While none of this funding for the current year has been identified for homelessness, Council has previously allocated over \$580,000 in CDBG-CV funding to address homelessness.

5. Resident 2 – There is no need to spend so much money on parks. Vacaville parks are underutilized.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

**7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of Vacaville	Housing and Community Services Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

It is the intent of the City of Vacaville, as lead agency, to encourage and facilitate the participation of the residents of Vacaville in the formulation of priorities, strategies, and funding allocations in the Con Plan and the Annual Action Plan, substantial amendments, and performance review when funding has been allocated for one or more of the following five programs by the U.S. Department of Housing and Urban Development (HUD) [24 CFR Part 91]):

- Community Development Block Grant (CDBG)
- Neighborhood Stabilization Program (NSP)
- HOME Investment Partnerships (HOME)
- Emergency Solutions Grant (ESG)
- Housing Opportunities for Persons with Aids (HOPWA)

It is the responsibility of the Housing and Community Services Department (HCSD) staff to monitor the programs’ activities and report on contract compliance to the City Council. It is also the responsibility of HCSD staff to review and select requests for funds, review and process reimbursement requests and to communicate applicable policies and regulations and provide other technical assistance to service providers



The Department Assistant Director will be assigned to oversee the CDBG funded programs. All contract related matters for the CDBG programs and activities, including: contract execution, performance reporting, monitoring, reimbursement of eligible expenses, and technical assistance will be carried out and/or supervised by the Assistant Director. All contracts will be approved by the HCSD Director. Technical assistance is available to program sub-recipients and other service providers upon request. The response time to a request for technical assistance will take into account the availability of HCSD staff and the level of expertise in the area of concern. HCSD staff will defer to CPD's Basically CDBG for California manual and other CPD resource materials for guidance and may need to confer with the CDBG HUD representative prior to providing the assistance.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

In the development of the Con Plan and this year’s Action Plan, The City of Vacaville HCSD consulted with various city and countywide private and public agencies to obtain information on services within the City of Vacaville that assist persons with mental health or substance abuse issues, persons who are currently homeless or at risk of becoming homeless, persons who are victims of domestic violence, persons with physical and mental disabilities, and youth or elderly persons.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City continues to collaborate with the Community Action Partnership Solano, JPA (CAP Solano JPA) as a board member and CAP Solano JPA Fiscal Agent. The purpose of CAP Solano JPA is to move people out of poverty and homelessness. The City participates with Solano County’s Housing First Solano Continuum of Care as a board member. This group is made up of representatives from local government agencies and other organizations who are interested in sharing information and expanding and coordinating the services available to homeless and near homeless persons.

The Vacaville Housing Authority (VHA) and Solano County Health and Social Services Child Welfare Services Department (CWS) work together to identify potential applicants for the VHA’s Family Unification Program (FUP) Section 8 Rental Assistance Vouchers. FUP vouchers are made available to families for whom the lack of adequate housing is a primary factor in the separation, or threat of imminent separation, of children from their families or in the prevention of reunifying the children with their families.

HCSD has established cooperative relationships with many agencies such as: the Workforce Investment Board; Memorandums of Understanding with Vacaville Solano Services Corporation, Vacaville Family Resource Center, and Resource Connect Solano (Coordinated Entry Operator for Solano County) in administration of HUD’s Mainstream and Emergency Housing Voucher Programs; and a Memorandum of Understanding with Solano County Child Welfare Services in administration of HUD’s Family Unification Program.

To better link services to the targeted population, HCSD staff also maintains relationships with local, regional, state, and Federal agencies including, but not limited to: Solano County Department of Health and Social Services, California State Department of Housing and Community Development, and HUD.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

CAP Solano JPA is the designated Collaborative Applicant and HMIS Lead Agency for the local Continuum of Care (CoC) known as Housing First Solano. CAP Solano JPA is the Community Action Agency for Solano County and receives direct entitlement funding through the Community Service Block Grant program (CSBG) from California Department of Community Services and Development (CSD). CAP Solano JPA also receives and administers other federal, state and local grants. The City of Vacaville is one of the seven cities, along with the County of Solano, that comprise the CAP Solano JPA. CAP Solano JPA was established to provide oversight and coordination of homeless and safety net services to the residents of Solano County; to serve as the conduit for safety net funding support; to administer such funds and make grants available to non-profit entities for services to the homeless; to set policy and be the central agency for the oversight and technical assistance for the operation of homeless shelters, transitional housing, homeless assistance centers, community action councils and other safety net services; and to undertake such other programs as the Board of Directors may authorize. The City of Vacaville is a board member and acts as Fiscal Agent and Program Administrator of the CAP Solano JPA grants and programs and is a Board member of Housing First Solano.

In 2016, CAP Solano, JPA commissioned the development of a 5-Year Regional Plan to Respond to Homelessness in Solano County. Key aspects of the plan include: service providers (including first responders), faith community, local government (cities and County; CAP Solano JPA) working together to try to improve how various systems operate collaboratively to make progress toward a shared vision, building from the community needs assessment conducted in 2015 as part of CAP Solano JPA's Community Services Block Grant Community Action Plan, and acknowledging and incorporating the existing programs, resources, and services currently available throughout the County to prevent and respond to homelessness. The 5-year Strategic Plan: Neighbors Helping Neighbors: Forward Together was approved in March 2017. The plan aims to leverage the strengths, address the gaps, and seek opportunities to communicate, collaborate, and coordinate throughout the County. The Plan was updated in November 2017 based on the 2017 Housing Inventory Count and Point-in-Time Count conducted in January 2017.

In 2019, the Plan was again updated to include the No Place Like Home Addendum which describes the service needs and service strategies for people who are experiencing both homelessness and mental illness. In February 2021, CAP Solano JPA approved an updated Strategic Action Plan that will guide CAP Solano JPA's next steps in implementing the Plan. In April 2023, the CAP Solano JPA Board of Directors conducted additional Strategic Planning activities and will consider updated and/or new policies and priorities.

To further address regional homeless issues in Solano County, the City of Fairfield formed a Regional Homeless 2 x 2 Subcommittee with the intent to work with two elected representatives from Vacaville, Suisun City, and Solano County. On March 8, 2022, City Council appointed two City Councilmembers to the Regional Homeless 2 x 2 Subcommittee so that Vacaville is formally represented at these meetings and the Council and the community can receive periodic updates from the representatives during City Council meetings. In September 2022 CAP Solano JPA amended its bylaws to restructure the policy and decision-making body (the Board of Directors).

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Not applicable; the City does not receive ESG funding.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	Vacaville Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services - Persons with Disabilities Services - Homeless Service - Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How the Agency/Group/Organization consulted and what was/are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with to provide data and/or input for relevant Action Plan sections.

