

*The City of*  
**Vacaville**



Established 1850

***OPERATING BUDGET  
AND  
CAPITAL IMPROVEMENT  
PROGRAM  
FY 2015/2016***

***Adopted June 23, 2015***



# **City of Vacaville, California**

Fiscal Year 2015-16  
Operating Budget &  
Capital Improvement Program

**LEONARD J. AUGUSTINE, Mayor**  
**CURTIS HUNT, Vice Mayor**  
**DILENNA HARRIS, Councilmember**  
**RON ROWLETT, Councilmember**  
**MITCH MASHBURN, Councilmember**

Jay Yerkes, City Treasurer  
Michelle Thornbrugh, City Clerk

Laura Kuhn, City Manager  
Gerald Hobrecht, City Attorney  
Jeremy Craig, Assistant City Manager  
Dawn Leonardini, Director of Administrative Services  
Barton Brierley, Director of Community Development  
Steve Hartwig, Director of Public Works  
Royce Cunningham, Director of Utilities  
Emily Cantu, Director of Housing Services  
John Carli, Police Chief  
Frank Drayton, Fire Chief  
Kerry Walker, Director of Community Services



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**City of Vacaville  
Fiscal Year 2015-2016 *DRAFT* Budget  
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**RESOLUTION NO. 2015-062**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE  
ADOPTING THE CITY OF VACAVILLE  
OPERATING BUDGET FOR FISCAL YEAR 2015/16**

**WHEREAS**, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville with net appropriations (excluding operations of the Successor Agency of the City of Vacaville) in the amount of \$166,240,483 for Fiscal Year 2015/16; and

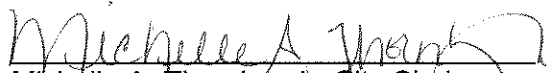
**WHEREAS**, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Vacaville that the Operating Budget in the amount of \$166,240,483 for Fiscal Year 2015/16 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville.

**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a meeting of the City Council of the City of Vacaville, held on the 23rd day of June, 2015, by the following vote:

AYES: Council members Harris, Mashburn and Rowlett, Vice-Mayor Hunt and Mayor Augustine  
NOES: None  
ABSENT: None

ATTEST:

  
Michelle A. Thornbrugh, City Clerk



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**RESOLUTION NO. SA2015-002**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VACAVILLE,  
ACTING IN ITS CAPACITY AS GOVERNING BOARD OF THE  
SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY,  
ADOPTING THE CITY OF VACAVILLE SUCCESSOR AGENCY  
OPERATING BUDGET FOR FISCAL YEAR 2015/16**

**WHEREAS**, the City Manager has submitted to the City Council an Operating Budget for the City of Vacaville Successor Agency with net appropriations in the amount of \$14,623,664 for Fiscal Year 2015/16; and

**WHEREAS**, the approval and adoption of the Operating Budget is necessary and in the best interest of the efficient administration of the City of Vacaville Successor Agency.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Vacaville Successor Agency that the Operating Budget of \$14,623,664 for Fiscal Year 2015/16 is approved and ratified in all particulars, and is adopted as the official Operating Budget for the City of Vacaville Successor Agency.

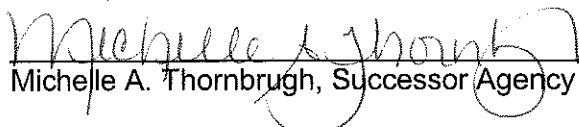
**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a meeting of the City Council of the City of Vacaville, held on the 23rd day of June, 2015, by the following vote:

**AYES:** Agency members Harris, Mashburn and Rowlett, Vice-Chair Hunt and Chair Augustine

**NOES:** None

**ABSENT:** None

**ATTEST:**

  
Michelle A. Thornbrugh, Successor Agency Secretary



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**RESOLUTION NO. 2015-063**

**RESOLUTION ADOPTING THE FISCAL YEAR 2015/16 CITY OF VACAVILLE CAPITAL IMPROVEMENT PROGRAM BUDGET FOR \$25,247,336; AND FINDING CONSISTENT WITH THE CAPITAL IMPROVEMENT PROGRAM, GENERAL PLAN, AND ENVIRONMENTAL CONSIDERATIONS REPORT**

**WHEREAS**, the City Manager of the City of Vacaville has submitted to the City Council a final Capital Improvement Program Budget for Fiscal Year 2015/16 in the amount of \$25,247,336; and

**WHEREAS**, the approval and adoption of the Capital Improvement Program Budget is necessary and in the best interest of the efficient administration of the City government of the City of Vacaville; and

**WHEREAS**, based upon the recommendation of the Planning Commission of the City of Vacaville at their June 16, 2015 meeting, the City Council has determined that the 2015/16 Capital Improvement Program is consistent with the Vacaville General Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Vacaville that the final Capital Improvement Program Budget of the City of Vacaville for the Fiscal Year 2015/16 in the sum of \$25,247,336, is approved and ratified in all particulars, and is adopted as the official Capital Improvement Program Budget of the City of Vacaville for Fiscal Year 2015/16.

**BE IT FURTHER RESOLVED** by the City Council of the City of Vacaville find that the 2015/16 Capital Improvement Program is consistent with the General Plan.

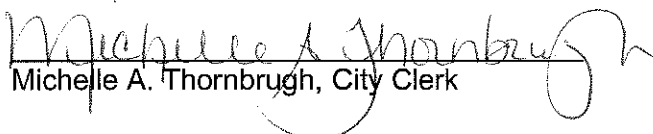
**I HEREBY CERTIFY** that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Vacaville, held on the 23rd day of June, 2015, by the following vote:

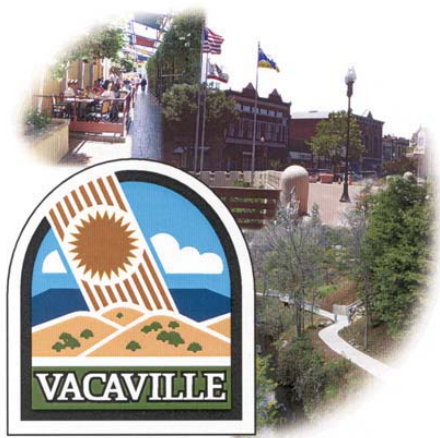
**AYES:** Council members Harris, Mashburn and Rowlett, Vice-Mayor Hunt and Mayor Augustine

**NOES:** None

**ABSENT:** None

**ATTEST:**

  
Michelle A. Thornbrugh, City Clerk



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June 23, 2015

TO: Honorable Mayor and City Council Members

FROM: Laura C. Kuhn, City Manager

**SUBJECT: CITY OF VACAVILLE AND SUCCESSOR AGENCY OF THE CITY OF VACAVILLE OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS FOR FISCAL YEAR 2015/16**

### **OVERVIEW**

Attached are the proposed Operating and Capital Improvement Program (CIP) budgets for the City of Vacaville and the Vacaville Successor Agency for Fiscal Year 2015/2016. The City Operating Budget for the coming year is \$166,030,433, of which \$78,416,109 is the General Fund portion. The proposed FY2015/16 operating budget for the Successor Agency is \$14,623,664 and the Capital Improvement Program budget totals \$25,247,336.

The FY2015/16 budget includes limited new expenditures to address immediate needs. Funding for the General Fund Capital Improvement Program is \$1.7 million which will be used towards the deferred maintenance needs of City facilities, including roofs and the continued funding of a set-aside account for the replacement of the radio system infrastructure. In addition to filling budgeted vacancies, a limited number of new positions have been included in this budget. Per Council instruction, most new positions were funded through new revenues or budget savings. Increases in spending, beyond those positions that were not offset, are also attributable to increased healthcare and pension costs.

It is important to note, all bargaining units excluding Local 39 have contracts which expire on June 30, 2015. As of the writing of this report, the City has not reached any tentative agreements with any labor group, so the budget should be viewed as complete, but may need to be adjusted in the near future as the City reaches Memoranda's of Understanding with each bargaining unit.

### **GENERAL FUND**

The City's General Fund reserve is projected to be \$18.32 million, or 24.5%, at the end of fiscal year 2015/16. Improving sales and property tax revenues and the addition of Measure M sales taxes have allowed the City to restore its General Fund Reserve to a level to meet its target of two to three month's expenditures.

For the original 25-year term of Measure I, \$1.2 million of the resulting annual tax revenue was used to pay the debt service for the Ulatis Cultural Center. As that bond has been repaid, that portion of the renewed Measure I revenue has been identified for allocation to the General Fund Capital Improvement Program. With limited exceptions, there have been no General Fund sources used for CIP since FY2007/08 resulting in deferred maintenance of City facilities. The



FY2015/16 budget proposes to use the amount previously allocated to debt service to fund recession deferred facility maintenance as identified in the CIP budget.

For FY2015/16, overall General Fund operating revenue is projected to realize an increase of 4.8% (excluding one-time revenues) over FY2014/15. These projected revenues were based on actual FY2013/14 revenues, adjusted for known or expected economic factors and including Measure M. It is important to note, while Measure M is part of the General Fund revenue budget it is tracked in its own account to ensure full accounting and transparency. Currently Measure M revenues are covering operating shortfalls and have rebuilt the fund reserve to meet policy.

Departmental fees revenue rose 1.3% in FY14/15, but is projected to increase 4.8% in the coming year. Fire inspection/permitting revenue is expected to increase with the addition of the Fire Plans Examiner/Inspector positions; recreation and facilities revenue is also increasing and emergency medical fees are projected to trend upward due to enhanced cost recovery.

It has been the policy of the City in the past to annually apply a cost-of-living adjustment to department user fees and charges. The annual adjustment has been based on the San Francisco Bay Area region Consumer Price Index (CPI). The Council has approved these increases for a period of four years beginning in 2012. The CPI adjustment for FY2015/16 is 2.0%.

Operating expenditures have continued to trend upwards, due in large part to annual increases in the cost of retirement benefits and health benefits for both active and retired employees. Since FY08/09, these rising costs have been offset by employee concessions which were reduced in the past year are projected to end this year.

The General Fund Budget approximates adding \$2.20 million to the fund reserves (including Measure M revenue). This leaves the reserve at 24.5% of operating expenses or equal to just over 3 months of cashflow. The economic environment has continued to be more favorable than in recent years. Bright spots in the City's economy include:

- Icon Aircraft is scheduled to begin production in August;
- New auto dealerships at the Vacaville Auto Center;
- New retail and restaurant development at the Nut Tree; and,
- Multiple residential housing projects starting construction in various locations around the City.

Even with these above new developments, the City is determined to do more to strengthen the economy for the long run. The City Council recently approved a full-time economic development position to enhance the City's ability to attract new job creators and provide resources to our existing business to retain and expand jobs. In addition, the Council has allocated funds for enhancements in the City's attraction and retention programs in 2015-16 via website, GIS and intern projects.

## **UTILITIES**

The Utilities Department implemented its final sewer rate adjustment of 7.5% in March of 2014. The increases were needed to qualify for the State Revolving Fund low-interest financing for the Tertiary Project and to fund the upfront costs of designing the plant improvements. For FY2015/16, the fund will have an operating deficit of \$2.85 million, but an overall positive fund balance which will be needed to fund the loan payments in the coming years.

Water Fund revenues have been tracking slightly below previous projections due to decreased water demand and proactive water conservation due to the drought. Operating expenses have been relatively flat during this period through deferral of non-essential maintenance projects and purchases. The FY2015/16 budget projects revenues slightly lower than expenditures. A water revenue and rate study is being completed to determine the most appropriate water rate schedule to address the current cumulative deficit in the Water Fund.

## **SUCCESSOR AGENCY AND HOUSING SERVICES**

Successor Agency activities reflect the continued mandated wind down of former Redevelopment Agency activities. In 2013/14, the Successor Agency complied with all state requirements and audits. Continuing projects include the disposal of assets via the Long Term Asset Management Plan and the continued funding of all recognized obligations of the former Redevelopment Agency.

The former Department of Housing and Redevelopment, now called the Department of Housing Services, will continue to provide programs and activities to address state and federally funded housing services.

## **CAPITAL IMPROVEMENT PROGRAM**

The proposed CIP budget is \$25,247,336. Previously approved and funded projects that have not yet been completed will carry forward. The proposed program includes funding for 44 priority projects. New projects include relocation of the Community Services and Housing Services departments onto the City Hall Campus, new roofs for Fire Station #71 and City Hall, repairs at the Graham Aquatic Center for the pool and water slide, funding for a Centennial Park Master Plan, and numerous street projects. The additional General Fund budget will be used for the maintenance of City facilities, as previously described.

## **FUTURE CONCERNS**

While the economic downturn from 2007-2010 has given way to very slow and steady upward growth over the last few years, the City still has concerns that could derail its current improvement towards fiscal stability.

- The General Fund is still experiencing a structural operating deficit as expenditures have continued to grow more rapidly than revenue has recovered. Fast rising costs in healthcare, retiree health care and pension costs are continuing to take a larger portion of General Fund resources.

- The City is completing its plan to address its unfunded liabilities for promised benefits related to retirement and health care. New accounting rules will require disclosure of the postemployment reitree health benefit and pension liabilities prominently on the financial statements. The liabilities have grown to over \$200 million in the past five years. This plan represents several months of work and research by the City Council and Staff.
- Years of economic malaise have also led to the City deferring routine infrastructure and equipment maintenance and replacement. As we begin to recover, those areas will need to be addressed before major damage is incurred and significantly larger spending is required.

As we continue to monitor the recovery in the broader economy, these issues will need to be addressed for the City to achieve fiscal sustainability.

## **CONCLUSION**

While challenges still exist, the City saw major improvements towards finances stabilizing and moving in a positive direction. As we continue to improve, we will remain focused on creating fiscal sustainability while providing our core City services in an efficient and effective manner.

The budget process takes a true team effort to produce. I would like to thank Assistant to the City Manager Connie Donovan and Assistant City Manager Jeremy Craig for their assistance in the budget process. Also, thanks go to the Department Heads and their staffs for their contributions.

# BUDGET SUMMARY



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# **BUDGET GUIDE**

## **ABOUT THE CITY'S BUDGET**

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2015 and ends on June 30, 2016.

The City keeps track of its finances in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds segregate transactions related to certain government functions or activities. The budget is prepared by fund, and summarized into an operating budget and a capital improvement program (CIP) budget for the City and for the Redevelopment Agency.

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The General Fund is the primary revenue source and operating fund for most of the services that cities typically provide, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions. The major funding sources for the General Fund are property taxes and sales tax.

The City sets aside a portion of its General Fund as an emergency reserve. Such a reserve is a prudent financial strategy because it provides options for the City to meet unexpected changes in its financial picture while continuing to provide fundamental municipal services. Examples of such changes might include a downturn in the local economy, state-imposed reductions in city revenues, unanticipated cost increases, catastrophic losses or natural disasters. The City Council had established a goal of maintaining an emergency reserve equal to 15% of General Fund annual expenditures. However, due to the economic climate, the reserve level has been reduced. Therefore, the City Council will review the revenues and expenditures on a more frequent basis and provide direction to the City Manager.

## **BUDGET DEVELOPMENT**

The City Manager is responsible for development of a proposed budget for consideration by the City Council. The budget development process begins in January with a midyear update of the current year's budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming fiscal year.

Establishing the base budget involves taking the final budget from the previous year, reducing it for any one-time expenditures, and adjusting for contractual obligations in accordance with established labor agreements and other long-term contracts. Adjustments are also made for other anticipated increases in specified line items that affect multiple departments, e.g. fuel costs. All programs funded through charges back to user operations (i.e., internal service funds, such as the central garage) are reviewed in order to establish rates for the coming fiscal year.

The base budget is then provided to each department. Departments review their base budget and prepare augmentation requests to fund current service levels and proposed goals consistent with the Council's adopted Strategic Plan for the coming year. Departmental budgets are submitted to the City Manager's Office for review.

Once the proposed budget is developed, it is presented to the City Council and copies are made available for public review at multiple locations and via the City's website. A public hearing is held to solicit input on the proposed budget.

## **BUDGET CALENDAR**

### **FY 15 -16 OPERATING BUDGET**

<b>Month</b>	<b>Action</b>
January	Mid-Year budget review
	Personnel allocations due from departments
February	Update General Fund forecast and review
	Develop budget worksheets
March	Budget worksheets issued to departments
April	Budget submittals due from departments
	Budget meetings with departments
May	Budget team and City Manager review issues

	Updates to budget forecast
	Prepare draft budget
	1 public budget study session with City Council
June	1 public budget study session with City Council
	Final revisions
	Public hearing(s) and adoption of budget

## BUDGET CONTROL

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine tune the line items within it. Various levels of budgetary control have been established to maintain the budget's integrity. The City Manager has the authority to make transfers between accounts usually based on recommendations from the various departments. Whether a transfer is within a fund or between funds, that authority must be exercised taking into consideration funding source compatibility. Where an appropriation requires an increase that cannot be supported by a transfer, City Council authorization is required.

## BUDGET TERMINOLOGY

Some key terms include:

**Augmentation:** additional funding for a cost increase in an existing program or service; for the provision of a new or expanded program or service; or for one-time costs such as equipment.

**Appropriation:** An authorization made by the City Council which permits the City to incur obligations and to make expenditures.

**Budget Adjustment:** A revision to a budget appropriation. City staff, under the direction of the City Manager, has the authority to move budget within or between department programs. Increases to the budget must be approved by the City Council.

**Capital Improvement Program (CIP):** A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a period of one or more years.

**Cost Allocation Plan:** The purpose of the cost allocation plan is to summarize, in writing, the methods and procedures that the organization will use to allocate costs to various programs, grants, contracts and agreements.

**Cost Distributions:** Payments made to the General Fund by other funds for the cost of providing administrative and support services, based on an established cost allocation plan.

**Enterprise Fund:** A governmental accounting fund in which services provided are financed and operated similarly to those of a private business. The rate or fee schedules for these services are established to ensure that the revenues are adequate



to meet all necessary expenditures and obligations. Examples include the Water, Sewer, Community Development, and Transit Funds.

**Encumbrance:** The commitment of appropriated funds to purchase goods or services. Funds are typically encumbered through use of a purchase order.

**Expenditure Category:** A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Vacaville are salaries and benefits (includes full-time, part-time, overtime, benefits, and contributions toward internal service funds for workers compensation and retiree health care and leave payouts); services and supplies; major one-time expenditures, and indirect costs (overhead costs such as electricity and telephone, central garage charges, and insurances).

**Fund:** Separate, self-balancing sets of accounts that record all financial transactions for specified activities, revenue sources, or government functions. The commonly used funds in public accounting are: general fund, special revenue funds, enterprise funds, internal service funds, debt service funds, capital project funds, special assessment funds, and trust and agency funds.

**Fund Balance:** The excess of assets over liabilities and encumbrances at the end of the fiscal year; available funds.

**Operating Budget:** The portion of the budget pertaining to the operations that provide government services. It does not include Capital Improvement Program expenditures.

**Performance Measurement:** The process of regular and continuous data collection on important aspects of City services, in order to evaluate the effectiveness and efficiency of those services over time.

**Prior Year Carryover:** Departments with General Fund operations are able to request that all or a portion of budget remaining unexpended at year-end be carried over into the next fiscal year. The savings may then be used for one-time expenditures approved by the City Manager. This mechanism promotes prudent use of General Fund resources.

**Reserve:** An account used to indicate a portion of fund balance that is restricted or set-aside for a specific purpose, and is therefore not available for general appropriation.

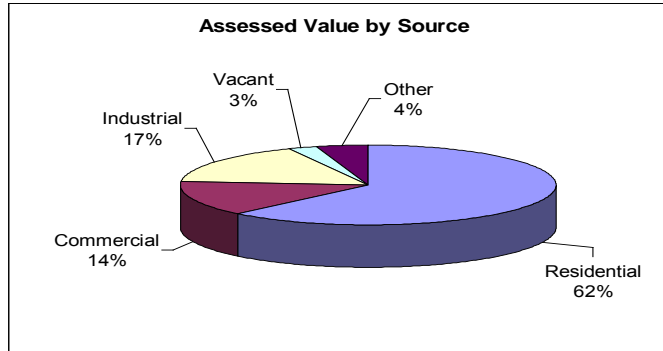
**Source of Funds:** The type of revenues used to pay for the expenditures of each department. Some department budgets include revenues from one or more sources which legally may only be used for specified purposes. General Fund revenues are identified in the budget as “functional” (related to or derived from a department program, e.g. charges for services) or “discretionary” (funds from general sources such as property tax or sales tax, available for any purpose authorized by the City Council).

## DESCRIPTION OF GENERAL FUND REVENUE SOURCES

### TAXES

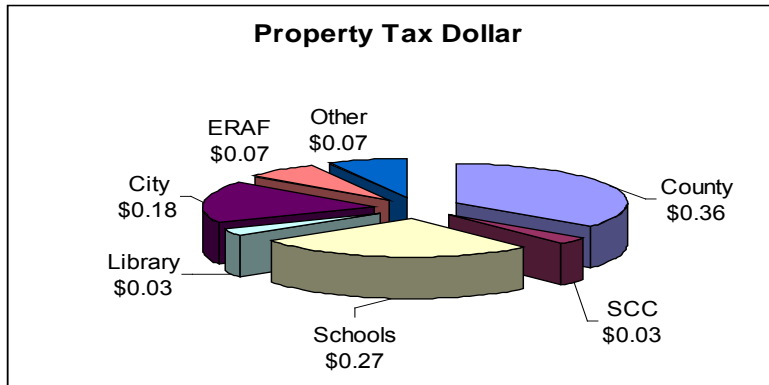
#### Property Tax

The State Constitution (Proposition 13) sets the base property tax rate at 1% of assessed value. The City currently receives only about 17 cents (\$0.1745) of every property tax dollar generated in Vacaville, with the majority of property tax revenue going to the State (schools) and County. Homes, businesses, and other taxable real and personal property are subject to this 1% property tax rate. Growth in assessed value is limited to 2% or CPI, whichever is lower. However, when property ownership is transferred, or when property is newly constructed, it is re-appraised at its current full market value. The gross assessed value of property in the City (including redevelopment project areas) stands at \$10.3 billion for the 2014/15 tax year; an increase of \$786 million, or 8.25% more than the prior year.



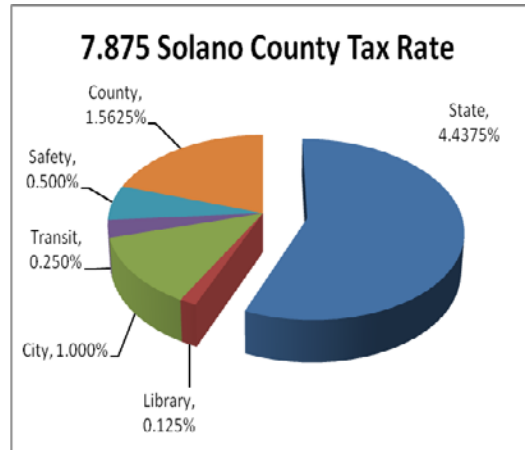
This increase is primarily influenced by increasing residential values within the City, which increased by \$655 million from the previous year. Property values in Vacaville are expected to rise modestly in 2015/16.

The City used to receive about 24 cents of every property tax dollar. However, starting in 1992/93 the Legislature shifted \$3.5 billion of property tax revenue statewide away from cities, counties and special districts to help meet the State's funding obligation to schools. This is referred to as the ERAF shift (Educational Revenue Augmentation Fund), and it reduced the City's share of the property tax dollar to about 17 cents.



Vacaville now loses some \$4 million annually to the ERAF shift, which represents a 28% loss of property tax revenue. In fiscal year 2004/05, the majority of vehicle license fee ("VLF") revenue was converted to a like amount of property tax revenue; and now grows or declines at the same rate as "normal" property tax. For Vacaville, this shift means an additional \$7.8 million of property tax revenue in 2015/16. (See discussion below under Intergovernmental revenue.) Adding the VLF supplemental tax to the \$10.4 million of normal property tax means that property tax revenue, at \$20.1 million in 2015/16. In addition, the City expects to receive \$3.8 million from the redistribution of excess tax increment through the Redevelopment dissolution process. In the past, property tax has been the largest single ongoing funding source for general municipal operations; however, with the lower assessed valuation and the passage of Measure M, sales tax revenue is

of property tax revenue. In fiscal year 2004/05, the majority of vehicle license fee ("VLF") revenue was converted to a like amount of property tax revenue; and now grows or declines at the same rate as "normal" property tax. For Vacaville, this shift means an additional \$7.8 million of property tax revenue in 2015/16. (See discussion below under Intergovernmental revenue.) Adding the VLF supplemental tax to the \$10.4 million of normal property tax means that property tax revenue, at \$20.1 million in 2015/16. In addition, the City expects to receive \$3.8 million from the redistribution of excess tax increment through the Redevelopment dissolution process. In the past, property tax has been the largest single ongoing funding source for general municipal operations; however, with the lower assessed valuation and the passage of Measure M, sales tax revenue is

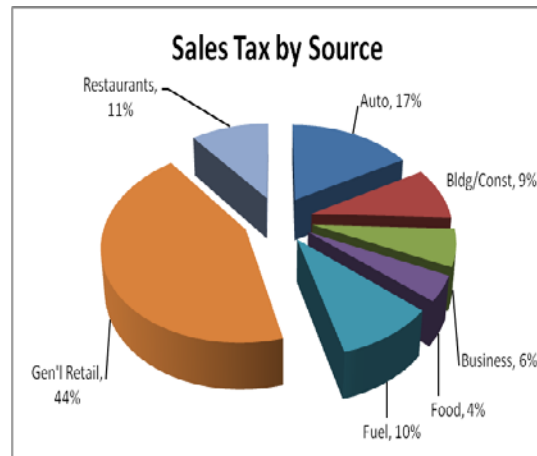


projected to surpass property tax this fiscal year. Property tax now comprises 30% of all General Fund revenues.

### Sales and Use Tax

The sales tax revenue received by the City is equal to 1% of all taxable sales within City limits. The City also receives a pro-rata share of use taxes which are "pooled" at the state and county level. The total tax rate in Solano County is 7.875%, of which the State rate is 4.44%, the County realignment rate is 1.56%, the local rate is 1.50%, the Prop. 172 public safety sales tax rate is 0.50%, the Transportation Development Act rate is 0.25%, and the Solano County Library rate is 0.125%. This includes the 0.25% increase in local sales tax authorized under Measure M.

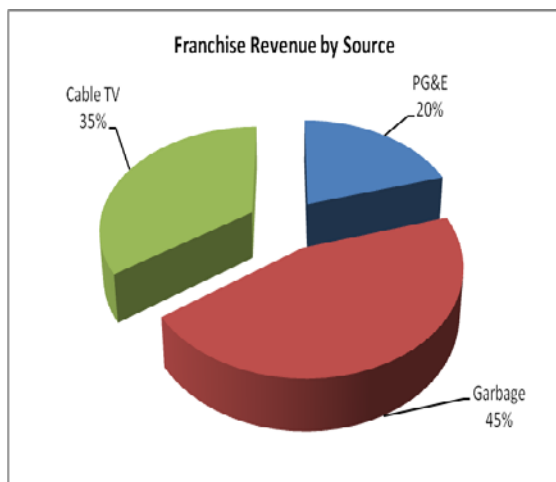
The sales and use tax is slightly greater than property tax revenue to make it the largest General Fund revenue source at \$24.9 million for 2015/16 and comprises 31% of total General Fund revenues. The budget assumes sales tax revenue will increase 10.7% in 2015/16, including Measure M revenues. This increase is due to the elimination of the triple flip mechanism which expired in April of 2015 and is causing a larger than normal increase in sales tax revenues. It is anticipated sales tax will return to a more normalized increase in 2016/17.



### Franchise Payments

The City has awarded franchise agreements to private companies for the right to do business in the City using public rights-of-way. Franchise payments are estimated to generate \$3.9 million in 2015/16 or 4.9% of General Fund revenues.

- Electric - PG&E pays 0.5% of gross receipts on utility income for use of public right-way for electric lines; \$562,000 is projected for 2015/16. PG&E sets utility rates subject to State PUC approval.
- Natural Gas - PG&E pays 1 % of gross receipts on utility income for use of public right-of-way for natural gas pipelines; \$230,130 is projected for 2015/16. PG&E sets utility rates subject to State PUC approval.



- Garbage – Recology Vacaville Solano pays 11% of gross income on residential and commercial garbage pick-up accounts in Vacaville; \$1.78 million for 2015/16. The collection rates receive a cost of living adjustment under the franchise agreement.

- Telecommunications/Cable TV – The local service providers pay a federally regulated 5% of gross receipts for services provided to residents of Vacaville; \$1.35 million projected for 2015/16. Rates are set by the company within FCC guidelines, which give only a limited oversight role to the City.

## Paramedic Tax

The citizens of Vacaville initially approved this ad-valorem tax in 1976. The rate is \$0.03 per \$100 of assessed valuation on property within the City limits, and is collected by the County along with property taxes. The proceeds are used to pay for emergency medical and ambulance services. The paramedic tax is expected to yield \$3.4 million in 2015/16 and comprises 4.2% of projected revenues. All proceeds are used to support paramedic and ambulance services within the city and cover roughly 31% of the expected cost of providing essential EMS services.

## Excise Taxes

- Measure I -- This tax was initially approved by voters in 1989 to pay for construction of the Ulatis Cultural Center and provide an additional source of funding for services such as street maintenance, library services, cultural events and recreation activities. The continuation of Measure I was approved by voters in November 2012. The excise tax rate is applied as follows: \$4.83 per month for residential property – collected on the bi-monthly utility bill; 2% of hotel room rates – collected along with the City transient occupancy tax; and varying amounts (per employee) for commercial establishments within the City limits – collected along with the annual business license. The Measure I tax revenue is projected to generate \$2.5 million in 2015/16, or about 3.1% of General Fund revenues. The debt used to fund construction of the Ulatis Cultural Center has been retired, so the \$1.2 million per year annual payment cost is proposed to be used for facilities maintenance in FY15/16.
- Measure G -- This tax was approved by voters in 2005 to replace longstanding fees imposed upon the City's water and sewer operations. The tax is comprised of a 1% "property" tax on the assets of the utility funds and a 5% "franchise" tax on utility operating revenues. The Measure G excise tax is expected to generate \$6.22 million in 2015/16, or about 7.7% of General Fund revenues.

## Other General Fund Taxes

The City receives revenue from three lesser taxes, which together comprise about 2.5% of General Fund revenues:

- Transient Occupancy Tax-- Occupants of motel/hotel rooms pay 8% of rent for stays of 30 days or less. Revenue growth depends on the number of rooms, level of occupancy and average room rates. Revenue growth has been increasing over recent years due to the addition of several hotels along I-80. Growth in hotel room rates is expected to continue over the next year and revenues are estimated at \$1.3 million during the budget period.
- Real Property Transfer Tax - The sale/transfer of real property is subject to a tax of \$0.55 per \$500 of sales price less encumbrances. The City receives half of the tax and the County the other half. The transfer tax is expected to yield \$350,000 during the budget period. This is a relatively small but volatile revenue source as it is directly related to real estate transactions.
- Business License Tax - This is an annual tax on local businesses, based on a flat-fee schedule. BL revenues had dropped for several years, but seem to have stabilized and are expected to increase by 1.5% in FY2015/16 to around \$335,000. Vacaville's

business license tax is significantly lower than most California cities, generating only about one-third of the revenue for cities with similar sized budgets.

