PHA 5-Year and	U.S. Department of Housing and Urban	OMB No. 2577-0226		
	Development	Expires 4/30/2011		
Annual Plan	Office of Public and Indian Housing			

1.0	PHA Information PHA Code: CA131 PHA Name: Solano County Housing Authority PHA Code: CA131 PHA Type: Small High Performing Standard HCV (Section 8) PHA Fiscal Yéar Beginning: (MM/YYYY): 7/1/2015						
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: Number of HCV units: 251						
3.0	Submission Type ☑ 5-Year and Annual Plan ☐ Annual Plan Only ☐ 5-Year Plan Only						
4.0	PHA Consortia PHA Consortia: (Check box if submitting a joint Plan and complete table below.)						
	Participating PHAs	PHA Program(s) Included in t Code Consortia	Program(s) Included in the	Programs Not in the Consortia	No. of Units in Each Program		
	I more partial I III w		Consortia		PH	HCV	
1	PHA 1:	·					
	PHA 2:						
	PHA 3:	les of 5 Vanni	Dian undata	<u> </u>	1		
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.						
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the Solano County Housing Authority is to serve our community's housing needs using all resources available. The SCHA is committed to assisting Dixon, Rio Vista and the unincorporated areas of Solano County's very low- and low-income residents to obtain safe, decent, and affordable housing and strives to provide affordable housing opportunities through creative partnerships with public and private collaborators. The SCHA is also committed to providing participants the opportunities to achieve self-sufficiency through the Family Self-Sufficiency Program. All services provided by the SCHA are delivered in a helpful, professional and efficient manner						

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.-For additional information, see section 10.0

Goal 1-Expand and increase the supply of assisted housing choices:

Action Steps:

- Apply for additional rental vouchers when any funding is available to increase the number of families receiving decent, safe and affordable housing..
- Review payment standards annually and adjusts as necessary.
- Continue to administer the Section 8 Homeownership Program.

Goal 2-Improve the quality of assisted housing and customer service:

Action Steps:

- Maintain a SEMAP score of 95% or above.
- Consistently revise procedures to improve Housing Quality inspections, Quality Control inspections and participant file accuracy.
- Provide continual training for staff on HUD regulation updates, program guidelines, rules and procedures.
- Revise procedures as appropriate to improve customer service.

Goal 3-Provide an improved living environment:

Action Steps:

- The SCHA operates the Section 8 Housing Choice Voucher Rental Assistance Program in collaboration
 with informational, referral and supportive services and programs provided by Dixon Family Services, the
 Rio Vista Food Ministry which all offer resources to the economically disadvantaged members of the
 community such as emergency food assistance, utility payment assistance.
- Promote and encourage families to move to higher income areas that may offer increased job
 opportunities and services.

Goal 4-Promote self-sufficiency and asset development of assisted households:

Action Steps:

- Provide the opportunity for Housing Choice Voucher participants to participate in the Family Self-Sufficiency
 program and not limit the number of families eligible to participate in order to promote self-sufficiency for all
 interested program.
- Work in conjunction with Workforce Investment Board, and Solano Employment Connection to ease the transition from welfare to work by networking between housing and employment programs and sharing program information for job and training referrals, childcare and transportation funding.
- Work with Independent Living Resources, North Bay Housing Coalition and other area agencies to serve the elderly or disabled community to increase the availability of services for households that include an elderly or disabled person.

Goal 5-Ensure equal opportunity and affirmatively further fair housing:

Action Steps:

- Provide assistance to clients to inform them of their rights to housing free from discrimination and assist them in the Fair Housing complaint process, if needed.
- Assist households who have disabled members find suitable housing, upon request. The SCHA does provides a
 list of accessible units to disabled members every time a Housing Choicer Voucher is issued.
- Take affirmative measures to communicate with people who need services or information in a language other
 than English. The SCHA will continue to review the U.S. Census Bureaus American FactFinder for languages
 that require translation of vital documents. The SCHA will continue to provide translation of vital documents
 in Spanish.
- Continue to provide training to staff on any changes to Fair Housing laws so that all implementation
 procedures are current to ensure equal access to assisted housing to all persons.

PHA Plan Update

- (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: There have been no changes since the last submission of the Annual Plan.
 - Definition of family and the requirement to provide equal access regardless of sexual orientation, gender identity or marital status updated in accordance with PIH Notice 2014-20.
 - VAWA language updated and revised VHA's requirements
 - Definition of extremely low changed to the higher of 30% of median income (AMI) or poverty level.

Vacaville, CA 95688, Monday through Friday from 8:30 a.m. to 5:00 p.m. excluding Holidays and furloughs.

- Utility allowance changed to the lower of the family's voucher bedroom size or the unit size.
- Housing Quality Standard Inspections policy modified to allow the option of conducting unit inspections biennially rather than annually
- (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

elements, see Section 6.0 of the instructions.