2	<b>Agency/Group/Organization</b>	City of Vacaville Community Development Department
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted with to provide data and/or input for relevant Action Plan sections.
3	<b>Agency/Group/Organization</b>	City of Vacaville Police Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services - Children Services - Elderly Persons Services - Victims of Domestic Violence Services - Homeless Services - Health Services - Victims Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Housing Needs - Victims of Domestic Violence
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Information and data provided from Family Resource Center, a division of the Vacaville Police Department and the Community Response Unit (CRU).
4	<b>Agency/Group/Organization</b>	Planned Parenthood Northern California
	<b>Agency/Group/Organization Type</b>	Services - Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Service information included in relevant sections.
5	<b>Agency/Group/Organization</b>	Opportunity House
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Victims of Domestic Violence Services - Homeless Services - Health Services - Education Services - Employment Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Opportunity House provides an annual status report to the City on activity and service at the shelter.
6	<b>Agency/Group/Organization</b>	Community Action Partnership of Solano, JPA
	<b>Agency/Group/Organization Type</b>	Services - Housing Services – Homeless Services - Employment Other government - County Other government - Local Regional organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Reviewed reports for the completion of relevant Action Plan sections. City is an active board member on the JPA a collaborative applicant for Continuum of Care funding.
7	<b>Agency/Group/Organization</b>	Solano County Health and Social Services Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services - Children Services - Elderly Persons Services - Persons with Disabilities Services - Homeless Services - Health Service - Fair Housing Services - Victims Health Agency Child Welfare Agency Agency - Emergency Management Other government - County Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Reviewed data for the completion of relevant Action Plan sections. H&SS includes Child Welfare Services and will continue to provide referrals to the VHA for the FUP. VHA will provide referrals for programs offered by H&SS

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Vacaville considers all agencies providing social services within the jurisdiction for consultation on the Action Plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Continuum of Care - Solano County	- Improve access to mainstream resources for homeless. Ensure sufficient outreach to homeless, at-risk families, and non-chronically homeless individuals and provide for their basic needs - Further strengthen self-sufficiency supports for homeless people moving out of homelessness
5-year Agency Plan	City of Vacaville Housing Authority	- Improve quality of assisted housing - Provide an improved living environment - Ensure equal opportunity and affirmatively further fair housing
CAP Solano, JPA 2022 and 2023 Community Action Plan	Community Action Partnership of Solano, JPA	- Obtain and maintain adequate housing and suitable living environment
Housing Element 2015-2023	City of Vacaville	- Affordable housing services/development
Plan Bay Area 2050	Association of Bay Area Governments	- Regional Housing Need Allocation (RHNA) affordable housing requirements
Sustainable Communities Strategy	Plan Bay Area	- Regional Housing Need Allocation (RHNA) affordable housing requirements

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Substantial Amendment #1 – October 24, 2023:

A Public Notice was published on September 23, 2023. On October 24, 2023, a public meeting will be held to solicit comments on the substantial amendment to extend the Sidewalk Repair Pilot Program and reallocate \$50,000 CDBG grant funds from the Brown Street Multi-Purpose Facility to the Sidewalk Repair Pilot Program. The draft substantial amendment will be available for public comment from September 24, 2023 to October 24, 2023. The Public Notice was also posted at all libraries and City of Vacaville community centers, as well as four different locations at City Hall. To broaden citizen participation from the Spanish-speaking community, the public notice was posted in Spanish at seven different businesses in Vacaville that cater to the Spanish-speaking community. The public notice was also posted on social media via the Facebook page of Voces Unidas.

Annual Action Plan:

On April 9, 2023, a public notice was published in the Vacaville Reporter noticing the start of the 30-day period to comment on the draft 2023-2024 Annual Action Plan in both English and Spanish, in accordance with 24 CFR 91.105(e)(1). The comment period began April 9, 2023, and ended May 9, 2023. The public notice included notification of the public hearing/meeting to be held at the City of Vacaville Council Chambers on May 9, 2023. Notices were also posted on the City of Vacaville website and Facebook page with instructions on how to obtain a copy of the draft plan.

To foster review and comment from organizations, agencies, and community stakeholders, copies of the draft plan was sent directly through the CDBG listserv. Some of these organizations include Catholic Charities of Solano, Vaca F.I.S.H., Child Start Napa-Solano, Leaven Kids, We Love Our City, Vacaville Neighborhood Boys and Girls Club, Eden Vacaville Housing Inc., Opportunity House, Connections For Life, Solano County Health and Social Services, and Legal Services of Northern California.

Public comments were accepted from April 9, 2023, through May 9, 2023. If comments are received during the public hearing/meeting, this section will be updated to include those comments and responses to the comments prior to the plan being submitted to HUD for approval by the May 17, 2023 deadline.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities  Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	Public noticing in the <u>Vacaville Reporter</u> , a local newspaper in both English and Spanish.	None	None	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Substantial Amendment: posted Public Notice on Voces Unidas Facebook page.  Posted draft AAP on city website. Sent email notification of the AAP draft for public comment through CDBG listserv.	None	None	Substantial Amendment: <a href="https://www.facebook.com/VocesUnidas707/">https://www.facebook.com/VocesUnidas707/</a>  AAP: <a href="https://www.ci.vacaville.ca.us/government/housing-and-community-services/community-development-block-grant">https://www.ci.vacaville.ca.us/government/housing-and-community-services/community-development-block-grant</a>

3	Flyer	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Assisted Housing</p> <p>Non-targeted/broad community</p>	<p>Substantial Amendment: Posted Public Notice in (1) Housing Authority lobby (2) City Hall (3) Vacaville Town Square Library (4) Vacaville Cultural Center Library (5) McBride Community Center (6) Georgie Duke Center (7) Ulatis Community Center and (8) Three Oaks Community Center. Also posted in Spanish at target area locations: (9) Cuba Café (10) Maya Supermarket (11) Carniceria La Reyna (12) La Placita Market (13) Mexican Meat Market (14) Yoli's Market and (15) Mariposa Neighborhood Center</p>	None	None	N/A
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			AAP: Posted Public Notice in (1) Housing Authority lobby (2) City Hall (3) Vacaville Town Square Library (4) Vacaville Cultural Center Library (5) McBride Community Center (6) Georgie Duke Center (7) Ulatis Community Center and (8) Three Oaks Community Center			

