



**CITY OF VACAVILLE  
PUBLIC WORKS DEPARTMENT  
FIRE HYDRANT USAGE PERMIT**

Permit # \_\_\_\_\_ - \_\_\_\_\_

**Uniform Fire Code Section 10.203 states that** "No person shall use or operate any hydrant or installed valves on any water system intended for use by the Chief for fire suppression purposes and which is accessible to any public highway, alley or private way open to or generally used by the public, unless such person first secures a permit for use from the Chief."

The Fire Chief of the City of Vacaville has granted the authority to issue fire hydrant permits to the Department of Public Works on his behalf.

The following person(s) wishing to use City fire hydrants shall be charged a fee as specified below for each project.

Meter Deposit payment must be secured prior to issuance of Permit. Deposit is refundable after final and all outstanding bills has been paid.

**ALL METERS MUST BE CHECKED IN AT THE END OF THE YEAR. (Please ask staff for more details.)**

**Fire Hydrant Usage Fees:**

<b>Meter Deposit: \$250 per Meter</b>	<b>Service Fee: \$15.15 per Meter each Day</b>	<b>(Customer Initials)</b> _____
<b>*Current Water Rate Fee: \$1.75/unit (1 Unit = 748 Gallons)</b> *Water Rates may be adjusted on or about January 1 <sup>st</sup>		
<b>MONTHLY BILLING calculation</b>	# of days X \$15.15 + # of units X \$1.75 = Total	<b>(Customer Initials)</b> _____
<b>Last business day of each month</b>	Email picture of hydrant meter displaying meter # and reading to <a href="mailto:Hydrantmeters@cityofvacaville.com">Hydrantmeters@cityofvacaville.com</a> OR bring meter to Public Works for staff to read meter. **See example on back. **	
<b>Meter Serial #:</b>	<b>Meter Reading @ Pick Up:</b>	<b>(Customer Initials)</b> _____
	<b>Meter Reading @ Return:</b>	<b>(Customer Initials)</b> _____
<b>* Request to Refund deposit:</b> <input type="checkbox"/>	<b>Requested By:</b>	<b>Date:</b> ____/____/____

**1. Permit Issued To (who receives the bill/deposit):**

Name (Company or Individual)		Billing phone	
Email Address			
Billing Address			
<i>(Include City &amp; Zip Code)</i>			
Contact Person		Contact Phone	

**2. Describe exact location(s) (street, block numbers) and dates, hydrant meter will be set. 24 hour notification is required prior to relocating hydrant meter.**

\_\_\_\_\_

**3. Hydrant will be used for:** \_\_\_\_\_

CIP:  Subdivision:  Land Development If checked, please state PROJECT NAME: \_\_\_\_\_

**4. Please read other requirements & conditions on page 2.**

I understand and will comply with all requirements. I further understand that I will be held liable for all damages to the fire hydrant and water meter, and that the City of Vacaville is not responsible for any injuries or damage as a result of my hydrant usage. If a meter is lost, I understand that I will be charged the current rate to replace the meter. I also understand that the hydrant meter deposit is refundable upon return of the meter in good working condition and after final and all outstanding bills has been paid.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**OFFICE USE ONLY**

Permit EFFECTIVE on: \_\_\_\_/\_\_\_\_/\_\_\_\_ Deposit Payment Receipt #: \_\_\_\_\_

Hydrant Issued By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Deposit Return Authorized by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Persons using hydrants under this permit must comply with the following requirements:**

1. Hydrant permits shall be issued for construction and dust control purposes only.
2. Tanker driver, or individual using hydrant, must be in possession of a permit while using a hydrant.
3. Only national standard threads may be used.
4. All tankers must have a check valve in supply connections, or approved air gap fill connection.
5. Use of pipe wrenches, crescent wrenches or any turn-on device other than hydrant wrenches shall not be allowed.
6. Turn valves "slowly". Hydrant valve shall remain on during the work shift and then shut down at end of shift. The meter gate valve shall be used to control water supply during the work shift.
7. All connections must be hand tight or just tight enough to prevent leakage.
8. You must be prepared to move all hoses, equipment, trucks, etc., in case of fire.
9. It shall be the responsibility of the permit holder to assemble, secure, and disassemble the meter to the hydrant without damage to either the hydrant or meter. Any damage to the hydrant or meter shall be deducted from the deposit. Any costs for damages greater than the deposit shall be billed to the permit holder. The permit holder shall be responsible for delivery and return of the meter. At the user's option, the meter may be removed at the end of the work shift to prevent theft or vandalism.
10. This permit may be revoked at any time by an officer of the Vacaville Fire Department, Vacaville Police Department, or by a Construction Inspector or Contact Compliance Specialist of the Department of Public Works – Engineering Services.
11. **The hydrant meter will be allowed to be set at another location with 24 hour prior notice and approval of the Construction section of Public Works Department Engineering Services.**

\*\*Example