## **INTERGOVERNMENTAL**

Intergovernmental revenues are funds received from State and federal sources, as well as other local agencies such as the County and school districts. The budget projection of \$789,000 for 2015/16 comprises less than 1% of General Fund revenues, and consists of the following principal sources:

- Partnership Health Transport - New in 2015/16, the City will be able to access federal funds marked for reimbursing ambulance services for Medical patients in excess of the current flat fee authorized in the Medical program. It is anticipated this program will continue in future years.
- Vehicle License Fee (VLF) – This revenue source represented the City’s allocated share of statewide vehicle registrations, apportioned throughout the County on a per capita basis (including the State prison population) and had previously brought in about \$300,000 in revenues. Prior to the 2004/05 budget year, this was one of the largest sources of General Fund revenue for the cities in California. However, due to the state-local budget compromise proposed by the Governor and approved by voters as Proposition 1A (see earlier property tax discussion) in 2004, vehicle license fees were significantly reduced. The loss in revenue to cities was permanently backfilled with an additional allocation of property tax revenue. Senate Bill 89 eliminated all VLF revenue effective July 1, 2011 effectively shifting all city VLF revenues to fund law enforcement grants that had previously been paid by a temporary state tax.
- Homeowner’s Exemption – The State Constitution requires reimbursement of local revenue losses from the \$7,000 per home property tax exemption. The City expects to receive \$197,000 from this source during the budget period. Future growth is limited to increases in home ownership.
- Other - The City receives various amounts of reimbursements from the local school districts to offset costs associated school crossing guards and on-campus police services, as well as from the State in the form of mandated cost reimbursements. The City also receives minor amounts of grant revenue into the General Fund from the State and/or federal sources.

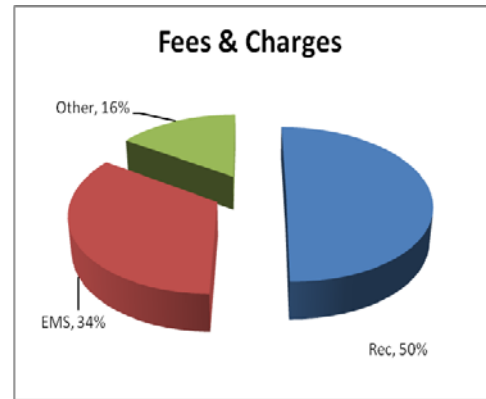
## **DEPARTMENTAL FEES AND CHARGES**

Due to limitations on the City's ability to raise general fees and taxes, fee for service revenues represent a growing component of overall General Fund revenues. The projection of \$8.1 million for FY2015/16 represents around 10% of overall General Fund revenues.

Principal sources of departmental fees and charges include:

- Recreation and Facility Fees: The City operates a variety of park, recreation and social service activities for youth, adults and seniors that are partially supported by user fees or rental charges. Overall, the Community Services Department recovers about 64% of its operating costs from user fees and Measure I support. Revenues are projected at \$4.1 million for the budget period.

- **Emergency Medical Fees** - These fees are charged for emergency medical services and are comprised primarily of charges for Basic Life Support (BLS) and Advanced Life Support (ALS) during ambulance transport. Because Vacaville residents pay the paramedic tax discussed previously, they are charged a lower rate for emergency medical services than non-residents. Transport fees are expected to generate \$2.7 million during the budget period and will cover about 25% of the expected cost of providing EMS services.
- **Other Fees and Charges** – Charges for other municipal services are expected to generate an additional \$1.3 million per year of revenue for the General Fund; principal among these are fire inspection and permit fees (\$379,000), police charges and fees (\$186,000), and finance administration fees (\$278,000).



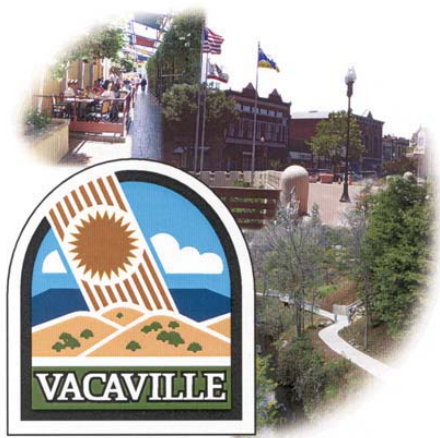
## OTHER REVENUES

All other General Fund revenue sources are expected to yield \$1.6 million during the budget period, and account for 2.0% of revenues. Included in this amount are investment earnings projected at \$528,000. Also included are wireless site lease revenue, along with other miscellaneous revenues and reimbursements from other funds for General Fund support services.

## OPERATING TRANSFERS

The General Fund receives money from a number of other City funds to offset the cost of providing services:

- **Public Safety Districts** - The City has established a number of Public Safety Districts which were formed pursuant to the Mello-Roos Community Facilities Act of 1982. The districts are overlaid on new residential development projects to help offset the cost of providing police, fire and emergency medical services. The special tax amounts range from around \$970 to \$1,810 per year per residential property, depending upon whether the residential unit is part of an infill development or major new subdivision. The source is expected to generate \$2.1 million in 2015/16.
- **Traffic Safety Fines** - Fines for moving traffic violations within the City are collected by the courts, remitted to the City and are deposited into a special revenue fund pursuant to State law. These funds are then transferred to the General Fund to support traffic enforcement activities carried out by the Police Department. The City expects to receive around \$79,000 in 2015/16.



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**City of Vacaville  
FY 2015-2016 Budget**

**SCHEDULE OF GENERAL FUND REVENUE**

<u>General Fund Revenue Account</u>	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b><u>Taxes</u></b>				
Property tax	12,679,487	10,445,496	10,432,274	12,233,625
Property tax in lieu of VLF	7,300,375	7,611,210	7,763,434	7,860,000
RDA Pass-Through/TI Excess	437,292	3,825,281	3,349,815	4,309,125
Extraordinary Gain/(Loss) from RDA	4,482,226	(3,814,709)	-	-
Sales tax *	18,158,176	21,860,111	21,609,881	24,849,050
Franchise tax	3,470,598	3,578,494	3,770,792	3,921,623
Paramedic tax	3,191,919	3,204,100	3,234,346	3,400,907
Transient lodging tax	1,066,577	1,193,945	1,050,000	1,307,370
Excise tax	7,430,116	7,992,644	8,362,845	8,724,618
Real property transfer tax	361,416	255,315	325,000	350,000
Business license tax	315,174	325,123	323,101	334,950
Public safety sales tax	345,321	354,500	362,803	372,447
	<u>59,238,677</u>	<u>56,831,510</u>	<u>60,584,291</u>	<u>67,663,715</u>
<b><u>Intergovernmental</u></b>				
Motor vehicle in-lieu	41,282	-	-	-
GEMT Program	-	274,831	75,000	77,250
Partnership Health Transport				400,000
State Reimbursements	20,694	21,333	20,694	21,333
Homeowners subvention	207,002	188,983	214,309	196,618
Other state & federal grants	5,595	4,029	24,154	4,029
School reimbursements	89,516	89,516	89,516	89,516
	<u>364,089</u>	<u>578,692</u>	<u>423,673</u>	<u>788,746</u>
<b><u>Departmental fees and charges</u></b>				
Recreation and facilities	3,606,046	3,601,258	3,844,978	4,087,403
Emergency medical fees	2,704,047	2,479,012	2,608,502	2,708,502
In lieu DIF	168,583	319,489	350,000	350,000
Police and Fire Fees	505,421	553,711	541,334	573,597
Other departments	401,225	711,920	419,196	419,196
	<u>7,385,322</u>	<u>7,665,390</u>	<u>7,764,010</u>	<u>8,138,698</u>
<b><u>Other revenues</u></b>				
Interest and rents	480,571	585,932	437,750	621,615
Cell tower leases	484,432	463,039	504,003	527,526
Miscellaneous	1,068,378	434,391	376,760	467,119
	<u>2,033,381</u>	<u>1,483,362</u>	<u>1,318,513</u>	<u>1,616,260</u>
<b>Subtotal:</b>	<u><b>69,021,469</b></u>	<u><b>66,558,954</b></u>	<u><b>70,090,487</b></u>	<u><b>78,207,419</b></u>
<b>Transfers In</b>	2,671,719	2,337,497	2,025,374	2,138,510
<b>Total revenue:</b>	<u><b>\$ 71,693,188</b></u>	<u><b>\$ 68,896,451</b></u>	<u><b>\$ 72,115,861</b></u>	<u><b>\$ 80,345,929</b></u>

\* Includes property tax in lieu of sales tax (State triple flip) and Measure M





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**City of Vacaville  
FY 2015-2016 Budget**

**SCHEDULE OF SPECIAL OPERATING REVENUE**

<u>Revenue Sources</u>	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Special Revenue Funds</b>				
<b>Building Related Fund:</b>				
Charges and fees	\$ 2,113,518	\$ 2,171,153	\$ 1,909,900	\$ 2,999,800
Interest Income	3,619	1,601	4,000	4,000
<i>Total Building-Related Funds</i>	<u>2,117,137</u>	<u>2,172,754</u>	<u>1,913,900</u>	<u>3,003,800</u>
<b>Development Engineering</b>	156,257	812,695	265,330	265,736
<b>Gas Tax Funds</b>	1,447,453	1,066,581	581,889	767,554
<b>Traffic Safety fines, forfeits, and penalties</b>	198,200	77,364	198,200	78,919
<b>Lighting &amp; Landscape Assessments</b>	2,571,414	2,475,148	2,521,071	2,520,223
<b>Community Facilities Districts</b>	1,723,519	1,879,491	1,806,609	2,059,592
<b>CDBG Program Revenue</b>	356,319	388,240	845,343	576,606
<b>Housing Programs:</b>				
HOME	140,203	111	-	-
HUD programs	-	-	-	-
HCD Program	(363)	50,144	1,000,000	500,000
Solano County	2,258,789	2,331,690	2,529,791	2,378,400
Section 8 Housing Assistance	10,809,824	10,557,469	11,064,937	10,747,185
Combined Housing Setaside	187,211	68,441	446,086	4,192,839
<i>Total Housing Programs</i>	<u>13,395,664</u>	<u>13,007,855</u>	<u>15,040,814</u>	<u>17,818,424</u>
<b>TOTAL SPECIAL REVENUE</b>	<u><b>\$ 21,965,963</b></u>	<u><b>\$ 21,880,128</b></u>	<u><b>\$ 23,173,156</b></u>	<u><b>\$ 27,090,854</b></u>
<b>Enterprise Funds</b>				
Sewer Utility	\$ 29,143,030	\$ 32,317,388	\$ 36,109,540	\$ 33,360,000
Water Utility	16,103,210	16,660,652	16,291,800	17,667,200
Transit	2,532,774	2,320,960	2,450,367	2,472,963
<b>TOTAL ENTERPRISE FUNDS</b>	<u><b>\$ 47,779,014</b></u>	<u><b>\$ 51,299,000</b></u>	<u><b>\$ 54,851,707</b></u>	<u><b>\$ 53,500,163</b></u>
<b>Successor Agency</b>				
Property taxes	12,194,671	12,813,307	11,131,838	14,130,953
Administrative	510,172	492,109	442,451	492,711
Reserve Funds	17,493,143	(6,024,566)	-	-
<b>TOTAL SUCCESSOR AGENCY</b>	<u><b>\$ 30,197,986</b></u>	<u><b>\$ 7,280,850</b></u>	<u><b>\$ 11,574,289</b></u>	<u><b>\$ 14,623,664</b></u>



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City of Vacaville  
FY 2015-2016 Budget

SUMMARY OF EXPENDITURES BY DEPARTMENT

Department/Function	FY 2012/13 Actual	FY 2013/14 Actual	FY 2013/14 Adopted Budget	FY 2015/16 Proposed Budget
<b>City Council/Treasurer</b>	\$ 77,545	\$ 80,323	\$ 88,825	\$ 98,355
<b>City Attorney</b>	944,377	1,030,668	1,055,473	1,144,082
<b>City Manager's Office/Finance/Human Resources</b>				
City Manager's Office/City Clerk	987,841	1,050,075	1,245,857	1,710,794
Information Technology/Telecommunications	1,097,422	1,239,040	1,176,029	1,675,863
Finance	2,677,994	2,926,770	3,043,020	3,129,194
Human Resources/Risk Management	928,713	1,069,210	1,098,031	1,382,324
<b>Subtotal, City Administration</b>	<b>5,691,970</b>	<b>6,285,095</b>	<b>6,562,937</b>	<b>7,898,175</b>
<b>Housing &amp; Redevelopment Dept</b>				
Housing Services	16,308,726	13,269,289	15,495,735	14,246,707
Successor Housing Agency	(1,947,579)	2,790,533	3,919,531	4,210,052
Successor Agency	30,464,908	7,856,114	11,574,289	14,623,664
<b>Subtotal, Housing &amp; Redev</b>	<b>44,826,055</b>	<b>23,915,936</b>	<b>30,989,555</b>	<b>33,080,423</b>
<b>Community Services Department</b>	5,476,102	5,746,696	6,171,871	6,567,499
<b>Police Department</b>	25,992,426	27,763,715	28,658,945	30,644,756
<b>Fire Department</b>	17,611,443	18,492,197	19,308,854	21,795,199
<b>Public Works Department</b>				
Public Works	5,278,336	5,575,240	5,820,381	6,518,518
Parks Division	2,059,321	2,160,773	2,178,823	2,294,634
Park Maintenance Districts	2,830,992	3,085,713	3,251,629	3,478,338
Engineering Services	2,511,028	3,193,108	3,667,035	4,069,245
Development Engineering	203,419	247,456	259,913	283,033
Transit	2,733,720	2,338,730	2,450,367	2,472,140
<b>Subtotal, Public Works</b>	<b>15,616,816</b>	<b>16,601,020</b>	<b>17,628,148</b>	<b>19,115,908</b>
<b>Utilities</b>				
Sewer Utility Systems	25,920,019	26,044,049	32,625,245	36,212,028
Water Utility Systems	18,522,999	18,450,757	16,036,243	17,922,314
<b>Subtotal, Utilities</b>	<b>44,443,018</b>	<b>44,494,806</b>	<b>48,661,488</b>	<b>54,134,342</b>
<b>Community Development Department</b>	2,531,861	2,596,576	2,876,955	3,637,717
<b>Non-Departmental</b>	1,965,124	1,973,731	2,799,941	2,958,962
<b>Gross Operating Budget</b>	<b>165,176,737</b>	<b>148,980,763</b>	<b>164,802,992</b>	<b>181,075,418</b>
<b>Internal Cost Allocation</b>	(4,007,497)	(3,656,086)	(3,747,488)	(3,835,404)
<b>CITY GRAND TOTAL</b>	<b>\$ 161,169,240</b>	<b>\$ 145,324,677</b>	<b>\$ 161,055,504</b>	<b>\$ 177,240,014</b>

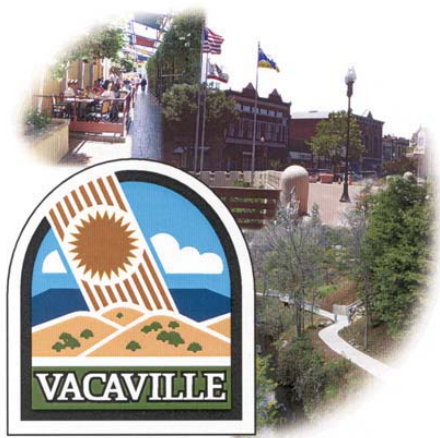


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City of Vacaville  
 FY 2015-2016 Budget

SUMMARY OF EXPENDITURES BY FUND

Department/Function	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>GENERAL FUND:</b>				
City Council/Treasurer	\$ 77,545	\$ 80,323	\$ 88,825	\$ 98,355
City Attorney	944,377	1,030,668	1,055,473	1,144,082
City Manager's Office/Administration	965,892	1,037,730	1,245,857	1,710,794
Human Resources	928,713	1,069,210	1,098,031	1,382,324
Finance and Information Technology	3,775,416	4,165,810	4,219,051	4,805,057
Dept. of Housing & Redevelopment	-	567	-	-
Police Department	25,992,426	27,763,715	28,658,946	30,644,756
Fire Department	17,611,443	18,492,197	19,308,854	21,795,199
Public Works Department				
General	4,582,443	4,858,658	5,226,501	5,750,964
Park Maintenance	2,059,321	2,160,773	2,178,823	2,294,634
Community Services Department	5,476,102	5,425,212	6,171,871	6,252,303
Non-Departmental	1,921,083	1,806,015	2,799,941	2,958,962
<b>Subtotal General Fund</b>	<b>64,334,759</b>	<b>67,890,878</b>	<b>72,052,173</b>	<b>78,837,430</b>
Transfers	3,345,793	3,401,906	2,705,658	3,624,133
Internal Cost Allocation	(4,007,497)	(3,656,086)	(3,747,488)	(3,835,404)
<b>TOTAL GENERAL FUND</b>	<b>\$ 63,673,055</b>	<b>\$ 67,636,698</b>	<b>\$ 71,010,343</b>	<b>\$ 78,626,159</b>
<b>SPECIAL REVENUE FUNDS:</b>				
Housing Svcs (non General Fund)	\$ 16,308,726	\$ 13,269,289	\$ 15,495,735	\$ 14,246,707
Successor Housing Agency	(1,947,579)	2,790,533	3,919,531	4,210,052
Public Works, Gas Tax	695,893	716,581	768,994	767,554
Park Maintenance Districts	2,830,992	3,085,713	3,251,629	3,478,338
Engineering Services & TSM	2,511,028	3,193,108	3,667,035	4,069,245
Development Engineering	203,419	247,456	259,913	283,033
Building Related (Comm Development)	2,531,861	2,596,576	2,876,955	3,637,717
VUSD ASES Grant Program	304,783	321,485	315,196	315,196
<b>Total Special Revenue Funds</b>	<b>\$ 23,439,123</b>	<b>\$ 26,220,741</b>	<b>\$ 30,554,988</b>	<b>\$ 31,007,842</b>
<b>ENTERPRISE FUNDS:</b>				
Sewer Utility Systems	\$ 25,920,019	\$ 26,044,049	\$ 32,625,245	\$ 36,212,028
Water Utility Systems	18,522,998	18,450,757	16,036,243	17,922,314
Transit	2,733,720	2,338,730	2,450,367	2,472,140
<b>Total Enterprise Funds</b>	<b>47,176,737</b>	<b>46,833,536</b>	<b>51,111,855</b>	<b>56,606,482</b>
<b>TOTAL CITY OPERATING</b>	<b>\$ 134,288,915</b>	<b>\$ 140,690,975</b>	<b>\$ 152,677,186</b>	<b>\$ 166,240,483</b>
<b>FORMER REDEVELOPMENT AGENCY:</b>				
Successor Agency	30,464,908	7,856,114	11,574,289	14,623,664
<b>TOTAL SUCCESSOR AGENCY</b>	<b>30,464,908</b>	<b>7,856,114</b>	<b>11,574,289</b>	<b>14,623,664</b>
<b>CITY GRAND TOTAL</b>	<b>\$ 164,753,823</b>	<b>\$ 148,547,089</b>	<b>\$ 164,251,475</b>	<b>\$ 180,864,147</b>



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**City of Vacaville  
FY 2015-2016 Budget**

**SOURCES AND USES:  
GENERAL FUND OPERATIONS**

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>SOURCES OF FUNDS:</b>				
General Fund Operating Revenue:	\$ 62,709,156	\$ 66,989,379	\$ 64,503,593	\$ 78,207,419
Operating Transfers In:				
Traffic Safety Fines and Forfeitures	198,200	77,364	202,184	78,919
Community Facilities Districts	1,723,519	1,833,828	1,823,190	2,059,591
Subtotal, Transfers In:	1,921,719	1,911,192	2,025,374	2,138,510
Use of One-Time Revenues/Transfers	1,472,000	(3,409)	-	271,182
RDA Fund Balance Dissolution	4,482,226	-	-	-
Use of (addition to) Fund Balance:	(7,154,120)	(1,135,900)	4,166,179	(1,990,952)
<b>Total Sources, General Fund:</b>	<b>\$ 63,430,981</b>	<b>\$ 67,761,263</b>	<b>\$ 70,695,146</b>	<b>\$ 78,626,159</b>

**USES OF FUNDS:**

General Fund Operating Expenditures (net of internal cost allocations)	\$ 60,085,188	\$ 64,359,357	\$ 68,304,685	\$ 75,002,026
Operating Transfers Out:				
General Fund support to Community Devl.	1,209,885	1,006,713	500,000	250,000
General Fund support to Engineering Services	50,000	50,000	50,000	50,000
General Fund support to Park Maintenance Dist.	341,983	441,985	450,658	459,715
General Fund support Public Art	5,000	5,000	5,000	-
Miscellaneous	-	23,286	-	-
General Fund support for tech projects	-	-	-	-
Collapsing Transfers:				
General Fund to Vehicle Replacement	95,846	1,304,999	500,000	1,250,000
General Fund to Technology Projects	-	-	-	50,000
General Fund to Capital Improvement Projects	-	220,000	1,200,000	1,564,418
General Fund to General Plan Update	508,572	349,923	-	-
Subtotal, Transfers Out:	2,211,286	3,401,906	2,705,658	3,624,133
Measure I Debt Service	1,134,507	-	-	-
<b>Total Uses, General Fund:</b>	<b>\$ 63,430,981</b>	<b>\$ 67,761,263</b>	<b>\$ 71,010,343</b>	<b>\$ 78,626,159</b>

**USES BY CATEGORY:**

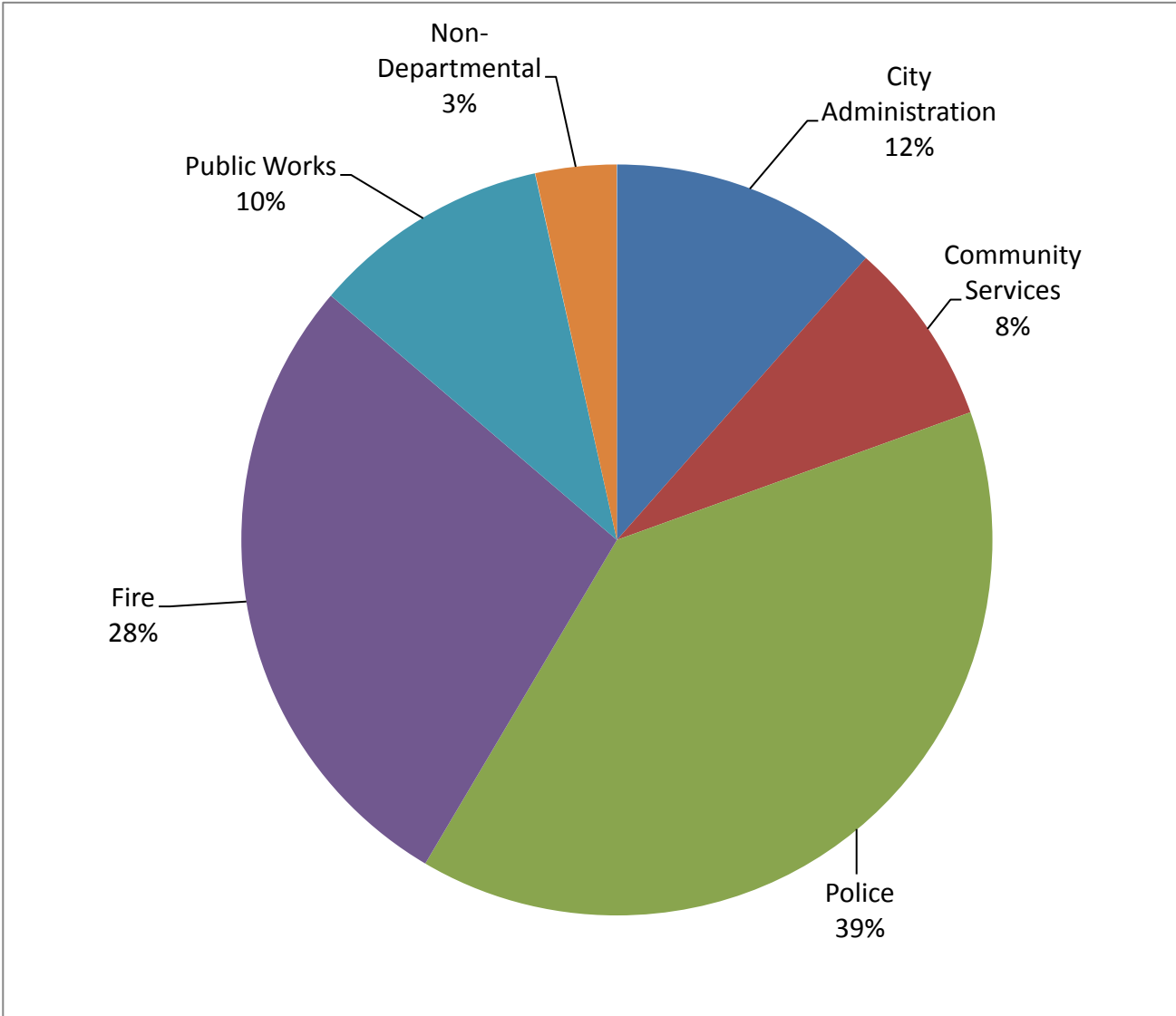
Salaries and Benefits	\$ 48,881,274	\$ 52,527,386	\$ 56,520,155	\$ 62,184,444
Overtime plus Offsets	3,071,357	2,466,704	1,133,243	1,672,974
Services and Supplies	6,227,320	7,066,751	7,238,566	7,950,225
Indirect Costs	7,867,615	7,932,277	7,692,481	8,476,125
One-time Costs	324,161	339,782	725,000	935,050
Technology Costs	1,066,751	1,084,449	1,133,190	1,242,746
Internal Cost Allocation	(4,007,497)	(3,656,086)	(3,747,488)	(3,835,404)
<b>Total Uses by Category, General Fund:</b>	<b>\$ 63,430,981</b>	<b>\$ 67,761,263</b>	<b>\$ 70,695,146</b>	<b>\$ 78,626,159</b>





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**FY15/16 GENERAL FUND BUDGET**  
**\$78,626,159**  
**PERCENTAGE BY DEPARTMENT**





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## REVISED GENERAL FUND BUDGET FORECAST

	<i>Projected</i> <u>2014/15</u>	<i>Projected</i> <u>2015/16</u>	<i>Projected</i> <u>2016/17</u>	<i>Projected</i> <u>2017/18</u>	<i>Projected</i> <u>2018/19</u>	<i>Projected</i> <u>2019/20</u>
Operating revenue	\$ 70,035,848	\$ 73,479,094	\$ 74,083,382	\$ 75,809,989	\$ 77,781,841	\$ 79,146,116
Operating expenditures	(69,707,934)	(75,002,027)	(77,684,515)	(80,102,326)	(82,578,312)	(84,411,261)
Net operating	327,914	(1,522,933)	(3,601,133)	(4,292,336)	(4,796,471)	(5,265,145)
Net transfers in(out)	1,132,071	(1,485,623)	(1,381,854)	(1,272,929)	(1,158,589)	(1,038,564)
One-time expenditures	(1,700,000)	-	-	-	-	-
One-time revenues	-	271,182	880,000	880,000	880,000	-
One-time RDA	(150,000)	-	-	-	-	-
<b>Increase (decrease) for the year</b>	<b>(390,015)</b>	<b>(2,737,373)</b>	<b>(4,102,988)</b>	<b>(4,685,265)</b>	<b>(5,075,060)</b>	<b>(6,303,709)</b>
Measure M Revenues	4,613,000	4,728,325	4,870,175	3,762,210	-	-
Beginning emergency reserve	11,896,051	16,119,035	18,109,987	18,877,174	17,954,119	12,879,059
<b>Ending emergency reserve</b>	<b><u>\$ 16,119,035</u></b>	<b><u>\$ 18,109,987</u></b>	<b><u>\$ 18,877,174</u></b>	<b><u>\$ 17,954,119</u></b>	<b><u>\$ 12,879,059</u></b>	<b><u>\$ 6,575,350</u></b>
<b>Balance as % of operating exp.</b>	<b><u>23.1%</u></b>	<b><u>24.1%</u></b>	<b><u>24.3%</u></b>	<b><u>22.4%</u></b>	<b><u>15.6%</u></b>	<b><u>7.8%</u></b>



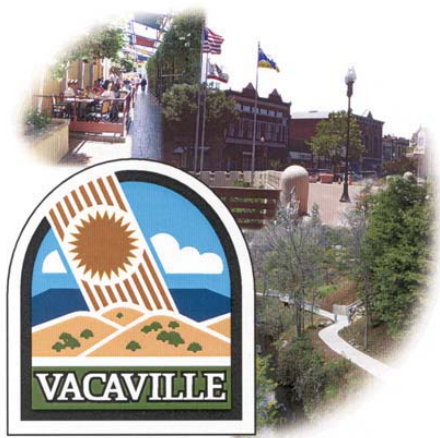
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City of Vacaville  
 FY 2015-2016 Budget

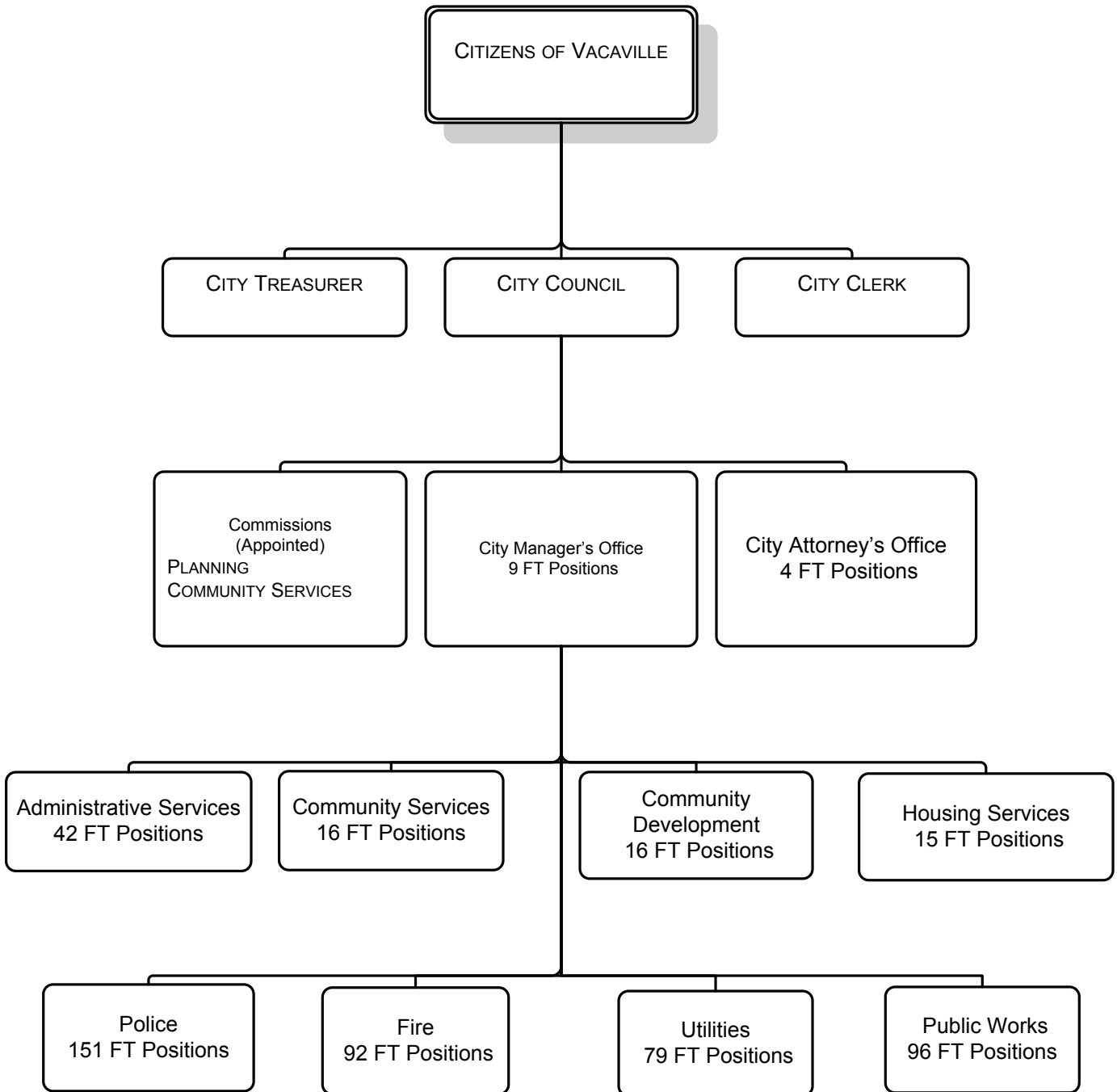
MEASURE I EXCISE TAX

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>SOURCES OF FUNDS:</b>				
Excise Tax Revenue (net)	\$ 2,322,076	\$ 2,431,002	\$ 2,211,805	\$ 2,504,418
<b>Total Sources:</b>	<b>\$ 2,322,076</b>	<b>\$ 2,431,002</b>	<b>\$ 2,211,805</b>	<b>\$ 2,504,418</b>