4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>Substantial Amendment: Public meeting to be held October 24, 2023 at City Council Chambers, 650 Merchant Street at 6pm.</p> <p>AAP: Public meeting to be held May 9, 2023 at City Council Chambers, 650 Merchant Street at 6pm.</p>	<p>Substantial Amendment:</p> <p>Question: Councilmember Chapman – What figure is being used to identify low-income residents?</p> <p>Answer: Less than 80% of area median income (AMI) based on household size.</p> <p>Question: Resident – What is the criteria to qualify?</p> <p>Answer: Sidewalks are identified by code compliance staff based on municipal code. A violation notice is sent to the household with application information for the</p>	All comments were accepted.	N/A
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				<p>Sidewalk Repair Program.</p> <p>Question: Vice Mayor Wylie – This is a great program. When work is identified and approved, who completes the work on the sidewalk?</p> <p>Answer: Public Works has a contract with a construction company.</p> <p>Question: Councilmember Robert – I appreciate this program; a lot of people need it. Can citizens fix the sidewalk themselves through the Sidewalk Repair Program?</p>	
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				<p>Answer: Homeowners can use the Public Works contractor or hire a contractor that is licensed in Vacaville. All work in this program must be inspected and certified by Public Works staff.</p> <p>Question: Councilmember Silva – Why is the criteria 80% AMI?</p> <p>Answer: 80% AMI is the limit defined by HUD for this grant. If a citizen is 80% AMI, staff will reach out to the citizen to determine eligibility.</p> <p>Question: Councilmember Silva – Can this</p>		
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				<p>program be used to install a sidewalk on Brown Street? My concern is ADA accessibility.</p> <p>Answer: Housing and Public Works will coordinate to identify additional funds to complete the sidewalk at Brown Street. The Sidewalk Repair Program helps people pay for sidewalk defects and avoid a lien on their property. This reallocation will allow us to spend previous years' funds that are not being used and meet HUD's timeliness requirements.</p>		
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				<p>Question: Councilmember Silva – Can we amend this program to include installation of sidewalk?</p> <p>Answer: If needed, this program could be amended to include installation.</p> <p>Comment: Mayor Carli – The Sidewalk Repair Program is citywide, whereas completing the sidewalk on Brown Street is 20-25 feet for one project.</p> <p>Question: Councilmember Stockton – How can a citizen request an inspection?</p> <p>Answer: Sidewalk trip hazards are an</p>		
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				<p>immediate concern for the City. Citizens can contact Public Works Maintenance.</p> <p>Question: Councilmember Stockton – How is the work prioritized?</p> <p>Answer: Work is being completed as the requests come in.</p> <p>Question: Councilmember Stockton – How are sidewalks identified for ADA compliance?</p> <p>Answer Citizens can request ADA accessibility with the City’s ADA Advisory Committee. At the</p>		
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				<p>same time, Public Works is evaluating accessibility in the City.</p> <p>AAP:</p> <p>1. Councilmember Stockton – Can funds be utilized to improve amenities for youth? Yes. Funds for youth services can be allocated under the public service category which does have a 15% cap. Funds could also be used for public improvements, such as parks, that can be used by youth as well.</p> <p>2. Councilmember Silva – How were the funds allocated to the Mariposa Center? There was an initial allocation of funds towards the</p>		
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				<p>Mariposa Center improvements. Then Council approved expanding the project to include the playground and dog park improvements. We reallocated some funding from another project as well as allocated additional funding from this program year to cover the increased costs of the project.</p> <p>3. Mayor Carli – Acknowledgment of different target areas in the plan. The process for defining CDBG target areas for the program was explained.</p> <p>4. Resident 1 – What funding is being used to help homeless people?</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>While none of this funding for the current year has been identified for homelessness, Council has previously allocated over \$580,000 n CDBG-CV funding to address homelessness.</p> <p>5. Resident 2  – There is no need to spend so much money on parks. Vacaville parks are underutilized.</p>		

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning Public Improvements Public Services	503,310	0	205,101	708,411	503,310	Community Development Block Grant
Section 8	public - federal	Housing	13,500,000	0	0	13,500,000	13,500,000	Housing Choice Voucher (Section 8) Program
Other	public - federal	Housing Counseling Grant	15,769	0	0	15,769	15,769	Anticipated award from HUD for operation of the Vacaville Housing Counseling Agency.
Other	public - state	Down Payment Assistance FTHB	0	350,000	500,000	850,000	500,000	Down payment assistance for low/moderate income households. Program income will be used this year while grant of \$500,000 is delayed.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	Public-federal	CDBG-CV	0	0	325,000	325,000	0	Prevent, prepare for, and respond to coronavirus.

**Table 5 - Expected Resources – Priority Table**

**Anticipated Resources**

The anticipated resources section of the strategic plan describes the City of Vacaville’s financial resources for the duration of the 2020-2025 Consolidated Plan. The financial resources listed are not all encompassing but serve to illustrate the City’s ability to use federal and local funding to address the priority needs and goals put forth in this plan. The funds are anticipated to be utilized by various regional and local government entities as well as the service providers which serve Vacaville and include:

- CDBG Funds
- HOME Grant Funds
- HUD Housing Counseling Grant Funds
- Housing Choice Voucher Program (Section 8) Funds
- Low Moderate Income Housing Asset Fund
- CDBG-CV Funds

***Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied***

CDBG and other funds as leveraged will be used to support social service activities and programs that serve the rapidly growing needs of low- and moderate-income persons in the community. CDBG provides funding leveraged with donations and other grant funding obtained by



Vacaville Neighborhood Boys & Girls Club and Leaven Kids to support youth services at the Neighborhood Centers in CDBG Target Areas.

In November 2020, the City was awarded \$500,000 from the State Department of Housing and Community Development for a HOME First-Time Homebuyer program. The funding has been delayed from HCD and the City will launch a program to aid new homebuyers with down payment assistance using Program Income received through previous year's HOME program grants.

The City receives a HUD Housing Counseling grant annually to support the Vacaville Housing Counseling Agency, the only HUD certified Housing Counseling Agency in the County. The current Housing Counseling grant is \$15,769. The City supports the remaining costs for the program from the local Housing and Community Services annual department budget.

The City continues to work towards the development of a multipurpose facility on the Brown Street site. The City will leverage low- and moderate-income housing funds to begin site planning for the multipurpose facility that will include a community room, non-profit meeting and office spaces, the City of Vacaville Housing and Community Services Department offices. The City was successful in obtaining a State Parks Department grant (Statewide Parks Program) for an additional \$6.7M for development of recreational features on the site. As a requirement of the Statewide Parks Program grant, the City conducted a series of public community meetings (6 meetings in total) to gather feedback on what recreational features are most desired. The City is now conducting the preliminary activities required to complete CEQA and NEPA and prepare entitlement materials to be submitted to the City of Vacaville Planning Department. Funds can be leveraged with CDBG funds for the public recreation components of the site. In addition to use of Statewide Parks Program and CDBG funds (including program income from the sale of Buck-Eldridge property) and/or Section 108 loan funds for the development, Section 8 Administrative Fee Funds may also be leveraged for fixtures and furnishings of the Housing Authority Administrative offices.