A copy of the PHA Plan (including attachments) are available to the Public at the Solano County Housing Authority at 40 Eldridge Avenue, Suite 2,

Violence Against Women Act (VAWA)

The Violence Against Women Act (VAWA) requires the PHA's five-year and annual PHA plans to contain information regarding any goals, activities, objectives, policies, or programs of the PHA that are intended to support or assist victims of domestic violence, dating violence, sexual assault, or stalking. The SCHA's goals, activities, objectives, policies and programs regarding VAWA are summarized as follows:

- The SCHA will continue maintaining compliance with all applicable legal requirements imposed by VAWA.
- The SCHA will continue to develop its Section 8 program policies and procedures as needed to implement the requirements of VAWA.
- When terminating or denying assistance, the SCHA will take into consideration if the reason for the criminal activities, lease violations
 or other violations is a direct result of a family member being the victim of domestic violence.
- The SCHA staff has received training on the rights and protections afforded under VAWA and will continue to provide training to new
- The SCHA notified all participants upon initial enactment of VAWA by direct mailing, and will notify clients new to the program at the program briefing.

Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable. (a) Hope VI or Mixed Finance Modernization or Development - NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PUBLIC HOUSING. (b) Demolition and/or Disposition - NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PUBLIC HOUSING. (c) Conversion of Public Housing - NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PUBLIC HOUSING. (d) Section 8 Homeownership Program The Section 8 Homeownership Program offers an option for qualified families who receive Section 8 tenant based rental assistance to purchase a home in lieu of renting. The Solano County Housing Authority (SCHA) permits eligible participants in the Section 8 Program the option of participating in the Section 8 Homeownership Program. Currently, there is no maximum number of families allowed to participate in the Homeownership Program. However, the SCHA reserves the right to give preference to families participating in the Family Self-Sufficiency program should the number of participants need to be restricted in the future. The homeownership assistance may be used to purchase either a one-unit property or a single dwelling unit in a cooperative or a condominium that is either already existing or under construction at the time that the family is determined to be eligible for homeownership assistance. A manufactured home and the real property upon which it sits may also be eligible. The SCHA has established relationships with local lenders: Wells Fargo, First Northern Bank, Travis Credit Union, Adobe Mortgage, as well as Guild Mortgage who provides low interest CALHFA loans to persons with disabilities. These lenders have committed to providing mortgages to eligible Section 8 Homeownership Program clients in order to purchase eligible properties. The biggest obstacle faced by clients participating in the Section 8 Homeownership Program continues to be affordability. Although, overall home prices have dropped significantly over the last 5 years due to the high number of foreclosures, the current median sales price of \$327,000 is more than most clients can qualify for at this time. The few units available at lower prices are generally condominiums that may be too small for the family size of the clients participating in the Homeownership Program. The SCHA currently has two successful clients who are receiving monthly homeownership assistance and believes that the number of successful participants will grow. To help ensure that clients are prepared for homeownership opportunities in the future, the SCHA continues to focus on providing Homeownership Program participants with one-on-one homeownership counseling. The SCHA will undertake the following actions to implement the program this year; Continue partnerships with local lenders to finance homes for purchase by qualifying Section 8 participants. Continue relationships with the Vallejo Neighborhood Housing Services, North Bay Housing Coalition and other local PHAs to ensure participant's ability to locate a home for purchase and successfully move from renting to homeownership. Actively pursue opportunities to establish partnerships with additional lenders and other agencies to increase the availability of financing and add to the buying power of Section 8 Homeownership participants. Not limit the number of families eligible to participate in the Section 8 Homeownership Program. Project-based Vouchers - NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PROJECT-BASED VOUCHERS Capital Improvements. Please complete Parts 8.1 through 8.3 as applicable. - NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PUBLIC HOUSING. Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually

8.0

8.1 complete and submit the Capital Fund Program Annual Statement/Performance and Evaluation Report, form HUD-50075.1, for each current and open CFP grant and CFFP financing, -NOT APPLICABLE. THE SCHA DOES NOT ADMINISTER PROJECT-BASED VOUCHERS.

Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the Capital Fund Program Five-Year Action Plan, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year 8.2 for a five year period). Large capital items must be included in the Five-Year Action Plan. - NOT APPLICABLE. THE SCHA DOES NOT ADMINSTER PUBLIC HOUSING.

Capital Fund Financing Program (CFFP). Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to 8.3 finance capital improvements. - NOT APPLICABLE. THE SCHA DOES NOT ADMINSTER PUBLIC HOUSING.