<b>USES OF FUNDS:</b>				
Debt Service	\$ 1,200,548	\$ 1,212,844	\$ -	\$ -
Library Subsidy	150,000	150,000	150,000	150,000
Vacaville Performing Arts Theater	256,234	310,782	287,268	300,000
Park Maintenance	256,234	310,782	287,268	300,000
Street Maintenance/Improvement	371,096	450,096	287,268	300,000
Capital Improvements	-	-	1,200,000	1,454,418
<b>Total Uses:</b>	<b>\$ 2,234,111</b>	<b>\$ 2,434,503</b>	<b>\$ 2,211,805</b>	<b>\$ 2,504,418</b>



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TOTAL FULL TIME POSITIONS 525



**City of Vacaville**  
**SUMMARY OF AUTHORIZED FULL TIME POSITIONS**

	<b>Adopted 2013/14 Budgeted Full-Time</b>	<b>Adopted 2014/15 Budgeted Full-Time</b>	<b>Proposed 2013/14 Budgeted Full-Time</b>
<b>CITY ATTORNEY'S OFFICE</b>			
City Attorney	1	1	1
Deputy/Assistant City Attorney	2	2	2
Legal Secretary	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>CITY MANAGER'S OFFICE</b>			
City Manager	1	1	1
Assistant City Manager	0	0	1
Deputy City Clerk	1	1	1
Assistant to the City Manager	1	1	1
Economic Development Manager	0	0	1
Public Information Officer	1	1	1
Secretary to City Manager/ City Clerk	1	1	1
Sr. Administrative Clerk	1	1	1
Sr. Program Coordinator (Video Tech)	0	0	1
<b>Total</b>	<b>6</b>	<b>6</b>	<b>9</b>
<b>ADMINISTRATIVE SERVICES</b>			
Director of Administrative Services	0	0	1
Administrative Assistant	1	1	1
	<b>1</b>	<b>1</b>	<b>2</b>
<b>Finance Division</b>			
Director of Finance	1	1	0
Account Clerk I/II	10	10	10
Accountant I/II	2	2	2
Accounting Supervisor	1	1	0
Finance Manager	0	0	1
Finance Technician	2	2	2
Buyer I/II	1	1	1
Finance Supervisor	2	2	2
Financial Services Manager	1	1	1
Investment Officer	1	1	1
Senior Accountant	1	1	1
Water Service Rep II	2	2	2
Water Service Coordinator	1	1	1
<b>Subtotal</b>	<b>25</b>	<b>25</b>	<b>24</b>
<b>Information Technology Division:</b>			
IT Division Manager	1	1	1
IT Technician	1	1	2
GIS Coordinator	0	1	1
Network Administrator	1	1	1
Systems Administrator I	2	2	2
Systems Administrator II	1	1	1
Sr. Network Administrator	1	1	1
<b>Subtotal</b>	<b>7</b>	<b>8</b>	<b>9</b>

	<b>Adopted 2013/14 Budgeted Full-Time</b>	<b>Adopted 2014/15 Budgeted Full-Time</b>	<b>Proposed 2013/14 Budgeted Full-Time</b>
<b>Human Resources Division</b>			
Director of Human Resources	1	1	0
Human Resources Analyst I/II	2	2	2
Human Resources Manager	2	1	1
Human Resources Technician	3	3	3
Risk Mgr	0	1	1
Subtotal	<u>8</u>	<u>8</u>	<u>7</u>
<b>Total Administrative Services</b>	40	41	42
<b>HOUSING SERVICES</b>			
Director of Housing/Redevelopment	1	1	1
Administrative Technician	1	1	2
Customer Service Representative	0	1	1
Housing/Redev Project Coordinator	1	1	1
Housing/Redev Program Administrator	1	1	1
Housing/Redev Specialist I/II	1	1	1
Housing/Redev Technician I/II	6	6	6
Secretary I/II	1	1	1
Sr Housing/Redev Specialist	2	2	1
Total	<u>14</u>	<u>15</u>	<u>15</u>
<b>COMMUNITY DEVELOPMENT</b>			
Director of Community Development	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk (LT)	1	0	0
Assistant/Associate Planner	1	2	2
Building Inspector	3	3	2
Building Plans Examiner/Inspector	0	1	1
Building Services Coordinator	1	1	1
Chief Building Official	1	1	1
City Planner	1	2	2
Permit Technician	1	1	1
Planning Technician	1	1	1
Planning Technician (LT)	0	0	1
Secretary I/II	0	0	0
Sr Building Inspector	0	0	0
Sr Planner	2	1	1
Sr Planner (LT)	0	0	1
Total	<u>14</u>	<u>15</u>	<u>16</u>

Adopted 2013/14 Budgeted Full-Time	Adopted 2014/15 Budgeted Full-Time	Proposed 2013/14 Budgeted Full-Time
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**POLICE DEPARTMENT**

Chief of Police	1	1	1
Administrative Assistant	1	1	1
Code Compliance Technician I/II	1	0	0
Communications Supervisor	2	2	2
Community Services Officer I/II/III	11	11	11
Crime Analysis Assistant	1	0	0
Crime Analyst	1	1	1
Dispatcher/Lead Dispatcher	16	16	16
Evidence Technician	2	2	2
Family Support Worker	2	2	2
Management Analyst I/II	2	2	2
Master Social Worker	5	5	5
Police Captain	0	1	1
Police Lieutenant *	3	3	4
Police Officer	79	78	78
Police Records Assistant	5	5	5
Police Records Supervisor	0	0	0
Police Sergeant	13	13	13
Police Special Services Supv	1	1	1
Program Coordinator I/II	1	1	1
Property/Evidence Supervisor	1	1	1
Secretary I/II	2	2	2
Sr Crime Analysis Assistant	1	1	1
Sr Master Social Worker	1	1	1
Lead Police Records Assistant	1	1	1
Sr Program Coordinator	0	0	0
<b>Total</b>	<b>153</b>	<b>151</b>	<b>152</b>

\* Additional Lieutenant position budgeted at mid-year FY15/16.

**FIRE DEPARTMENT**

Fire Chief	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk (LT)	0	0	1
Fire Battalion Chief	3	3	3
Fire Captain	12	16	16
Fire Deputy Chief	1	1	1
Fire Engineer / Fire Engineer Paramedic	16	15	15
Firefighter / Firefighter Paramedic	38	45	45
Fire Plans Examiner/Inspector	1	1	1
Fire Prevention Bureau Manager	0	1	1
Fire Prevention Specialist	1	1	2
Fire Safety Coordinator I/II (LT)	0	0	1
Code Compliance Technician I/II	2	3	3
Code Compliance Technician I/II (LT)	0	0	2
Secretary I/II	0.5	0	0
Sr Code Compliance Tech	1	0	0
Management Analyst I/II	0	0	1
Sr. Admin Clerk	1	1	1
<b>Total</b>	<b>78.5</b>	<b>89</b>	<b>95</b>

	Adopted 2013/14 Budgeted Full-Time	Adopted 2014/15 Budgeted Full-Time	Proposed 2013/14 Budgeted Full-Time
<b>COMMUNITY SERVICES</b>			
Director of Community Services	1	1	1
Administrative Technician	2	2	2
Facilities Maintenance Coordinator	2	2	2
Management Analyst I/II	1	1	1
Recreation Coordinator	4	4	5
Recreation Manager	1	1	1
Recreation Supervisor	2	2	2
Sr Administrative Clerk	2	2	2
Total	15	15	16
<b>PUBLIC WORKS/CITY ENGINEER</b>			
Director of Public Works/City Engineer	1	1	1
Administrative Assistant	0	0	1
Management Analyst I/II	0	0	1
Secretary I/II	0	0	2
<i>Subtotal:</i>	1	1	5
<b>PUBLIC WORKS - TRAFFIC ENGINEERING/TRAFFIC DIVISION</b>			
Deputy Director - Transportation	1	1	1
Engineering Aide/Engineering Tech I/II/III	1	1	1
Jr/Asst/Assoc Engineer	1	1	1
Sr Civil Engineer	1	1	1
<i>Subtotal:</i>	4	4	4
<b>PUBLIC WORKS - ENGINEERING</b>			
Assistant Director of PW Engineering Svcs	1	1	1
Environmental Project Mgr	0	0	0
Contract Compliance Specialist II	1	1	1
Engineering Aide/Engineering Tech I/II/III	1	1	1
Engineering Specialist I/II	1	1	1
Sr. Engineering Designer	1	1	1
Jr./Assistant/Associate Engineer	6	6	5
PW Construction Inspector I/II	3	3	3
PW Construction Inspector I/II (LT)	0	0	2
Sr. Secretary	1	1	0
Secretary I/II	1.5	2	0
Sr Civil Engineer	2	2	3
<i>Subtotal:</i>	19.5	20	18

Adopted 2013/14 Budgeted Full-Time	Adopted 2014/15 Budgeted Full-Time	Proposed 2013/14 Budgeted Full-Time
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**PUBLIC WORKS - MAINTENANCE**

Administrative Technician II	1	1	1
Associate Engineer	1	1	1
Engineering Specialist I	1	1	1
Equipment Mechanic I/II	5	5	5
Maintenance Worker I/II (Utilities)	12	12	12
Maintenance Worker I/II (Facilities)	2	2	2
Maintenance Worker I/II (Parks)	13	13	13
Maintenance Worker I/II (Streets)	6	6	6
Management Analyst I/II	1	1	1
MW Lead (Facilities)	1	1	1
MW Lead (Parks)	4	4	4
MW Lead (Streets)	3	3	3
MW Lead (Utilities)	4	4	4
Park/ Facilities Manager	0	0	0
PW Manager - General Services	1	1	1
PW Manager - Operations	1	1	1
PW Supervisor - Parks	2	2	2
PW Supervisor-Equipment Maintenance	1	1	1
PW Supervisor-Facility Maintenance	1	1	1
PW Supervisor-Field Utilities	2	2	2
PW Supervisor-Street Maintenance	1	1	1
Program Coordinator I/II	1	1	1
Sr Program Coordinator (ADA)	1	1	1
Secretary I/II	2	2	2
Storekeeper	1	1	1
Traffic Signal Technician I	1	1	1
Traffic Signal Technician II	1	1	1
Transit Manager	0	0	0
<i>Subtotal:</i>	<u>70</u>	<u>70</u>	<u>70</u>

**Total Public Works**

<b>94.5</b>	<b>95</b>	<b>97</b>
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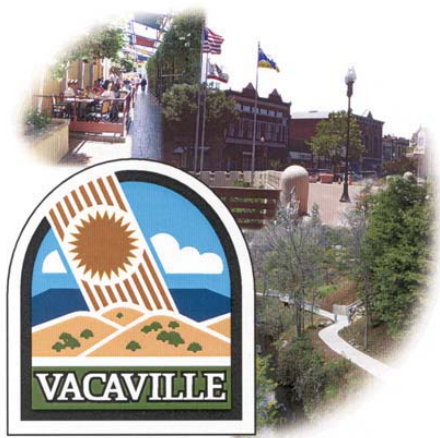
Adopted 2013/14 Budgeted Full-Time	Adopted 2014/15 Budgeted Full-Time	Proposed 2013/14 Budgeted Full-Time
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**UTILITIES**

Director of Utilities	1	1	1
Administrative Technician II	1	1	1
Assistant Director of Utilities	1	1	1
Chief Plant Operator Wastewater	1	1	1
Chief Plant Operator Water	1	1	1
Cross Connections Inspector/Specialist	1	0	0
Engineering Specialist	1	1	1
Environmental Compliance Inspector	2	2	2
Jr./Assistant/Associate Engineer	4	4	4
Lab Analyst I/II	5	5	5
Lab Supervisor	1	1	1
Maintenance Worker I - Field Utilities	0	1	1
Management Analyst I/II	2	2	2
Program Coordinator I	1	1	1
Secretary I/II	2	2	2
Storekeeper	1	1	1
Sr Secretary	1	1	1
Sr Civil Engineer	1	1	1
Sr Lab Analyst	2	2	2
Sr Utility Plant Control Systems Tech	1	1	1
Sr Utility Plant Electrician	1	1	1
Sr Utility Plant Mechanic	3	3	3
Sr Wastewater Plant Operator	5	4	2
Sr Water Plant Operator	1	1	1
Utilities Administrative Manager	1	1	1
Utility Maintenance Supervisor	2	2	2
Utility Operations Manager	1	1	1
Utility Plant Control Systems Tech I/II	6	6	6
Utility Plant Electrician I/II	3	3	3
Utility Plant Mechanic I/II	5	5	5
Utility Plant Worker	2	2	2
Wastewater Plant Operator II/III	9	10	12
Wastewater Plant Supervisor	1	1	1
Water Plant Operator II/III	5	5	5
Water Quality Coordinator	1	1	1
Water Quality Manager	1	1	1
Water Quality Permit Admin	1	1	1
Water Quality Supervisor	1	1	1
<i>Subtotal:</i>	<hr/> 79	<hr/> 79	<hr/> 79

**CITY TOTAL**

<b>473</b>	<b>485</b>	<b>525</b>
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# OPERATING BUDGETS





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## **CITY COUNCIL AND TREASURER**

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies, and budget that guide the current operations and future direction of the city. The City Council also serves as the governing body of the Successor Agency to the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.



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City of Vacaville  
 FY 2015-2016 Budget

CITY COUNCIL & CITY TREASURER

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 75,078	\$ 76,255	\$ 82,153	\$ 91,249
Services and Supplies	2,467	4,068	6,672	7,106
Indirect Costs	-	-	-	-
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
Total Operating Expenditures	77,545	80,323	88,825	98,355
Internal Cost Allocation				
<b>Net Operating Expenditures</b>	<b>\$ 77,545</b>	<b>\$ 80,323</b>	<b>\$ 88,825</b>	<b>\$ 98,355</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 77,545	\$ 80,323	\$ 88,825	\$ 98,355
<b>Total Sources of Funding</b>	<b>\$ 77,545</b>	<b>\$ 80,323</b>	<b>\$ 88,825</b>	<b>\$ 98,355</b>
<b>Functional Distribution:</b>				
City Council	\$ 74,224	\$ 76,975	\$ 85,521	\$ 95,051
City Treasurer	3,321	3,348	3,304	3,304
<b>Total Distribution</b>	<b>\$ 77,545</b>	<b>\$ 80,323</b>	<b>\$ 88,825</b>	<b>\$ 98,355</b>



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## **CITY ATTORNEY'S OFFICE**

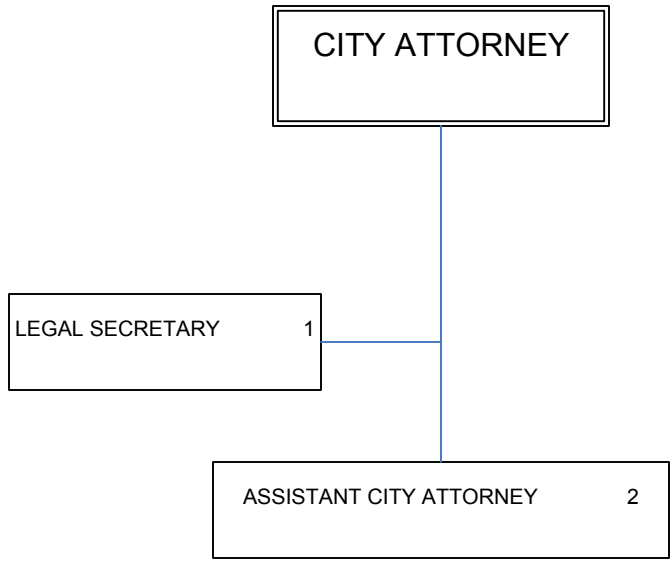
The City Attorney's Office and its staff provide legal representation and services to the Vacaville City Council, City agencies, departments and commissions.

The Office provides a wide variety of legal services to its City clients, such as representing the City and agencies in litigation and administrative hearings; preparing ordinances, resolutions, and other legal documents; reviewing and preparing contracts, leases, and other legal documents; researching and preparing legal opinions on matters affecting the City and its agencies; and, advising City clients on various legal matters.

The Office also serves as legal counsel to the Solano Animal Control Authority and the Vacaville/Dixon Greenbelt Authority. Although the Office provides information to the public on matters involving the City and its agencies the Office does not provide legal advice or services to the public.

The City Attorney is appointed by the City Council. The staffing level of the Office has not changed since 1995. The staff includes the City Attorney, two Assistant City Attorneys, and one Legal Secretary.

# CITY ATTORNEY'S OFFICE



TOTAL FULLTIME POSITIONS 4

**City of Vacaville  
FY 2015-2016 Budget**

**CITY ATTORNEY'S OFFICE**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 881,267	\$ 963,665	\$ 982,399	\$ 1,063,685
Services and Supplies	28,881	30,675	34,926	44,109
Indirect Costs	25,729	27,757	29,253	26,673
One-time Costs	-	-	-	-
Technology Costs	8,500	8,571	8,895	9,615
<b>Total Operating Expenditures</b>	<b>944,377</b>	<b>1,030,668</b>	<b>1,055,473</b>	<b>1,144,082</b>
Internal Cost Allocation				
<b>Net Operating Expenditures</b>	<b>\$ 944,377</b>	<b>\$ 1,030,668</b>	<b>\$ 1,055,473</b>	<b>\$ 1,144,082</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 944,377	\$ 1,030,668	\$ 1,055,473	\$ 1,144,082
<b>Total Sources of Funding</b>	<b>\$ 944,377</b>	<b>\$ 1,030,668</b>	<b>\$ 1,055,473</b>	<b>\$ 1,144,082</b>
<b>Functional Distribution:</b>				
City Attorney	\$ 944,377	\$ 1,030,668	\$ 1,055,473	\$ 1,144,082
<b>Total Distribution</b>	<b>\$ 944,377</b>	<b>\$ 1,030,668</b>	<b>\$ 1,055,473</b>	<b>\$ 1,144,082</b>





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## **CITY MANAGER'S OFFICE**

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with Council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, government affairs, and public information, as well as budget development and administration. The department also responds to all calls to the City's general information phone lines. Overall, the City Manager's Office oversees the operations of the City in a manner consistent with the City's core values of accountability, responsiveness, innovation, and inclusiveness. A major effort of the Department is focused on ensuring the long term viability of the community through the development and administration of programs to enhance city revenues, generate jobs for our residents, and provide for the overall quality of life for our community.

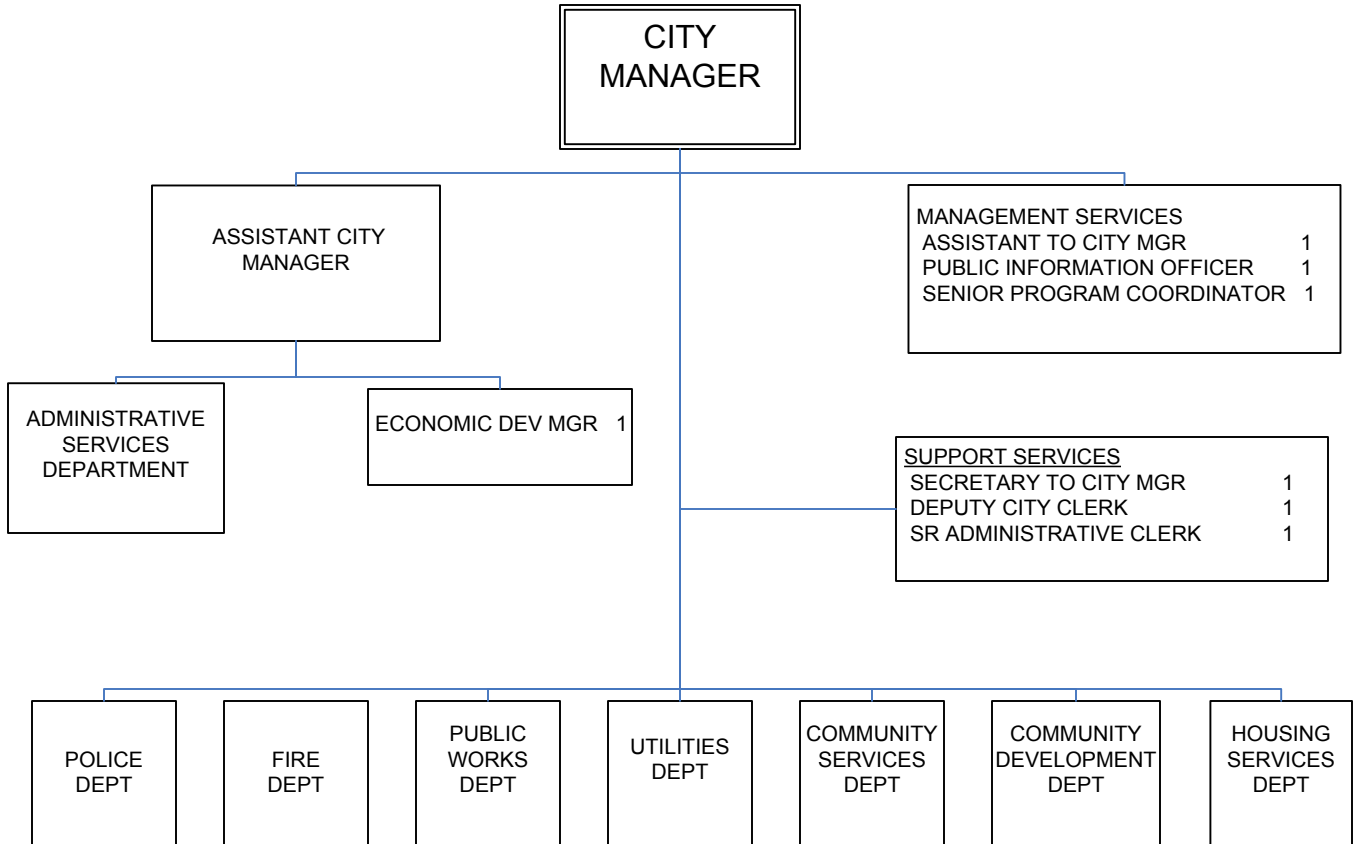
The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

### ***BUDGET HIGHLIGHTS***

The proposed FY15/16 budget for the City Manager's Office (CMO) includes funding for a full-time Assistant City Manager for the first time since 2008 as well as funding for a full-time Economic Development Manager for the first time in three years. The functions of these positions had been absorbed, to the limited extent possible, by other staff. Filling the positions again will allow the dedicated focus on economic development and development-related issues necessary to meet the strategic goal of Promoting Community Viability.

For FY15/16, a budget of \$1.45 million is proposed to be used for the maintenance of City facilities, including a setaside contribution of \$750,000 for the planned replacement of the radio system. This amount is based on the Measure I debt service which has been retired. A recurring investment in vehicles and equipment is planned with allocation of \$1,250,000.

# CITY MANAGER'S OFFICE



TOTAL FULLTIME POSITIONS 9

**City of Vacaville  
FY 2015-2016 Budget**

**CITY MANAGER'S OFFICE**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 869,712	\$ 955,780	\$ 984,941	\$ 1,466,998
Overtime	168	1,065	3,114	3,191
Services and Supplies	33,129	25,247	185,459	180,634
Indirect Costs	41,632	36,353	52,330	31,126
One-time Costs	-	-	-	-
Technology Costs	21,251	19,284	20,013	28,845
<b>Total Operating Expenditures</b>	<b>965,892</b>	<b>1,037,729</b>	<b>1,245,857</b>	<b>1,710,794</b>
Internal Cost Allocation	-	-	-	-
<b>Net Operating Expenditures</b>	<b>\$ 965,892</b>	<b>\$ 1,037,729</b>	<b>\$ 1,245,857</b>	<b>\$ 1,710,794</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 965,892	\$ 1,037,729	\$ 1,245,857	\$ 1,710,794
<b>Total Sources of Funding</b>	<b>\$ 965,892</b>	<b>\$ 1,037,729</b>	<b>\$ 1,245,857</b>	<b>\$ 1,710,794</b>
<b>Functional Distribution:</b>				
City Manager/City Clerk	\$ 804,446	\$ 873,478	\$ 895,608	\$ 1,139,921
Public Information Officer	183,395	176,597	171,249	\$ 265,861
Economic Development	-	-	179,000	305,013
VCVB Staff Support	(21,950)	(12,705)	-	-
<b>Total Distribution</b>	<b>\$ 965,892</b>	<b>\$ 1,037,370</b>	<b>\$ 1,245,857</b>	<b>\$ 1,710,794</b>



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## **ADMINISTRATIVE SERVICES DEPARTMENT**

The Human Resources Department and the Finance and Information Technology Departments have been consolidated into the Administrative Services Department. The Department is shown with three divisions – Human Resources, Finance, and Information Technology. This consolidation resulted in the savings from one department head position (Finance and IT Director) which was applied to reinstate the position of Assistant City Manager. The consolidation will allow for better coordination between these administrative functions.

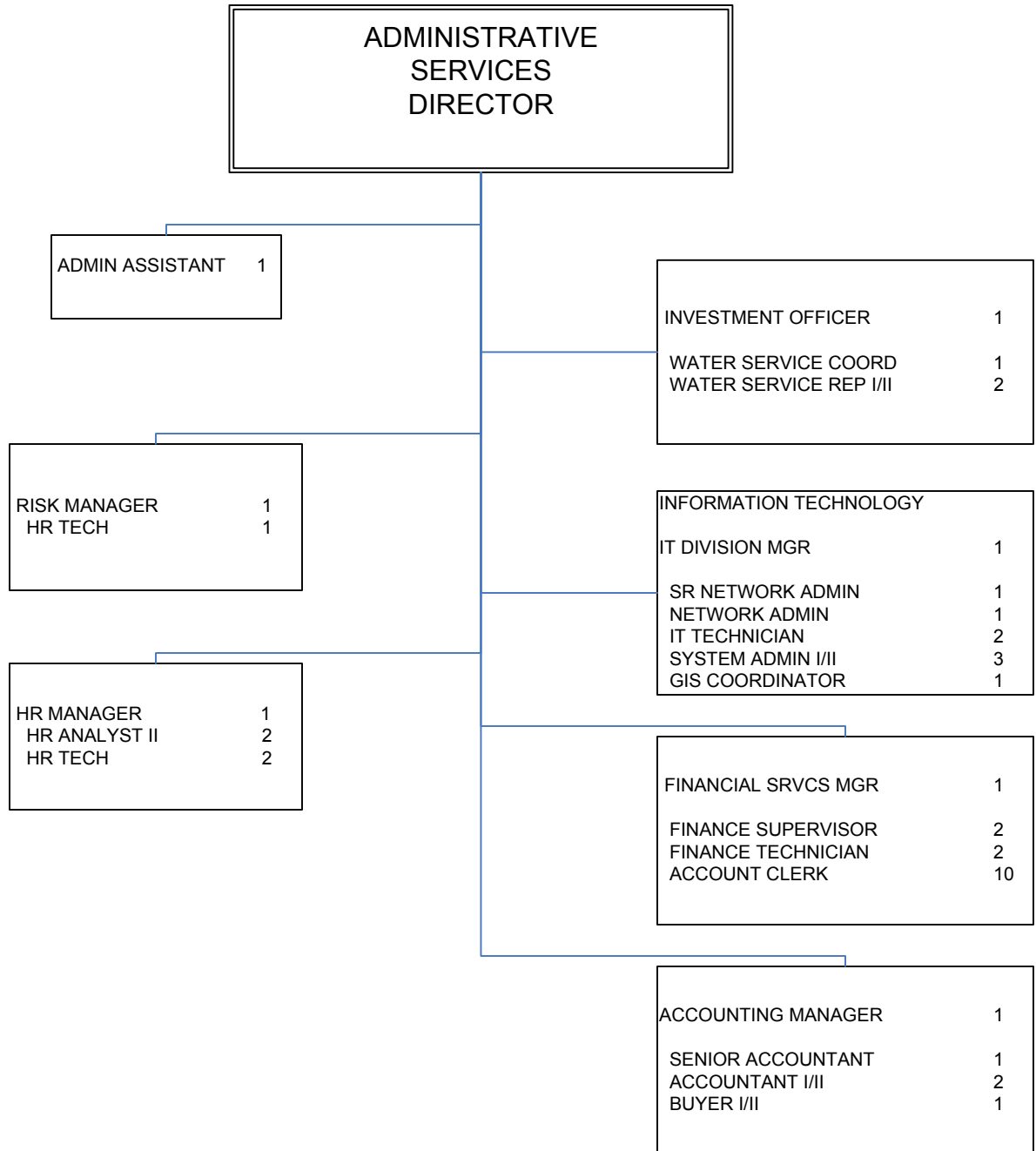
### **HUMAN RESOURCES DIVISION**

The Human Resources Division provides recruitment, classification, salary and benefits administration, workers compensation, safety, risk management, training and development, and labor and employee relations services.

The Human Resources Division provides benefit-related services to Solano Transportation Authority (STA) and SolTrans. These contracts generate \$16,500/year in general fund revenue.

The Human Resources Division is a service-oriented division with a focus on providing excellent customer service. The staff takes great pride in their work.

# ADMINISTRATIVE SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 42

City of Vacaville  
 FY 2015-2016 Budget

ADMINISTRATIVE SERVICES DEPARTMENT  
 HUMAN RESOURCES DIVISION

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 809,366	\$ 889,959	\$ 913,908	\$ 978,425
Overtime	-	-	213	219
Services and Supplies	58,376	111,584	134,761	355,076
Indirect Costs	27,752	28,294	30,003	26,978
One-time Costs	9,635	17,669	-	-
Technology Costs	23,584	21,704	19,146	21,626
Total Operating Expenditures	928,713	1,069,210	1,098,031	1,382,324
Internal Cost Allocation				
<b>Net Operating Expenditures</b>	<b>\$ 928,713</b>	<b>\$ 1,069,210</b>	<b>\$ 1,098,031</b>	<b>\$ 1,382,324</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 911,917	\$ 1,052,314	\$ 1,081,235	\$ 1,365,528
General Fund - Functional Revenue	16,796	16,896	16,796	16,796
Total Sources of Funding	\$ 928,713	\$ 1,069,210	\$ 1,098,031	\$ 1,382,324
<b>Functional Distribution:</b>				
Human Resources	\$ 928,713	\$ 1,069,210	\$ 1,098,031	\$ 1,382,324
Total Distribution	\$ 928,713	\$ 1,069,210	\$ 1,098,031	\$ 1,382,324





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## **ADMINISTRATIVE SERVICES DEPARTMENT**

### **FINANCE AND INFORMATION TECHNOLOGY DIVISION**

The Finance Division is responsible for the following activities: financial accounting and reporting systems; employee payroll; accounts payable and accounts receivable; water meter reading, utility billing and collection; cashiering; business license administration; cash and investment portfolio management; and ongoing administration of the City's long-term debt transactions and community facilities districts. The department has received state and national awards for excellence in financial reporting for the past 23 years.

The Information Technology (IT) Division provides daily technical support of all hardware and software, implements IT projects, and provides long range planning and improvements to related computer network and telephone infrastructure. The primary goal of the IT Division is to promote efficiency and enhance productivity throughout the organization through the use of technology. For its efforts over the past several years, the IT Division has received the Quality Information technology Practices Award and the Award for Achievement Information Practices from the Municipal Information systems Association of California.