No matching funds are required for any of these resources.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In March 2017, the City of Vacaville executed a Disposition, Development and Loan Agreement with Petaluma Ecumenical Properties Inc. to develop 60 units of affordable senior housing on a 1.82-acre vacant City-owned lot on the corner of Elmira Road and Shasta Drive. The property ownership transferred to the developer and the project broke ground in July 2021. The project is anticipated to be

completed in August 2023.

On July 28, 2020, the City entered into a Disposition, Development and Loan Agreement (DDLA) with Eden Oak Grove Investors LP to develop affordable housing on 1.36 acres of city owned property at Orchard Avenue. On January 11, 2022, City Council approved an amendment to the DDLA to finalize a project of 60 units of rent restricted senior housing with the potential for housing for disabled seniors. The developer is currently working on obtaining financing for the project.

On September 28, 2021, the Vacaville City Council approved a Disposition, Development, and Loan Agreement with CFY Development, Inc. for development of affordable apartments on City-owned property on Allison Drive. On February 8, 2022, City Council approved the final revised project to construct a 135-unit affordable apartment project on the vacant 3.65-acre site. The developer is currently working on obtaining financing for the project.

In July 2022, the City Council voted to enter into a Disposition, Development and Loan Agreement (DDLA) with Habitat for Humanity for the development of a 14 unit residential subdivision comprised of 9 single-family homes and 5 accessory dwelling units. The 9 single-family homes will be sold to households earning at or less than 80% AMI.

The Trower and Mariposa Neighborhood Centers are public facilities currently under lease with youth service organizations to maintain services in the CDBG Target Areas. Through Facility Use Agreements and CDBG funding support, youth service organizations are enabled to keep the centers operating. Trower Neighborhood Center is operated by the CDBG sub-recipient Vacaville Neighborhood Boys & Girls Club and serves youth within the CDBG Target Area. Child Start and Leaven Kids operate programs from the Mariposa Neighborhood Center and provide preschool and youth programming within the CDBG Target Area.

The City of Vacaville provides space at its Vacaville Social Services Center for community organizations providing services to low- to moderate- income clients. The current tenant is Vaca FISH, a food pantry providing free food for income eligible participants.

## **Discussion**

The City will continue to work with private and non-profit developers and non-profit agencies to address housing needs and support public services in the community as identified in the 5-Year Consolidated Plan. Additional upcoming projects include:

- Allison Apartments: The project was approved as a 135-unit affordable apartment project on a portion of a vacant 2.68-acre City-owned site, located at the southeast corner of Allison Drive and Nut Tree Parkway adjacent to the Vacaville Transit Center. All units would be available to low-income households with incomes that are 80 percent or less of the area median income, or lower if required by any project funding source, apart from two manager units. The City's

contribution to the project includes loan for land value plus \$3M cash from the Low Income Housing Asset Fund, plus \$1.9M from the City's General Fund. The City will record a 55-year affordability covenant to ensure the affordability of units in the planning period and beyond.

- Oak Grove Apartments: The project includes a residential multifamily senior affordable housing and related community uses, including property management offices, supportive resident services offices, and a community room. The project will be developed on a City-owned property and a privately-owned property and will include 60 units, at 31.75 units per acre. Fifty-nine units will be reserved for seniors with very low incomes and one unit will be a manager's unit. The City contribution to the project includes loan for land value plus \$4,150,987 cash from Low Income Housing Asset Fund. The loan is deferred, residual receipts, at below-market interest rate. The City will record a 55-year affordability covenant to ensure the affordability of units in the planning period and beyond.
  
- Habitat for Humanity: In July 2022, the City Council approved a Disposition, Development, and Loan Agreement with Solano-Napa Habitat for Humanity for 14 affordable homes consisting of 9 single-family homes with 5 Accessory Dwelling Units (ADU) on City-owned property at Scroggins Court and East Monte Vista Avenue. The project will include eight single-family attached residences, one single family detached residence, and five ADUs. To serve larger households, five of the nine single-family homes will be three-bedroom units and the other four will be four-bedroom units. Staff is anticipating a formal project submittal in 2023. The City contribution to the project includes selling the City-owned land for \$1 plus \$300,000 cash from City General Fund. The land value and cash are in the form of a loan that is deferred and is to be forgiven upon completion of the project. The City will record a 45-year affordability covenant to ensure the affordability of units in the planning period and beyond.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Support Youth Public Services	2020	2025	Non-Housing Community Development	Core Target Area	Public Service – Youth	CDBG	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
2	Improving Public Facilities and Infrastructure	2020	2025	Non-Housing Community Development	Core Target Area	Public Facility – Youth Special Needs – Accessibility	CDBG	Public improvement activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Support Affordable Housing	2020	2025	Affordable Housing	Core Target Area Leisure Town Target Area Mariposa Target Area	Housing – Rental	Section 8	Tenant-based rental assistance / Rapid Rehousing: 1000 Households Assisted
4	Homeownership Assistance	2020	2025	Affordable Housing	Core Target Area	Housing – Homeownership Assistance	State HOME	Households Assisted Direct Financial Assistance to Homebuyers: 6 Households
5	Housing Counseling	2020	2025	Affordable Housing	Core Target Area Leisure Town Target Area Mariposa Target Area	Housing	Housing Counseling Grant	Public service activities for Low/Moderate Income Housing Benefit: 35 Persons Assisted
6	Public Services	2020	2025	Non-Housing Community Development	Core Target Area Leisure Town Target Area Mariposa Target Area	Public Services	CDBG CARES Funding	Support public services to prevent, prepare for, and respond to the COVID-19 pandemic.  Benefit: 300 households

**Table 6 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Support Youth Public Services
	<b>Goal Description</b>	Providing funding for youth public services that benefit low to moderate income persons or households, which includes staff funding for Vacaville Neighborhood Boys and Girls Club and Leaven Kids for the duration of the consolidated planning period.
2	<b>Goal Name</b>	Improving Public Facilities and Infrastructure
	<b>Goal Description</b>	Make improvements to the neighborhood facility buildings that enable long-term occupancy and increase energy efficiency of neighborhood centers. Improve public infrastructure and facilities by leveraging funding for City CIP projects serving low-moderate areas/clientele.
3	<b>Goal Name</b>	Support Affordable Housing
	<b>Goal Description</b>	Support City affordable housing rehabilitation/preservation/development activity, Section 8 program and other affordable housing related activity in the City.
4	<b>Goal Name</b>	Homeownership Assistance
	<b>Goal Description</b>	Support down payment assistance for low- to moderate-income households and housing counseling for low and moderate-income persons.
5	<b>Goal Name</b>	Housing Counseling
	<b>Goal Description</b>	Support Housing Counseling activity through the HUD Certified Vacaville Housing Counseling Center.
6	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Support public services to prevent, prepare for, and respond to the COVID-19 Pandemic.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The following projects aid in achieving a portion of the CDBG long term goals of improving public infrastructure and facilities, supporting youth public services and administration of the CDBG program. The City has identified projects based on availability of other funding sources serving identified goals, prioritization of funding and preserving operation and services at the Neighborhood Centers.