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

Housing Needs -

The SCHA currently has funding for 251 participants in the Section 8 Rental Assistance Program and has a waiting list of approximately 1042 low-income families. The SCHA jurisdiction includes Dixon and Rio Vista, as well as the unincorporated areas of Solano County. While there remains a minimal number of units in the jurisdiction of the SCHA that have affordable rent amounts similar to the published Fair Market Rents (FMR) for this region, most unit rents have surpassed the FMRs due to their close proximity to the San Francisco Bay Area. Current studies show that Solano County continues to see increases in rent levels. These increases are due, in part, to the SCHA's jurisdiction becoming an attractive alternative to residing in the costly San Francisco Bay Area.

Families in the SCHA jurisdiction with annual incomes at or below 50% of the median income, which are clients served by the Section 8 program, cannot afford the median apartment rent without a landlord's willingness to accept rental subsidy assistance (i.e., a family of four with a \$38,350 annual income can only afford to pay \$959 a month in rent while the median rent for an apartment in Solano County is \$1,376 according to data available through www.realtor.com). As evidence by the increase in median rent levels, the main obstacle in finding housing for low-income households the lack of to the lack of available affordable units.

The following information reflects the available demographic information about those families currently on the SCHA wait list.

Housing Needs of Famil	ies on the PHA's Waiting List	S
nce		
ic Housing		
sub-jurisdictional waiting l	ist (optional)	
	% of total families	Annual Turnover
782	75%	
188	18%	
72	7%	
596		
88		
264	25%	
96	9%	
822	79%	
124	78%	
752	9%	
21	64%	
156	3%	
15	23%	
19	2%	
79	2%	
	ic Housing sub-jurisdictional waiting I svelopment/subjurisdiction: # of families 1042 782 188 72 596 88 264 96 822 124 752 21 156 15	ic Housing sub-jurisdictional waiting list (optional) evelopment/subjurisdiction: # of families

Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.

Maximize the number of affordable units available to the SCHA within its current resources:

- 1. The SCHA will continue to compare payments standards to local rents annually to ensure adequacy of the payment standards.
- The SCHA will conduct comprehensive landlord outreach including informational program brochures being available throughout its
 furisdiction, including the SCHA main administrative office, Dixon Family Services office, Rio Vista Food Ministry and the Solano Health
 and Welfare Department in an effort to attract new landlords.
- 3. The SCHA will participate in community activities to promote the awareness of the Section 8 Housing Choice Voucher rental assistance program as a resource for very low-income families and the advantages of renting to a Housing Choice Voucher participant. Including contacting and working with agencies and consumer and advocacy groups that assist homeless families and persons with disabilities.
- 4. The SCHA will provide referral lists to participants of known available rentals through GoSection8.com, including affordable housing units owned by local non-profit housing providers.
- 5. The SCHA will continue to encourage participants seeking housing to find units outside of areas that are considered high poverty areas. In the SCHA's jurisdiction there are currently 39% of families live in low poverty census tracts.

Reduce expenditures to allow the SCHA to assist the maximum number of families possible within current funding levels.

- The SCHA will continue to monitor weekly lease-up and financial reports to assess progress towards assisting the maximum number of families possible.
- The SCHA will continue to refine and update the Reasonable Accommodation process to ensure that HUD funds are being utilized
 efficiently.
- The SCHA will continue to monitor and evaluate requests for rent increases and rent levels at unit changes to ensure they are reasonable for the current rental market in the SCHA jurisdiction.
- 4. The SCHA will continue to closely monitor and evaluate current program policies and procedures to ensure there are no over-subsidized units and to ensure that HUD funds are being utilized by the maximum number of families possible.

Increase the number of affordable housing units:

- 1. The SCHA will apply for HCV and special vouchers should they become available.
- 2. The SCHA will work with departments and agencies within its jurisdiction to identify housing resources such units that are below market rents, senior housing and units accessible to those with disabilities.

Target available assistance to families at or below 30 % of AMI:

1. The SCHA will continue to comply with HUD regulation by ensuring that 75% of all new participants are at or below 30% of AMI.

Target available assistance to families at or below 50% of AMI:

- 1. The SCHA will employ admissions preferences aimed at families who are working.
- The SCHA will employ admissions preferences aimed at families who are enrolled in or are recent graduates of an educational or employment training program.

Target available assistance to the elderly:

1. The SCHA will employ admissions preferences aimed at elderly.

Target available assistance to Families with Disabilities by:

- 1. The SCHA will apply for special-purpose vouchers targeted to families with disabilities, should they become available.
- 2. The SCHA will affirmatively market to local non-profit agencies that assist families with disabilities.
- 3. The SCHA will employ admissions preferences aimed at families with disabilities.

Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

- The SCHA will affirmatively market to races/ethnicities shown to have disproportionate housing needs by posting marketing materials in housing complexes, businesses and community services with high concentrations of these individuals and families. Specifically, the SCHA will continue to post materials in Spanish throughout the community.
- The SCHA will continue to utilize telephone interpretation services that provide translation services in a vast number of languages. This
 maximizes community awareness of available resources. The SCHA currently employs bilingual staff to improve communication with
 Spanish speaking families.