#### ***BUDGET HIGHLIGHTS***

The Finance Division will be focusing on some of the key initiatives:

- **Strengthen Local Economy and Promote Community Viability**
  - Continue the dissolution process for the Redevelopment Agency by finalizing property transfer plans and addressing sale of properties
  - Continue operation of the DIF Fee Deferral Program
  - Implement new business license software to make licensing and renewal of license faster and more efficient
- **Maintain Effective and Efficient Services**
  - Implement budget and financial transparency website to make financial information of the City more available and easier to understand
  - Create the second Popular Annual Financial Report (PAFR) for the City to make the City's annual financial statements available in an easy to understand format (the City created its first PAFR in 2014-15).

- Work with utility billing software to accommodate changes necessitated by drought legislation

The Information Technology division will be focusing on some of the key initiatives:

- **Develop IT Strategic Plan**
- **Public Safety**
  - Radio System and Interoperability Project – Start the review process for the existing Fairfield/Vacaville Radio System which is approaching end-of-life as portions of the infrastructure will no longer be serviceable after 2018.
  - Mobile Computers (MCT) Replacements
  - Video Surveillance Replacement @ Andrews Park and Downtown Transit Center
- **Strengthen Local Economy and Promote Community Viability**
  - Implementation of Economic Development Website
- **Maintain Effective and Efficient Services**
  - Implementation of Centralized Geographical Information system (GIS)
  - Information Security Initiative (Assembly Bill AB 1149)
    - Security assessments such as Network Penetration Testing and Perimeter Security assessment, PCI compliance, Wireless, LAN and data loss prevention Assessments
  - Telecom Billing CANET2 -> CALNET3 Migration (State migrated from CALNET2 -> CALNET3 and local agencies need to migrate to new billing system before Jan 2016)
  - Exchange Upgrade 2007 -> 2010 (Microsoft no longer supporting Threat management gateway)
  - Shoretel Phone System Upgrade to version 14

**City of Vacaville  
FY 2015-2016 Budget**

**ADMINISTRATIVE SERVICES DEPARTMENT  
FINANCE AND INFORMATION  
TECHNOLOGY DIVISION**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 3,160,776	\$ 3,451,915	\$ 3,669,956	\$ 3,941,416
Overtime	43,228	37,073	33,530	44,903
Services and Supplies	448,476	467,429	556,315	563,325
Indirect Costs	602,907	663,333	645,505	741,281
Offset for Telecom Charges to Other Depts	(590,476)	(563,213)	(804,108)	(613,268)
One-time Costs	-	-	-	-
Technology Costs	110,505	109,274	117,853	127,400
<b>Total Operating Expenditures</b>	<b>3,775,416</b>	<b>4,165,811</b>	<b>4,219,051</b>	<b>4,805,057</b>
Internal Cost Allocation				
<b>Net Operating Expenditures</b>	<b>\$ 3,775,416</b>	<b>\$ 4,165,811</b>	<b>\$ 4,219,051</b>	<b>\$ 4,805,057</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 3,504,340	\$ 3,888,080	\$ 3,944,051	\$ 4,527,307
General Fund - Functional Revenue	271,076	277,731	275,000	277,750
<b>Total Sources of Funding</b>	<b>\$ 3,775,416</b>	<b>\$ 4,165,811</b>	<b>\$ 4,219,051</b>	<b>\$ 4,805,057</b>
<b>Functional Distribution:</b>				
Finance Admin	\$ 459,117	\$ 553,198	\$ 538,626	\$ 426,364
General Accounting	682,362	748,508	801,391	873,551
Revenue and Collections	1,536,515	1,625,064	1,703,003	1,829,279
Information Technology	1,097,422	1,239,040	1,176,029	1,675,863
<b>Total Distribution</b>	<b>\$ 3,775,416</b>	<b>\$ 4,165,811</b>	<b>\$ 4,219,051</b>	<b>\$ 4,805,057</b>



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## DEPARTMENT OF HOUSING SERVICES

The Department of Housing Services (DHS) continues to take great pride in its role in improving the quality of life for Vacaville's residents. The department consists of three divisions: Housing Programs, Successor Housing and Successor Agency. The following provides a brief overview of each division's work, the DHS performance measures and the budget highlights.

**Housing Programs Division** (known as the Housing Authority) has been part of the DHS and funded by the U.S. Department of Housing and Urban Development (HUD) since 1976. Staff implements the Housing Choice Voucher (Section 8), Family Self-Sufficiency, and Homeownership Programs. These programs improve living conditions and promote self-reliance for approximately 1,200 very low-income Vacaville households each month, while investing approximately \$8,700,000 in the Vacaville rental market. The Housing Programs Division also contracts with Solano County (on a fee for service basis) to administer the County's Housing Choice Voucher, Family Self-Sufficiency, and Homeownership Programs. This program is significantly smaller than Vacaville's program, serving approximately 250 very low-income households in the City of Dixon, City of Rio Vista, and the unincorporated areas of Solano County. The Housing Programs Division has been designated as a High Performing Housing Authority (for both the Vacaville and Solano County Housing Authority) by HUD for the past 13 years.

**Successor Housing Division** was created February 1, 2012, when the Vacaville Redevelopment Agency was dissolved. The division is responsible for developing and maintaining affordable housing by using the housing assets of the former redevelopment agency and ensuring existing subsidized affordable housing projects and loan recipients are honoring affordability and other eligibility requirements. This division also administers the Community Development Block Grant (CDBG) Program through annual entitlement funding from HUD and the CalHOME First Time Homebuyer Down Payment Assistance Loan Program through funding from the California Department of Housing and Community Development (HCD). Finally, the division implements the HUD certified Homebuyer Training and Counseling Services Program.

**Successor Agency Division** was also created February 1, 2012 when the Vacaville Redevelopment Agency was dissolved. The division is responsible for "winding down" the former redevelopment agency by ensuring payment of "enforceable obligations," managing/disposing of property owned by the former agency, interacting with the state and county on former agency financial matters, providing support to the seven member Oversight Board, and preparing and providing documentation and information to the State Department of Finance and Controller's Office and Solano County Auditor-Controller's office as requested or required.

### *Performance Measures:*

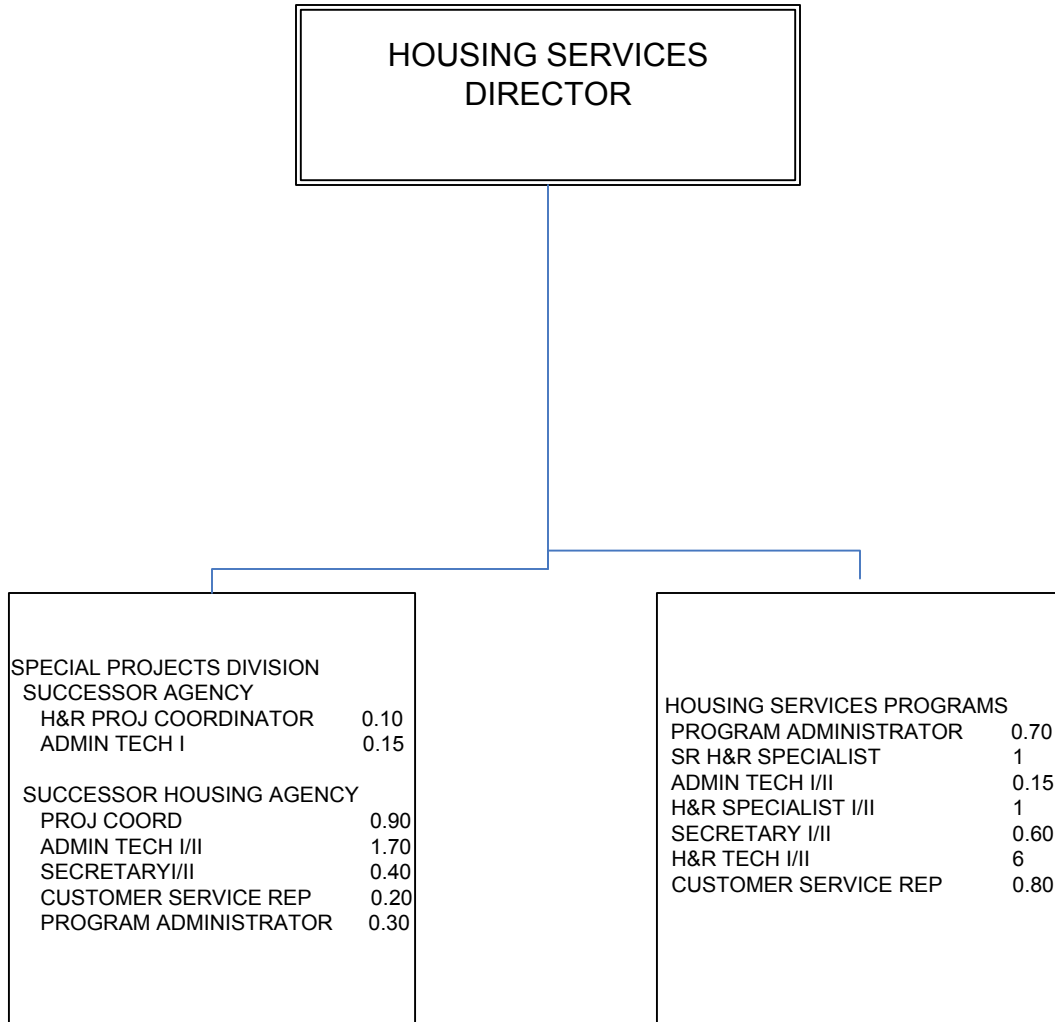
- ✓ Housing Choice Voucher Program: continually monitored by HUD including the Real Estate Assessment Center reporting, Section Eight Management Assessment Program, and HUD on-site monitoring visits.
- ✓ Affordable Housing: must comply with California Community Redevelopment Law governing Low Income Housing including income targeting and annual audit and reporting requirements.
- ✓ CDBG: established as part of the City's 5-Year Consolidated Plan and Annual Action Plan. Quarterly and annual reports are required by HUD and HUD conducts program audits.
- ✓ CalHOME: HCD quarterly and annual performance and financial reporting.
- ✓ Housing Counseling: Quarterly and annual reports and HUD conducted program audits.
- ✓ Successor Agency: actions must be approved by the seven-member Oversight Board and State Department of Finance (DOF). Payment Schedules are prepared every six months for approval by Solano County Auditor-Controller, DOF, and California State Controller's Office.
- ✓ All: City Single Audit process.

*Budget Highlights:*

The DHS budget has no significant changes from Fiscal Year 2014-2015 and incorporates the following goals:

- ✓ Provide Housing Choice Voucher rental subsidy on behalf of approximately 14,400 very-low income Vacaville households and 3,000 very-low income households under the County program.
- ✓ Assist Housing Choice Voucher households to achieve self-sufficiency and economic independence and/or homeownership.
- ✓ Continue work on developing affordable housing on Callen Street and Rocky Hill Road.
- ✓ Support youth development programs as well as improving accessibility of elderly or disabled persons.
- ✓ Complete work to determine feasibility of developing a multi-purpose recreational facility on Brown Street.
- ✓ Provide down payment assistance loans to approximately 10 lower-income households.
- ✓ Provide Homebuyer Training and Education to approximately 75 individuals.

# HOUSING SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 15





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**City of Vacaville  
FY 2014-2015 Budget**

**HOUSING, LOAN PROGRAMS & CDBG  
DEPT OF HOUSING SERVICES**

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,791,251	\$ 1,518,042	\$ 1,689,851	\$ 1,940,306
Overtime	6,320	4,068	3,900	3,000
Services and Supplies	12,440,946	11,658,203	12,483,564	12,095,995
Debt Service and Indirect Costs	(1,163,930)	2,614,747	3,569,669	3,451,942
Property/One-time Costs	19,226	27,354	441,104	230,070
Technology Costs	15,767	15,320	51,144	55,292
Total Operating Expenditures	13,109,580	15,837,734	18,239,232	17,776,605
First-time Home Buyer	590,655	50,144	1,000,000	500,000
Rehabilitation	300,315	203	-	-
Agencies	33,394	-	-	-
Internal Cost Allocation	327,201	171,740	176,034	180,153
<b>Net Operating Expenditures</b>	<b>\$ 14,361,145</b>	<b>\$ 16,059,822</b>	<b>\$ 19,415,266</b>	<b>\$ 18,456,758</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 18,843	\$ -	\$ -	\$ -
General Fund - Functional Revenue	-	-	-	-
Special Revenue - HUD Rental Assist	10,809,824	10,557,469	11,064,937	10,747,185
Special Revenue - Solano County (1)	2,258,789	2,331,690	2,529,791	2,378,100
Special Revenue - Redevel LIHF	283,940	110,674	-	-
Special Revenue - CDBG	437,901	388,240	845,343	576,606
Special Revenue - HUD	22,099	-	-	-
Special Revenue - HCD	837	50,144	1,000,000	500,000
Special Revenue - HOME	194,503	111	-	-
Combined Housing Setaside	187,211	-	-	-
Successor Housing Agency	-	68,441	446,086	4,192,839
Prior Year Carryovers/Repayments	147,198	2,553,053	3,529,109	62,028
<b>Total Sources of Funding</b>	<b>\$ 14,361,145</b>	<b>\$ 16,059,822</b>	<b>\$ 19,415,266</b>	<b>\$ 18,456,758</b>
<b>Functional Distribution:</b>				
Code Compliance (General Fund)	18,843	\$ -	\$ -	\$ -
CDBG Programs	437,901	388,240	848,060	576,688
Housing Assistance Programs	11,570,433	10,523,654	11,123,534	10,775,732
HOME Investment Partnership	537,648	111	-	-
Neighborhood Stabilization Program (NSP)	969,110	-	-	-
NSP County/other cities (2)	58,448	-	-	-
Housing Counseling	21,444	-	-	-
Housing Loan Programs	353,323	50,347	1,000,000	500,000
County Housing Assistance Program (1)	2,341,576	2,306,937	2,524,141	2,394,287
Successor Housing Agency	(1,947,579)	2,790,533	3,919,531	4,210,052
<b>Total Distribution</b>	<b>\$ 14,361,147</b>	<b>\$ 16,059,822</b>	<b>\$ 19,415,266</b>	<b>\$ 18,456,75,</b>

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program.

(2) Solano County, Dixon, Benicia, Suisun City and Rio Vista by joint agreement will contract with City of Vacaville to administer the grant on their behalf.



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**City of Vacaville  
FY 2015-2016 Budget**

**SUCCESSOR AGENCY**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 343,397	\$ 347,188	\$ 372,145	\$ 332,088
Overtime	440	105	-	-
Services and Supplies	104,212	24,903	546,417	405,808
Indirect Costs	29,943,859	7,394,580	10,560,167	13,787,716
One-time Costs	-	-	-	-
Technology Costs	3,000	447	4,447	4,807
<b>Total Operating Expenditures</b>	<b>\$ 30,394,908</b>	<b>\$ 7,767,223</b>	<b>\$ 11,483,176</b>	<b>\$ 14,530,419</b>
Internal Cost Allocation	70,000	88,891	91,113	93,245
<b>Net Operating Expenditures</b>	<b>\$ 30,464,908</b>	<b>\$ 7,856,114</b>	<b>\$ 11,574,289</b>	<b>\$ 14,623,664</b>
<b>Source of Funding:</b>				
Property Tax	\$ 12,194,671	\$ 12,813,307	\$ 11,131,838	\$ 14,130,953
Administration	510,172	492,109	442,451	492,711
Other Funds	266,922	575,264	-	-
Reserve Funds	17,493,143	(6,024,566)	-	-
<b>Total Sources of Funding</b>	<b>\$ 30,464,908</b>	<b>\$ 7,856,114</b>	<b>\$ 11,574,289</b>	<b>\$ 14,623,664</b>
<b>Functional Distribution:</b>				
Successor Agency Obligations	\$ 30,049,339	\$ 7,396,233	\$ 11,127,330	\$ 14,130,953
Successor Agency Administration	415,569	459,881	446,959	492,711
<b>Total Distribution</b>	<b>\$ 30,464,908</b>	<b>\$ 7,856,114</b>	<b>\$ 11,574,289</b>	<b>\$ 14,623,664</b>



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## COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department provides coordinated planning and building permitting services for development within the City, develops long range plans to direct the future land use of the City, and conducts various special projects. The department staffs and provides support to the Planning Commission and leads various other community meetings. The department has five divisions.

Administration Division: The Administration Division provides oversight and management for the Community Development Department. The Administration Division is staffed by a Community Development Director and 0.25 FTE Administrative Assistant. The City Manager position is funded 0.15 FTE in this program (1.40 FTE total).

Building Division: The Building Division inspects building construction, remodels, and additions for compliance with fire/life safety, energy efficiency, mechanical, electrical, plumbing, and accessibility state adopted standards. The division conducts plan reviews, issues building permits, and calculates permit and development impact fees. The division provides information on state standards and responds to questions from contractors and the general public at the counter, on the phone, and by electronic means. The Building Division is staffed by the Chief Building Official, two Building Inspectors, a Building Plans Examiner/Inspector, and 2.05 FTE support staff (6.05 FTE total).

Current Planning Division: The Current Planning Division ensures that development projects meet adopted land use plans and zoning requirements. The division handles requests for zone changes, subdivisions, commercial, industrial, and multi-family projects. The division also processes minor permits for projects such as home occupations and home day cares. The division staff researches and responds to numerous zoning related inquiries each day. The Current Planning Division is staffed by a City Planner, an Assistant Planner, a Planning Technician, and 0.35 FTE support staff (3.35 FTE total).

Advanced Planning Division: The Advanced Planning Division staff focus on the department's major workplan projects identified in the City Council's Strategic Plan, all major environmental review, development agreement negotiation, long-range planning and special projects. The professional planners are responsible for the General Plan Update and implementation measures. Implementation measures include assisting with Infrastructure and Facility Plans, fee studies, the Municipal Services Review and Comprehensive Annexation Plan, amending the Sphere of Influence, amending the Zoning Map, and Amending the Development Code. The Division updates and maintains the housing element. The Division reviews plans by outside agencies and ensures that projects are consistent with City policy. Examples include the Regional Housing Needs Allocation process, the Greenbelt Authorities, Nut Tree Airport Master Planning, Local Agency

Formation Commission, Solano Airport Land Use Commission and Solano County. The Division provides the project and environmental review management for major development projects including Lower Lagoon Valley, Vanden Meadows, Potter's Place/Ashton, and North Village. The Division also assists in strategies to improve downtown. The Advanced Planning Division is staffed by a City Planner, a Senior Planner, an Associate Planner, and one 0.1 FTE support staff. The Division also will be hiring a limited term Senior Planner and Planning Technician to assist in the General Plan implementation (5.1 FTE total).

*Planning Commission:* The department provides all staffing and support for the Planning Commission. The seven member commission is appointed by the City Council and meets once monthly to review and make decisions on land use applications and make recommendations to the City Council. The Administrative Assistant is budgeted 0.25 FTE in this division.

**Staffing:**

Full time staffing is proposed at 16 positions including the limited term Senior Planner and Planning Technician positions to be added to assist with General Plan implementation. The department anticipates contracting with a building inspection firm to provide on call building inspection and plan review services as needed to augment existing staff. The department budget also funds 15 percent of the City Manager position (16.15 FTE total for the department).

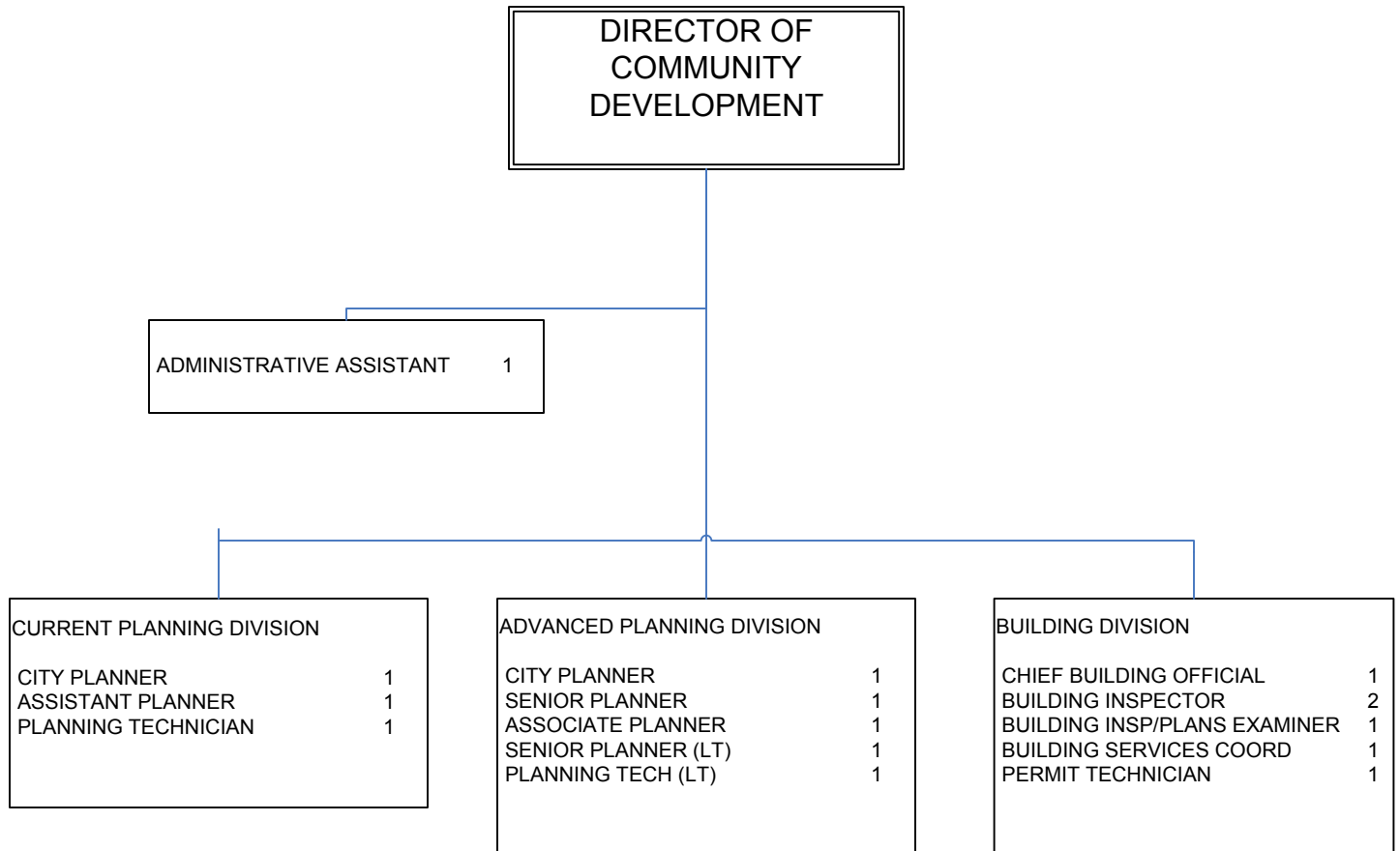
***BUDGET HIGHLIGHTS***

The greatest source of funding for the Department is permit fee and program generated revenues. These fund about 85 percent of department operations. Actual revenue generated will depend on project submittals during the year. About 7.5 percent of the department is funded through general fund revenues (\$250,000).

The budget includes hiring limited term Senior Planner and Planning Technician positions to assist in the General Plan implementation.

The budget also include contracting with a third party building inspection firm to provide a building plans examiner/building inspector services to augment existing staff.

# COMMUNITY DEVELOPMENT DEPARTMENT



TOTAL FULLTIME POSITIONS 16





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City of Vacaville  
 FY 2015-2016 Budget

COMMUNITY DEVELOPMENT DEPARTMENT

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,762,606	\$ 1,947,663	\$ 2,290,062	\$ 2,702,750
Overtime	785	17,040	9,302	9,302
Services and Supplies	151,424	220,605	183,071	555,722
Indirect Costs	86,290	137,526	137,723	108,386
One-time Costs	-	25,993	-	-
Technology Costs	48,877	49,281	53,367	53,367
<b>Total Operating Expenditures</b>	<b>2,049,982</b>	<b>2,398,108</b>	<b>2,673,525</b>	<b>3,429,527</b>
Internal Cost Allocation	481,879	198,468	203,430	208,190
<b>Net Operating Expenditures</b>	<b>\$ 2,531,861</b>	<b>\$ 2,596,576</b>	<b>\$ 2,876,955</b>	<b>\$ 3,637,717</b>
<b>Source of Funding:</b>				
Building Related Fund Revenue	\$ 2,117,137	\$ 1,886,308	\$ 1,863,900	\$ 2,905,800
Special Project Revenue	254,027	27,950	50,000	98,000
General Plan Update Staffing	82,163	81,662	269,393	247,080
Transfer In - General Fund	1,209,885	1,006,713	500,000	250,000
Bldg- Related Fund Bal.	(1,131,351)	(447,511)	193,662	136,837
<b>Total Sources of Funding</b>	<b>\$ 2,531,861</b>	<b>\$ 2,555,122</b>	<b>\$ 2,876,955</b>	<b>\$ 3,637,717</b>
<b>Functional Distribution:</b>				
Administration	\$ 837,379	\$ 363,497	\$ 381,089	\$ 490,763
Current Planning Division	401,621	545,745	532,552	613,229
Building Division	880,977	1,107,974	1,201,898	1,417,133
Advanced Planning	383,590	499,185	710,429	1,064,302
Planning Commission	28,294	38,721	50,986	52,290
<b>Total Distribution</b>	<b>\$ 2,531,861</b>	<b>\$ 2,555,122</b>	<b>\$ 2,876,955</b>	<b>\$ 3,637,717</b>



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## VACAVILLE POLICE DEPARTMENT

In fiscal year 2014/2015, the Vacaville Police Department experienced several positive changes that were designed to position the organization for the future. Existing budgeted vacant police officer positions were filled. This, along with several promotions within the management staff, have allowed for a more effective service delivery system for our community.

### **STRATEGIC FOCUS**

The Vacaville Police Department's Strategic Focus for Fiscal Year 2015/2016:

1. Reduce "Part I" crimes (Homicide, Robbery, Aggravated Assault, Rape, Burglary, Auto Theft, Larceny and Arson), and enhance "Quality of Life" by focusing on community problems which impact our daily lives.
2. Minimize the local influence of gangs, parolees, repeat offenders, and juvenile crime in order to safeguard our citizens.
3. Maximize excellent customer service and efficiency through the optimum deployment of staff resources and existing technology.
4. Maintain organizational high standards and our strong, proactive crime-fighting reputation.

The Vacaville Police Department's key public safety goal in the City's 2015-2017 Strategic Plan as adopted by the City Council is "**CRIME SUPPRESSION, PREVENTION & COMMUNITY ENGAGEMENT.**" Community safety has been protected utilizing existing staff within Patrol and other specialized enforcement units. Prison Realignment and Proposition 47 threaten these efforts. The Department's recent increased use of social media (Facebook, Twitter, Nixle) allows staff to engage and partner with community members to help prevent and solve crime, as well as build trusting relationships between the Police Department and the public. Future plans are underway to collaborate with the business community and citizen stakeholder groups to focus on reducing the negative impact of quality of life issues created by increased crime.

### **CRIME TRENDS**

Vacaville experienced a 23.5% increase in overall Part 1 Crimes in 2014 as compared with 2013. Our clearance, or solvability rate, decreased slightly from 566 crimes cleared in 2013 to 559 cleared in 2014, representing a 1.3% decrease. The Vacaville Police Department cleared 66% of all violent crimes, which is near our goal of 70%. Our property crime clearance rate of 15% was below our goal of 25%. This is partially attributed to an overall reduction in investigative staff along with a sustained increase in property crimes since AB 109 (Parole Realignment) went into effect in 2012.

In 2014, Vacaville’s Crime Index was 3,024 (crimes per 100,000) an increase of 24% over 2013. While alarming, this is still considered low compared to other cities our size in our region and throughout the State of California. Violent crime increased by 31.8% in 2014, mostly due to a periodic increase in aggravated assaults and robberies. Property crimes rose by 22.7%. Potential factors contributing to these recent increases include the passage of Prop 47, the slow recovery from the recession, and the State’s realignment of our prison system.

*Vacaville Crime Statistics (Actual Crimes)*

<b>Crime</b>	<b>2014</b>	<b>2013</b>	<b>% Change Year to Year</b>
Homicide	2	1	100%
Rape	18	14	28.6%
Robbery	76	66	15.2%
Aggravated Assault	169	120	40.8%
Burglary	210	267	16.1%
Larceny	2023	1598	26.6%
Motor Vehicle	254	231	10.0%
Arson	6	17	-64.7%

Traffic accidents have decreased by 7.4%, with 722 collisions occurring in 2013 and 672 occurring in 2014. Traffic enforcement and education is essential to improve traffic safety, especially due to emerging trends such as texting while driving.

Calls coming into the Communications Center, including 9-1-1 calls, decreased slightly from 137,589 in 2013 to 135,837 in 2014. However, calls for service increased by 5.2% from 37,191 in 2013 to 39,111 in 2014. Our average response time to “Priority 1” calls remained the same in 2014 as 2013; 7 minutes 10 seconds. It is still above our goal of 6 minutes. Our average response time to Priority 2 calls increased from 15:54 to 16:30 which is above our goal of 15:00. This is partially due to the increasing number of dispatched calls, staffing shortage, and continued growth and traffic congestion.

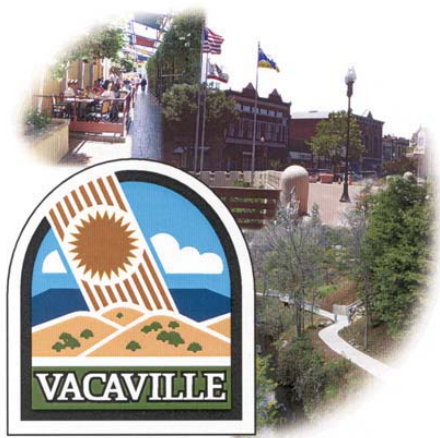
**SUMMARY**

Although the local economy is improving, the lingering effect of the recession has impacted the department’s effectiveness to limit and control crime, partially due to delayed hiring and staff reductions in specialized investigative units. All of these factors have a potential impact on crime, particularly property crime. The State’s approach to Parole Realignment (AB 109) has long-lasting implications that create real challenges for our local community. Additionally, Proposition 47 reduced the classification of most “non-serious and non-violent property and drug crimes” from a felony to a misdemeanor. We have already seen an impact on property crimes in 2015.

# POLICE DEPARTMENT



**TOTAL FULLTIME POSITIONS 152**



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City of Vacaville  
 FY 2015-2016 Budget

POLICE DEPARTMENT

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 21,909,203	\$ 23,303,388	\$ 25,117,166	\$ 26,968,538
Overtime plus Offset	1,136,108	1,400,724	555,409	819,294
Services and Supplies	1,249,399	1,373,856	1,151,078	919,819
Indirect Costs	1,176,342	1,160,803	1,286,053	1,340,967
One-time Costs	-	-	-	-
Technology Costs	521,374	524,944	549,239	596,138
<b>Total Operating Expenditures</b>	<b>25,992,426</b>	<b>27,763,715</b>	<b>28,658,945</b>	<b>30,644,756</b>
<b>Net Operating Expenditures</b>	<b>\$ 25,992,426</b>	<b>\$ 27,763,715</b>	<b>\$ 28,658,945</b>	<b>\$ 30,644,756</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 24,118,159	\$ 25,936,179	\$ 26,718,106	\$ 28,485,422
Gen Fund - Public Safety Sales Tax	345,321	354,500	362,803	372,447
Gen Fund - School District Reimburs.	89,517	89,516	89,516	89,516
Gen Fund - Other Reimbursements	6,159	9,615	7,500	7,500
Gen Fund - Alarm Fees & Charges	173,237	179,795	151,172	151,172
Gen Fund - Other Functional Revenue	165,779	193,852	224,360	306,719
Special Revenue - CFDs	880,357	939,746	903,305	1,029,796
Special Revenue - Traffic Safety Fines	213,898	60,513	202,184	202,184
<b>Total Sources of Funding</b>	<b>\$ 25,992,426</b>	<b>\$ 27,763,715</b>	<b>\$ 28,658,945</b>	<b>\$ 30,644,756</b>
<b>Functional Distribution:</b>				
Administration	\$ 3,219,868	\$ 3,537,934	\$ 3,878,698	\$ 3,948,856
Field Services Division	12,414,146	13,990,508	14,214,086	17,191,754
Field Support Division	3,442,184	2,817,267	2,851,899	2,919,975
Investigative Services Division	6,886,228	7,418,006	7,714,263	6,584,172
<b>Total Distribution</b>	<b>\$ 25,962,426</b>	<b>\$ 27,763,715</b>	<b>\$ 28,658,946</b>	<b>\$ 30,644,756</b>





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## FIRE DEPARTMENT

The Vacaville Fire Department (V.F.D.) provides fire prevention and code compliance, fire suppression, and emergency medical services (E.M.S.), including advanced and basic life support (A.L.S. and B.L.S.) transport service, for the City and surrounding areas. The Department also provides rescue, hazardous materials response, non-fire emergency response services, fire code enforcement, fire and life safety public education, construction plan review, construction inspection, and fire investigation services.