### Projects

#	Project Name
1	Mariposa Neighborhood Center
2	Planning and Administrative
3	Youth Public Service
4	ADA Sidewalk Improvements
5	Sidewalk Repair Program

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Substantial Amendment #1- October 24, 2023:

During the 2022-2023 Program Year, the City launched a Sidewalk Repair Grant Pilot Program (Program). The Program made available \$100,000 in 2022-2023 Program Year CDBG funding to provide grants to Vacaville households to make required sidewalk repairs identified by the City. Eligible sidewalk repairs are considered a safety hazard under Municipal Code Section 12.30, Sidewalk Repair and Maintenance. Program Year 2022-2023 funding is exhausted; however, there is a waitlist and the need to provide assistance still exists.

Annual Action Plan:

The City has identified projects based on availability of other funding sources serving identified goals, prioritization of funding and preserving operation and services at the Neighborhood Centers. Many funding sources, local and county-wide, have been allocated to funding homeless services through CAP Solano JPA and the Continuum of Care and meeting affordable housing goals through funding sources from the Section 8 program, HOME and HUD grants and local Housing Services Department funds. The small allocation from CDBG has been prioritized to serve the CDBG Target Areas in projects that are

aimed at supporting residents in the CDBG Target Areas.

**Public Facility and Improvements:**

Public improvement projects are prioritized by the City CIP (Capital Improvement Plan) project list and identified facility needs in the CDBG Target Areas.

CDBG allocation has been prioritized in improving the Mariposa Neighborhood Center to include the development of a neighborhood park, dog park, and for long term use to serve low-mod clientele and youth in the area.

CDBG allocation has also been prioritized for sidewalk improvements in CDBG Target Areas and includes installment of Americans with Disability Act ramps.

**Public Services:**

In order to maintain operation of the Neighborhood Centers, CDBG public service funding will be used to fund operations for Vacaville Neighborhood Boys and Girls Club at the Trower Center and Leaven Kids at the Mariposa Center. Prioritizing public service dollars for youth services was identified as a high priority from the community needs assessment survey and a five-year goal in the Con Plan.

**Other:**

Other activities include planning and administration of the CDBG program.



## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Mariposa Neighborhood Center
	<b>Target Area</b>	Mariposa Target Area
	<b>Goals Supported</b>	Improving Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facility - Community Center Public Facility - Parks and Recreation Public Facility - Youth Public Facility - Child Care
	<b>Funding</b>	CDBG: \$267,151.50
	<b>Description</b>	To continue improving building space at the Mariposa Neighborhood Center to enable continued long-term occupancy for non-profit tenants and organizations.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1645 LMI Households
	<b>Location Description</b>	Mariposa Neighborhood Center
	<b>Planned Activities</b>	To continue improvements including adding a small dog park and playground equipment, key card access to the building, playfield surface improvements, interior flooring improvements and new signage.
2	<b>Project Name</b>	Planning and Administrative
	<b>Target Area</b>	Core Target Area Leisure Town Target Area Mariposa Target Area
	<b>Goals Supported</b>	Support Youth Public Services Improving Public Facilities and Infrastructure

	<b>Needs Addressed</b>	Public Service - Housing Counseling Public Service - Health / Mental Health Public Service - Senior Special Needs - Domestic Violence Special Needs - Substance Abuse Special Needs - Homeless Special Needs - Crime Neighborhood Services - Graffiti Neighborhood Services - Employment Training
	<b>Funding</b>	CDBG: \$100,662.00
	<b>Description</b>	Administration of the CDBG program.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A – Administration of the CDBG program
	<b>Location Description</b>	40 Eldridge Ave. Suite #2 Vacaville, CA 95688
	<b>Planned Activities</b>	Administration of the CDBG program and other programs benefiting households with income less than 80% AMI
<b>3</b>	<b>Project Name</b>	Public Services - Youth
	<b>Target Area</b>	Core Target Area
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Public Service - Youth
	<b>Funding</b>	CDBG: \$75,496.50
	<b>Description</b>	Funding to support staffing for youth development, empowerment, and leadership, including educational and social skills
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	VNBGC: 50 LMI households Leaven Kids: 25 LMI households Total: 75 LMI Households
	<b>Location Description</b>	Trower and Mariposa Neighborhood Centers
	<b>Planned Activities</b>	Vacaville Neighborhood Boys and Girls Club Program- \$70,496.50 Leaven Kids Program - \$5,000

<b>4</b>	<b>Project Name</b>	Sidewalk Improvements
	<b>Target Area</b>	Core Target Area
	<b>Goals Supported</b>	Improving Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facility – Street Improvements
	<b>Funding</b>	CDBG: \$60,000.00
	<b>Description</b>	Funds will be used for sidewalk improvements and installation of ADA ramps within the Core Target Area.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,275 LMI Persons
	<b>Location Description</b>	Sidewalk ADA - Multiple locations within CDBG Target Areas
	<b>Planned Activities</b>	Sidewalk improvements and installation of ADA ramps

<b>5</b>	<b>Project Name</b>	Sidewalk Repair Program
	<b>Target Area</b>	City of Vacaville City Limits
	<b>Goals Supported</b>	Improving Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facility – Street Improvements
	<b>Funding</b>	\$50,000
	<b>Description</b>	To provide grants to low- to moderate-income households to make sidewalk repairs identified by the City as a safety hazard under Municipal Code Section 12.30, Sidewalk Repair and Maintenance.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 LMI households
	<b>Location Description</b>	City of Vacaville City Limits
	<b>Planned Activities</b>	10 grants for sidewalk repair and maintenance

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

While the City of Vacaville has three target areas (Core, Leisure Town, and Mariposa Target Areas) that meet HUD’s requirements to be designated as a target neighborhood in which CDBG funds can be distributed, during PY 2023-2024, assistance will be directed to the Core and Mariposa Target Areas. The remaining funding will be used to support public services that serve low- and moderate-income residents with the city limits of the City of Vacaville.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Core Target Area	62%
Leisure Town Target Area	0%
Mariposa Target Area	20%

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The rationale for this distribution is that it is based on previous allocations that reflect the City’s commitment to improve and expand affordable housing, to acquire and improve public facilities, and to provide public services to lower income neighborhoods. It also includes long term commitments to the development of facilities that are providing or will provide services to low- and moderate-income households in the future. A map of the target areas in Vacaville can be found in the Appendix of this Plan.