Conduct activities to affirmatively further fair housing:

- 1. The SCHA will counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units.
- 2. The SCHA will market the section 8 program to owners outside of areas of poverty/minority concentrations.
- 3. The SCHA will continue to educate the community about Fair Housing through Fair Housing workshops for landlords and others associated with the rental housing industry.

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

To increase assisted housing choices, the SCHA has continually provided information to clients on housing availability through a referral list, SCHA website, Voucher mobility counseling and the use of GoSection8.com, a national web-based database of available rental units. The SCHA website is kept updated to provide better information for clients, landlords and the public. The SCHA has conducted extensive landlord outreach in efforts to maintain current landlords and recruit new ones, including providing landlord workshops. The SCHA has a landlord liaison to specifically address any questions or concerns presented by current or potential landlords. The SCHA annually assesses the payment standards in relationship to Fair Market Rents established by HUD. The SCHA has set payment standards at 96% of FMR to enable the SCHA to assist the maximum number of families possible within current HUD funding levels.

To improve the quality of assisted housing, the SCHA strives to maintain SEMAP scores that designate it as a High Performer and it is proud to have again achieved this goal for FY 2014. The SCHA conducted monthly file accuracy checks and annual Quality Control inspections in addition to SEMAP audits and annual Housing Quality inspections. The SCHA also has ongoing customer satisfaction surveys and maintains a Resident Advisory Board for ongoing feedback.

To provide an improved living environment, the SCHA operates the Section 8 HCV Program in collaboration with informational, referral and supportive services and programs provided by Dixon Family Services, the Rio Vista Food Ministry and the City of Vacaville Department of Housing Services. The SCHA has office hours on-site at Dixon Family Services, Rio Vista Food Ministry, the Solano County Health and Welfare Department in Vallejo and the City of Vacaville Department of Housing Services.

To promote self-sufficiency and assist development of families and individuals, the SCHA provides the opportunity for all Housing Choice Voucher holders to participate in the Family Self-Sufficiency program. This program assists families with their ongoing efforts to achieve economic self-sufficiency by providing support, resource information and referral services. The SCHA and Solano County Welfare Department have a Memorandum of Understanding to expedite the sharing of information and to help assist clients. The SCHA continues to participate in the FSS Program Coordinators Committee that meets quarterly.

To ensure equal opportunity housing, the VHA has coordinated fair housing training to landlords and staff provides information on the Fair Housing complaint process. The VHA also promotes Fair Housing month via Fair Housing month activities, held annually during the month of April. In 2014 all of the SCHA staff attended a Fair Housing Training offered by Fair Housing of Marin. The VHA continues to provide assistance to individuals with Limited English Proficiency (LEP) consistent with the VHA's Language Assistance Plan (LAP). This includes providing assistance in languages other than Spanish through a professional telephone interpreter service.

The SCHA continues to target prospective FSS families for the program and plans to have 5 families participate in the Section 8 HCV Homeownership Program within the next two fiscal years. The SCHA is actively partnering with Wells Fargo Bank, Citibank, Travis Federal Credit Union and 1st Northern Bank, Adobe Mortgage and Guild Mortgage to finance homes for purchase by qualifying Section 8 participants. The SCHA requires that financing for purchase of a home under its Section 8 Homeownership Program will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards. The SCHA refers participants to any and all available homeownership programs in an effort to facilitate their search for suitable housing and to increase their buying power. The SCHA refers participants interested in Section 8 HCV Homeownership to Spark Point Agency for credit workshops, budget preparation and credit restoration to learn how to establish and maintain an excellent credit history. Bilingual technicians assist in facilitating the transition from renting to homeownership for Spanish-speaking households. Homeownership coordinator meets individually with participants to evaluate their readiness for homeownership and, if needed, develop an action plan to facilitate their transition from renting to homeownership.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

The following changes are defined as Significant Amendment or Substantial Deviation/Modification to the 5-Year Plan when the change is not required due to changes in regulatory requirements:

- · Changes to admissions policies or organization of the waiting list
- Elimination of existing housing subsidy programs (FSS, Homeownership, etc)

- 11.0 Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.
 - (a) Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations (which includes all certifications relating to Civil Rights)
 - (b) Form HUD-50070, Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)
 - (c) Form HUD-50071, Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)
 - (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
 - (e) Form SF-LLL-A, Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)
 - (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
 - (g) Challenged Elements
 - (h) Form HUD-50075.1, Capital Fund Program Annual Statement/Performance and Evaluation Report (PHAs receiving CFP grants only)
 - (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (PHAs receiving CFP grants only)