### ***PERFORMANCE MEASURES***

**Emergency Response Time:** In September of 2003, the City Council adopted a Fire Department emergency response performance measurement of arriving at emergency calls within 7 minutes of a call being answered by Dispatch, 90% of the time. This “Response Time” includes the time it takes for a dispatcher to process the call, emergency crews to be alerted and turnout, and travel time from the station to the scene of emergency.

#### **Percentage of first unit arrival time within 7 minutes**

Goal	90%
2014	85.5%
2013	85.4%
2012	80.2%
2011	80.3%
2010	80.4%

**Incident reporting mandate:** The department’s current performance measure states: “100% of all mandated fire and emergency medical service incidents will meet national, state and local reporting compliance.” In 2014, this requirement was met through software program improvements, data management and properly completed field reports submitted by chief officers, fire captains, firefighters, and firefighter/paramedics.

**Inspections:** The Department’s current fire and life safety inspection performance measure states: “100% of all priority occupancies will be inspected annually and 25% of all other commercial occupancies will be inspected annually.” These inspections

include those done by our prevention staff as well as over 350 assigned to suppression and EMS crews. Due to limited staffing, the department was again unable to meet its goals. Statistics are presented on a calendar year basis.

**Priority Level occupancies**

	<b>High</b>	<b>Non</b>
<b>Goal</b>	100%	25%
<b>2014</b>	91%	23%
<b>2013</b>	93%	22%
<b>2012</b>	96%	17%
<b>2011</b>	81%	0%
<b>2010</b>	98%	8%

**Code Enforcement:** The Department’s code enforcement program inspects various complaints from City of Vacaville residents and businesses. Below are the numbers of inspections, by type, that were completed in 2014.

In 2014, the department began responding to planning/zoning complaints in addition to water violations.

**Code Enforcement Inspections**

<b>Case Type</b>	<b>2014</b>	<b>2013</b>	<b>% Change</b>
Weed Abatement	786	814	-3%
Graffiti	1127	561	101%
Other	29	51	-43%
Vacant Buildings	22	38	-42%
Property Cases	561	439	28%
Homeless Encampments	32	14	129%
Chickens	16	19	-16%
Water Violations	97	-	-
Obstruction in the right of way	239	-	-
Planning/Zoning	24	-	-

**Training:** The department's current performance measure states: "3,300 hours of emergency medical services training (50 hours per employee) and 6,600 hours of fire suppression and prevention training (100 hours per employee) will be completed annually." In 2014, the average number of hours completed per employee was 170.4 hours of fire suppression and 38.7 hours of E.M.S. training. These numbers currently exceed our performance measure goals and follow mandatory training requirements. In California, there are over 30 mandated training topics such as E.M.S., structural and wildland firefighting, hazardous materials, driver training, elder/child abuse, respiratory protection, workplace laws and safety training. Our training division organizes and provides this training quarterly to all fire employees to complete.

Quarterly training was also provided to the three specialized teams of the department in 2014. The technical rescue team has 10 members and trained 356 hours. The water rescue team has 8 members and trained 245 hours. The hazardous materials team has 5 members and trained 680 hours.

In 2014, two promotional exams were conducted for Battalion Chief / Fire Captain and Engineer. Training assisted HR with candidate testing components of the exam.

The training division also hosted a total of 12 classes for firefighters statewide with slightly over 190 students in attendance.

The training division also manages the California Firefighter Joint Apprenticeship Committee (CFFJAC) program for the department. Currently, there are 24 members apprenticed as firefighter medic, firefighter/paramedic, engineer and fire officer. We currently receive \$2.95 per training hour submitted for each apprentice from CFFJAC headquarters in Sacramento.

## **BUDGET HIGHLIGHTS**

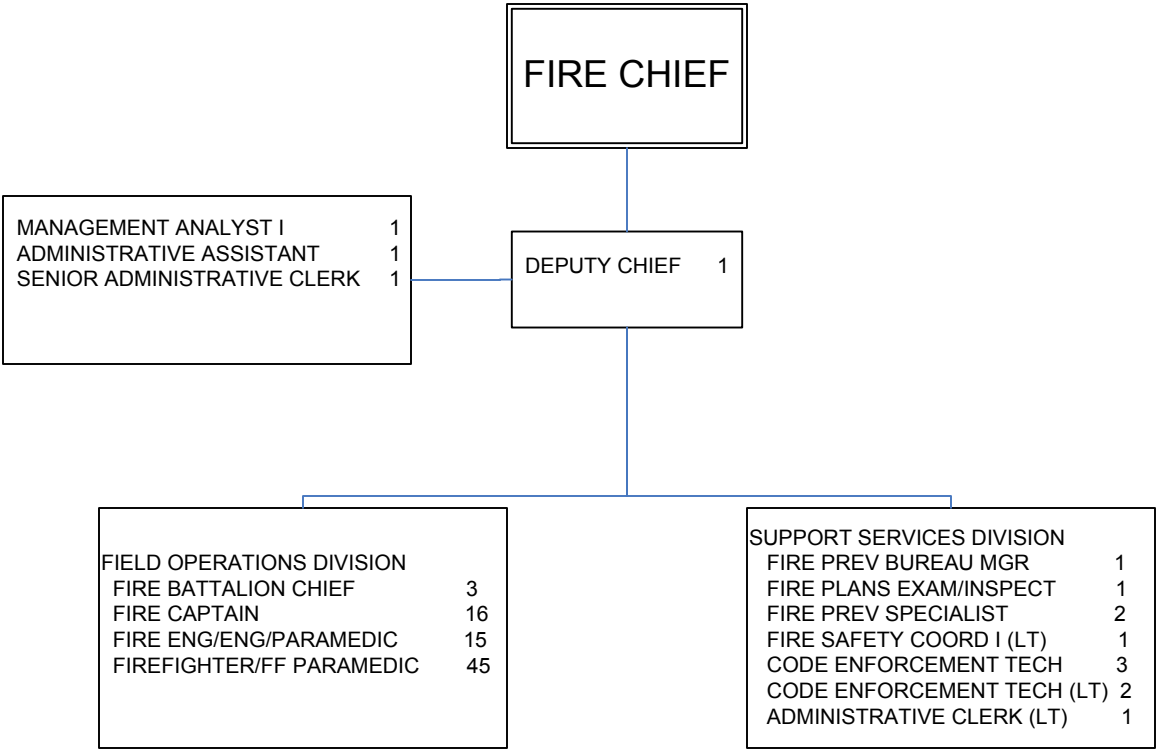
Emergency call volume increased in 2014 to 8,893 total fire and EMS incidents. In 2013 the total emergency call volume was 8,570. This is a 4% increase in overall calls for service. Medic 73 continues to be unstaffed almost daily. The crew of Engine 73 is frequently assigned to cross-staff that unit when no other ambulances are available within the city. In 2014, crews from Station 73 had 49 more unit responses than it did in 2013. The department has a mutual aid agreement with Medic Ambulance Service. In 2014 Medic Ambulance covered our city 234 times, they responded to 72 medicals in our city, and transported 42 patients.

Ongoing expenses related to Fire Department business continue to increase at rates higher than the standard CPI. For example, medications Paramedics administer for

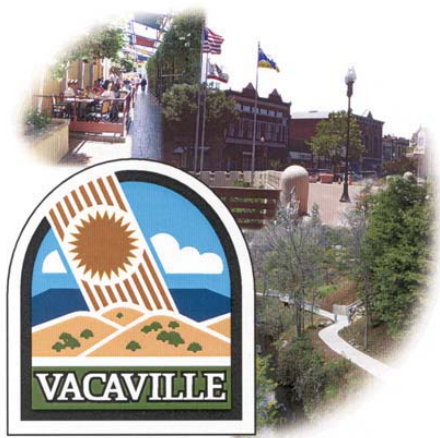
advanced life support patient care, emergency medical service supplies and Nomex to make firefighters' protective clothing have all incurred major price increases within their industries in excess of the standardized CPI, while the services and supplies budgets have remained virtually static.

The department is in the process of filling nine full time vacancies, due to the upcoming opening of Station 75. Six firefighter paramedics and three fire captains are currently in the hiring process and should be fully hired by the middle of June. The department will be conducting a fire academy.

# FIRE DEPARTMENT



TOTAL FULLTIME POSITIONS 95



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**City of Vacaville  
FY 2015-2016 Budget**

**FIRE DEPARTMENT**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 14,915,119	\$ 15,845,007	\$ 17,151,606	\$ 19,466,612
Overtime plus Offset*	1,233,011	1,037,761	477,590	739,530
Services and Supplies	408,992	607,466	585,438	639,309
Indirect Costs	942,266	887,511	974,144	817,540
One-time Costs	5,800	3,035	-	-
Technology Costs	106,255	111,417	120,076	132,208
<b>Total Operating Expenditures</b>	<b>17,611,443</b>	<b>18,492,197</b>	<b>19,308,854</b>	<b>21,795,199</b>
Internal Cost Allocation	-	-	-	-
<b>Net Operating Expenditures</b>	<b>\$ 17,611,443</b>	<b>\$ 18,492,197</b>	<b>\$ 19,308,854</b>	<b>\$ 21,795,199</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 9,569,031	\$ 11,554,475	\$ 12,216,040	\$ 14,277,069
General Fund - Functional Revenue	297,200	314,865	346,662	378,925
Special Revenue - CFDs	880,357	939,746	903,305	1,029,796
EMS Revenue (taxes and chgs for svc)	6,864,858	5,683,112	5,842,848	6,109,409
<b>Total Sources of Funding</b>	<b>\$ 17,611,445</b>	<b>\$ 18,492,197</b>	<b>\$ 19,308,854</b>	<b>\$ 21,795,199</b>
<b>Functional Distribution:</b>				
Administration	\$ 502,785	\$ 558,449	\$ 598,152	\$ 596,171
Dispatch (20% of total dispatch)	429,347	473,811	465,408	504,054
Fire Prevention/Public Ed/Code	547,931	645,395	817,720	1,105,233
Fire Operations	9,097,029	9,432,533	8,626,769	8,291,643
Training	249,453	204,483	231,898	263,920
Emergency Medical Services	6,784,899	7,177,526	8,568,907	11,034,178
<b>Total Distribution</b>	<b>\$ 17,611,445</b>	<b>\$ 18,492,197</b>	<b>\$ 19,308,854</b>	<b>\$ 21,795,199</b>

\*Offset is in actual, not adopted or projected budgets.





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## COMMUNITY SERVICES DEPARTMENT

The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, and operates the City's community centers, performing arts theatre, senior center, and other community facilities.

For budget purposes, the activities of the Community Services Department are grouped into three categories with different goals for cost recovery. The highest cost recovery comes from **Programs**, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover their direct costs (e.g. staffing, supplies, and utilities), and to contribute toward the departmental and citywide overhead costs.

Next comes the **Facilities** category (buildings used for events, programs, trainings, meetings and private rentals, including the Vacaville Performing Arts Theater, Ulatis Community Center, Three Oaks Community Center, McBride Center and Georgie Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues.

The third category, **Social Services**, includes programs and activities for seniors, income eligible and at-risk youth, and receives a majority of its funding from General Fund discretionary revenues.

### **BUDGET HIGHLIGHTS**

In FY 15/16, the Community Services Department plans to continue creating new programs that will generate additional General Fund revenue while fostering human development, increasing cultural unity, and increasing health and wellness in Vacaville.

We are dedicated to enhancing and promoting quality of life to the Vacaville community one special event at a time. In addition to the widely popular CreekWalk Concert Series, we will be hosting Funk Fest 2 featuring War, a Northern California favorite. New this year will be an event for dog lovers, Who Let the Dogs Out Festival.

Water safety is always at the center of the Aquatic program. This year we will partner with local safety departments, groups and agencies to hold events like Safety Day, increasing water safety education and awareness for participants in public swim. We will also participate in the World's Largest Swim Lesson. Additionally, we will be partnering with Travis Air Force Base to provide new programs such as Stand Up Paddleboarding and SCUBA.

The McBride Senior Center will increase participation through programs that attract the baby boomer population and address the needs of a growing aging population.

Partnering with Travis Air Force Base will provide opportunities for Vacaville seniors to participate in expanded day trips and program offerings.

Our popular Early Childhood Enrichment program provides a well-rounded preschool experience and fosters a child's natural curiosity for learning, leaving them prepared and eager for their next educational step. Children's Corner Preschool will expand to 2 new locations, Cambridge and Meadowlands.

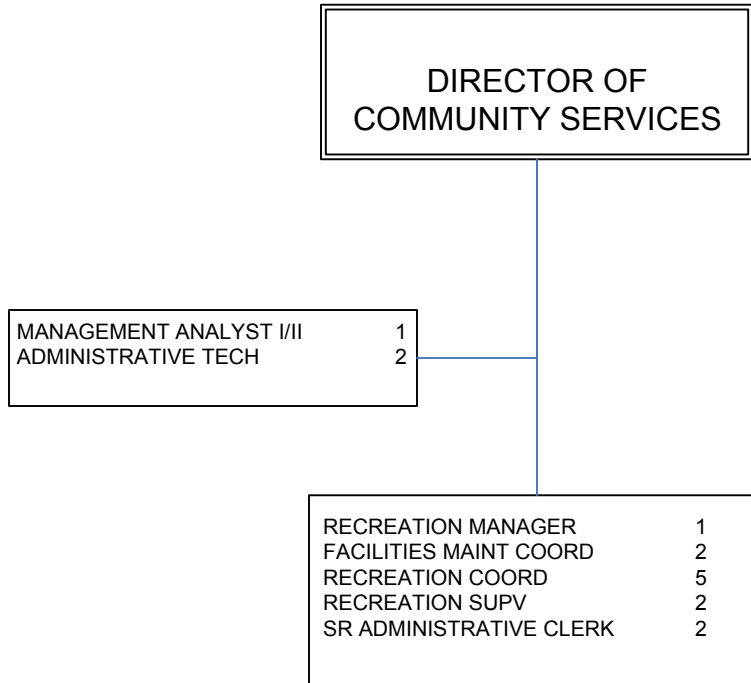
Gymnastics classes are progressive and help to develop physical fitness and self confidence. Gymnastics helps children learn that they can count on themselves to succeed. Our programs are achievement oriented. This year, we will be expanding the Boys and Girls Competitive Team program as well as adding skill specific clinics and workshops.

The Thank Goodness It's Fun program will continue to serve the youth and families of Vacaville by maintaining a high standard of customer satisfaction through dedicated and caring staff. Our number one goal is safety and we are committed to offering affordable camps and programming for before and after school.

Teens will be an area of growth in the upcoming year. Day trips, excursions and community service projects will enhance the program. Partnering with the Travis Air Force Base teen program will provide opportunities for collaboration, new programs options, and increased teen participation.

With the help of increased officer involvement the Police Activities League (PAL) will provide positive opportunities for vulnerable youth with a full schedule of enrichment programs focusing on teamwork and leadership through sports and other activities.

# COMMUNITY SERVICES DEPARTMENT



TOTAL FULLTIME POSITIONS 16

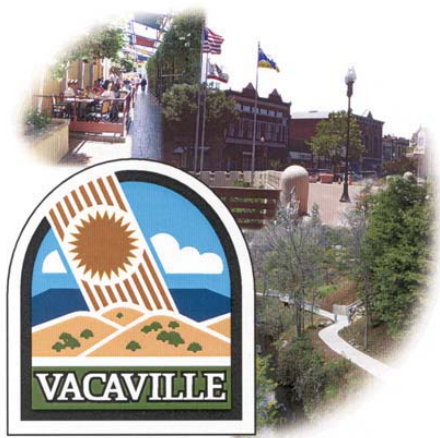


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**City of Vacaville  
FY 2015-2016 Budget**

**COMMUNITY SERVICES DEPARTMENT**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 3,312,483	\$ 3,447,660	\$ 3,742,668	\$ 3,966,781
Overtime	4,432	818	1,323	705
Services and Supplies	1,579,110	1,717,645	1,771,875	1,940,143
Indirect Costs	461,266	460,586	549,270	518,047
One-time Costs	-	-	-	-
Technology Costs	118,811	119,987	106,735	141,823
Total Operating Expenditures	5,476,102	5,746,696	6,171,871	6,567,499
Internal Cost Allocation				
<b>Net Operating Expenditures</b>	<b>\$ 5,476,102</b>	<b>\$ 5,746,696</b>	<b>\$ 6,171,871</b>	<b>\$ 6,567,499</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,581,739	\$ 1,839,216	\$ 2,029,197	\$ 2,182,400
VUSD ASES Grant Funding	\$ 304,783	\$ 321,485	\$ 315,196	\$ 315,196
General Fund - Functional Revenue	3,589,580	3,585,995	3,827,478	4,069,903
<b>Total Sources of Funding</b>	<b>\$ 5,476,102</b>	<b>\$ 5,746,696</b>	<b>\$ 6,171,871</b>	<b>\$ 6,567,499</b>
<b>Functional Distribution:</b>				
Community Services Administration	\$ 1,235,450	\$ 1,370,153	\$ 1,417,885	\$ 1,541,879
Programs:				
Adult Sports	225,948	214,806	249,316	239,966
Cultural Arts	65,633	96,542	78,948	89,708
Aquatics	238,086	265,574	291,274	318,517
Concessions	76,755	56,590	68,586	65,780
Tournaments	232	167	-	-
Gymnastics	356,920	320,812	343,018	399,077
Youth Sports	232,852	266,213	270,649	329,280
Nature & Environ Educ	-	-	-	-
Preschool	211,625	221,143	283,461	307,270
TGIFun	549,199	559,741	641,908	660,766
Special Events & Creekwalk	112,431	142,245	178,080	187,193
Special Interest	58,820	56,870	48,988	57,119
Facilities and Teens:				
Three Oaks Community Ctr	193,712	200,623	196,089	203,146
Ulatis Community Ctr	202,548	190,165	230,779	209,289
Performing Arts Theater	589,651	616,847	625,625	662,003
Sports Center	100,208	111,516	106,083	111,700
Teens	44,119	36,635	69,440	59,216
Graham Aquatic Center	202,846	215,095	255,987	258,787
Social Services:				
Senior Programs	164,825	175,255	164,334	211,719
Senior Center	186,927	174,227	207,858	209,666
Police Activities League	122,533	133,992	128,366	130,221
VUSD ASES Grant Program	304,783	321,485	315,196	315,196
<b>Total Distribution</b>	<b>\$ 5,171,319</b>	<b>\$ 5,746,696</b>	<b>\$ 6,171,871</b>	<b>\$ 6,567,499</b>



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## **PUBLIC WORKS DEPARTMENT**

The Department of Public Works is continuing to do its best to ensure that Vacaville is a community known as a "great place to live." The Department of Public Works provides a wide range of services, all of which directly affect the quality of life that Vacaville residents enjoy. To reinforce the City's effort to provide a good place for residents to live and businesses to grow, the Department strives to maintain and improve the City's infrastructure, while serving the on-going needs of its internal and external customers.

The Department includes four Divisions: Administration, Engineering Services, Traffic Engineering, and Maintenance. These Divisions develop and maintain the infrastructure of the City, including parks, streets, water transmission and distribution systems, sewer and storm drainage collection systems, buildings and facilities, transit, traffic signals and signs.

The Engineering Services Division provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, inspects public right-of-way construction for private developments, provides land development services with review and approval of subdivision maps, improvement plans, and preparation of benefit/assessment districts, is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, FEMA floodplain management, and filing of construction plans for projects within the public right-of-way.

The Traffic Engineering Division is responsible for all traffic operations including traffic signalization, directional signing and roadway striping; coordinates with local schools and the Vacaville Police Department to address vehicular and pedestrian traffic around school zones; provides transportation planning services including traffic forecast modeling, circulation planning, and supports Community Development with long range land use planning as it relates to traffic impacts.

### ***PERFORMANCE MEASURES***

The Public Works Maintenance Division is responsible for the maintenance of all City-owned infrastructure and facilities including the water distribution and sewer collection systems, streets and sidewalks, street lighting and traffic signals, parks, setback and median landscaping, City office buildings, Police and Fire stations and community centers; maintains all rolling fleet and mechanical equipment; operates the City Coach transit system; and maintains and operates Central Stores. In addition to these direct responsibilities, the Public Works Maintenance Division also manages and coordinates the solid waste franchise agreement and the recycling and ADA programs. Ongoing staff reductions and budget cuts through General Fund and Gas Tax allocation have eroded the Division's ability to meet all of its performance measure goals. However, the Division continues to be very creative in its efforts to provide as high a level of performance as possible.



Performance measures in the area of Park Maintenance were adopted in 1998. Current performance levels (calendar year 2014) for tasks associated with the Mode 2 standard of Park Maintenance are shown below:

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
Percentage of parks maintained at a "Mode 2" level of service		
Mow weekly during growing season	95%	93%
Aerate turf at twice-yearly rate	95%	44%
Fertilize turf at twice-yearly rate	95%	27%
Prune tree and shrubs at Mode 2 level	95%	44%
Vandalism/Safety repairs within two working days	95%	94%

Performance measures and goals for the Street Maintenance related functions were adopted in 1999. Results for calendar year 2014 are shown below.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
Percentage of roadways maintained to rideability index of "good" to "excellent"	95%	68%
Percentage of potholes repaired within five working days of report	100%	99%
Miles of streets prepared for resurfacing	25-30 miles	35 miles
Residential streets slurry sealed on a five year cycle	34.5 % or miles	32.4%
Miles of arterials/collectors overlaid annually (2-3 miles)	1.2	100%
Percentage of missing street sign replaced within five working days of report	100%	97%
Percentage of hazard complaint calls responded to with corrective action within 24 hours of report	100%	100%
Percentage of streetlight outages repaired within five working days of report (City-owned lights only)	100%	N/A
Public R.O.W weed abatement requests completed within two weeks of report	100%	100%
Percentage of school crosswalks inspected and repainted annually (as needed)	100%	100%
Percentage of requests for sidewalk repair responded to with temporary repair within ten working days of report	100%	94%
Amount of sidewalk repair performed annually (in square feet)	38,000	4,410
Amount of curb and gutter repaired annually (in linear feet)	3,000	378
Percentage of major creek channel flows checked annually and cleared of major obstructions 24.01 miles	100%	100%
Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles	100%	100%

## ***BUDGET HIGHLIGHTS***

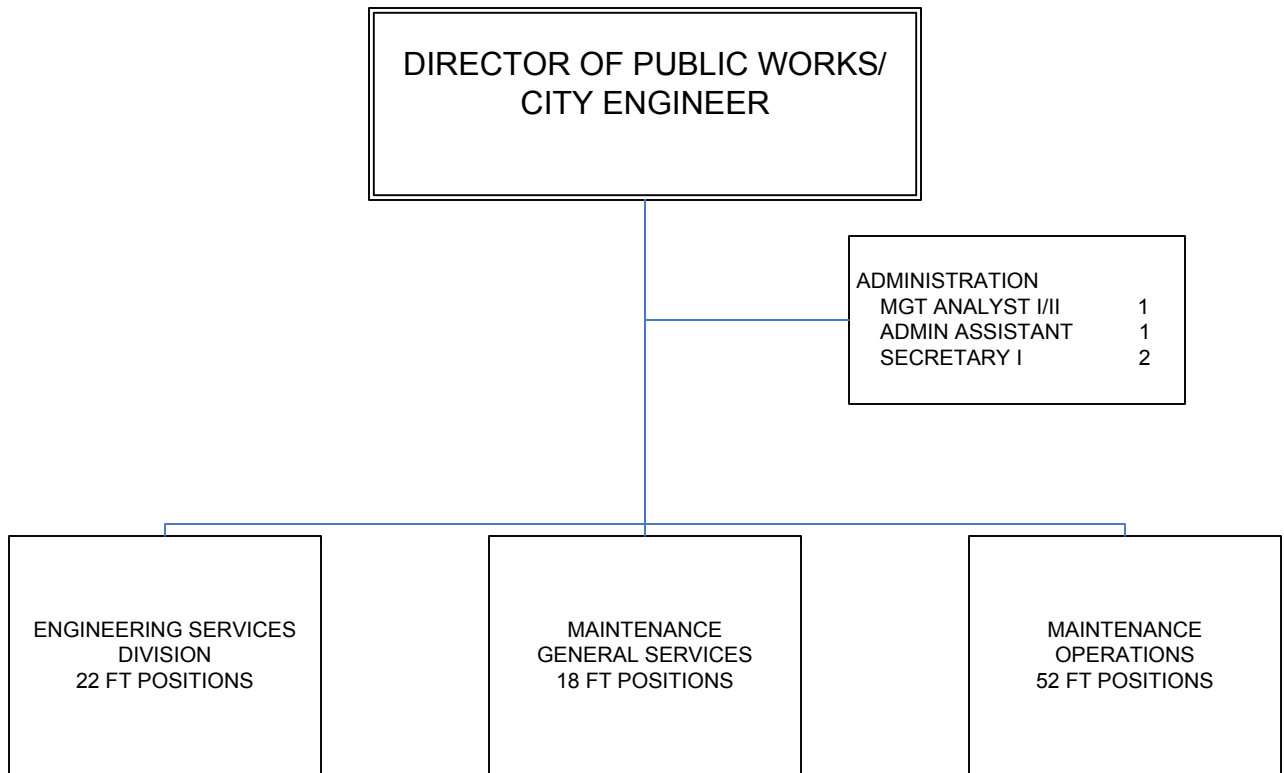
The Department of Public Works has implemented and experienced many changes and reductions in the past seven years that will remain in place for the coming year. The Department has experienced a loss of 26.5 positions in its full-time workforce compared to FY 07/08. The Department is planning to fill a few funded maintenance positions this upcoming year, and to explore organizational opportunities presented with the retirement of several staff.

Gas Tax revenue projections from the state indicate that our revenue for this fiscal year may be lower than in the most recent past by approximately \$600,000. The Department has historically relied on this funding to help perform the annual street resurfacing and slurry seal. All of these impacts to this much needed revenue source have combined to cause noticeable degradation of our streets, which is quantified by the resulting drop in our Pavement Condition Index (PCI) reported annually by MTC. The cost to maintain roads with a higher PCI is less expensive than reconstruction of roads in poor condition. This significant funding gap continues to present a hurdle that the Department is attempting to meet.

The FY 15/16 budget will include continued payments for the lease purchase of a loader and asphalt grinder for utility and street repairs. Funds will come primarily from Utilities/General Fund and Gas Tax revenues. The Department will continue to monitor and evaluate specific performance measures for Streets and Parks Maintenance and to make adjustments based upon available funding, resources, and Council priorities. Legislation and funding packages for transportation and stormwater funding are being carefully reviewed by Public Works.

In addition, the inventory and condition of City vehicles/equipment and buildings/facilities is being performed in order to identify and prioritize the most significant need. Public Works will also be investigating the use of greater technology to identify and track infrastructure inventory, condition, and associated work performed on all of the infrastructure assets owned by the public. We will also analyze the use of current, in-place technology that is not being utilized to the fullest extent.