### **Discussion**

The City of Vacaville has prioritized funding in these target areas because it is the City of Vacaville’s goal to promote a viable community by creating a concentration of activity for strategic and visible impacts that deliver greater efficiencies and generates positive changes within the community. Services to the youth have continued in this area through the City of Vacaville’s partnership with Child Start, which provides day care pre-school activities, and Leaven Kids, who provide youth services at the Mariposa Center. The Vacaville Neighborhood Boys and Girls Club provide services to youth in the Core Target Area and have operated the Trower Neighborhood Center with the assistance of CDBG funds.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of Vacaville approved a Housing Strategy to address the overall housing needs of the city, including affordable housing. Development of the strategy included conducting several technical analyses including a socioeconomic context assessment and residential market demand study as well as engaging the community using a robust public involvement approach. This work resulted in a series of recommended strategies to meet the community’s housing objectives. The strategy will be used to direct the City’s resources and quantify the housing needs to better serve the community and are being incorporated into the City’s 6<sup>th</sup> cycle of its Housing Element. For existing sources and programs, HOME funds will be used for grants to first time homebuyers. Rental assistance will also be available through HUD Section 8 Vouchers which are administered by the Vacaville Housing Authority.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	9
Non-Homeless	52
Special-Needs	39
Total	100

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	1050
Total	1050

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Vacaville does not have public housing units. This section is not applicable.

### **Actions planned during the next year to address the needs to public housing**

The City of Vacaville does not have public housing units. This section is not applicable.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Vacaville does not have public housing units. This section is not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not designated as troubled.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The special-needs groups that are described in the Regional Housing Needs Assessment prepared for the City of Vacaville's 6<sup>th</sup> cycle Housing Element include seniors, persons with disabilities, large households, single-parent households (female-headed households with children, in particular), homeless persons, and farmworkers. In addition to these groups, the City has identified the following groups with special housing needs with local significance:

- Travis Air Force Base Military Families
- Persons with Family and Friends in Prison
- Vacaville Residents with High-Paying Jobs in Vacaville

The City of Vacaville provides referrals to social services agencies that provide housing supportive services to special needs populations who are not homeless to reach extremely low- and very low-income households.

The City of Vacaville also works with Vacaville Opportunity House and SHELTER Solano, Inc. to identify and develop strategies that support and promote emergency shelter and transitional housing in the city.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Every two years, during the last 10 days of January, communities across the country conduct comprehensive counts of the local homeless populations in order to measure the prevalence of homelessness in each local Continuum of Care. HUD waiver allowed additional time for the PIT count to be conducted. The 2022 Solano County PIT was a community-wide effort conducted February 23, 2022. Results of the PIT Count showed an increase in the number of homeless from 1,151 in 2019 to 1,179 in 2022 County-wide. Some of the results of the survey include:

66% male, 33% female, <1% transgender

The highest self-reported health condition affecting housing stability was mental health issues (22%) followed by alcohol and drug abuse (21%)

3% of those surveyed were veterans while 6% of those surveyed were homeless youth.

The City has committed to providing over \$60,000 annually for three years to continue support of the Coordinated Entry system in Solano County. Solano County's CES, known as Resource Connect Solano, connects homeless individuals and families, especially highly vulnerable individuals and families who are

homeless, to the community’s network of homeless services and housing resources while streamlining, standardizing, and coordinating the current homeless intake, assessment, and referral process.

In 2022, the City of Vacaville allocated \$250,000 of CDBG-CV funding to the Vacaville Police Department for Homeless Outreach for homeless persons with mental health issues. The City of Vacaville Police Department implements the Community Response Unit (CRU). CRU is a quality-of-life “community policing” unit. A primary responsibility of this unit is interacting with homeless persons and connecting them with resources. CRU works closely with service providers to provide resources to homeless they contact. CRU’s goal is to contact and assist all homeless in the City of Vacaville to build relationships and trust within the homeless community to better serve and connect them to resources and/or with family who can assist them to move to permanent housing. CRU plans to partner with VSSC to provide assistance and case management services for this special needs population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There is a need for a coordinated countywide central agency to provide full-time services to address the needs of the homeless. To address this need, the City encourages the construction of a low-barrier navigation center and coordinating with other Solano County jurisdictions to increase the availability of emergency shelters, transitional housing, and homelessness services and to collaborate on the development of targeted assistance and outreach. The City also commits to providing technical and/or support services to nonprofit agencies and other entities serving the homeless.

In May 2023, Opportunity House partnered with Recourse Connect Solano to become an access point to the Solano County Coordinated Entry System for homeless persons seeking assistance for housing. This means that Opportunity House will be able to link homeless persons to available assistance throughout the county and not just their own services. The Opportunity House is a 48-bed homeless facility located in the Core Target area. It is operated by Vacaville Solano Services Corporation (VSSC), who also administers a transitional housing program. In addition to providing food and shelter to homeless individuals and families, the shelter implements a three-step program that promotes self-sufficiency. By the time an individual moves to the third and final step of the program, they are employed, seeking affordable housing, have the knowledge to create and manage a budget, and have a savings fund.

Opportunity House also provides beds through an existing Prop 47 grant to individuals exiting the prison system. The My Friend’s House involves youth programs designed to meet the immediate needs of local homeless and at-risk youth – to reach, connect with, and begin serving them *before* they become victims of drugs, trafficking, street gangs, or jail. Located in Vacaville, My Friend’s House provides an outreach and a low-barrier shelter program for Solano County teens who are homeless or are at-risk of experiencing homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that**



**individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The VHA administers Department of Housing and Urban Development (HUD) - Veterans Affairs Supportive Housing (HUD-VASH) vouchers. These vouchers combine HUD's Housing Choice Voucher (HCV) rental assistance for homeless veterans with case management and clinical services provided by the Department of Veterans Affairs (VA).

The VHA also administers Emergency Housing Vouchers to assist individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.

The VHA administers HUD Mainstream Vouchers. Mainstream vouchers assist non-elderly persons with disabilities. The VHA has established a limited-preference on its waitlist for Mainstream eligible families that are homeless. The VHA receives referrals from local community partners assisting eligible families experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Vacaville Housing Authority (VHA) administers special Family Unification Program (FUP) vouchers that serve two different populations:

- Families for whom the lack of adequate housing is a primary factor in:
  - The imminent placement of the family's child or children in out-of-home care, or the delay in the discharge of the child or children to the family from out-of-home care
  - Youth at least 18 years old and not more than 21 years old who left foster care at age 16 or older and who lack adequate housing.

The VHA receives referrals from the Solano County Child Welfare Department (CWS) and First Place for Youth (FPFY). Families referred by CWS will have at least 6 months of case management to ensure the families' success under the program. Youth referred by FPFY agree to participate in individualized

success plans to develop the skills necessary for successful independent living.