# PUBLIC WORKS DEPARTMENT



TOTAL FULLTIME POSITIONS 97

**PUBLIC WORKS  
DEPARTMENT**  
Maintenance – General Services

**PUBLIC WORKS MANAGER**  
**GENERAL SERVICES**

CENTRAL STORES  
STOREKEEPER      1

ADMINISTRATION  
MGT ANALYST I/II      1  
SECRETARY I/II      2

FACILITIES MAINTENANCE  
FACILITIES MAINT SUPV      1  
MW LEAD FACILITIES      1  
MW I/II FACILITIES      2

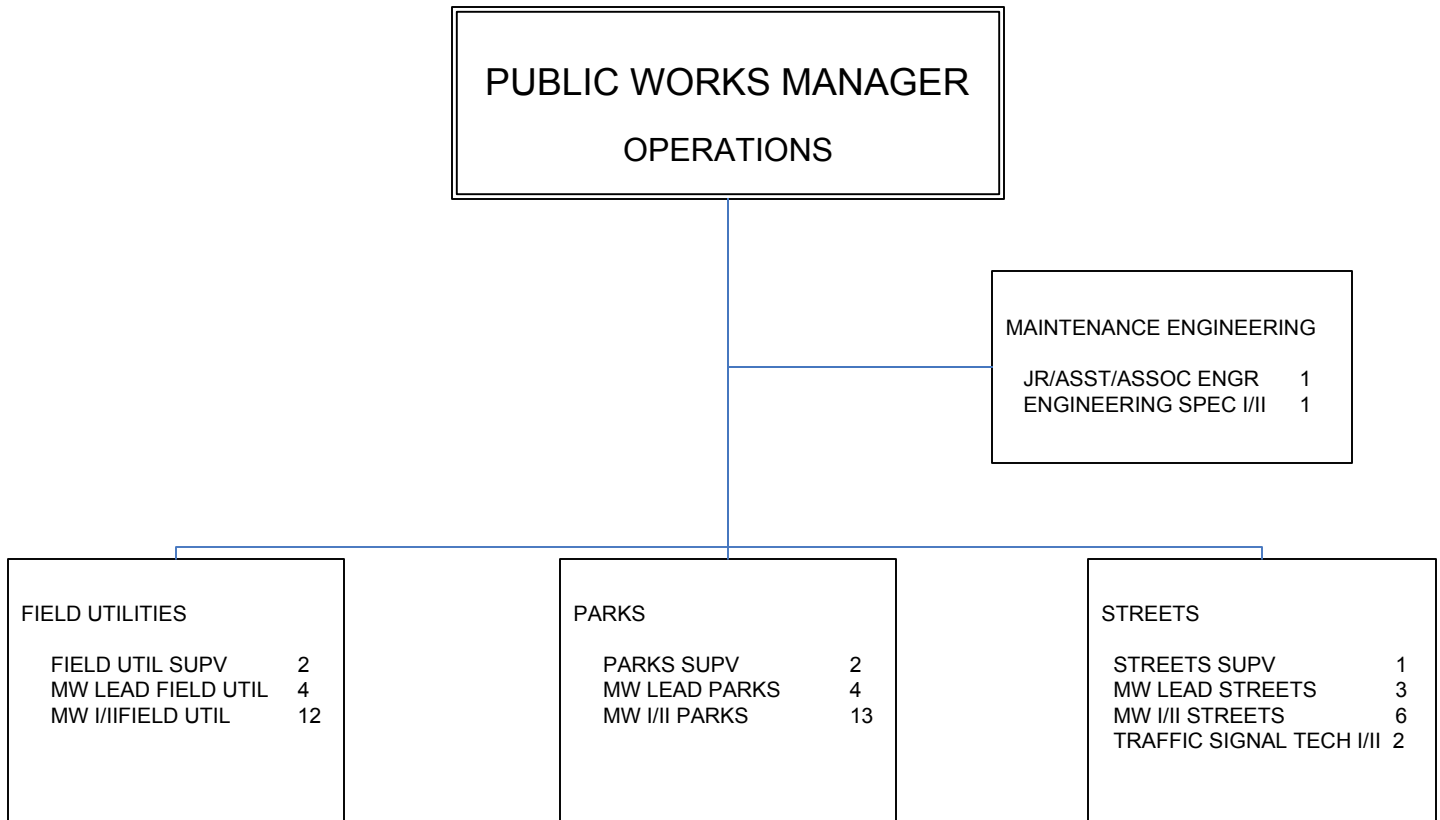
FLEET MAINTENANCE  
EQUIP MAINT SUPV      1  
EQUIP MECHANIC I/II      5  
ADMIN TECH I/II      1

ADA/RECYCLING/TRANSIT  
SR PROGRAM COORD      1  
PROGRAM COORD I/II      1

TOTAL FULLTIME POSITIONS 18

# PUBLIC WORKS DEPARTMENT

Maintenance Operations



TOTAL FULLTIME POSITIONS 52

**City of Vacaville  
FY 2015-2016 Budget**

**PUBLIC WORKS DEPARTMENT**

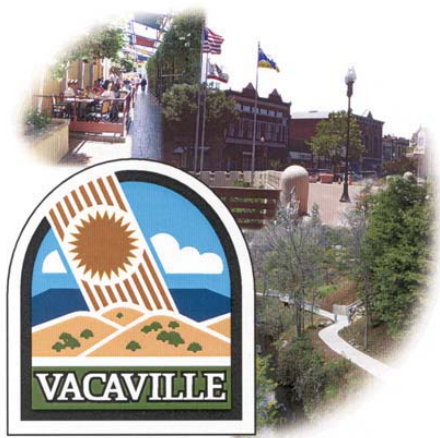
<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 2,757,514	\$ 2,624,419	\$ 3,116,564	\$ 3,425,436
Overtime	33,273	34,320	45,027	46,441
Services and Supplies	1,386,021	1,662,194	1,479,834	1,719,444
Indirect Costs	996,060	1,138,605	1,063,327	1,197,393
One-time Costs	-	-	-	-
Technology Costs	105,468	115,702	115,629	129,804
<b>Total Operating Expenditures</b>	<b>5,278,336</b>	<b>5,575,240</b>	<b>5,820,381</b>	<b>6,518,518</b>
Internal Cost Allocation	-	-	-	-
<b>Net Operating Expenditures</b>	<b>\$ 5,278,336</b>	<b>\$ 5,575,240</b>	<b>\$ 5,820,381</b>	<b>\$ 6,518,518</b>

**Source of Funding:**

General Fund - Discretionary Rev	\$ 3,760,444	\$ 4,492,616	\$ 5,222,449	\$ 5,717,310
General Fund - Functional Rev	70,439	16,043	16,043	33,654
Special Revenue - Gas Tax	1,447,453	1,066,581	581,889	767,554
<b>Total Sources of Funding</b>	<b>\$ 5,278,336</b>	<b>\$ 5,575,240</b>	<b>\$ 5,820,381</b>	<b>\$ 6,518,518</b>

**Functional Distribution:**

Administration	\$ 261,826	\$ 315,525	\$ 337,254	\$ 381,833
Traffic Engineering	820,543	579,076	647,969	682,134
Street Maintenance	2,241,530	2,368,164	2,484,202	2,581,814
Traffic Safety	286,246	550,086	481,071	512,253
Concrete Maintenance	233,162	298,000	401,117	423,561
Storm Drainage	201,399	194,642	273,950	295,717
Public Buildings	638,608	600,385	558,532	811,420
Solid Waste Programs	49,513	50,316	173,935	185,069
Central Stores	153,866	160,463	168,283	170,121
ADA Title II Compliance	72,144	76,279	79,932	85,346
Custodial Maintenance	319,498	382,303	389,250	389,250
<b>Total Distribution</b>	<b>\$ 5,278,336</b>	<b>\$ 5,575,240</b>	<b>\$ 5,995,495</b>	<b>\$ 6,518,518</b>



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City of Vacaville  
FY 2015-2016 Budget

PARKS MAINTENANCE DIVISION  
PUBLIC WORKS DEPARTMENT

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,145,057	\$ 1,204,923	\$ 1,069,551	\$ 1,125,998
Overtime	28,099	26,765	17,036	18,692
Services and Supplies	461,391	480,941	611,633	672,559
Indirect Costs	424,774	448,144	480,603	477,385
One-time Costs	-	-	-	-
Technology Costs	-	-	-	-
<b>Total Operating Expenditures</b>	<b>2,059,321</b>	<b>2,160,773</b>	<b>2,178,823</b>	<b>2,294,634</b>
Internal Cost Allocation	-	-	-	-
<b>Net Operating Expenditures</b>	<b>\$ 2,059,321</b>	<b>\$ 2,160,773</b>	<b>\$ 2,178,823</b>	<b>\$ 2,294,634</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Rev	\$ 1,553,759	\$ 1,375,330	\$ 1,625,420	\$ 1,717,858
General Fund - Functional Rev	505,562	785,443	553,403	576,776
<b>Total Sources of Funding</b>	<b>\$ 2,059,321</b>	<b>\$ 2,160,773</b>	<b>\$ 2,178,823</b>	<b>\$ 2,294,634</b>
<b>Functional Distribution:</b>				
Parks Administration	\$ 214,656	\$ 224,942	\$ 250,451	\$ 259,450
Parks and Grounds, North	594,197	596,214	577,656	576,120
Keating Park	216,616	196,703	214,772	214,420
Creekwalk/Town Square	70,707	67,840	76,771	79,879
Ballfield Marking	37,357	30,956	29,008	29,008
Parks and Grounds, South	623,380	688,925	640,055	701,223
Open Space/Weed Abatement	40,045	25,034	41,845	44,063
Pena Adobe/Lagoon Valley	111,467	149,668	149,512	166,724
Al Patch Park	132,950	133,772	170,602	185,163
Tree Maintenance	18,426	46,721	28,152	38,585
<b>Total Distribution</b>	<b>\$ 2,059,800</b>	<b>\$ 2,160,773</b>	<b>\$ 2,178,823</b>	<b>\$ 2,294,634</b>





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**City of Vacaville  
FY 2015-2016 Budget**

**LIGHTING & LANDSCAPING DISTRICTS  
PUBLIC WORKS DEPARTMENT**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adopted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,145,894	\$ 1,266,479	\$ 1,551,356	\$ 1,573,106
Overtime	18,442	20,656	-	-
Services and Supplies	518,734	740,237	1,301,260	1,218,940
Indirect Costs	643,434	551,356	195,396	194,136
Contribs to Cap. Improv. Fund	377,491	372,750	66,024	351,122
<b>Total Operating Expenditures</b>	<b>2,703,995</b>	<b>2,951,478</b>	<b>3,114,036</b>	<b>3,337,304</b>
Internal Cost Allocation	126,997	134,235	137,594	141,034
<b>Net Operating Expenditures</b>	<b>\$ 2,830,992</b>	<b>\$ 3,085,713</b>	<b>\$ 3,251,629</b>	<b>\$ 3,478,338</b>

**Source of Funding:**

General Fund - Discretionary Rev	\$ 341,983	\$ 441,983	\$ 450,658	\$ 459,715
Special Revenues - L&L Assessments	2,568,097	2,475,148	2,521,071	2,520,223
Special Rev - Use of Reserve Funds	(79,088)	168,582	279,900	498,400
<b>Total Sources of Funding</b>	<b>\$ 2,830,992</b>	<b>\$ 3,085,713</b>	<b>\$ 3,251,629</b>	<b>\$ 3,478,338</b>

**Functional Distribution:**

Patwin Park	\$ 48,072	\$ 65,388	\$ 68,539	\$ 72,774
Vaca Valley Industrial Pk SBL	28,400	25,524	36,337	34,638
Vaca Valley Business Pk SBL	5,092	12,260	3,342	1,686
Nelson Park	33,404	45,106	53,072	59,572
Willows/Gramercy Park	59,060	40,668	44,689	46,108
Alamo Creek Park	89,952	85,558	91,912	91,511
Fairmont Beelard Park	36,450	56,320	59,669	64,428
Padan Park	51,027	65,646	66,812	70,794
Cambridge Park	48,041	55,854	60,543	61,431
Trower Park	30,634	44,939	49,004	48,964
North Orchard Park	49,130	63,641	67,445	72,657
Andrews Park	87,698	110,756	100,618	93,408
Ridgeview Zone (SBL/Park)	164,135	206,396	217,323	236,182
Browns Valley Zone (SBL/Park)	132,074	168,208	182,576	171,810
Gentry Meadowlands SBL	46,269	40,278	48,909	42,409
Country Village SBL	22,268	26,127	24,689	32,369

Account Description	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16
	Actual	Actual	Adopted Budget	Proposed Budget
Prairie Rose SBL	29,332	38,407	33,564	36,508
Stonegate SBL	84,454	89,620	70,099	82,099
Regency Zone (SBL/Cooper Park)	114,441	137,612	132,103	135,004
Hawkins (Valley Oak) Park	47,361	63,191	57,439	73,939
Gentry Meadowlands Park	127,182	95,882	109,411	107,610
Orange Tree Business Park SBL	74,745	75,461	62,342	71,400
Stonegate/Regency DB	17,040	6,564	9,894	8,831
Vaca Valley Business Drainage	154	196	504	544
Vaca Valley Industrial Drainage	10,590	5,233	9,894	5,936
<b>Functional Distribution:</b>				
Auto Mall SBL	\$ 6,147	35,609	9,721	(15,979)
Interchange BP SBL	10,311	15,395	20,689	14,689
Royal Cathay SBL	9,057	12,335	10,309	12,285
Community Ctr SBL	20,723	16,515	18,720	18,200
Community Center NP	19,052	25,103	36,004	38,852
Southwood Park	46,086	70,033	66,589	68,205
Stonegate Park	91,687	74,542	91,593	94,101
Country Village/Prairie Rose DB	17,495	30,314	25,885	36,672
Downtown Landscaping	58,294	68,167	69,194	93,694
Spring Lane SBL	1,567	2,463	3,405	3,805
Burton Estates SBL	2,321	4,373	6,028	6,228
Vacaville Business Park SBL	16,856	15,483	27,126	16,318
Arlington Community Park	113,653	110,144	122,878	122,878
Fairmont Beelard SBL	12,791	7,577	10,514	8,514
Pheasant Country Park	56,128	63,686	69,954	71,988
Southwood SBL	1,503	2,130	3,070	2,433
Vacaville Bus Park Drn	28,021	12,999	27,605	21,011
Interchange Bus Park DB	5,357	1,852	4,201	3,744
Cambridge SBL	8,997	7,935	11,584	14,384
Allison/Ulatis Median SBL	41,141	33,046	33,767	88,196
Auto Mall LT	1,036	1,595	746	1,096
Interchange LT	3,920	4,341	5,063	5,331
Vacaville Bus Park LT	17,561	4,601	2,525	3,670
Royal Cathay LT	1,814	991	1,979	1,328
Cannon Station SBL	48,194	44,575	45,622	48,122
Cannon Station Park	124,216	84,858	111,033	103,033
Nelson SBL	2,012	3,537	5,506	7,006
Theatre Landscaping (Basic SBL)	9,857	6,972	10,122	7,120
Allison/Ulatis LT	20,122	21,675	20,292	20,844
Vaca Valley Bus. Pk II SBL	-	-	-	-
Vaca Valley Bus. Pk DB	55,488	28,299	28,470	35,419
Vaca Valley Bus. Pk LT	2,611	2,836	2,469	3,868
Petco/I80 SBL	2,065	2,885	4,777	4,711

Account Description	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16
	Actual	Actual	Adopted Budget	Proposed Budget
Crestgate Cove SBL	10,983	10,339	11,650	10,450
Cooper Buffer SBL	26,528	23,727	24,242	27,164
Normandy Meadows NP	14,569	8,416	12,054	14,554
Granada Lane SBL	1,802	1,824	2,533	2,600
Orange Drive MN	1,521	3,883	3,180	3,203
Orange Drive LT	2,947	10,084	3,746	5,425
Countrywood SBL	22,742	28,464	28,887	31,741
Southwest Leisure Town NP	-	-	-	-
Skyview SBL	22,082	12,051	14,503	18,971
Laurel Woods NP	-	-	-	-
Laurel Woods SBL	21,840	25,444	23,579	24,287
Laurel Woods DB	(7,468)	5,817	5,212	5,407
North Village SBL	99,709	96,128	117,294	117,294
North Village NP	-	-	-	-
North Village OS	-	-	-	-
Vaca Valley Bus Pk II-LT	3,669	3,849	1,757	6,676
<b>Functional Distribution:</b>				
Middle Horse Creek DR	\$ 6,188	\$ 10,339	\$ 16,322	\$ 20,126
Costco LT	2,731	4,958	3,194	4,190
Costco SBL	7,307	6,433	10,766	7,272
Hampton Park LT	983	1,068	1,040	1,517
Quinn Rd LT	1,521	982	1,186	822
North Village DB	14,107	24,327	12,233	23,077
North Village LT	13,027	21,505	15,254	18,154
Alamo Place LT	4,613	8,940	7,814	5,814
Alamo Place DR	6,748	5,629	5,270	6,638
Majestic Oak SBL	5,363	3,901	10,658	9,658
Majestic Oak LT	1,956	1,675	1,142	1,173
Majestic Oak DR	13,443	5,093	7,809	11,809
Villages on Vine SBL	5,891	18,707	12,997	22,477
Villages on Vine LT	5,138	3,458	4,061	5,811
Villagio LT	1,485	1,230	1,142	842
Nob Hill LT	-	-	-	-
Villagio SBL	20,716	17,591	23,412	22,912
Portofino SBL	3,314	3,385	3,709	3,699
Amber Ridge SBL	6,861	5,168	7,820	11,520
Portofino LT	3,845	2,962	3,936	3,917
Maplewood SBL	4,462	10,078	5,048	7,548
Maplewood LT	4,365	2,942	3,520	3,520
Maplewood DR	6,768	2,925	2,830	2,311
Meadowood SBL	4,117	5,259	6,584	6,584

Account Description	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16
	Actual	Actual	Adopted Budget	Proposed Budget
Meadowood LT	5,490	4,653	4,341	3,341
Southtown SBL	19,633	61,849	48,244	43,744
Southtown LT	15,552	19,144	23,477	23,477
Southtown NP	37,296	45,453	97,727	153,942
Cheyenne SBL	13,121	13,026	18,979	16,574
Cheyenne LT	1,412	8,657	1,370	2,625
Ventana SBL	6,975	5,096	16,804	(2,696)
Southtown DB	8,257	4,402	6,737	(6,828)
Cheyenne OS	17,227	785	10,232	4,232
Cheyenne DB	8,106	4,494	2,884	6,462
Vine Meadows LT	-	-	-	-
Vine Meadows DR	-	-	-	-
Sterling Chateau #2	451	1,286	935	635
Sterling Chateau #3	439	536	368	568
Stratton Estates OS	2,014	2,142	2,147	2,647
Ivywood OS	194	3,811	2,142	3,842
Nob Hill OS	83	106	511	833
Nut Tree Project SBL	14,372	57,261	13,557	44,251
Nut Tree Project LT	10,136	10,373	8,255	8,426
Aldridge Road SBL	11,276	2,355	8,370	4,970
Rice McMurtry LT	-	-	-	976
Rancho Rogelio OS	-	-	-	12,776
<b>Total Distribution</b>	<b>\$ 2,830,992</b>	<b>\$ 3,085,711</b>	<b>\$ 3,251,629</b>	<b>\$ 3,478,338</b>

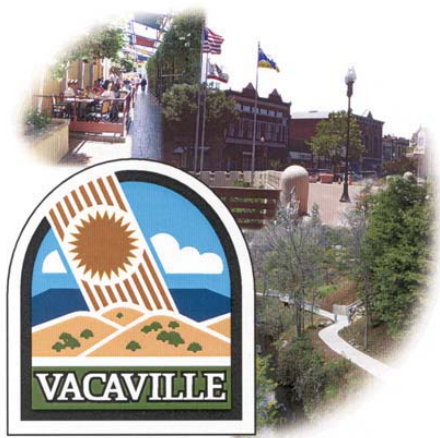
NOTE: Final figures for L&L Districts will come from the annual levy reports approved by City Council.

\*\*Reserve is not entered as budget because it is already in fund balance.

**City of Vacaville  
FY 2015-2016 Budget**

**TRANSIT OPERATIONS  
PUBLIC WORKS DEPARTMENT**

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 190,710	\$ 203,108	\$ 242,158	\$ 263,846
Overtime	-	-	-	-
Services and Supplies	2,193,170	1,690,196	1,841,669	1,751,751
Indirect Costs	272,021	313,780	235,830	324,410
One-time Costs	-	-	-	-
Technology Costs	20,485	17,141	13,342	12,019
Total Operating Expenditures	<b>2,676,386</b>	<b>2,224,225</b>	<b>2,332,999</b>	<b>2,352,026</b>
Internal Cost Allocation	57,333	114,505	117,368	120,114
<b>Net Operating Expenditures</b>	<b>\$ 2,733,720</b>	<b>\$ 2,338,730</b>	<b>\$ 2,450,367</b>	<b>\$ 2,472,140</b>
		\$ 2,338,730		
<b>Source of Funding:</b>				
Transportation Development Act (TDA)	\$ 1,229,695	\$ 889,350	\$ 922,158	\$ 993,745
Federal Transit Administration (FTA)	734,154	985,000	985,000	985,000
Fairbox Revenue	442,615	443,039	451,265	474,030
Intercity Taxi Service	326,912	21,045	91,600	18,000
Advertising/Investment Revenue	345	296	344	-
<b>Total Sources of Funding</b>	<b>\$ 2,733,720</b>	<b>\$ 2,338,730</b>	<b>\$ 2,450,367</b>	<b>\$ 2,472,140</b>
<b>Functional Distribution:</b>				
Fixed Route - City Coach/SRTP	\$ 1,697,493	\$ 1,806,321	\$ 1,836,463	\$ 1,900,994
Special Services -Taxi/Paratransit	518,852	508,509	522,304	553,145
Intercity Taxi Service	517,374	23,900	91,600	18,000
<b>Total Distribution</b>	<b>\$ 2,733,720</b>	<b>\$ 2,338,730</b>	<b>\$ 2,450,367</b>	<b>\$ 2,472,140</b>



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# **PUBLIC WORKS DEPARTMENT**

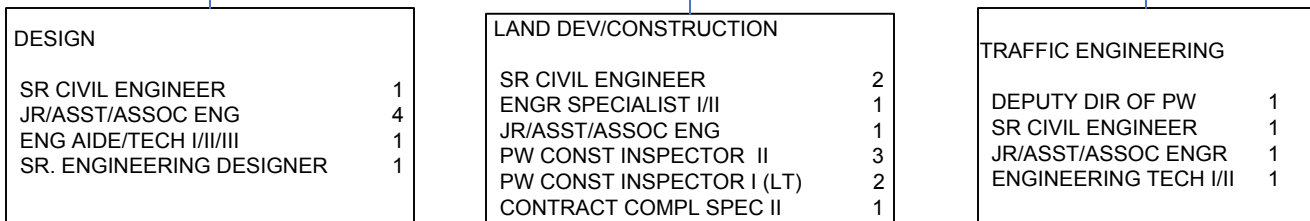
## **Engineering Services Division**

The Engineering Services Division of the Department of Public Works provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, and inspects public right-of-way construction for private developments. In addition, the division is responsible for developing and maintaining the City Standard Specifications, mapping or IS, and filing of construction plans for projects within the public right-of-way. The Engineering Services Division is comprised of three sections: Administrative Support, Design, and Construction Administration.



PUBLIC WORKS  
DEPARTMENT  
Engineering Services

ASSISTANT DIRECTOR OF  
PUBLIC WORKS  
ENGINEERING SERVICES



TOTAL FULLTIME POSITIONS 22

City of Vacaville  
 FY 2015-2016 Budget

ENGINEERING SERVICES  
 PUBLIC WORKS DEPARTMENT

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 1,497,313	\$ 1,825,147	\$ 2,973,268	\$ 3,357,804
Overtime	26,695	48,932	-	-
Services and Supplies	452,583	658,678	135,231	135,491
Indirect Costs	82,982	231,875	120,848	122,112
One-time Costs	-	-	-	-
Technology Costs	57,378	59,994	59,994	67,306
<b>Total Operating Expenditures</b>	<b>2,116,951</b>	<b>2,824,626</b>	<b>3,289,341</b>	<b>3,682,713</b>
Internal Cost Allocation	394,077	368,482	377,694	386,532
<b>Net Operating Expenditures</b>	<b>\$ 2,511,028</b>	<b>\$ 3,193,108</b>	<b>\$ 3,667,035</b>	<b>\$ 4,069,245</b>
<b>Source of Funding:</b>				
Transfer In - General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees (TSM)	223,465	473,147	230,444	251,029
Special Fund Revenue	2,217,563	2,649,961	3,366,591	3,748,216
<b>Total Sources of Funding</b>	<b>\$ 2,511,028</b>	<b>\$ 3,193,108</b>	<b>\$ 3,667,035</b>	<b>\$ 4,069,245</b>
<b>Functional Distribution:</b>				
Engineering & Inspection Services	\$ 2,288,211	\$ 2,719,961	\$ 3,436,591	\$ 3,818,216
Transportation Systems Mgt	223,465	473,147	230,444	251,029
<b>Total Distribution</b>	<b>\$ 2,511,677</b>	<b>\$ 3,193,108</b>	<b>\$ 3,667,035</b>	<b>\$ 4,069,245</b>



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**City of Vacaville  
FY 2015-2016 Budget**

**DEVELOPMENT ENGINEERING  
PUBLIC WORKS DEPARTMENT**

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 142,482	\$ 167,151	\$ 169,918	\$ 196,765
Overtime	358	3,801	3,343	1,500
Services and Supplies	26,249	33,054	39,141	40,984
Indirect Costs	4,969	7,898	11,043	6,334
One-time Costs	-	-	-	-
Technology Costs	2,871	2,143	2,224	2,404
Total Operating Expenditures	176,929	214,047	225,669	247,987
Internal Cost Allocation	26,490	33,409	34,244	35,046
<b>Net Operating Expenditures</b>	<b>\$ 203,419</b>	<b>\$ 247,456</b>	<b>\$ 259,913</b>	<b>\$ 283,033</b>
 <b>Source of Funding:</b>				
Development Related Fund Revenue	\$ 158,539	\$ 812,695	\$ 265,330	\$ 265,736
Use of (Contrib To) Fund Balance	44,880	(565,239)	(5,417)	17,297
<b>Total Sources of Funding</b>	<b>\$ 203,419</b>	<b>\$ 247,456</b>	<b>\$ 259,913</b>	<b>\$ 283,033</b>
 <b>Functional Distribution:</b>				
Development Engineering	\$ 203,419	\$ 247,456	\$ 259,913	\$ 283,033
<b>Total Distribution</b>	<b>\$ 203,419</b>	<b>\$ 247,456</b>	<b>\$ 259,913</b>	<b>\$ 283,033</b>



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## UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water to Vacaville's customers. The Utilities Department also collects, treats, and environmentally disposes of Vacaville's wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities are regulated through permits issued by the Division of Drinking Water (DDW) and the Central Valley Regional Water Quality Control Board (RWQCB), respectively, of the California Department of Water Resources. These agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

### ***BUDGET HIGHLIGHTS***

Water Operations and Maintenance. The City of Vacaville has been on target to meet the 2010 State mandated water conservation goal of a 20% reduction in per person (per capita) water use by the year 2020. Per capita water demand has dropped by 15% since 2010. However, recent emergency declarations by Governor Brown in response to the ongoing four-year California drought have resulted in the implementation of additional mandatory conservation measures that will directly impact the Water O&M Fund. The combination of decreased water sales and the continued effects of five years of economic recession have resulted in Water O&M Fund revenues in FY 2014/15 tracking slightly below those of previous years. Additional State mandated water conservation regulations are anticipated to further reduce Water O&M Fund revenues in FY 2015/16.

Operating expenses have been kept relatively flat during the past three years through deferral of non-essential maintenance projects and purchases, temporary suspension of contributions to rehabilitation accounts, and employee salary and benefit concessions. After multiple years of expenses exceeding revenues, resulting in a cumulative \$10.9M deficit, the Water O&M Fund has operated with a surplus over the past two years, reducing the cumulative deficit to \$8.4M.

The proposed budget for Fiscal Year 2015/16 shows a small deficit, due to projected expenditures being slightly greater than projected revenues. The budget reflects the much needed re-establishment of contributions to rehabilitation accounts, as well as augmentations for making necessary repairs to the City's aging water distribution system. The budget also reflects the expiration of employee salary and benefit concessions, establishment of funding for major treatment system upgrades to comply with new State mandated Hexavalent Chromium standards and debt service payments for the recent citywide upgrade of residential water meters. One vehicle will be replaced using funds that have already been set aside in the Equipment Replacement Fund.

The Department is completing a water rate study to determine the most appropriate water rate schedule to address the cumulative deficit in the Water Fund, taking into account the potential revenue impacts from conservation in response to the prolonged statewide drought, and anticipated rate structure modifications resulting from a recent court decision restricting tiered rate structures. The study results will be reviewed with the City Council, including an evaluation of alternatives and recommendations.

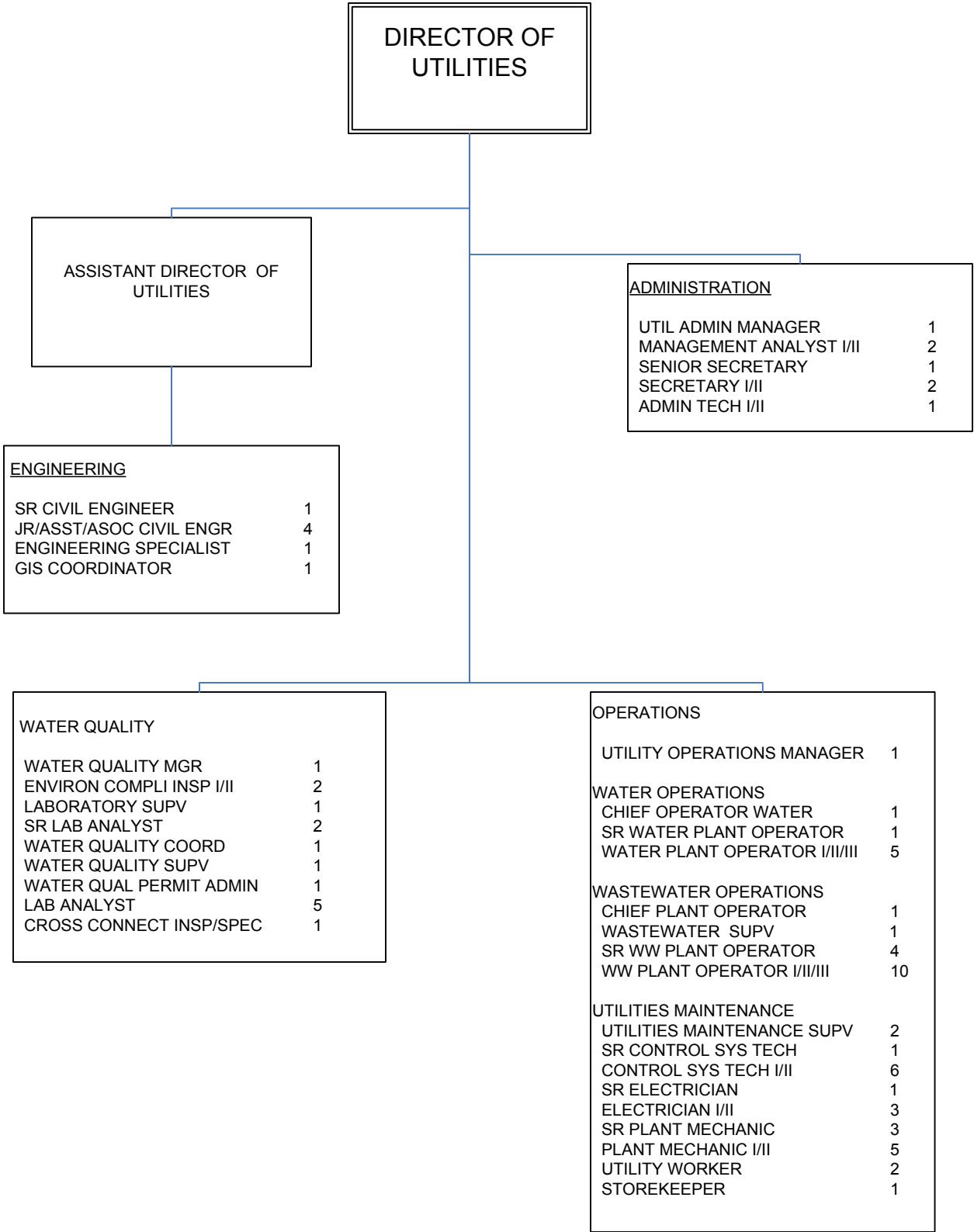
Wastewater Operations and Maintenance. The Wastewater O&M Fund continues to be dominated by the \$150 million Easterly Wastewater Treatment Plant Tertiary Project, a four-phase construction project to implement treatment requirements mandated by the RWQCB. Phase I of the Tertiary Project, Denitrification, was completed in August 2013. Phase II of the Project, Filtration, was completed in January 2015. Phase III, Laboratory Expansion, began

construction in March 2015. Phase IV, Close-Out, is currently in concept design, with anticipated construction to start in 2016.

Wastewater O&M Fund revenues steadily increased over the past five years due to annual rate increases established to fund the Tertiary Project. The fifth and final rate increase was in March 2014. Due to the expiration of rate increases, revenues for FY 2015/16 are projected to remain flat, or decrease slightly due to the impact of water conservation. The Department will continue to assess how future development, which also benefits from the Tertiary Project, will reimburse the Wastewater Fund for its "fair share" of the project as economic conditions improve, new development occurs, and impact fees are paid.

Operating expenses in the Wastewater Fund have remained relatively flat over the last three years. Due to the wastewater rate increases in anticipation of the Tertiary Project, revenues have exceeded expenditures by several million dollars annually, building up a \$20M fund balance to help make the \$7M annual State Revolving Fund (SRF) loan payments beginning in FY 2015/16. The proposed budget for FY 2015/16 shows a projected deficit of \$2.7M as a result of projected expenditures exceeding projected revenues, primarily due to the first of the scheduled twenty annual SRF loan payments. Three wastewater vehicles will be replaced using funds that have already been set aside in the Equipment Replacement Fund.

# UTILITIES DEPARTMENT



TOTAL FULLTIME POSITIONS 79





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**City of Vacaville  
FY 2015-2015 Budget**

**SEWER UTILITY  
UTILITIES DEPARTMENT**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adopted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 6,929,109	\$ 8,050,963	\$ 8,960,117	\$ 9,308,544
Overtime	225,139	219,193	257,362	228,160
Services and Supplies	2,365,686	2,530,220	3,482,413	3,483,743
Indirect Costs	2,073,684	2,054,298	2,234,463	2,337,578
One-time Costs	11,986	390	13,500	-
Technology Costs	127,856	132,843	140,000	158,650
<b>Total Operating Expenditures</b>	<b>11,733,460</b>	<b>12,987,907</b>	<b>15,087,855</b>	<b>15,516,675</b>
Transfer to Facility Replacement	9,248,000	7,743,000	11,749,000	14,660,000
Measure G	3,401,042	3,845,018	4,210,000	4,419,000
Internal Cost Allocation/Bad Debt	1,537,517	1,468,124	1,578,390	1,616,353
<b>Net Operating Expenditures</b>	<b>\$ 25,920,019</b>	<b>\$ 26,044,049</b>	<b>\$ 32,625,245</b>	<b>\$ 36,212,028</b>
<b>Source of Funding:</b>				
Enterprise Fund Revenue	\$ 29,101,068	\$ 32,276,209	\$ 36,109,540	\$ 33,360,000
Use of (Contrib To) Fund Balance	(3,181,049)	(6,232,160)	(3,484,295)	2,852,028
<b>Total Sources of Funding</b>	<b>\$ 25,920,019</b>	<b>\$ 26,044,049</b>	<b>\$ 32,625,245</b>	<b>\$ 36,212,028</b>
<b>Functional Distribution:</b>				
Easterly Treatment Plant	\$ 4,293,799	\$ 4,420,755	\$ 5,411,352	\$ 5,436,001
Industrial Treatment Plant	14,946	8,373	10,000	10,100
System Maintenance	1,269,939	1,819,733	1,799,415	1,800,179
System Administration	1,778,703	1,850,990	2,265,706	2,349,313
Utilities Maintenance	2,275,891	2,467,835	2,982,828	2,989,667
Water Quality Laboratory	782,132	884,707	977,049	1,042,832
Source Control	563,469	421,527	526,602	520,484
Sludge Disposal	88,691	87,144	160,750	161,519
Easterly Permitting	124,570	114,358	152,200	318,486
Cogeneration	-	(866)	-	-
Equipment Repair & Maintenance	462,713	458,583	-	-
Engineering Services	64,201	443,084	790,824	881,051
Transfer to Facility Replacement	9,248,000	7,743,000	11,749,000	14,660,000
Cost Distributions/Bad Debt/Debt Exp	1,552,883	1,479,808	1,589,519	1,623,396
Excise Taxes (Measure G)	3,401,042	3,845,018	4,210,000	4,419,000
<b>Total Distribution</b>	<b>\$ 25,920,981</b>	<b>\$ 26,044,049</b>	<b>\$ 32,625,245</b>	<b>\$ 36,212,028</b>



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**City of Vacaville  
FY 2015-2016 Budget**

**WATER UTILITY  
UTILITIES DEPARTMENT**

<b>Account Description</b>	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adopted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ 4,312,788	\$ 4,893,684	\$ 5,023,545	5,605,796
Overtime	153,117	177,151	162,436	210,134
Services and Supplies	8,920,463	7,432,887	5,258,111	5,160,041
Indirect Costs	1,434,760	1,539,621	1,111,954	1,613,146
One-time Costs	-	-	-	-
Technology Costs	9,045	9,758	4,500	4,808
<b>Total Operating Expenditures</b>	<b>14,830,173</b>	<b>14,053,101</b>	<b>11,560,546</b>	<b>12,593,925</b>
Transfer to Facility Replacement	781,359	1,580,643	1,506,072	2,315,452
Measure G	1,706,998	1,716,625	1,784,000	1,801,200
Internal Cost Allocation/Bad Debt Exp	1,204,469	1,100,388	1,185,625	1,211,737
<b>Net Operating Expenditures</b>	<b>\$ 18,522,999</b>	<b>\$ 18,450,757</b>	<b>\$ 16,036,243</b>	<b>\$ 17,922,314</b>
<b>Source of Funding:</b>				
Enterprise Fund Revenue	\$ 16,068,997	\$ 16,660,652	\$ 16,291,800	\$ 17,667,200
Use of (Contrib To) Fund Balance	2,454,002	1,790,105	(255,557)	255,114
<b>Total Sources of Funding</b>	<b>\$ 18,522,998</b>	<b>\$ 18,450,757</b>	<b>\$ 16,036,243</b>	<b>\$ 17,922,314</b>
<b>Functional Distribution:</b>				
Water Supply and Production	\$ 2,651,691	\$ 2,461,222	\$ 2,311,644	\$ 2,778,493
Water System Administration	1,470,383	1,872,667	1,653,769	\$ 1,730,993
Transmission and Distribution	6,338,639	3,827,945	1,722,779	1,832,017
Customer Services: Field Service	336,246	342,167	423,059	451,019
NBR Treatment Plant	2,331,312	3,370,258	3,200,000	3,200,000
Utilities Maintenance	1,045,831	1,094,197	1,257,683	1,409,363
Water Conservation Program	15,133	3,647	-	8,500
Backflow Repair/Maint	175,960	263,064	272,065	269,588
Water Quality Laboratory	261,229	267,136	238,921	324,132
Equipment Repair and Maint	163,459	182,698	-	-
Engineering Services	40,290	368,098	480,627	589,818
Transfer to Facility Replacement	781,358	1,580,643	1,506,072	2,315,452
Cost Distributions/Bad Debt Exp	1,204,469	1,100,388	1,185,625	1,211,737
Excise Taxes (Measure G)	1,706,998	1,716,625	1,784,000	1,801,200
<b>Total Distribution</b>	<b>\$ 18,522,998</b>	<b>\$ 18,450,757</b>	<b>\$ 16,036,243</b>	<b>\$ 17,922,311</b>



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## **NON-DEPARTMENTAL**

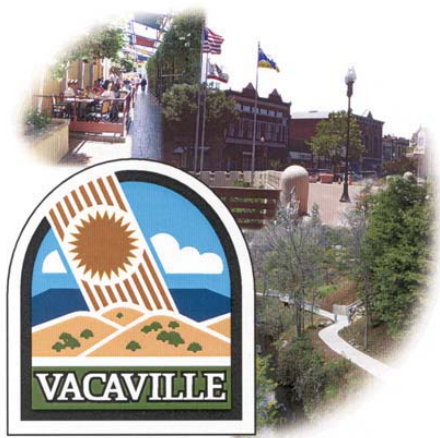
The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and ABAG; animal shelter costs; utilities costs not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget includes a \$150,000 contribution to the library (allocated from Measure I revenues).

### ***BUDGET HIGHLIGHTS***

The proposed FY15/16 budget includes \$226,000 for the Motorola radio system contract and the maintenance of the Butcher road tower site lease, and \$250,000 in County property tax administration fees. The animal services budget of \$786,782 includes the City's \$89,477 capital improvement contribution as well as \$404,000 for shelter services and \$293,000 for animal control. The approximately \$5 million total cost for the shelter was amortized over 15 years and will be spread to the cities and County based on their pro-rata share of facility use.

The one-time budget of \$725,000 includes funding for the consolidation of several departments within the City Hall campus. The Non-Departmental budget also includes nearly \$200,000 in memberships and contributions to the Downtown Vacaville Business Improvement District (DVBID), the Vacaville Museum, Solano Economic Development Corporation and the Small Business Development Center, as well as the Travis Community Consortium and the Local Agency Formation Commission.

The FY15/16 budget includes the transfer of \$1,250,000 for General Fund vehicle and equipment purchases. The purchase plan is currently being evaluated by Fleet staff and the City Manager's Office.



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City of Vacaville  
 FY 2015-2016 Budget

NON-DEPARTMENTAL

Account Description	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adopted Budget	FY 2015/16 Proposed Budget
<b>Operating Expenditures:</b>				
Salaries and Benefits	\$ (417)	\$ 3,160	\$ -	\$ -
Services and Supplies	1,191,536	1,237,681	1,536,683	1,383,969
Indirect Costs	414,049	385,473	462,654	584,656
One-time Costs	308,953	293,851	725,000	935,050
Technology Costs	51,003	53,566	75,604	55,287
Total Operating Expenditures	1,965,124	1,973,731	2,799,941	2,958,962
<b>Net Operating Expenditures</b>	<b>\$ 1,965,124</b>	<b>\$ 1,973,731</b>	<b>\$ 2,799,941</b>	<b>\$ 2,958,962</b>
<b>Source of Funding:</b>				
General Fund - Discretionary Revenue	\$ 1,965,124	\$ 1,973,731	\$ 2,799,941	\$ 2,958,962
<b>Total Sources of Funding</b>	<b>\$ 1,965,124</b>	<b>\$ 1,973,731</b>	<b>\$ 2,799,941</b>	<b>\$ 2,958,962</b>
<b>Functional Distribution:</b>				
Non-Departmental - General	\$ 1,559,658	\$ 1,659,841	\$ 2,423,891	\$ 2,582,912
Radio System	211,425	163,890	226,050	226,050
Library subsidy	150,000	150,000	150,000	150,000
<b>Total Distribution</b>	<b>\$ 1,921,083</b>	<b>\$ 1,973,731</b>	<b>\$ 2,799,941</b>	<b>\$ 2,958,962</b>





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# INTERNAL SERVICE FUNDS



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## INTERNAL SERVICE FUNDS

### GENERAL LIABILITY AND WORKERS' COMPENSATION SELF-INSURANCE PROGRAMS

The City's various property and casualty insurance programs are consolidated into one Internal Service Fund. This fund includes the following insurance coverages:

- General and Automobile Liability;
- Automobile Physical Damage;
- All-Risk Major Property (excluding flood and earthquake);
- Boiler and Machinery, and
- Crime/Faithful Performance of Duty;

Most of the above insurance coverages are obtained through the City's participation as a member of the California Joint Powers Risk Management Authority (CJPRMA).

The City provides workers' compensation benefits to injured workers in accordance with the State of California Labor Code. The City is self-insured under a certificate of consent issued by the State of California Department of Industrial Relations. The City pays for the first \$350,000 of any one occurrence. The City obtains excess workers' compensation coverage through its participation in the Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority.

The costs incurred for these insurance programs are allocated to departments through internal service charges. Workers' comp charges are based on a percentage of salary. For FY 15-16, workers' comp charges range from 2% - 7% of salary, depending on job classification, averaging about 4% of payroll.

Data on reserve funding and estimated long-term liabilities are shown below:

	<u>Estimated 6/30/2014</u>	<u>Estimated 6/30/2015</u>	<u>Estimated 6/30/2016</u>
<b>Long Term Claims Liability:</b>			
Workers' Compensation	\$ 5,547,000	\$ 5,547,000	\$ 5,547,000
General Liability	1,030,000	1,030,000	1,030,000
Total Long Term Liabilities	<u>\$ 6,577,000</u>	<u>\$ 6,577,000</u>	<u>\$ 6,577,000</u>
<b>Reserve Funding:</b>			
Workers' Compensation	\$ 2,752,264	\$ 3,083,771	\$ 3,082,439
General Liability	2,767,660	2,792,013	1,777,692
Total Reserve Funding	<u>\$ 5,519,924</u>	<u>\$ 5,875,784</u>	<u>\$ 4,860,131</u>
<b>Percent Funded:</b>	84%	89%	74%

Overall, long term liabilities have been relatively stable over the past several years for both general liability and workers' compensation. The percent funded represents the amount of funding available to meet the reserve requirement.

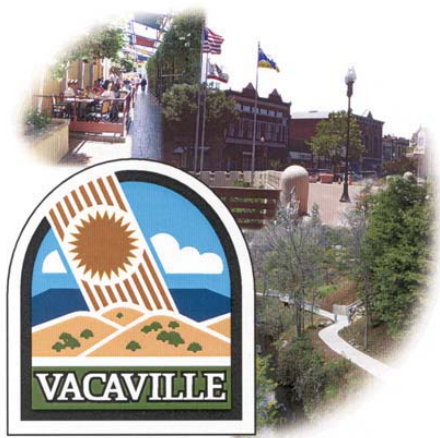


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City of Vacaville  
 FY 2014-2015 Budget

GENERAL LIABILITY SELF-INSURANCE  
 INTERNAL SERVICE FUND

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Estimated End of Year	FY 2015/16 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	2,377,643	\$ 2,002,366	\$ 2,767,660	\$ 2,792,013
Internal Charges	1,403,185	1,415,728	1,402,142	1,440,938
<b>Total Resources:</b>	<b>\$ 3,780,828</b>	<b>\$ 3,418,094</b>	<b>\$ 4,169,802</b>	<b>\$ 4,232,951</b>
<b>Uses:</b>				
Pooled and Excess Insurance Costs	\$282,425	\$292,220	\$333,723	\$348,000
Transfer to Retiree Medical	\$630,000	-	-	-
Transfer to OPEB	264,000	-	-	-
Transfer to Workers Comp Fund	-	-	500,000	500,000
Claims Administration	290,188	258,170	269,066	319,969
Claims Losses	311,849	100,044	275,000	350,000
New Claim Development	-	-	-	500,000
<b>Total Uses:</b>	<b>\$ 1,778,462</b>	<b>\$ 650,434</b>	<b>\$ 1,377,789</b>	<b>\$ 2,017,969</b>
<b>Projected Ending Balance:</b>	<b>\$ 2,002,366</b>	<b>\$ 2,767,660</b>	<b>\$ 2,792,013</b>	<b>\$ 2,214,982</b>



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City of Vacaville  
 FY 2014-2015 Budget

WORKERS COMPENSATION  
 INTERNAL SERVICE FUND

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Estimated End of Year	FY 2015/16 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ 3,061,884	\$ 2,906,792	\$ 2,752,264	\$ 3,083,771
Internal Charges	1,840,126	1,881,701	1,887,772	1,887,772
Transfer from General Liability	-	-	500,000	500,000
<b>Total Resources:</b>	<b>\$ 4,902,010</b>	<b>\$ 4,788,493</b>	<b>\$ 5,140,036</b>	<b>\$ 5,471,543</b>
<b>Uses:</b>				
Pooled and Excess Insurance Costs	\$ 301,424	\$ 371,551	\$ 412,325	\$ 424,000
Claims Administration	488,836	531,571	568,940	592,601
Benefit Payments	1,204,958	1,133,107	1,075,000	1,200,000
Offset	-	-	-	-
<b>Total Uses:</b>	<b>\$ 1,995,218</b>	<b>\$ 2,036,229</b>	<b>\$ 2,056,265</b>	<b>\$ 2,216,601</b>
<b>Projected Ending Balance:</b>	<b>\$ 2,906,792</b>	<b>\$ 2,752,264</b>	<b>\$ 3,083,771</b>	<b>\$ 3,254,942</b>





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## **RETIREE BENEFITS**

This fund is used to account for two types of expenses per existing labor agreements: (1) retiree medical insurance benefits, and (2) payment of accrued and vested leave balances to employees who are retiring or otherwise leaving City employment. In addition, a budgeted amount for citywide unemployment costs is included. Costs incurred for this program are allocated to departments through internal service charges, based on a percentage of payroll. Costs have been increasing steadily, due to significant increases in health care premiums and a growing retiree population. For FY 15/16, the internal service charge has been IS 11.48% of salary costs.

With respect to retiree medical benefits, the City has an unfunded liability related to future benefits payable to existing retirees and employees. The liability can be reduced substantially by “pre-funding” the obligation to pay medical benefits the same as we do for retirement benefits. Beginning in FY 07/08 the internal charges for retiree medical benefits were increased by \$800,000 citywide, of which \$500,000 was coming from the General Fund. This set aside amount would have to increase in the future to fully implement the pre-funding plan. As in the past three years, the General Fund setaside portion has again been suspended. Employees and retirees also contribute a portion of the cost of medical benefits to this future obligation.



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**City of Vacaville  
FY 2015-2016 Budget**

**RETIREE BENEFITS  
INTERNAL SERVICE FUND**

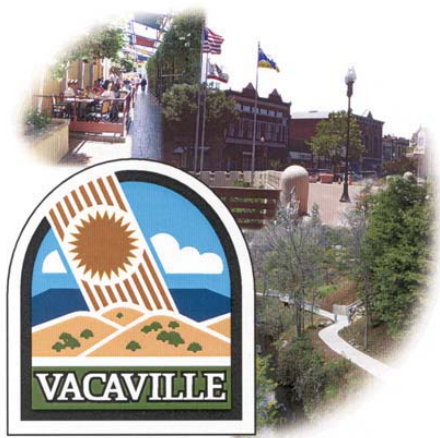
	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Estimated End of Year</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Resources:</b>				
Projected Beginning Balance	\$ (708,625)	\$ 208,595	\$ 459,413	\$ 598,549
Transfer from Insurance Reserve	264,000	-	-	-
Internal Charges	5,561,819	5,293,907	5,633,917	5,329,013
OPEB - Employees/Retirees	869,342	862,301	800,000	800,000
OPEB - City	300,000	300,000	300,000	300,000
Interest	548	86	-	-
<b>Total Resources:</b>	<b>\$ 6,287,084</b>	<b>\$ 6,664,889</b>	<b>\$ 7,193,330</b>	<b>\$ 7,027,562</b>
<b>Uses:</b>				
Retiree Medical Premiums	\$ 3,714,712	\$ 4,052,520	\$ 4,709,781	\$ 4,251,974
Transfer to PERS OPEB Trust Fund	1,435,100	1,135,000	1,135,000	1,135,000
Payments for Accrued Leave Balances	880,644	993,459	750,000	750,000
Unemployment	48,033	24,497	-	-
<b>Total Uses:</b>	<b>\$ 6,078,489</b>	<b>\$ 6,205,476</b>	<b>\$ 6,594,781</b>	<b>\$ 6,136,974</b>
<b>Projected Ending Balance:</b>	<b>\$ 208,595</b>	<b>\$ 459,413</b>	<b>\$ 598,549</b>	<b>\$ 890,588</b>



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## **CENTRAL GARAGE AND FUEL STATION**

Central Garage services for City vehicles are provided through Public Works. Departments are charged for actual work performed on their vehicles, on a time and materials basis. Rates are routinely compared with an average of private auto repair services to ensure that the City's costs are at or below market. A fuel and compressed natural gas (CNG) station is also operated at the Central Garage. An increase in the fuel station budget reflects the increased cost of fuel supplies.



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City of Vacaville  
 FY 2015-2016 Budget

CENTRAL GARAGE & FUEL STATION  
 INTERNAL SERVICE FUND

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance <i>(working capital)</i>	\$ (123,301)	\$ (271,356)	\$ (427,850)	\$ (385,334)
Internal Service Charges, Garage	1,550,619	1,709,580	1,709,580	1,709,580
Internal Service Charges, Fuel/CNG/SID	945,143	850,723	1,323,381	1,323,381
<b>Total Resources:</b>	<b>\$ 2,372,461</b>	<b>\$ 2,288,947</b>	<b>\$ 2,605,111</b>	<b>\$ 2,647,627</b>
<b>Uses:</b>				
Salaries and Benefits	\$ 961,908	\$ 1,041,658	\$ 1,008,324	\$ 972,015
Sublet Costs - Garage	278,878	382,294	336,233	336,233
Vehicle Parts - Garage	375,004	387,874	367,200	367,200
Garage Supplies/Overhead	113,076	99,129	150,349	155,791
Fuel Station Supplies/Overhead	914,951	805,842	1,128,339	1,130,993
<b>Total Uses:</b>	<b>\$ 2,643,817</b>	<b>\$ 2,716,797</b>	<b>\$ 2,990,445</b>	<b>\$ 2,962,232</b>
<b>Projected Ending Balance:</b>	<b>\$ (271,356)</b>	<b>\$ (427,850)</b>	<b>\$ (385,334)</b>	<b>\$ (314,605)</b>





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## **VEHICLE AND EQUIPMENT REPLACEMENT FUND**

This internal service fund is used to replace existing vehicles, including police patrol cars, sedans, vans, and pickups, as well as other rolling stock such as tractors, trailer-mounted pumps and generators, and generators. Excluded are ambulances and major fire apparatus, which are on a lease-purchase program. Balances are tracked by the contributing funding source.

The FY15/16 budget includes the transfer of \$1,250,000 from the General Fund to the equipment replacement fund. The purchase plan for these funds is being evaluated.



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City of Vacaville  
 FY 2015-2016 Budget

VEHICLE & EQUIPMENT REPLACEMENT  
 INTERNAL SERVICE FUND

	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Adjusted Budget	FY 2015/16 Proposed Budget
<b>Resources:</b>				
Projected Beginning Balance ( <i>working capital</i> )	\$ 2,256,155	\$ 2,341,466	\$ 2,776,110	\$ 2,223,350
Operating Transfer from General Fund		1,324,386	500,000	1,250,000
Sale of Property	28,739	108,202	-	-
Transfers	95,846	-	-	-
Lease/Loan Funding	449,482	160,656	-	-
Internal Service Charges, Water	22,500	22,500	22,500	22,500
Internal Service Charges, Sewer	80,500	80,500	80,500	80,500
Internal Service Charges, Engineering Services	-	-	-	-
Internal Service Charges, Building Related	-	-	-	-
Internal Service Charges, L&L Districts	151,005	150,837	150,837	147,543
Other Revenue	15,139	-	-	-
<b>Total Resources:</b>	<b>\$ 3,099,366</b>	<b>\$ 4,188,547</b>	<b>\$ 3,529,947</b>	<b>\$ 3,723,893</b>
<b>Uses:</b>				
Vehicles, General Fund	\$ 444,494	\$ 743,968	\$ 500,000	\$ 1,250,000
Transfers Out GF	-	-	-	-
Transfers Out Non-GF	75,489	74,610	74,610	74,610
Vehicles, Water	42,063	81,593	42,795	249,371
Vehicles, Sewer	71,086	202,151	282,500	186,019
Vehicles, Engineering Services	-	-	-	-
Vehicles, Building Related	-	-	-	28,000
Vehicles L&L Districts	4,681	247,658	406,692	-
Loan Payments	120,087	62,457	-	-
<b>Total Uses:</b>	<b>\$ 757,900</b>	<b>\$ 1,412,437</b>	<b>\$ 1,306,597</b>	<b>\$ 1,788,000</b>
<b>Projected Ending Balance:</b>	<b>\$ 2,341,466</b>	<b>\$ 2,776,110</b>	<b>\$ 2,223,350</b>	<b>\$ 1,935,893</b>

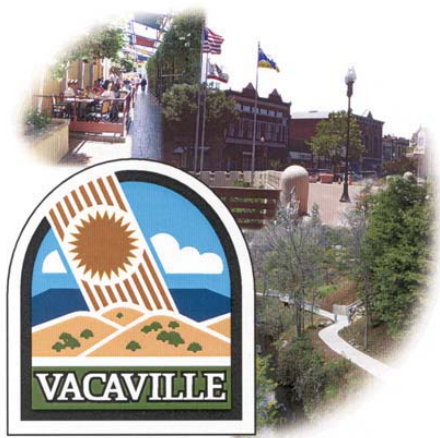


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## **TECHNOLOGY REPLACEMENT FUND**

Information technology is an essential and integral part of City operations and services. As its role has grown, so has the need to maintain the hardware and software that is critical to the organization-wide technology infrastructure. Based on the recommendation of the Information Technology Steering Committee (ITSC), an internal service fund for technology was established in FY 05/06. Included are servers and desktop computers (based on a 5 year lifespan), network devices, and software licensing for citywide applications. Through this replacement mechanism, the organization benefits from consistent availability of mission-critical technology, improved data security, increased staff efficiency, and greater accessibility to current versions of software applications. Costs are allocated to department operating budgets through internal service charges based on number of desktop computers and the applications that reside on each server.

The beginning fund balance for FY15/16 will be approximately \$690,000. Work will continue towards reducing hardware, as applicable, as part of the IT division's Energy Efficiency Program. The Division's goals also include continued work on wireless connectivity at remote sites as well as the development of an implementation plan for a radio replacement fund.



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**City of Vacaville  
FY 2015-2016 Budget**

**TECHNOLOGY REPLACEMENT  
INTERNAL SERVICE FUND**

	<b>FY 2012/13 Actual</b>	<b>FY 2013/14 Actual</b>	<b>FY 2014/15 Adjusted Budget</b>	<b>FY 2015/16 Proposed Budget</b>
<b>Resources:</b>				
Internal Service Charges	1,359,601	1,379,669	1,474,193	1,609,542
<b>Total Resources:</b>	<b>\$ 1,359,991</b>	<b>\$ 1,379,669</b>	<b>\$ 1,474,193</b>	<b>\$ 1,609,542</b>
<b>Uses:</b>				
Server Replacement	\$ 79,623	\$ 467,654	\$ 231,581	\$ 251,710
PC Replacement	188,619	154,258	200,470	200,400
Network Device Replacement	42,817	44,217	155,543	170,557
Software Licensing	522,452	457,417	528,004	658,468
Services & Non Capital Computer Eq	47,582	47,686	65,040	143,289
Equipment Maintenance Agreements	-	110,609	86,174	82,429
GIS	-	-	16,189	-
Miscellaneous expenditures	31,918	20,144	-	-
Phone System	-	-	210,600	210,600
<b>Total Uses:</b>	<b>\$ 913,011</b>	<b>\$ 1,301,985</b>	<b>\$ 1,493,601</b>	<b>\$ 1,717,453</b>

**FUND BALANCE (working capital)**

<b>Projected Beginning Balance</b>	<b>\$ 438,400</b>	<b>\$ 776,935</b>	<b>\$ 672,117</b>	<b>\$ 690,460</b>
Internal Service Charges	\$ 1,359,601	\$ 1,379,669	\$ 1,474,193	\$ 1,609,542
Interest	\$ -	2	-	-
Sale of Property	\$ -	1,535	-	-
Transfers in	-	-	-	-
<b>Total Resources</b>	<b>\$ 1,798,001</b>	<b>\$ 2,158,141</b>	<b>\$ 2,146,310</b>	<b>\$ 2,300,002</b>
Expenditures	\$ 932,431	\$ 941,153	\$ 1,273,033	\$ 1,465,743
Capitalization of Assets	76,512	544,871	182,817	251,710
Transfer out	12,124	-	-	-
<b>Total Uses</b>	<b>\$ 1,021,067</b>	<b>\$ 1,486,024</b>	<b>\$ 1,455,850</b>	<b>\$ 1,717,453</b>
<b>Projected Ending Balance</b>	<b>\$ 776,935</b>	<b>\$ 672,117</b>	<b>\$ 690,460</b>	<b>\$ 582,549</b>





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**City of Vacaville  
FY 2015-2016 Budget**

**CAPITAL EQUIPMENT LEASE OBLIGATIONS**

FY Beg	Equipment	Funding Source	Term	Payments				
				FY2016	FY2017	FY2018	FY2019	Thereafter
FY 06/07	Ladder Truck	General Fund	10 yrs	\$ 117,503	\$ -	\$ -	\$ -	\$ -
	Brush Unit/Explr Equip	General Fund		28,286	-	-	-	-
	Backhoe	General Fund		15,324	-	-	-	-
	Water Truck	Sewer		8,480	-	-	-	-
FY 07/08	Brush Unit	Fire DIF	10 yrs	17,973	17,973	-	-	-
	Asphalt Grinder	Gas Tax		43,735	43,735	-	-	-
	Backhoe	Water Equip Rplcmnt		10,664	10,664	-	-	-
	Dump Truck	Water Equip Rplcmnt		11,144	11,144	-	-	-
	4-Yard Loader	Water & Sewer Equip Rplcmnt; Gen Fund		25,163	25,163	-	-	-
	30-Ton Trailer	Water Equip Rplcmnt		3,235	3,235	-	-	-
	Annual Totals Through FY 07/08			<u>\$ 281,507</u>	<u>\$ 111,914</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FY 08/09	Flusher Truck	Water & Sewer Equip Rplcmnt	10 yrs	\$ 24,312	\$ 24,312	\$ 24,312	\$ -	\$ -
	Asphalt Patch Truck	Gas Tax		23,949	23,949	23,949	-	-
	15" Brush Chipper	General Fund		5,020	5,020	5,020	-	-
	Utility Vacuum Sys Trailer	Water Major Rplcmnt & Repairs		3,925	3,925	3,925	-	-
	Annual Totals through FY 08/09			<u>\$ 338,713</u>	<u>\$ 169,120</u>	<u>\$ 57,206</u>	<u>\$ -</u>	<u>\$ -</u>
FY10/11	Vactor	Sewer	6.5 yrs	\$ 55,602	\$ 55,602	\$ 27,801	\$ -	\$ -
	Annual Totals through FY 10/11			<u>\$ 394,315</u>	<u>\$ 224,722</u>	<u>\$ 85,007</u>	<u>\$ -</u>	<u>\$ -</u>
FY12/13	2 Ambulances	General Fund	7 yrs	\$ 70,775	\$ 70,775	\$ 70,775	\$ -	\$ -
	Annual Totals through FY 12/13			<u>\$ 465,090</u>	<u>\$ 295,497</u>	<u>\$ 155,782</u>	<u>\$ -</u>	<u>\$ -</u>
FY13/14	5 BMW Police Motorcycles	General Fund		\$ 41,287	\$ 41,287	\$ -	\$ -	\$ -
	Annual Totals through FY 13/14			<u>\$ 506,377</u>	<u>\$ 336,784</u>	<u>\$ 155,782</u>	<u>\$ -</u>	<u>\$ -</u>
FY14/15				<u>\$ 506,377</u>	<u>\$ 336,784</u>	<u>\$ 155,782</u>	<u>\$ -</u>	<u>\$ -</u>
FY15/16	Vactor	Utilities	10 yrs	\$ 48,279	\$ 48,279	\$ 48,279	\$ 48,279	\$ 289,674
	Dump Truck	Utilities	10 yrs	10,900	10,900	10,900	10,900	65,398
	Annual Totals through FY 15/16			<u>\$ 565,555</u>	<u>\$ 395,962</u>	<u>\$ 214,960</u>	<u>\$ 59,179</u>	<u>\$ 355,072</u>



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# CAPITAL IMPROVEMENT PROGRAM

**City of Vacaville**  
**2015/2016 C.I.P. Budget, General Plan Consistency and CEQA Review**

Category/Fund Name	Fund Number	Available Funding for FY 2015/2016	2015/2016 CIP Budget	Remaining Balance
<b>Public Buildings and Grounds</b>				
General Fund	11107	\$2,073,712	\$2,073,712	\$0
General Facilities	14163	528,681	0	528,681
Police Impact	14165	161,579	109,000	52,579
Fire Impact	14167	17,974	17,974	0
RDA Bond Proceeds		1,168,439	1,168,439	0
<b>Total Public Buildings and Grounds</b>		<b>\$3,950,385</b>	<b>\$3,369,125</b>	<b>\$581,260</b>
<b>Streets, Bridges and Lighting</b>				
Gas Tax Section 2105	14130	\$555,926	\$555,926	\$0
Gas Tax Section 2106	14131	291,413	291,413	0
Gas Tax Section 2103	14137	1,127,452	1,127,452	0
Traffic Impact Fee	14168	4,812,937	4,613,000	199,937
RDA Bond Proceeds/CDBG		212,741	212,741	0
<b>Total Streets, Bridges and Lighting</b>		<b>\$7,000,469</b>	<b>\$6,800,532</b>	<b>\$199,937</b>
<b>Storm Drain System</b>				
Open Space Preservation	14162	\$308,820	\$0	\$308,820
Drainage Detention Zone 1	14169	484,181	0	484,181
Drainage Detention Zone 2	14171	0	0	0
Drainage Conveyance	14173	135,431	135,431	0
Drainage Conveyance-Water Quality	14174	49,922	49,922	0
<b>Total Storm Drain System</b>		<b>\$978,354</b>	<b>\$185,353</b>	<b>\$793,001</b>
<b>Parks and Recreation</b>				
Park & Recreation DIF	14160	\$204,438	\$204,438	\$0
RDA Bond Proceeds		164,888	164,888	0
<b>Total Parks and Recreation</b>		<b>\$369,326</b>	<b>\$369,326</b>	<b>\$0</b>
<b>Sewer Utility System</b>				
Sewer Facilities Rehabilitation	15102	\$6,018,000	\$6,018,000	\$0
Sewer DIF Connection Fees	15111	6,111,567	5,080,000	1,031,567
<b>Total Sewer Utility System</b>		<b>\$12,129,567</b>	<b>\$11,098,000</b>	<b>\$1,031,567</b>
<b>Water Utility System</b>				
Water Facilities Rehabilitation	15202	\$850,000	\$850,000	\$0
Water Major Replacement	15203	1,175,000	1,175,000	0
Water Plant DIF	15211	1,470,043	900,000	570,043
Water Distribution DIF	15212	982,326	500,000	482,326
<b>Total Water Utility System</b>		<b>\$4,477,369</b>	<b>\$3,425,000</b>	<b>\$1,052,369</b>
<b>Total CIP Budget for Fiscal Year 2015/2016</b>		<b>\$28,905,470</b>	<b>\$25,247,336</b>	<b>\$3,658,134</b>