The Family Resource Center (FRC) assists with family issues and serves as a one-stop resource to other service and assistance agencies serving Vacaville residents. The FRC is a free drop-in referral and information center for Vacaville residents. FRC provides homeless prevention assistance to promote self-reliance and self-improvement. FRC is a division of the Vacaville Police Department with on staff social workers providing services.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

As noted in the Strategic Plan section of the Consolidated Plan, the following public policies may have a negative impact on the development and/or maintenance of affordable housing.

**Actions it planned to remove or ameliorate - the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### **Zoning Ordinances**

The City of Vacaville land use designations support a variety of housing types, ranging from very-low-density rural development, which generally includes single-family homes on large lots, to high-density development, which includes multifamily and mixed-use development. The City allows densities ranging from 0.05 units per acre up to 65 units per acre. Some commercial zones have no maximum residential density. The California Department of Housing and Community Development (HCD) recently identified the default density for development suitable for lower income households in Vacaville to be a minimum of 30 units per acre. Therefore, the City’s Housing Element includes a program to increase the minimum density to 30 units per acre in the Residential High Density zone.

In addition, the City of Vacaville recently updated its Land Use and Development Code to create a more user-friendly, flexible land use code that is easier to read. The updated Land Use and Development Code was adopted by the City Council on February 22, 2022. The Land Use and Development Code establishes 15 zoning districts (outside of the Downtown Specific Plan Area) that permit or conditionally allow residential development at varying densities.

### **Building Codes**

In December 2022, the City of Vacaville adopted the 2022 California Building Code along with the California Residential Code, California Fire Code, California Electrical Code, California Plumbing Code, California Mechanical Code, California Energy Code, Historical Building Code, Existing Building Code, Green Building Code, Referenced Standards Code, and the International Property Code and supplemental secondary references. Though building code requirements have, over the years, greatly improved the safety and energy efficiency of homes, it is undeniable that modern codes require more costly construction of dwelling units than codes from 20, 30, or 40 years ago. The City considers the Building Code a “minimum” standard for building construction. Though it may lead to increased costs of construction, reducing building code requirements can lead to long-term health and safety risks, particularly in a seismically active area like Vacaville.

The City has established processes to provide streamlined reviews and comprehensive comments for development projects in Vacaville through the City's Project Review Committee (PRC). PRC is staffed by department representatives from various divisions throughout the City including the Fire, Police, Public Works, Utilities, Parks and Recreation, and Housing and Community Services. In addition, other outside responsible agencies attend PRC, including representatives from Solano Irrigation District, Solano County Water Agency, Travis Air Force Base, Vacaville Unified School District, and Solano Transportation Authority. Representatives review projects to ensure compliance with standards and procedures in the Vacaville Municipal Code and other regulatory documents such as the California Fire Code and California Building Code.

The acquisition of a ministerial Building Permit, Grading Permit or Encroachment Permit marks an important step in the timeline for constructing new projects. The City's initial review for Building Permits is typically 3 to 4 weeks, with various subsequent reviews to address corrections within 1 to 2 weeks. The overall timeline for issuance can be elongated due to delayed resubmittals from applicants, but generally, a permit is issued between one (1) to 3 months after initial submittal. Construction documents submitted for Building Permits are routed to various City departments to confirm compliance with discretionary approvals and conditions of approval, and compliance with other regulatory documents including the California Fire Code and California Building Code.

### **Fees and Charges**

The cost of development impact fees is a necessary component of new construction. Without adequate development impact fees, the City would be unable to serve future growth with adequate infrastructure. It should be noted that the City has no control over fees assessed by other local agencies such as the school districts or Solano County.

In 2022, the City conducted a study of development impact fees. The purpose of the study is to establish the nexus (or reasonable relationship) between new development in the City and the need for additional public facility improvements as a result of this new development. The study and supporting documents serve as the basis for requiring development impact fees under Assembly Bill (AB) 1600 legislation, as codified by the Mitigation Fee Act (California Government Code sections 66000 et seq.). The study resulted in a maximum justifiable fee increase of about 27 percent for single-family development and 15 percent for multifamily, with increases in some fee categories and decreases in others. The City Council adopted the fee study on June 28, 2022.

The City is currently preparing a comprehensive update to the City's planning fees and as part of this effort, the City is currently evaluating the fees charged for the Conditional Use Permit and Density Bonus Housing Agreements (senior-restricted and not senior-restricted) to ensure these fees do not exceed the amount of staff time needed to process these applications. The City will look to reduce the fee amounts so that they only recover the cost of the staff time needed to process these applications and do not

provide any profit to the City. The City will also look to redesignate and rezone certain identified commercial sites to residential sites which would eliminate the need for a Conditional Use Permit for those sites.

### **Development Code**

Restrictions and requirements due to development code often causes financial burden for affordable housing development. To help address these requirements, the City will continue to monitor and initiate amendments to the Development Code regulations as needed to ensure consistency of local ordinances with State Law to alleviate constraints to the production of housing, including the production of housing for special needs populations.

The City of Vacaville Housing Strategic Plan identifies as a strategy for the City to provide incentives to support the development of missing housing types in the City including “missing middle,” affordable, supportive, transitional, homeless shelters, and executive housing.

The City will ensure compliance with Government Code Section 65662 by allowing low-barrier navigation centers by right in zones where mixed uses are allowed or in nonresidential zones that permit multifamily housing.

In accordance with Government Code section 65583(a)(4), the City will amend its zoning code to permit emergency shelters without discretionary action and ensure all development standards are appropriate and in compliance with statutory requirements (including but not limited to parking requirements, heights and lot sizes).

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following are actions to be undertaken by the City of the Vacaville to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead based paint hazards, provide resources to address the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Based on the 2022 City of Vacaville Annual Vacancy and Rent Survey, the median rent in the City of Vacaville for a 2-bedroom apartment was \$1,800. With the overall vacancy rate at 2.1%, renters, especially low- and moderate- income renters, have found it difficult to find affordable units.

Complicating the issue is the fact that these renters tend to have more adverse credit than renters with higher incomes. The Vacaville Housing Counseling center conducts counseling designed for Housing Choice Voucher program participants to successfully obtain and maintain rental housing. The counseling sessions provide participants with educational materials and a specialized curriculum in the areas of budget and credit as well as information on HUD rental and rent subsidy programs, other federal, state, or local rental assistance including the local social service agencies offering emergency rental and deposit assistance, fair housing laws, and landlord tenant laws.

### **Actions planned to foster and maintain affordable housing**

Due to current market conditions including high rents and low vacancy rates, new VHA voucher holders are having difficulty finding units to rent and the VHA has available vouchers and funding. Current tax credit market conditions have also made new construction and rehabilitation of affordable housing projects difficult to accomplish without significant levels of “gap” financing. To help developers with gap financing, HUD has authorized the VHA to “Project Base” up to 366 of its the 1,392 vouchers.