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		<u>\$2,073,712</u>	<u>\$528,681</u>	<u>\$161,579</u>	<u>\$17,974</u>	<u>\$1,168,439</u>	<u>\$3,950,385</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
1	<b>Fire Department Brush Truck</b>  <b>Description:</b> This budget provides funding for the annual lease payment for the purchase of the Fire Department brush truck which provides brush fire protection to newly developing areas north of Browns Valley. <b>General Plan Consistency:</b> This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA; no environmental review is required.  (CIP Account # 810197) Contact: Frank Drayton, Fire Chief				\$17,974		\$17,974
2	<b>Community Response Unit Equipment</b>  <b>Description:</b> This budget provides funding for the establishment and equipment for a new lieutenant to manage the Community Response Unit. This Unit has been established to meet the needs of our growing community. This Unit will pro-actively address on-going criminal trends as well as homelessness and quality of life issues. <b>General Plan Consistency:</b> The General Plan, Policy 5.1-G 2 directs the City to develop plans and standards for the provision of adequate public safety services. This project will support this goal. <b>Environmental Assessment Status:</b> The provision of staffing for this activity would not be considered a project under CEQA and would thus be exempt from environmental review.  CIP Account: <b>New</b> Contact: John Carli, Police Chief			\$94,000			\$94,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		<u>\$2,073,712</u>	<u>\$528,681</u>	<u>\$161,579</u>	<u>\$17,974</u>	<u>\$1,168,439</u>	<u>\$3,950,385</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>3</b>	<b>Development Fee Impact Update</b> <b>Description:</b> This budget provides funding for the update the Citywide Development Impact Fee. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA. However, CEQA review will occur concurrent with consideration of fee revisions.  (CIP Account # 810120) Contact: Shawn Cunningham, Asst. Dir. of Public Works			\$15,000			\$15,000
<b>4</b>	<b>Radio Replacement</b> <b>Description:</b> This budget provides supplemental funding for the full replacement of the City's Motorola emergency radio system. Motorola has notified the City that by year 2018 they will no longer support our current system. This appropriation brings the total budget to \$1,500,000. <b>General Plan Consistency:</b> This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 of CEQA Guidelines.  (CIP Account # 810259) Contact: Jeremy Craig, Assistant City Manager	\$750,000					\$750,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		<u>\$2,073,712</u>	<u>\$528,681</u>	<u>\$161,579</u>	<u>\$17,974</u>	<u>\$1,168,439</u>	<u>\$3,950,385</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
5	<b>City Hall Roof Replacement</b> <b>Description:</b> This budget provides funding for the replacement of the roof on the City Hall Facility, covering FIRST, Public Works, Council Chambers, City Manager/City Attorney, Finance and Community Development. The budgeted amount includes a \$513,712 loan to General Fund. This appropriation brings the total budget to \$1,138,712. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA Guidelines.  (CIP Account # 810258) Contact: Shawn Cunningham, Asst. Director of Public Works	\$913,712					\$913,712
6	<b>Fire Station #71 Roof Replacement</b> <b>Description:</b> This budget provides full funding for the removal and replacement of the existing roof at Fire Station 71. It excludes the re-roofing of the auxiliary structure at that site. <b>General Plan Consistency:</b> This project would maintain an existing, approved public facility and is consistent with the General Plan by maintaining this public safety building in good operating condition. <b>Environmental Assessment Status:</b> CEQA Section §15301 exempts the repair and maintenance of existing buildings involving negligible or no expansion of use. This project would qualify for this exemption.  CIP Account: <b>New</b> Contact: Shawn Cunningham, Asst. Director of Public Works	\$95,200					\$95,200



**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		\$2,073,712	\$528,681	\$161,579	\$17,974	\$1,168,439	\$3,950,385
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>7</b>	<b>Engineering Services GIS Support</b> <b>Description:</b> This budget provides funding for Engineering Services support to IT in the implementation of the Citywide GIS program. Normal maintenance of specific Public Works GIS information is NOT included in this budget. This appropriation brings the total budget to \$47,524. <b>General Plan Consistency:</b> This activity is consistent with the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA guidelines.  (CIP Account # 820281) Contact: Shawn Cunningham, Asst. Director of Public Works	\$35,000					\$35,000
<b>8</b>	<b>Downtown Enhancement</b> <b>Description:</b> This budget provides partial funding for design and construction of downtown public infrastructure projects such as: water, sewer, parking, streets, and sidewalks. <b>General Plan Consistency:</b> General Plan Policy 2.3-l 20 directs the City to preserve and enhance the Downtown area, including the adoption of development standards to support these actions, encouraging the improvement and redevelopment of the area, and to continue a program of public improvements to support this revitalization. The project is consistent with the General Plan's focus on Downtown improvement. <b>Environmental Assessment Status:</b> Under CEQA Section §15262, feasibility and planning studies are exempt from environmental review. These studies will involve the design and planning of potential improvements. Specific projects proposed for implementation will be subject to further environmental review when projects are more fully designed and presented to the Planning Commission or City Council for action.  CIP Account: <b>New</b> Contact: Emily Cantu, Housing Services Director					\$1,168,439	\$1,168,439

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		\$2,073,712	\$528,681	\$161,579	\$17,974	\$1,168,439	\$3,950,385
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>9</b>	<b>City Facilities Roof Replacement</b> <b>Description:</b> This budget provides partial funding for the removal and replacement of the roofs of various City facilities, including Fire Stations 72, 73 and 74. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan and will maintain existing City facilities in good operational condition. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA Guidelines.  CIP Account: <b>New</b> Contact: Shawn Cunningham, Asst. Director of Public Works	\$124,800					\$124,800
<b>10</b>	<b>Graham Aquatic Center Water Slide Repair</b> <b>Description:</b> This budget provides funding for the repair / replacement of the water slide stairs and platforms at the Graham Aquatic Center. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA Guidelines.  CIP Account: <b>New</b> Contact: Shawn Cunningham, Asst. Director of Public Works	\$80,000					\$80,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Public Buildings and Grounds**

		General Fund 11107	General Facilities* 14163	Police Impact 14165	Fire Impact 14167	RDA Bond Proceeds	Total
Fund Balance			\$1,055,218	\$226,829	\$21,154		\$1,303,201
Prior Budget Commitments			(\$526,537)	(\$65,250)	(\$32,679)		(\$624,466)
Other Budget Commitments							\$0
Other Revenue		\$2,073,712			\$29,499	\$1,168,439	\$3,271,650
Available Funding for FY 2015/2016		<u>\$2,073,712</u>	<u>\$528,681</u>	<u>\$161,579</u>	<u>\$17,974</u>	<u>\$1,168,439</u>	<u>\$3,950,385</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>11</b>	<b>ADA Facility Improvements</b> <b>Description:</b> This budget provides funding for interior and exterior improvements for the removal of physical barriers at City Facilities. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301(d) of CEQA guidelines.  (CIP Account # 810183) Contact: Brian McLean, Public Works Manager	\$75,000					\$75,000
Total Budget: Public Buildings and Grounds		\$2,073,712	\$0	\$109,000	\$17,974	\$1,168,439	\$3,369,125
Difference between estimated funding available and proposed budget		\$0	\$528,681	\$52,579	\$0	\$0	\$581,260

\* No projects budgeted for this year.

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		\$555,926	\$291,413	\$1,127,452	\$4,812,937	\$212,741	\$7,000,469
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
12	<b>Jepson Parkway: Commerce Pl. to Vanden Rd.</b> <b>Description:</b> This budget provides funding for design and construction of Jepson Parkway between Vanden Road and Commerce Place. The project will generally consist of constructing a 4 lane divided arterial with median landscaping, replacement of the New Alamo Creek bridge, and a Class 1 bike path along the entire length of the project. This appropriation brings the total budget to \$7,402,326. <b>General Plan Consistency:</b> Jepson Parkway is consistent with the transportation element of the City's General Plan, by providing a 4 to 6 lane arterial connection from I-80 to Vanden Road. The project remains as a component of the baseline transportation assumptions for the General Plan Update. <b>Environmental Assessment Status:</b> An EIR was prepared and certified by STA on 5/14/2009. Any additional CEQA documentation will be completed by STA as necessary.  (CIP Account #820288) Contact: Shawn Cunningham, Asst. Director of PW				\$2,000,000		\$2,000,000
13	<b>Street Resurfacing and Rehabilitation</b> <b>Description:</b> This budget provides funding for Maintenance preparation, design, and construction for resurfacing various City streets with asphalt concrete and slurry seal. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820076) Contact: Shawn Cunningham, Asst. Director of PW	\$555,926	\$291,413				\$847,339

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>14</b>	<b>Jepson Parkway Phase 2 (North of Commerce)</b> <b>Description:</b> This budget provides partial funding for the design, environmental evaluation, right of way acquisition, and construction of Phase 2 of Jepson Parkway. Phase 2 will extend the parkway from Phase 1 limits at Commerce Drive, north to Orange Drive. STIP grant funding will also be allocated to this project through the Solano Transportation Authority. <b>General Plan Consistency:</b> The General Plan Transportation Element (Figure 6-2) designates Leisure Town Road as an arterial roadway planned for expansion. The Jepson Parkway project implements the approved plan for expansion of Leisure Town Road from the southern City limit to I-80. <b>Environmental Assessment Status:</b> An Environmental Impact Report (EIR) has been prepared for the Jepson Parkway project. The City will be required to comply with the adopted environmental mitigation measures identified in the EIR as part of design and construction activities for this project.  CIP Account: <b>New</b> Contact: Shawn Cunningham, Asst. Director of PW				\$1,000,000		\$1,000,000
<b>15</b>	<b>Traffic Signals</b> <b>Description:</b> This budget provides funding for the installation of traffic signals to accommodate increased traffic due to Citywide growth, at locations to be determined during the 15/16 fiscal year. This appropriation brings the total budget to \$647,124. <b>General Plan Consistency:</b> This activity is consistent with the Transportation & Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account #820244) Contact: Shawn Cunningham, Asst. Director of PW				\$228,000		\$228,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
16	<b>Vaca Valley Pkwy/I-505 Interchange (4-lane)</b> <b>Description:</b> This budget provides partial funding for the preliminary design, design and construction of the existing Vaca Valley Pkwy/I-505 interchange to provide increased capacity at the ramp intersections and across I-505. This appropriation brings the total budget to \$1,750,000. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more completely defined.  (CIP Account #820279) Contact: Shawn Cunningham, Asst. Director of PW				\$800,000		\$800,000
17	<b>Development Fee Impact Update</b> <b>Description:</b> This budget provides funding for the update the Citywide Development Impact Fee. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA. However, CEQA review will occur concurrent with consideration of fee revisions.  (CIP Account #810120) Contact: Shawn Cunningham, Asst. Director of PW				\$25,000		\$25,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>18</b>	<b>Foxboro Parkway Extension</b> <b>Description:</b> This budget provides funding for the design, environmental evaluation and construction of Foxboro Parkway. The Traffic Impact Fee funding on this project will extend 2 of the 4 lanes of Foxboro Parkway from Nut Tree Road to Vanden Road. This appropriation brings the total budget to \$2,000,000. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review occur once the project is initiated.  (CIP Account #820297) Contact: Shawn Cunningham, Asst. Director of PW				\$500,000		\$500,000
<b>19</b>	<b>Update Citywide Traffic Model</b> <b>Description:</b> This budget provides partial funding for the update and calibration of the Citywide traffic model based on the 2013 General Plan Update and new General Plan Land Use designations. This appropriation brings the total budget to \$175,000. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA guidelines.  (CIP Account #820298) Contact: Shawn Cunningham, Asst. Director of PW				\$50,000		\$50,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>20</b>	<b>Street Resurfacing &amp; Rehabilitation (Sect 2103)</b> <b>Description:</b> This budget provides funding for maintenance preparation, design and construction for resurfacing various City streets with asphalt concrete and slurry seal. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account # 820291) Contact: Shawn Cunningham, Asst. Director of PW			\$1,127,452			\$1,127,452
<b>21</b>	<b>City Standard Drawings &amp; Specs Update</b> <b>Description:</b> This budget provides supplemental funding to complete the update of the City of Vacaville Standard Plans and Specifications. With this appropriation, the total project budget increases to \$214,832. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA; no environmental review is required.  (CIP Account #810138) Contact: Shawn Cunningham, Asst. Director of PW				\$10,000		\$10,000



**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>22</b>	<b>Directional Signage Program</b> <b>Description:</b> This budget provides RDA bond funding for implementation of the Directional Sign System to improve directing pedestrians and motorists to and from and around the City including manufacturing and installing vehicular, gateway, parking, and kiosk signage. <b>General Plan Consistency:</b> General Plan Policy 2.2-G 5 supports efforts to plan and implement improvements to infrastructure in support of economic development activities. The General Plan Transportation Element specifies that the City's transportation system has been designed to permit traffic to choose reasonable direct paths to destinations throughout the Planning Area. <b>Environmental Assessment Status:</b> Anticipated activity under this project would include signs and small structures associated with these directional programs. This action would be subject to Planning Commission & City Council review. CEQA Sections §15303 and §15311 provide for exemptions for the construction of small, new structures and for accessory structures.  CIP Account: <b>New</b> Contact: Daniel Huerta, Project Coordinator Housing Services					\$105,351	\$105,351

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Streets, Bridges and Lighting**

		Gas Tax 14130	Gas Tax 14131	Gas Tax 14137	Traffic Impact Fee 14168	CDBG/ RDA Bond Proceeds	Total
Fund Balance					\$12,459,798		\$12,459,798
Prior Budget Commitments					(\$7,395,902)		(\$7,395,902)
Other Budget Commitments					(\$250,959)		(\$250,959)
Other Revenue		\$555,926	\$291,413	\$1,127,452		\$212,741	\$2,187,532
Available Funding for FY 2015/2016		<u>\$555,926</u>	<u>\$291,413</u>	<u>\$1,127,452</u>	<u>\$4,812,937</u>	<u>\$212,741</u>	<u>\$7,000,469</u>
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Budget	Total
<b>23</b>	<b>Merchant Street ADA Improvements</b> <b>Description:</b> This budget appropriates CDBG funds to provide partial funding for design and construction of ADA accessibility improvements along Merchant Street from Walnut Street to approximately Elm Street based on project costs and available budget. This appropriation brings the total budget to \$117,390. <b>General Plan Consistency:</b> This activity is consistent with the Transportation Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (c) of CEQA Guidelines.  (CIP Account #820304) Contact: Shawn Cunningham, Asst. Director of PW					\$107,390	\$107,390
Total Budget: Streets, Bridges and Lighting		\$555,926	\$291,413	\$1,127,452	\$4,613,000	\$212,741	\$6,800,532
Difference between estimated funding available and proposed budget		\$0	\$0	\$0	\$199,937	\$0	\$199,937

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Storm Drainage-Open Space Preservation and Detention Zones 1 and 2**

	Open Space Preservation* 14162	Drainage Detention Zone 1* 14169	Drainage Detention Zone 2* 14171	Total	
Fund Balance	\$310,820	\$831,815	(\$2,328,591)	(\$1,185,956)	
Prior Budget Commitments	(\$2,000)	(\$347,634)	(\$386,142)	(\$735,776)	
Other Budget Commitments				\$0	
Other Revenue			\$2,714,733	\$2,714,733	
Available Funding for FY 2015/2016	\$308,820	\$484,181	\$0	\$793,001	
<b>Project</b>					
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Total
<b>No projects budgeted for this year.</b>					
	Total Budget: Storm Drainage-Open Space Preservation and Detention Zones 1 and 2	\$0	\$0	\$0	\$0
	Difference between estimated funding available and proposed budget	\$308,820	\$484,181	\$0	\$793,001

\* No projects budgeted for this year.

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Storm Drainage-Conveyance**

		Drainage Conveyance 14173	Drainage Conveyance - Water Quality 14174	Total
Fund Balance		\$406,962	\$213,356	\$620,318
Prior Budget Commitments		(\$271,531)	(\$163,434)	(\$434,965)
Other Budget Commitments				\$0
Other Revenue				\$0
Available Funding for FY 2015/2016		\$135,431	\$49,922	\$185,353
<b>Project</b>				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
<b>24</b>	<b>Storm Drain System Studies</b> <b>Description:</b> This budget provides funding to conduct storm drainage system studies as a result of new development. <b>General Plan Consistency:</b> This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of the CEQA guidelines.  (CIP Account # 830015) Contact: Patrick Kinney, Public Works Manager	\$135,431		\$135,431
<b>25</b>	<b>NPDES Permit</b> <b>Description:</b> These are set aside funds for the City's Stormwater NPDES Permit. <b>General Plan Consistency:</b> This activity is consistent with the Safety & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is not a "project" under CEQA; no environmental review is required.  (CIP Account # 830024) Contact: Royce Cunningham, Director of Utilities		\$49,922	\$49,922
Total Budget: Storm Drainage-Conveyance		\$135,431	\$49,922	\$185,353
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

	Park & Recreation DIF 14160	RDA Bond Proceeds	Total
Fund Balance	\$2,793,358		\$2,793,358
Prior Budget Commitments	(\$1,444,687)		(\$1,444,687)
Other Budget Commitments	(\$1,144,233)		(\$1,144,233)
Other Revenue		\$164,888	\$164,888
Available Funding for FY 2015/2016	\$204,438	\$164,888	\$369,326

Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget
<b>26</b>	<b>Centennial Park Master Plan</b>		\$164,888	\$164,888

**Description:** This budget provides funding for the development of a master land use plan for the 265-acre Centennial Park site. In addition to including recreational facilities and identifying financing mechanisms, the plan will address inclusion or mitigation of existing wetlands, identifying the location of a new fire station, and determining major infrastructure needs.

**General Plan Consistency:** The General Plan designates the Centennial Park area as a Public Park on the land use diagram. The Park Master Plan designates this facility as a City Park. Projects in support of the City Park are consistent with the General Plan.

**Environmental Assessment Status:** Under CEQA Section 15262, planning and feasibility studies are exempt from environmental review. Once a final master plan is prepared, the plan will be subject to environmental review as part of master plan approval by the Planning Commission and City Council.

CIP Account: **New**

Contact: Daniel Huerta, Project Coordinator Housing Services

<b>27</b>	<b>Gymnasium</b>	\$112,438		\$112,438
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**Description:** This budget provides additional funding to establish long-range planning for a new gymnasium. The need for a new gymnasium has been demonstrated and established by the 2012 Recreational Needs Assessment. Initial work will include determination of an appropriate site and general requirements for the building. This appropriation brings the total budget to \$212,438.

**General Plan Consistency:** This activity is consistent with the Parks and Recreation and Public Facilities Elements of the General Plan.

**Environmental Assessment Status:** This activity is not a "project" under CEQA. A determination as to the appropriate environmental assessment to design and construct the project will be made once a site is identified.

(CIP Account #840095)

Contact: Kerry Walker, Director of Community Services

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Parks and Recreation**

		Park & Recreation DIF 14160	RDA Bond Proceeds	Total
Fund Balance		\$2,793,358		\$2,793,358
Prior Budget Commitments		(\$1,444,687)		(\$1,444,687)
Other Budget Commitments		(\$1,144,233)		(\$1,144,233)
Other Revenue			\$164,888	\$164,888
Available Funding for FY 2015/2016		\$204,438	\$164,888	\$369,326
<hr/>				
Project				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget
28	<b>Centennial Park Riparian Forest Restoration &amp; Loop Trail</b> <b>Description:</b> This budget provides additional funding to green 16 acres of public space along 2 tributaries of Horse Creek and Centennial Park, by controlling invasive non native plants and replacing them with native trees, shrubs, forbs, and grasses. It will also include the installation of an approximately 3,600 foot multi-use trail. This appropriation brings the total budget to \$772,326. <b>General Plan Consistency:</b> This activity is consistent with the Parks and Recreation and Public Facilities Elements of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA, a mitigated negative declaration is being prepared for the project.  (CIP Account #840097) Contact: Kerry Walker, Director of Community Services	\$92,000		\$92,000
Total Budget: Parks and Recreation		\$204,438	\$164,888	\$369,326
Difference between estimated funding available and proposed budget		\$0	\$0	\$0

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$23,194,775	\$23,194,775
Prior Budget Commitments			(\$17,083,208)	(\$17,083,208)
Other Budget Commitments				\$0
Other Revenue		\$6,018,000		\$6,018,000
Available Funding for FY 2015/2016		\$6,018,000	\$6,111,567	\$12,129,567
Project				
No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
<b>29</b>	<b>Easterly Expansion Project-15MGD (DIF 63A/B)</b> <b>Description:</b> This item transfers the Sewer Capital Connection & O&M annual funding allocation to the Easterly Wastewater Treatment Plant Expansion project. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. The City Council adopted an Environmental Impact Report (EIR) for this project in 1997 (Planning File #97-085).  CIP Fund#15140 (deposit to superfund) Contact: Royce Cunningham, Director of Utilities	\$2,367,000	\$4,500,000	\$6,867,000
<b>30</b>	<b>Tertiary Project: Fund (DIF 23A/B)</b> <b>Description:</b> This budget provides funds for the upgrading of the plant to tertiary treatment as required by the Regional Board. This project will be funded by 49% in connection fees and 50% in O&M. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. An EIR was prepared for the project and was adopted by the Planning Commission on April 20, 2010, in conjunction with the Use Permit for the project.  CIP Fund#15141 (deposit to superfund) Contact: Royce Cunningham, Director of Utilities	\$2,500,000		\$2,500,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$23,194,775	\$23,194,775
Prior Budget Commitments			(\$17,083,208)	(\$17,083,208)
Other Budget Commitments				\$0
Other Revenue		\$6,018,000		\$6,018,000
Available Funding for FY 2015/2016		\$6,018,000	\$6,111,567	\$12,129,567
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
<b>31</b>	<b>Sewer Facilities Rehab/Upgrade Improvements (DIF 144)</b>	\$388,000		\$388,000
	<b>Description:</b> This budget provides for miscellaneous regulatory and maintenance improvements at EWWTP and lift stations. This appropriation brings the total budget to \$2,595,803.			
	<b>General Plan Consistency:</b> This activity is consistent with the Public Facilities & Land Use Element of the Vacaville General Plan.			
	<b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.			
	(CIP Account # 850089) Contact: Royce Cunningham, Director of Utilities			
<b>32</b>	<b>Ridgewood Drive Sewer Replacement</b>	\$375,000		\$375,000
	<b>Description:</b> This budget provides the additional funds to fully fund design and replacement of the sewer main between Ridgewood Court and Fruitvale Road. This appropriation brings the total budget to \$400,000.00.			
	<b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan.			
	<b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 2 Categorical Exclusion under §15302(c) of the CEQA guidelines.			
	(CIP Account # 850093) Contact: Royce Cunningham, Director of Utilities			



**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

	Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance		\$23,194,775	\$23,194,775
Prior Budget Commitments		(\$17,083,208)	(\$17,083,208)
Other Budget Commitments			\$0
Other Revenue	\$6,018,000		\$6,018,000
Available Funding for FY 2015/2016	\$6,018,000	\$6,111,567	\$12,129,567

Project

No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
33	<b>Sewer Main Capacity Program (DIF 146A/B)</b>	\$388,000		\$388,000

**Description:** This budget provides funding for the design and construction of various Citywide sewer replacements and upgrades. This appropriation brings the total budget to \$2,955,229.

**General Plan Consistency:** This activity is consistent with the Public Facilities Element of the Vacaville General Plan.

**Environmental Assessment Status:** This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.

(CIP Account # 850090)

Contact: Royce Cunningham, Director of Utilities

**34 Recycle Water Program**

**Description:** This budget provides initial funding for the study, design and potential construction of recycle water (treated effluent or reuse water) facilities. State Proposition 1 funding is available to assist with the financing of recycle water projects. This program is not in the current Sewer DIF but should be incorporated into the Sewer DIF.

**General Plan Consistency:** Goal 8.4-G 1 of the Conservation Element of the General Plan encourages and supports water conservation efforts. Implementing policies under this Goal include encouraging the enactment of water conservation regulations and the use of non-treated water where possible. The Public Facilities, Institutions, and Utilities Element of the General Plan calls for the maintenance of adequate water supply facilities to meet current and projected needs (Policy 5.1-1 1).

**Environmental Assessment Status:** Under CEQA Section §15262, feasibility and planning studies are exempt from environmental review. Once projects are designed and proposed for construction, project-specific environmental review would be required prior to approval.

CIP Account : **New**

Contact: Royce Cunningham, Director of Utilities

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Sewer Utility System**

		Sewer Facilities Rehab 15102	Sewer DIF Connection Fees 15111	Total
Fund Balance			\$23,194,775	\$23,194,775
Prior Budget Commitments			(\$17,083,208)	(\$17,083,208)
Other Budget Commitments				\$0
Other Revenue		\$6,018,000		\$6,018,000
Available Funding for FY 2015/2016		\$6,018,000	\$6,111,567	\$12,129,567
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Total
<b>35</b>	<b>Wastewater System Studies (DIF 145)</b>		\$80,000	\$80,000
	<b>Description:</b> This budget provides supplemental funding to perform miscellaneous studies related to collection and treatment. This appropriation brings the total budget to \$591,430.			
	<b>General Plan Consistency:</b> This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan.			
	<b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Statutory Exemption under §15262 of CEQA guidelines. Should projects be identified, further review will be required.			
	(CIP Account # 850087) Contact: Royce Cunningham, Director of Utilities			
Total Budget: Sewer Utility System		\$6,018,000	\$5,080,000	\$11,098,000
Difference between estimated funding available and proposed budget		\$0	\$1,031,567	\$1,031,567

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$20,656,233	\$7,608,601	\$28,264,834
Prior Budget Commitments				(\$19,186,190)	(\$6,626,275)	(\$25,812,465)
Other Budget Commitments						\$0
Other Revenue		\$850,000	\$1,175,000			\$2,025,000
Available Funding for FY 2015/2016		\$850,000	\$1,175,000	\$1,470,043	\$982,326	\$4,477,369
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>36</b>	<b>Water Main Capacity Program (DIF 130 A/B)</b> <b>Description:</b> This budget provides supplemental funding for the design and installation of upsized mains to facilitate growth and to replace deteriorating mains. This appropriation brings the total budget to \$2,243,567. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities & Land Use Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account # 860101) Contact: Royce Cunningham, Director of Utilities	\$250,000		\$250,000		\$500,000
<b>37</b>	<b>Water Facilities &amp; Rehab/Upgrade Improvements (DIF 130D)</b> <b>Description:</b> Continued funding for rehabilitation and upgrades to maintain regulatory requirements and plant operations. This appropriation brings the total budget to \$3,238,872. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; however, it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.  (CIP Account # 860102) Contact: Royce Cunningham, Director of Utilities	\$450,000				\$450,000
<b>38</b>	<b>Water Reclamation Projects (DIF 130C)</b> <b>Description:</b> This budget provides additional funding for water reclamation projects. This appropriation brings the total budget to \$1,449,708. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA; further environmental review will occur when the project is more defined.  (CIP Account #860030) Contact: Royce Cunningham, Director of Utilities			\$250,000		\$250,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$20,656,233	\$7,608,601	\$28,264,834
Prior Budget Commitments				(\$19,186,190)	(\$6,626,275)	(\$25,812,465)
Other Budget Commitments						\$0
Other Revenue		\$850,000	\$1,175,000			\$2,025,000
Available Funding for FY 2015/2016		\$850,000	\$1,175,000	\$1,470,043	\$982,326	\$4,477,369
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>39</b>	<b>Southeast Water Line: New Alamo Creek to UPRR (DIF 88A/B)</b> <b>Description:</b> This budget provides supplemental funding for design and construction of a water main in Leisure Town Road from New Alamo Creek to Nut Tree Road. The section from New Alamo Creek to UPRR has been constructed. The section from UPRR to Vanden Road will be constructed with the Jepson Parkway Project. This appropriation brings the total budget to \$1,217,956. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA, and was evaluated as part of the Jepson Parkway Environmental Impact Report (EIR) completed May 12, 2011.  (CIP Account #860076) Contact: Royce Cunningham, Director of Utilities			\$400,000		\$400,000
<b>40</b>	<b>Water Meter Replacement Program</b> <b>Description:</b> Continued funding for the on-going replacement of water meters. This appropriation brings the total budget to \$3,970,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies as a Class 1 Categorical Exemption under §15301 (d) of CEQA guidelines.  (CIP Account #860075) Contact: Royce Cunningham, Director of Utilities	\$150,000				\$150,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$20,656,233	\$7,608,601	\$28,264,834
Prior Budget Commitments				(\$19,186,190)	(\$6,626,275)	(\$25,812,465)
Other Budget Commitments						\$0
Other Revenue		\$850,000	\$1,175,000			\$2,025,000
Available Funding for FY 2015/2016		\$850,000	\$1,175,000	\$1,470,043	\$982,326	\$4,477,369
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>41</b>	<b>North Orchard Reservoir-2MG (DIF 55A)</b>  <b>Description:</b> This budget provides additional funding for this reservoir to be located in northwest Vacaville. This appropriation brings the total budget to \$4,295,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. Environmental review will occur when the project is more clearly defined.  (CIP Account #860057) Contact: Royce Cunningham, Director of Utilities				\$500,000	\$500,000
<b>42</b>	<b>Butcher Reservoir Valve Vault (DIF 98F)</b>  <b>Description:</b> This budget fully funds modifications needed to Butcher Reservoir Valve Vault. This appropriation brings the total budget to \$593,554. <b>General Plan Consistency:</b> This activity is consistent with the Land Use & Public Facilities Elements of the Vacaville General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. The adopted Lagoon Valley Specific Plan EIR evaluated the impacts of the utility systems.  (CIP Account #860079) Contact: Royce Cunningham, Director of Utilities		\$50,000			\$50,000
<b>43</b>	<b>Butcher Reservoir Rehabilitation</b>  <b>Description:</b> This budget provides additional funding for the rehabilitation of the Butcher Reservoirs. This appropriation brings the total budget to \$150,000. <b>General Plan Consistency:</b> This activity is consistent with the Public Facilities Element of the General Plan. <b>Environmental Assessment Status:</b> This activity is a "project" under CEQA. However it qualifies for a Class 1 Categorical Exclusion under §15301(d) of the CEQA guidelines.  (CIP Account #860104) Contact: Royce Cunningham, Director of Utilities		\$125,000			\$125,000

**City of Vacaville**  
**FY 2015-2016 CIP Budget, General Plan Consistency and CEQA Review**  
**Water Utility System**

		Water Facilities Rehab 15202	Water Major Replacement 15203	Water Plant DIF 15211	Water Distribution DIF 15212	Total
Fund Balance				\$20,656,233	\$7,608,601	\$28,264,834
Prior Budget Commitments				(\$19,186,190)	(\$6,626,275)	(\$25,812,465)
Other Budget Commitments						\$0
Other Revenue		\$850,000	\$1,175,000			\$2,025,000
Available Funding for FY 2015/2016		\$850,000	\$1,175,000	\$1,470,043	\$982,326	\$4,477,369
Project No.	Project Name/Description/General Plan/Environmental Assessment	Budget	Budget	Budget	Budget	Total
<b>44</b>	<b>Chromium 6 Treatment Facilities</b>		\$1,000,000			\$1,000,000
	<p><b>Description:</b> This budget provides initial funding for the study, design, and installation of hexavalent chromium (Chromium 6) treatment equipment at various well sites to comply with the more stringent maximum contaminate level (MCL) for Hexavalent Chromium required by changes to Title 22 Potable Water Regulations mandated by the State in 2014.</p> <p><b>General Plan Consistency:</b> General Plan Public Facilities Element Policy 5.1-1 2 calls for the City to plan for adequate water supply, storage and facilities to meet current and projected needs of the City. The project is consistent with this provision by ensuring that the City's water system can meet current standards for safe drinking water.</p> <p><b>Environmental Assessment Status:</b> CEQA Section §15301 exempts the operation and minor alteration of existing facilities. This project would involve equipment to be installed at existing wells within the City.</p> <p>CIP Account : <b>New</b>  Contact: Royce Cunningham, Director of Utilities</p>					
Total Budget: Water Utility System		\$850,000	\$1,175,000	\$900,000	\$500,000	\$3,425,000
Difference between estimated funding available and proposed budget		\$0	\$0	\$570,043	\$482,326	\$1,052,369