In addition, the VHA was accepted into HUD’s Moving-to Work (MTW) demonstration as of April 2023. MTW allows Public Housing Authorities to design and test innovative, locally designed housing and self-sufficiency strategies for low-income participant families. The VHA plans to implement a Landlord Incentive Program that includes payments to the landlord for vacancy loss, new unit incentives, and the establishment of a damage claim fund. The goal of establishing the program is to increase housing choice for low-income participants.

The City will continue to maintain a directory of all below-market-rate units in Vacaville and when their regulatory restrictions expire. The City will assist in maintaining the affordability of units produced through federal and State programs to the extent possible by working with appropriate organizations to identify units that may convert to market-rate units, analyzing the cost of keeping the units affordable,

and taking measures to ensure continued affordability, or providing assistance to residents if the affordability of the units is removed.

In order to maintain affordable housing, HCSD staff will conduct annual and/or semi-annual compliance monitoring on the City loan portfolio consisting of about 137 loans, single family and multifamily loans used for construction, rehabilitation and acquisition of loans on affordable multifamily, single-family owner occupied rehabilitation and first time homebuyer assistance loans that all include affordability agreements.

Projects that have received redevelopment funds, City low- and moderate-income housing asset funds, and/or HOME funds for housing subsidies and have entered into Regulatory/Affordability Agreements are required to maintain affordability on units for the life of the agreement. As a lender on 994 affordable housing units in the City, as requests are received, the City will support rehabilitation and preservation efforts through refinancing or resyndication of tax credit financing.

Also see Discussion, AP-55 Affordable Housing above for description of affordable housing projects in process.

### **Actions planned to reduce lead-based paint hazards**

The City of Vacaville addresses Lead Based Paint hazards through the Section 8 Housing Choice Voucher Rental Assistance Program, the Section 8 Homeownership program, and the HOME Down Payment Assistance program. In addition, the City works cooperatively with the Solano County Department of Public Health. The following is a brief recap of these programs:

Section 8 Housing Choice Voucher Program: Staff under the Section 8 Housing Choice Voucher program, administered by the Vacaville Housing Authority, provides property owners and participants with information about lead-based paint hazards and stabilization techniques using safe work practices. During the Housing Quality Standard (HQS) inspection of each pre-1978 unit, a fail will occur where a child under the age of six is expected to reside in the unit and defective paint is noted. Once the appropriate lead-based paint abatement has taken place, the unit is cleared by the HQS inspector.

Solano County Department of Public Health: The City will refer clients to the California Childhood Lead Poisoning Program and will also continue to cooperatively work with other regulatory agencies and jurisdictions attempting to reduce the hazards of lead-based paint.

### **Actions planned to reduce the number of poverty-level families**

Low-income households are often challenged by a lack of needed social services, employment opportunities, affordable childcare and job-training programs. The City attempts to address anti-poverty

issues by assisting households to reach self-sufficiency and by implementing comprehensive neighborhood revitalization. As such, Vacaville’s anti-poverty strategy will focus on coordinating resources in conjunction with the City’s housing programs and policies. Specifically, Vacaville’s strategy will include the following actions:

- Vacaville Housing Authority will assist households with identifying and accessing various housing, social service, and education/vocational programs, through its collaborative efforts with the Solano Employment Connection and social service agencies.
- Vacaville Housing Authority will continue to promote the Family Self-Sufficiency Program for Section 8 Housing Choice Voucher holders and actively recruit new households to participate to assist them in achieving economic independence through a stable housing situation.
- The City will continue to participate on the Community Action Partnership of Solano, Joint Powers Authority (CAP Solano JPA) to oversee safety net services and grants to address poverty and homelessness and oversee the Homelessness Continuum of Care.
- Vacaville will continue to support programs like the Vacaville Neighborhood Boys and Girls Club to keep Vacaville’s youth in school to enhance their employability at the Trower Neighborhood Center.
- Vacaville will continue to work towards ensuring youth services continue to be provided at the Mariposa Center. The City entered into a lease agreement with Child Start and Leaven Kids so that preschool and youth development and leadership activities continue from the Mariposa Neighborhood Center.

The Workforce Development Board operates the Solano Employment Connection. The Solano Employment Connection has 25 partners from Federal, State and County government, along with local and community based organizations linking job seekers with access to employment and training resources and linking employers to a variety of qualified applicants. The Job Center’s mission is to empower participants to attain and sustain economic self-sufficiency by engaging them in activities to make them more competitive in the local job market. These activities include basic education and customized job training, personal and career development, employment and life skills workshops, job placement and vocational assessment and counseling. The Job Center has had great success in substituting work. Staff will continue to attend Board meetings to stay current and connected to this resource.

### **Actions planned to develop institutional structure**

The City will continue to support the Community Action Partnership of Solano, JPA (CAP Solano JPA), as well as others who provide public services, through the provision of technical and/or support assistance, as funding allows. As each entity has different needs, the City will provide support in those areas that would ensure the ongoing viability of the agency and the services the entity provides. Some of these technical and/or support services may include providing staff, counseling or meeting space; assisting in the development of funding proposals; securing partners for potential projects; participating on



collaborative boards that address the issues of homelessness; providing on-site training for program participants or agency staff; and/or determining eligibility to receive homeless services.

During the 2023-2024 program year, HCSD staff will continue as the Program Administrator and Fiscal Agent of the CAP Solano, JPA grants on behalf of CAP Solano, JPA.

**Actions planned to enhance coordination between public and private housing and social service agencies**

In early 2023, the VHA and the Solano County Department of Health and Social Services (HSS) and Child Welfare Services Division (CWS) to steps to execute an updated three-year Memorandum of Understanding (MOU). The VHA and HSS discussed the terms of the current Family Unification Program (FUP) Memorandum of Understanding (MOU) and opportunities for more referrals for FUP vouchers. Solano County’s Family Maintenance and Family Reunification provides an Intensive Family Services model which engages families, including frequent social worker contact, to address the factors that necessitated CWS involvement through a family focused service approach to support families. The MOU will be renewed in July 2026.

Coordination with the Veterans Affairs (VA) office is required in administering the VASH project-based vouchers. The VA provides case management services to VASH voucher tenants coupled with supportive services provided by the non-profit service provider, Caminar.

**Discussion:**

Efforts to coordinate with private housing developers and social service agencies is an ongoing effort. With new funding programs from the State, the City seeks to coordinate with developers and supportive service providers to apply for funding that will result in new construction and rehabilitation of housing in Vacaville.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(l) (1, 2, 4)

### Introduction:

Housing and Community Services Department staff is responsible for ensuring compliance with all program specific requirements, as well as for program monitoring and reporting. In addition, staff ensures that Davis-Bacon and Related Acts, Uniform Relocation Act, and Section 3, are met.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l) (1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Appendix

